



Anderson • Oconee • Pickens Workforce Centers

On the Go...

309 W. Whitner St, Anderson, SC 29622
PO Box 407, Anderson, SC 29622
Tel: 864-226-6273 Fax: 864-261-0489
Relay Service Dial 711 (TTY)

Request for Services

Please fax to (864) 261-0489, Attn: Amanda Hamby or email form to ahamby@dew.sc.gov

Requested by: <input type="text"/>	Requested Date of Service: <input type="text"/>	Second Date of Choice: <input type="text"/>
Person in Charge of Event: <input type="text"/>	Beginning Time: <input type="text"/> Ending Time: <input type="text"/>	Beginning Time: <input type="text"/> Ending Time: <input type="text"/>

Contact Information

Organization:

Organization Address:

City/Zip Code:

Phone Number:

Email Address:

Event Information

Anticipated Number of Attendees:

Exact Location Event (include Room/Street Address):

Phone Number at Site:

Internet Access (Check all that Apply):
 Wired Wireless Neither

Services Needed (Check all that apply)

- | | |
|--|--|
| <input type="checkbox"/> Aztec | <input type="checkbox"/> Introductory Computer Courses |
| <input type="checkbox"/> Careerscope | <input type="checkbox"/> Labor Market Information |
| <input type="checkbox"/> Computer Job Listings | <input type="checkbox"/> Resume Preparation |
| <input type="checkbox"/> Filing for Unemployment Insurance | <input type="checkbox"/> WIA Eligibility Determination |

Other (Description/Additional Comments)

Signature of Requesting Official

Date

(In-House Only) Tracking Information

Scheduled Date/Time Beginning:

Scheduled Date/Time Ending:

Approved: Yes No

Materials Needed:

Form revised (11/15/2011)