

FINANCE COMMITTEE
Wednesday, January 28, 2014
SC Works Clemson Conference Room
3:00 P.M.

AGENDA

- I. Call to Order** **Stephanie Collins**
- II. Approval of October 22, 2014 Minutes*** **Stephanie Collins**
- III. PY'14 Budget Overview**
 - I. WorkLink Grants** **Brandi Runion**
 - a. Adult, DW, Youth Overview
 - 1. Fund Utilization Rate
 - II. Henkels & McCoy** **Kal Kunkel**
 - a. Adult/DW Grant – Mod #2 & Mod #3
 - b. 13DWT01 – Dislocated Worker National Emergency Grant
 - c. Youth Grant – Mod #2*
- IV. Ongoing Grants** **Brandi Runion**
 - I. 13INC01 – Incentive Grant**
 - II. 13RROJT01 – Rapid Response On the Job Training Grant**
 - III. 4 Rapid Response Incumbent Worker Training Grants**
 - IV. 14IWT01 - Local Incumbent Worker Training Grant**
 - V. 14TEC01 – State Reserve Technology Grant**
 - VI. Make It In America (MiiA) Grant**
- V. SWIB Incentive Grants**
 - I. 14INC01 – Incentive Grant ***
 - II. Adult Ed Incentive Grant**
 - III. Business Engagement Incentive Grant**
- VI. Insurance Reimbursement from Flood***
- VII. Other Business**
- VIII. Adjournment**

* Requires Vote

UPCOMING MEETINGS:

February 11, 2015– Board Meeting – 1:00 pm – Madren Center
March 25, 2015 – Finance Committee Meeting – 3:00 pm - WorkLink

FINANCE COMMITTEE
Meeting Minutes
October 22, 2014 @ 3:00 pm
SC Works Comprehensive Center, Clemson, SC

Members Present

Stephanie Collins, Chair

David Collins

Mike Wallace

Members Absent:

Kristi King-Brock

Ronnie Booth

Michael Keith

Providers:

Karen Craven

Matt Fields

Kal Kunkel

Staff Present:

Brandi Runion

Patty Manley

Sharon Crite

Windy Graham

Trent Acker

Jennifer Kelly

Renée Murdock

I. Call To Order

Stephanie Collins, Chair called the meeting to order and announced the meeting was being recorded for the processing of minutes and that a quorum was present to conduct business of the committee.

II. Approval of Minutes

The minutes from the August 20, 2014 meeting were e-mailed with the meeting notice and included in the meeting packet. Chair S. Collins called for any corrections or amendments to the minutes.

ACTION TAKEN: David Collins made a motion to approve the minutes as submitted, second by Mike Wallace. The motion carried with a unanimous voice vote.

III. PY'14 Budget Overview

Chair S. Collins deferred to Brandi Runion to provide report on the PY'14 Budget.

I. WorkLink Grants

a. Adult, DW, Youth Overview (Mod #2)*

Ms. Runion referred to page 6 of the meeting packet which is the PY'14 Financial Status Report and provided an overview of the budget status and in-house expenses to date. Ms. Runion reported a modification to increase the budget by \$36,316 is being requested due to several required changes and necessary updates as follows:

- Facility Costs – IT Room up fit to meet Technology needs and Fire Marshall Inspection.
- Travel – WIOA reauthorization will require additional staff travel and training.
- Job Fair & Hiring Events.
- Insurance/Bldg. – Required Insurance Policy change since May flood.
- Strategic Plan – Reduction due to Executive Committee voting for an in-house option.
- Salaries/Fringe/Indirect – Executive Committee decisions.

ACTION TAKEN: Mike Wallace made a motion to approve the modification to increase the budget by \$36,316 as presented, second by David Collins. The motion carried with a unanimous voice vote.

1) Fund Utilization Rate

Ms. Runion referred to page 7 and provided a general overview of the FUR stating the State now expects that all local areas spend 70% of their funds (new funds + carryover funds) in the first year in all three Fund Streams (Adult, Dislocated Worker, & Youth) even though we have two years to spend the funds. Ms. Runion further explained that last year an instruction letter was sent out from the State to local areas with an expectation that LWIAs would provide an explanation to the State if you missed the 70% goal. Ms. Runion reported for PY'13 the Youth Fund Stream was slightly under, expending 66% of the funds so she, Mr. Acker, Ms. King-Brock and Ms. Crite drafted a response to send the State. Ms. Runion also stated she attended the SCDEW SC Works Management Committee Meeting on October 2 to discuss these topics as well and further reported some changes have been affected on the Youth side to help meet the 70% expectation going forward.

2) Notice of Funds Authorization (NFA)

Ms. Runion provided a report on the funds received to date and a status of the balance of funds to be received stating the expectation is to have the funds by the end of the month.

II. Henkels & McCoy

a. Adult/DW Grant

Ms. Runion referred to page 8 and provided an overview of the Henkels & McCoy Adult/DW Grant through September. Kal Kunkel then provide a report of the expenditures stating they are at 18% to date however, he stated there is an additional \$73,471 in accruals waiting on invoices to be received which would have brought the percentage spent up to 23% had those invoices been received by September.

b. Youth Grant

Ms. Runion referred to page 10 and deferred to Kal Kunkel to provide an update on the expenditures of Henkels & McCoy Youth Grant through September. Mr. Kunkel stated the expenditures are showing at 20.21% for the first quarter adding however they have accruals waiting on invoices with this grant as well which would have put them above the expenditure mark. Ms. Runion reported a vote was needed due to the Youth Council voting at their October

3, 2014 meeting to increase the expectation for the expenditure rate to a minimum of 93%. Ms. Runion explained this was one of the changes she referred to when speaking about the Fund Utilization Rate.

ACTION TAKEN: Motion from Youth Council to increase the expectation rate from 90% to 93% as a floor for Henkels & McCoy Youth Grant, second by Mike Wallace. The motion carried with a unanimous voice vote.

IV. Ongoing Grants

I. 13INC01 – Incentive Grant

On page 11, Ms. Runion reported the top section on the page is the grant which was approved for outreach with \$4,031 being spent to date on having our signs relocated to our new locations and on other outreach items.

a. PY'13 & PY'14 Incentive Policy

Ms. Runion referred to page 12 which is the PY'13 Incentive Policy the State approved that ended June 2014 stating this is an example of the criteria that was used to determine how much incentive money we would get for PY'13 and page 13 is for our current PY'14.

II. 13RROJT01 – Rapid Response On the Job Training Grant

Ms. Runion continued back to page 11 stating this is the grant DEW provided that has in turn been sub-granted to Henkels & McCoy to pay for the OJT contract writer's salary/fringe/indirect, consumables supplies, etc. Some outreach is included in this as well.

III. Rapid Response Incumbent Worker Training Grants

Continuing on page 14 Ms. Runion reported on the RR IWT Grants:

- Kroeger Marine and Roylco have trainings ongoing.
- Alfmeier, Fredrichs, & Rath is just in the beginning stages.
- Ulbrich Precision Flatwire in Oconee County –application is being submitted to the State soon.

IV. 13DWT01 – Dislocated Worker National Emergency Grant

Ms. Runion referred to page 15 and stated this grant is sub-granted to Henkels & McCoy. Mr. Kunkel stated the challenge is the focus being on folks having to have been long term unemployed which poses a challenge within itself due to the majority of long term unemployed are still in TAA program in our area.

V. Make It In America (MiiA) Grant

Ms. Runion referred to page 16 and provided an update on this pass-through grant received from DOL stating quarterly conference calls are ongoing and the expenditures are going well.

VI. 14IWT01 – Local Incumbent Worker Training Grant

On page 17, Ms. Runion stated this grant does not have to be for Rapid Response, it is for local incumbent worker training and the 3 Economic Developers have met and decided for each of their counties which companies would receive these funds. Ms. Runion added this grant ends in June 2015.

VII. Possible Technology Grant

On page 18, Ms. Runion reported the State alerted all administrators that a Technology Grant may be available so she and Mr. Acker asked Mr. Fields what the needs might be for the Centers. Mr. Fields stated lap tops were high on the list of needs for the resource rooms, as well as locks, keyboards, and mice for the laptops. The request to the State is for \$13,497.

V. Other Business

I. PY'14 SCDEW Financial Monitoring Draft

Ms. Runion referred to pages 19-24 and provided an explanation of Mr. Pelissier's response to the State's Financial Monitoring report. One Current Year Issue and Two Opportunities for Improvement were noted in the report.

II. PY'15 Proposed Meeting Dates

Chair S. Collins called attention to the 2015 proposed dates stating the Committee needed to be in agreement these dates for Finance Committee meeting dates for calendar year 2015:

January 28

March 25

May 27

August 26

October 28

Committee members were all verbally in agreement with the dates proposed as well as meeting at the SC Works Clemson Comprehensive Center Large Conference Room.

Ms. Runion informed Committee members of the Financial Committee she has been asked to be on as part of the SWIB stating she will keep members apprised and updated as necessary.

Adjournment

With no further business to discuss, the meeting was adjourned.

Respectfully submitted by: Patty Manley, Office Manager

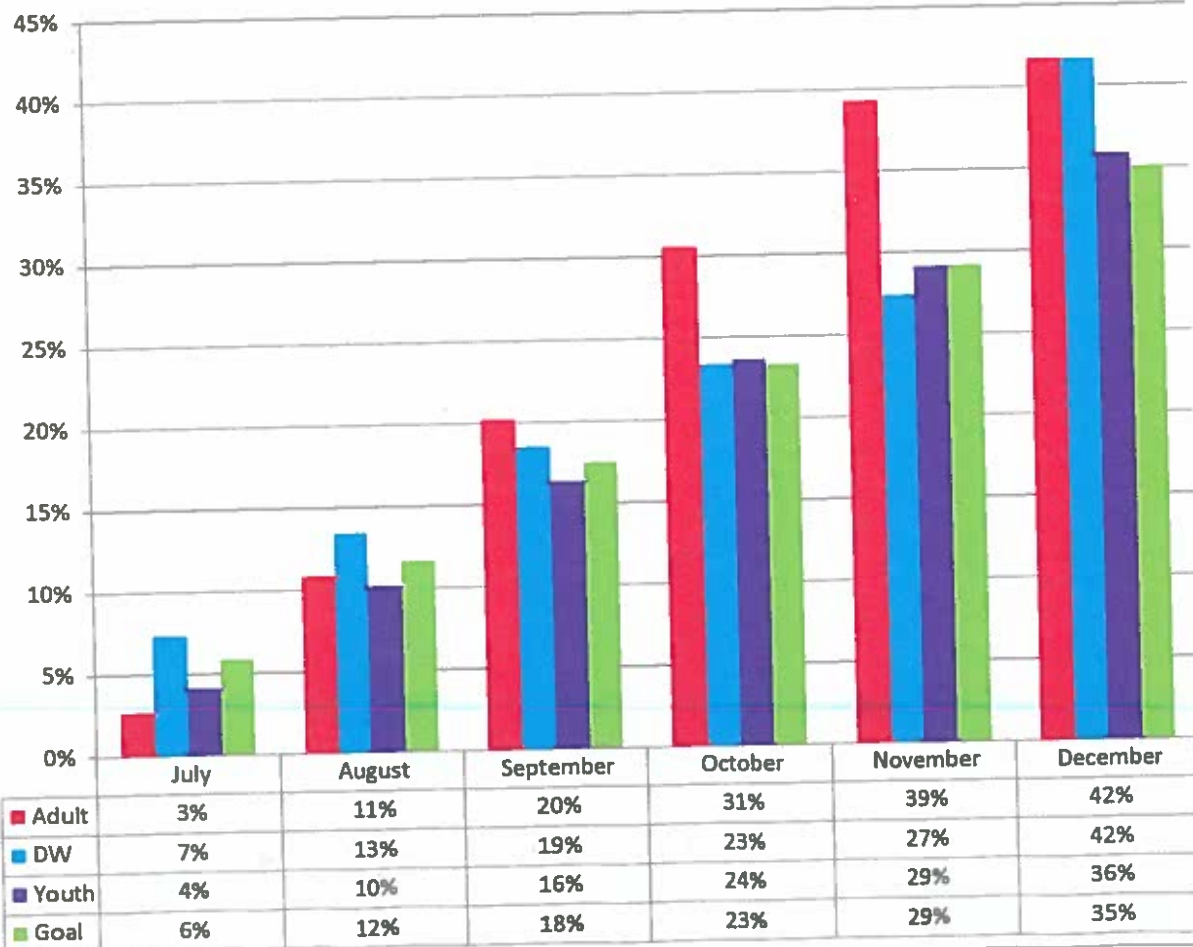
121,233	31,441	175,103	21,328
*** Moved to Program Funds from Admin funds per SCDEW			

WorkLink Program Year 2014 Financial Status

Indirect Rate Analysis

	Indirect	Salaries	% Rate
July	7,949.00	10,552.00	75.33% (Includes NEG and MiiA)
August	14,704.00	37,573.00	39.13%
September	13,091.00	27,580.00	47.47%
October	12,469.00	27,908.00	44.68%
November	12,561.00	28,016.00	44.84%
December	15,677.00	28,073.00	55.84%
January			
February			
March			
April			
May			
June			
	76,451.00	159,702.00	47.87%
Budget	146,923.00	349,816.00	
% Spent	52.03%	45.65%	

Fund Utilization Rate



FYI:

No Vote
Needed

1500 – WorkLink (Adult-Dislocated Worker) Contract Budget Modification #2

Contractor: Henkels & McCoy, Inc.
Contract #'s: 14A995H3 & 14D995H3
Program: SC Works Operator (Adult & Dislocated Worker Services)
Submission Date: 1/16/2015
Region Manager: Kal Kunkel
Program Manager (s): Steve Riddle & Matt Fields

Budget Modification Summary & Narrative

Budget Summary

Henkels & McCoy, Inc. (SC Works Operator) is requesting a modification to our PY14 budget to facilitate Personnel Restructuring to improve the oversight and efficiency of the WorkLink Workforce System. Henkels & McCoy, Inc. management continually seeks ways to improve our operation and become leaner as we continue to operate the WorkLink Workforce System. In light of pending changes that will take place as a result of the Workforce Investment & Opportunity Act (WIOA) we have begun looking forward and restructuring at this point makes sense and after meeting with the WorkLink WIB Staff we believe that they agree.

There is no overall change to the current contract budget amount, but Staff Costs will be reduced and the excess transferred into Training Costs in the Tuition Line item as demonstrated in the breakout below. Attachment 1 shows the new Organizational Structure.

CONTRACT BUDGET MODIFICATION

Staff Costs Narrative

Reduce Staff Costs by \$12,789.94.

**WorkLink SC Works Operator (H&M)
PY14 BUDGET MOD #2**

Staff Postions	PY14 Staff		PY14 Budget Mod #1		PY14 Budget Mod #2	Amt of Increase or Decrease
Sub-Total of Staff Costs			\$ 448,448.00		\$ 442,695.44	\$ (5,752.56)
Fringe Benefits		Rate				
Health Insurance		26.84%	\$ 120,360.00	25.78%	\$ 114,135.45	\$ (6,224.55)
FICA		7.65%	\$ 34,306.27	7.65%	\$ 33,866.20	\$ (440.07)
State UEC-SUI		3.02%	\$ 13,543.13	3.02%	\$ 13,369.40	\$ (173.73)
FUT		0.12%	\$ 538.14	0.12%	\$ 531.23	\$ (6.91)
SC WC		0.32%	\$ 1,435.03	0.32%	\$ 1,416.63	\$ (18.40)
Public-General Liability		3.02%	\$ 13,543.13	3.02%	\$ 13,369.40	\$ (173.73)
Sub-Total Fringe:		40.97%	\$ 183,725.70		\$ 176,688.32	\$ (7,037.38)
TOTAL			\$ 632,173.70		\$ 619,383.76	\$ (12,789.94)

CONTRACT BUDGET MODIFICATION

Operating Costs Narrative

No Change to Operating Costs.

	PY14 Budget Mod #1	PY14 Budget Mod #2	Amt of Increase or Decrease
Operating Costs			
1 1 Facility, Utilities, Maintenance	\$ -	\$ -	\$ -
1 2 Staff Consumable Supplies	\$ 7,200.00	\$ 7,200.00	\$ -
1 3 Advertising, Outreach	\$ 2,760.00	\$ 2,760.00	\$ -
1 4 Copy, Print	\$ 10,800.00	\$ 10,800.00	\$ -
1 5 Communications	\$ 9,872.20	\$ 9,872.20	\$ (0.00)
1 6 Staff Travel	\$ 23,297.84	\$ 23,297.84	\$ 0.00
1 7 Staff Conferences, Training	\$ 4,080.00	\$ 4,080.00	\$ -
1 8 Staff Equipment/ Computer Leases / Software	\$ 17,961.60	\$ 17,961.60	\$ -
1 9 Postage	\$ 2,400.00	\$ 2,400.00	\$ -
Sub-Total Operating	\$ 78,371.64	\$ 78,371.64	\$ (0.00)

Training Costs Narrative

Increase Tuition by \$12,789.95.

Training				
2 1 Participant Supplies	\$ -	\$ -	\$ -	
2 2 Participant Books	\$ -	\$ -	\$ -	
2 3 Credential Exams & Assessments	\$ 15,950.00	\$ 15,950.00	\$ -	
2 4 Software Licenses	\$ -	\$ -	\$ -	
2 5 Tuition (Adult Education)	\$ 77,280.00	\$ 77,280.00	\$ -	
2 6 Tuition (College or Vocational)	\$ 308,900.00	\$ 321,689.95	\$ 12,789.95	
2 8 On-the-Job Training	\$ 121,898.29	\$ 121,898.29	\$ 0.00	
Sub-Total Training	\$ 524,028.29	\$ 536,818.24	\$ 12,789.95	

Supportive Services Narrative

No change to Supportive Services.

Supportive Services				
3 11 Transportation	\$ 17,937.50	\$ 17,937.50	\$ -	
3 12 Childcare	\$ 6,240.00	\$ 6,240.00	\$ -	
3 13 Emergency Assistance	\$ -	\$ -	\$ -	
3 14 Training Support Materials	\$ 7,500.00	\$ 7,500.00	\$ -	
Sub-Total of Supportive Services	\$ 31,677.50	\$ 31,677.50	\$ -	

CONTRACT BUDGET MODIFICATION

Training Fees (Profit), Indirect, & Audit Fees

No change to Training Fee (Profit).

Indirect Cost & Fees					
Training Fee (Profit)	5.00%	\$ 63,312.56	5.00%	\$ 63,312.56	\$ (0.00)
Indirect Cost	8.75%	\$ 110,796.97	8.75%	\$ 110,796.97	\$ 0.00
Audit Fee	0.70%	\$ 9,639.34	0.70%	\$ 9,639.34	\$ (0.00)
Sub-Total of Indirect & Fees		\$ 183,748.87		\$ 183,748.87	\$ (0.00)

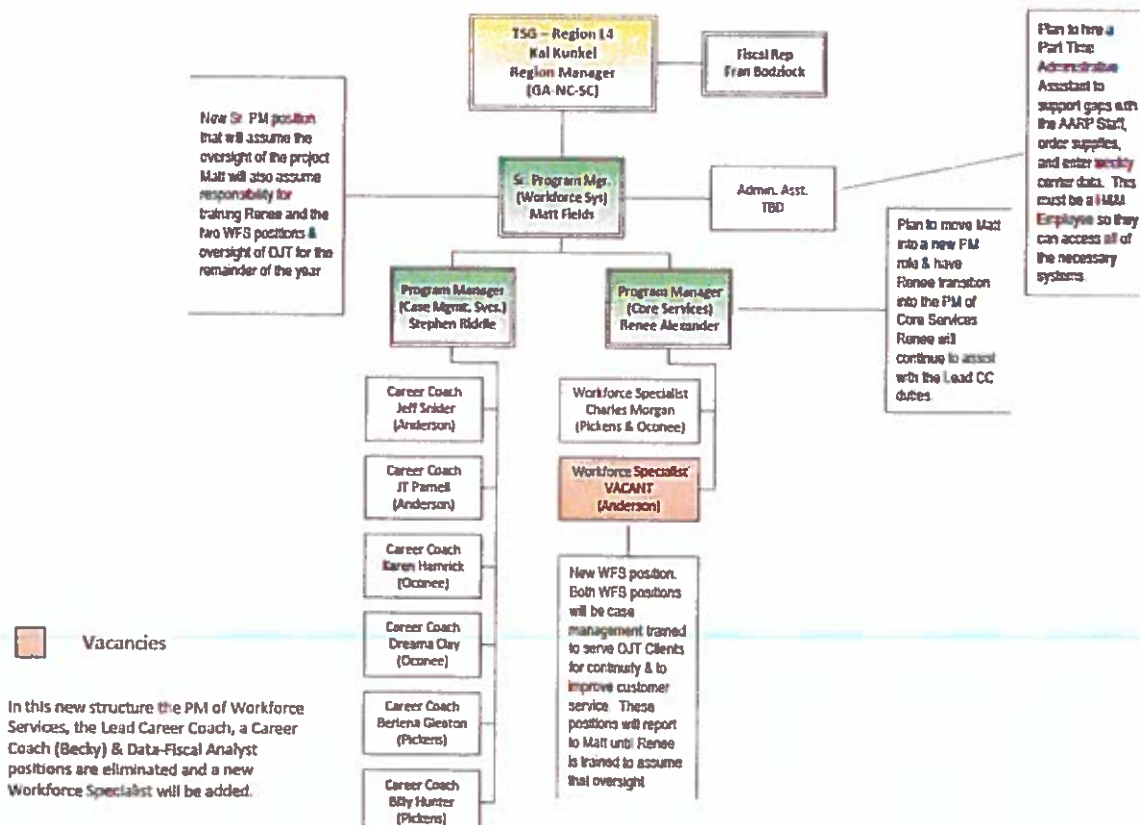
APPROVAL(S)

Prepared By

Kalen J. Kunkel
Kalen J. Kunkel, Region Manager

CONTRACT BUDGET MODIFICATION

ATTACHMENT 1 – ORG CHART



Vote at
Executive
Committee on
January 28



1500 – WorkLink (Adult-Dislocated Worker) Contract Budget Modification #3

Contractor: Henkels & McCoy, Inc.
Contract #'s: 14A995H3 & 14D995H3
Program: SC Works Operator (Adult & Dislocated Worker Services)
Submission Date: 1/26/2015
Region Manager: Kal Kunkel
Program Manager (s): Steve Riddle, Renee Alexander, & Matt Fields

Budget Modification Summary & Narrative

Budget Summary

Henkels & McCoy, Inc. (SC Works Operator) is requesting a modification to our PY14 budget to facilitate training needs of Adult Program Participants. The increase in training funds will come from Staff Salaries & Fringe, Operating Costs, On-the-Job Training and 2% transfer from Dislocated Worker funds to the Adult funds.

There is no overall change to the current contract budget amount, but Staff Costs, Operating Costs, and OJT will be reduced and the excess transferred into Training Costs in the Tuition Line item as demonstrated in the breakout below.

Staff Costs Narrative

Staff Postions	PY14 Staff		PY14 Budget Mod #2		PY14 Budget Mod #3	Amt of Increase or Decrease
5 Workforce Specialist (OJT)	TBD		\$ 17,160.00		\$ -	\$ (17,160.00)
7 Administrative Assistant	TBD		\$ 8,448.00		\$ 7,680.00	\$ (768.00)
Sub-Total of Staff Costs			\$ 442,695.44		\$ 424,767.44	\$ (17,928.00)
Fringe Benefits		Rate				
Health Insurance		25.78%	\$ 114,135.45	26.12%	\$ 110,953.05	\$ (3,182.40)
FICA		7.65%	\$ 33,866.20	7.65%	\$ 32,494.71	\$ (1,371.49)
State UEC-SUI		3.02%	\$ 13,369.40	3.02%	\$ 12,827.98	\$ (541.42)
FUT		0.12%	\$ 531.23	0.12%	\$ 509.72	\$ (21.51)
SC WC		0.32%	\$ 1,416.63	0.32%	\$ 1,359.26	\$ (57.37)
Public-General Liability		3.02%	\$ 13,369.40	3.02%	\$ 12,827.98	\$ (541.42)
Sub-Total Fringe:		39.91%	\$ 176,888.31		\$ 170,972.69	\$ (5,715.62)
TOTAL			\$ 619,383.75		\$ 595,740.13	\$ (23,643.62)

CONTRACT BUDGET MODIFICATION

Operating Costs Narrative

Reduce Operating Costs by \$8,270.40 in the line items shown below.

Operating Costs					
1.1 Facility, Utilities, Maintenance		\$ -		\$ -	\$ -
1.2 Staff Consumable Supplies		\$ 7,200.00		\$ 5,400.00	\$ (1,800.00)
1.3 Advertising, Outreach		\$ 2,760.00		\$ 1,500.00	\$ (1,260.00)
1.4 Copy, Print		\$ 10,800.00		\$ 6,600.00	\$ (4,200.00)
1.5 Communications		\$ 9,872.20		\$ 9,314.92	\$ (557.28)
1.6 Staff Travel		\$ 23,297.84		\$ 23,297.84	\$ 0.00
1.7 Staff Conferences, Training		\$ 4,080.00		\$ 4,080.00	\$ -
1.8 Staff Equipment / Computer Leases / Software		\$ 17,961.60		\$ 17,508.48	\$ (453.12)
1.9 Postage		\$ 2,400.00		\$ 2,400.00	\$ -
Sub-Total Operating		\$ 78,371.64		\$ 70,101.24	\$ (8,270.40)

Training Costs Narrative

Increase Tuition by \$43,412.32 and decrease On-the-Job Training by \$13,898.29.

Training					
2.1 Participant Supplies		\$ -		\$ -	\$ -
2.2 Participant Books		\$ -		\$ -	\$ -
2.3 Credential Exams & Assessments		\$ 15,950.00		\$ 15,950.00	\$ -
2.4 Software Licenses		\$ -		\$ -	\$ -
2.5 Tuition (Adult Education)		\$ 77,280.00		\$ 77,280.00	\$ -
2.6 Tuition (College or Vocational)		\$ 321,689.95		\$ 365,102.27	\$ 43,412.32
2.8 On-the-Job Training		\$ 121,898.29		\$ 108,000.00	\$ (13,898.29)
Sub-Total Training		\$ 536,818.24		\$ 566,332.27	\$ 29,514.03

Supportive Services Narrative

Increase Transportation by \$3,180.00 and decrease Childcare by \$780.00.

Supportive Services					
3.11 Transportation		\$ 17,937.50		\$ 21,117.50	\$ 3,180.00
3.12 Childcare		\$ 6,240.00		\$ 5,460.00	\$ (780.00)
3.13 Emergency Assistance		\$ -		\$ -	\$ -
3.14 Training Support Materials		\$ 7,500.00		\$ 7,500.00	\$ -
Sub-Total of Supportive Services		\$ 31,677.50		\$ 34,077.50	\$ 2,400.00

CONTRACT BUDGET MODIFICATION

Training Fees (Profit), Indirect, & Audit Fees

No change to Training Fee (Profit).

Indirect Cost & Fees					
Training Fee (Profit)	5.00%	\$ 63,312.56	5.00%	\$ 63,312.56	\$ (0.00)
Indirect Cost	8.75%	\$ 110,796.97	8.75%	\$ 110,796.97	\$ 0.00
Audit Fee	0.70%	\$ 9,639.34	0.70%	\$ 9,639.34	\$ (0.00)
Sub-Total of Indirect & Fees		\$ 183,748.87		\$ 183,748.87	\$ (0.00)

APPROVAL(S)

Prepared By

Kalen J. Kunkel
Kalen J. Kunkel, Region Manager

CONTRACT BUDGET MODIFICATION

ATTACHMENT 2 - BUDGET FORMS
WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
GRANT BUDGET SUMMARY

Service Provider Henkels & McCoy, Inc. Contract # 14A995H3 & 14D995H3
Project/Activity SC Works Operator Funding Source WIA Adult & DLW Formula Funds Modification # 3

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 417,018	\$ 178,722		\$ 595,740	\$ 595,740
OPERATING COSTS	\$ 49,071	\$ 21,030		\$ 70,101	\$ 70,101
TRAINING COSTS	\$ 423,241	\$ 143,091		\$ 566,332	\$ 566,332
SUPPORTIVE SERVICE COSTS	\$ 23,854	\$ 10,223		\$ 34,077	\$ 34,077
Training Fees/Professional Fees/ Profit	\$ 51,066	\$ 21,886		\$ 72,952	\$ 72,952
Indirect Costs	\$ 77,558	\$ 33,239		\$ 110,797	\$ 110,797
Total Budget Costs	\$ 1,041,808	\$ 408,192	\$ -	\$ 1,450,000	\$ 1,450,000
Percentage of Budget	72%	28%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

CONTRACT BUDGET MODIFICATION

ATTACHMENT 1 – ADULT vs. DISLOCATED WORKER PERCENTAGES

WorkLink SC Works Operator (H&M) PY14 Budget Mod #3							
	PY14 Budget Mod #2		PY14 Budget Mod #3		Amt of Increase or Decrease		
	Adult	Dislocated Worker	Adult	Dislocated Worker	Adult	Dislocated Worker	
Staff Costs							
Staff Salaries	\$ 309,886.81	\$ 132,808.63	\$ 297,337.21	\$ 127,430.23	\$ (12,549.60)	\$ (5,378.40)	
Staff Fringe	\$ 123,681.82	\$ 53,006.49	\$ 119,680.88	\$ 51,291.81	\$ (4,000.94)	\$ (1,714.68)	
	\$ 433,568.63	\$ 185,815.12	\$ 417,018.09	\$ 178,722.04	\$ (16,550.54)	\$ (7,093.08)	
Operating Costs							
1.2 Staff Consumable Supplies	\$ 5,040.00	\$ 2,160.00	\$ 3,780.00	\$ 1,620.00	\$ (1,260.00)	\$ (540.00)	
1.3 Advertising, Outreach	\$ 1,932.00	\$ 828.00	\$ 1,050.00	\$ 450.00	\$ (882.00)	\$ (378.00)	
1.4 Copy, Print	\$ 7,560.00	\$ 3,240.00	\$ 4,620.00	\$ 1,980.00	\$ (2,940.00)	\$ (1,260.00)	
1.5 Communications	\$ 6,910.54	\$ 2,961.66	\$ 6,520.44	\$ 2,794.47	\$ (390.10)	\$ (167.19)	
1.6 Staff Travel	\$ 16,308.49	\$ 6,989.35	\$ 16,308.49	\$ 6,989.35	\$ 0.00	\$ 0.00	
1.7 Staff Conferences, Training	\$ 2,856.00	\$ 1,224.00	\$ 2,856.00	\$ 1,224.00	\$ -	\$ -	
1.8 Staff Equipment / Computer Leases / Software	\$ 12,573.12	\$ 5,388.48	\$ 12,255.94	\$ 5,252.54	\$ (317.18)	\$ (135.94)	
1.9 Postage	\$ 1,680.00	\$ 720.00	\$ 1,680.00	\$ 720.00	\$ -	\$ -	
Sub-Total Operating	\$ 54,860.15	\$ 23,511.49	\$ 49,070.87	\$ 21,030.37	\$ (5,789.28)	\$ (2,481.12)	
Training							
2.3 Credential Exams & Assessments	\$ 11,165.00	\$ 4,785.00	\$ 11,165.00	\$ 4,785.00	\$ -	\$ -	
2.5 Tuition (Adult Education)	\$ 54,096.00	\$ 23,184.00	\$ 54,096.00	\$ 23,184.00	\$ -	\$ -	
2.6 Tuition (College or Vocational)	\$ 225,182.96	\$ 96,506.98	\$ 282,379.77	\$ 82,722.50	\$ 57,196.81	\$ (13,784.48)	
2.8 On-the-Job Training	\$ 85,328.81	\$ 36,569.49	\$ 75,600.00	\$ 32,400.00	\$ (9,728.81)	\$ (4,169.49)	
Sub-Total Training	\$ 375,772.77	\$ 161,045.47	\$ 423,240.77	\$ 143,091.50	\$ 47,468.00	\$ (17,953.97)	
Supportive Services							
3.11 Transportation	\$ 12,556.25	\$ 5,381.25	\$ 14,782.25	\$ 6,335.25	\$ 2,226.00	\$ 954.00	
3.12 Childcare	\$ 4,368.00	\$ 1,872.00	\$ 3,822.00	\$ 1,638.00	\$ (546.00)	\$ (234.00)	
3.14 Training Support Materials	\$ 5,250.00	\$ 2,250.00	\$ 5,250.00	\$ 2,250.00	\$ -	\$ -	
Sub-Total of Supportive Services	\$ 22,174.25	\$ 9,503.25	\$ 23,854.25	\$ 10,223.25	\$ 1,680.00	\$ 720.00	
Indirect Cost & Fees							
Training Fee (Profit)	\$ 44,318.78	\$ 18,993.78	\$ 44,318.79	\$ 18,993.77	\$ 0.01	\$ (0.01)	
Indirect Cost	\$ 77,557.88	\$ 33,239.09	\$ 77,557.88	\$ 33,239.09	\$ 0.00	\$ 0.00	
Audit Fee	\$ 6,747.54	\$ 2,891.80	\$ 6,747.54	\$ 2,891.80	\$ (0.00)	\$ 0.00	
Sub-Total of Indirect & Fees	\$ 128,624.20	\$ 55,124.67	\$ 128,624.21	\$ 55,124.66	\$ 0.00	\$ (0.00)	
	\$ 1,015,000.00	\$ 435,000.00	\$ 1,041,808.18	\$ 408,191.82	\$ 26,808.18	\$ (26,808.18)	
	\$ 1,450,000.00	\$ 1,450,000.00	\$ 1,450,000.00	\$ 1,450,000.00			
	70%	30%	72%	28%			

WORKLINK ADULT-DISLOCATED WORKER OBLIGATIONS REPORT

PY14 FORMULA TUITION

	Adult	Dislocated Worker	Total
PY14 Budget (Mod # 3)	\$ 272,544.77	\$ 78,507.50	\$ 351,052.27
PY14 Vouchers Paid	\$ 95,904.07	\$ 13,561.00	\$ 109,465.07
PY14 Vouchers Not Paid	\$ 110,336.43	\$ 7,874.08	\$ 118,210.51
PY14 Vouchers Total	\$ 206,240.50	\$ 21,435.08	\$ 227,675.58
PY14 Funds Unobligated	\$ 66,304.27	\$ 57,072.42	\$ 123,376.69
PY14 ITA's Approved	\$ 343,870.03	\$ 42,283.98	\$ 386,154.01
PY14 ITA's Deobligations	\$ 82,314.99	\$ 11,993.08	\$ 94,308.07
PY14 ITA's Total YTD	\$ 261,555.04	\$ 30,290.90	\$ 291,845.94
PY14 ITA's vs Budget	\$ 10,989.73	\$ 48,216.60	\$ 59,206.33
PY15 ITA's Approved			

As of today we anticipate needing a total of \$35,378 to cover the current commitments

Adult ITA's includes \$30,281 not approved by a Manager.
Adult ITA's includes \$16,247.89 of deobligations still being

PY14 FORMULA ON-THE-JOB TRAINING

	Adult	Dislocated Worker	Total
PY14 Budget (Mod # 3)	\$ 75,600.00	\$ 32,400.00	\$ 108,000.00
PY14 Vouchers Paid	\$ 21,073.00	\$ 3,061.00	\$ 24,134.00
PY14 Vouchers Not Paid	\$ 3,807.43	\$ 675.67	\$ 4,483.10
PY14 Vouchers Total	\$ 24,880.43	\$ 3,736.67	\$ 28,617.10
PY14 Funds Unobligated	\$ 50,719.57	\$ 28,663.33	\$ 79,382.90
PY14 ITA's Approved	\$ 66,445.20	\$ 3,736.66	\$ 70,181.86
PY14 ITA's Deobligations	\$ 6,449.00	\$ -	\$ 6,449.00
PY14 ITA's Total YTD	\$ 59,996.20	\$ 3,736.66	\$ 63,732.86
PY14 ITA's vs Budget	\$ 15,603.80	\$ 28,663.34	\$ 44,267.14
PY15 Obligations YTD			

PY13-14 DW-NEG

	Training	OJT	Total
PY14 Budget (Mod # 2)	\$ 29,250.00	\$ 16,800.00	\$ 46,050.00
PY13-14 Vouchers Paid	\$ 15,009.00	\$ -	\$ 15,009.00
PY13-14 Vouchers Not Paid	\$ -	\$ 5,169.65	\$ 5,169.65
PY13-14 Vouchers Total	\$ 15,009.00	\$ 5,169.65	\$ 20,178.65
PY13-14 Funds Unobligated	\$ 14,241.00	\$ 11,630.35	\$ 25,871.35
PY14 ITA's or OJT's Approved	\$ 37,296.94	\$ 9,720.00	\$ 47,016.94
PY14 ITA's or OJT's Deobligations	\$ 15,014.00	\$ -	\$ 15,014.00
PY14 ITA's Total YTD	\$ 22,282.94	\$ 9,720.00	\$ 32,002.94
PY13-14 ITA's vs Budget	\$ 6,967.06	\$ 7,080.00	\$ 14,047.06

As of 1/27/14



Worklink Workforce Investment Board Grant #14A995H3 & 14D995H3

Budget vs. Actual Expenditures YTD

		ADULT					DLW					TOTAL																				
codes	Mod #3	Oct	November	December	Total Expenses	Balance	% Spent	Mod #3	Oct	Nov	Dec	Total Expenses	Balance	% Spent	Total Budget	Total Expenses	Total Balance	Total % Spent														
	Budget 9/28-10/28 10/27-11/23 11/24-12/28							Budget 9/28-10/28 10/27-11/23 11/24-12/28																								
0.0	Salary Total 297,337 25,258 23,081 30,377 157,115	140,222	52.84%					67,134 60,298 52.68%					224,249	200,518	52.78%																	
0.1-0.5	Fringe Benefit Total 119,881 9,983 9,918 12,628 61,710	57,971	51.56%					28,839 24,453 52.33%					89,549	82,424	51.79%																	
	Subtotal \$ 417,018 \$ 35,221 \$ 32,999 \$ 43,005 \$ 218,825	\$ 198,193	52.47%					\$ 93,973 \$ 84,749 52.55%					\$ 312,798	\$ 282,942	52.51%																	
Operating Costs																																
1.2	Staff Consumable Supplies 3,780 16 45 - 1,130	2,650	29.89%					485 1,155 28.70%					5,400	1,595	3.05	28.54%																
1.3	Advertising 1,050 175 - - 175	875	18.87%					75 375 16.67%					1,500	250	1.50	16.67%																
1.4	Printing/Copies 4,820 - - 257 1,888	2,734	40.82%					805 1,175 40.68%			110		6,800	2,691	3.90	40.77%																
1.5	Communications 6,520 355 177 33 2,909	3,811	44.62%					1,113 1,881 39.84%		75			8,314	4,022	5.29	43.18%																
1.6	Staff Travel 16,308 892 768 1,045 6,127	10,181	37.57%					2,599 4,390 37.19%		241	432		23,297	8,728	14.57	37.46%																
1.7	Staff Training/Technical Service 2,858 458 216 - 674	2,182	23.60%					198 1,028 18.01%		-	-		4,080	870	3.21	21.32%																
1.8	Staff Computer Leases 12,258 343 - - 3,954	8,302	32.28%					1,694 3,569 32.25%		-	-		17,509	5,848	11.88	32.28%																
1.9	Postage 1,880 75 165 99 648	1,034	38.45%					184 568 22.78%		-	-		2,400	810	1.58	33.75%																
	Subtotal \$ 49,070 \$ 2,314 \$ 1,372 \$ 1,434 \$ 17,501	\$ 31,589	35.67%					\$ 7,111 \$ 13,919 33.81%		316	842		\$ 70,100	\$ 24,912	\$ 45,188	35.11%																
In-line cost																																
2.3	Credential Exam Fees 11,165 342 3,085 1,365 5,245	5,920	48.98%					1,219 3,588 25.48%		1,049	41		15,950	6,484	9.48	40.53%																
2.5	Tuition/Adult Ed Skill Upgrade&GEI 54,086 5,612 - 5,603 24,739	28,357	45.73%					8,201 14,983 35.37%		-	-		77,280	32,940	44,340	42.62%																
	Account/Voucher cost 282,380 29,777 19,871 42,775 109,930	172,450	38.93%					24,332 58,390 29.41%		4,887	7,345		365,102	134,282	230,840	36.77%																
2.8	On the Job Training 75,600 - 1,681 13,522 21,073	54,527	27.87%					3,081 28,338 9.45%		-	-		109,000	24,134	83,866	22.35%																
	Subtotal \$ 423,241 \$ 35,731 \$ 24,717 \$ 63,265 \$ 160,987	\$ 262,254	38.04%					\$ 36,813 \$ 106,278 25.73%		5,736	7,386		\$ 586,332	\$ 197,800	\$ 388,332	34.93%																
Supportive Service Cost																																
3.2	Transportation 14,782 2,440 3,255 2,590 10,755	4,027	72.76%					2,170 4,165 34.25%		460	590		21,117	12,925	8,192	61.21%																
3.3	Childcare 3,822 - - - 1,838	3,822	0.00%					220 1,418 13.43%		-	-		5,480	220	5,240	4.03%																
3.4	Uniforms Drug Screens etc 5,250 482 - 909 2,109	3,141	40.17%					214 2,038 9.51%		-	34		7,500	2,323	5,177	30.97%																
	Subtotal \$ 23,854 \$ 2,922 \$ 3,255 \$ 3,499 \$ 12,864	\$ 10,890	53.93%					\$ 2,604 \$ 7,618 25.47%		460	624		\$ 34,077	\$ 15,468	\$ 18,609	45.39%																
In-line/Professional Service Fee/Profit																																
4.1	Training Fee (Profit) 44,318 3,810 3,117 5,581 20,810	23,809	46.28%					7,024 11,970 38.98%		1,030	1,338		63,313	27,534	35,779	43.49%																
4.2	Audit 6,748 - - - 2,892	6,748	0.00%					- 2,892 0.00%		-	-		8,640	-	8,640	0.00%																
4.3	Indirect 77,959 8,667 5,456 9,731 35,894	41,644	46.28%					12,291 20,948 36.98%		1,902	2,341		110,787	49,185	62,612	43.49%																
	Subtotal \$ 129,025 \$ 10,477 \$ 8,573 \$ 15,292 \$ 56,404	\$ 72,221	43.85%					\$ 19,315 \$ 35,810 35.04%		2,932	3,679		\$ 183,750	\$ 75,719	\$ 108,031	41.21%																
TOTALS \$ 1,941,606 \$ 86,665 \$ 70,916 \$ 128,485 \$ 469,581																			\$ 575,227	44.78%		\$ 408,191	\$ 27,766	\$ 23,433	\$ 30,435	\$ 159,818	\$ 246,375	36.15%	\$ 1,449,989	\$ 626,387	\$ 823,402	43.20%
Employer has choice of being paid monthly, quarterly, or at the end of the contract.															45.00%				Goal Thru Dec 45.00%													

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As of
Mod #3

WorkLink Program Year 2014 Financial Status							
13DWT01 - Dislocated Worker Training National Emergency Grant (DWT NEG)							
	Program Revenue						
	\$ 55,357						
	Program Expenditures		Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Salaries, Fringe & Indirect (WIB)	\$ 2,624		2,596	98.93%	2,596	98.93%	\$ 28
Henkels & McCoy	52,733		52,733	100.00%	17,073	32.38%	35,660
Total In-House	\$ 55,357		\$ 55,329	99.95%	\$ 19,669	35.53%	\$ 35,688
Grant Period: 8/8/13-6/30/15							

WorkLink Program Year 2014 Financial Status							
13D395H1 - Dislocated Worker Training National Emergency Grant (DWT NEG)							
	Program Expenditures		Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Indirect Cost	\$ 4,029		1,313	32.59%	1,313	32.59%	\$ 2,716
Audit Fee	351		-	0.00%	-	0.00%	351
Profit	2,303		751	32.61%	751	32.61%	1,552
Tuition	22,500		11,919	52.97%	11,919	52.97%	10,581
Books	6,000		2,904	48.40%	2,904	48.40%	3,096
Supplies	750		186	24.80%	186	24.80%	564
OJT	16,800		-	0.00%	-	0.00%	16,800
Total In-House	\$ 52,733		\$ 17,073	32.38%	\$ 17,073	32.38%	\$ 35,660
Grant Period: 8/8/13-6/30/15							
Goal Thru Dec 2014						73.91%	
						to meet 100% by 6/30/15	

Vote Needed



1503 – WorkLink Youth Contract & Budget Modification #2

Contractor: Henkels & McCoy, Inc.

Contract #'s: 14Y495H3

Program: Youth Services

Submission Date: 1/21/2015

Region Manager: Kal Kunkel

Program Manager (s): Karen Craven

Budget Modification Summary & Narrative

Budget Summary

Henkels & McCoy, Inc. (dba Palmetto Youth Connections) is requesting a modification to our budget to move funds into categories and line items where funds are needed based on the current service needs as demonstrated in the following sections below. We are also requesting to add an additional Workforce Development Specialist to begin April 6, 2015 in preparation of upcoming changes on July 1, 2015 with the implementation of WIOA. There is no change to the overall contract value of \$800,000.

Staff Costs Narrative

Request to reduce Staff Cost by \$12,905.57 as a result in reduced cost in the Henkels Health Insurance Plan.

CONTRACT BUDGET MODIFICATION

Staff Costs		Mod 1		Mod 2	Changes
Sub-Total of Staff Costs		\$ 323,334.96		\$ 331,014.96	\$ 7,680.00
Fringe Benefits	Rate		Rate		
Health Insurance	23.12%	\$ 74,742.72	18.35%	\$ 60,751.20	\$ (13,991.52)
FICA	7.65%	\$ 24,735.12	7.65%	\$ 25,322.64	\$ 587.52
State UEC-SUI	3.05%	\$ 9,764.72	3.02%	\$ 9,996.65	\$ 231.93
FUT	0.12%	\$ 388.00	0.12%	\$ 397.22	\$ 9.22
SC WC	0.33%	\$ 1,087.01	0.33%	\$ 1,092.35	\$ 5.34
Public-General Liability	3.02%	\$ 9,764.72	3.02%	\$ 9,996.65	\$ 231.93
Sub-Total Fringe:	37.29%	\$ 120,462.29	32.49%	\$ 107,556.72	\$ (12,905.57)

Operating Costs Narrative

Request to reduce the overall Operating Cost by \$973.33 as demonstrated below.

Operating Costs		Mod 1		Mod 2	Changes
1.1 Facility, Utilities, Maintenance		\$ -		\$ -	\$ -
1.2 Staff Consumable Supplies		\$ 2,100.00		\$ 3,026.66	\$ 926.66
1.3 Advertising, Outreach		\$ 2,400.00		\$ 500.00	\$ (1,900.00)
1.4 Copy, Print		\$ 4,200.00		\$ 4,200.00	\$ -
1.5 Communications		\$ 10,580.80		\$ 10,580.80	\$ -
1.6 Staff Travel		\$ 18,616.00		\$ 18,616.00	\$ 0.00
1.7 Staff Conferences, Training		\$ 2,400.00		\$ 2,400.00	\$ -
1.8 Staff Computer Leases		\$ 8,644.13		\$ 8,644.13	\$ (0.00)
1.9 Postage		\$ 3,492.50		\$ 3,492.50	\$ -
Sub-Total Operating		\$ 52,433.43		\$ 51,460.10	\$ (973.33)

CONTRACT BUDGET MODIFICATION

Training Costs Narrative

Request to increase Training Costs by \$6,558.90 as demonstrated below.

Training		Mod 1		Mod 2	Change
2.1 Participant Supplies		\$ 3,700.00		\$ 3,700.00	\$ -
2.2 Participant Books		\$ 5,984.75		\$ 5,985.00	\$ 0.25
2.3 Credential Exam Fees (NRF, C.N.A., GED, etc.)		\$ 14,380.00		\$ 12,925.00	\$ (1,455.00)
2.4 TABE Testing Materials		\$ 1,425.00		\$ 1,825.00	\$ 400.00
2.5 Tuition (Adult Education)		\$ 38,758.40		\$ 38,758.40	\$ -
2.6 Tuition (College or Vocational)		\$ 28,958.35		\$ 46,624.00	\$ 17,665.65
2.9 Work Experience		\$ 38,280.00		\$ 29,728.00	\$ (8,552.00)
2.10 Awards / Events		\$ 1,600.00		\$ 1,600.00	\$ -
2.11 Software Licenses		\$ 3,840.00		\$ 3,840.00	\$ -
2.12 Work Keys		\$ 1,500.00		\$ -	\$ (1,500.00)
Sub-Total Training		\$ 138,426.50		\$ 144,985.40	\$ 6,558.90

Supportive Services Narrative

Request to decrease Supportive Services by \$360.00 as demonstrated below.

Supportive Services		Mod 1		Mod 2	Change
3.1 Participant Incentives (Skill Invoices)		\$ 37,114.14		\$ 37,114.14	\$ 0.00
3.2 Transportation		\$ 19,500.00		\$ 21,300.00	\$ 1,800.00
3.3 Childcare		\$ 2,400.00		\$ 1,440.00	\$ (960.00)
3.4 Training Support Materials		\$ 3,200.00		\$ 2,000.00	\$ (1,200.00)
3.5 Emergency Assistance		\$ 1,750.00		\$ 1,750.00	\$ -
Sub-Total of Supportive Services		\$ 63,964.14		\$ 63,604.14	\$ (360.00)

Training & Professional Fees, Profit, & Indirect

There is a slight change to this category as shown below.

Indirect Cost & Fees		Mod 1		Mod 2	Change
Training Fee (Profit)	5.00%	\$ 34,931.07	5.00%	\$ 34,931.07	\$ (0.00)
Indirect Cost	8.75%	\$ 81,129.38	8.75%	\$ 81,129.37	\$ 0.01
Audit Fee	0.70%	\$ 5,318.25	0.70%	\$ 5,318.25	\$ 0.00
Sub-Total of Indirect & Fees		\$ 101,378.68		\$ 101,378.69	\$ 0.01

APPROVAL(S)

Prepared By

Kalen J. Kunkel
Kalen J. Kunkel, Region Manager

CONTRACT BUDGET MODIFICATION

ATTACHMENT 1 – BUDGET FORMS

WORKFORCE INVESTMENT BOARD WorkLink Workforce Investment Area GRANT BUDGET SUMMARY					
Service Provider <u>Henkels & McCoy, Inc.</u>		Contract # <u>14Y495H4</u>			
Project/Activity <u>Palmetto Youth Connections</u>		Funding Source	<u>WIA Youth</u>	Modification # <u>2</u>	
CATEGORIES	Out-of-School Youth	In-School Youth	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 419,101	\$ 19,471		\$ 438,572	\$ 438,572
OPERATING COSTS	\$ 50,180	\$ 1,280		\$ 51,460	\$ 51,460
TRAINING COSTS	\$ 131,236	\$ 13,749		\$ 144,985	\$ 144,985
SUPPORTIVE SERVICE COSTS	\$ 60,583	\$ 3,021		\$ 63,604	\$ 63,604
Training Fees/Professional Fees/ Profit	\$ 38,237	\$ 2,012		\$ 40,249	\$ 40,249
Indirect Costs	\$ 58,073	\$ 3,056		\$ 61,129	\$ 61,129
Total Budget Costs	\$ 757,411	\$ 42,589	\$ -	\$ 800,000	\$ 800,000
Percentage of Budget	95%	5%		100.00%	
Cost Limitations			2% Maximum	At least 98%	100%



Worklink Workforce Investment Board Grant #14Y495H3

Budget vs. Actual Expenditures YTD

Job Number 1503

Budgeted Expenses			1503-11000	1503-11001	1503-11002	1303-11003	1303-11004	1303-11005	Total Expenses	Balance	% Spent	
	codes	Mod #2	7/1-7/27	7/28-8/24	8/25-9/28	9/29-10/26	10/27-11/23	11/24-12/28				
Salary Total	0.0	\$	331,015	\$ 21,893	\$ 24,197	\$ 30,791	\$ 24,708	\$ 23,805	\$ 30,918	\$ 158,312	\$ 174,703	47.22%
Fringe Benefit Total	0.1-0.5		107,557	7,580	8,131	10,240	8,258	7,952	9,968	52,127	55,430	48.46%
Subtotal			438,572	29,473	32,328	41,031	32,966	31,757	40,884	208,439	230,133	47.53%
Operating Costs												
Staff Consumable Supplies	1.2		3,027	86	571	220	643	-	-	1,520	1,507	50.21%
Advertising	1.3		500	-	-	100	-	-	-	100	400	20.00%
Printing/Copies	1.4		4,200	-	-	1,268	127	-	-	1,395	2,805	33.21%
Communications	1.5		10,581	753	750	1,018	155	7	-	2,683	7,898	25.36%
Staff Travel	1.6		18,616	369	522	1,488	868	953	1,266	5,468	13,150	29.36%
Staff Training/Conferences	1.7		2,489	-	-	-	-	-	857	857	1,543	35.71%
Staff Computer Leases	1.8		8,644	-	-	-	195	-	-	195	8,449	2.26%
Postage	1.9		3,493	71	211	128	263	260	195	1,128	2,365	32.29%
Subtotal			51,481	1,279	2,054	4,222	2,251	1,220	2,318	13,344	38,117	25.93%
Individualized Training Cost												
Participant Supplies	2.1		3,700	-	140	-	-	127	283	550	3,150	14.86%
Participant Books	2.2		5,985	-	-	129	169	345	-	643	5,342	10.74%
Assessment/Exam Fees(inc work)	2.3		12,925	-	75	-	1,226	1,927	1,502	4,730	8,195	36.60%
TABE Testing Materials	2.4		1,825	-	-	-	1,650	-	-	1,650	175	90.41%
Workkeys	2.12		-	-	-	-	-	-	12	12	(12)	#DIV/0!
Tuition (Adult Education)	2.5		38,758	-	9,689	-	7,267	-	2,422	19,378	19,380	50.00%
Tuition (College or Vocational)	2.6		46,624	-	-	2,888	2,688	5,797	7,806	19,179	27,445	41.14%
Work Experience	2.9		29,728	1,392	1,617	787	1,084	903	2,019	7,802	21,926	26.24%
Awards/Events	2.10		1,600	-	-	-	-	-	-	-	1,600	0.00%
Software License	2.11		3,840	-	3,840	-	-	-	-	3,840	-	100.00%
Subtotal			144,985	1,392	15,361	3,894	14,084	9,999	14,044	57,784	87,201	39.86%
Customer Supportive Services Cost												
Student Incentives (skills&inc cor)	3.1		37,114	325	1,600	4,465	2,200	4,600	3,625	16,815	20,299	45.31%
Transportation	3.2		21,300	725	660	2,830	3,205	3,765	2,540	13,725	7,575	64.44%
Childcare	3.3		1,440	-	-	100	-	-	-	100	1,340	6.94%
Training Support Materials	3.4		2,000	-	28	59	30	189	393	699	1,301	34.95%
Emergency Assistance	3.5		1,750	-	-	401	-	-	-	401	1,349	22.91%
Subtotal			63,604	1,050	2,288	7,855	5,435	8,554	6,558	31,740	31,864	49.90%
Other												
Training Fee (Profit)	4.1		34,931	1,660	2,602	2,846	2,737	2,531	3,190	15,566	19,385	44.56%
Audit	4.2		5,318	-	-	-	-	-	-	-	5,318	0.00%
Subtotal			40,249	1,660	2,602	2,846	2,737	2,531	3,190	15,566	24,683	38.67%
Indirect			61,129	2,904	4,553	4,980	4,789	4,430	5,583	27,239	33,890	44.56%
TOTALS		\$	800,800	\$ 37,758	\$ 59,186	\$ 64,738	\$ 82,262	\$ 57,591	\$ 72,577	\$ 354,112	\$ 447,431	44.26%
Monthly Actual Expenses												
										Goal to meet 93% by June 30		46.50%

WorkLink Program Year 2014 Financial Status

13INC01 - Incentive Grant

	Program Revenue					
	\$ 5,453					
	Program Expenditures		Total Obligated	Total % Obligated	Actual Expended	Actual % Expended
Outreach	\$ 5,453		5,453	100%	5,453	100.00%
						Balance
Grant Period: 3/17/14-6/30/15				***Grant Closed in January 2015		\$ -

WorkLink Program Year 2014 Financial Status

13RROJT01 - Rapid Response On The Job Training Grant (RROJT)

	Program Revenue					
	\$ 74,480					
	Program Expenditures		Total Obligated	Total % Obligated	Actual Expended	Actual % Expended
Henkels & McCoy	74,480		74,480	100%	32,430	43.54%
Total In-House	\$ 74,480		\$ 74,480	100%	\$ 32,430	43.54%
Grant Period: 6/30/14-6/30/15						Balance
						\$ 42,050

13R995H1 - Rapid Response On The Job Training Grant (RROJT)

	Program Expenditures		Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Salary, Fringe, & Indirect	\$ 62,824		28,189	45%	28,189	44.87%	\$ 34,635
Consumable Supplies	1,200		-	0%	-	0.00%	1,200
Communications	1,269		430	34%	430	33.88%	839
Staff Travel	2,789		1,984	71%	1,984	71.14%	805
Equipment Rent	998		-	0%	-	0.00%	998
Outreach	5,400		1,827	34%	1,827	33.83%	3,573
Total In-House	\$ 74,480		\$ 32,430	44%	\$ 32,430	43.54%	\$ 42,050
Grant Period: 6/30/14-6/30/15					Goal Thru Dec	53.85%	
						to meet 100% by 6/30/15	

WorkLink Program Year 2014 Financial Status							
13RRIWT13 - Rapid Response Grant							
	Program Revenue						
	\$ 47,500						
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance Unspent	
Kroeger Marine Construction	\$ 47,500	47,500	100%	17,250	36.32%	\$ 30,250	
Grant Period: 2/27/14-2/27/15							
WorkLink Program Year 2014 Financial Status							
13RRIWT15 - Rapid Response Grant							
	Program Revenue						
	\$ 56,275						
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance Unspent	
Roylco, Inc	\$ 56,275	56,275	100%	34,400	61.13%	\$ 21,875	
Grant Period: 3/12/14-4/30/15							
WorkLink Program Year 2014 Financial Status							
13RRIWT19 - Rapid Response Grant							
	Program Revenue						
	\$ 60,640						
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance Unspent	
Alfmeier, Fredrichs, & Rath	\$ 60,640	60,640	100%	9,110	15.02%	\$ 51,530	
Grant Period: 6/23/14-7/31/15							
WorkLink Program Year 2014 Financial Status							
14RRIWT11 - Rapid Response Grant							
	Program Revenue						
	\$ 51,870						
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance Unspent	
Ulbrich Specialty Wire Products	\$ 51,870	-	0%	-	0.00%	\$ 51,870	
Grant Period: 12/29/14-12/30/15							

WorkLink Program Year 2014 Financial Status							
14IWT01 - Local Incumbent Worker Training Grant (IWT)							
	Program Revenue						
	\$ 70,189						
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance	
Allegro	\$ 6,793.20	\$ 6,793.20	100.00%	448.20	6.60%	\$ 6,345.00	
Bosch	9,810.00	9,810.00	100.00%	-	0.00%	9,810.00	
Danfoss	3,686.25	3,686.25	100.00%	-	0.00%	3,686.25	
Greenfield	3,750.00	3,750.00	100.00%	-	0.00%	3,750.00	
Inergy	14,362.50	14,362.50	100.00%	-	0.00%	14,362.50	
KP	4,734.00	4,734.00	100.00%	-	0.00%	4,734.00	
Michelin	4,200.00	4,200.00	100.00%	-	0.00%	4,200.00	
RBC	5,928.75	5,928.75	100.00%	-	0.00%	5,928.75	
Reliable	11,939.10	11,939.10	100.00%	-	0.00%	11,939.10	
USEV	3,860.20	3,860.20	100.00%	-	0.00%	3,860.20	
	\$ 69,064.00	\$ 69,064.00	100.00%	448.20	0.65%	\$ 68,615.80	
	\$1,125.00	→ Checking with a company for this \$					
Grant Period: 8/15/14-6/30/15				Goal thru Dec 2014	45.45%		

WorkLink Program Year 2014 Financial Status							
14TEC01 - State Reserve Technology Grant							
	Program Revenue						
	\$ 13,497						
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance	
Computers for Resource Rooms	\$ 13,488.00	\$ 13,488.00	100.00%	13,488.00	100.00%	\$ -	
Grant Period: 11/14/14-3/31/15							

WorkLink Program Year 2014 Financial Status

JA-24960-13-60-A-45 : Make It In America Grant (MiiA Grant)

	Program Revenue					
	\$ 1,299,610					
<small>Per Mod #1 Approved Oct 2014</small>	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Salaries, Fringe (WIB)	\$ 60,100	5,823	10%	5,823	9.69%	\$ 54,277
Indirect (WIB)	21,170	2,116	10%	2,116	10.00%	19,054
Travel (WIB)	4,886	-	0%	-	0.00%	4,886
Tri-County Technical College	434,481	434,481	100%	199,716	45.97%	234,765
Greenville Technical College	434,481	434,481	100%	138,292	31.83%	296,189
Northeastern Technical College	344,492	344,492	100%	56,800	16.49%	287,692
Total In-House	\$ 1,299,610	\$ 1,221,393	94%	\$ 402,747	30.99%	\$ 896,863
Grant Period: 10/1/13-9/30/16			Goal Thru Dec 2014	41.67%		

WorkLink Program Year 2014 Financial Status

13M295T1 - Tri-County Technical College

	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Marketing	\$ 11,000	3,235	29%	3,235	29.41%	\$ 7,765
Recruitment & Assessment	11,000	373	3%	373	3.39%	10,627
Training	335,481	196,108	58%	196,108	58.46%	139,373
Job Placement	77,000	-	0%	-	0.00%	77,000
Total In-House	\$ 434,481	\$ 199,716	46%	\$ 199,716	45.97%	\$ 234,765
Grant Period: 10/1/13-9/30/16						

WorkLink Program Year 2014 Financial Status

13M295G1 - Greenville Technical College

	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Marketing	\$ 25,000	7,206	29%	7,206	28.82%	\$ 17,794
Recruitment & Assessment	39,897	-	0%	-	0.00%	39,897
Training	288,584	131,086	45%	131,086	45.42%	157,498
Job Placement	81,000	-	0%	-	0.00%	81,000
Total In-House	\$ 434,481	\$ 138,292	32%	\$ 138,292	31.83%	\$ 296,189
Grant Period: 10/1/13-9/30/16						

WorkLink Program Year 2014 Financial Status

13M295N1 - Northeastern Technical College

	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Marketing	\$ 11,000	-	0%	-	0.00%	\$ 11,000
Recruitment & Assessment	23,200	-	0%	-	0.00%	23,200
Training	267,092	55,210	21%	55,210	20.67%	211,882
Job Placement	43,200	1,590	4%	1,590	3.68%	41,610
Total In-House	\$ 344,492	\$ 56,800	16%	\$ 56,800	16.49%	\$ 287,692
Grant Period: 10/1/13-9/30/16						

→ Monitoring by DOL March 3-5

WorkLink Program Year 2014 Financial Status							
14INC01 - Incentive Grant							
	Program Revenue						
	\$ 1,404						
	Program Expenditures		Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
ADA items from Report	\$ 1,404		-	0%	-	0.00%	\$ 1,404
Grant Period: ?????							

WorkLink Program Year 2014 Financial Status							
Insurance Reimbursement							
	Program Revenue						
	\$ 14,807.41						
	Program Expenditures		Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
HVAC Replacement	\$ 7,100.00		\$ 7,100.00	100.00%	7,100.00	100.00%	\$ -
Mini-Split for Server Room	3,565.00		3,565.00	100.00%	3,565.00	100.00%	-
ADA Upgrades	4,142.41		-	0.00%	-	0.00%	4,142.41
	\$ 14,807.41		\$ 10,665.00	72.02%	10,665.00	72.02%	\$ 4,142.41
Must be spent by 6/30/15 per COG Finance Director							