

# WORKFORCE INVESTMENT CORPORATION BOARD MEETING

October 30, 2013 – 1:00 P.M.

Martin Inn & Conference Center – Clemson, SC

### **AGENDA**

I. Call to Order/Opening Remarks

Stan Brooks, Board Chair

II. Approval of Minutes (08/28/13) \*

Stan Brooks

III. SC Department of Employment & Workforce Guests Introductions

Ronnie Allen, WorkLink Exec. Director

IV. Committee Reports

A. Youth Council

Kristi King-Brock, Committee Chair

- i. Youth Outreach Committee Update
- ii. 2013 AOPBIS Event Update
- iii. Youth Budget Modification #1
- iv. PY'12 Youth Annual Report Summary
- v. Youth Membership Application\*
- vi. Board Education Part 2 Enrollment/Case Management/Follow-Up
- vii. PYC Youth Participant Guest

B. Workforce Skills & Education Committee

Richard Blackwell, Committee Chair

i. Committee Update

C. Business Partnerships Committee

Ed Parris, Committee Chair

i. Committee Update

D. Finance Committee

David Collins, Committee Chair

- i. WIA Budget Overview \*
- ii. Henkels & McCoy Adult/DW & Youth Grant(s) Overview
- iii. Make It In America Grant

V. Other Business

Ronnie Allen

- A. 2014 Committee/Board Meeting Schedule\*
  - i. State of December Board meeting
- B. 2014 Board Officers\*
- C. Presentation of LMI Data

Alan Davis, SCDEW

VI. Adjournment

\* Action Required

NEXT MEETING – DECEMBER 18, 2013 @ 1:00 P.M.
MARTIN INN & CONFERENCE CENTER, CLEMSON, SC
LUNCH IMMEDIATELY PRECEDES THE MEETING AT 12:00 P.M.



# WORKFORCE INVESTMENT BOARD BOARD MEETING

# August 28, 2013 - Minutes Martin Inn & Conference Center – Clemson University

### **Members Present:**

Trent Acker Danny Brothers David Collins
David Bowers Stephanie Collins Jason Duncan
Billy Gibson Robert Halfacre Terrance Hassan
Michael Keith Mike Wallace

Members Absent:

Stan Brooks, Chair Elaine Bailey Richard Blackwell
Ronnie Booth Kristi King-Brock Mike Crawford
Mary Gaston Butch Harris Michael Keith
Melvin Martin Burriss Nelson Ed Parris
Mike Roneker Pamela Smith

Staff Present:

Ronnie Allen Sharon Crite Jennifer Kelly
Patty Manley Brandi Runion Windy Graham

Renee Murdock

**Guest Present:** 

Dana Grant Kal Kunkel Karen Craven
Sandra McGee Scott Ferguson Jennifer Campbell

Allison Richardson Ann Marie Baker

### I. Call to Order

Vice Chair Danny Brothers called the meeting to order, announced a quorum was present to conduct the business of the Board and the meeting was being recorded for processing of minutes. Introductions were made by all in attendance and Vice Chair Brothers welcomed Renee Murdock to WorkLink as the new Business Services Representative..

### II. Approval of Minutes

The minutes from the June 26, 2013 meeting were emailed with the meeting notice and included in the meeting packet. Vice Chair Brothers called for any corrections or amendments to the minutes.

Workforce Investment Board Meeting Minutes 08.28.2013

BOARD ACTION TAKEN: A motion was made to approve the minutes as submitted by Mike Wallace, second by Billy Gibson. The motion carried with a unanimous vote.

### III. SC Works WorkLink Transition Plan Update/Progress

Ronnie Allen provided an update on the progress of the transition stating the Satellite locations in Seneca, Easley & Honea Path are operational and that the Comprehensive Center will be open & operational on Tuesday, September 3, 2013. Mr. Allen further stated we have a target date of October 1, 2013 for the QuickJobs Development Center at Anderson Tri-County to be operational.

### IV. 2013-2017 Workforce Investment Area Five Year Local Plan

Vice Chair Brothers stated the Local Plan had been uploaded to the website and information emailed to Board members during the month for review. Vice Chair Brothers called for any discussion regarding the Plan.

Sandra McGee stated on behalf of Ronnie Booth that one observation he had made was that some of the dates seemed to be out of sync and that if objectives from previous years were listed that the results should also be listed.

Mr. Allen responded stating with the implementation of a new model of service delivery, it is required and requested by SCDEW that all LWIBs submit a complete and full five-year plan for 2013 – 2017. WorkLink has not submitted a full plan since the year 2000; however, there have been plan modifications done and submitted each year. The full Plan includes all previous years plan modifications including the new service delivery model that was approved by the Board in June 2013. All elements of the full plan have been approved by the Board over the past several years and includes. This Plan is a roll-up of all the previous years modifications and could explain why the dates seem to be out of sync as observed.

Modifications and comments for the Plan are due to Jennifer Kelly or Ronnie Allen by Noon on Friday, August 30, 2013.

BOARD ACTION Taken: David Collins made a motion to accept the 2013-2017 Workforce Investment Area Five Year Plan as written with the addition of modifications submitted by 8/30/13, seconded by Stephanie Collins. The motion carried with a unanimous vote.

### V. Committee Reports

### A.) Youth Council

Robert Halfacre provided an update for the Youth Council in the absence of the Chair, Kristi King-Brock.

### i. Youth Incentive Funds – In School WorkKeys

M. Halfacre referred to page 8 of the meeting packet and gave a brief breakdown of the In-School WorkKeys Testing/Youth Incentive Funds for area schools..

### ii. Youth Council Outreach Committee

Mr. Halfacre referred to page 9 of the meeting packet stating this is a list of the Youth Council Outreach Committee members. This committee will focus more on outreach especially with the transitional events and new service delivery model.

### iii. 2013 AOP BIS Event

Mr. Halfacre referred to pages 10-11, The Anderson Oconee Pickens Business & Industry Showcase Event. Mr. Halfacre deferred to Brandi Runion to provide further updates. Ms. Runion stated the Event is scheduled for October 2-3, 2013 at Clemson University's Littlejohn Coliseum and asked that any Board members wishing to visit the Showcase please let her know. Clemson University has upped security regarding visitors to their campus and will need a list of names of any person planning to attend. Ms. Runion reminded the Board that we have allocated \$5,000 of our Incentive Grant that will go to the schools for transportation of students to the event.

### iv. PY'12 3<sup>rd</sup> Quarter Youth Performance Goals

Mr. Halfacre referred to page 13 of the meeting packet stating we have met and or exceed our Performance Goals.

### v. PY'13 Negotiated Youth Performance Goals

Mr. Halfacre referred to page 14 of the meeting packet. The Negotiated Youth Performance Goals were included in and voted on with the Five Year Local Plan.

### vi. Youth Council Membership Applications/Youth Council Vice Chair

Mr. Halfacre referred to pages 15-17 stating the Youth Council voted to accept and approve these applications for membership to the Youth Council from Amy Bradshaw, Janice Ward & Sandy Jordon on August 5, 2013.

BOARD ACTION Taken: Motion from Mike Wallace to accept the Youth Council membership applications as presented, seconded by Michael Keith. The motion carried with a unanimous vote.

Vice Chair Brothers informed the Board that the Youth Council currently does not have a Vice Chair and brings a recommendation from the Youth Council to accept Robert Halfacre as the Vice Chair for the Youth Council.

BOARD ACTION Taken: Motion from the Youth Council to accept and approve Robert Halfacre as Vice Chair for Youth Council, seconded by Trent Acker. The motion carried with a unanimous vote.

### vii. PYC Youth Participant Guest

Mr. Halfacre deferred to Karen Craven of Henkels & McCoy to introduce the Youth Participant guest, Allison Richardson.

Ms. Craven introduced Ms. Richardson who has been in the PYC program for almost a year who presented with no High School Diploma and little to no work skills but has become a success story for PYC. Ms. Richardson gave a brief outline of her experience in the PYC program and the assistance she received to overcome numerous obstacles, obtain her HS Diploma and become gainfully employed.

### viii. Board Education - Youth Intake/Eligibility Presentation

Ms. Craven and Ann Marie Baker provided an overview of the Intake & Eligibility process for the Youth program via a power point presentation.

### B.) Workforce Skills & Education Committee Update

Jennifer Kelly provided an update in the absence of Chair, Richard Blackwell. Ms. Kelly referred to pages 20-22 of the meeting packet and provided a brief summary of the items discussed at the July 24, 2013 and August 14, 2013 WSEC meetings.

### i. Strategic Plan Update

Ms. Kelly referred to page 23 of the meeting packet and gave a report on the current GED & HS Diploma numbers for our service area and stated we are ahead of our goal as it pertains to Objective 3 of Goal 1 of the Strategic Plan.

### ii. Henkels & McCoy Grants

### a) PY'12 Final Reports

Ms. Kelly referred to pages 24-28 of the meeting packet and provided a brief summary of the PY'12 Closeout Report for the SC Works Center System stating the numbers are still being fine tuned and they are working to get that data more accurate for reporting.

### b) PY'13 Status Report

Ms. Kelly referred to pages 29-31 and gave an update on the Usage Report/SC Works Center Report for PY'13. The traffic coming thru the doors in the month of July appears to be lower than July 2012 but this can be attributed UI traffic being taken out of the Centers.

Ms. Kelly stated the WSEC is working on an Outreach Plan which comes to the Board as a vote. Ms. Kelly stated \$5,000 has been allocated for Outreach by way of newspaper and radio ads. We will be taking advantage of the Public Service Announcements and working with TCTC's Public Relations department on the QuickJobs Centers and our SC Works Centers.

BOARD ACTION Taken: Motion from the Workforce Skills & Education Committee to approve using the \$5,000 for Outreach for newspaper and radio ads, seconded by Terrance Hassan. The motion carried with a unanimous vote.

### iii. Board Education - WIA Eligibility Presentation

Ms. Craven provided an overview of the Adult & Dislocated Worker Intake & Eligibility process via a power point presentation. Ms. Craven explained that they were not able to have an Adult/DW Program participant present due to them being employed.

### C.) Business Partnerships Committee Update

Ms. Kelly provided an update in the absence of Chair, Ed Parris from the July 10, 2013 Committee meeting.

### i. WorkKeys® Profiles Update

Ms. Kelly reported WorkLink paid for 7 of 9 profiles for companies in the WorkLink region. Two companies cancelled their profiles at the end of the allotted time frame; therefore, these two profiles were not able to be reallocated to other companies.

### ii. Rapid Response/Incumbent Worker Training Grants Update

Ms. Kelly gave an update on the latest RR/IWT Grants from the State to the WorkLink region:

Bowers Emergency Services \$34,599
Pace Labels \$24,100
Palmetto Plating \$49,400

Ms. Kelly informed the Board the one company declined RR/IWT funding and two other companies are in the process of exploring RR/IWT funding.

### D.) Finance Committee

Committee Chair, David Collins stated the Committee has not met since June 19, 2013 however, he deferred to Brandi Runion to provide an overview of the PY'12 & PY'13 Budgets.

### i. PY'12 & PY'13 Budget Overview

### a. Henkels & McCoy - WI Title I Ault & DW

### 1) PY'12 Grant

Ms. Runion stated this grant was closed out at an expenditure rate of 84.64% with carryover funds in the amount \$294,008:

Adult - \$196,185 Dislocated Worker - \$97,823

### 2) PY'13 Grant

Ms. Runion reported the expenditures through July 28, 2013 are included in the packet referring to pages 37-38 for a breakdown.

### b. Henkels & McCoy - WIA Title I Youth

### 1) PY'12 Grant

Ms. Runion referred to page 39 and reported that this grant closed out at an expenditure rate of 90.5% with carryover funds in the amount of \$79,943.

### 2) PY'13 Grant

Ms. Runion stated the expenditures from July 1 - July 28, 2013 are included in the packet and referred to page 40 for a breakdown.

Ms. Runion reported that the Finance Committee rescheduled the August meeting due to closeout reports form Henkels & McCoy and the COG were in the process of being compiled therefore, these items will be discussed at the September 18, 2013 Finance Committee meeting.

### c. WorkLink Grants

### 1) 11INC01 - 2011 Incentive Grant

Ms. Runion referred to pages 41 reporting that the 2011 Incentive Grant closed out on 06/30/13 with a 97.41% expenditure rate. The unspent \$,1500 is due to a company cancelling their profile on the last day as mentioned in the WSEC report by Ms. Kelly.

### 2) 11HPW01 - High Performing Workforce Board Grant

Ms. Runion continued on page 41 stating the High Performing Workforce Board Grant closed out on 6/30/13 with a 100% expenditure rate.

### 3) 12INC01 – 2012 Incentive Grant

Continuing on page 41, Ms. Runion reported the 2012 Incentive Grant does not end until 6/30/14. The \$5,417 is budgeted to pay for transportation costs to the 2013 AOP BIS which is scheduled for 10/2/13 & 10/3/13.

### 4) 12RRIWT11 – Incumbent Worker Training Rapid Response Grant

Ms. Runion referred to page 42 reporting this grant was sub granted to Bowers EMS and ended on 6/30/13. The amount awarded was based on training 12 employees. Less than 12 employees received training, therefore, all of the funds will not be spent.

### 5) 12RRIWT18 - Incumbent Worker Training Rapid Response Grant

Ms. Runion continued on page 42 reporting this was a sub grant to Pace Labels, Inc. with an end date of 10/31/14.

### 6) 12RRIWT25 - Incumbent Worker Training Rapid Response Grant

Ms. Runion continued on page 42 stating this was a sub grant to the Palmetto Plating Company, Inc. with an end date of 4/30/14.

### 7) 13RRIWT03 Incumbent Worker Training Rapid Response Grant

On page 42, Ms. Runion reported this was a sub grant to Horizon Machining & Manufacturing but has been closed out per request by the company. Horizon Machining & Manufacturing stated they no longer wished to receive the funds for training.

### 8) 13DWT01 – Dislocated Worker Training National Emergency Grant

Ms. Runion referred to pages 43 stating this grant was received from SCDEW in the amount of \$55,357. A sub grant to Henkels & McCoy will be forthcoming for \$52,733.

### d. WorkLink Board Budget

- 1) We are working to ensure the PY'12 budget will be closed by the end of the week for true carryover amounts.
- PY'13 will include carryover funds after carryover amounts are added and will require a vote when the Cost Allocation Plan (CAP) is finalized with SCDEW for the shared costs of the SC Works Centers.

### ii. WIA Financial Monitoring Report from SCDEW

Ms. Runion referred to pages 48-51 stating the report was received regarding our monitoring by SCDEW in July and reported there were no findings or issues noted.

### VI. Other Business

### VII. Adjournment

With no further business to discuss, the meeting was adjourned.

Respectfully submitted by: Patty Manley, Office Manager

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# Event: AOP Business & Industry Showcase Littlejohn Coliseum Clemson, SC Oct. 02-03, 2013

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Transportation Assistance	Request for Transportation	# of Students	# of Buses	AOP BIS
Requests by School District	Actual Award Paid	Funded	Funded	Funds
Anderson School District 1		840	17	\$ 2,329.03
Anderson School District 2	\$ 1,503.60	295	8	
Anderson School District 3	\$ 629.66	205	4	
Anderson School District 4	\$ 426.66	238	7	
Anderson School District 5	\$ 888.42	943	22	\$ 2,193.09
Pickens County School District		1435	26	\$ 3,088.59
Oconee County School District	\$ 1,968.66	829	19	
Total Actual Award Paid \$13,027.71	\$ 5,417.00	4,785	103	\$ 7,610.71
WorkLink WIB Youth Council	Youth Incentive Funds			

# PY 2012 WIA Annual Report Summary

	Actual	7.79	74.3	63.1	66.2	74.4	82.5	91.6	10,230	16,923
Trident	to % IsoĐ	108.0%	97.0%	104.5%	101.2%	%5'66	%6:56	101.7%	92.5%	%5'56
	Goal	62.7	76.6	60.4	65.4	74.8	0.98	90.1	11,054	17,720
	Actual	63.7	58.1	45.5	75.8	83.5	83.7	1.68	10,543	15,605
Midlands	lsoD	88.7%	89.4%	92.1%	101.7%	%0.86	93.5%	98.2%	%6.76	107.2%
	Goal	71.8	65.0	49.4	74.5	85.2	89.5	7.06	10,769	14,555
	Actual	59.7	54.4	57.1	7.07	75.5	85.5	93.5	10.873	15,513
Greenville	10 % IsoD	88.8%	81.8%	109.8%	105.2%	%6.66	98.2%	%0.66	91.5%	%9.68
	IsoD	67.2	66.5	52.0	67.2	75.6	87.1	94.4	11,889	17,319
	Actual	2.67	80.8	76.2	71.9	77.8	87.9	94.5	11,405	15,261
Upstate	to % IsoD	100.3%	94.0%	%9.68	100.3%	103.7%	%9.96	98.1%	%6.88	%9.76
	Goal	79.3	86.0	85.0	71.7	75.0	0.16	6.96	12,834	15,643
h	Actual	7.17	81.8	57.8	67.2	80.5	86.2	93.8	9,533	12,962
Upper Savannah	lo % lsoD	95.2%	112.2%	108.4%	93.2%	99.1%	104.9%	101.4%	93.8%	92.3%
Upp	IsoĐ	75.3	72.9	53.3	72.1	81.2	82.2	92.5	10,165	14,043
	Setual	81.1	79.0	62.5	63.1	73.2	86.4	88.8	10.794	16,215
Worklink	leoD	109.9%	101.7%	92.9%	91.3%	104.9%	97.3%	93.3%	93.6%	%6.601
	Goal	73.8	7.77	67.3	69.1	8.69	88.8	95.2	11,538	14,760
	Actual	69.3	71.4	57.5	70.4	75.4	85.0	616	10,440	14.673
State	to % IsoĐ	105.0%	%9.901	110.6%	%0.901	102.6%	98.4%	100.4%	%9'.26	97.2%
	IsoĐ	66.0	67.0	52.0	66.4	73.5	86.4	91.5	10,700	15,100
	Group	Youth (14-21)	Youth (14-21)	Youth (14-21)	Adults	DW	Adults	DW	Adults	DW
	Performance Measure	*Placement in Youth Employment (14-21) or Education	*Attainment of Degree or Certificate	***Literacy or Numeracy Gains	Employment	Pate	tention	Rate	**Average	Earnings

	Actual	72.9	66.7	30.2	70.5	81.3	87.2	9,020	11,153
Lowcountry	lo % lsoD	112.3%	97.2%	58.1%	109.6% 100.6%	94.6%	100.3%	%9.06	%8.62
L	IsoD	64.9	68.6	52.0	64.3	85.9	6.98	9,951	13,968
	Actual	80.0	0.99	63.3	78.1	87.0	93.2	9,572	17,782
Waccamaw	10 % IsoD	108.0%	87.8%	128.1%	110.3% 88.8%	101.9%	100.5%	92.5%	117.8%
	Goal	74.1	75.2	49.4	70.8	85.4	92.7	10,350	15,100
SS	Actual	61.8	65.6	54.8	76.3	87.5	91.3	11,925	13,467
Santee Lynches	10 % IsoD	%9'86	103.1%	110.9%	114.9%	96.3%	%8.66	110.6%	%9.76
Sa	Goal	62.7	63.6	49.4	69.8	6.06	91.5	10,781	13,800
	Actual	64.3	70.5	64.2	71.2	85.4	95.4	11,518	14.529
Catawba	To % Isod	102.6%	110.7%	115.1%	112.8%	101.8%	105.2%	103.6%	90.1%
	IsoD	62.7	63.7	55.8	63.1	83.9	2.06	11,114	16,128
ıah	Actual	62.1	49.5	53.3	67.2	83.3	91.1	9,457	13.543
Lower Savannah	to % IsoD	%0.66	77.7%	107.9%	93.6%	95.2%	%2.66	93.0%	94.4%
Lov	Goal	62.7	63.7	49.4	63.1	87.5	91.4	10,165	14,345
	Actual	72.7	87.1	71.3	70.8	85.9	91.5	10.724	13,176
Pee Dee	to % lsod	112.4%	110.5%	113.2%	112.2% 99.3%	100.4%	%5'66	103.7%	93.9%
	Goal	64.7	78.8	63.0	63.1	85.6	92.0	10,340	14,038
	Group	Youth (14-21)	Youth (14-21)	Youth (14-21)	Adults DW	Adults	DW	Adults	DW
	Performance Measure	*Placement in Youth Employment (14-21) or Education	*Attainment of Degree or Certificate	***Literacy or Numeracy (14-21)	Employment	**Retention Adults	Rate	**Average	Earnings

\*These measures include program exiters from 10/1/11 to 09/30/12.

<sup>\*\*</sup>These measures include program exiters from 4/1/11 to 3/31/12.
\*\*\*These measures include program exiters from 7/1/12 to 6/30/13.



# WORKFORCE INVESTMENT BOARD YOUTH COUNCIL APPLICATION

Applicant Name: <u>)Asow</u>	1 SHUCAN		
Applicant Address: <i>Po_B</i>	ox 771		
We ST/	MUNSTER SC	29693	
Education: R.S.	CleMSON	Clriver.	s, 7 Y
Business/Organization:	ONZe Mach	ive And To	0
Job Title: <u>General Manas</u>	ER / CO-01	WHOR	
County of Residence:	Nea		
Phone: <u>864-647-959</u> 5	(w.1/k)	Fax:	864-647-6944
Cell Phone: 723-2740		E-mail: _	364-647-6944 journan & oconee MAChine. com
Category Represented:			
Youth Services Agency (Special Control of Special Police or Pol	Representative		Local D.A. or State's Attorney Youth Services Agency/Program/CBO School Superintendent or High School
Public Housing Authority (S	Specify)		Public Housing Director Public Housing Administrator
Parent			Youth
Youth Activity (Specify) Former Participan Local School to W		-	Local Recreation and Parks Director Existing Youth Services for Planning Groups
Other - Specify: One-Stop Manage Adult Education D			Social Services Director Business
Describe how this applicant rep	presents the inc	dicated age	ency:
Jam Oumn			c/20/13
Signaturé		D	ate

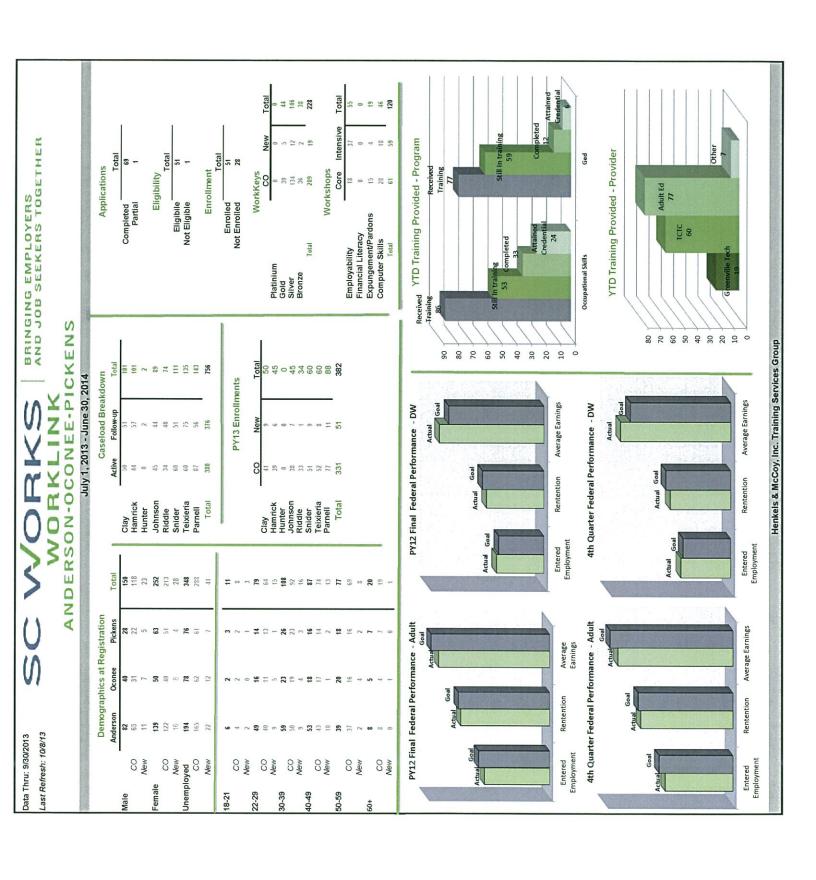


### ANDERSON-OCONEE-PICKENS

	Q1 2013	Q1 2013	Q1 2013	
Jobseekers Services	July 2013	August 2013	September 2013	Total
Center Traffic (Total Customer Count):	2221	2208	1206	5635
Anderson	1513	1435	0	2948
Clemson	0	0	410	410
Easley	219	343	249	811
Honea Path	0	20	80	100
Liberty	78	0	0	78
Seneca	411	410	467	1288
Individuals that Registered:	549	478	372	1399
Anderson	292	190	124	606
Clemson	0	0	47	47
Easley	0	101	84	185
Honea Path	0	54	46	100
Liberty	140	0	0	140
Seneca	117	133	71	321
Unduplicated Customer Count:			The state of the s	
	5430	3908	4200	13538
Anderson	2977	2520	1701	7198
Clemson	0	0	525	525
Easley	0	260	323	583
Honea Path	0	97	135	232
Liberty	1314	0	661	1975
Seneca	1139	1031	855	3025
Job Search Services:	34823	8231	11928	54982
Anderson	18904	6991	5262	31157
Clemson	0	0	500	500
Easley	0	172	629	801
Honea Path	0	154	372	526
Liberty	8851	0	2394	11245
Seneca	7068	914	2767	10749
Orientation Attendance:	63	58	132	253
Employer Services:				ALC: UNIVERSE
nternal Job Orders/ Employer Job Openings:	90	251	84	425
Anderson	67	48	22	137
Clemson	0	0	34	34
Easley	0	2	14	16
Honea Path	0	2	6	8
Liberty	15	0	0	15
Seneca	8	199		
				215
Services Provided Employers			8 543	215 <b>2571</b>
	1342	686	543	2571
Anderson	<b>1342</b> 1162	<b>686</b> 576	<b>543</b> 383	<b>2571</b> 2121
Anderson Clemson	<b>1342</b> 1162 0	<b>686</b> 576 0	<b>543</b> 383 0	<b>2571</b> 2121 0
Anderson Clemson Easley	1342 1162 0 0	686 576 0 26	543 383 0 57	2571 2121 0 83
Anderson Clemson Easley Honea Path	1342 1162 0 0	686 576 0 26	543 383 0 57	2571 2121 0 83 1
Anderson Clemson Easley Honea Path Liberty	1342 1162 0 0 0 0 55	686 576 0 26 0	543 383 0 57 1 5	2571 2121 0 83 1 60
Anderson Clemson Easley Honea Path Liberty Seneca	1342 1162 0 0 0 0 55 125	686 576 0 26 0 0	543 383 0 57 1 5	2571 2121 0 83 1 60 292
Anderson Clemson Easley Honea Path Liberty Seneca Hiring Events:	1342 1162 0 0 0 0 55 125 0	686 576 0 26 0 0 84 0	543 383 0 57 1 5 83 3	2571 2121 0 83 1 60 292 3
Anderson Clemson Easley Honea Path Liberty Seneca Hiring Events: Anderson	1342 1162 0 0 0 0 55 125 0	686 576 0 26 0 0 84 <b>0</b>	543 383 0 57 1 5 83 3 0	2571 2121 0 83 1 60 292 3
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Center Traffic (Total Customer Count):	Number is collected from DEW staff that counts each person entering the center.
Individuals that Registered:	The numbers in this section are produced from the Detail Master Summary Report located in WOS. To locate this report in WOS go to Manage Reports, Summary Reports, Detail Master Summary by Office. Under office location choose the correct office and date range (example: Anderson, dates: 07/01/2012-07/31/2012). From H & M's understanding this includes all new WF
Unduplicated Customer Count:	The numbers in this section are produced from the Detail Master Summary Report located in WOS. To locate this report in WOS go to Manage Reports, Summary Reports, Detail Master Summary by Office. Under office location choose the correct office and date range (example: Anderson, dates: 07/01/2012-07/31/2012). From H & M's understanding this includes count of
Job Search Services:	The numbers in this section are produced from the services provided to individuals report using codes 006 and 006m.
Workshop Attendance:	Attendence recieved from TCTC and is attached to the individual by workshop name and date attended in ETO
Internal Job Orders/ Employer Job Openings:	The numbers in this section are produced from the Detail Master Summary Report located in WOS. To locate this report in WOS go to Manage Reports, Summary Reports, Detail Master Summary by Office. Under office location choose the correct office and date range (example: Anderson, dates: 07/01/2012-07/31/2012). From H & M's understanding this includes count of job
Services Provided Employers	The numbers in this section are produced from the Detailed reports to employers code E90.
Hiring Events:	Number is collected from DEW - hiring events held in center
Entered Employments:	The numbers in this section are produced from the Detailed Reports located in WOS. To locate this report in WOS go to Manage Reports, Detailed Reports. Choose Services Provided Individuals. Choose Referrals and Referral Results. Scroll down to Internal Job Order Referral Results, choose correct region, office and date range. Input the number under Hire Results. From
Rapid Response:	Number is collected by workforce team and input into ETO
Workshops Offered:	Number of core workshops offered during given month

<sup>\*\*</sup> Please note: For reports pulled from SCWOS we have searched SCWOS report manual and cannot find any definitions provided by the state. The above explanations





## **Business Partnerships Committee Report (09/12/2013)**

Presented October 30, 2013 - Board Meeting

### On-the-Job Training Coordination

Debra Jones was introduced as the new OJT Coordinator with Henkels & McCoy. The committee received an overview of the PY' 12 OJT contracts and expenditures. We also reviewed the OJT goals for PY' 13, and received an update on the current OJT contracts with (1) US Engine Valve, (2) National Business Services Inc. - Print It, and (3) Crowe's Corporate Promotions - Monogram Me.

### Strategic Plan Update

### **WorkReady Communities Initiative**

The Business Partnerships Committee reviewed the Work Ready Communities Initiative website for all three counties, and as of the meeting date, the numbers were as follows (regarding employers supporting the initiative): Anderson - 31, Oconee - 27, Pickens - 38. It was noted that some of the area schools that are willing to participate have not yet received their access to the system. They were awaiting word from DEW as to how to deal with the issue and information would be shared as it was received. Representatives from all three counties in the WorkLink region stated that they are continuing to make good progress with the initiative despite the system issues.

### PY' 12 WorkKeys® Profiles Update

The committee received an update on WorkKeys® testing. It was noted that Goal I of the Strategic Plan (<u>Increase the number in the workforce accessed with WorkKeys® Readiness Certificate by 2000 by June 20, 2010</u>) has been exceeded by 2,991.

An update was also given on Goal II of the Strategic Plan (<u>Involve business in the WIB and WIB activities</u>). It was reported that Key Objective A (<u>Increase WorkKeys® Profiles by 10% per year throughout the workforce region through awareness</u>) has been somewhat difficult to track due to having to obtain information from Upstate Staffing and Phillips Staffing. It was stated that per the information we have received thus far, we have completed 13 of the 17 Profiles as set in our goal. Key Objective B (<u>Increase the # of employers using the workforce development system services by 2% per year</u>) has been met. The total number of employers served in 2010 was 425; 2011 was 444; and 2012 was 495.

### Rapid Response Incumbent Worker Training Grants

The Committee received an update on the current Rapid Response Incumbent Worker Training Grants. The grant with Pace Labels in Williamston, in the amount of \$24,100, will end on October 31, 2013. The grant for Palmetto Plating in Easley was approved for \$40,400.00. Technology Solutions in Seneca has applied for a grant due to the building of a new data center. Horizon Machining & Manufacturing in Six Mile was approved for a grant in the amount of \$30,075.00, but decided not to move forward with it.

### **Employer Services**

### **Business Services Integration Team Update**

The committee received a report on the last Business Services Integration Team meeting, in which it was discussed that since Unemployment Insurance services had been pulled from the Centers, the foot traffic has decreased significantly. This decrease has affected the amount of response the employers are receiving when they hold hiring events in the Centers. To address this issue, the Business Services Integration Team has decided to hold regularly scheduled hiring events, rotating them throughout the three counties in the WorkLink region.

### **Committee Education (DEW Job Order Process)**

Leanne Vaughn, Recruiter with Department of Employment and Workforce, provided the Business Partnerships Committee with a sample Job Order handout and explained the DEW Employer Job Order process to us.

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Concentre Standine Standi	Centers & Satellites Facility Costs   134,062   25,679     From SCDEW for Facilities   (79,790)   -     Training/Conferences/Meetings   3,000     Committee/Board   250     Consummable   335     Non-Consummable   1,125     Is Charges   1,125     Is Charges   2,520     Is - Tort   65     Is - Auto C&C   260     Is - Auto Liab   1,334     Is - Auto Liab   1,334     Is - Avice   1,344     Is - Avice   1,444	2 2				17% 0% 0% 0% 0% 28%	63,221 (28,497) 2,125 625		210,685 (113,986) 8,500	252,885 (113,904)		000% 07% 00%
Figure   Control C	From SCDEW for Facilities	2	3,000 2,000 750			0%0	2,125		(113,986) 8,500	(113,904)	. 0.0	07%
Communication   Communicatio	Training/Conferences/Meetings Committee/Board - Consummable - Non-Consummable - Non-Consummable - Non-Consummable - Non-Consummable - And Charges - Auto C&C - Auto C&C - Auto Liab - Voice	2,500 250 750 750 1,125	3,000 2,000 750 330		621	0%0	2,125		8,500			%00
CommunicoDaucid   250	Committee/Board - Consummable - Non-Consummable ta Charges Br - Tort - Tort - Tort - Auto C&C - Auto Liab	250 750 335 1,125	2,000		- 621	0%0	625			8,500	0.0	
Consummable         750         750         750         2250         621         28%         553         22%         1629         750         750         750         750         2250         2250         2250         2250         1000         48%         553         2250         2250         1000         48%         553         2250         2520         1000         48%         553         258         2550         1000         700 </td <td>- Consummable - Non-Consummable tia Charges tig tig tig tig tig tig tig tig tig tig</td> <td>750 335 1,125</td> <td>750</td> <td></td> <td>621</td> <td>28%</td> <td></td> <td></td> <td>2,500</td> <td>2,500</td> <td>- 0.0</td> <td>9%00</td>	- Consummable - Non-Consummable tia Charges tig	750 335 1,125	750		621	28%			2,500	2,500	- 0.0	9%00
Note-Consummable   135	Non-Consummable Ita Charges Ita 2 - Tort 2 - Auto C&C 3 - Auto Liab Ita Voice	1,125	330			-	563		1,629	2,250	. 0.0	9%00
1,125   1,12	nta Charges B. 2 - Tort 2 - Auto C&C 2 - Auto Liab c Voice	1,125			480	48%	250		520	1,000	. 0.0	9,00
P. P	P. Tort Auto C&C - Auto Liab - Voice	Ç.	1,125		1,125	33%	1,688		2,250	3,375	- 0.0	%00
- Anio Creft         Cast         2.20         2.20         7.20         1.85         2.25         1.89         2.25         1.80         2.56         1.50	e - Tort e - Auto C&C e - Auto Liab e Voice	O/	70		•	%0	53			210	. 0.(	9600
- Auto C&C	e - Auto C&C e - Auto Liab 2 2 C - Auto Liab 1,2 1,3 1,4 1,5 1,5 1,5 1,5 1,5 1,5 1,5 1,5 1,5 1,5	2,520	2,520		1,885	25%	1.890			7.560	0.0	%00
- Auto Liab b	c - Auto Liab Le Voice	65	09		43	23%	48		147	190		%00
te Voice Chiefe	c Voice	260	250		190	25%	193		580	770	):0	, 00%
e Voice         1,334         1,334         1,332         1,000         32%         1,000         2.9%         1,000         2.9%         1,000         2.9%         1,000         2.9%         1,000         1.0%         1,000         1.0%         1,000         1.0%         1,000         1.0%         1,000         1.0%         1,000         1.0%         1,000         1.0%         1,000         1.0%         1,000         1.0%         1,000         1.0%         1,000         1,000         1,100         1,100         2,360         1,510         2,360         1,510         2,360         1,100         2,360         1,100         2,360         1,100         2,360         1,100         2,360         1,100         2,360         2,100         2,260         2,000	Le Voice	170	091		134	27%	125		366	500	- 0.0	%00
358         358         1,074         1,948         (3)         181%         1,074         1,074         1,948         (3)         181%         1,074 <td></td> <td>1,334</td> <td>1,332</td> <td>4,000</td> <td>+</td> <td>23%</td> <td>1,000</td> <td></td> <td>3,092</td> <td>4,000</td> <td>0.0</td> <td>%00</td>		1,334	1,332	4,000	+	23%	1,000		3,092	4,000	0.0	%00
108   108   324   580 (3)   179%   324   100% (256)   324   100% (256)   324   100% (256)   324   100% (256)   324   12   100% (256)   12   12   12   100% (256)   12   12   12   12   12   12   12   1		358	358		+	%181	1,074		(874)	1,074	000	%00
3,360         2,360         7,080         1,510         25%         5,570         7,080         -           1,000         1,100         3,300         -         0%         5,600         20,000         -           5,000         6,500         20,000         -         0%         5,000         22,000         -           1,000         -         22,000         -         0%         22,000         20,000         -           200         20,000         -         0%         5,000         22,000         -         606         -         0%         22,000         -         606         -         606         -         606         -         606         -         606         -         606         -         -         606         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         -         25,000         - <td>2</td> <td>108</td> <td>801</td> <td></td> <td></td> <td>179%</td> <td>324</td> <td></td> <td>(256)</td> <td>324</td> <td>0.0</td> <td>š</td>	2	108	801			179%	324		(256)	324	0.0	š
2,360         1,510         1,510         21%         1,770         25%         5,570         7,080         -           1,100         3,300         265         886         825         25%         5,570         7,080         -           5,000         -         0,000         -         0,000         20,000         -         20,000         -         20,000         -         -         0,000         -         20,000         -         -         0,000         20,000         -         20,000         -         20,000         -         20,000         -         20,000         -         20,000         -         20,000         -         20,000         -         20,000         -         20,000         -         20,000         -         20,000         -         20,000         -         -         20,000         -         20,000         -         20,000         -         -         606         -         -         0%         21,000         -         -         606         -         -         0%         21,000         -         -         10,000         -         -         10,000         -         -         10,000         -         -         -		5			12	%001	12			12	0	%00
1,100		2,360	2,360		1,510	21%	1,770		5,570	7,080	0.0	%00
5,000         6,500         20,000         -         0%         5,000         25,000         20,000         -           11,000         -         22,000         -         0%         2,000         22,000         -           11,000         -         606         606         100%         -         606         -           830         2,500         362         14%         623         25%         2,138         2,500           1,600         1,500         12,010         400         3%         3,003         25%         1,161         5,300           1,500         5,000         1,189         24%         1,250         25%         4,191         5,000           1,500         5,000         1,189         24%         1,250         25%         4,191         5,000           1,500         5,000         1,189         24%         1,250         25%         4,191         5,000           1,537         2,6,051         20,430         146,923         35,115         24%         1,250         25%         4,191         5,000           1,330         10,384         25%         661,810         847,403         6,628		1,100	1,100		265	86,0	825		3,035	3,300	- 0.0	%00
1,000     22,000     0%     0%   25,000   22,000     2000     2000     606   100%   606   100%     606     606     606     606     606     606     606     606     606     606     606     606     600		5,000	6,500		,	0%0	5,000		20,000	20,000	0.0	%00
200         206         606         606         100%         606         -         606         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         606         -         -         600         -         -         600         -         -         600         -         -         600         -         -         600         -         -         -         -         600         -	xpenses	11,000	•		•	%0	•		22,000	22,000	- 0.0	%00
835         830         2,500         362         14%         6.55         25%         2,138         2,500         -           1,600         1,500         1,201         400         3%         3,003         25%         11,610         5,300         6,710           1,500         5,000         1,189         2,4%         1,250         25%         3,811         5,000         -           15,875         26,051         20,430         146,923         35,115         24%         1,250         25%         4,191         5,000         -           119,307         109,826         129,271         854,031         192,221         23%         210,364         25%         661,810         847,403         6,628           the CAP and RSA have been signed by all parties		200	200		909	100%	909	_	, ,	606	- 0.0	%00
1,500	835		830	ļ	362	14%	625		2,138	2,500		%00
1.500	Support (WIB Only) 5,120 1,600		1,500		400	3%	3,003		11,610	5,300	I	7) %09
868         3,265         5,000         809         16%         1,250         25%         4,191         5,000         -           15,875         26,051         20,430         146,923         35,115         24%         36,731         25%         111,808         146,923         -           119,307         109,826         129,271         854,031         192,221         23%         210,364         25%         661,810         847,403         6,628           Ithe CAP and RSA have been signed by all parties		1,500	200		1,189	24%	1,250		3,811	5,000		%00
115,077 109,826 129,271 854,031 192,221 23% 210,364 25% 661,810 847,403 6,628 []	867				608	16%	1,250		4,191	5,000	- 0.0	%00
the CAP and RSA have been signed by all parties	270 060 131.131	119.307		854.031	192,221	23%	210.364	%5%	661.810	847 403		286%
the CAP and			L									-
the CAP and	(1) - Does not include any payments to TCTC for Satellite Centers.											
(3) - AT&T Charged us for lines after we moved. Patty is in contact with AT&T to gct a retund.	<ol> <li>Invoice to SCDEW for 1st quarter charges will be sent as soon as notification is received t</li> </ol>	t the CAP and	RSA have been signed b	y all parties								1
	<ol> <li>AT&amp;T Charged us for lines after we moved. Patty is in contact with AT&amp;T to get a refun</li> </ol>	t a refund.							***************************************			1

	WorkLink Prog	gran	1 Year 2013	Financial St	atus		
	12RRIWT	18 -	- Rapid Resp	onse Grant			
	Program						
	Revenue	<u> </u>					
	\$ 24,100						
	Program		Total	Total %	Actual	Actual %	
	Expenditures		Obligated	Obligated	Expended	Expended	Balance
Pace Labels, Inc Grant	\$ 24,100		24,100	100%	9,031	37.47%	\$ 15,069
Grant Period: 2/25/13-10/31/13							
	WorkLink Prog	rean	1 Voor 2012	Financial Ct	atue		
	1	1	- Rapid Resp	1	atus	·,	
	Program		- Rapid Resp	Onse Grain		<del> </del>	
	Revenue						
	\$ 40,400						
	Program		Total	Total %	Actual	Actual %	
	Expenditures		Obligated	Obligated	Expended	Expended	Balance
Palmetto Plating Company, Inc	\$ 40,400		40,400	100%		0.00%	
Grant Period: 6/20/13-4/30/14							
	WorkLink Prog	ran	1 Year 2013	Financial St	atus		
		1	- Rapid Resp				
	Program						
	Revenue						
	\$ 40,068						
	Program		Total	Total %	Actual	Actual %	Balance
	Expenditures		Obligated	Obligated	Expended	Expended	Unspent
Technology Solutions of SC, Inc	\$ 40,068		40,068	100%		0.00%	\$ 40,068
Grant Period: 10/01/13-09/01/14							
		<u> </u>	1	i l		<u> </u>	

	WorkLink Pro	gran	1 Year 2013	Financial St	atus		
	121	NC0	l - Incentive	Grant		J	l
	Program Revenue \$ 5,417						
	Program Expenditure	s	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
2013 AOP BIS Transportation	\$ 5,417		5,417	100%	5,417	100.00%	\$ -
Grant Period: 4/1/13-6/30/14	;						

	Worl	Link Prog	ran	Year 2013	Financial St	tatus		
13DWT01 - D	islocat	ed Worker	Trai	ning Nationa	ıl Emergency	Grant (DWT	NEG)	
		rogram Revenue 55,357						
	P	rogram	$I^{-}$	Total	Total %	Actual	Actual %	
	Exp	enditures	<u> </u>	Obligated	Obligated	Expended	Expended	Balance
Salaries, Fringe & Indirect (WIB)	\$	2,624		_	0%	-	0.00%	\$ 2,624
Henkels & McCoy		52,733	<u> </u>	52,733	100%		0.00%	52,733
Total In-House	\$	55,357		\$ 52,733	95%	\$ -	0.00%	\$ 55,357
Grant Period: 8/8/13-6/30/15  13D395H1 - D			*****	Year 2013			NFG)	
	1010001			1	L. Dinorgono	y Glant (D W I	T	
	P	rogram		Total	Total %	Actual	Actual %	
1								
	Exp	enditures		Obligated	1	Expended	Expended	Balance
Indirect Cost	<b>E</b> xp	_		Obligated -	i 1		1	
Indirect Cost Audit Fee		enditures		Obligated -	Obligated		Expended	\$ 4,029
Audit Fee Profit		enditures 4,029		Obligated -	Obligated 0%		Expended 0.00%	\$ 4,029 \$ 351
Audit Fee Profit Instructional Training		9enditures 4,029 351 2,303 29,250		Obligated -	Obligated 0% 0%	Expended	Expended 0.00% 0.00%	\$ 4,029 \$ 351 \$ 2,303
Audit Fee Profit		4,029 351 2,303		Obligated	Obligated 0% 0% 0%	Expended	Expended 0.00% 0.00% 0.00%	\$ 4,029 \$ 351 \$ 2,303 \$ 29,250

Grant Period: 8/8/13-6/30/15

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È		AND REAL PROPERTY.	-
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Worklink Workforce Investment Board Grant #13A995H1&13D995H1

Budget vs. Actual Expenditures YTD

AEWAETS #COV				ADULT						1	DLW					TOTAL	_1	
		July	August	Sept	Total Expenses	Balance	% Spent		July	August	Sept	Total Expenses	Balance	% Spent	Total Budget	Total Budget ADULT&DLW Total Balance	otal Balance	Total % Spent
MOD#3 4/24/13	Budget	7/1-7/28	7/29-8/25	8/26-9/29				Budget	7/1-7/8	7/29-8/25	8/26-9/29					TO DATE		
Salary Total	301,390	22,653	22,987	30,891	76,531	224,859	25.39%	129,167	10,055	10,117	13,131	33,303	95,864	25.78%	430,557	109,834	320,723	25.51%
Fringe Benefit Total	148,348	8,790	8,772	11,279	28,841	119,507	19.44%	63,577	3,836	3,848	4,806	12,490	51,087	19.65%	211,925	41,331	170,594	19.50%
Subtotal	\$ 449,738	\$ 31,443	\$ 31,759	\$ 42,170	\$ 105,372	\$ 344,366	23.43%	\$ 192,744 \$	13,891 \$	13,965 \$	17,937	\$ 45,793	\$ 146,951	23.76%	\$ 642,482	\$ 151,165 \$	\$ 491,317	23.53%
Operating Costs																		
Staff Consumable Supplies	8,400		194	250	444	7,956	5.29%	3,600	,	83	107	190	3,410	5.28%	12,000	634	11,366	5.28%
Advertising	1,932	•			x	1,932	%00.0	828			٠		828	%00.0	2,760		2,760	0.00%
Printing/Copies	8,400	178	210	194	582	7,818	6.93%	3,600	94	06	83	249	3,351	6.92%	12,000	831	11,169	6.93%
Communications	7,479	398	527	703	1,628	5,851	21.77%	3,205	168	224	298	069	2,515	21.53%	10,684	2,318	8,366	21.70%
Staff Travel	22,326	654	1,372	1,701	3,727	18,599	16.69%	895'6	326	299	705	1,630	7,938	17.04%	31,894	5,357	26,537	16.80%
Staff Training/Technical Services	3,360	•	•		3	3,360	%00.0	1,440	•		ì		1,440	%00.0	4,800	3	4,800	0.00%
Staff Computer Leases	8,285			1,756	1,756	6,529	21.19%	3,551	٠		781	781	2,770	21.99%	11,836	2,537	9,299	21.43%
Software License	4,410	•	4,410	5	4,410	,	100.00%	1,890	,	1,890		1,890		100.00%	6,300	6,300		100.00%
Postage	3,591	70	86	151	319	3,272	8.88%	1,539	30	41	65	136	1,403	8.84%	5,130	455	4,675	8.87%
Subtotal	\$ 68,183	\$ 1,300	\$ 6,811	\$ 4,755	\$ 12,866	\$ 55,317	18.87%	\$ 29,221 \$	\$ 009 \$	\$ 2,927 \$	2,039	\$ 5,566	\$ 23,655	19.05%	\$ 97,404	\$ 18,432 \$	\$ 78,972	18.92%
Training cost																		
Participant Supplies	12,600	30	294	14	338	12,262	2.68%	5,400	265	94		359	5,041	6.65%	18,000	269	17,303	3.87%
Instructional Supply Cost (part books)	19,950	778	202	311	1,291	18,659	6.47%	8,550	106	151		257	8,293	3.01%	28,500	1,548	26,952	5.43%
Credential Exam Fees	15,050			468	468	14,582	3.11%	6,450	70	455	٠	525	5,925	8.14%	21,500	993	20,507	4.62%
Workkeys	7,350	29	467	35	561	6,789	7.63%	3,150	•			•	3,150	%00.0	10,500	561	6,939	5.34%
Tuition(Adult Ed Skill Upgrade&GED)	72,353		12,848		12,848	59,505	17.76%	31,009		5,506		5,506	25,503	17.76%	103,362	18,354	85,008	17.76% (1)
Individualized Training																		
TCTC Pre Emp Workshops	24,500					24,500	%00.0	10,500	,	,			10,500	0.00%	35,000	ī	35,000	0.00% (2)
Account/Voucher cost	143,140	2,670	28,170	270	31,110	112,030	21.73%	74,475	7,035	2,657	ē	9,692	64,783	13.01%	217,615	40,802	176,813	18.75% (3)
On the Job Training	72,000		2,692		5,692	806,308	7.91%	28,800					28,800	%00.0	100,800	5,692	95,108	5.65% (4)
Subtotal Supportive Service Cost	\$ 366,943	\$ 3,537	\$ 47,673	\$ 1,098	\$ 52,308	\$ 314,635	14.26%	\$ 168,334 \$	3 7,476 \$	8,863 \$		\$ 16,339	\$ 151,995	9.71%	\$ 535,277	\$ 68,647 \$	\$ 466,630	12.82%
Transportation	25,725	06	915	1,065	2,070	23,655	8.05%	11,025	185	330	400	915	10,110	8.30%	36,750	2,985	33,765	8.12%
Childcare	8,190				•	8,190	%00.0	3,510	,				3,510	%00.0	11,700		11,700	0.00%
Uniforms, Drug Screens etc	7,000	9	666	518	1,523	5,477	21.76%	3,000		283	637	920	2,080	30.67%	10,000	2,443	7,557	24.43%
Emergency Assistance	1,750	,			ı	1,750	%00.0	750					750	%00.0	2,500	·	2,500	0.00%
Subtotal Training/Professional Service Fee/Pofit	\$ 42,665	96 \$	\$ 1,914	\$ 1,583	\$ 3,593	\$ 39,072	8.42%	\$ 18,285 \$	185 \$	613 \$	1,037	\$ 1,835	\$ 16,450	10.04%	\$ 60,950	\$ 5,428 \$	55,522	8.91%
Training Deal (Draft)	46 764	1 834	4 445	2 501	8 780	37 984	18 78%	20 042	1 086	1 203	1 030	3 400	16.633	47 01%	908 99	12 180	54 617	18 25%
A TOTAL	7 120			· ·		7 120	%00 0	3.051					3.051	7,000	10 171		10 171	7,000
Total Control	21 837	3 200	7 7 7	A 277	15 365	66 472	18 78%	35.073	1 904	2 263	1 803	F 967	20,00	17 01%	116 910	24 333	10,171	10.00.0
	100,10	2,400	40004		2444			20,010	1,000	2,400	200,1	0,000				200,12		10.23.76
Subtotal	\$ 135,721	\$ 5,043	\$ 12,224	\$ 6,878	\$ 24,145	\$ 111,576	17.79%	\$ 58,166 \$	\$ 186,2	3,556 \$	2,833	\$ 9,376	\$ 48,790	16.12%	\$ 193,887	\$ 33,521 \$	160,366	17.29%
TOTALS	\$1,063,250	\$ 41,419	\$ 100,381	\$ 56,484	\$ 198,284	\$ 864,966	18.65%	\$ 466,750 \$	\$ 25,139 \$	29,924 \$	23,846	\$ 78,909	\$ 387,841	16.91%	\$ 1,530,000	\$ 277,193 \$	\$ 1,252,807	18.12%
(1) Need Dickens Invoice of \$7.486 50																		

(1) Need Pickens Invoice of \$7,486.50
(2) Quarterly invoice of \$8,750 not received yet from TCTC.
(3) Invoices totalling over \$100,000 received during last week of September paid in October.
(4) Employer has choice of being paid monthly, quarterly, or at the end of the contract.



### Worklink Workforce Investment Board Grant #13Y495H4

Budget vs. Actual Expenditures YTD

Job Number 1403

Budgeted Expenses			1403-I1000	1403-11001	1403-11002	Total Expenses	Balance	% Spent
	codes	Budget	7/1-7/28	7/29-8/25	8/26-9/29			
Salary Total	0.0	325,644	21,842	22,670	30,796	75,308	250,336	23.139
Fringe Benefit Total	0.1-0.5	123,066	7,829	8,009	10,457	26,295	96,771	21.37%
Subtotal Operating Costs		\$448,710	\$29,671	\$30,679	\$41,253	\$101,603	\$347,107	22.649
Staff Consumable Supplies	1.2	6,000	75		19	94	5,906	1.57%
Advertising	1.3	9,000	10		13	0	9,000	0.009
Printing/Copies	1.4	4,800		9	204	213	4,587	4.44%
Communications	1.5	10,746	917	972	921	2,810	7,936	26.15%
Staff Travel	1.6	26,590	804	887	1,786	3,477	23,113	13.08%
Staff Training/Conferences	1.7	6,000	004	007	1,700	0	6,000	0.009
Computer Leases, Software	1.8	11,360		3600	2176	5,776	5,584	50.85%
Postage	1.9	3,585	89	189	236	514	3,071	14.349
Subtotal	1.3	\$78,081	\$1,885	\$5,657	\$5,342	\$12,884	\$65,197	16.509
ndividualized Training Cost		\$70,001	φ1,003	\$3,037	\$5,542	\$12,004	\$05,197	10.50
Participant Supplies	2.1	6,400				0	6,400	0.00%
Participant Books	2.2	8,000				0	8,000	0.00%
Assessment/Exam Fees(inc workke		8,650				0	8,650	0.00%
TABE Testing Materials	2.4	2,050				0	2,050	0.00%
Tuition (Adult Education)	2.5	38,758		7267		7,267	31,491	18.75%
Tuition ( College or Vocational)	2.6	24,990		45		45	24,945	0.189
Work Experience	2.9	41,760	765	1569	1881	4,215	37,545	10.099
Awards/Events	2.10	1,600	703	1309	1001	0	1,600	0.009
Subtotal	2.10	\$132,208	\$765	\$8,881	¢4 004			
	Pr 19, 18	\$132,200	\$105	\$0,001	\$1,881	\$11,527	\$120,681	8.729
Customer Supportive Services Cost		40.404	0057	4000	0450	7.000	00.400	40.050
Student Incentives (skills&inc comp)	3.1	40,491	2257	1900	3152	7,309	33,182	18.05%
Transportation	3.2	22,500	625	505	1,585	2,715	19,785	12.07%
Childcare	3.3	4,800				0	4,800	0.00%
Training Support Materials	3.4	3,200		3	120	123	3,077	3.849
Emergency Assistance	3.5	3,500				0	3,500	0.009
Subtotal		\$74,491	\$2,882	\$2,408	\$4,857	\$10,147	\$64,344	13.629
Other								
Training Fee (Profit)	4.1	36,675	1,760	2,381	2,667	6,808	29,867	18.569
Audit	4.2	5,584	£4 700	60 204	\$2.007	0	5,584	0.009
Subtotal		\$42,259	\$1,760	\$2,381	\$2,667	\$6,808	\$35,451	16.119
Indirect		64,180	3,080	4,167	4,667	11,914	52,266	18.569
TOTALS		\$839,929	\$40,043	\$54,173	\$60,667	\$154,883	\$685,046	18.449
Monthly Actual Expenses								



### Proposed 2014 Committee/Board Meeting Schedule

Committee	Dates					
Youth Council	January 13	March 3	May 5	August 4	October 6	
Business Partnerships	January 16	March 13	May 15	August 14	October 16	
Workforce Skills & Education	January 22	March 19	May 21	August 13	October 15	
Finance	January 29	March 26	May 28	August 20	October 22	
Workforce Investment Board	February 5	April 2	June 4	August 27	October 29	December 3

**Youth Council** – Meetings will be held at 11:00 am at the Madren Center. Lunch will follow immediately. Staff Liaison: Sharon Crite, Youth Services Manager/Education Outreach, <a href="mailto:scrite@worklinkweb.com">scrite@worklinkweb.com</a>, 864-646-1828

**Business Partnerships** – Meetings will be held at 3:00 pm at Comprehsensive Center in Clemson Staff Liaison: Renee Murdock, Business Services Representative, <a href="mailto:rmurdock@worklinkweb.com">rmurdock@worklinkweb.com</a> 864-646-1468

**Workforce Skills & Education** – Meetings will be held at 3:00 pm at Comprehensive Center in Clemson. Staff Liaison: Jennifer Kelly, Program Director, <u>ikelly@worklinkweb.com</u>, 864-646-5898

**Finance** – Meetings will be held at 3:00 pm at Comprehensive Center in Clemson. Staff Liaison: Brandi Runion, Finance Director, <u>brunion@worklinkweb.com</u>, 864-646-1827

**Workforce Investment Board** – Meetings will be held at *time to be determined* at the Madren Center. Lunch will immediately *precede/follow* the meeting.

Staff Liaison: Ronnie Allen, Executive Director, rallen@worklinkweb.com, 864-646-1458

\*\*(Note: option of beginning the Board meetings at 11:00 with lunch to follow is open for discussion)

**Steering Committee** - Meetings will be held in the Board Room at Tri-County Technical College on the  $1^{st}$  Wednesday of the  $3^{rd}$  Month of the Quarter.

Staff Liaison: Ronnie Allen, Executive Director, rallen@worklinkweb.com, 864-646-1458

### **Meeting Dates:**

March 5, 2014 June 4, 2014 September 3, 2014 December 3, 2014

### Service Provider Status Update July 2013 - June 2014

ENROLLMENT REPORT	PYC					<u> </u>
*Special notes:						
Board Goal	175				i	:
PY'12 Month	NEW WIA Enrollments	Total Enrollments	Monthly Planned Enrollment	YTD % of Monthly Plan	YTD % of Total Planned	YTD % of Board Goal
Active Carryover		68				
July	2	70	5	40%	2%	40%
August	11	81	5	220%	14%	46%
September	18	99	15	120%	34%	57%
October		99	5	0%	34%	57%
November		99	5	0%	34%	57%
December		99	5	0%	34%	57%
January		99	10	0%	34%	57%
February		99	10	0%	34%	57%
March		99	10	0%	34%	57%
April		99	10	0%	34%	57%
May		99	10	0%	34%	57%
June		99	0	#DIV/0!	34%	57%
Totals	31	99	90			