



WORKFORCE INVESTMENT BOARD

BOARD MEETING

January 11, 2012 – 1pm

Board Room - Madren Conference Center – Clemson, SC

Minutes

Members Present:

Trent Acker
Jim Alexander
Dr. Ronnie Booth
Danny Brothers

David Collins
Stephanie Collins
Russ Karpick
Kristi King-Brock

Melvin Martin
Lawrence Nichols
Ed Parris

Members Absent:

Todd Bennington
Stan Brooks
Danny Fahey
Hugh Foster

Dr. Mary Gaston
Billy Gibson
Charlie Haneman
Butch Harris

Terence Hassan
Burriss Nelson
Bob Oppermann

Staff Present:

Sharon Crite
Windy Graham

Jennifer Kelly
Crayton Pruitt

Shae Rozakos
Brandi Runion

Guests Present:

Renee' Alexander
Karen Craven
Andy Dyson
Shari Gibson
Debra Giordano

Karen Hamrick
Joanne Johnson
Abby Linden
Rick Murphy

Steve Pelissier
Steve Riddle
Kelly Sarver
Doug Stephenson

I. Call to Order/Opening Remarks

Chair David Collins called the meeting to order and announced the meeting was being recorded for processing of minutes. A quorum was present to conduct the business of the Board.

Chair David Collins asked if Deb Giordano would like to introduce the newer staff in attendance. She introduced Andy Dyson, Doug Stephenson, and Kelly Sarver for ResCare.

II. Approval of Minutes (12/07/11)

The minutes from the December 7th, 2011 meeting were e-mailed with the meeting notice, included in the meeting packet. Chair David Collins called for any corrections or amendments to the minutes.

BOARD ACTION TAKEN: Russ Karpick made a motion to approve the minutes as submitted, second by Kristi King-Brock. The motion carried unanimously with a show of hands vote.

III. Committee Reports

A.) Marketing

i. Job Fair

Mandatory Membership (Parent of Eligible Youth)

Brandi Runion stated that preparations for the 2012 Job Fair had begun and that the Marketing Committee had worked together to determine the date, times, location, and fees. She stated that they had decided to hold the Job Fair at the Madren Center in Clemson on March 22nd from 9am to 2pm. She stated that the 9am to 10am hour would be designated for earlier admittance to those that attend one of the offered JobReady Workshops that will be held prior to the event. She stated that the committee had set a booth fee of \$35 for any employers that would be attending the Job Fair. She stated that the Marketing Committee had already approved the details and that it was being brought before the Board for vote.

BOARD ACTION TAKEN: A motion to approve the Job Fair to be held on March 22, 2012 at the Madren Center in Clemson from the hours of 9am to 2pm and have a booth fee of \$35 was made by the Marketing Committee; the motion carried unanimously with a show of hands vote.

IV. Non-Profit Status/Update

A.) Acknowledge and Ratify Appointment of the New Board

Shae Rozakos stated that the 22 members that are listed on last month's minutes are being reappointed to their position on the Board. She stated that the by-laws state that we cannot have more than 25 members. She stated that the Board needs to acknowledge and ratify the appointment of the new Board.

BOARD ACTION TAKEN: A motion to ratify the appointment of the new Board was made by Melvin Martin; the motion was seconded by Ed Parris. The motion passed unanimously with a show of hands vote.

B.) Adopt & Ratify the filed Articles of Incorporation as the Articles of the New Entity

Shae Rozakos referred the members of the Board to pages 10-14 of the packet provided. She reviewed the Articles of Incorporation. She stated that the Board needs to adopt and ratify the filed Articles of Incorporation as the same for the new entity.

BOARD ACTION TAKEN: A motion to adopt & ratify the filed Articles of Incorporation as the Articles of Incorporation for the New Entity was made by Dr. Ronnie Booth; the motion was seconded by Jim Alexander. The motion passed unanimously with a show of hands vote.

C.) Adopt the By-Laws

Shae Rozakos referred the members of the Board to pages 15-22 of the packet provided. She asked that the members of the Board to review the By-Laws of South Carolina WorkLink Workforce Investment Corporation. She stated that the Board needs to adopt the By-Laws.

BOARD ACTION TAKEN: A motion to adopt the By-Laws of South Carolina WorkLink Workforce Investment Corporation was made by Jim Alexander; the motion was seconded by Stephanie Collins. The motion passed unanimously with a show of hands vote.

D.) Elect the Officers

Shae Rozakos referred the members of the Board to pages 18-19 of the packet provided. She asked that the members of the Board to review the nominations and ratify the vote of the Chair and Vice Chair. She stated that David Collins was elected as the Chair of the Board and that Stan Brooks was elected as the Vice-Chair. She stated that the Board also needed a Treasurer and a Secretary. She stated that no one person can hold more than one office and that it would make sense for the Treasurer to be the chair of the Finance Committee that Danny Brothers be elected as the Treasurer. She also stated that Stephanie Collins had agreed to serve as the Secretary for the Board. She stated that the Board would need to ratify and vote on these positions as stated.

BOARD ACTION TAKEN: A motion to ratify the vote of Chair- David Collins and Vice-Chair- Stan Brooks, elect Danny Brothers as the Treasurer and Stephanie Collins as the Secretary was made by Dr. Ronnie Booth; the motion was seconded by Lawrence Nichols. The motion passed unanimously with a show of hands vote.

E.) Resolve to File for Tax Exempt Status Under Section 501(c)(3) of the Internal Revenue Code

Shae Rozakos stated that the Board must vote to determine if the new corporation will file for tax exempt status as a 501(c)(3) organization.

BOARD ACTION TAKEN: A motion to Resolve to File for Tax Exempt Status Under Section 501(c)(3) of the Internal Revenue Code was made by Dr. Ronnie Booth; the motion was seconded by Stephanie Collins. The motion passed unanimously with a show of hands vote.

F.) Resolve to Register the Entity as a Charitable Fundraising Organization with the Secretary of State

Shae Rozakos stated that the Board must vote to determine if they will register the new corporation as a charitable fundraising organization with the Secretary of State.

BOARD ACTION TAKEN: A motion to Resolve to Register the Entity as a Charitable Fundraising Organization with the Secretary of State was made by Jim Alexander; the motion was seconded by Melvin Martin. The motion passed unanimously with a show of hands vote.

V. Other Business

Ed Parris asked if we had received a response to the letter sent to the Governor in regards to the concern that the Board has with not having any representation on the State Workforce Investment Board. Shae Rozakos stated that she had not received a response.

Dr. Ronnie Booth stated that he had not received a response to his letter that he had sent to the Governor, either.

Kristi King-Brock asked about rescheduling the Board Retreat that had been set for March 14th. Different dates were discussed and the new proposed date was set for March 21st. Staff would verify the availability of the Madren Center for that day.

Russ Karpick asked how the rebranding transition was going. Brandi Runion stated that the new signs were up at the three local SC Works Workforce Centers. She stated that there would be a continued process of transitioning from the old materials to the new logo and colors.

VI. Adjournment

With no further business the meeting was adjourned.

Respectfully submitted by Crayton Pruitt- Workforce Program Specialist