

FINANCE COMMITTEE
February 3, 2016
SC Works Clemson Conference Room
3:00 P.M.

AGENDA

- | | |
|--|---------------------------------------|
| I. Call to Order | Mike Wallace, Chair |
| II. Introductions | Mike Wallace |
| III. Approval of Minutes / Meeting Review | Mike Wallace |
| IV. PY 2014 Incentive Funds / Review* | Trent Acker, Staff |
| V. PY'15 Budget Overview | |
| I. WorkLink Grants | WorkLink / Henkels & McCoy |
| a. Adult, DW, Youth Overview | |
| b. Budget Modification* | |
| II. Henkels & McCoy | Henkels & McCoy |
| a. Budget Modification (discussion) | |
| VI. Ongoing Grants | WorkLink Staff |
| I. Rapid Response Incumbent Worker Training Grants | |
| II. 15IWT01 - Local Incumbent Worker Training Grant | |
| III. Make It In America (MiiA) Grant | |
| IV. OJT | |
| VII. Other Business | Mike Wallace |
| VIII. Adjournment | Mike Wallace |

FINANCE COMMITTEE
Meeting Minutes
October 28, 2015 @ 3:00 pm
SC Works Comprehensive Center, Clemson, SC

Members Present

Ronnie Booth
Mike Wallace

Stephanie Collins
Michael Keith

David Collins

Members Absent:

Providers:

Karen Craven

Amanda Wagner

Matt Fields

Staff Present:

Trent Acker
Windy Graham

Patty Manley

Jennifer Kelly

Guests:

I. Call To Order

Mike Wallace called the meeting to order at 3:05pm and announced the meeting was being recorded for the purpose of minutes. Introductions of all in attendance were made.

II. Approval of 08/27/15 Meeting Summary

Mr. Wallace noted the summary of the 08/27/15 meeting were included and called for a review and approval.

COMMITTEE ACTION: Ronne Booth made a motion to approve meeting summary as submitted, seconded by Michael Keith. Motion carried by unanimous vote.

III. PY'15 Allocations / PY'14 Recapture

Mr. Acker referred to page 5 of the meeting packet reporting the DW (Dislocated Worker) funding stream was 79.95% obligated at as 6/30/1 stating according to the State Instruction Letter, we are required to be 80% obligated by the end of the first year of the grant and therefor \$320 was recaptured by the State. The NFA (Notice of Funds Allocation) report included on page 6 shows the State modification for the budget with page 8 reporting the breakdown of how those recaptured funds were reallocated.

Mr. Acker reported this occurred across all funding streams stating going forward; we will set a higher obligation rate for the budget to ensure we meet the 80% obligation requirement.

Mr. Acker reported of the Youth funding stream reallocation, we will be receiving \$2,148 and the Youth Committee recommends via an email vote that those recaptured funds of \$2,148 be allocated to the PY'15 Youth Training line item.

COMMITTEE ACTION: Motion from Ronnie Booth to allocate the recaptured funds of \$2148 to PY'15 Youth Budget Training line item, seconded by Michael Keith. Motion passed by unanimous vote.

Mr. Acker reported the OneStop Operations Committee will be meeting to discuss the specifics of the recaptured \$7,965 Adult Program funds and how they will be allocated to the Henkels & McCoy Adult & DW Program budget which will then be included in the Board report.

COMMITTEE ACTION: Motion from David Collins to transfer \$7,965 into Henkels & McCoy Adult Program Budget, seconded by Stephanie Collins. Motion carried with a unanimous vote.

Mr. Acker also informed Committee members of a recent development and questions that have risen regarding PY (Program Year) funds vs. FY (Fiscal Year) funds stating that a portion of funds are received July 1st of the year with the balance being due from the State in October. WorkLink has always operated on the premises that the allocation is for the entire PY however, SC DEW is now saying that expenses accrued prior to October 1st cannot be paid with funds that are received after October 1st. Mr. Acker stated we will have to move DW funds to cover Adult expenses through the end of the 1st quarter which is 9/30/15 (1st qtr.) much earlier than we had anticipated. Mr. Acker stated he hopes to have more to report at the February Board meeting.

IV. PY'15 Budget Overview

A. WorkLink Grants

i. Adult, DW, Youth Overview

Mr. Wallace deferred to Henkels & McCoy staff to provide updates on the Adult, DW, and Youth programs.

Matt Field referred to page 9 which shows the Operator budget reporting this budget consist mostly of staff cost to run and operate the Comprehensive and Satellite Centers. Mr. Fields continued on page 10 and provided a brief update on the Adult budget stating they have included an additional column on the report to include percentage spent explaining this was added for ease of tracking each month. Currently, the Adult budget is on track for spending adding the amount shown in the Training line item reflects what has been spent and does not include the amount that been obligated. Mr. Fields also reported the Training line item in the Adult budget is spending rather quickly however as shown on page 11 of the DW budget, the Training line item is not spending as quickly due to those folks being eligible for TAA.

Karen Craven referred to page 12 which shows the Youth budget currently expended at 20.7% adding that 20% has to be spent on Work experience under WIOA regulations. Ms. Craven reported the Training line item in the Youth budget is also spending quickly and they have 137 youth currently enrolled.

ii. Henkels & McCoy

a) PY'15 Youth Budget Mod. 1

Amanda Wagner reported on the Youth Budget Mod. #1 stating they are simply asking for a move of funds within the budget and referred to pages 14 - 23 for details. There will be no overall change to the budget amount.

COMMITTEE ACTION: Motion from Ronnie Booth to approve Youth Budget Modification 1 as presented, seconded by Stephanie Collins. Motion carried with a unanimous vote.

b) PY'15 Adult/DW Budget Mod. 1

Mr. Fields referred to pages 24 – 30 and provided an explanation on the Adult/DW Budget Mod. 1 stating this modification request is also a move of funds within the budget line items and will not affect the current budget amount.

COMMITTEE ACTION: Motion from Michael Keith to approve the Adult/DW Budget Modification 1 as presented, seconded by Stephanie Collins. Motion carried with a unanimous vote.

c) PY'15 Operator Budget Mod. 1

Mr. Fields provided an explanation on the Operator Budget Mod 1 as seen on pages 31 - 36 on the stating there is no overall change to the current budget amount they are simply requesting to move \$392.

COMMITTEE ACTION: Motion from David Collins to approve the Operator Budget Modification 1 as presented, seconded by Ronnie Booth. Motion carried with a unanimous vote.

V. Ongoing Grants (RRIWT, IWT, INC, & MiiA)

A. Rapid Response Incumbent Worker Training Grants

Mr. Acker referred to the attachments the meeting packet reporting Ulbrich Specialty Wire is scheduled to end 12/30/15 and they currently have a balance of \$22,870. Patty Manley reported they have completed all but two of their trainings.

B. 15IWT01 – Local Incumbent Worker Training Grant

Mr. Acker reported we received PY'15 Local IWT grant award in the amount of \$45,648 adding applications are still being received and reviewed by the ad hoc Committee appointed. The Committee will meet following the closing date for applications and Ms. Manley will move forward with communicating with those companies awarded funding.

Mr. Acker stated the Incentive grant to be used for ADA upgrades will soon be expended and closed as the handicap parking has been addressed, sidewalk and columns have been fixed and the threshold will soon be completed.

C. Make It In America (MiiA) Grant

Ms. Kelly reported on the MiiA grant which funds four types of trainings for Welding, CNC, Mechatronics and SCMC for participants at three local technical colleges TCTC, GTC, NETC stating we

are currently at 65.75% expended out of 66.67% for the In-House portion. Ms. Kelly stated they are looking to apply for a grant extension in an effort to capture data only not funds.

D. OJT

Ms. Manley referred to page 38 and provided an update on the OJT contracts stating Anderson County has been utilizing funding very well. K&K Trucking closed out successfully and one agreement with Belton Metals closed out with the participant voluntarily leaving 70 hours short of completing the contracted training hours and will unfortunately be listed as unsuccessful. We have recently written an agreement with MooreSun Custom Woodworking in Oconee County from Adult funds and have an agreement in progress with Reliable Sprinkler Company in Liberty that will utilize DW funds.

VI. 2016 Meeting Dates

Mr. Acker presented the following 2016 meeting dates for the Finance Committee:

2/3/16; 4/6/06; 6/1/16; 8/31/16; 11/3/16

VII. Other Business

Mr. Acker stated there was a personnel matter to be discussed and recommended entering in Executive Session.

COMMITTEE ACTION: Motion from Ronnie Booth to enter into Executive Session, seconded by Stephanie Collins. Motion carried and Executive Session began.

Chair Wallace reported Executive Session concluded with no action taken.

VIII. Adjournment

With no further business to discuss, the meeting was adjourned at 3:56pm.

Respectfully submitted by: Patty Manley, Office Manager

WIA PY 2014 INCENTIVE POLICY

July 1, 2014 - June 30, 2015

CRITERION	PERCENTAGE
Performance	50%
	Meet 92% of negotiated level for the performance measure
Adult Entered Employment Rate	6%
Adult Retention Rate	6%
Adult Average Earnings	6%
Dislocated Worker Entered Employment Rate	6%
Dislocated Worker Retention Rate	4%
Dislocated Worker Average Earnings	4%
Youth Placement in Employment or Education	6%
Youth Attainment of Degree or Certificate	6%
Youth Literacy or Numeracy Gains	6%
Program Enhancement	50%
35% of Adult, Dislocated Worker, and Rapid Response for Additional Assistance program funds expended in PY'14 must be on direct participant training and related expenses. Direct participant training and related expenses include: tuition, books, supplies, assessments, supportive services, OJT, and work experience.	

Local Workforce Development Areas Schedule of Program Year 2014 Incentives Summary

	Allocation %	Possible Incentive	50% Performance			50% Program Enhancement			Total Achieved Incentive
			Amount Achieved from Performance (50%)	Percentage of Total Achieved Performance	Adjusted Achieved Performance	Amount Achieved from Program Enhancement (50%)	Percentage of Total Achieved Program Enhancement	Adjusted Achieved Program Enhancement	
WorkLink	6.34%	\$ 6,340.00	\$ 2,662.80	6.29%	\$ 3,145.66	\$ -	0.00%	\$ -	\$ 3,145.66
Upper Savannah	5.91%	\$ 5,910.00	\$ 2,245.80	5.31%	\$ 2,653.04	\$ -	0.00%	\$ -	\$ 2,653.04
Upstate	7.57%	\$ 7,570.00	\$ 3,028.00	7.15%	\$ 3,577.08	\$ -	0.00%	\$ -	\$ 3,577.08
Greenville	6.99%	\$ 6,990.00	\$ 2,796.00	6.61%	\$ 3,303.01	\$ -	0.00%	\$ -	\$ 3,303.01
Midlands	12.17%	\$ 12,170.00	\$ 5,354.80	12.65%	\$ 6,325.81	\$ 6,085.00	37.43%	\$ 18,717.32	\$ 25,043.13
Trident	10.83%	\$ 10,830.00	\$ 4,765.20	11.26%	\$ 5,629.30	\$ -	0.00%	\$ -	\$ 5,629.30
Pee Dee	10.75%	\$ 10,750.00	\$ 5,375.00	12.70%	\$ 6,349.68	\$ -	0.00%	\$ -	\$ 6,349.68
Lower Savannah	10.21%	\$ 10,210.00	\$ 5,105.00	12.06%	\$ 6,030.71	\$ -	0.00%	\$ -	\$ 6,030.71
Catawba	8.89%	\$ 8,890.00	\$ 3,556.00	8.40%	\$ 4,200.83	\$ -	0.00%	\$ -	\$ 4,200.83
Santee-Lynches	5.49%	\$ 5,490.00	\$ 1,317.60	3.11%	\$ 1,556.53	\$ 2,745.00	16.89%	\$ 8,443.56	\$ 10,000.08
Waccamaw	10.38%	\$ 10,380.00	\$ 4,152.00	9.81%	\$ 4,904.90	\$ 5,190.00	31.93%	\$ 15,964.32	\$ 20,869.22
Lowcountry	4.47%	\$ 4,470.00	\$ 1,966.80	4.65%	\$ 2,323.45	\$ 2,235.00	13.75%	\$ 6,874.81	\$ 9,198.26
		\$ 100,000.00	\$ 42,325.00	100.00%	\$ 50,000.00	\$ 16,255.00	100.00%	\$ 50,000.00	\$ 100,000.00

WorkLink Local Workforce Development Area Program Year 2014 Incentive Calculations

Criterion

<i>Performance</i>	<i>50%</i>	(92% of Goal Met)	Goal	Actual	% of Goal	Possible Incentive Amount per Measure	Achieved Amount
Adult Entered Employment Rate	6%	YES	69.10%	77.08%	111.5%	\$ 380.40	\$ 380.40
Adult Retention Rate	6%	YES	88.80%	86.16%	97.0%	\$ 380.40	\$ 380.40
Adult Average Earnings	6%	YES	\$11,538	\$11,169	96.8%	\$ 380.40	\$ 380.40
Dislocated Worker Entered Employment Rate	6%	YES	76.40%	83.54%	109.3%	\$ 380.40	\$ 380.40
Dislocated Worker Retention Rate	4%	NO	93.30%	85.71%	91.9%	\$ 253.60	\$ -
Dislocated Worker Average Earnings	4%	NO	\$15,532	\$13,712	88.3%	\$ 253.60	\$ -
Youth Placement in Employment and Education	6%	YES	80.00%	86.36%	108.0%	\$ 380.40	\$ 380.40
Youth Attainment of Degree or Certificate	6%	YES	80.00%	77.55%	96.9%	\$ 380.40	\$ 380.40
Youth Literacy or Numeracy Gains	6%	YES	67.60%	72.31%	107.0%	\$ 380.40	\$ 380.40
						\$ 3,170.00	\$ 2,661.80

<i>Program Enhancement</i>	<i>50%</i>	Possible Incentive Amount	Met 35%?	Achieved Amount
35% of Adult, Dislocated Worker, and Rapid Response for Additional Assistance program funds expended in PY14 must be on direct participant and related expenses. Direct participant training and related expenses include: tuition, books, supplies, assessments, supportive services, OTJ, and work experience		\$ 3,170.00	NO	\$0.00

	Total Program Participant Expenditures	Total Expended on Direct Participant Training and Related Expenses	Assessment	Instructional Training	OTJ	Work Experience/ Internships	YSEO	Youth Incentives	SS-Transportation	SS-Childcare	SS-Other	Other
Adult 14	\$477,757.00	\$162,745.00	\$3,476.00	\$108,373.50	\$31,148.50	\$0.00	\$0.00	\$0.00	\$14,202.50	\$1,944.00	\$3,600.50	\$0.00
Adult 13	\$383,768.00	\$94,555.00	\$3,506.00	\$74,225.00	\$7,551.00	\$0.00	\$0.00	\$0.00	\$8,035.00	\$0.00	\$1,200.00	\$0.00
Dislocated Worker 14	\$493,115.00	\$172,839.00	\$20,288.00	\$108,969.50	\$33,136.50	\$0.00	\$0.00	\$230.00	\$6,627.50	\$382.00	\$3,205.50	\$0.00
Dislocated Worker 13	\$277,433.00	\$54,368.00	\$267.00	\$46,033.00	\$3,061.00	\$0.00	\$0.00	\$0.00	\$1,615.00	\$488.00	\$339.00	\$415.00
Rapid Response 14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rapid Response 13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$1,632,073.00	\$484,407.00	19.56%									

Grant Number: 15A295H1
 Invoice: 1600-11005
 Period Covered: 11/23/15-12/20/15

OCTOBER										NOVEMBER										DECEMBER										100.0%	
33.3%										41.7%										50.0%											
Line Item	Contract Amount	Mod #1	1600-11003	1600-11004	1600-11005	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD		Contract Amount	Mod #1	1600-11003	1600-11004	1600-11005	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD		Contract Amount	Mod #1	1600-11003	1600-11004	1600-11005	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD					
Staff Salary Total	\$248,199.00		\$247,278.00		23,201.04	18,961.04	19,606.39	\$120,830.99	\$126,447.01	48.9%																					
Fringe Benefit Total	\$ 97,445.55		\$ 96,907.17		10,317.24	7,755.34	7,827.71	\$50,518.59	\$46,388.67	52.1%																					
Staff Cost Total	\$345,644.55		\$344,185.17		33,528.28	26,716.40	27,029.10	\$171,349.49	\$172,835.68	49.8%																					
Operating																															
1.2 Staff Consumable Supplies	\$3,473.85		\$3,474.00		416.09	200.79	341.09	\$1,276.56	\$2,197.44	36.7%																					
1.3 Advertising, Outreach	\$934.74		\$935.00		0.00	121.64	0.00	\$121.64	\$813.36	13.0%																					
1.4 Copy, Print	\$3,876.00		\$3,876.00		132.35	0.00	394.45	\$1,668.71	\$2,207.29	43.1%																					
1.5 Communications	\$5,498.48		\$5,814.00		321.11	595.59	300.01	\$2,101.40	\$3,712.60	36.1%																					
1.6 Staff Travel	\$17,737.80		\$17,741.00		956.53	821.22	807.50	\$5,424.50	\$12,316.50	30.6%																					
1.7 Staff Conferences, Training	\$3,060.00		\$3,060.00		0.00	0.00	0.00	\$0.00	\$3,060.00	0.0%																					
1.8 Staff Computer Leases	\$11,618.21		\$11,578.00		0.00	0.00	2,788.94	\$10,146.91	\$1,431.09	87.6%																					
1.9 Postage	\$2,040.00		\$2,040.00		104.95	45.65	51.67	\$385.30	\$1,654.70	18.9%																					
Operating Total (01)	\$48,239.08		\$48,518.00		1,931.03	1,784.89	4,683.66	\$21,125.02	\$27,392.98	43.5%																					
Direct Training																															
Tuition - Includes WK assessment																															
2.3 Credential Exam Fees (CAN/GE0/WK)	\$ 13,557.50		\$ 13,558.00		979.24	1,021.12	160.00	\$3,137.36	\$10,420.64	23.1%																					
2.6 Tuition (College/Occupational Training)	\$195,415.00		\$203,457.00		23,726.27	12,119.00	7,974.98	\$100,067.25	\$103,389.75	49.2%																					
Direct Training Total (02)	\$208,972.50		\$217,015.00		23,657.26	13,140.12	8,134.98	\$103,204.61	\$105,767.89	47.8%																					
Support Services																															
3.4 Training Support Materials	\$4,250.00		\$4,250.00		694.40	195.88	254.36	\$3,177.41	\$1,072.59	74.8%																					
Support Services Total (03)	\$4,250.00		\$4,250.00		694.40	195.88	254.36	\$3,177.41	\$1,072.59	74.8%																					
Sub-total	\$607,106.13		\$613,968.17		59,810.97	41,837.29	40,102.10	\$127,507.04	\$486,461.13	78.8%																					
General Overhead (indirect)	\$68,724.40		\$69,384.49		6,770.60	4,735.98	4,539.56	\$33,830.56	\$35,553.93	48.8%																					
Audit Cost	\$4,730.81		\$4,784.00		418.68	292.86	280.71	\$2,092.00	\$2,692.00	43.7%																					
Profit/Free Held for Performance	4%		\$24,284.24		2,392.44	1,673.49	1,604.08	\$11,954.26	\$12,604.74	48.7%																					
Contract Total	\$704,845.58		\$712,695.66		69,392.69	48,539.62	46,526.46	\$346,733.35	\$365,962.31	48.7%																					

Grant Number: 15D2995H1
 Invoice: 1601-11007
 Period Covered: 11/23/15-12/20/15

		OCTOBER		NOVEMBER		DECEMBER			
		33.3%		41.7%		50.0%		100.0%	
Line Item		Mod #1	1601-11005	1601-11006	1601-11007	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$43,637.00	4,817.39	3,797.00	3,360.67	\$23,218.06	\$20,418.94	53.2%	
Fringe Benefit Total	\$	17,101.27	1,894.64	1,487.96	1,381.66	\$9,609.01	\$7,492.26	56.2%	
Staff Cost Total		\$60,738.27	6,712.03	5,284.96	4,742.33	\$32,827.07	\$27,911.20	54.0%	
Operating									
1.2 Staff Consumable Supplies		\$613.00	73.42	6.54	60.20	\$193.62	\$419.38	31.6%	
1.3 Advertising, Outreach		\$165.00	0.00	21.46	0.00	\$21.46	\$143.54	13.0%	
1.4 Copy, Print		\$684.00	23.36	0.00	69.62	\$294.50	\$389.50	43.1%	
1.5 Communications		\$1,026.00	56.67	78.35	52.94	\$340.54	\$685.46	33.2%	
1.6 Staff Travel		\$3,131.00	140.65	144.83	170.28	\$943.65	\$2,187.35	30.1%	
1.7 Staff Conferences, Training		\$540.00	0.00	0.00	0.00	\$0.00	\$540.00	0.0%	
1.8 Staff Computer Leases		\$2,403.00	0.00	0.00	562.48	\$1,348.46	\$1,054.54	56.1%	
1.9 Postage		\$360.00	18.53	8.07	8.88	\$79.46	\$280.54	22.1%	
Operating Total (01)		\$8,922.00	312.63	259.25	924.40	\$3,221.69	\$5,700.31	36.1%	
Direct Training									
Tuition - Includes WK assessment									
2.3 Credential Exam Fees (CAN/GED/WK)	\$	2,393.00	0.00	0.00	0.00	\$23.50	\$2,369.50	1.0%	
2.6 Tuition (College/Occupational Training)		\$34,694.00	4,047.40	-3,767.00	0.00	\$14,793.40	\$19,900.60	42.6%	
Direct Training Total (02)		\$37,087.00	4,047.40	-3,767.00	0.00	\$14,816.90	\$22,270.10	40.0%	
Support Services									
3.4 Training Support Materials		\$750.00	0.00	34.56	44.89	\$96.45	\$653.55	12.9%	
Support Service Total (03)		\$750.00	0.00	34.56	44.89	\$96.45	\$653.55	12.9%	
Subtotal		\$107,497.27	11,072.06	1,811.77	5,711.62	\$18,135.04	\$89,362.23	16.9%	
General Overhead (Indirect)	11.32%	\$12,244.32	1,253.36	205.09	646.56	\$5,768.91	\$6,358.93	47.1%	
Audit Cost	0.70%	\$835.00	77.50	12.68	39.98	\$356.73	\$478.12	42.7%	
Profit/Fee Held for Performance	4%	\$4,285.00	442.88	72.47	228.46	\$2,038.48	\$2,246.97	47.6%	
Contract Total		\$124,861.59	12,845.80	2,102.02	6,626.62	\$59,126.24	\$65,735.44	47.4%	

Grant Number: 15A995H1 & 15D995H1
 Invoice: 1697-11006
 Period Covered: 11/23/15-12/20/15

OCTOBER										NOVEMBER										DECEMBER										100.0%	
33.3%										41.7%										50.0%											
Line Item	Mod #1	1697-11003 Adult	1697-11003 DW	1697-11003 Adult	1697-11005 DW	1697-11005 Adult	1697-11006 DW	1697-11006 Adult	1697-11006 DW	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD																			
Staff Salary Total	\$53,009.68	4,103.50	697.85	5,282.80	788.28	3,460.05	975.35	\$26,056.35	\$26,049.33	\$26,049.33	\$26,049.33	48.2%																			
Change Benefits Total	\$18,700.94	1,526.70	331.91	1,704.04	298.76	1,300.23	233.97	\$9,477.36	\$9,477.36	\$9,477.36	\$9,477.36	50.7%																			
Staff Cost Total	\$71,707	5,629.20	1,329.80	4,486.88	1,087.04	4,760.28	1,229.50	\$35,533.67	\$35,526.69	\$35,526.69	\$35,526.69	49.8%																			
Operating																															
1.2 Staff Consumable Supplies	\$600.00	0.00	0.00	0.00	0.00	119.14	21.02	\$185.08	\$414.92	\$414.92	\$414.92	30.8%																			
1.4 Copy, Print	\$301.00	0.00	0.00	0.00	0.00	0.00	0.00	\$66.29	\$234.71	\$234.71	\$234.71	22.0%																			
1.5 Communications	\$1,004.00	44.93	7.93	60.27	11.41	44.90	7.92	\$230.21	\$773.79	\$773.79	\$773.79	22.9%																			
1.6 Staff Travel	\$2,270.00	38.27	-4.81	62.39	15.07	26.13	4.59	\$250.33	\$2,019.67	\$2,019.67	\$2,019.67	11.0%																			
1.7 Staff Conferences, Training	\$120.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$120.00	\$120.00	\$120.00	0.0%																			
1.8 Staff Computer Leases	\$1,398.00	0.00	0.00	0.00	0.00	398.43	70.31	\$946.74	\$449.26	\$449.26	\$449.26	67.9%																			
1.9 Postage	\$120.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$120.00	\$120.00	\$120.00	0.0%																			
Operating Total (01)	\$5,813.00	83.20	3.12	122.66	26.48	568.60	103.64	\$1,880.65	\$4,112.35	\$4,112.35	\$4,112.35	28.8%																			
Subtotal	\$77,519.58	5,711.40	1,332.92	4,609.54	1,083.52	5,348.88	1,333.54	\$1,880.65	\$75,638.93	\$75,638.93	\$75,638.93	2.2%																			
General Overhead (Indirect)	11.32%	\$8,773.00	846.53	150.89	521.80	122.65	7.56	605.49	150.93	\$4,212.66	\$4,562.34	48.0%																			
Audit Cost	0.70%	\$604.00	39.88	9.33	32.27	7.56	37.44	9.33	37.44	\$260.50	\$343.50	43.1%																			
Profit/Fee Hold for Performance	4%	\$3,101.00	228.46	53.32	184.38	43.34	43.34	213.96	53.33	\$1,488.37	\$1,612.63	48.0%																			
Contract Total	\$96,000	6,828.57	1,546.45	5,347.99	1,257.10	6,209.77	1,546.94	\$43,176.06	\$43,176.06	\$43,176.06	\$43,176.06	48.0%																			

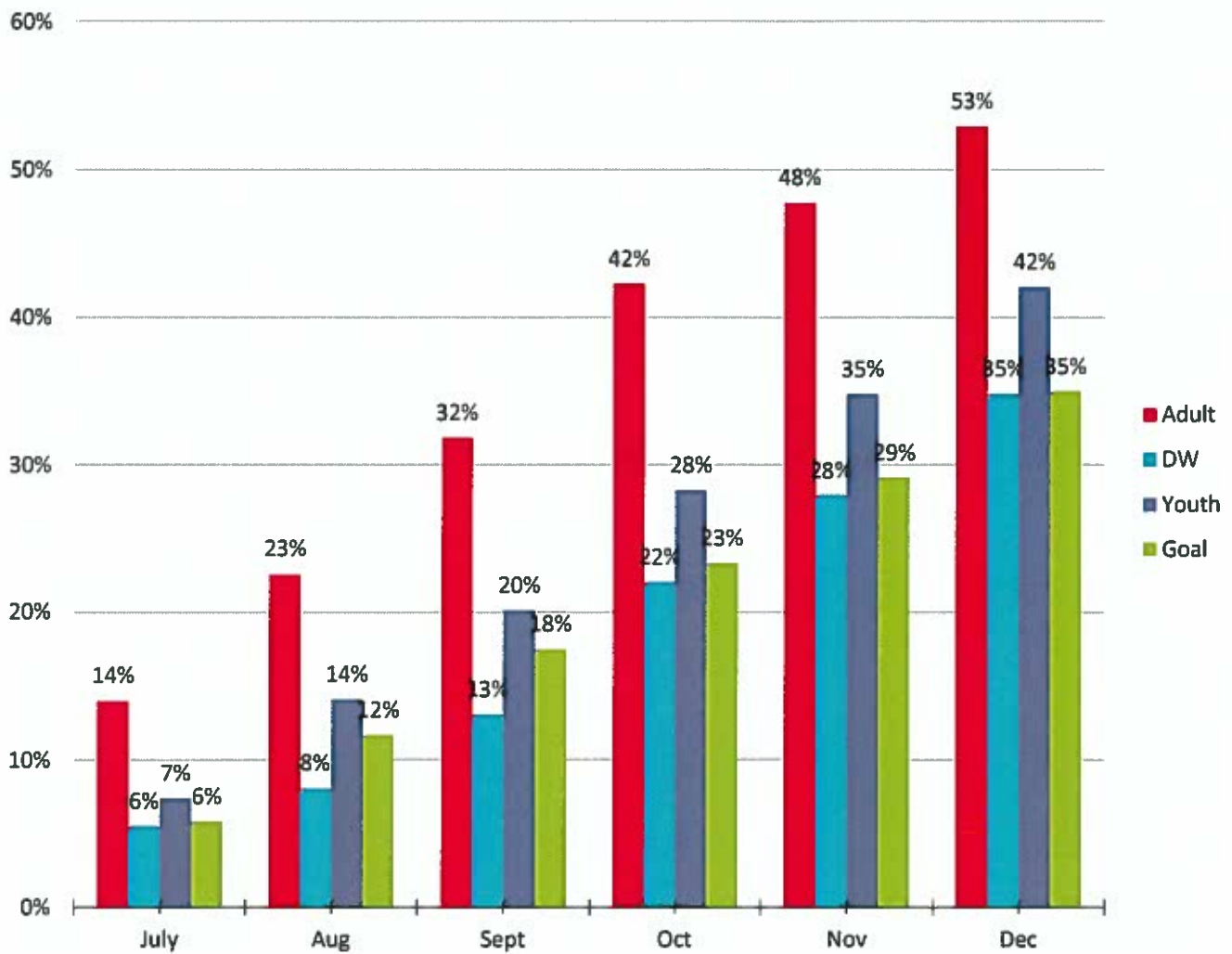
Formula Tuition		Adult	Dislocated Worker	Total
PY15 Budget		\$217,014.00	\$37,086.00	\$254,100.00
PY15 Vouchers Paid		\$104,906.46	\$11,695.90	\$116,602.36
PY15 Vouchers Not Paid		\$20,403.49	\$5,588.24	\$25,991.73
PY15 Vouchers Total		\$125,309.95	\$17,284.14	\$142,594.09
PY15 Funds Unobligated		\$91,704.05	\$19,801.86	\$111,505.91
PY15 ITA's Approved		\$191,296.15	\$17,418.28	\$208,714.43
PY15 ITA's Deobligations		\$19,628.74	\$1,109.50	\$20,738.24
Total ITA's		\$171,667.41	\$16,308.78	\$187,976.19
Left to Obligate		\$45,346.59	\$20,777.22	\$66,123.81
PY16 ITA Amounts		\$0.00	\$0.00	\$0.00

As of 2.1.16

Fix formulas

*Funds not received from SCDEW yet	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Total	YTD - 12/31	Actual % Expended	Goal Expended	Goal % Expended	Balance		
PY15 Allocations Estimate	597,977	66,441	452,313	50,256	642,866	71,429	1,881,282							
Transfer of funds (80%)	361,850	-	(361,850)	-	-	-	-							
PY14 Carryover	224,330	23,399	165,114	25,741	284,803	29,641	733,028							
	1,184,157	89,840	255,577	75,997	927,669	101,070	2,654,310							
Service Providers														
Hemick & McCoy - Adult/DW Services	704,846	-	124,385	-	-	-	829,230	405,778 *	49%	276,410	33%	423,452		829,230
Hemick & McCoy - Operator	76,500	-	13,500	-	-	-	90,000	43,174 *	48%	30,000	33%	46,826		90,000
Hemick & McCoy - Youth	-	-	-	-	700,000	-	700,000	312,761 *	45%	233,333	33%	367,239		700,000
OIT	32,000	-	8,000	-	-	-	40,000	24,573	61%	13,333	33%	15,427		40,000
Undispatched Funds	145,294	41,412	26,122	28,868	62,740	52,861	357,297	-	0%	-	0%	357,297		270,216
Total Pass-Through Contracts	958,640	41,412	172,007	28,868	762,740	52,861	2,016,527	786,286	39%	553,077	27%	1,230,241		1,929,486
Total Revenue after Obligations	225,518	48,428	83,571	47,129	164,929	48,209	617,783							87,081
In-house Expenses														
Salaries, Fringes, & Indirect	Program Adult 149,963	Admin Adult 31,107	Program DW 66,454	Admin DW 30,136	Program Youth 143,230	Admin Youth 30,144	Total 451,054	YTD - 12/31 242,767	Actual % Expended 54%	Goal Expended 225,527	Goal % Expended 50%	Balance 208,287	PY15 534,146	Net Change (83,092)
SC Works Centers & Satellite Facility Costs	163,140	4,376	28,937	4,194	11,240	4,376	216,263	97,361	45%	108,132	50%	118,902	216,263	-
Payment from SCDEW for Facilities	(103,573)	-	(18,273)	-	-	-	(121,848)	(26,026)	21%	(60,924)	50%	(95,822)	(116,739)	(5,109)
ADA Upgrades	3,599	121	640	99	349	121	4,939	-	0%	2,465	50%	4,929	4,929	-
Contractual Services	-	1,345	-	1,345	-	1,345	4,035	413	10%	2,018	50%	3,623	4,035	-
Travel	1,455	248	364	264	-	264	3,725	1,362	37%	1,863	50%	2,363	2,905	820
AOP BIS Transportation	-	-	-	-	1,131	-	5,000	5,000	100%	2,500	50%	-	5,000	-
Strategic Plan (carryover from PY14)	2,250	500	1,500	500	2,250	500	7,500	515	26%	1,000	50%	7,500	7,500	-
Supplies - Consumable & Non-Consumable	-	680	-	640	-	680	2,000	515	50%	4,288	50%	1,485	2,000	-
Insurance (Combined from PY14)	-	2,916	-	2,744	-	2,916	8,576	4,271	50%	250	50%	4,305	8,576	-
Postage	-	170	-	170	-	160	500	133	27%	250	50%	367	500	-
Printing	-	1,834	-	1,833	-	1,833	5,500	1,246	23%	2,750	50%	4,254	5,500	-
Web Site Hosting & Renewal Fees	500	2,175	500	2,150	500	2,175	8,000	4,910	61%	4,000	50%	3,090	8,000	-
Memberships, Dues, & Prof Fees	-	1,000	-	1,075	-	1,075	3,150	1,359	43%	1,575	50%	1,791	3,150	-
Training	736	48	184	51	730	51	1,800	(25)	61%	900	50%	700	1,500	-
Job Fair / Hiring Event Expenses	-	-	-	-	-	-	-	(25)	0%	-	0%	25	-	-
R&M & Gas - WVA Car	-	835	-	835	-	830	2,500	455	18%	1,250	50%	2,045	2,500	-
Outreach (SC Works Centers Only)	6,950	1,073	2,975	1,073	500	9,925	9,925	-	0%	4,963	50%	9,925	9,925	-
Meeting Expense (Madison Center & Other)	500	-	290	-	-	1,740	5,175	1,554	30%	2,588	50%	3,621	5,175	-
Total In-house	225,518	48,428	83,571	47,129	164,929	48,209	617,784	336,395	54%	308,892	50%	281,389	704,865	(87,081)

PY'14 Fund Utilization Rate



RRIWT							
		Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance Unspent
14IWT11	Ulbrich Specialty Wire Products (12/29/14-12/30/15)	\$ 51,870	51,870	100%	34,675	66.85%	\$ 17,195

ALLEGRO (fully funded)**PY'15 IWT Awards Given**

Training #	Instructor Wages/Tuition	Materials	Other	Total	Match %	Match	Total Requested
1	1,995.00			1,995.00	10%	199.50	1,795.50
2	595.00			595.00	10%	59.50	535.50
3	1,695.00			1,695.00	10%	169.50	1,525.50
4	159.00			159.00	10%	15.90	143.10
	4,444.00	-	-	4,444.00	10%	444.40	3,999.60

BOSCH (partially funded)*Will apply to training #6*

Training #	Instructor Wages/Tuition	Materials	Other	Total	Match %	Match	Total Requested
6	1,750.00			1,750.00	25%	437.50	1,312.50
	1,750.00	-	-	1,750.00	25%	437.50	1,312.50

PLASTIC OMNIUM (partially funded)*Will apply funds to training #1*

Training #	Instructor Wages/Tuition	Materials	Other	Total	Match %	Match	Total Requested
1	6,620.00			6,620.00	15%	993.00	5,627.00
	6,620.00	-	-	6,620.00	15%	993.00	1,755.42

IMPERIAL DIE CASTING (partially funded due to county fair share)*Will apply to training #1*

Training #	Instructor Wages/Tuition	Materials	Other	Total	Match %	Match	Total Requested
1	22,500.00			22,500.00	15%	3,375.00	19,125.00
	25,690.00	-	-	25,690.00	15%	3,853.50	14,150.88

SHARPE MFG. (partially funded due to county fair share)

Training #	Instructor Wages/Tuition	Materials	Other	Total	Match %	Match	Total Requested
1	16,800.00	100.00		16,900.00	10%	1,690.00	15,210.00
	16,800.00	100.00	-	16,900.00	10%	1,690.00	9,129.60

TATICAL MEDICAL SOLUTIONS (fully funded)

Training #	Instructor Wages/Tuition	Materials	Other	Total	Match %	Match	Total Requested
1	6,000.00			6,000.00	10%	600.00	5,400.00
2	3,000.00			3,000.00	10%	300.00	2,700.00
3	3,000.00	-	-	3,000.00	10%	300.00	2,700.00
4	5,000.00			5,000.00	10%	500.00	4,500.00
	17,000.00	-	-	17,000.00	10%	1,700.00	15,300.00

WorkLink Program Year 2014 Financial Status

JA-24960-13-60-A-45 : Make It In America Grant (MiiA Grant)

	Program Revenue					
	\$ 1,299,610					
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Per Mod #1 Approved Oct 2014						
Salaries, Fringe (WIB)	\$ 64,148	35,152	55%	35,152	54.80%	\$ 28,996
Indirect (WIB)	21,630	12,115	56%	12,115	56.01%	9,515
Travel (WIB)	378	-	0%	-	0.00%	378
Tri-County Technical College	434,481	434,481	100%	313,319	72.11%	121,162
Greenville Technical College	434,481	434,481	100%	377,817	86.96%	56,664
Northeastern Technical College	344,492	344,492	100%	177,378	51.49%	167,114
Total In-House	\$ 1,299,610	\$ 1,260,721	97%	\$ 915,781	70.47%	\$ 383,829
Grant Period: 10/1/13-9/30/16			Goal Thru Dec 2015		75.00%	
13M295T1 - TCTC	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Marketing	\$ 11,000	6,286	57%	6,286	57.15%	\$ 4,714
Recruitment & Assessment	11,000	-	0%	-	0.00%	11,000
Training	398,481	307,033	77%	307,033	77.05%	91,448
Job Placement	14,000	-	0%	-	0.00%	14,000
Total In-House	\$ 434,481	\$ 313,319	72%	\$ 313,319	72.11%	\$ 121,162
13M295G1 - GTC	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Marketing	\$ 22,350	10,919	49%	10,919	48.85%	\$ 11,431
Recruitment & Assessment	-	-		-		-
Training	406,131	366,898	90%	366,898	90.34%	39,233
Job Placement	6,000	-	0%	-	0.00%	6,000
Total In-House	\$ 434,481	\$ 377,817	87%	\$ 377,817	86.96%	\$ 56,664
13M295N1 - NETC	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Marketing	\$ 1,500	817	54%	817	54.47%	\$ 683
Recruitment & Assessment	1,000	-	0%	-	0.00%	1,000
Training	336,650	173,220	51%	173,220	51.45%	163,430
Job Placement	5,342	3,341	63%	3,341	62.54%	2,001
Total In-House	\$ 344,492	\$ 177,378	51%	\$ 177,378	51.49%	\$ 167,114

WorkLink Program Year 2014 Financial Status

13DWT01 - Dislocated Worker Training National Emergency Grant (DWT NEG)

	Program Revenue		**Extended by SCDEW/DOL to 6/30/16			
	\$ 55,357					
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Salaries, Fringe & Indirect (WIB)	\$ 2,624	2,567	97.84%	2,567	97.84%	\$ 57
OJT	1,874	1,874	100.00%	1,874	99.98%	0
Henkels & McCoy	50,858	50,858	100.00%	49,449	97.23%	1,409
Total In-House	\$ 55,356	\$ 55,300	99.90%	\$ 53,890	97.35%	\$ 1,466
Grant Period: 8/8/13-12/31/16						

WorkLink Program Year 2014 Financial Status

13D395H1 - Dislocated Worker Training National Emergency Grant (DWT NEG)

	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Indirect Cost	3,886.15	3,802	97.83%	3,802	97.83%	\$ 84
Audit Fee	338.09	27	7.99%	27	7.99%	311
Profit	2,220.66	2,172	97.81%	2,172	97.81%	49
Tuition, Books, Supplies	32,210.00	32,210	100.00%	32,210	100.00%	-
OJT	12,203.13	11,238	92.09%	11,238	92.09%	965
Total In-House	50,858.03	\$ 49,449	97.23%	\$ 49,449	97.23%	\$ 1,409
Grant Period: 8/8/13-12/31/15				Goal Thru Dec 2015	100.00%	

Adult 2810

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID	Balance
07012015-0001	Stephen Woodcock	B.Hunter	Adult	2479228	K and K Trucking	Anderson	07/01/15	09/14/15	430	\$12.00	90%	\$4,644.00	\$0.00	\$4,644.00	\$4,644.00	\$0.00
07162015-3163	Malcolm Petty	C. Morgan	Adult	323659	MTS Office Machines	Anderson	07/22/15	10/13/15	480	\$12.00	75%	\$4,320.00	\$0.00	\$4,320.00	\$4,320.00	\$0.00
07242015-0581	Joseph Dean Jenkins	C. Morgan	Adult	3185708	Belton Metal Co.	Anderson	07/28/15	10/08/15	480	\$10.50	75%	\$3,780.00	(\$553.69)	\$3,226.31	\$3,226.31	\$0.00
08112015-6192	Jeffrey Rusnak	C. Morgan	Adult	2479141	Belton Metal Co.	Anderson	08/17/15	11/13/15	480	\$10.50	75%	\$3,780.00	\$0.00	\$3,780.00	\$3,780.00	\$0.00
10122015-9557	Daniel Weddle	K. Hamrick	Adult	3198744	MoreSun Custom Woodworking	Oconee	10/12/15	01/11/16	480	\$12.00	90%	\$5,184.00	(\$21.60)	\$5,162.40	\$5,162.40	\$0.00
11302015-9108	Susan Price	B.Hunter	Adult	3213821	Reliable Automatic Sprinkler	Pickens	11/30/15	01/29/16	320	\$10.82	50%	\$1,731.20		\$1,731.20		\$1,731.20
11302015-7153	Sherry Lackey	B.Hunter	Adult	2487627	Reliable Automatic Sprinkler	Pickens	01/04/16	03/03/16	320	\$11.03	50%	\$1,764.80		\$1,764.80		\$1,764.80
11302015-1434	Travis Page	B.Hunter	Adult	2540633	Reliable Automatic Sprinkler	Pickens	01/11/16	03/10/16	320	\$11.03	50%	\$1,764.80		\$1,764.80		\$1,764.80
02012016-7163	Bruce Reese	K. Hamrick	Adult	3223986	MoreSun Custom Woodworking	Oconee	02/01/16	06/05/16	480	\$12.00	75%	\$4,320.00		\$4,320.00		\$4,320.00
												\$0.00		\$0.00		\$0.00

Budget	Remaining
\$32,000.00	\$1,286.49

Anderson	\$15,970.31	60%
Pickens	\$5,260.80	20%
Oconee	\$5,184.00	20%

Hours Trained	Average Wage
3790	\$11.32

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$31,288.80	(\$575.29)	\$30,713.51	\$21,132.71	\$9,580.80
Net Obligated	\$30,713.51			

DW 2820

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID	Balance
10302015-0348	David Looper	B. Hunter	DW	2629845	Reliable Sprinkler Co.	Pickens	11/02/15	01/04/16	320	\$21.50	50%	\$3,440.00	\$0.00	\$3,440.00	\$3,440.00	\$0.00
														\$0.00		\$0.00

Budget	Remaining
\$8,000.00	\$4,560.00

Anderson	\$0.00	0
Pickens	\$3,440.00	100%
Oconee	\$0.00	0%

Hours Trained	Average Wage
320	\$21.50

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$3,440.00	\$0.00	\$3,440.00	\$3,440.00	\$0.00
Net Obligated	\$3,440.00			

DWT NEG

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID	Balance
07012015-0012	Teresa Franks	B. Hunter	DWT NEG	3181571	Medshore	Anderson	07/01/15	08/07/15	200	\$13.29	75%	\$1,993.50	(\$502.06)	\$1,491.44	\$1,491.44	\$0.00
	Cindy Turner	JT. Parnell	DWT NEG	2635120	Medshore	Anderson	07/01/15	08/07/15	33.6	\$15.19	75%	\$382.79	\$0.00	\$382.79	\$382.79	(\$0.00)

Budget	Remaining
\$1,874.40	\$0.17

Anderson	\$1,874.23	100%
Pickens	\$0.00	0%
Oconee	\$0.00	0%

Hours Trained	Average Wage
233.6	\$14.24

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$2,376.29	(\$502.06)	\$1,874.23	\$1,874.23	(\$0.00)
Net Obligated	\$1,874.23			

DW - Rapid Response

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID	Balance
07012015-0002	Cindy Turner	JT. Parnell	DW RR	2635120	Medshore	Anderson	07/01/15	08/07/15	166.4	\$15.19	75%	\$1,895.71	(\$0.91)	\$1,894.80	\$1,894.80	\$0.00
07012015-0003	Anthony Garrett	JT. Parnell	DW RR	1835661	Medshore	Anderson	07/01/15	08/07/15	200	\$13.80	75%	\$2,070.00	(\$2,070.00)	\$0.00	\$0.00	\$0.00
07012015-0004	Andrew Barr	B. Hunter	DW RR	3181138	Medshore	Anderson	07/01/15	08/07/15	200	\$15.76	75%	\$2,364.00	(\$61.11)	\$2,302.89	\$2,302.89	\$0.00
07012015-0005	Frankie Brown	C. Morgan	DW RR	2251737	Medshore	Anderson	07/01/15	08/07/15	200	\$11.05	75%	\$1,657.50	\$0.00	\$1,657.50	\$1,657.50	\$0.00
07012015-0006	Zachery Lucas	K. Hamrick	DW RR	3181210	Medshore	Anderson	07/01/15	08/07/15	200	\$10.96	75%	\$1,644.00	(\$1,644.00)	\$0.00	\$0.00	\$0.00
07012015-0007	Tracie Barrs	B. Hunter	DW RR	2454382	Medshore	Anderson	07/01/15	08/07/15	200	\$12.22	75%	\$1,833.00	(\$1,833.00)	\$0.00	\$0.00	\$0.00
07012015-0008	Joseph Barr	C. Morgan	DW RR	3181829	Medshore	Anderson	07/01/15	08/07/15	200	\$18.29	75%	\$2,743.50	\$0.00	\$2,743.50	\$2,743.50	\$0.00
07012015-0009	Latosha Dean	K. Hamrick	DW RR	3180779	Medshore	Anderson	07/01/15	08/07/15	200	\$13.51	75%	\$2,026.50	(\$162.53)	\$1,863.97	\$1,863.97	\$0.00
07012015-0010	Michael Palmer	J. Parnell	DW RR	3181536	Medshore	Anderson	07/01/15	08/07/15	200	\$11.05	75%	\$1,657.50	(\$199.73)	\$1,457.77	\$1,457.77	\$0.00
07012015-0011	Stacy Hollingsworth	J Parnell	DW RR	114823	Medshore	Anderson	07/01/15	08/07/15	200	\$16.12	75%	\$2,418.00	(\$64.20)	\$2,353.80	\$2,353.80	\$0.00
07012015-0013	Billy Cross	B. Gleaton	DW RR	3181579	Medshore	Anderson	07/01/15	08/07/15	200	\$15.89	75%	\$2,383.50	(\$278.15)	\$2,105.35	\$2,105.35	\$0.00
07012015-0014	Lea Davis	B. Gleaton	DW RR	3181275	Medshore	Anderson	07/01/15	08/07/15	200	\$17.40	75%	\$2,610.00	\$0.00	\$2,610.00	\$2,610.00	\$0.00
07012015-0015	Jessica Barr	K. Hamrick	DW RR	2143987	Medshore	Anderson	07/01/15	08/07/15	200	\$14.21	75%	\$2,131.50	\$0.00	\$2,131.50	\$2,131.50	\$0.00
												\$0.00		\$0.00		\$0.00

Budget	Remaining
\$33,581.00	\$12,459.92

Anderson	\$21,121.08	100%
Pickens	\$0.00	0%
Oconee	\$0.00	0%

Hours Trained	Average Wage
2366.4	\$171.24

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$27,434.71	(\$6,313.63)	\$21,121.08	\$21,121.08	\$0.00
Net Obligated	\$21,121.08			

Anderson	\$38,965.62	74%
Pickens	\$8,700.80	16%
Oconee	\$5,184.00	10%