

FINANCE COMMITTEE
August 28, 2015
SC Works Clemson Conference Room
3:00 P.M.

AGENDA

- | | |
|--|---------------------------|
| I. Call to Order | Stephanie Collins |
| II. Introductions | Stephanie Collins |
| III. Committee Overview / Elections | Trent Acker, Staff |
| IV. PY'14 Budget Overview | |
| I. WorkLink Grants | WorkLink Staff |
| a. Adult, DW, Youth Overview | |
| II. Henkels & McCoy | Kal Kunkel |
| a. 13RROJT01 – Rapid Response On the Job Training Grant | |
| V. Ongoing Grants | WorkLink Staff |
| I. Rapid Response Incumbent Worker Training Grants | |
| II. 14IWT01 - Local Incumbent Worker Training Grant | |
| III. 14INC01 – Incentive Grant | |
| IV. Make It In America (MiiA) Grant | |
| VI. ADA Upgrades | Trent Acker |
| VII. PY'15 Budget Overview | |
| I. WorkLink Grants | WorkLink Staff |
| a. Adult, DW, Youth Overview | |
| II. Henkels & McCoy | Kal Kunkel |
| a. Operator Grant | |
| b. Adult/DW Grant | |
| c. Youth Grant | |
| VIII. Other Business | |
| IX. Adjournment | |

UPCOMING MEETINGS:

September 9, 2015– Board Meeting – 1:00 pm – Madren Center
October 28, 2015 – Finance Committee Meeting – 3:00 pm - WorkLink

Federal ID#: 23-1535602
 Grant #: #14A995H3 mod #5
 Request for Payment #: 1500-11032
 Subgrantee Name: Henkels & McCoy, Inc
 Attention: Kate Melady
 Address: 2258 Collection Center Drive
 City, State, Zip Code: Chicago, IL 60693
 Grant Name: WIA Adult
 Grant Period: 7/1/14-6/30/15
 Original/Modification #: _____
 Payment Type: M
 (M-Monthly Request, F-Final Payment)
 Month Ending Date: 5/25/15-6/30/15
 Grant Award: \$1,048,835
 Grant Balance: \$17,754

Amount Reimbursed	1,003,845
Total Expenditures	1,031,081
	27,236

EXPENDITURES		BUDGET						EXPENDITURE \$ TO DATE	BALANCE TO DATE	ACCRUED EXPENDITURE \$	OBLIGATION \$
			1500-11024	ACCRUAL	REV ACCR	1300-11026	ADJ				
Staff Costs (00)		MOD #5	5725-6730								
STAFF COSTS											
Salaries	0.0	293,104	24,567	0	0	0	0	294,715	(1,612)	0	
Fringe Benefits	0.1 0.5	117,740	10,851	0	0	0	0	119,153	(1,413)	0	
STAFF COSTS TOTAL		\$410,844	\$35,418	\$0	\$0	\$0	\$0	\$413,868	-\$3,024	\$0	\$0
OPERATING COSTS											
1.1 Facility Rent, Utilities, Maintenance, etc.	1.1	0	0	0	0	0	0	0	0		
1.2 Staff Expendable Supplies & Materials	1.2	4,788	34	0	0	\$4	0	4,521	267		
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	1.3	1,050	0	0	0	0	0	870	180		
1.4 Copy & Print Expenses	1.4	4,830	0	0	0	77	0	4,791	39		
1.5 Communications (Phone, Fax, Internet, etc.)	1.5	6,520	675	0	0	386	0	6,922	(401)		
1.6 Staff Travel	1.6	16,308	2,796	0	0	980	0	16,965	(557)		
1.7 Staff Training / Technical Services Costs (Conf, Training, etc.)	1.7	2,856	210	0	0	0	0	2,433	423		
1.8 Non-Expendable Equipment Purchases (Computers, software, etc.)	1.8	12,256	1827	0	0	19	0	11,178	1,077		
1.9 Postage (Stamps, FedEx, etc.)	1.9	1,680	224	0	0	27	0	1,472	208		
OPERATING COSTS TOTAL		\$50,288	\$5,766	\$0	\$0	\$1,543	\$0	\$48,053	\$1,235	\$0	\$0
TRAINING COSTS											
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	2.3	11,165	1,397	0	0	1,809	0	11,665	(500)		
Other TABE Assessment	2.4	0	0	0	0	0	0	0	0		
Other Workkeys	2.17	0	0	0	0	0	0	0	0		
WI Customer Individualized Training Costs Tuition Cost (Adult Ed Skill Upgrade & GED)	2.5	54,096	0	0	0	0	0	57,495	(3,399)		
Individual Training Account/Voucher Cost	2.6	279,323	10046	819	-819	14516	0	255,788	23,535		
2.8 WI Customer On-the-Job Training Costs	2.8	75,600	4188	0	0	5916	-2436	71,319	4,281		
TRAINING COSTS TOTAL		\$420,184	\$15,631	\$819	-\$819	\$22,241	-\$2,436	\$396,268	\$23,916	\$0	\$0
SUPPORTIVE SERVICES COSTS											
3.2 WI Customer Transportation Costs	3.2	24,779	3,645	0	0	2,910	0	30,775	(5,996)		
3.3 WI Customer Childcare Costs	3.3	2,340	0	120	(120)	120	0	2,120	220		
3.4 Training Support Materials (Uniforms, Ding Screens, Background Checks, etc.)	3.4	7,489	451	329	(329)	686	0	8,232	(744)		0
SUPPORTIVE SERVICES TOTAL		\$34,608	\$4,096	\$449	-\$449	\$3,716	\$0	\$41,127	-\$6,520	\$0	\$0
TRAINING/PROFESSIONAL FEES/PROFIT											
4.1 Profit (Professional Fee - 4%) Can be tied to Performance	4.1	45,796	3,046	0	0	1,375	-124	45,016	780		
4.2 Audit Fee	4.2	6,972	6,972	0	0	0	0	6,972	0		
4.3 Indirect Costs	4.3	80,143	5,330	0	0	2,407	-220	78,777	1,366		
TRAINING/PROFESSIONAL FEES/PROFIT TOTAL		\$132,912	\$15,348	\$0	\$0	\$3,782	(\$344)	\$130,765	\$2,147	\$0	\$0
TOTALS		\$1,048,835	\$76,259	\$1,268	-\$1,268	\$31,282	-\$2,780	\$1,031,081	\$17,754	\$0	\$0

I certify that this is a correct statement of expenditures for the period identified above and that the appropriate documentation to support these costs is attached. Additionally, all expenses claimed are made in compliance with federal, state, and local statutes and regulations and are in accordance with the approved grant.

98.31%

Authorized Official to Sign: Sue Gretchen Date

Adult June 2015

Federal ID#: 23-1535602
 Grant #: #14D995H3 Mod #5
 Request for Payment #: 1500-11033
 Subgrantee Name: Hankels & McCoy, Inc
 Attention: Kato Melady
 Address: 2268 Collection Center Drive
 City, State, Zip Code: Chicago, IL 60693
 Grant Name: WIA Dislocated Worker
 Grant Period: 7/1/14-6/30/15
 Original/Modification #: _____
 Payment Type: M
 (M-Monthly Request, F-Final Payment)
 Month Ending Date: 5/25/15-6/30/15

Grant Award: \$300,397
 Grant Balance: \$7,177

Amount Reimbursed	302,622
Total Expenditures	293,221
	(9,401)

EXPENDITURES		BUDGET	1500-11025	ACCRUAL	REV ACCR	1300-11027	ADJ	EXPENDITURE	BALANCE	ACCRUED	OBLIGATION
			5/25-6/30						\$ TO DATE	TO DATE	EXPENDITURE
Staff Costs (00)		MOD #5									
STAFF COSTS											
Salaries	0.0	125,816	10,111	2,895	(2,695)			124,887	729		
Fringe Benefits	0.1 0.5	50,460	4,504	1,164	(1,164)			51,043	(542)		
STAFF COSTS TOTAL		\$176,076	\$14,615	\$3,859	-\$3,859	\$0	\$0	\$175,930	\$146	\$0	\$0
OPERATING COSTS											
1.2 Staff Expendable Supplies & Materials	1.2	2,052	19			21		1,795	257		
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	1.3	450	0					348	102		
1.4 Copy & Print Expenses	1.4	2,070	0			30		2,080	(10)		
1.5 Communications (Phone, Fax, Internet, etc.)	1.5	2,794	134			151		2,606	188		
1.6 Staff Travel	1.6	6,989	565	86	(86)	378		6,329	661		
1.7 Staff Training / Technical Services Costs (Conf. Training, etc.)	1.7	1,224	0					624	600		
1.8 Non-Expendable Equipment Purchases (Computers, software, etc.)	1.8	5,253	710			50		4,686	567		
1.9 Postage (Stamps, FedEx, etc.)	1.9	720	50			10		365	415		
OPERATING COSTS TOTAL		\$21,552	\$1,489	\$86	-\$86	\$640	\$0	\$16,772	\$2,779	\$0	\$0
TRAINING COSTS											
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	2.3	4,785	27	85	(85)	69		1,384	3,401		0
WI Customer Individualized Training Costs Tuition Cost (Adult Ed Skill Upgrade & GED)	2.5	23,184	0	1,223	-1,223			22,652	532		0
Individual Training Account/Voucher Cost	2.6	20,264	5,257			-4,432		25,620	(5,356)		0
2.8 WI Customer On-the-Job Training Costs	2.8	6,000	0					7,318	(1,318)		0
TRAINING COSTS TOTAL		\$54,233	\$5,284	\$1,308	-\$1,308	-\$4,363	\$0	\$56,974	-\$2,742	\$0	\$0
SUPPORTIVE SERVICES COSTS											
3.2 WI Customer Transportation Costs	3.2	6,335	200	200	(200)	150		3,480	2,855		
3.3 WI Customer Childcare Costs	3.3	1,638	0					220	1,418		
3.4 Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)	3.4	2,496	20			85		645	1,852		0
SUPPORTIVE SERVICES TOTAL		\$10,470	\$220	\$200	-\$200	\$245	\$0	\$4,345	\$6,125	\$0	\$0
TRAINING/PROFESSIONAL FEES/PROFIT											
4.1 Profit (Professional Fee - 4%) Can be tied to Performance	4.1	13,117	1,080			-174	-716	12,891	316		
4.2 Audit Fee	4.2	1,997	1,997					1,997	0		
4.3 Indirect Costs	4.3	22,954	1,890			-304	724	22,402	552		
TRAINING/PROFESSIONAL FEES/PROFIT TOTAL		\$38,068	\$4,967	\$0	\$0	(\$478)	\$8	\$37,200	\$868	\$0	\$0
TOTALS		\$300,397	\$26,574	\$5,453	-\$5,453	-\$3,958	\$8	\$293,221	\$7,177	\$0	\$0

I certify that this is a correct statement of expenditures for the period identified above and that the appropriate documentation to support these costs is attached. Additionally, all expenses claimed are made in compliance with federal, state, and local statutes and regulations and are in accordance with the approved grant.

97.61%

Authorized Official to Sign: Sue Gretchen

Date

DW
June
2015

Federal ID#: 23-1535602
 Grant #: 14Y495H3
 Request for Payment #: 1503-11011
 Subgrantee Name: Herkels & McCoy, Inc
 Attention: Kate Melady
 Address: 2268 Collection Center Drive
 City, State, Zip Code: Chicago, IL 60693
 Grant Name: WIA Youth
 Grant Period: 7/1/14-6/30/15
 Original/Modification #:
 Payment Type: M
 (M=Monthly Request, F=Final Payment)
 Month Ending Date: 5/25/15-6/30/15

Amount Reimbursed 787,090
 Total Expenditures 787,432
 10,342

Grant Award: \$800,000
 Grant Balance: \$12,909

EXPENDITURES		BUDGET	Budget	CURRENT MONTH	CURRENT MONTH		EXPENDITURE	BALANCE TO	ACCRUED	OBLIGATION
		MOD #2	Mod #3	EXPENDITURE	EXPENDITURE		\$ TO DATE	DATE	EXPENDITURE	S
Staff Costs (00)				5/25-6/30						
STAFF COSTS										
Salaries	0.0	331,015	320,690	30,919			318,220	2,470		
Fringe Benefits	0.1-0.5	107,557	104,465	10,340			105,750	(1,265)		
STAFF COSTS TOTAL		\$438,572	\$425,155	\$41,259	\$0	\$0	\$423,970	\$1,185	\$0	\$0
OPERATING COSTS										
1.1 Facility Rent, Utilities, Maintenance, etc.	1.1			0			0	0		
1.2 Staff Expendable Supplies & Materials	1.2	3,027	4,500	(797)			5,032	(532)		
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	1.3	500	4,100	2,084			2,514	1,586		
1.4 Copy & Print Expenses	1.4	4,200	3,180	797			2,497	683		
1.5 Communications (Phone, Fax, Internet, etc.)	1.5	10,581	10,581	606			7,313	3,268		
1.6 Staff Travel	1.6	18,816	16,186	960			15,726	460		
1.7 Staff Training / Technical Services Costs (Conf, Training, etc.)	1.7	2,400	3,900	0			3,220	680		
1.8 Non-Expendable Equipment Purchases (Computers, software, etc.)	1.8	8,644	8,644	1436			6,238	2,406		
1.9 Postage (Stamps, FedEx, etc.)	1.9	3,493	3,493	649			2,910	583		
OPERATING COSTS TOTAL		\$51,461	\$54,584	\$5,735	\$0	\$0	\$45,450	\$9,134	\$0	\$0
TRAINING COSTS										
2.1 WI Customer Supplies & Materials Costs	2.1	3,700	10,177	5187			8,388	1,789		
2.2 WI Customer Book Costs	2.2	5,985	5,985	0			3,653	2,332	0	
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	2.3	12,925	12,925	229			8,881	4,044		
Other TABE Assessment	2.4	1,825	1,825	0			1,825	0		
Workkeys	2.12	0	0	0			0	0		
Tuition Cost (Adult Ed Skill Upgrade & GED)	2.5	38,758	38,758	3554			42,311	(3,553)	0	
Individual Training Account/Voucher Cost	2.6	46,824	46,824	11488			48,487	(1,663)	0	
2.9 WI Customer Work Experience Costs	2.9	29,728	28,744	8672			23,770	4,974		
2.10 WI Customer Awards & Recognition Cos	2.10	1,600	1,600	0			0	1,600		
2.11 WI Software License Costs	2.11	3,840	6,840	0			3,840	3,000		
TRAINING COSTS TOTAL		\$144,985	\$153,478	\$29,130	\$0	\$0	\$141,155	\$12,323	\$0	\$0
SUPPORTIVE SERVICES COSTS										
3.1 WI Customer Incentives	3.1	37,114	37,114	12,329			46,719	(9,605)		
3.2 WI Customer Transportation Costs	3.2	21,300	24,300	3,243			27,533	(3,233)		
3.3 WI Customer Childcare Costs	3.3	1,440	240	0			100	140		
3.4 Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)	3.4	2,000	2,000	264			1,268	735	184	
3.5 WI Customer Emergency Assistance (Rent, Car Repair, etc.)	3.5	1,750	1,750	963			1,364	386		
SUPPORTIVE SERVICES TOTAL		\$63,604	\$65,404	\$16,799	\$0	\$0	\$76,982	-\$11,578	\$184	\$0
TRAINING/PROFESSIONAL FEES/PROFIT										
4.1 Profit (Professional Fee - 4%) Can be tied to Performance	4.1	34,931	34,931	4,655			34,261	670		
4.2 Audit Fee	4.2	5,318	5,318	5,318			5,318	0		
4.3 Indirect Costs	4.3	61,129	61,129	8,146			59,954	1,175		
TRAINING/PROFESSIONAL FEES/PROFIT TOTAL		\$101,378	\$101,378	\$18,119	\$0	\$0	\$99,533	\$1,845	\$0	\$0
TOTALS		\$800,000	\$799,999	\$111,042	\$0	\$0	\$787,090	\$12,909	\$184	\$0

I certify that this is a correct statement of expenditures for the period identified above and that the appropriate documentation to support these costs is attached. Additionally, all expenses claimed are made in compliance with federal, state, and local statutes and regulations and are in accordance with the approved grant.

88.39%

Authorized Official to Sign: Sue Gretchen

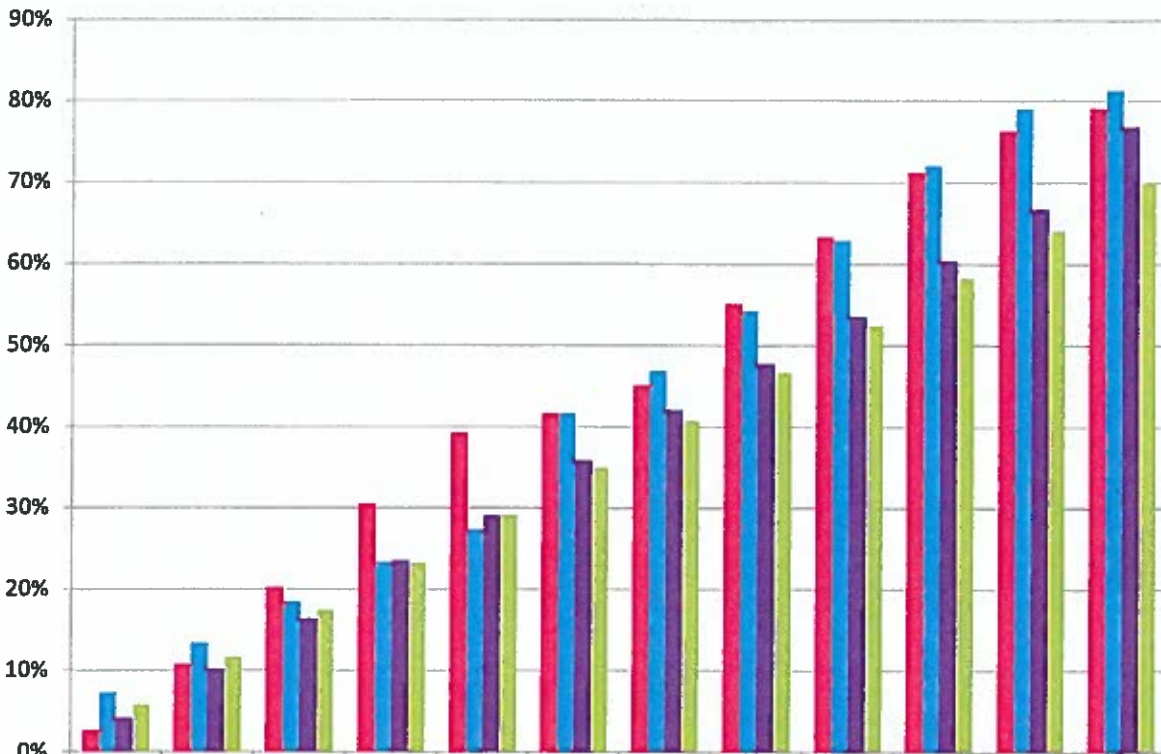
Date

Youth
 June
 2015

	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Total	YTD - JUNE	Actual % Expended	Goal Expended	Balance
PY'14 Allocations Estimate	732,806	81,422	650,517	72,279	789,798	87,755	2,414,577				
0.0554% Reduction from DOL	(378)	(42)	(310)	(35)			(765)				
PY'14 Allocations TOTAL	732,428	81,380	650,207	72,244	789,798	87,755	2,413,812				
Transfer of funds (50%)	325,103	-	(325,103)	-	-	-	-				
0.0554% from DOL	378	42	310	35							
PY'13 Carryover	426,648	26,380	228,986	40,075	457,382	26,631	1,206,102				
	1,484,557	107,802	554,400	112,354	1,247,180	114,386	3,620,679				
Obligations											
Henkels & McCoy - Adult (Mod #5)	1,048,836	-	-	-	-	-	1,048,836	1,031,081	98.31%	961,433	17,755
Henkels & McCoy - DW (Mod #5)	-	-	300,398	-	-	-	300,398	293,581	97.73%	275,365	6,817
Henkels & McCoy - Youth (Mod #3)	-	-	-	-	800,000	-	800,000	797,432	99.68%	733,333	2,568
Undesignated Funds	181,227	15,612	144,108	16,580	286,157	13,149	656,833	-	0%	-	656,833
Total Pass-Through Contracts	1,230,063	15,612	444,506	16,580	1,086,157	13,149	2,806,067	2,122,094	76%	1,970,131	683,973
Total Revenue after Obligations	254,494	92,190	109,894	95,774	161,023	101,237	814,612				
In-House Expenses											
Salaries	103,590	41,300	45,035	42,325	81,935	42,500	356,685	333,830	94%	356,685	27,855
Fringe	30,282	13,225	13,225	12,500	20,000	17,775	107,007	102,189	95%	107,007	-8,818
SC Works Centers & Satellites Facility Costs	138,876	5,964	59,518	6,383	10,078	6,131	226,950	200,451	88%	226,950	26,499
Payment from SCDEW for Facilities	(79,728)		(34,169)				(113,897)	(105,336) (1)	92%	(113,897)	(8,561)
Travel	1,500	1,200	700	1,200	1,700	1,700	8,000	7,736	97%	8,000	264
AOP BIS Transportation (\$10k appr by EC)					10,000		10,000	10,000	100%	10,000	-
Supplies - Consumable		545		580	1,110	580	2,815	2,834	101%	2,815	(19)
Supplies - Non-Consumable		125		125		125	375	296	79%	375	79
Outside Services (Strategic Plan) \$7,500 + Other		131		139		139	409	408 (3)	100%	409	1
Consulting		70		70		70	210	114	54%	210	96
Insurance - Tort (\$640/mo)		1,922		3,841		1,922	7,685	7,668	100%	7,685	17
Insurance - Bidg & PP (\$33/mo)		96		192		96	384	379	99%	384	5
Insurance - Auto C&C (\$15.50/mo)		45		80		45	170	142	84%	170	28
Insurance - Auto Liab (\$64/mo)		150		295		150	595	570	96%	595	25
Postage		208		221		221	650	625	96%	650	25
Printing		1,834		1,833		1,833	5,500	5,230	95%	5,500	270
Web Site Hosting & Renewal Fees		2,060		2,060		2,060	7,080	6,245	88%	7,080	835
Memberships, Dues, & Prof Fees		980		1,035		1,110	3,125	3,120	100%	3,125	5
Training		600		600		2,000	5,700	5,161	91%	5,700	539
Job Fair / Hiring Event Expenses							14,069	14,019 (2)	100%	14,069	50
R&M & Gas - WJA Car		835		835		830	2,500	2,247	90%	2,500	253
IT Maint/Support (WIB Only)		1,600		1,600		1,500	4,700	2,526	54%	4,700	2,174
Outreach (SC Works Center's Only)		1,500		1,102		2,050	5,075	5,075 (3)	100%	5,075	-
Meeting Expense (Madren Center & Other)		45		20		20	5,175	4,267	82%	5,175	908
Indirect Cost Pool (43% of salaries)		17,800		18,300		18,300	153,650	136,125	89%	153,650	17,525
Total In-House	254,494	92,190	109,894	95,774	161,023	101,237	814,612	745,921	92%	814,612	68,691

py14
Final

PY'14 Fund Utilization Rate



■ Adult	3%	11%	20%	31%	39%	42%	45%	55%	63%	71%	76%	79%
■ DW	7%	13%	19%	23%	27%	42%	47%	54%	63%	72%	79%	81%
■ Youth	4%	10%	16%	24%	29%	36%	42%	48%	54%	60%	67%	77%
■ Goal	6%	12%	18%	23%	29%	35%	41%	47%	53%	58%	64%	70%

Indirect Rate Analysis

	<u>Indirect</u>	<u>Salaries</u>	<u>% Rate</u>
July	7,949.00	10,552.00	75.33% (Includes NEG and MiiA)
August	14,704.00	37,573.00	39.13% 3 pay periods
September	13,091.00	27,580.00	47.47%
October	12,469.00	27,908.00	44.68%
November	12,561.00	28,016.00	44.84%
December	15,677.00	28,073.00	55.84%
January	17,025.00	42,118.00	40.42% 3 pay periods
February	11,326.00	28,080.00	40.33%
March	13,107.00	29,408.00	44.57%
April	4,970.44	24,893.00	19.97% Decrease due to AJE to move Indirect Salary to Aging Dpt.
May	10,160.00	24,893.00	40.81%
June	12,799.00	41,576.00	30.78% Accrual
	<u>145,838.44</u>	<u>350,670.00</u>	<u>41.59%</u>

Py14
Final

WorkLink Program Year 2014 Financial Status

13RROJT01 - Rapid Response On The Job Training Grant (RROJT)

	Program Revenue					
	\$ 74,480					
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Henkels & McCoy	74,480	74,480	100%	72,840	97.80%	1,640
Total In-House	\$ 74,480	\$ 74,480	100%	\$ 72,840	97.80%	\$ 1,640
Grant Period: 6/30/14-6/30/15						

13R995H1 - Rapid Response On The Job Training Grant (RROJT)

	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Salary, Fringe, & Indirect	\$ 62,824	61,525	98%	61,525	97.93%	\$ 1,299
Consumable Supplies	200	-	0%	-	0.00%	200
Communications	1,119	977	87%	977	87.33%	142
Staff Travel	3,662	3,663	100%	3,663	100.02%	(1)
Staff Computer Leases	998	998	100%	998	100.00%	-
Outreach	5,677	5,677	100%	5,677	100.00%	-
Total In-House	\$ 74,480	\$ 72,840	98%	\$ 72,840	97.80%	\$ 1,640
Grant Period: 6/30/14-6/30/15				Goal Thru June	100.00%	to meet 100% by

P414
Final

WorkLink Program Year 2014 Financial Status

13DWT01 - Dislocated Worker Training National Emergency Grant (DWT NEG)

Program Revenue
\$ 55,357

****Extended by SCDEW/DOL to 6/30/16**

	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Salaries, Fringe & Indirect (WIB)	\$ 2,624	2,567	97.84%	2,567	97.84%	\$ 57
OJT	1,874	1,874	100.00%	1,874	99.98%	0
Henkels & McCoy	50,858	50,858	100.00%	45,103	88.68%	5,755
Total In-House	\$ 55,356	\$ 55,300	99.90%	\$ 49,544	89.50%	\$ 5,812

Grant Period: 8/8/13-6/30/16

WorkLink Program Year 2014 Financial Status

13D395H1 - Dislocated Worker Training National Emergency Grant (DWT NEG)

	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Indirect Cost	3,886.15	3,469	89.28%	3,469	89.28%	\$ 417
Audit Fee	338.09	-	0.00%	-	0.00%	338
Profit	2,220.66	1,983	89.28%	1,983	89.28%	238
Tuition, Books, Supplies	32,210.00	29,250	90.81%	28,413	88.21%	3,797
OJT	12,203.13	9,360	76.70%	11,238	92.09%	965
Total In-House	50,858.03	\$ 44,062	86.64%	\$ 45,103	88.68%	\$ 5,755
Grant Period: 8/8/13-6/30/16				Goal Thru July 2015	100.00%	

Through July 2015

Final, Closed Out.

RRIWT

	<u>Program Expenditures</u>	<u>Total Obligated</u>	<u>Total % Obligated</u>	<u>Actual Expended</u>	<u>Actual % Expended</u>	<u>Balance Unspent</u>
Alfmeier, Fredrichs, & Rath (6/23/14-7/31/15)	\$ 60,640	60,640	100%	52,410	86.43%	\$ 8,230
Ulbrich Specialty Wire Products (12/29/14-12/30/15)	\$ 51,870	51,870	100%	22,650	43.67%	\$ 29,220

15RRA01 - Rapid Response OJT for Medshore

\$ 33,581 Award
21,121 Expended

WorkLink Program Year 2014 Financial Status
14IWT01 - Local Incumbent Worker Training Grant (IWT)

	Program Revenue					
	\$ 70,189					
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Allegro - closed	\$ 7,115.40	\$ 7,115.40	100.00%	7,115.40	100.00%	\$ -
Bosch	2,925.00	2,925.00	100.00%	2,925.00	100.00%	-
Danfoss - closed	1,271.25	1,271.25	100.00%	1,271.25	100.00%	-
Greenfield - 5/15	3,750.00	3,750.00	100.00%	3,750.00	100.00%	-
Inergy - closed	20,088.75	20,088.75	100.00%	20,088.75	100.00%	-
KP	-	-	0.00%	-	0.00%	-
Michelin - closed	6,049.65	6,049.65	100.00%	6,049.65	100.00%	-
RBC	8,452.08	8,452.08	100.00%	8,452.08	100.00%	-
Reliable - 5/8	18,075.00	18,075.00	100.00%	18,075.00	100.00%	-
USEV - closed	2,461.87	2,461.87	100.00%	2,461.87	100.00%	-
	\$ 70,189.00	\$ 70,189.00	100.00%	70,189.00	100.00%	\$ -
Grant Period: 8/15/14-6/30/15				<i>Final, Closed Out</i>		

WorkLink Program Year 2014 Financial Status

14INC01 - Incentive Grant

	Program Revenue					
	\$ 1,404					
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Grant Period: 2/17/15-6/30/16 ADA items from Report	\$ 1,404	-	0%	-	0.00%	\$ 1,404

In Progress

WorkLink Program Year 2014 Financial Status
JA-24960-13-60-A-45 : Make It In America Grant (MiiA Grant)

	Program Revenue					
	\$ 1,299,610					
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Per Mod #1 Approved Oct 2014						
Salaries, Fringe (WIB)	\$ 60,100	27,750	46%	27,750	46.17%	\$ 32,350
Indirect (WIB)	21,170	9,837	46%	9,837	46.47%	11,333
Travel (WIB)	4,886	-	0%	-	0.00%	4,886
Tri-County Technical College	434,481	434,481	100%	280,768	64.62%	153,713
Greenville Technical College	434,481	434,481	100%	301,416	69.37%	133,065
Northeastern Technical College	344,492	344,492	100%	74,283	21.56%	270,209
Total In-House	\$ 1,299,610	\$ 1,251,041	96%	\$ 694,054	53.40%	\$ 605,556
Grant Period: 10/1/13-9/30/16				Goal Thru July 2015	61.11%	
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
13M295T1 - TCTC						
Marketing	\$ 11,000	6,286	57%	6,286	57.15%	\$ 4,714
Recruitment & Assessment	11,000	-	0%	-	0.00%	11,000
Training	370,481	274,482	74%	274,482	74.09%	95,999
Job Placement	42,000	-	0%	-	0.00%	42,000
Total In-House	\$ 434,481	\$ 280,768	65%	\$ 280,768	64.62%	\$ 153,713
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
13M295G1 - GTC						
Marketing	\$ 22,350	9,272	41%	9,272	41.49%	\$ 13,078
Recruitment & Assessment	24,897	-	0%	-	0.00%	24,897
Training	346,234	292,144	84%	292,144	84.38%	54,090
Job Placement	41,000	-	0%	-	0.00%	41,000
Total In-House	\$ 434,481	\$ 301,416	69%	\$ 301,416	69.37%	\$ 133,065
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
13M295N1 - NETC						
Marketing	\$ 6,000	-	0%	-	0.00%	\$ 6,000
Recruitment & Assessment	12,000	-	0%	-	0.00%	12,000
Training	283,102	70,942	25%	70,942	25.06%	212,160
Job Placement	43,390	3,341	8%	3,341	7.70%	40,049
Total In-House	\$ 344,492	\$ 74,283	22%	\$ 74,283	21.56%	\$ 270,209

Thru July 2015

WorkLink Program Year 2014 Financial Status

Insurance Reimbursement

	Program Revenue					
	\$ 14,807.41					
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
HVAC Replacement	\$ 7,100.00	\$ 7,100.00	100.00%	7,100.00	100.00%	\$ -
Mini-Split for Server Room	3,565.00	3,565.00	100.00%	3,565.00	100.00%	-
Job Fair Expenses	3,857.41	3,857.41	100.00%	3,857.41	100.00%	-
ADA Upgrades	285.00	285.00	100.00%	285.00	100.00%	-
	\$ 14,807.41	\$ 14,807.41	100.00%	14,807.41	100.00%	\$ -
Must be spent by 6/30/15 per COG Finance Director						

P/14
Final

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
GRANT BUDGET SUMMARY

Service Provider Henkels & McCoy, Inc. Contract # 15A295H1 & 15D295H1

Project/Activity SC Works Adult-DW Services Funding Source VIOA Adult & DLW Formula Fund Modification # Original

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 345,644	\$ 60,996		\$ 406,641	\$ 406,641
OPERATING COSTS	\$ 48,239	\$ 8,513		\$ 56,752	\$ 56,752
TRAINING COSTS	\$ 208,973	\$ 36,878		\$ 245,850	\$ 245,850
SUPPORTIVE SERVICE COSTS	\$ 4,250	\$ 750		\$ 5,000	\$ 5,000
Training Fees/Professional Fees/ Profit	\$ 29,015	\$ 5,120		\$ 34,135	\$ 34,135
Indirect Costs	\$ 68,724	\$ 12,128		\$ 80,852	\$ 80,852
Total Budget Costs	\$ 704,845	\$ 124,384	\$ -	\$ 829,230	\$ 829,230
Percentage of Budget	85%	15%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Henkels & McCoy, Inc.

Contract # 15A295H1 & 15D295H1

Project/ Activity SC Works Adult-DW Services

Funding Source WIOA Adult & DLW Formula Funds

Mod # Original

STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST				ADULT		DLW		ADMINISTRATIVE		NON-ADMINISTRATION		
Staff Salaries: Position Title	Salary Per Month	No. of Months	% of Time	TOTAL AMOUNT	%	Amount	%	Amount	%	Amount	%	Amount
TOTAL SALARIES				\$ 291,998.72		\$ 248,198.91		\$ 43,799.81				\$ 291,998.72
FRINGE BENEFITS:												
Health Insurance		X	25.13%	\$ 73,382.40	85.00%	\$ 62,375.04	15.00%	\$ 11,007.36			100%	\$ 73,382.40
FICA		X	7.65%	\$ 22,337.90	85.00%	\$ 18,987.22	15.00%	\$ 3,350.68			100%	\$ 22,337.90
State UEC-SUI		X	3.02%	\$ 8,818.36	85.00%	\$ 7,495.61	15.00%	\$ 1,322.75			100%	\$ 8,818.36
FUT		X	0.12%	\$ 350.40	85.00%	\$ 297.84	15.00%	\$ 52.56			100%	\$ 350.40
SC WC		X	0.32%	\$ 934.40	85.00%	\$ 794.24	15.00%	\$ 140.16			100%	\$ 934.40
Public-General Liability		X	3.02%	\$ 8,818.36	85.00%	\$ 7,495.61	15.00%	\$ 1,322.75			100%	\$ 8,818.36
TOTAL FRINGE BENEFITS				\$ 114,641.82		\$ 97,445.55		\$ 17,196.27				\$ 114,641.82
INDIRECT COST: RATE	\$ 714,242.40	X	11.32%	\$ 80,852.24	85.00%	\$ 68,724.40	15.00%	\$ 12,127.84			100%	\$ 80,852.24
TOTAL COST				\$ 487,492.78	85.00%	\$ 414,368.88	15.00%	\$ 73,123.92			100%	\$ 487,492.78

Each position must be supported by a job description.

A complete "Per Person" cost analysis must be completed and attached as an Exhibit.

A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit.

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Henke's & McCoy, Inc. Contract # 15A295H1 & 15D295H1 Mod # Original
 Project/Activity SC Works Adult-DW Services Fund Source WIDA Adult & DLW Formula Funds

Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS				
1.1 Facility Rent, Utilities, Maintenance, etc.	\$ -	\$ -	\$ -	\$ -
1.2 Staff Expendable Supplies & Materials	\$ 4,087	\$ 3,474	\$ 613	\$ 4,087
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	\$ 1,100	\$ 935	\$ 165	\$ 1,100
1.4 Copy & Print Expenses	\$ 4,560	\$ 3,876	\$ 684	\$ 4,560
1.5 Communications (Phone, Fax, Internet, etc.)	\$ 6,469	\$ 5,498	\$ 970	\$ 6,469
1.6 Staff Travel				
Local Mileage cost	\$ 16,068	\$ 13,658	\$ 2,410	\$ 16,068
Non-Local Mileage cost	\$ 1,800	\$ 1,530	\$ 270	\$ 1,800
Non-Local Per Diem/Lodging Cost	\$ 3,000	\$ 2,550	\$ 450	\$ 3,000
1.7 Staff Training / Technical Services Costs (Conf, Training, etc.)	\$ 3,600	\$ 3,060	\$ 540	\$ 3,600
1.8 Non-Expendable Equipment Purchases (Computers, software, etc.)				
Non-Expendable Equipment Purchases (Computer Leases)	\$ 7,188	\$ 6,110	\$ 1,078	\$ 7,188
Wide Area Network (WAN) Equipment and Computer Software	\$ 6,480	\$ 5,508	\$ 972	\$ 6,480
1.9 Postage (Stamps, FedEx, etc.)	\$ 2,400	\$ 2,040	\$ 360	\$ 2,400
TOTAL OPERATING COSTS	\$ 56,752	\$ 48,239	\$ 8,513	\$ 56,752
TRAINING COSTS				
2.1 WI Customer Supplies & Materials Costs	\$ -	\$ -	\$ -	\$ -
2.2 WI Customer Book Costs	\$ -	\$ -	\$ -	\$ -
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys)	\$ 15,950	\$ 13,558	\$ 2,393	\$ 15,950
WI Customer Individualized Training Costs				
2.5 Tuition Cost (Adult Education Skill Upgrade & GED)	\$ -	\$ -	\$ -	\$ -
2.6 Other Individualized Training Cost (TCTC Pre-Employment Work)	\$ -	\$ -	\$ -	\$ -
2.8 Individual Training Account/Voucher Cost	\$ 229,900	\$ 195,415	\$ 34,485	\$ 229,900
2.8 WI Customer On-the-Job Training Costs				
Reimbursable Wages	\$ -	\$ -	\$ -	\$ -
TOTAL TRAINING COSTS	\$ 245,850	\$ 208,973	\$ 36,878	\$ 245,850
SUPPORTIVE SERVICES COSTS				
3.10 WI Customer Incentives (Youth Only)	\$ -	\$ -	\$ -	\$ -
3.11 WI Customer Transportation Costs	\$ -	\$ -	\$ -	\$ -
3.12 WI Customer Childcare Costs	\$ -	\$ -	\$ -	\$ -
3.14 Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)	\$ 5,000	\$ 4,250	\$ 750	\$ 5,000
3.13 WI Customer Emergency Assistance (Rent, Car Repair, etc.)	\$ -	\$ -	\$ -	\$ -
3.6 Laptop Incentive (Youth Only)	\$ -	\$ -	\$ -	\$ -
TOTAL SUPPORTIVE SERVICES COSTS	\$ 5,000	\$ 4,250	\$ 750	\$ 5,000
TRAINING/PROFESSIONAL FEES/PROFIT				
4.1 Profit (Professional Fee - 5%) Can be tied to Performance	\$ 28,570	\$ 24,284	\$ 4,285	\$ 28,570
4.2 Audit Fee	\$ 5,566	\$ 4,731	\$ 835	\$ 5,566
TOTAL FEES / PROFIT COSTS	\$ 34,135	\$ 29,015	\$ 5,120	\$ 34,135

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
CLIENT FLOW PROJECTIONS

Service Provider Henkels & McCoy, Inc. Contract # 15A295H1 & 15D295H1

Project Activity SC Works Adult-DW Services Fund Source WIOA Adult & DLW Formula Funds

Mod# Original

Period	Clients Served			Clients Exited			Active Clients
	Carryover	New	Cumulative	Positive	Negative	Cumulative	
July-15	150	20	170	10	4	14	156
August-15	156	20	176	10	4	14	162
September-15	162	20	182	10	4	14	168
October-15	168	20	188	9	3	12	176
November-15	176	20	196	12	6	18	178
December-15	178	20	198	10	4	14	184
January-16	184	20	204	10	6	16	188
February-16	188	20	208	12	4	16	192
March-16	192	20	212	10	4	14	198
April-16	198	20	218	12	4	16	202
May-16	202	20	222	12	4	16	206
June-16	206	20	226	12	6	18	208
PY14 Carryovers	150	240					
New PY15 WIA Enrollments		240					
Active Follow-up		304					
Total Served		694					
Estimated PY15 Carryovers		208					

Active Clients equal Cumulative Clients Served minus Cumulative Clients Exited

BUDGET NARRATIVE

LINE ITEMS	Brief Description	Budget Amount
Staff Salaries & Fringe Benefits		
Adult (85%)	See Staffing Plan - Section II-B-1 of Proposal	\$345,644.46
Dislocated Worker (15%)	See Staffing Plan - Section II-B-1 of Proposal	\$60,996.08
Adult - Operating Expenses	<i>All costs are split 85% Adult & 15% Dislocated Worker</i>	
1.2 Staff Consumable Supplies	Consummable office supplies for staff.	\$4,086.89
1.3 Advertising, Outreach	Minimal amount for outreach materials, primarily internal brochure and flyer development.	\$1,099.69
1.4 Copy, Print	Copier, ink & toner costs for staff and facilities.	\$4,560.00
1.5 Communications	Cell phone and toll free fax number costs for staff.	\$6,468.80
1.6 Staff Travel	Staff mileage for local travel at \$0.575 per mile, airfare and hotels for staff travel to conferences and/or training.	\$20,868.00
1.7 Staff Conferences, Training	Planned costs for staff development training and or conference	\$3,600.00
1.8 Staff Equipment / Computer Leases / Software	Annual leases for staff computers, printers, IT support and associate software licenses.	\$13,668.48
1.9 Postage	Postage Stamps and FedEx charges for the project.	\$2,400.00
Training Services	<i>All costs are split 85% Adult & 15% Dislocated Worker</i>	
2.3 Credential Exams & Assessments	Costs for Exams such as GED, WorkKeys Re-Tests, National Certifications and/or Crednetials.	\$15,950.00
2.6 Tuition (College or Vocational)	Tuition associated with approved Individual Training Accounts approved for program participants.	\$229,900.00
Supportive Services	<i>All costs are split 85% Adult & 15% Dislocated Worker</i>	
3.11 Transportation	Transportation costs for program participants in accordance with the WorkLink WIB Supportive Services Policy.	\$0.00
3.12 Childcare	Childcare costs for program participants in accordance with the WorkLink WIB Supportive Services Policy.	\$0.00
3.14 Training Support Materials		\$5,000.00
Other Direct Costs	<i>All costs are split 85% Adult & 15% Dislocated Worker</i>	
Indirect (11.32%)	11.32% is the Division portion of our Federally Approved indirect cost rate of 14.25%. The Department of Defense is the cognizant federal agency that verifies the rate every 4-5 years based on their audit cycles. The same calculation methodology is followed annually.	\$80,852.24
Audit Fee (.07%)	The audit fee is for the cost of our department A-133 Audits to comply with U.S. DOL standards.	\$5,565.66
Profit (4%)	H&M is willing to establish Performance Based Payments for our Profit.	\$28,569.70
		\$829,230.00

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
GRANT BUDGET SUMMARY

Service Provider Henkels & McCoy, Inc Contract # 15A995H1 & 15D995H1

Project/Activity SC Works Operator Funding Source WIOA Adult & DLW Formula Fund Modification # Original

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 60,618	\$ 10,697		\$ 71,315	\$ 71,315
OPERATING COSTS	\$ 5,274	\$ 931		\$ 6,205	\$ 6,205
Training Fees/Professional Fees/ Profit	\$ 3,149	\$ 556		\$ 3,705	\$ 3,705
Indirect Costs	\$ 7,459	\$ 1,316		\$ 8,775	\$ 8,775
Total Budget Costs	\$ 76,500	\$ 13,500	\$ -	\$ 90,000	\$ 90,000
Percentage of Budget	85%	15%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Henkels & McCoy, Inc.

Contract # 15A995H1 & 15D995H1

Project/ Activity SC Works Operator

Funding Source WIOA Adult & DLW Formula Funds

Mod # Original

STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST				ADULT		DLW		ADMIN		NON-ADMINISTRATION	
Staff Salaries Position Title	Salary Per Month	No. of Months	% of Time	TOTAL AMOUNT	%	Amount	%	Amount	%	Amount	%
TOTAL SALARIES				\$ 52,662.48		\$ 44,763.11		\$ 7,899.37			\$ 52,662.48
FRINGE BENEFITS											
Health Insurance		X	#####	\$ 11,211.20	85.00%	\$ 9,529.52	15.00%	\$ 1,681.68			100%
FICA		X	7.65%	\$ 4,029.68	85.00%	\$ 3,424.38	15.00%	\$ 604.30			100%
State UEC-SUI		X	3.02%	\$ 1,590.41	85.00%	\$ 1,351.85	15.00%	\$ 238.56			100%
FUT		X	0.12%	\$ 63.19	85.00%	\$ 53.72	15.00%	\$ 9.48			100%
SC WC		X	0.37%	\$ 168.52	85.00%	\$ 143.24	15.00%	\$ 25.28			100%
Public-General Liability		X	3.02%	\$ 1,590.41	85.00%	\$ 1,351.85	15.00%	\$ 238.56			100%
TOTAL FRINGE BENEFITS				\$ 18,652.41		\$ 15,854.55		\$ 2,797.86			\$ 18,652.41
INDIRECT COST: RATE	\$ 77.510.89	X	#####	\$ 8,775.25	85.00%	\$ 7,458.96	15.00%	\$ 1,316.29			100%
TOTAL COST				\$ 80,090.14	85.00%	\$ 68,078.62	15.00%	\$ 12,011.52			100%

Each position must be supported by a job description.
 A complete "Per Person" cost analysis must be completed and attached as an Exhibit.
 A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Ex

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provide Henkels & McCoy, Inc. Contract # 15A995H1 & 15D995H1 Mod # Original
 Project/Activity SC Works Operator Fund Source WIOA Adult & DLW Formula Funds

Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS				
1.2 Staff Expendable Supplies & Materials	\$ 600	\$ 510	\$ 90	\$ 600
1.4 Copy & Print Expenses	\$ 301	\$ 256	\$ 45	\$ 301
1.5 Communications (Phone, Fax, Internet, etc.)	\$ 1,396	\$ 1,186	\$ 209	\$ 1,396
1.6 Staff Travel				
Local Mileage cos	\$ 1,670	\$ 1,420	\$ 251	\$ 1,670
Non-Local Mileage cos	\$ 360	\$ 306	\$ 54	\$ 360
Non-Local Per Diem/Lodging Cos	\$ 240	\$ 204	\$ 36	\$ 240
1.7 Staff Training / Technical Services Costs (Conf, Training, etc.)	\$ 120	\$ 102	\$ 18	\$ 120
1.8 Non-Expendable Equipment Purchases (Computers, software, e				
Non-Expendable Equipment Purchase: (Computer Leases)	\$ 1,098	\$ 934	\$ 165	\$ 1,098
Wide Area Network (WAN) Equipment and Computer Software	\$ 300	\$ 255	\$ 45	\$ 300
1.9 Postage (Stamps, FedEx, etc.)	\$ 120	\$ 102	\$ 18	\$ 120
TOTAL OPERATING COSTS	\$ 6,205	\$ 5,274	\$ 931	\$ 6,205
TRAINING/PROFESSIONAL FEES/PROFIT				
4.1 Profit (Professional Fee - 5%) Can be tied to Performance	\$ 3,101	\$ 2,636	\$ 465	\$ 3,101
4.2 Audit Fee	\$ 604	\$ 513	\$ 91	\$ 604
TOTAL FEES / PROFIT COSTS	\$ 3,705	\$ 3,149	\$ 556	\$ 3,705

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

BUDGET NARRATIVE

LINE ITEMS	Brief Description	Budget Amount
Staff Salaries & Fringe Benefits		
Adult (85%)	See Staffing Plan - Section II-B-1 of Proposal	\$60,617.66
Dislocated Worker (15%)	See Staffing Plan - Section II-B-1 of Proposal	\$10,697.23
Adult - Operating Expenses	<i>All costs are split 85% Adult & 15% Dislocated Worker</i>	
1.2 Staff Consumable Supplies	Consummable office supplies for staff.	\$600.00
1.3 Advertising, Outreach		\$0.00
1.4 Copy, Print	Copier, ink & toner costs for staff and facilities.	\$301.08
1.5 Communications	Cell phone and toll free fax number costs for staff.	\$1,395.68
1.6 Staff Travel	Staff mileage for local travel at \$0.575 per mile, airfare and hotels for staff travel to conferences and/or training.	\$2,270.00
1.7 Staff Conferences, Training	attendance.	\$120.00
1.8 Staff Equipment / Computer Leases / Software	Annual leases for staff computers, printers, IT support and associate software licenses.	\$1,398.24
1.9 Postage	Postage Stamps and FedEx charges for the project.	\$120.00
Other Direct Costs	<i>All costs are split 85% Adult & 15% Dislocated Worker</i>	
Indirect (11.32%)	11.32% is the Division portion of our Federally Approved indirect cost rate of 14.25%. The Department of Defense is the cognizant federal agency that verifies the rate every 4-5 years based on their audit cycles. The same calculation methodology is followed annually.	\$8,775.25
Audit Fee (.07%)	The audit fee is for the cost of our department A-133 Audits to comply with U.S. DOL standards.	\$604.07
Profit (4%)	H&M is willing to establish Performance Based Payments for our Profit.	\$3,100.80
		\$90,000.00

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
GRANT BUDGET SUMMARY

Service Provider Henkels & McCoy, Inc.

Contract # _____

Project/Activity Palmetto Youth Connections

Funding Source WIOA Youth

Modification # _____

CATEGORIES	Out-of-School Youth	In-School Youth	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 290,188	\$ 6,363		\$ 296,550	\$ 296,550
Work Experience Staff Salary & Fringe	\$ 112,825	\$ 2,713		\$ 115,538	\$ 115,538
OPERATING COSTS	\$ 38,645	\$ -		\$ 38,645	\$ 38,645
TRAINING COSTS	\$ 61,281			\$ 61,281	\$ 61,281
Work Experience Stipends	\$ 40,920	\$ 12,936		\$ 53,856	\$ 53,856
SUPPORTIVE SERVICE COSTS	\$ 20,062	\$ -		\$ 20,062	\$ 20,062
Training Transportation	\$ 10,800	\$ 1,200		\$ 12,000	\$ 12,000
Work Experience Transportation	\$ 2,700	\$ 300		\$ 3,000	\$ 3,000
Training Support Materials	\$ 675	\$ 75		\$ 750	\$ 750
Work Experience Support Materials	\$ 1,125	\$ 125		\$ 1,250	\$ 1,250
Training Fees/ Profit	\$ 23,169	\$ 948		\$ 24,117	\$ 24,117
Audit Fee	\$ 4,514	\$ 185		\$ 4,698	\$ 4,698
Indirect Costs	\$ 65,568	\$ 2,684		\$ 68,252	\$ 68,252
Total Budget Costs	\$672,471	\$ 27,529	\$ -	\$ 700,000	\$ 700,000
Percentage of Budget	96%	4%		100.00%	
Work Experience Cost	\$169,394				
	24%				
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Henkels & McCoy, Inc.

Contract # _____

Mod # _____

Project/Activity Palmetto Youth Connections

Fund Source WIOA Youth

Categories & Line Items	Total Cost	OUT-OF-SCHOOL YOUTH	IN-SCHOOL YOUTH	Administration	Non-Administration
OPERATING COSTS					
1.2 Staff Expendable Supplies & Materials	\$ 2,400	\$ 2,400	\$ -		\$ 2,400
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	\$ 600	\$ 600	\$ -		\$ 600
1.4 Copy & Print Expenses	\$ 2,400	\$ 2,400	\$ -		\$ 2,400
1.5 Communications (Phone, Fax, Internet, etc.)	\$ 9,465	\$ 9,465	\$ -		\$ 9,465
1.6 Staff Travel					
Local Mileage cost	\$ 6,397	\$ 6,397	\$ -		\$ 6,397
Non-Local Mileage cost	\$ 1,600	\$ 1,600	\$ -		\$ 1,600
Non-Local Per Diem/Lodging Cost	\$ 2,000	\$ 2,000	\$ -		\$ 2,000
1.7 Staff Training / Technical Services Costs (Conf, Training, etc.)	\$ 2,400	\$ 2,400	\$ -		\$ 2,400
1.8 Non-Expendable Equipment Purchases (Computers, software, etc)					
Non-Expendable Equipment Purchases (Computer Leases)	\$ 9,938	\$ 9,938	\$ -		\$ 9,938
1.9 Postage (Stamps, FedEx, etc.)	\$ 1,445	\$ 1,445	\$ -		\$ 1,445
TOTAL OPERATING COSTS	\$ 38,645	\$ 38,645	\$ -	\$ -	\$ 38,645
TRAINING COSTS					
2.1 WI Customer Supplies & Materials Costs	\$ 515	\$ 515	\$ -		\$ 515
2.2 WI Customer Book Costs	\$ 2,500	\$ 2,500	\$ -		\$ 2,500
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	\$ 11,700	\$ 11,700	\$ -		\$ 11,700
2.4 Other: TABE Assessment Costs	\$ -	\$ -	\$ -		\$ -
2.12 Other: WorkKeys Assessment Costs	\$ -	\$ -	\$ -		\$ -
WI Customer Individualized Training Costs					
2.5 Tuition Cost (Adult Education Skill Upgrade & GED)	\$ 17,000	\$ 17,000	\$ -		\$ 17,000
2.6 Individual Training Account/Voucher Cost	\$ 25,726	\$ 25,726	\$ -		\$ 25,726
2.9 WI Customer Work Experience Costs					
Reimbursable Stipends	\$ 53,856	\$ 40,920	\$ 12,936		\$ 53,856
2.10 WI Customer Awards & Recognition Costs	\$ -	\$ -	\$ -		\$ -
2.11 Software Licenses	\$ 3,840	\$ 3,840	\$ -		\$ 3,840
TOTAL TRAINING COSTS	\$ 115,137	\$ 102,201	\$ 12,936	\$ -	\$ 115,137
SUPPORTIVE SERVICES COSTS					
3.1 WI Customer Incentives (Youth Only)	\$ 18,019	\$ 18,019	\$ -		\$ 18,019
3.2 WI Customer Transportation Costs					
3.2 Training Transportation	\$ 12,000	\$ 10,800	\$ 1,200		\$ 12,000
3.2 Work Experience Transportation	\$ 3,000	\$ 2,700	\$ 300		\$ 3,000
3.3 WI Customer Childcare Costs	\$ 543	\$ 543	\$ -		\$ 543
3.4 Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)					
3.4 Training Support Materials	\$ 750	\$ 675	\$ 75		\$ 750
3.4 Work Experience Support Materials	\$ 1,250	\$ 1,125	\$ 125		\$ 1,250
3.5 WI Customer Emergency Assistance (Rent, Car Repair, etc.)	\$ 1,500	\$ 1,500	\$ -		\$ 1,500
TOTAL SUPPORTIVE SERVICES COSTS	\$ 37,062	\$ 35,362	\$ 1,700	\$ -	\$ 37,062
TRAINING/PROFESSIONAL FEES/PROFIT					
4.1 Profit (Professional Fee - 5%) Can be tied to Performance	\$ 24,117	\$ 23,169	\$ 948		\$ 24,117
4.2 Audit Fee	\$ 4,698	\$ 4,514	\$ 185		\$ 4,698
TOTAL FEES / PROFIT COSTS	\$ 28,816	\$ 27,682	\$ 1,133	\$ -	\$ 28,816

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

BUDGET NARRATIVE

LINE ITEMS	Brief Description	Budget Amount
Staff Salaries & Fringe Benefits		
Youth	See Section E of the Proposal	\$412,088.87
Adult - Operating Expenses		
1.2 Staff Consummable Supplies	Consummable office supplies for staff.	\$2,400.00
1.3 Advertising, Outreach	Minimal amount for outreach materials, primarily internal brochure and flyer development.	\$600.00
1.4 Copy, Print	Copier, ink & toner costs for staff and facilities.	\$2,400.00
1.5 Communications	Cell phone and toll free fax number costs for staff.	\$9,465.40
1.6 Staff Travel	Staff mileage for local travel at \$0.575 per mile, airfare and hotels for staff travel to conferences and/or training.	\$9,997.00
1.7 Staff Conferences, Training	attendance.	\$2,400.00
1.8 Staff Computer Leases	Annual leases for staff computers, printers, IT support and associate software licenses.	\$9,937.92
1.9 Postage	Postage Stamps and FedEx charges for the project.	\$1,445.00
Training Services		
2.1 Participant Supplies	Participant supplies for training programs	\$514.57
2.2 Participant Books	Participant books costs for training programs.	\$2,500.00
2.3 Credential Exam Fees (NRF, C.N.A., GED, etc.)	Costs for Exams such as GED, WorkKeys Re-Tests, National Certifications and/or Crednetials.	\$11,700.00
2.5 Tuition (Adult Education)	Tuition to attend Adult Education Programs.	\$17,000.00
2.6 Tuition (College or Vocational)	Tuition to attend College Vocational Training Programs.	\$25,726.00
2.9 Work Experience	Wages for participants to participate in Work Experience.	\$53,856.00
2.10 Awards / Events	Participant awards programs (i.e. Graduation Events)	\$0.00
2.11 Software Licenses	Remidial Software Licenses	\$3,840.00
Supportive Services		
3.1 Participant Incentives (Skill Invoices)	Incentives for participants. See Skill Invoice in Exhibit D.	\$18,018.75
3.2 Transportation	Transportation costs for program participants in accordance with the WorkLink WIB Supportive Services Policy.	\$15,000.00
3.3 Childcare	Childcare costs for program participants in accordance with the WorkLink WIB Supportive Services Policy.	\$542.95
3.4 Training Support Materials	Training related items for Participants (i.e. Drug Screens, Physicals, Uniforms, etc.)	\$2,000.00
3.5 Emergency Assistance	Participant Emergency assistance in accordance with the WIB Supportive Services Policy.	\$1,500.00
Other Direct Costs		
Indirect (11.32%)	11.32% is the Division portion of our Federally Approved indirect cost rate of 14.25%. The Department of Defense is the cognizant federal agency that verifies the rate every 4-5 years based on their audit cycles. The same calculation methodology is followed annually.	\$68,251.95
Audit Fee (.07%)	The audit fee is for the cost of our department A-133 Audits to comply with U.S. DOL standards.	\$4,698.29
Profit (4%)	H&M is willing to establish Performance Based Payments for our Profit.	\$24,117.30
		\$700,000.00



Worklink Workforce Investment Board Grant #14A995H3&14D995H3

Budget vs. Actual Expenditures YTD

codes	ADULT				DLW				TOTAL						
	ADULT	1500-11024	Total Expenses	Balance	% Spent	DLW	1500-11025	Total Expenses	Balance	% Spent	Total Budget	ADULT&DLW	Total Expenses	Total Balance	Total % Spent
Mod #4	Budget	525-6130				Budget	525-6130				TO DATE				
00	297,337	24,567	294,716	2,621	99.12%	127,430	10,111	124,887	2,543	98.00%	424,767	419,603	419,603	5,164	98.78%
01-05	119,681	10,851	119,153	528	99.56%	51,292	4,504	51,043	249	99.51%	170,973	170,195	170,195	778	99.55%
	\$417,018	\$35,418	\$413,869	\$3,149	99.24%	\$178,722	\$14,615	\$175,930	\$2,792	98.44%	\$595,740	\$589,798	\$589,798	\$5,942	99.00%
Operating Costs															
Staff Consumable Supp	3,780	34	4,467	(687)	118.18%	1,620	10	1,774	(154)	109.50%	5,400	6,241	6,241	(841)	115.58%
Advertising	1,050	0	870	180	82.86%	450	0	348	102	77.33%	1,500	1,218	1,218	282	81.20%
Printing/Copies	4,620	0	4,714	(94)	102.03%	1,980	0	2,050	(70)	103.54%	6,600	6,764	6,764	(164)	102.48%
Communications	6,520	675	6,536	(16)	100.24%	2,794	134	2,455	339	87.85%	9,314	8,990	8,990	324	96.52%
Staff Travel	16,309	2,796	15,885	424	97.40%	6,990	585	5,951	1,039	85.13%	23,299	21,836	21,836	1,463	93.72%
Staff Training/Technical	2,856	210	2,433	423	85.19%	1,224	0	624	600	50.98%	4,080	3,057	3,057	1,023	74.93%
Staff Computer Leases	12,256	1827	11,160	1,096	91.06%	5,253	710	4,638	617	88.25%	17,509	15,796	15,796	1,713	90.22%
Postage	1,680	224	1,445	235	86.04%	720	49	294	426	40.83%	2,400	1,739	1,739	661	72.47%
Subtotal	\$49,071	\$5,766	\$47,510	\$1,561	98.82%	\$21,031	\$1,487	\$18,131	\$2,900	86.21%	\$70,102	\$65,641	\$65,641	\$4,461	93.64%
Training cost															
Credential Exam Fees	11,165	1,397	9,856	1,309	88.28%	4,785	27	1,315	3,470	27.49%	15,950	11,172	11,172	4,779	70.04%
Tuition/Adult Ed Skill Upgr	54,096	0	57,495	(3,399)	106.28%	23,184	0	22,652	532	97.71%	77,280	80,147	80,147	(2,867)	103.71%
Individualized Training		0					0								
Account/Voucher cost	275,380	10046	242,091	33,289	87.91%	82,722	5257	30,052	52,671	36.33%	358,102	272,143	272,143	85,960	76.00%
On the Job Training	75,600	4188	67,839	7,761	89.73%	32,400	0	7,318	25,082	22.59%	108,000	75,157	75,157	32,843	69.59%
Subtotal	\$416,241	\$15,631	\$377,282	\$38,959	90.64%	\$143,091	\$5,284	\$61,337	\$81,754	42.87%	\$559,332	\$438,618	\$438,618	\$120,714	78.42%
Supportive Service Cost															
Transportation	24,779	3,645	27,865	(3,086)	112.45%	6,335	200	3,330	3,005	52.57%	31,114	31,195	31,195	(81)	100.26%
Childcare	2,340	0	2,120	220	90.60%	1,638	0	220	1,418	13.43%	3,978	2,340	2,340	1,638	58.82%
Uniforms, Drug Screens etc	3,735	451	7,875	(4,140)	210.84%	2,250	20	550	1,700	24.43%	5,985	8,425	8,425	(2,440)	140.76%
Subtotal	\$30,854	\$4,096	\$37,860	-\$7,006	122.71%	\$10,223	\$220	\$4,100	\$6,123	40.10%	\$41,077	\$41,960	\$41,960	-\$883	102.15%
Training/Professional Service Fee/Pofit															
Training Fee (Profit)	44,318	\$3,048	\$43,765	\$553	98.75%	18,984	\$1,080	\$13,681	\$5,303	72.08%	\$63,312	\$57,456	57,456	5,856	90.75%
Audit	6,748	\$6,972	\$6,972	-\$224	103.32%	2,892	\$1,997	\$1,997	\$895	69.05%	\$9,640	\$8,969	8,969	671	93.04%
Indirect	77,558	\$5,330	\$76,590	\$968	98.75%	33,239	\$1,880	\$21,982	\$11,257	66.13%	\$110,797	\$98,572	98,572	12,225	88.97%
Subtotal	\$128,624	\$15,348	\$127,327	\$1,297	98.99%	\$55,125	\$4,967	\$37,670	\$17,455	68.34%	\$183,749	\$164,997	\$164,997	\$18,752	89.79%
TOTALS	\$1,041,808					\$408,192					\$1,450,000				
	77%	\$76,259	\$1,003,848	\$37,960	96.36%	28%	\$26,573	\$297,167	\$111,025	72.80%	\$1,301,015	\$1,301,015	\$148,985	\$148,985	89.73%

WORKLINK ADULT-DW - 1500 Date Updated: 8/18/2015	Budget (Mod #5)	Total Expense FW 40-39 (# Wks)	% Spent YTD	% Spent GOAL YTD	Budget Balance
CATEGORIES		52		100.00%	
Staff Costs (00) (Adult)	\$ 410,843.61	\$ 413,867.80	100.74%	100.00%	(\$3,024.19)
Staff Costs (00) (DW)	\$ 176,075.98	\$ 175,929.57	99.92%	100.00%	\$146.41
Operating Costs (01) (Adult)	\$ 50,288.04	\$ 49,053.16	97.54%	100.00%	\$1,234.88
Operating Costs (01) (DW)	\$ 21,551.75	\$ 18,772.48	87.10%	100.00%	\$2,779.27
Direct Training (02) (Adult)	\$ 420,183.68	\$ 396,267.60	94.31%	100.00%	\$23,916.08
Direct Training (02) (DW)	\$ 54,232.69	\$ 56,974.28	105.06%	100.00%	(\$2,741.59)
Support Services (03) (Adult)	\$ 34,608.00	\$ 41,127.44	118.84%	100.00%	(\$6,519.44)
Support Services (03) (DW)	\$ 10,469.50	\$ 4,344.60	41.50%	100.00%	\$6,124.90
Profit & Fees (04) (Adult)	\$ 132,912.05	\$ 130,765.01	98.38%	100.00%	\$2,147.04
Profit & Fees (04) (DW)	\$ 38,067.52	\$ 37,200.00	97.72%	100.00%	\$867.52
CONTRACT TOTALS	\$ 1,349,232.82	\$ 1,324,301.94	98.15%	100.00%	\$24,930.88

WORKLINK ADULT-DW - 1500 Date Updated: 8/18/2015	Budget (Mod #5)	Total Expense FW 40-39 (# Wks)	% Spent YTD	% Spent GOAL YTD	Budget Balance
Staff Costs (00)		52		100.00%	
0.0 Salaries (Adult)	\$ 293,103.61	\$ 294,715.29	100.55%	100.00%	(\$1,611.68)
0.0 Salaries (DW)	\$ 125,615.83	\$ 124,886.97	99.42%	100.00%	\$728.86
0.1 - 0.5 Fringe Benefits (Adult)	\$ 117,740.00	\$ 119,152.51	101.20%	100.00%	(\$1,412.51)
0.1 - 0.5 Fringe Benefits (DW)	\$ 50,460.15	\$ 51,042.60	101.15%	100.00%	(\$582.45)
Operating Costs (01)					
1.2 Staff Consumable Supplies (Adult)	\$ 4,787.66	\$ 4,521.12	94.43%	100.00%	\$266.54
1.2 Staff Consumable Supplies (DW)	\$ 2,051.86	\$ 1,794.94	87.48%	100.00%	\$256.92
1.3 Advertising, Outreach (Adult)	\$ 1,050.00	\$ 870.00	82.86%	100.00%	\$180.00
1.3 Advertising, Outreach (DW)	\$ 450.00	\$ 348.00	77.33%	100.00%	\$102.00
1.4 Copy, Print (Adult)	\$ 4,830.00	\$ 4,791.00	99.19%	100.00%	\$39.00
1.4 Copy, Print (DW)	\$ 2,070.00	\$ 2,080.00	100.48%	100.00%	(\$10.00)
1.5 Communications (Adult)	\$ 6,520.44	\$ 6,921.67	106.15%	100.00%	(\$401.23)
1.5 Communications (DW)	\$ 2,794.00	\$ 2,605.81	93.26%	100.00%	\$188.19
1.6 Staff Travel (Adult)	\$ 16,308.00	\$ 16,864.96	103.42%	100.00%	(\$556.96)
1.6 Staff Travel (DW)	\$ 6,989.35	\$ 6,328.75	90.55%	100.00%	\$660.60
1.7 Staff Conferences, Training (Adult)	\$ 2,856.00	\$ 2,433.00	85.19%	100.00%	\$423.00
1.7 Staff Conferences, Training (DW)	\$ 1,224.00	\$ 624.00	50.98%	100.00%	\$600.00
1.8 Staff Computer Leases (Adult)	\$ 12,255.94	\$ 11,179.00	91.21%	100.00%	\$1,076.94
1.8 Staff Computer Leases (DW)	\$ 5,252.54	\$ 4,686.00	89.21%	100.00%	\$566.54
1.9 Postage (Adult)	\$ 1,680.00	\$ 1,472.41	87.64%	100.00%	\$207.59
1.9 Postage (DW)	\$ 720.00	\$ 304.98	42.36%	100.00%	\$415.02
Direct Training (02)					
2.3 Credential Exam Fees (Adult)	\$ 11,165.00	\$ 11,665.22	104.48%	100.00%	(\$500.22)
2.3 Credential Exam Fees (DW)	\$ 4,785.00	\$ 1,384.28	28.93%	100.00%	\$3,400.72
2.5 Tuition (Adult Education) (Adult)	\$ 54,096.00	\$ 57,495.00	106.28%	100.00%	(\$3,399.00)
2.5 Tuition (Adult Education) (DW)	\$ 23,184.00	\$ 22,652.00	97.71%	100.00%	\$532.00
2.6 Tuition (College or Vocational) (Adult)	\$ 279,322.68	\$ 255,788.00	91.57%	100.00%	\$23,534.68
2.6 Tuition (College or Vocational) (DW)	\$ 20,263.69	\$ 25,620.00	126.43%	100.00%	(\$5,356.31)
2.8 On-the-Job Training (Adult)	\$ 75,600.00	\$ 71,319.38	94.34%	100.00%	\$4,280.62
2.8 On-the-Job Training (DW)	\$ 6,000.00	\$ 7,318.00	121.97%	100.00%	(\$1,318.00)
Support Services (03)					
3.2 Transportation (Adult)	\$ 24,779.25	\$ 30,775.00	124.20%	100.00%	(\$5,995.75)
3.2 Transportation (DW)	\$ 6,335.25	\$ 3,480.00	54.93%	100.00%	\$2,855.25
3.3 Childcare (Adult)	\$ 2,340.00	\$ 2,120.00	90.60%	100.00%	\$220.00
3.3 Childcare (DW)	\$ 1,638.00	\$ 220.00	13.43%	100.00%	\$1,418.00
3.4 Training Support Materials (Adult)	\$ 7,488.75	\$ 8,232.44	109.93%	100.00%	(\$743.69)
3.4 Training Support Materials (DW)	\$ 2,496.25	\$ 644.60	25.82%	100.00%	\$1,851.65
Profit & Fees (04)					
4.1 Pay for Performance or Profit (Adult)	\$ 45,796.21	\$ 45,015.76	98.30%	100.00%	\$780.45
4.1 Pay for Performance or Profit (DW)	\$ 13,116.52	\$ 12,801.00	97.59%	100.00%	\$315.52
4.2 Indirect costs (Adult)	\$ 80,143.37	\$ 78,777.25	98.30%	100.00%	\$1,366.12
4.2 Indirect costs (DW)	\$ 22,954.00	\$ 22,402.00	97.60%	100.00%	\$552.00
4.3 Audit Fee (Adult)	\$ 6,972.47	\$ 6,972.00	99.99%	100.00%	\$0.47
4.3 Audit Fee (DW)	\$ 1,997.00	\$ 1,997.00	100.00%	100.00%	\$0.00
CONTRACT TOTALS	\$ 1,349,232.82	\$ 1,324,301.94	98.15%	100.00%	\$24,930.88

\$ 0.00
\$ 1,324,301.94 98.15% 1.85% Underspent Without Accruals
1.85% Underspent With Accruals

Adult	\$ 1,048,835.38	\$ 1,031,081.01	98%
DW	\$ 300,397.44	\$ 293,220.93	98%
Total	\$ 1,349,232.82	\$ 1,324,301.94	98%

Formula Tuition	Adult	Dislocated Worker	DW - NEG	Total
PY15 Budget	\$208,972.50	\$36,877.50	\$32,210.00	\$278,060.00
PY15 Vouchers Paid	\$30,778.06	\$68.00	\$7,100.00	\$37,946.06
PY15 Vouchers Not Paid	\$32,241.20	\$4,543.90	\$0.00	\$36,785.10
PY15 Vouchers Total	\$60,269.47	\$4,611.90	\$7,100.00	\$71,981.37
PY15 Funds Unobligated	\$148,703.03	\$32,265.60	\$25,110.00	\$206,078.63
PY15 ITA's Approved	\$110,808.99	\$10,211.90	\$3,124.00	\$124,144.89
PY15 ITA's Deobligations	\$10,956.50	\$0.00	\$0.00	\$10,956.50
PY15 ITA's Total YTD	\$99,852.49	\$10,211.90	\$3,124.00	\$113,188.39
PY15 ITA's vs Budget	\$109,120.01	\$26,665.60	\$29,086.00	\$164,871.61
PY16 ITA's Approved	\$0.00	\$0.00	\$0.00	\$0.00

WORKLINK YOUTH - 1503 Date Updated: 4/13/2015	Budget (Mod #3)	Total Expense FW 40-39 (# Wks)	% Spent YTD	% Spent GOAL YTD	Budget Balance
CATEGORIES		52		100.00%	
Staff Costs (00)	\$ 425,154.95	\$ 423,969.50	99.72%	100.00%	\$1,185.45
Operating Costs (01)	\$ 54,583.34	\$ 46,694.07	85.55%	100.00%	\$7,889.27
Direct Training (02)	\$ 153,478.48	\$ 146,541.30	95.48%	100.00%	\$6,937.18
Support Services (03)	\$ 65,404.14	\$ 79,444.08	121.47%	100.00%	(\$14,039.94)
Profit & Fees (04)	\$ 101,378.68	\$ 101,783.00	100.40%	100.00%	(\$404.32)
CONTRACT TOTALS	\$ 799,999.59	\$ 798,431.95	99.80%	100.00%	\$1,567.64

WORKLINK YOUTH - 1503 Date Updated: 4/13/2015	Budget (Mod #3)	Total Expense FW 40-39 (# Wks)	% Spent YTD	% Spent GOAL YTD	Budget Balance
Staff Costs (00)		52		100.00%	
0.0 Salaries	\$ 320,690.16	\$ 318,220.00	99.23%	100.00%	\$2,470.16
0.1 - 0.5 Fringe Benefits	\$ 104,464.79	\$ 105,749.50	101.23%	100.00%	(\$1,284.71)
Operating Costs (01)					
1.1 Facility, Utilities, Maintenance	\$ -	\$ -	0.00%	100.00%	\$0.00
1.2 Staff Consumable Supplies	\$ 4,500.00	\$ 4,242.17	94.27%	100.00%	\$257.83
1.3 Advertising, Outreach	\$ 4,100.00	\$ 2,514.21	61.32%	100.00%	\$1,585.79
1.4 Copy, Print	\$ 3,180.00	\$ 3,421.45	107.59%	100.00%	(\$241.45)
1.5 Communications	\$ 10,580.80	\$ 9,207.77	87.02%	100.00%	\$1,373.03
1.6 Staff Travel	\$ 16,185.91	\$ 15,665.27	96.78%	100.00%	\$520.64
1.7 Staff Conferences, Training	\$ 3,900.00	\$ 5,303.75	135.99%	100.00%	(\$1,403.75)
1.8 Staff Computer Leases	\$ 8,644.13	\$ 3,366.00	38.94%	100.00%	\$5,278.13
1.9 Postage	\$ 3,492.50	\$ 2,973.45	85.14%	100.00%	\$519.05
Direct Training (02)					
2.1 Participant Supplies	\$ 10,177.08	\$ 9,369.93	92.07%	100.00%	\$807.15
2.2 Participant Books	\$ 5,985.00	\$ 3,653.00	61.04%	100.00%	\$2,332.00
2.3 Credential Exam Fees (NRF, C.N.A., GED, et	\$ 12,925.00	\$ 9,276.50	71.77%	100.00%	\$3,648.50
2.4 TABE Testing Materials	\$ 1,825.00	\$ 1,825.00	100.00%	100.00%	\$0.00
2.5 Tuition (Adult Education)	\$ 38,758.40	\$ 42,311.00	109.17%	100.00%	(\$3,552.60)
2.6 Tuition (College or Vocational)	\$ 46,624.00	\$ 48,486.75	104.00%	100.00%	(\$1,862.75)
2.7 Dual Credit Diploma (GTC or Other)					
2.8 On-the-Job Training					
2.9 Work Experience	\$ 28,744.00	\$ 27,779.12	96.64%	100.00%	\$964.88
2.10 Awards / Events	\$ 1,600.00	\$ -	0.00%	100.00%	\$1,600.00
2.11 Software Licenses	\$ 6,840.00	\$ 3,840.00	56.14%	100.00%	\$3,000.00
2.12 Work Keys	\$ -	\$ -	#DIV/0!	100.00%	\$0.00
Support Services (03)					
3.1 Participant Incentives (Skill Invoices)	\$ 37,114.14	\$ 47,794.29	128.78%	100.00%	(\$10,680.15)
3.2 Transportation	\$ 24,300.00	\$ 28,607.00	117.72%	100.00%	(\$4,307.00)
3.3 Childcare	\$ 240.00	\$ 100.00	41.67%	100.00%	\$140.00
3.4 Training Support Materials	\$ 2,000.00	\$ 1,578.37	78.92%	100.00%	\$421.63
3.5 Emergency Assistance	\$ 1,750.00	\$ 1,364.42	77.97%	100.00%	\$385.58
3.6 Laptop Incentive					
Profit & Fees (04)					
4.1 Pay for Performance or Profit	\$ 34,931.07	\$ 34,716.00	99.38%	100.00%	\$215.07
4.2 Audit Fee	\$ 5,318.25	\$ 10,107.00	190.04%	100.00%	(\$4,788.75)
4.3 Indirect Costs	\$ 61,129.36	\$ 56,960.00	93.18%	100.00%	\$4,169.36
CONTRACT TOTALS	\$ 799,999.59	\$ 798,431.95	99.80%	100.00%	\$1,567.64

\$0.00 0.20% Underspent

\$ 798,431.95 99.80% 0.20% Underspent