

FINANCE COMMITTEE Wednesday, April 17, 2013 3:00 P.M.

AGENDA

Call to Order

David Collins, Chair

Approval of February 20, 2013 Minutes

David Collins

PY'12 Budget Overview

a. Henkels & McCoy

Dana Grant, Henkels & McCoy

i. Adult/DW Grant - MOD REQUEST (Shift funds from DW to Adult)

ii. Youth Grant

b. WorkLink Grants

Brandi Runion, WorkLink

 i. Adult/DW/Youth Budgets – MOD REQUEST (Shift funds from DW to Adult)

ii. Rapid Response & Incentive Grants

PY'13 Budget Negotiations & Funding

Brandi Runion

M Other Business

M Adjournment

* Requires Vote

UPCOMING MEETINGS:

April 24, 2013 – Board Meeting – 1:00 pm – Madren Center June 19, 2013 – Finance Meeting – 3:00 pm – WorkLink

FINANCE COMMITTEE Meeting Minutes February 20, 2013 @ 3:00 pm CAT Conference Room

Members Present

David Collins, Chair

Stephanie Collins

Mike Wallace

Members Absent:

Ronnie Booth

Kristi King-Brock

Danny Brothers

Michael Keith

Providers:

Kal Kunkel

Dana Grant

Staff Present:

Brandi Runion

Jennifer Kelly

Sharon Crite

Windy Graham

I. Welcome and Introductions

Chair Collins called the meeting to order and welcomed Mike Wallace from Print It to the Board and the Finance Committee. Chair Collins announced the Finance Committee meeting was being recorded for processing of minutes and that a quorum was present to conduct business of the committee.

II. Minutes

The minutes from the October 2, 2012 meeting were e-mailed with the meeting notice and included in the meeting packet. Chair Collins called for any corrections or amendments to the minutes.

ACTION TAKEN: Danny Brothers made a motion to approve the minutes as submitted, second by Stephanie Collins. The motion carried with a unanimous voice vote.

III. PY'12 Budget Overview

a) Henkels & McCoy

Brandi Runion referred to pages 6-7 of the meeting packet and gave a brief update on the status of the Henkels & McCoy Adult/DW & Youth grants through January 2013 stating at this point Henkels & McCoy is on track.

Adult/DW Grant i.

Handouts were provided to Committee members detailing the modification request by Henkels & McCoy. Kal Kunkel provided a brief explanation of the Restructuring Plan for Henkels & McCoy stating their overall goal is to improve customer service. They are downsizing management and increasing staff in an effort to make improvements to customer service provided and improve services going to participants. Mr. Kunkel noted they are not asking for additional funding, they are simply seeking approval to move ahead with the proposed restructuring changes. Mr. Kunkel also stated that these changes would allow them to have dedicated staff in each of the three SC Works Centers and provide continuity of support and services as well as improve communications.

Youth Grant ii.

Mr. Kunkel provided an explanation of the proposed Staff Restructuring Plan for the Youth Grant noting the changes are structuring changes, moving funds via line items, and that there is no change in the overall budgeted amount. Mr. Kunkel stated that in an effort to strengthen the Adult Program at the SC Works Centers as stated above, Henkels & McCoy would like to make the following requests; (1) move Karen Craven, Program Manager I, from 100% in the Youth Program to Program Manager II. Ms. Craven would split her time 50/50 between the Youth Program and Adult Program; (2) Career Coach Ann Marie Baker, currently Lead Career Coach would assume, on a more permanent and consistent basis, additional duties and responsibilities due to the restructuring.

Jennifer Kelly responded that the Restructuring Plan has been proposed to the Workforce Skills and Education Committee as well as the Finance Committee and was approved. Brandi Runion confirmed the funds would be moved via line items and there was no change in the overall budgeted amount.

ACTION TAKEN: Stephanie Collins made a motion to approve the Adult/DW & Youth Grant modifications as proposed by Henkels & McCoy, second by Mike Wallace. The motion carried with a unanimous voice vote.

b) WorkLink Grants

Adult/DW/Youth Budgets

Ms. Runion referred to page 8 of the meeting packet, the overview of the internal budget, stating that everything is moving along well. Ms. Runion explained that page 9 is a modification request to: 1) decrease the "data" line item referring to the Board's voting to contract with EMSI for Log-In credentials by \$12,500. Since that time Shae Rozakos negotiated with the Appalachian Council of Governments to partner with them for the same number of Log-In Credentials at half the cost. This was presented to and approved by the Executive Committee; 2) increase the "IT" line item by \$1,000 due to increase in services provided by a new IT Service Provider. The remaining \$11,500 would go into undesignated funds.

ACTION TAKEN: Mike Wallace made a motion to approve the budget modifications as submitted, second by Danny Brothers. The motion carried with a unanimous voice vote.

- ii. 12RRIWT Rapid Response Incumbent Worker Training
 Ms. Runion referred to page 10 of the packet explaining this is a new grant WorkLink
 received to provide reimbursement to Bowers Emergency/Signature Services for
 Rapid Response Incumbent Worker Training (IWT) in the amount of \$34,599. Ms.
 Runion also informed the Committee that WorkLink has received communication
 regarding a new IWT grant for Pace Labels in Anderson County in the amount of
 \$24,100 that we would receive soon.
- iii. 12RRO01 Rapid Response On-The-Job Training Ms. Runion referred to page 11, the Rapid Response Grant for Fastech, LLC in Anderson which was initiated under the OJT National Emergency Grant, stating this grant ended 02/15/13 however, we are awaiting the final invoice from Fastech, LLC to close this grant out.
- iv. 11HPW01 High Performing Workforce Board Grant
 Ms. Runion referred to pages 12 -13, the High Performing Workforce Board
 Incentive Grant received for \$25,000. Ms. Runion explained that this grant ends on
 06/30/13 and these funds have to be spent by that date. Page 13 is a modification
 request to the grant to move funds via line items in an effort to use these funds by
 the deadline. The modification includes a decrease of \$5,000 (Board/Staff Retreat)
 & \$2,500 (Strategic Planning) as well as an increase of \$3,375 (EMSI Data) & \$4,125
 Printing.

ACTION TAKEN: Danny Brothers made a motion to approve the High Performing Workforce Board Grant modification as submitted, second by Stephanie Collins. The motion carried with a unanimous voice vote.

v. 11INC01 – 2011 Incentive Grant
Ms. Runion referred to pages 14-15, the 2011 Incentive Grant received for \$57,999
stating this grant also ends on 06/30/13. Page 15 is a modification request to
decrease the Printing line item by \$600 and the Building Renovations line item by
\$300. The increase is to the Supplies-Non Consumable line items of \$900 to
purchase a new higher powered recorder for the Committee and Board meetings.

ACTION TAKEN: Mike Wallace made a motion to approve the Incentive Grant modification as submitted, second by Stephanie Collins. The motion carried with a unanimous voice vote.

Ms. Runion referred to page 16 and provided and explanation of the Indirect Rate Analysis that we pay to the COG stating that we have paid a total of \$80,454 thru January 2013 which is an average rate of 47.50%. She stated that this would continue to be monitored each month.

IV. PY'12 Funds Utilization Rate

Ms. Runion referred to pages 17-22 and provided an update on the communication received from SCDEW related to the Fund Utilization Rate and WorkLink's responses to those communications.

V. PY'13 Funding

Ms. Runion provided a brief overview of the anticipated PY'13 funding levels. It is anticipated that we will receive a double digit cut across fund streams. We will await the estimated allocations from SCDEW in the coming months.

VI. PY'12 SCDEW Monitoring Report

Ms. Runion referred to pages 23-26, PY'12 Monitoring Report received from SCDEW stating there were no issues, observations, or findings based on their review.

VII. Other Business

No other business was brought for discussion.

VIII. Adjournment

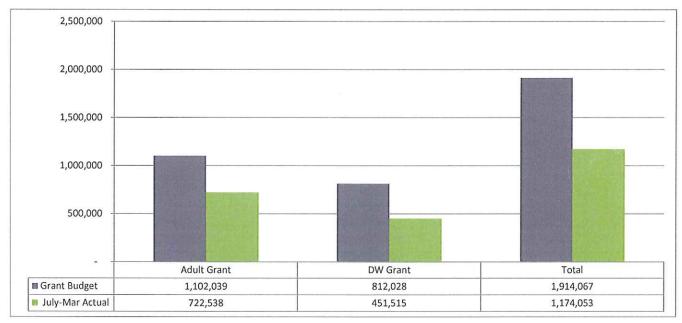
With no further business to discuss, the meeting was adjourned.

Respectfully submitted by: Patty Manley, Office Manager

Henkels & McCoy WIA Title I Adult & DW Program Year 2012

| | | Original | | | July-Mar | | |
|--|----|-----------|---------------|---------------|-----------------|---------------|---------|
| Category | | Budget | Adult | DW | Actual | Balance | % Spent |
| Salaries & Fringe | \$ | 728,201 | \$ 302,511 | \$ 217,442 | \$ 519,953 | \$ 208,248 | 71.40% |
| Facility Rent, Utilities, etc. | | 64,357 | 17,452 | 12,638 | 30,090 | 34,267 | 46.75% |
| Operating Expenses | | 157,931 | 45,225 | 32,571 | 77,796 | 80,135 | 49.26% |
| Customer Supplies, Books, Awards, etc. | | 48,779 | 16,181 | 10,078 | 26,259 | 22,520 | 53.83% |
| Customer Credentials, Tabe, WorkKeys, etc. | | 56,520 | 17,401 | 9,536 | 26,937 | 29,583 | 47.66% |
| GED, Workshops, & Tuition Costs | | 385,060 | 182,873 | 98,695 | 281,568 | 103,492 | 73.12% |
| OJT Payments | | 136,800 | 25,590 | 3,893 | 29,483 | 107,317 | 21.55% |
| Supportive Services | | 78,135 | 21,992 | 8,350 | 30,342 | 47,793 | 38.83% |
| Training Fee/Audit | | 95,520 | 31,461 | 19,660 | 51,121 | 44,399 | 53.52% |
| Indirect Costs | 3 | 162,763 | 61,852 | 38,652 | 100,504 | 62,259 | 61.75% |
| | \$ | 1,914,066 | \$ 722,538 | \$ 451,515 | \$ 1,174,053 | \$ 740,013 | 61.34% |

| | | July-Mar | | | % Goal Spent | % Goal by |
|-------------|--------------|-----------|---------|---------|--------------|-----------|
| Grant Name | Grant Budget | Actual | Balance | % Spent | thru March | 6/30/13 |
| Adult Grant | 1,102,039 | 722,538 | 379,501 | 65.56% | 67.50% | 90.00% |
| DW Grant | 812,028 | 451,515 | 360,513 | 55.60% | 67.50% | 90.00% |
| Total | 1,914,067 | 1,174,053 | 740,014 | 61.34% | 67.50% | 90.00% |





REQUEST FOR MODIFICATION

Grant Number: 12A995H1 & 12D995H1

Date of Request: 4/8/13

Grantee: Henkels & McCoy, Inc. SC Works Operator

Budget Modification Request 3 (Option B – Transfer DW funds to Adult funds)

List Below How the Grant Currently Reads:

(Please list page number, section number and item number)

(Page Numbers are N/A; budget forms)

SALARIES, FRINGE BENEFITS, & INDIRECT COST TOTAL SALARIES (Please refer to attached budget detail)

Line Item: Multiple Staff Line Item Modifications (No overall change to this Category)

CATEGORY TOTAL

Original Cost: \$890,964 Budget Mod: \$890,964

Adult Funds Increased by: \$17,333 DW Funds Decreased by: \$17,333

OPERATING COSTS (Please refer to attached budget detail) (No overall change to this Category)

CATEGORY TOTAL

Original Cost: \$222,289 Budget Mod: \$222,289

Adult Funds Increased by: \$4,325 DW Funds Decreased by: \$4,325

TRAINING COSTS (Please refer to attached budget detail) (No overall change to this Category) CATEGORY TOTAL

Original Cost: \$627,160 Budget Mod: \$627,160

Adult Funds Increased by: \$37,565 DW Funds Decreased by: \$37,565

Line Item: Tuition (College or Vocational) (Transfer DW to Adult Funds) (Transfer of \$32,097.00)

Original Cost: \$281,700 Budget Mod: \$281,700

> Transfer \$32,097.00 of Dislocated Worker Funds in this line item to Adult funds in this same line item. Enabling us to serve 20 additional Adults while reducing services to Dislocated Workers by 20.

SUPPORTIVE SERVICES COSTS (Please refer to attached budget detail) (No overall change to this

Category)

CATEGORY TOTAL

Original Cost: \$78,135 Budget Mod: \$78,135

Adult Funds Increased by: \$1,520 DW Funds Decreased by: \$1,520

TRAINING/PROFESSIONAL FEES/PROFIT (Please refer to attached budget detail) (No overall change to this

Category)

CATEGORY TOTAL

Original Cost: \$95,519 Budget Mod: \$95,519

Adult Funds Increased by: \$1,858 DW Funds Decreased by: \$1,858

Funding Stream Comparison

Transferring Dislocated Worker Funds to Adult Funds

| Cost Categories | | M od #2 | | Mod #3 | Ir | crease or |
|-------------------------|----|--------------|----|--------------|----|-------------|
| | | | | | 1 | Decrease |
| Adult Staff | \$ | 293,760.00 | \$ | 303,685.00 | \$ | 9,925.00 |
| Adult Fringe | S | 125,507.00 | S | 129,748.00 | S | 4,241.00 |
| Adult Indirect Costs | S | 93,712.00 | \$ | 96,879.00 | S | 3,167.00 |
| Adult Operating Costs | \$ | 127,984.00 | \$ | 132,309.00 | \$ | 4,325.00 |
| Adult Training Costs | S | 361,092.00 | \$ | 398,657.00 | \$ | 37,565.00 |
| Adult Support Svc Costs | \$ | 44,987.00 | \$ | 46,507.00 | S | 1,520.00 |
| Adult Profit & Audit | S | 54,996.00 | S | 56,854.00 | S | 1,858.00 |
| DW Staff | \$ | 216,455.00 | S | 206,530.00 | S | (9,925.00) |
| DW Fringe | \$ | 92,479.00 | \$ | 88,238.00 | \$ | (4,241.00) |
| DW Indirect Costs | \$ | 69,051.00 | \$ | 65,884.00 | S | (3,167.00) |
| DW Operating Costs | S | 94,304.00 | \$ | 89,979.00 | \$ | (4,325.00) |
| DW Training Costs | \$ | 266,068.00 | \$ | 228,503.00 | \$ | (37,565.00) |
| DW Support Svc Costs | \$ | 33,148.00 | S | 31,628.00 | \$ | (1,520.00) |
| DW Profit & Audit | \$ | 40,523.00 | S | 38,665.00 | S | (1,858.00) |
| | S | 1,914,066.00 | S. | 1,914,066.00 | \$ | |
| Increase to Adult Funds | | | | | S | 62,601.00 |
| Decrease to DW Funds | | | | | S | (62,601.00) |

WORKFORCE INVESTMENT BOARD WorkLink Workforce Investment Area GRANT BUDGET SUMMARY

Contract # Henkels & McCoy, Inc. Service Provider

12A995H1 & 12D995H1

Project/Activity SC \

SC Works Operator

Funding Source WIA Adult & DLW Formula Funds Modification #

222,289 627,160 78,135 95,519 162,764 1,914,067 728,201 **Total Budget** Amount 100% 63 69 8 69 69 69 4 100.00% 222,289 627,160 78,135 95,519 162,764 1,914,067 Administration \$728,201 At least 98% Non-S 63 S Ø S 6 Administration 2% Maximum 63 39.15% 749,430 294,768 89,980 228,503 31,628 38,665 65,885 DLW 0 0 8 6 8 6 4 60.85% 96,879 132,309 433,432 56,854 398,657 46,507 1,164,637 ADULT Ø S 8 63 8 S S STAFF COSTS (Salaries & Fringe Benefits) Training Fees/Professional Fees/ Profit CATEGORIES SUPPORTIVE SERVICE COSTS Percentage of Budget Cost Limitations **OPERATING COSTS** Total Budget Costs TRAINING COSTS Indirect Costs

WORKFORCE INVESTMENT BOARD

WorkLink Workforce Investment Area COST AND PRICE ANALYSIS WORKSHEET

| | Wod # |
|-----------------------|-------------------------------|
| 12A995H1 & 12D995H1 | WIA Adult & DLW Formula Funds |
| Contract # | Funding Source_ |
| Henkels & McCoy, Inc. | SC Works Operator |
| Service Provider | Project/ Activity |

STAFF & INDIRECT COST - BUDGET SUMMARY

| | | | | | | | | | | | | | | NON- | |
|--|-----------------------|--------|----------|--------|---------|--------|--------------|---------|-----------|------------|-------|----------------|------|-----------------------|-----|
| SALARIES, FRINGE BENEFITS, & INDIRECT COST | ITS, & INDI | RECT | COST | | | A | ADULT | _ | | DLW | ADMIN | ADMINISTRATION | | ADMINISTRATION | z |
| Staff Salaries: | Salary | No. of | % of | TOTAL | LAL | | | | | | | | | | |
| Position Title | Per Month Months Time | Months | Time | AMOUNT | UNT | % | Am | Amount | % | Amount | % | % Amount | % | Amount | |
| TOTAL SALARIES | | | | \$ 5 | 510,215 | | \$ | 303,685 | | \$ 206,530 | | | | \$ 510,215 | 15 |
| FRINGE BENEFITS: | | | | | | | | | | | | | | | |
| Health Insurance | | × | X 28.04% | \$ | 143,076 | 59.52% | €9 | 85,160 | 40.48% | \$ 57,916 | | | 100% | \$ 143,076 | 92 |
| FICA | | × | 7.65% | \$ | 39,031 | 59.52% | 8 | 23,232 | 40.48% \$ | \$ 15,800 | | | 100% | \$ 39,031 | 31 |
| State UEC-SUI | | × | 3.44% | \$ | 17,551 | 59.52% | \$ | 10,447 | 40.48% | \$ 7,105 | | | 100% | \$ 17,551 | 51 |
| FUT | | × | 0.12% | S | 622 | 59.52% | ↔ | 370 | 40.48% | \$ 252 | | | 100% | \$ 63 | 622 |
| SC WC | | × | 0.40% | s | 2,041 | 59.52% | 8 | 1,215 | 40.48% | \$ 826 | | | 100% | \$ 2,041 | 41 |
| Public-General Liability | | × | 3.07% | \$ | 15,664 | 59.52% | \$ | 9,323 | 40.48% | \$ 6,340 | | | 100% | \$ 15,664 | 64 |
| TOTAL FRINGE BENEFITS | | | | \$ 2 | 217,986 | | \$ | 129,748 | | \$ 88,238 | | | | \$ 217,986 | 86 |
| INDIRECT COST: RATE | \$ 1,655,784.32 | × | 9.83% | \$ 1 | 162,764 | 59.52% | S | 96,879 | 40.48% | \$ 65,885 | | | 100% | \$ 162,764 | 64 |
| TOTAL COST | | | | 8 | 890,964 | 59.52% | \$ | 530,311 | 40.48% \$ | \$ 360,653 | | | 100% | \$ 890,964 | 64 |
| | | | | | | | | | | | | | | | |

Each position must be supported by a job description.
A complete "Per Person" cost analysis must be completed and attached as an Exhibit.
A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD

WorkLink Workforce Investment Area COST AND PRICE ANALYSIS WORKSHEET

poW WIA Adult & DLW Formula Funds 12A995H1 & 12D995H1 Fund Source_ Contract #_ Henkels & McCoy, Inc. SC Works Operator Project/Activity_ Service Provider

| Categories & Line Items | Total Cost | ţ | ADULT | DLW | > | Administration | Admir | Non- Administration |
|---|------------|--------------|---------|--------------|---------|----------------|----------------|------------------------|
| OPERATING COSTS | | | | | | | | |
| 1.1 Facility Rent, Utilities, Maintenance, etc. | \$ 64, | 64,357 \$ | 38,306 | € | 26,051 | | Θ | 64,357 |
| 1.2 Staff Expendable Supplies & Materials | \$ 23, | 23,400 \$ | 13,928 | 8 | 9,472 | | s | 23,400 |
| 1.3 Program Outreach Expenses (Brochures, Flyers, etc.) | \$ 22, | 22,320 \$ | 13,285 | 8 | 9,035 | | ક | 22,320 |
| 1.4 Copy & Print Expenses | \$ 12, | 12,000 \$ | 7,143 | \$ | 4,857 | | s | 12,000 |
| 1.5 Communications (Phone, Fax, Internet, etc.) | \$ 20, | 20,044 \$ | 11,930 | s | 8,114 | | 8 | 20,044 |
| 1.6 Staff Travel | | | | | | | | |
| Local Mileage cost | \$ 19, | 19,435 \$ | 11,568 | € | 7,867 | | 69 | 19,435 |
| Non-Local Mileage cost | \$ | 4,800 \$ | 2,857 | \$ | 1,943 | | €9 | 4,800 |
| Non-Local Per Diem/Lodging Cost | 8 | 9,300 \$ | 5,535 | s | 3,765 | | မာ | 9,300 |
| 1.7 Staff Taining / Technical Services Costs (Conf, Training, etc.) | \$ 6, | \$ 0000'9 | 3,571 | 8 | 2,429 | | ક | 6,000 |
| 1.8 Non-Expendable Equipment Purchases (Computers, software, et | | | | | | | | |
| Non-Expendable Equipment Purchases (Computer Leases) | \$ 14, | 14,308 \$ | 8,517 | s | 5,792 | | s | 14,308 |
| Wide Area Network (WAN) Equipment and Computer Software | \$ 21, | 21,179 \$ | 12,606 | \$ | 8,573 | | 8 | 21,179 |
| 1.9 Postage (Stamps, FedEx, etc.) | | 5,145 \$ | 3,062 | € | 2,083 | | 8 | 5,145 |
| TOTAL OPERATING COSTS | \$ 222,289 | \$ 683 | 132,309 | 8 \$ | 89,980 | - \$ | 49 | 222,289 |
| TRAINING COSTS | | | | | | | | |
| 2.1 WI Customer Supplies & Materials Costs | \$ 20 | 20,000 \$ | 11,904 | s | 8,096 | | 8 | 20,000 |
| 2.2 WI Customer Book Costs | \$ 26 | 26,250 \$ | 15,624 | 8 | 10,626 | | 8 | 26,250 |
| 2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, | \$ 23 | 23,700 \$ | 14,106 | S | 9,594 | | 8 | 23,700 |
| 2.4 Other: TABE Assessment Costs | \$ 12 | 12,850 \$ | 7,648 | € | 5,202 | | ક | 12,850 |
| 2.12 Other: WorkKeys Assessment Costs | | 20,000 | 11,904 | ↔ | 8,096 | | 8 | 20,000 |
| WI Customer Individualized Training Costs | | | | | | | | |
| | \$ 103 | 103,360 \$ | 61,521 | \$ | 41,839 | | ઝ | 103,360 |
| 2.6 Other Individualized Training Cost (TCTC Pre-Employment Work) | \$ 20 | \$ 0000'09 | 29,761 | ↔ | 20,239 | | S | 50,000 |
| 2.6 Individual Training Account/Voucher Cost | | 231,700 \$ | 165,500 | 8 | 66,200 | | 8 | 231,700 |
| 2.8 WI Customer On-the-Job Training Costs | | | | | | | | |
| Reimbursable Wages | \$ 136 | 136,800 \$ | 79,200 | 6 | 57,600 | | υ | 136,800 |
| 2.10 WI Customer Awards & Recognition Costs | | - | 1,488 | | 1,012 | | (S) | 2,500 |
| TOTAL TRAINING COSTS | \$ 627,160 | \$ 091 | 398,657 | \$ 22 | 228,503 | ا ج | () | 627,160 |
| | | | | | | | | |

WORKFORCE INVESTMENT BOARD WorkLink Workforce Investment Area COST AND PRICE ANALYSIS WORKSHEET

12A995H1 & 12D995H1

Contract #

Henkels & McCoy, Inc.

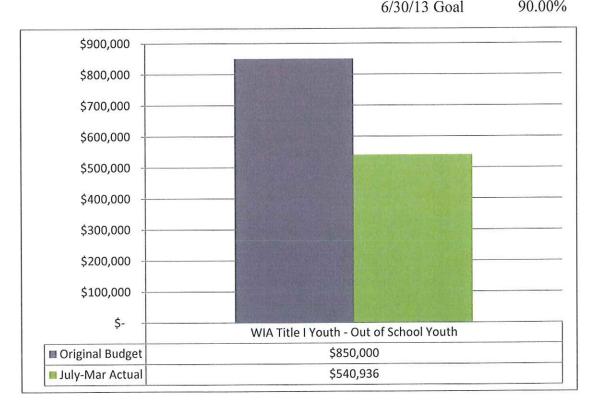
Service Provider

| Project/Activity | SC Works Operator Fu | Fund Source | WIA | Adult & I | WIA Adult & DLW Formula Funds | Funds | # poW — | 8 |
|---|--|---------------|------------|-----------|--|-----------|----------------|------------------------|
| Ö | Categories & Line Items | | Total Cost | | ADULT | DLW | Administration | Non- Administration |
| SUPP | SUPPORTIVE SERVICES COSTS | | | | | | | |
| 3.1 WI Customer Incentives (Youth Only) | tives (Youth Only) | | € | | | | | · \$ |
| 3.2 WI Customer Transportation Costs | sportation Costs | | \$ 49,875 | 8 | 29,686 | \$ 20,189 | 6 | \$ 49,875 |
| 3.3 WI Customer Childcare Costs | care Costs | | \$ 13,260 | \$ | 7,892 | \$ 5,368 | 8 | \$ 13,260 |
| 3.4 Training Support M | 3.4 Training Support Materials (Uniforms, Drug Screens, Background Checks, etd | d Checks, etd | \$ 10,000 | \$ 0 | 5,952 | \$ 4,048 | 8 | \$ 10,000 |
| 3.5 WI Customer Emer | 3.5 WI Customer Emergency Assistance (Rent, Car Repair, etc.) | c.) | \$ 5,000 | 8 | 2,976 | \$ 2,024 | 4 | \$ 5,000 |
| 3.6 Laptop Incentive (Youth Only) | outh Only) | | \$ | | | | | 9 |
| TOTAL SUPPORTIVE SERVICES COSTS | SERVICES COSTS | | \$ 78,135 | 8 | 46,507 | \$ 31,628 | - \$ | \$ 78,135 |
| TRAINING/ | TRAINING/PROFESSIONAL FEES/PROFIT | | | | | | | |
| 4.1 Profit (Professional | 4.1 Profit (Professional Fee - 4%) Can be tied to Performance | op. | \$ 82,789 | 8 | 49,277 | \$ 33,512 | 2 | \$ 82,789 |
| 4.2 Audit Fee | | | \$ 12,730 | \$ 0 | 7,577 | \$ 5,153 | 3 | \$ 12,730 |
| TOTAL FEES / PROFIT COSTS | T COSTS | | \$ 95,519 | 8 | 56,854 | \$ 38,665 | - \$ 2 | \$ 95,519 |
| | | | | | L section of the Line of the L | | | |

^{*} A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

Henkels & McCoy WIA Title I Youth - Out of School Youth Program Year 2012

| | Original | J | luly-Mar | | | |
|------------------------------------|---------------|----|----------|----|------------|---------|
| Category | Budget | | Actual |] | Balance | % Spent |
| Salaries & Fringe | \$ 455,541 | \$ | 320,537 | \$ | 135,004 | 70.36% |
| Facilities/Rent Costs | 12,000 | | 12,000 | | = 0 | 100.00% |
| Non-Expendable Equipment Costs | 11,243 | | 10,198 | | 1,045 | 90.71% |
| Operating Expenses | 57,537 | | 25,074 | | 32,463 | 43.58% |
| Customer Wages & Fringe Benefits | 27,840 | | 19,675 | | 8,165 | 70.67% |
| Individualized Training Costs | 87,958 | | 44,040 | | 43,918 | 50.07% |
| Supportive Services Costs | 30,400 | | 14,753 | | 15,647 | 48.53% |
| Needs-Based/Related Payment Costs | 40,683 | | 21,665 | | 19,018 | 53.25% |
| Staff Training/Tech Services Costs | 4,500 | | 1,313 | | 3,187 | 29.18% |
| Other Direct Costs | 13,253 | | 1,820 | | 11,433 | 13.73% |
| Profit | 36,765 | | 23,555 | | 13,210 | 64.07% |
| Indirect Costs | 72,280 | | 46,306 | | 25,974 | 64.06% |
| | \$ 850,000 | \$ | 540,936 | \$ | 309,064 | 63.64% |
| | | | | | | |
| | | | | | % Spent | 63.64% |
| | | | | | Mar Goal | 67.50% |
| | | | | 6/ | 30/13 Goal | 90.00% |



| | Program | Admin | Program | , | Program | Admin | | | Actual 70 | 203 | G041 /0 | - |
|--|--------------|------------|--------------|-------------|--------------|------------|--------------|--------------|-----------|--------------|----------|------------|
| | Adult | Adult | DW | Admin DW | | - | - 1 | Y I D March | Expended | Expended | Expended | Balance |
| PY'12 Allocations (NFA-12-01) | \$ 763,248 | \$ 84,805 | \$ 850,452 | \$ 94,495 | \$ 851,486 | S 94,610 | \$ 2,739,096 | | | | | |
| Carryover from PY'11 | | | 190,614 | 102,223 | 435,079 | 80,909 | 1,800,111 | | | | | |
| | \$ 1,667,238 | \$ 172,101 | \$ 1,041,066 | \$ 196,718 | \$ 1,286,565 | \$ 175,519 | \$ 4,539,207 | | | | | |
| Obligations | | | | | | | | | | | | |
| Henkels & McCoy - Adult | \$ 1,102,039 | s | , \$ | · • | | | \$ 1,102,039 | \$ 722,538 | 65.56% | \$ 826,529 | | \$ 379,501 |
| Henkels & McCov - DW | 1 | | 812,028 | | | 1 | 812,028 | 451,515 | 25.60% | 609.021 | 75.00% | 360,513 |
| Undesignated Funds | 282.089 | 88.616 | | 104,996 | 366,555 | 58.186 | 1.044,605 | • | 0.00% | t | %00.0 | 1,044,605 |
| Henkels & McCov - Vouth | | | | | 850.000 | | 850,000 | 540,936 | 63.64% | 637,500 | 75.00% | 309,064 |
| Total Pass-Through Contracts | \$ 1384128 | \$ 88,616 | 161.926 \$ | \$ 104.996 | | \$ 58.186 | \$ 3.808.672 | \$ 1,714,989 | 45.03% | \$ 2,073,050 | 54.43% | 2,093,683 |
| Total Revenue after Obligations | | | 65 | 8 | 70,010 | - | | | | | | |
| | Pro | 4 | Pro | | Program | Admin | F | VITO M | Actual % | Goal | Goal % | Dolongo |
| In-House Expenses | Adult | Adult | DW | Admin DW | Youth | Youth | lotal | Y I D March | Expended | Expended | Expended | Balance |
| Salaries | 142,000 | 27,000 | 41,500 | 35,000 | 32,500 | 52,000 | 330,000 | 217,276 | 65.84% | 247,500 | 75.00% | 112,724 |
| Fringe | 45.000 | 8.775 | 13,250 | 11,175 | 10,300 | 16,500 | 105,000 | 67,882 | 64.65% | 78,750 | 75.00% | 37,118 |
| Travel - Training/Conferences/Meetings | 6.500 | 1,200 | | | 3.500 | 200 | 16,000 | 144 | %06.0 | 12,000 | 75.00% | 15,856 |
| Travel - Committee/Board | 1.980 | 1 | | | 3.360 | | 000'9 | 1,308 | 21.80% | 4.500 | 75.00% | 4,692 |
| Supplies - Consummable | | 800 | | 006 | 1 | 800 | 2,500 | 1.627 | 65.08% | 1,875 | 75.00% | 873 |
| Supplies - Consummable | | 1 000 | | 1.000 | 1 | 500 | 2.500 | 1,005 | 40.21% | 1.875 | 75.00% | 1,495 |
| Work Consumant | 190 | | 35 | | 1 | | 225 | 224 | 99.33% | 225 | 100.00% | 2 |
| Wolking | | 150 | | 100 | | 100 | 350 | • | 0.00% | 263 | 75.00% | 350 |
| Locustining Total | | 2 500 | | 005 6 | | 2 000 | 7 000 | 5.177 | 73.96% | 5.250 | 75.00% | 1.823 |
| Insurance - Tort | | 2000 | | 75 | | 75 | 225 | 140 | %61 69 | 691 | | 85 |
| Insurance - Auto C&C | | 030 | • | 050 | | 000 | 008 | 570 | 71.25% | 009 | 75.00% | 230 |
| insurance - Auto Liab | r | 000 | | 000 | | 007 | 2 500 | 773 | | - | | 1727 |
| Postage | r | 930 | | 000 | | 000 | 4 000 | 2 0 26 | | | | 064 |
| Printing | 1 | 1,400 | | 1,500 | | 005.1 | 4,000 | 7.512 | | | | 7 087 |
| Telephone Voice & LD & Cellphones | | 3,500 | | 3,500 | | 5,500 | 10,500 | | | | | 4.021 |
| Web Site Hosting & Renewal Fees | • | 5,040 | 1 | 2.520 | 1 | 2,520 | 10,080 | 5,149 | 6 | | | 156,4 |
| Newspapers, Magazines, & Books | • | 700 | • | 650 | • | 350 | 1,700 | | | | | 1,700 |
| Memberships, Dues, & Prof Fees | | 2,000 | 1 | 1,300 | ì | 1,000 | 4,300 | 2. | | | | 1,598 |
| Training | 008.6 | • | 3.500 | | 6,700 | | 20,000 | 190 | | 15.0 | | 19,810 |
| Conf & Mtg Fees | | 700 | 1 | 300 | 1 | | 1,000 | | %00.0 | | | 1,000 |
| lob Fair Expenses | 18,000 | | 000'9 | | | ı | 24,000 | 10,272 | 42.80% | 18,000 | 75.00% | 13,728 |
| Rent - WorkLink Storage | | 480 | | 380 | , | 340 | 1,200 | 068 | 74.17% | 006 | 75.00% | 310 |
| Rent - Work! ink Office | • | 7,000 | - | 9,000 | ı | 0000'9 | 19,000 | 12,457 | 65.56% | 14,250 | 75.00% | 6,543 |
| R&M - Forinment | | 500 | 1 | 250 | | 250 | 1,000 | 290 | 29.00% | 750 | 75.00% | 710 |
| B&M & Gas - WIA Car | | 1 000 | 1 | 1.000 | | 1.000 | 3,000 | 1.512 | 50.40% | 2,250 | 75.00% | 1,488 |
| IT Maint/Support | | 1 500 | | 1.500 | · | 1.000 | 4,000 | | 74.47% | 3,000 | 75.00% | 1,021 |
| Outreach | • | 1 000 | | 500 | | 500 | 2.000 | 1,697 | 84.87% | 1,500 | 75.00% | 303 |
| COG Meeting Expense | | 1 000 | | 1.000 | | 3.000 | 5.000 | 2,119 | 42.38% | 3,750 | 75.00% | 2,881 |
| Fourth Expense | | 3.625 | | 3,222 | | 1,208 | 8,055 | 1 | 0.00% | 1 | 0.00% | 8.055 |
| Indirect Cost Pool | 59,640 | - | 0 17,430 | 0 14,700 | 13,650 | 21,840 | 138,600 | 98,419 | 71.01% | 103,950 | 75.00% | 40,181 |
| Total In-House | \$ 283,110 | 5 | 5 \$ 84.875 | 5 \$ 91.722 | \$ 70,010 | \$ 117,333 | \$ 730,535 | \$ 445,349 | %96.09 | 541,916 | 74.18% | 285,186 |

*- Approved by Executive Committee email vote on 4-5-13 to purchase herax Copier for \$7,599+ tax = \$8,055

Program Year 20(12) Workforce Investment Act (WIA) Fund Transfer Request Form

| W | A Name: | | | |
|-------------|--|------------------|--|--------------|
| > > > | Provide the information requested and submit to you Each transfer requires a separate request form. Attach documentation of LWIB approval (excludi | | | |
| •n | TRANSFER TYPE (check only one box) | | | |
| P | rogram Fund Transfer From Adult to Dislocated Worker From Dislocated Worker to Adult | | | |
| Α | dministration Fund Transfer Adult Dislocated Worker Youth | | | |
| I. | TRANSFER AMOUNT | | | |
| | Provide the following information for program full | ind transfers (c | do not include administration fund | ls): |
| | PY/FY Allocation (according to last NFA): | \$850,452 | | |
| | % of Allocation Requested for Transfer: | 25% | | |
| | \$ Amount of Allocation Requested for Transfer: | \$212,613 | | |
| | Provide the following information for administra | tion fund trans | fers: | |
| | Current Administration: | Balance (CA- | TA=R) | |
| | Transfer Amount: | Dalaties (o | / | |
| | Current Program: | Balance (CP+ | TA-D): | |
| | Transfer Amount: | Dalatice (cr | (IA-b). | |
| II. | TRANSFER JUSTIFICATION | | | |
| | Transfer of 25% of PY'12 DW funds to set aside for | Adult in the a | mount of \$212,613. | |
| ۷. | SIGNATURES | | | |
| | <u>LWIA</u> | - 1 | SC Department of Employment ar | ıd Workforce |
| | | | | |
| | Jennifer Kelly Date Interim Workforce Development | | Pat Sherlock Workforce Development Director | Date |

Administrator

| | | 12DDIWT1 | 1 - Rapid Resp | Financial Sta | | | |
|-------------------------------|-----|---------------------|--------------------|-------------------|--------------------|----------------------|-----------|
| | | 12KKIW I I | 1 - Kapid Kesp | onse Grant | | | |
| | | rogram Levenue | | | | | |
| | \$ | 34,599 | | | | | |
| | | rogram enditures | Total Obligated | Total % Obligated | Actual Expended | Actual % Expended | Balance |
| Bowers EMS/Signature Services | \$ | 34,599 | 34,599 | 100% | | 0.00% | \$ 34,599 |
| Grant Period: 1/2/13-5/31/13 | | | | | | | |
| | Wor | | am Year 2012 | | atus | | |
| | | 12RRIWT1 | 8 - Rapid Resp | onse Grant | | INC. | |
| | 1 | rogram Revenue | | | * | NEM | |
| | S | 24,100 | | | | | |
| | 4 | | | | | | |
| | P | rogram | Total Obligated | Total % Obligated | Actual Expended | Actual % Expended | Balance |
| Pace Labels, Inc Grant | P | | | | | | |

| | Work | Link Progra | ım Y | 'ear 2012 | Financial St | atus | | | |
|--|--|---|---------|--|--|--|---|----|--|
| | | 11INC | 01 - | Incentive (| Grant | | | | |
| | | ogram venue | | | | | | | |
| | \$ | 57,999 | | | | | | | |
| | Dw | ogram | | Total | Total % | Actual | Actual % | | |
| | | nditures | | bligated | Obligated | Expended | Expended | 1 | Balance |
| S Non Consumable | \$ | 900 | _ | 900 | 100% | - | 0.00% | | 900 |
| Supplies - Non-Consumable | Ф | 3,846 | | 3,846 | 100% | 3,846 | 100.00% | | - |
| CDF Training - Adult/DW | | 13,500 | | 13,500 | 100% | - | 0.00% | | 13,500 |
| WorkKeys Profiles - Employers SC Works Orientation Video | | 1,100 | | 1,100 | 100% | 1,100 | 100.00% | | - |
| | | 3,802 | | 3,802 | 100% | 3,802 | 100.00% | | - |
| ADA Computer Equipment | | 10,000 | | 10,000 | 100% | 10,000 | 100.00% | | |
| AOP Business Showcase | | 5,151 | - | 5,151 | 100% | 5,151 | 100.00% | | |
| Training - WIA Staff | | 19,700 | | 5,151 | 0% | 5,151 | 0.00% | | 19,700 |
| Building Renovations | \$ | 57,999 | \$ | 38,299 | 66% | \$ 23,899 | 41.21% | \$ | 34,100 |
| Total In-House | Ф | 31,999 | Φ | 30,277 | 0070 | Ψ 23,077 | 11.2170 | Ψ | 0., |
| Grant Period: 4/16/12-6/30/13 | | | | | | | | | |
| | | ogram evenue 25,000 | | | | | | | |
| | | ogram | | Total | Total % | Actual | Actual % | | Ralance |
| | Expe | enditures | (| Obligated | Obligated | Expended | Expended | _ | Balance |
| Staff Travel & Training | | 6,500 | (| Obligated 5,586 | Obligated 86% | Expended 3,735 | Expended 57.46% | _ | 2,765 |
| Printing | Expe | 6,500 4,125 | (| 5,586 3,452 | Obligated 86% 84% | Expended | 57.46% 83.70% | \$ | 2,765 673 |
| Printing Youth WorkKeys | Expe | 6,500 4,125 11,000 | (| 5,586 3,452 11,000 | Obligated 86% 84% 100% | 3,735 3,452 | 57.46% 83.70% 0.00% | \$ | 2,765 673 11,000 |
| Printing Youth WorkKeys EMSI | Expe \$ | 6,500 4,125 11,000 3,375 | | 5,586 3,452 11,000 3,375 | Obligated 86% 84% 100% 100% | 3,735 3,452 - 1,688 | 57.46% 83.70% 0.00% 50.00% | \$ | 2,765 673 11,000 1,688 |
| Printing Youth WorkKeys | Expe | 6,500 4,125 11,000 | | 5,586 3,452 11,000 | Obligated 86% 84% 100% | 3,735 3,452 - 1,688 | 57.46% 83.70% 0.00% | \$ | 2,765 673 11,000 1,688 |
| Printing Youth WorkKeys EMSI | Expe \$ | 6,500 4,125 11,000 3,375 | | 5,586 3,452 11,000 3,375 | Obligated 86% 84% 100% 100% | 3,735 3,452 - 1,688 | 57.46% 83.70% 0.00% 50.00% | \$ | 2,765 673 11,000 1,688 |
| Printing Youth WorkKeys EMSI Total In-House | \$ \$ | 6,500 4,125 11,000 3,375 25,000 | \$ | 5,586 3,452 11,000 3,375 3 23,414 | 86% 84% 100% 100% 94% | 3,735 3,452 - 1,688 \$ 8,875 | 57.46% 83.70% 0.00% 50.00% | \$ | Balance 2,765 673 11,000 1,688 16,125 |
| Printing Youth WorkKeys EMSI Total In-House | \$ \$ | 6,500 4,125 11,000 3,375 25,000 | s am Y | 5,586 3,452 11,000 3,375 3 23,414 | 86% 84% 100% 100% 94% Financial S | Expended | 57.46% 83.70% 0.00% 50.00% 35.50% | \$ | 2,765 673 11,000 1,688 |
| Printing Youth WorkKeys EMSI Total In-House | Expe \$ \$ Work | 6,500 4,125 11,000 3,375 25,000 Link Progr | s am Y | 5,586 3,452 11,000 3,375 3 23,414 | 86% 84% 100% 100% 94% Financial S | Expended | 57.46% 83.70% 0.00% 50.00% 35.50% | \$ | 2,765 673 11,000 1,688 |
| Printing Youth WorkKeys EMSI Total In-House | Expe \$ \$ Work | 6,500 4,125 11,000 3,375 25,000 Link Progr | s am Y | 5,586 3,452 11,000 3,375 3 23,414 | 86% 84% 100% 100% 94% Financial S | Expended | 57.46% 83.70% 0.00% 50.00% | \$ | 2,765 673 11,000 1,688 |
| Printing Youth WorkKeys EMSI Total In-House | Expe \$ \$ Work Pr Ro \$ | 6,500 4,125 11,000 3,375 25,000 Link Progr 12INC ogram evenue 5,417 | \$ am Y | 5,586 3,452 11,000 3,375 3 23,414 | 86% 84% 100% 100% 94% Financial S | Expended | Expended 57.46% 83.70% 0.00% 50.00% 35.50% Actual % Expended | \$ | 2,765 673 11,000 1,688 16,125 |
| Printing Youth WorkKeys EMSI Total In-House | Expe \$ \$ Work Pr Ro \$ | 6,500 4,125 11,000 3,375 25,000 Link Progr 12INC togram evenue 5,417 | \$ am Y | Dbligated 5,586 3,452 11,000 3,375 3 23,414 Year 2012 Incentive | Obligated 86% 84% 100% 100% 94% Financial S Grant | 3,735 3,452 - 1,688 \$ 8,875 tatus Actual Expended | Expended 57.46% 83.70% 0.00% 50.00% 35.50% | \$ | 2,765 673 11,000 1,688 16,125 |

Comparison of Funding from PY'10-PY'13

| | Adult | DW | Youth | Total | |
|----------------|--------------|---------------|--------------|--------------|----------------|
| 2010 | 1,082,794.00 | 1,454,396.00 | 1,205,230.00 | 3,742,420.00 | |
| 2011_ | 965,507.00 | 1,105,107.00 | 1,075,378.00 | 3,145,992.00 | |
| 33 | (117,287.00) | (349,289.00) | (129,852.00) | (596,428.00) | |
| | -11% | -24% | -11% | -16% | |
| | | | | | |
| 2011 | 965,507.00 | 1,105,107.00 | 1,075,378.00 | 3,145,992.00 | |
| 2012 | 848,053.00 | 944,947.00 | 946,095.00 | 2,739,095.00 | |
| | (117,454.00) | (160, 160.00) | (129,283.00) | (406,897.00) | |
| | -12% | -14% | -12% | -13% | |
| | | | | | · te |
| 2012 | 848,053.00 | 944,947.00 | 946,095.00 | 2,739,095.00 | -ctima. |
| 2013 | 825,821.00 | 851,708.00 | 909,085.00 | 2,586,614.00 | 2501 |
| | (22,232.00) | (93,239.00) | (37,010.00) | (152,481.00) | ESTIMATE as of |
| | -3% | -10% | -4% | -6% | 3/20/13 |

Program Year 2013 WIA Projections Based on USDOL TEN 27-12, Dated March 20, 2013 Projections Utilize USDOL 5% Sequester Methodology Program Year 2012 LWIA Shares Used

| LWIA | Adult 95% to LWIAs | Youth 95% to LWIAs | Dislocated Worker 80% to LWIAs | Total |
|----------------------|-----------------------|-----------------------|-----------------------------------|------------|
| Trident | 1,325,336 | 1,370,030 | 1,408,738 | 4,104,104 |
| Greenville | 845,935 | 905,594 | 1,045,674 | 2,797,203 |
| Upper Savannah | 688,370 | 706,549 | 682,610 | 2,077,529 |
| Upstate | 953,215 | 947,497 | 1,038,214 | 2,938,925 |
| Midlands | 1,302,987 | 1,500,398 | 1,608,921 | 4,412,306 |
| WorkLink | 825,821 | 909,085 | 851,708 | 2,586,614 |
| Lower Savannah | 886,165 | 899,773 | 1,341,596 | 3,127,534 |
| Pee Dee | 1,184,534 | 1,245,482 | 1,101,626 | 3,531,642 |
| Catawba | 1,052,671 | 1,097,653 | 867,872 | 3,018,196 |
| Santee Lynches | 610,147 | 607,608 | 578,167 | 1,795,922 |
| Lowcountry | 517,395 | 480,733 | 549,569 | 1,547,697 |
| Waccamaw | 983,387 | 970,777 | 1,359,003 | 3,313,167 |
| Local Area Total | 11,175,962 | 11,641,178 | 12,433,699 | 35,250,839 |
| Statewide Reserve | 588,209 | 612,694 | 777,106 | 1,978,009 |
| State Rapid Response | | | 2,331,319 | 2,331,319 |
| State Level Totals | 588,209 | 612,694 | 3,108,425 | 4,309,328 |
| Total Allotment | 11,764,171 | 12,253,872 | 15,542,124 | 39,560,167 |

Brandi Runion

From:

Jennifer Kelly

Sent:

Tuesday, March 26, 2013 2:30 PM

To:

Brandi Runion

Subject:

FW: WIA Program Year 2013 Funding Projections

Attachments:

TEN 27-12.pdf; LWIA Projected Allocations 5% Sequester.xlsx

Follow Up Flag: Flag Status:

Follow up Completed

Jennifer M Kelly

Interim Director

WorkLink Workforce Investment Board 511 Westinghouse Road Pendleton, SC 29670

P: 864-646-5898 Relay Service Dial 711 (TTY)

F: 864-646-2814

Email: jkelly@worklinkweb.com Website: worklink.scworks.org * once these have

* once applied #5

been change!

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From: Sherlock, Pat [mailto:PSherlock@dew.sc.gov]

Sent: Tuesday, March 26, 2013 1:44 PM

To: Lawson, Abby; Angermeier, Ann; Clark, Aretha; Austin, Bonnie; Jones, Dean; Amundson, Hank; Wood, Jamie;

Jennifer Kelly; Dukes, Joette; Lawing, Nicole; Jordan, Sam; Johnson, Sandra

Cc: King, Dennis; Paczynski, Michelle; Schmick, Mary Jo; Lucas, Amanda S.; Anderson, Andre; Greene, Tammie;

Ferguson, Scott; Jackson, LaCrystal

Subject: WIA Program Year 2013 Funding Projections

On March 20th, USDOL issued TEN 27-12 (attached) for planning and informational purposes regarding projected state allotments and the impact of sequestration. USDOL has chosen to apply the sequestration amount entirely to the PY 2013 base funds (funding available July 1, 2013 from the FY 2013 appropriation) so that the funding previously provided for activities for PY 2012 would not be impacted by sequestration. We have utilized the 5% sequestration level projections to calculate LWIA projections for Program Year 2013. The 2nd attachment reflects these projections. The following should be noted:



The demographic data used for the in-state distribution methodology has not been updated yet. Therefore, the LWIA shares in each of the three WIA funding streams are identical to those in Program Year 2012.

WSDOL will publish separate guidance related to updated economically disadvantaged data used in the WIA Adult and Youth formulas. Until the end of last year, the data came from the 2000 Census.

• As you are aware, WIA Adult and Dislocated Worker programs are funded in two separate appropriations. The "base" funds become available July 1st and the "advance" funds become available October 1st. Page 2 of the

projected allocations reflects the Program Year 2013 "base" funds for the Adult and Dislocated Worker programs. Due to sequestration, the Adult "base" funds represent 2.8% of the projected annual allocation and the Dislocated Worker "base" funds represent 10.3% of the projected annual allocation.

- Because of reduced Program Year 2013 "base" funding levels, LWIAs are encouraged to utilize fund transfer/earmark flexibility (up to a maximum of 50%) between their local Adult and Dislocated Worker fund streams during the current Program Year. In addition, LWIAs may request Rapid Response Additional Assistance funds from the state to fill financial gaps left in their Dislocated Worker program due to transfer/earmark of funds for the Adult program.
- Initial annual projections from USDOL do not appear to hit South Carolina as hard as many other states:
 - o 70% receiving larger decreases in Adult funds
 - 56% receiving larger decreases in Youth funds
 - 40% receiving larger decreases in Dislocated Worker funds.
- Although the attached projections are in no way final, LWIAs should begin planning based on these estimates
 and anticipated carryover funds. It is expected that WIA services continue and that no workforce area bring
 services to a halt. Again, utilization of fiscal transfers/earmarks and requests for Rapid Response funds can
 ensure continuity of services.

Pat Sherlock

Workforce Development Director SC Department of Employment and Workforce Office: 803.737.2601 | Fax: 803.737.2119 | TTY: 711

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PY'13 Henkels & McCoy Budget Negotiation Teams

| Adult/DW Grant | | Youth Grant | |
|-------------------|--------------------------|-------------------|-----------------------------------|
| Jennifer Kelly | Program Director | Sharon Crite | Youth |
| TBD | Executive Director | TBD or | Executive Director or |
| | | Jennifer Kelly | Interim Director |
| Brandi Runion | Finance Director | Brandi Runion | Finance Director |
| Richard Blackwell | WSEC Chair/Board Member | Kristi King-Brock | Youth Council Chair/Board Member |
| Burriss Nelson | WSEC Member/Board Member | Robert Halfacre | Youth Council Member/Board Member |

PY'13 Henkels & McCoy Budget Proposals

| PY'13 Adult/DW Grant | | PY'13 Youth Grant | | |
|-------------------------|-------------|-------------------|-----------|--|
| | Total | | Total | |
| Budget A | \$1,914,000 | Budget A | \$850,000 | |
| Budget B | \$1,818,300 | Budget B | \$800,000 | |
| Budget C | \$1,650,000 | | | |