



Youth Council Minutes

Monday, December 5th, 2011

Training Room II – Madren Center – Clemson

Members Present:

Tina Brown
Betsy Burkett
Lisa Gillespie
Kristi King-Brock

Heather Love
Melvin Martin
Tim Mays
Rick Murphy

Sandra Pruitt
Linda Valone
Janice Walpole

Members Absent:

Hugh Foster
Katerina O'Kelley

Amy Miller
Rick Murphy

Crystal Noble
Tabitha Vasilas

Providers/Guests:

Karen Craven

Dana Grant

Staff Present:

Sharon Crite
Windy Graham

Crayton Pruitt
Brandi Runion

- I. WELCOME AND INTRODUCTION-** Kristi King-Brock- Chair
Youth Council greeting and opening statements were made by Chair Kristi King-Brock. Individual introductions of all persons in attendance were also heard.
- II. APPROVAL OF THE MINUTES (10/10/11)-** Kristi King-Brock- Chair
The minutes from October 10, 2011 meeting were emailed, posted on website and included in the packet for review. Chair Kristi King-Brock called for any corrections or amendments to the minutes.

COUNCIL ACTION TAKEN: A motion to adopt the minutes as written was made by Melvin Martin; seconded by Linda Valone, and carried with a unanimous voice vote.

- III. Palmetto Youth Connections**
Dana Grant referred the Youth Council to handouts that were passed out to all members of Youth Council. She reviewed the handout that presented the Monthly Report Update for Youth for PY '11. She pointed out to the Youth Council that the Total Literacy/Numeracy Gains of 38.8%. She also pointed out to the Youth Council, the 35 new enrollments over the past five months and stated that the total is up to 124 thus far with their overall goal being 170 new enrollments.

Karen Craven also referred the Youth Council to the handout that presented the Monthly Report Update for September- Gateway to College Youth for PY '11. She pointed out to the Youth Council that the Total Literacy/Numeracy Gains of 85.7%. She also pointed out to the Youth Council, no new enrollments over the past month and stated that the total carryover is 28.

Chair King-Brock asked if they anticipate being able to exceed the enrollment and literacy/numeracy goals. Karen Craven confirmed enrollment goals will be met or exceeded as would the literacy/numeracy goals.

IV. Old Business:

AOP-Business & Industry Showcase Update

Danny Fahey informed the Youth Council that the Career Cluster Showcase Committee had met and that they would provide updates to the Youth Council, but there were no updates at this time.

Youth Forum Funding for 2012 AOP-Business & Industry Showcase

Kristi King-Brock stated that \$8,000 is currently budgeted to provide for 75% of the reimbursement requests of the school districts for transportation needs for the AOP-BIS. She stated that this will help get the districts to seek the remaining amount through other forms of supplementing, when planning for their budgets for this event. Danny Fahey stated that the districts should be able to find other means to fund the remaining 25% that will be needed.

COUNCIL ACTION TAKEN: A motion to approve the \$8,000 budgeted for transportation reimbursement to the school districts was made by Melvin Martin; seconded by Heather Love. The motion passed with unanimous approval with the exception of Danny Fahey abstaining from the vote.

V. New Business:

Mandatory Membership (Parent of Eligible Youth)

Sharon Crite stated that they had received a nomination for Karen Kay Smith to be accepted to the Youth Council to represent the needed spot of a second Parent of an Eligible Youth.

COUNCIL ACTION TAKEN: A motion to approve the acceptance of Karen Kay Smith to the Youth Council was made by Sandra Pruitt; seconded by Janice Walpole and carried with a unanimous voice vote.

2012 Youth Council Meeting Schedule

Kristi King-Brock referred the Youth Council to page 9 of the packet provided, she stated that the calendar for scheduled meetings for 2012 was listed and that members should add the supplied dates to their personal calendars.

2012 RFP Committee

Kristi King-Brock referred the members of the Youth Council to page 10 of the packet provided to review the list of members of the RFP Committee and noted

that Rick Murphy was an addition to the Committee to serve as the Youth Council Member from Pickens County representative for the Committee.

PY '11- 1st Quarter Performance Report

Windy Graham referred the members of the Youth Council to page 11 of the packet provided to review Quarterly Report Summary for the 1st Quarter. She stated that the WorkLink area was meeting or exceeding in each of the performance measures. She referred the Youth Council to page 15 of the packet provided to review the Youth Measures.

Youth Council Financial Update

Brandi Runion referred the Youth Council members to page 13 of the packet provided. She reviewed the PY '12 Estimated Allocation line-by-line and how the estimated budget will be setup for the selected provider. She reviewed the PY '11 Potential Carryover and explained that the Youth Fund has an estimated \$417,000 Program Funds in contingency that have been set aside as well as \$69,000 in Administrative Funds.

Windy Graham reviewed the listed Budget Requests on page 13 and explained that the Youth Search Guides are used in each of the three offices and that to upgrade them to a lifetime license would cost \$810. She stated that the Guides are in both English and Spanish. She also reviewed the request for display kiosks and signage for the PYC Pelzer location that does not already have a kiosk for the materials used on a daily basis. She stated that this request would total \$475. She reviewed and asked for any questions on either request. She stated that the total budget request was \$1,285 and that the money would come from the contingency funds reviewed previously.

COUNCIL ACTION TAKEN: A motion to approve the budget with the requests covered was made by Melvin Martin; seconded by Danny Fahey and carried with a unanimous voice vote.

RFP Direction/Discussion

Kristi King-Brock stated that the services for Youth needs to stay with one provider and any in-school portion could not duplicate services already provided

by schools. She stated that there would be two performance measures to meet:
(1) Placement in Employment (including military) or Education; and
(2) Attainment of a Degree or Certificate.

Sharon Crite stated that we would be looking at the seniors that are in the greatest of need. She asked Betsy Burkett, what percentage of the Special Needs students are attending the Career Center classes to gain a certificate. Betsy Burkett stated that they do have several students that are trying to gain credentials, but that she is not sure what percentage. She stated that they are all low income students.

Janice Walpole asked how the students could qualify for services if they are already in classes through school, if that would be a duplication of services? Windy Graham stated that multiple agencies already serve the same students in most cases, but that it would be co-case management.

Sharon Crite reviewed that the Youth Council Youth RFP Recommendation is to stay with one provider to provide services to youth serving in/out-of-school youth, with seniors with multiple barriers (most in need) being the prioritized in-school youth. She stated that they also would reserve the option to serve in-school participants up to 20% of the youth funds (\$160,000).

Kristi King-Brock stated that the biggest part of this would be that they could provide a stipend to the participants. The stipend is attached to positive behavior and works in rewarding them for progress. Windy Graham stated that stipends don't get taxed and also will not jeopardize the participant's food stamp levels.

Sandra Pruitt asked how it would be perceived by students that are sitting there comparing the benefits of one of them getting paid to go to school versus those that were not receiving the same benefits. She asked how that would be explained and justified for the in-class portion. Sharon Crite stated that it will need to be looked at, because it may need to lean towards incentives.

Melvin Martin stated why not just consider doing a summer portion, as has been successful in the past. Kristi King-Brock stated we would give the provider the latitude to determine what works best for them.

Tim Mays stated that Oconee County is likely going to a modified schedule, which could affect a summer portion for that school district.

Kristi King-Brock stated that guidance counselors could help identify the participants. She stated that they already can provide college applications and waivers for SAT/ACT fees. She stated that the guidance counselors can help find the waivers to help out those that are already on free or reduced lunch.

Melvin Martin asked how we meet the performance measures for this recommendation. Kristi King-Brock stated that since there are only two performance measures could be measured by graduation and students entering jobs/post-secondary education/military.

Melvin Martin asked if in-school youth are served, does it reduce out-of-school youth. Kristi King Brock stated that we can set aside 20% to serve in-school students, so that it is available when those participants are appropriately identified.

Janice Walpole stated that it worries her because there will be a reduction in funding for out-of-school youth. Sharon Crite referred to the funds and stated that they are interchangeable between and in and out; eligibility and suitability being an issue. Kristi King-Brock emphasized that this recommendation would be giving the provider the latitude to help youth that had previously slipped through and were not helped.

COUNCIL ACTION TAKEN: A motion to approve one provider to provide services to youth serving in/out-of-school youth, with seniors with multiple barriers (most in need) being the prioritized in-school youth. With the option to serve in-school participants up to 20% of youth funds was made by Tim Mays; seconded by Sandra Pruitt and carried with a unanimous voice vote.

Melvin Martin asked if the entire staff was comfortable if the RFP goes in this direction. Sharon Crite stated that she was comfortable with this direction. Windy Graham stated that she had some reservations.

Melvin Martin asked what happens to the staff performance decreases. It was clarified that there is just one youth staff.

VI. Adjourn