

**WORKFORCE INVESTMENT BOARD
YOUTH COUNCIL MEETING
AGENDA**

**Monday, January 12, 2015
11:00 A.M. - 12:30 P.M.**

**Wells Fargo - Meeting Room - 955 Tiger Blvd. Clemson, SC 29631
Park on the far right parking lot facing the building**

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|--|---------------------------|
| I. Welcome and Introductions | Kristi King-Brock |
| II. Approval of Minutes (10/6/14)* | Kristi King-Brock |
| III. Palmetto Youth Connections (Report) | Karen Craven |
| IV. <u>Old Business:</u> | |
| 2014 AOP BIS Actual Award Paid | Kristi King-Brock |
| 2014 AOP BIS Final Update | Rick Murphy |
| PY13 Final/Annual Youth Performance | Sharon Crite |
| V. <u>New Business:</u> | |
| PY14 -1 st Qtr. Youth Performance | Sharon Crite |
| Zip Codes/County Service Area (AOP) | Trent Acker |
| Grant Expenditures (7/01-12/2014) | Brandi Runion |
| PYC PY14 Budget Modification* | Brandi Runion/Kal Kunkel |
| PYC PY 14 - 4 th Qtr. Add Staff Member* | Kristi/Kal/ Sharon/Brandi |
| 2015 Youth Strategic Plan | K. King-Brock |
| Youth, Education & Business Focus Group Questions/Response | Donna Kazia, ACOG |
| VI. <u>Other Business:</u> | |
| WIOA (Youth) Update - Information | Kristi King-Brock |
| 2015 Youth RFP Events & Dates - Information | Kristi King-Brock |
| VII. <u>Adjourn</u> | Kristi King-Brock |

*Requires Vote

Next Youth Council Meeting, Monday - March 2, 2015 - 11:00am
Madren Center, Clemson University

**WORKFORCE INVESTMENT CORPORATION
Youth Council Meeting Minutes
October 6, 2014 @ 11:00 am
Board Room, Madren Center- Clemson, SC**

Members Present

Kristi King-Brock
Jason Duncan
Stormie Moore
Gene Williams

Amy Bradshaw
Robert Halfacre
Rick Murphy

Elizabeth Burkett
Sandy Jordan
Jeff Trahan

Members Absent:

Elaine Bailey
Crystal Noble

Mike Crawford
Janice Ward

Tim Mays
Clara Williams

Providers:

Karen Craven

Ann Marie Baker

Kal Kunkel

Staff Present:

Sharon Crite
Brandi Runion

Trent Acker

Patty Manley

Guest Present:

Mary Gaston

I. Welcome and Introductions

Chair Kristi King-Brock called the meeting to order welcomed everyone in attendance. Introductions were made from everyone present and Chair King-Brock announced the meeting was being recorded for processing of minutes and that a quorum was present to conduct business of the Council.

II. Approval of Minutes

The minutes from the August 04, 2014 meeting were emailed with the meeting notice and included in the meeting packet, Chair King-Brock called for any corrections or amendments to the minutes.

COUNCIL ACTION TAKEN: Rick Murphy made a motion to approve the minutes from the August 04, 2014 meeting as submitted, seconded by Betsy Burkett. The motion carried with a unanimous voice vote.

III. Palmetto Youth Connections (PYC) Report

Karen Craven provided an update on the Palmetto Youth Connections (PYC) and referred to the Dashboard Report handout provided. Ms. Craven provided an overview on the enrollment and training numbers and highlighted the demographics of participants and the caseload breakdown by Career Coach as well as County stating a total of 172 participants are currently being served in active and follow-up.

Ms. Craven referred to the PY'14 Monthly Update Report handout and provided a brief overview of the enrollments which are at 93 to date. Ms. Craven stated the projected carryover number is at 58 but they will not know true carryover number until mid-October. Ms. Craven also noted Literacy/Numeracy Gains goal is 67.6% and in PY'13 Literacy/Numeracy Gains were 82.5% and 85.7% so PYC is doing very well in those measures.

Ms. Craven informed Council members that she and Jeff Trahan with the Anderson Regional Housing Authority will be holding informational sessions beginning in October at the Housing Authority for youth. Ms. Craven also stated leadership groups have been ongoing within the various offices and she will have updates and feedback at the January meeting from those.

IV. Increase Work Experience Training back to 384 Hours/12 Weeks*

Ms. Craven provided a report and justification to increase work experience back to 384 hours or 12 weeks stating they had looked at 266 hours/8 weeks but soon came to realize that was simply insufficient because it truly takes a person 30-45 days to learn and get accustomed to what they are doing.

COUNCIL ACTION TAKEN: Jason Duncan made a motion to increase Work Experience Training to 384 hours/12 weeks as presented, seconded by Rick Murphy. The motion carried with a unanimous voice vote.

V. Increase in PYC Incentive Policy*

Ms. Craven referred to pages 6-7 which is the Incentive Policy for PY'14 stating at the August meeting the Youth Council looked at the GED and opportunities for changes that could assist participants attain their GED. Ms. Craven stated she is requesting the Council revisit the Incentive Policy in an effort to move forward and pour additional incentives into the youth by increasing the following incentives:

- WorkKeys Certification – increase each measure by \$25
- Occupational Skills Credential – increase by \$75
- Placement in Employment/Military, or Post Secondary – increase each measure by \$25

COUNCIL ACTION TAKEN: Rick Murphy made a motion to increase the Incentive Policy as presented, seconded by Jason Duncan. The motion carried.

VI. New Business

2014 AOP BIS Update

Rick Murphy provided an update on the Showcase stating approximately 5000 8th graders attended this years event which also saw an increase in Industry & Business participation. Mr. Murphy reported there were new schools participation due to new curriculum that was developed this year for 8th graders. For returning schools the Showcase is a great tool for teachers and learning experience for students. Some schools were invited to have their "Tops in Technology" students participate on one day where they were able to spend one-on-one time with a number of the businesses participating. Mr. Murphy reported that Littlejohn will be undergoing renovation over the next 18 months or so and they will be looking for venue for the 2015 event and possibly looking at a new way of putting the event together for next year.

PY'14 Grant Expenditures (07/28/14-08/24/14)

Brandi Runion referred to page 8 which shows the Henkels & McCoy Youth Grant expenditures through 8/24/14 stating 12.12% out of a 15% goal has been spent. Meetings are currently ongoing with Henkels &

McCoy staff and WorkLink staff and Ms. Runion reported there are no concerns with the expenditures at this point.

PY'13 Youth Fund Utilization Rate (FUR)

Ms. Runion referred to pages 9-10 and provided a brief synopsis of FUR stating the State requires that all local areas spend 70% of their funds in the first year in all Fund Streams even though they have two years to spend the funds. Ms. Runion explained that last year an instruction letter was sent out from the State to local areas that did not spend 70% of their funds in the first year which required a statement as to why they did not meet the 70% expectation. Ms. Runion reported for PY'13 the Youth Grants expenditures were 67% of funds so she, Mr. Acker, Ms. King-Brock and Ms. Crite drafted a response to send the State.

Ms. Runion reported we are in great position to meet the expectation and spend our funds within the two year period and as part of the plan to ensure the funds are spent several items have been implemented and/or recommended such as:

- Increase the Supportive Service Policy
- Increase participant level
- Monthly financial status meetings
- Increase our expectation of what Henkles & McCoy is to spend from 90% to 93%

Chair King-Brock wanted Council members to be assured that we were being good stewards with our funds. Mr. Acker reported a couple items from his perspective from the meeting 1) it was apparent that maybe some members weren't clear on guidelines on 70% spending rule; 2) as Youth Council are considering things be assured staff have discussed what's in best interest for the Youth Program.

Increase AOP BIS Funding Level Effective PY'14*

Chair King-Brock reported the Youth Council has funded the transportation portion of the AOP BIS in the past which can be the "make or break" part of the Showcase and is bringing a recommendation to increase that funding back to the \$10,000 level as an effort to help us meet our 70% expectation. Ms. Runion stated this will go before the Executive Committee for email vote as well.

COUNCIL ACTION TAKEN: Jeff Trahan made a motion to increase funds back to \$10,000, seconded by Robert Halfacre. Rick Murphy abstained from vote. Motion carried.

Increase Youth Budget Expenditure % Rate*

Chair King-Brock stated as discussed in Fund Utilization Rate section above by Ms. Runion, a vote is needed to increase PYC's expenditure rate from 90% to 93% as a floor not a ceiling.

COUNCIL ACTION TAKEN: Rick Murphy made a motion to increase expenditure rate from 90% to 93% as discussed, seconded by Betsy Burkett. The motion carried with a unanimous voice vote

PY'13 – 3rd – 4th Quarter Youth Performance

Ms. Crite referred to pages 11-13 which is the Youth Performance Measures and provided an update on the WorkLink Region performance measures as information noting that we are performing at the top of the state without spending all of our funds.

Ms. Runion added that it was a positive to be able to go to meetings in Columbia and respond that although we are not spending all of our funds we are performing at the top of the State.

Youth Executive Summary Update (PY'13 – 3rd Qtr.)

Kal Kunkel referred to page 20 which is the Youth Executive Summary Update and provided an overview of the highlighted services and program statistics as well as the performance summary.

Re-Activate Local Special Youth Barrier*

Chair King-Brock referred to pages 14-15 and deferred to Ms. Crite to speak to the recommendation to reactivate the local special youth barrier. Ms. Crite stated this request is coming to Youth Council due to serving in-school youth and with the new regulations coming in place with WIOA.

COUNCIL ACTION TAKEN: Robert Halfacre made a motion to reactivate the Local Special Youth Barrier as discussed, seconded by Gene Williams. The motion carried with a unanimous voice vote

PY'15 Youth RFP Committee Members*

Chair King-Brock referred to page 16 which is the list of individuals who have been appointed to the 2015 Youth RFP Committee stating a vote was needed to approve this list of Committee members and to grant authority to this committee to act on behalf of Youth Council.

COUNCIL ACTION TAKEN: Betsy Burkett made a motion to accept RFP Committee Members and grant authority to act on behalf of Youth Council, seconded by Jeff Trahan. The motion carried with a unanimous vote.

Speaker – Mary Gaston, Pickens County, A.E. Director – The New GED

Chair King-Brock introduced Dr. Mary Gaston who was invited to provide information on the new GED and the challenges it has created.

Dr. Gaston provided handouts for Council members as well as provided an educational presentation on the GED process and requirements and the differences from the new process as compared to previous years. A few notable differences were:

- Test is now computer based – students need to be technology proficient
- Price varies widely across the State
- RLA – modeling skills (requires demonstration from students)
- Social Studies – 2 X's more in Civics and Government
- Science – 50/50 split between Life Science & Physical Science
- Mathematics – More algebra reasoning

Chair King-Brock recommended to Mr. Acker having Dr. Gaston give this educational presentation at one of our Workforce Investment Board meetings.

VII. Old Business

Final PY'14 Youth Performance Negotiation

Mr. Acker referred to page 17 which is a comparison of PY'13 and PY'14 Youth Performance Measures and provided update on the Youth performance negotiations stating several issues caused negotiations not to go as smoothly as we would have hoped. Then end result is PY'14 does represent a significant increase from PY'13 but we are comfortable with those measures. Mr. Acker added that the areas that do perform at the high levels continue to be asked to perform higher each year by the State.

Final Youth Strategic Plan – 2009-2014 (Copy on table)

Chair King-Brock stated that a copy of the final 2009-2014 Youth Strategic Plan was provided on the table for Council members review. Ms. Crite stated some items from the Plan may be carried over to the new Strategic Plan.

VIII. Other Business

2015 Youth Council Committee Meeting Dates

Chair King-Brock referred to page 18 which are the proposed 2015 Youth Council meeting dates and recommended all Council members add these dates to their respective calendars noting, thanks to Robert Halfacre, the January 12, 2015 meeting will be held at Wells Fargo located on 955 Tiger Blvd., Clemson.

Approved – The Option to serve ten (10) In-School Youth

Chair King-Brock referred to page 19 which is an Anderson Independent Mail newspaper article regarding partnerships with Tri County Technical College and reported the Board approved this project (The Option to serve ten (10) In-School Youth) at the August 27, 2014 meeting.

PY'15 – RFP Direction - Reauthorization Passed – New Name: Workforce Innovation and Opportunity Act (WIOA)

Chair King-Brock stated the WIOA reauthorization will shape how the RFP is put together and requested Council members contact Ms. Crite with additional recommendations, questions &/or comments regarding WIOA and RFP.

2014 Fall SETA Conference – Information Only: Youth Services and WIOA

Chair King-Brock informed Council members that Ms. Crite attended Fall SETA and returned with a wealth of information of how WIOA would impact Youth Services. Ms. Crite stated the Youth Programs emphasis will be on out of school youth, apprenticeships & work based learning. Ms. Crite will keep Council members updated as information becomes available and stated a printed copy of a presentation is available on the table for members review.

IX. Adjourn

With no further business to discuss, the Youth Council meeting was adjourned.

Respectfully submitted by: Patty Manley, Office Manager

Event: AOP Business & Industry Showcase
Littlejohn Coliseum

Clemson, SC

Oct. 1-2, 2014

Transportation Assistance Requests by School District	Request for Transportation Actual Award Paid	# of Students Funded	# of Buses Funded	AOP BIS Funds
Anderson School District 1	\$ 3,275.46	848	18	
Anderson School District 2	\$ 1,221.56	353	7	
Anderson School District 3	\$ 704.16	225	4	
Anderson School District 4	\$ 375.30	241	5	
Anderson School District 5	\$ 2,250.40	981	22	\$ 1,466.22
Oconee County School District	\$ 2,173.12	794	19	
Pickens County School District		1299	26	\$ 3,570.17
Total Actual Award Paid \$15,036.39	\$ 10,000.00	4,741	101	\$ 5,036.39

WorkLink WIB Youth Council

Youth Formula Funds

PY 2013 WIA Annual Report Summary

Performance Measure	Group	State		Worklink		Upper Savannah		Ustake		Greenville		Midlands		Tritent	
		Goal	% of Goal	Actual	% of Goal	Goal	% of Goal	Actual	% of Goal	Goal	% of Goal	Actual	% of Goal	Goal	% of Goal
•Placement in Education or (14-21)	Youth	67.4	103.2%	69.6	104.9%	75.3	104.9%	79.0	104.9%	66.5	88.3%	66.6	88.3%	64.0	108.8%
•Attainment of Degree or Certificate	Youth	68.4	105.6%	72.2	105.6%	77.7	109.8%	85.3	124.6%	66.7	97.5%	58.2	85.8%	77.0	112.6%
•••Literacy or Numeracy	Youth	53.6	111.6%	59.8	111.6%	65.3	126.3%	82.5	126.3%	50.4	93.9%	52.5	103.8%	61.5	116.6%
•Entered Employment	Adults	69.7	104.0%	72.3	103.7%	69.1	106.3%	73.0	106.0%	66.7	95.7%	73.9	110.8%	66.7	95.7%
•Rate	DW	73.9	107.6%	79.5	107.6%	71.2	102.1%	72.7	102.1%	82.1	114.3%	77.6	106.4%	75.5	102.1%
••Retention	Adults	86.4	99.3%	85.8	99.3%	88.8	102.8%	86.2	99.3%	85.1	97.4%	85.6	99.3%	86.0	99.3%
•Rate	DW	91.5	101.0%	92.4	101.0%	93.3	101.9%	94.1	102.3%	95.1	103.1%	94.0	102.3%	90.1	101.7%
••Average Earnings	Adults	10,514	105.2%	\$11,061	105.2%	11,538	109.6%	\$10,305	97.6%	\$9,243	88.8%	\$10,877	102.5%	11,054	105.0%
•DW	DW	15,100	95.7%	\$14,449	95.7%	14,908	98.7%	\$13,299	88.8%	\$13,836	91.9%	\$14,043	92.9%	17,800	90.1%

Color Coding
Exceeds Goal Actual Performance is greater than 100.0% of the goal
Meets Goal Actual Performance is between 80.0% and 100.0% of the goal
Did Not Meet Goal Actual Performance is under 80.0% of the goal

Performance Measure	Group	Pee Dee		Lower Savannah		Catawba		Santee Lynches		Waccamaw		Lowcountry	
		Goal	% of Goal	Actual	% of Goal	Goal	% of Goal	Actual	% of Goal	Goal	% of Goal	Actual	% of Goal
•Placement in Education or (14-21)	Youth	66.0	119.8%	79.1	119.8%	67.4	111.9%	61.5	91.8%	74.8	111.8%	82.9	124.4%
•Attainment of Degree or Certificate	Youth	80.0	113.8%	91.1	113.8%	64.0	102.2%	64.6	100.9%	72.0	102.5%	73.8	115.4%
•••Literacy or Numeracy	Youth	64.3	113.0%	72.6	112.9%	50.9	93.1%	51.9	110.1%	51.9	130.4%	67.3	103.7%
•Entered Employment	Adults	66.3	102.1%	67.3	101.3%	66.3	101.3%	69.7	110.6%	72.1	108.7%	78.9	120.7%
•Rate	DW	72.6	104.2%	75.6	104.2%	76.0	104.7%	71.0	116.6%	78.1	109.1%	85.2	114.4%
••Retention	Adults	85.6	102.8%	88.0	102.8%	87.5	102.2%	89.1	101.4%	85.8	104.5%	89.6	104.5%
•Rate	DW	92.0	100.9%	92.0	100.9%	91.4	99.3%	91.5	101.3%	91.7	101.4%	92.4	101.2%
••Average Earnings	Adults	10,443	108.1%	\$11,291	108.1%	10,165	104.9%	\$10,639	104.7%	10,350	103.8%	\$10,743	103.8%
•DW	DW	13,898	106.5%	\$14,803	106.5%	14,345	103.2%	\$12,791	89.2%	15,100	108.0%	\$14,663	105.5%

*These measures include program exits from 10/1/12 to 9/30/13.

**These measures include program exits from 4/1/12 to 3/31/13.

***These measures include program exits from 7/1/13 to 6/30/14.

PY 2014 WIA Quarterly Report Summary - 1st Quarter (Rolling 4 quarters)

Performance Measure	Group	State		Worklink		Upper Savannah		Umatilla		Greenville		Midlands		Trenton	
		Goal	% of Goal	Actual	Goal	% of Goal	Actual	Goal	% of Goal	Actual	% of Goal	Goal	% of Goal	Actual	% of Goal
*Placement in Employment or Education (14-21)	Youth	70.5	99.9%	70.4	80.0	99.1%	79.3	73.8	96.5%	80.5	101.2%	68.5	106.6%	71.9	95.5%
*Attainment of Degree or Certificate (14-21)	Youth	71.0	101.1%	71.8	80.0	108.9%	87.1	74.4	92.1%	83.9	83.4%	64.0	97.1%	77.0	92.7%
***Literacy or Numeracy	Youth	58.5	99.7%	58.3	67.6	122.8%	83.0	55.0	84.7%	93.9	97.9%	50.6	96.3%	61.5	103.7%
Gains	Adults	72.0	102.1%	73.5	69.1	112.2%	71.5	71.0	100.4%	78.1	105.2%	75.7	101.7%	77.0	103.3%
Employment Rate	DW	79.5	99.9%	79.4	76.4	94.2%	72.0	82.5	96.1%	85.9	103.0%	85.2	97.7%	79.8	97.8%
**Retention Rate	Adults	87.0	98.6%	85.8	88.8	98.2%	87.2	85.5	99.0%	88.3	98.9%	89.5	93.6%	86.0	98.5%
Rate	DW	92.7	99.6%	92.4	93.3	99.1%	92.5	96.1	100.5%	92.5	97.8%	92.7	97.7%	90.1	102.7%
**Average Earnings	Adults	11,000	99.2%	\$10,970	11,538	86.5%	\$9,983	10,063	90.1%	\$10,735	91.6%	11,554	102.7%	11,054	93.0%
	DW	15,100	94.3%	\$14,233	15,532	84.9%	\$13,183	13,638	100.5%	\$12,858	85.1%	16,433	97.6%	17,800	91.2%

Color Coding
Exceeds Goal Performance is greater than 100.0% of the goal
Meets Goal Performance is between 80.0% and 100.0% of the goal
Did Not Meet Goal Performance is under 80.0% of the goal

Performance Measure	Group	Pee Dee		Lower Savannah		Catawba		Santee Lynches		Waccamaw		Lowcountry	
		Goal	% of Goal	Actual	Goal	% of Goal	Actual	Goal	% of Goal	Actual	% of Goal	Goal	% of Goal
*Placement in Employment or Education (14-21)	Youth	74.0	103.5%	76.6	67.4	105.4%	71.0	63.6	85.6%	82.2	104.1%	67.4	81.5%
*Attainment of Degree or Certificate (14-21)	Youth	83.0	106.6%	88.5	67.4	98.1%	66.2	65.6	97.3%	73.4	101.9%	68.6	96.1%
***Literacy or Numeracy	Youth	70.0	103.2%	72.2	52.4	87.0%	45.6	54.1	105.1%	64.3	107.2%	50.0	115.6%
Gains	Adults	71.3	93.7%	66.8	68.5	106.5%	72.9	76.0	102.8%	78.1	100.1%	77.0	96.2%
Employment Rate	DW	76.0	102.7%	78.0	76.0	103.6%	78.7	79.2	101.5%	80.4	102.7%	72.0	112.5%
**Retention Rate	Adults	88.0	100.5%	88.4	87.5	93.9%	82.2	89.1	91.2%	81.3	102.8%	85.9	92.4%
Rate	DW	93.4	99.2%	92.7	91.4	95.0%	86.8	94.5	96.4%	91.1	99.1%	87.3	102.1%
**Average Earnings	Adults	11,000	100.5%	\$11,000	10,458	99.9%	\$10,448	12,547	99.5%	\$10,688	102.9%	9,751	91.0%
	DW	14,042	106.4%	\$14,935	14,345	84.9%	\$12,174	14,257	102.6%	\$14,632	93.7%	13,270	88.4%

*These measures include program exits from 1/1/13 to 12/31/13.

**These measures include program exits from 7/1/12 to 6/30/13.

***These measures include program exits from 10/1/13 to 9/30/14.

Within 1% of exceeding goal.

Sharon Crite

From: Sharon Crite
Sent: Tuesday, December 30, 2014 10:31 AM
To: 'Karen Craven'; 'Baker, Ann Marie'
Cc: Kunkel, Kal; Trent Acker; Windy Graham; 'King-Brock Kristi'
Subject: SCWOS Zip Codes & County Verification.

Karen
Ann Marie
Kal:

See guidance below from SCDEW regarding zip codes and county verification by SCWOS.

SCWOS is the verifying system for zip code/county. The 4 digit extension on a zip code does not make a difference in SCWOS, it is all based on zip codes. However, just because a zip code in SCWOS may say a participant is a resident of Greenville, if they are closer to a WorkLink office, they may be serviced by WorkLink.

NOTE: Per our Board, Youth Council, and **Statement of Work - 1.1 on Page 1**, Services, functions, and program activities specified herein shall be provided to eligible WIA Title I youth participants, who reside in Anderson, Oconee, or Pickens Counties in the State of South Carolina

As long as SCWOS the verifying system has identified the county or the applicant as a resident of one of the above three counties (AOP) we should be fine.

This will be addressed with WorkLink Youth Council and Board for further discussion.

Let me know if you have any questions.

Thanks,

Sharon E. G-Crite

Youth Services Manager/Education Outreach

WorkLink Workforce Investment Corporation



SC Works Clemson Comprehensive Center at East Park

1376 Tiger Blvd, Suite 102

Clemson, SC 29631

P: 864-646-1828 Relay Service Dial 711 (TTY)

F: 864-646-2814

scrite@worklinkweb.com

worklink.scworks.org





1503 – WorkLink Youth Contract & Budget Modification

Contractor: Henkels & McCoy, Inc.

Contract #'s: 14Y495H3

Program: Youth Services

Submission Date: 12/31/2014

Region Manager: Kal Kunkel

Program Manager (s): Karen Craven

Budget Modification Summary & Narrative

Budget Summary

Henkels & McCoy, Inc. (dba Palmetto Youth Connections) is requesting a modification to our budget to move funds into categories and line items where funds are needed based on the current service needs as demonstrated in the following sections below. There is no change to the overall contract value of \$800,000.

Staff Costs Narrative

Request to reduce Health Care costs by \$14,807.53 as a result in reduced cost in the Henkels Health Insurance Plan.

CONTRACT BUDGET MODIFICATION

		PY14 Budget Mod 1		PY14 Budget Mod 2	Amt of Increase or Decrease
Slot Level					
		185		185	0
Staff Costs					
1 Regional Manager		\$ 19,294.08		\$ 19,294.08	\$ -
2 Fiscal Representative		\$ 9,830.08		\$ 9,830.08	\$ -
3 PM Data-Fiscal Analyst		\$ -		\$ -	\$ -
4 Data-Fiscal Analyst		\$ 10,290.80		\$ 10,290.80	\$ -
5 PM Continuous Improvement		\$ -		\$ -	\$ -
6 Program Manager II (Busn Dev)		\$ -		\$ -	\$ -
7 Program Manager II (Case Mgmt)		\$ 57,324.80		\$ 57,324.80	\$ (0.00)
8 Lead Career Coach		\$ 45,489.60		\$ 45,489.60	\$ -
9 Career Coach		\$ 33,779.20		\$ 33,779.20	\$ -
10 Career Coach		\$ 40,206.40		\$ 40,206.40	\$ (0.00)
11 Career Coach		\$ 38,958.40		\$ 38,958.40	\$ -
12 Career Coach		\$ 34,382.40		\$ 34,382.40	\$ -
13 Workforce Specialist		\$ 33,779.20		\$ 33,779.20	\$ -
Sub-Total of Staff Costs		\$ 323,334.96		\$ 323,334.96	\$ (0.00)
Fringe Benefits	Rate		Rate		
Health Insurance	23.12%	\$ 74,742.72	23.64%	\$ 59,935.20	\$ (14,807.52)
FICA	7.65%	\$ 24,735.12	7.65%	\$ 24,735.12	\$ 0.00
State UEC-SUI	3.05%	\$ 9,764.72	3.05%	\$ 9,764.72	\$ (0.00)
FUT	0.12%	\$ 388.00	0.14%	\$ 388.00	\$ 0.00
SC WC	0.33%	\$ 1,067.01	0.34%	\$ 1,067.01	\$ (0.00)
Public-General Liability	3.02%	\$ 9,764.72	3.05%	\$ 9,764.72	\$ (0.00)
Sub-Total Fringe:	37.29%	\$ 120,482.29	37.87%	\$ 105,654.76	\$ (14,807.53)

CONTRACT BUDGET MODIFICATION

Operating Costs Narrative

Request to reduce the overall Operating Cost by \$1,043.38 as demonstrated below.

Operating Costs					
1.1 Facility, Utilities, Maintenance		\$ -		\$ -	\$ -
1.2 Staff Consumable Supplies		\$ 2,100.00		\$ 2,956.61	\$ 856.61
1.3 Advertising, Outreach		\$ 2,400.00		\$ 500.00	\$ (1,900.00)
1.4 Copy, Print		\$ 4,200.00		\$ 4,200.00	\$ -
1.5 Communications		\$ 10,580.80		\$ 10,580.80	\$ -
1.6 Staff Travel		\$ 18,616.00		\$ 18,616.00	\$ 0.00
1.7 Staff Conferences, Training		\$ 2,400.00		\$ 2,400.00	\$ -
1.8 Staff Computer Leases		\$ 8,644.13		\$ 8,644.13	\$ (0.00)
1.9 Postage		\$ 3,492.50		\$ 3,492.50	\$ -
Sub-Total Operating		\$ 52,433.43		\$ 51,390.05	\$ (1,043.38)

Training Costs Narrative

Request to increase Training Costs by \$15,310.90 as demonstrated below.

Training					
2.1 Participant Supplies		\$ 3,700.00		\$ 3,700.00	\$ -
2.2 Participant Books		\$ 5,984.75		\$ 5,985.00	\$ 0.25
2.3 Credential Exam Fees (NRE, CNA, GED, etc)		\$ 14,380.00		\$ 12,925.00	\$ (1,455.00)
2.4 TABE Testing Materials		\$ 1,425.00		\$ 2,225.00	\$ 800.00
2.5 Tuition (Adult Education)		\$ 38,758.40		\$ 38,758.40	\$ -
2.6 Tuition (College or Vocational)		\$ 28,958.35		\$ 46,624.00	\$ 17,665.65
2.9 Work Experience		\$ 38,280.00		\$ 38,080.00	\$ (200.00)
2.10 Awards / Events		\$ 1,600.00		\$ 1,600.00	\$ -
2.11 Software Licenses		\$ 3,840.00		\$ 3,840.00	\$ -
2.12 Work Keys		\$ 1,500.00		\$ -	\$ (1,500.00)
Sub-Total Training		\$ 138,426.50		\$ 153,737.40	\$ 15,310.90

CONTRACT BUDGET MODIFICATION

Supportive Services Narrative

Request to increase Supportive Services by \$540.00 as demonstrated below.

Supportive Services					
3.1 Participant Incentives (Skill Invoices)		\$ 37,114.14		\$ 37,114.14	\$ 0.00
3.2 Transportation		\$ 19,500.00		\$ 21,000.00	\$ 1,500.00
3.3 Childcare		\$ 2,400.00		\$ 1,440.00	\$ (960.00)
3.4 Training Support Materials		\$ 3,200.00		\$ 3,200.00	\$ -
3.5 Emergency Assistance		\$ 1,750.00		\$ 1,750.00	\$ -
Sub-Total of Supportive Services		\$ 63,964.14		\$ 64,504.14	\$ 540.00

Training & Professional Fees, Profit, & Indirect

There is a slight change to this category as shown below.

Indirect Cost & Fees					
Training Fee (Profit)	5.00%	\$ 34,931.07	5.00%	\$ 34,931.07	\$ (0.00)
Indirect Cost	8.75%	\$ 61,129.36	8.75%	\$ 61,129.37	\$ 0.01
Audit Fee	0.70%	\$ 5,318.25	0.70%	\$ 5,318.25	\$ 0.00
Sub-Total of Indirect & Fees		\$ 101,378.68		\$ 101,378.69	\$ 0.01

APPROVAL(S)

Prepared By


Kalen J. Kunkel, Region Manager

CONTRACT BUDGET MODIFICATION

ATTACHMENT 1 – BUDGET FORMS

WORKFORCE INVESTMENT BOARD WorkLink Workforce Investment Area GRANT BUDGET SUMMARY					
Service Provider <u>Henkels & McCoy, Inc.</u>		Contract # <u>14Y495H4</u>			
Project/Activity <u>Palmetto Youth Connections</u>		Funding Source <u>WIA Youth</u>		Modification # <u>2</u>	
CATEGORIES	Out-of-School Youth	In-School Youth	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 410,511	\$ 18,479		\$ 428,990	\$ 428,990
OPERATING COSTS	\$ 50,110	\$ 1,280		\$ 51,390	\$ 51,390
TRAINING COSTS	\$ 139,988	\$ 13,749		\$ 153,737	\$ 153,737
SUPPORTIVE SERVICE COSTS	\$ 61,438	\$ 3,066		\$ 64,504	\$ 64,504
Training Fees/Professional Fees/ Profit	\$ 38,237	\$ 2,012		\$ 40,249	\$ 40,249
Indirect Costs	\$ 58,073	\$ 3,056		\$ 61,129	\$ 61,129
Total Budget Costs	\$ 758,358	\$ 41,642	\$ -	\$ 800,000	\$ 800,000
Percentage of Budget	95%	5%		100.00%	
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE INVESTMENT BOARD WorkLink Workforce Investment Area COST AND PRICE ANALYSIS WORKSHEET											
Service Provider <u>Henkels & McCoy, Inc.</u>				Contract # <u>14Y495H4</u>							
Project/ Activity <u>Palmetto Youth Connections</u>				Funding Source <u>WIA Youth</u>				Mod # <u>2</u>			
STAFF & INDIRECT COST - BUDGET SUMMARY											
SALARIES, FRINGE BENEFITS, & INDIRECT COST				Out-of-School Youth		In-School Youth		ADMINISTRATION		NON-ADMINISTRATIVE	
Staff Salaries	Salary Per Month	No. of Months	% of Time	TOTAL AMOUNT	%	Amount	%	Amount	%	Amount	%
Position Title			100%	\$0							100%
TOTAL SALARIES				\$323,335		\$309,407		\$13,928		\$0	\$323,335
FRINGE BENEFITS											
FICA		X	7.65%	\$24,735		\$23,670		\$1,065		\$0	\$24,735
Workers Comp		X	0.33%	\$1,067		\$1,021		\$46		\$0	\$1,067
Health & Wealth (Pos Level)		X	18.54%	\$59,935		\$57,353		\$2,582		\$0	\$59,935
Ret. / Pension		X	0.00%	\$0						\$0	\$0
Unemployment Insurance (State & Federal)		X	3.14%	\$10,153		\$9,715		\$437		\$0	\$10,153
Other (Specify General Liability Insurance)		X	3.02%	\$9,765		\$9,344		\$421		\$0	\$9,765
TOTAL FRINGE BENEFITS			32.68%	\$105,655		\$101,104		\$4,551		\$0	\$105,655
INDIRECT COST RATE		X	8.75%	\$ 61,129.37	95%	\$ 58,072.90	5%	\$ 3,056.47		\$0	\$ 61,129.37
TOTAL COST				\$490,119						\$0	\$490,119

Each position must be supported by a job description. A complete "Per Person" cost analysis must be completed and attached as an Exhibit.

A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit.

CONTRACT BUDGET MODIFICATION

WORKFORCE INVESTMENT BOARD WorkLink Workforce Investment Area COST AND PRICE ANALYSIS WORKSHEET					
Service Provider	Henkels & McCoy, Inc.	Contract #	14Y495H4	Mod #	2
Project/Activity	Palmetto Youth Connections	Fund Source	WIA Youth		
Categories & Line Items	Total Cost	OUT-OF-SCHOOL YOUTH	IN-SCHOOL YOUTH	Administration	Non-Administration
OPERATING COSTS					
1.2 Staff Expendable Supplies & Materials	\$ 2,957	\$ 2,957	\$ -		\$ 2,957
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	\$ 500	\$ 500	\$ -		\$ 500
1.4 Copy & Print Expenses	\$ 4,200	\$ 4,200	\$ -		\$ 4,200
1.5 Communications (Phone, Fax, Internet, etc.)	\$ 10,581	\$ 10,052	\$ 529		\$ 10,581
1.6 Staff Travel					
Local Mileage cost	\$ 15,016	\$ 14,265	\$ 751		\$ 15,016
Non-Local Mileage cost	\$ 1,600	\$ 1,600	\$ -		\$ 1,600
Non-Local Per Diem/Lodging Cost	\$ 2,000	\$ 2,000	\$ -		\$ 2,000
1.7 Staff Training / Technical Services Costs (Conf, Training, etc.)	\$ 2,400	\$ 2,400	\$ -		\$ 2,400
1.8 Non-Expendable Equipment Purchases (Computers, software, etc.)					
Non-Expendable Equipment Purchases (Computer Leases)	\$ 8,644	\$ 8,644	\$ -		\$ 8,644
1.9 Postage (Stamps, FedEx, etc.)	\$ 3,493	\$ 3,493	\$ -		\$ 3,493
TOTAL OPERATING COSTS	\$ 51,390	\$ 50,110	\$ 1,280	\$ -	\$ 51,390
TRAINING COSTS					
2.1 WI Customer Supplies & Materials Costs	\$ 3,700	\$ 3,515	\$ 185		\$ 3,700
2.2 WI Customer Book Costs	\$ 5,985	\$ 5,535	\$ 450		\$ 5,985
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	\$ 12,925	\$ 12,275	\$ 650		\$ 12,925
2.4 Other: TABE Assessment Costs	\$ 2,225	\$ 2,225	\$ -		\$ 2,225
2.12 Other WorkKeys Assessment Costs	\$ -	\$ -	\$ -		\$ -
WI Customer Individualized Training Costs					
2.5 Tuition Cost (Adult Education Skill Upgrade & GED)	\$ 38,758	\$ 38,758	\$ -		\$ 38,758
2.6 Individual Training Account/Voucher Cost	\$ 46,624	\$ 44,400	\$ 2,224		\$ 46,624
2.9 WI Customer Work Experience Costs					
Reimbursable Wages	\$ 38,080	\$ 27,840	\$ 10,240		\$ 38,080
2.10 WI Customer Awards & Recognition Costs	\$ 1,600	\$ 1,600	\$ -		\$ 1,600
2.11 Software Licenses	\$ 3,840	\$ 3,840	\$ -		\$ 3,840
TOTAL TRAINING COSTS	\$ 153,737	\$ 139,988	\$ 13,749	\$ -	\$ 153,737
SUPPORTIVE SERVICES COSTS					
3.1 WI Customer Incentives (Youth Only)	\$ 37,114	\$ 35,258	\$ 1,856		\$ 37,114
3.2 WI Customer Transportation Costs	\$ 21,000	\$ 19,950	\$ 1,050		\$ 21,000
3.3 WI Customer Childcare Costs	\$ 1,440	\$ 1,440	\$ -		\$ 1,440
3.4 Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)	\$ 3,200	\$ 3,040	\$ 160		\$ 3,200
3.5 WI Customer Emergency Assistance (Rent, Car Repair, etc.)	\$ 1,750	\$ 1,750	\$ -		\$ 1,750
TOTAL SUPPORTIVE SERVICES COSTS	\$ 64,504	\$ 61,438	\$ 3,066	\$ -	\$ 64,504
TRAINING/PROFESSIONAL FEES/PROFIT					
4.1 Profit (Professional Fee - 5%) Can be tied to Performance	\$ 34,931	\$ 33,185	\$ 1,747		\$ 34,931
4.2 Audit Fee	\$ 5,318	\$ 5,052	\$ 266		\$ 5,318
TOTAL FEES / PROFIT COSTS	\$ 40,249	\$ 38,237	\$ 2,012	\$ -	\$ 40,249
* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit					

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
CLIENT FLOW PROJECTIONS

Service Provider	Henkels & McCoy, Inc.	Contract #	14Y495H4
Project/Activity	Palmetto Youth Connections	Fund Source	WIA
		Mod #	2

Period	Clients Served			Clients Exited	Active
	Carryover	New	Cumulative	Cumulative	Clients
July-14	57	5	62	10	52
August-14	52	15	67	10	57
September-14	57	15	72	20	52
October-14	52	10	62	10	52
November-14	52	5	57	10	47
December-14	47	5	52	10	42
January-15	42	10	52	10	42
February-15	42	15	57	10	47
March-15	47	15	62	10	52
April-15	52	15	67	5	62
May-15	62	15	77	10	67
June-15	67	3	70	10	60
Carryovers	57	128			
New Enrollments	128				
Follow-up Cases	70				
Total Served	255				
Planned Carryovers	60				

Active Clients equal Cumulative Clients Served minus Cumulative Clients Exited

Additional - Option to Serve In-School up to ten (10) slots.

2015 Focus Group Questions

Questions for Youth Group Focus Group

- What barriers are youth facing **getting** and **keeping** a job?
- What **services** can help youth address their barriers and needs?
- Which of these services are **currently provided** within the three (3) county area (Anderson, Oconee, Pickens)?
- How do agencies **market** services to the youth?
- Which of these services are **needed but currently not provided**?

Questions for Education Focus Group

- How can the workforce system assist educators in their efforts to reach outcomes in working with their students?
- How do the educators assist their students to transition to further education and the workplace, including their connections with business?
- How can the workforce system assist in that transition?
- What are the educators' knowledge, understanding, and usage of WorkKeys?

Questions for Business Focus Group

- The current and future skill/education requirements as well as training/skill upgrading needs.
- What causes businesses' to NOT hire an applicant.
- How familiar are you with WorkKeys?
- How is your business/industry utilizing WorkKeys and has the workforce improved as a result of using WorkKeys in the recruitment process?
- How could the current relationship between your business and the workforce system be enhanced?

WIOA Highlights/Changes for Youth

- 16-24 for OSY 14-21 for ISY
- No income eligibility for OSY **except** when participant has a high school diploma or equivalent. These participants who do need to meet economic eligibility requirements must also be basic skills deficient OR and English language learner OR require additional assistance.
- OSY-(II) A youth who is within the age of compulsory school attendance, but has not attended school for at least the most recent complete school year calendar quarter.
- **ISY**-(2) special rules-the term "low-income", used with respect to an individual, also includes a youth living in a **high-poverty area**.
- **ISY**-(limitation) in each local area, not more than 5% of the in-school youth assisted under this section may be eligible due to "requiring additional assistance" as a barrier.
- 75% of funding must be allocated to OSY programming
- 20% of the formula funding must be spent on work experience activities such as summer jobs, pre-apprenticeship, on-the-job training and internships.
- 5 new program elements to the youth formula program.
- Additional allowable activities include financial literacy education and entrepreneurial skills training.
- **Performance changes-** (there are 6 performance measurements)
 - **Placement** Measured 2nd quarter
 - **Retention** measured 4th quarter
 - **Earning** measured at 2nd quarter
 - **Percentage** of participant who obtain a recognized credential or secondary diploma during participation or within one year of program exit.
 - **In-program skills gain** measure-Percentage of participants in education leading to credential or employment during program year, achieving measurable gains.
 - **Indicators of effectiveness** in serving employers. ??? Could be two measures.
 - No literacy and numeracy gains measure
- Service Strategies must include career pathways that include educational and employment goals.
- Programs must have strong linkages between academic instruction and occupational education.
- Programs must have effective connections to employers, including small employers, in in-demand industry sectors and occupations of the local and regional markets.
- Emphasis on the need for youth with disabilities to have more opportunities to practice and improve their workplace skills, to consider their career interests, and to get real world work experience.
- WIOA requires that states collect information on the employment and earnings outcomes of all students from training providers for the providers to maintain eligibility for federal WIOA funding.

WIOA Highlights/Changes for Youth

The new catch phrase: Job Driven Training

In 2014 President Obama asked the Vice President to lead a review of federal training programs in order to identify and implement steps to make these programs more “job driven”. From this review came the Job Driven Checklist. This was developed to guide administrative action and to ensure that what’s working best becomes what all participants can expect when they enter a training program. The checklist consists of the following elements:

Engaging Employers- Work up-front with employers to determine local hiring needs and design training programs that are responsive to those needs, from which employers will hire.

Earn and Learn- Offer work-based learning opportunities with employers-on-the-job training, internships, pre-apprenticeships, and registered apprenticeships-as training paths to employment

Smart Choices- Make better use of data to drive accountability, inform what programs are offered and what is taught, and offer user-friendly information for job seekers to choose programs and pathways that work for them.

Measuring Matters- Measure and evaluate employment and earnings outcomes

Stepping Stones-Promote a seamless progression from one educational stepping stone to another, and across work-based training and education, so individuals’ efforts result in progress.

Opening Doors-Break down barriers to accessing job driven training and hiring for any participant who is willing to work, including access to supportive services and relevant guidance.

Regional Partnerships-Coordinate American Job Centers, local employers, education and training providers, economic development agencies, and other public and private entities, to make the most of limited resources.

***Competitive grants awarding \$1.4 billion in 2015 to hundreds of job-driven industry partnerships around the country.**

Performance Partnership Pilots for Disconnected Youth- In August, the Department of Education will release an application for performance partnership pilots. These pilots will allow the blending of funds across the Departments of Labor, Education, Corporation for National and Community Services, and Health and Human Services to create strategies that serve disconnected youth better. The agencies have also combined grant sources to offer at least \$7 million in new funding. In line with the Jobs-driven agenda, these pilots will emphasize the key role of partnerships across youth-serving programs and the private sector. Among the models that states and local governments could test are programs developed in partnerships with employers that build skills and offer work experience for disconnected youth.

According to the report regarding job-driven training, the active engagement of businesses and employers is vital to ensure that training and education delivers participants the skills needed to be productive and decently rewarded in rapidly changing industries and a globalizing economy. In the work

WIOA Highlights/Changes for Youth

to make the job-driven training strategies a powerful tool for upward mobility and strengthening the middle class, one promising opportunity is listed as:

Accelerated training for in-demand information technology jobs across the economy.

The Bureau of Labor Statistics estimates that projects that between 2012 and 2022, 1.3 million jobs will need to be filled from new jobs and replacement need for computer occupations and information systems managers. But without serious growth in the number of people with information technology (IT) skills, it is highly unlikely that American workers will meet that demand. The United States should seize this opportunity. Workers can boost their earning on IT employment tracks, with strong potential for upward mobility. Businesses burdened with high IT vacancy and recruitment costs, and the U.S. economy as a whole, can become more competitive. IT cyber skills are in particularly high demand, and the U.S. government plays an important role in the market.

Sector Based Training-See Public/Private Venture report (emailed yesterday)

YOUTH

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administrative costs of any of the local workforce investment activities described in this chapter or chapter 3, regardless of whether the funds were allocated under this subsection or section 133(b).

(c) REALLOCATION AMONG LOCAL AREAS.—

(1) IN GENERAL.—The Governor may, in accordance with this subsection and after consultation with the State board, reallocate to eligible local areas within the State amounts that are made available to local areas from allocations made under this section or a corresponding provision of the Workforce Investment Act of 1998 for youth workforce investment activities (referred to individually in this subsection as a "local allocation") and that are available for reallocation.

(2) AMOUNT.—The amount available for reallocation for a program year is equal to the amount by which the unobligated balance of the local allocation, at the end of the program year prior to the program year for which the determination under this paragraph is made, exceeds 20 percent of such allocation for the prior program year.

(3) REALLOCATION.—In making reallocations to eligible local areas of amounts available pursuant to paragraph (2) for a program year, the Governor shall allocate to each eligible local area within the State an amount based on the relative amount of the local allocation for the program year for which the determination is made, as compared to the total amount of the local allocations for all eligible local areas in the State for such program year.

(4) ELIGIBILITY.—For purposes of this subsection, an eligible local area means a local area that does not have an amount available for reallocation under paragraph (2) for the program year for which the determination under paragraph (2) is made.

SEC. 127. USE OF FUNDS FOR YOUTH WORKFORCE INVESTMENT ACTIVITIES.

(a) YOUTH PARTICIPANT ELIGIBILITY.—

~~ELIGIBILITY.~~

(A) IN GENERAL.—To be eligible to participate in activities carried out under this chapter during any program year an individual shall, at the time the eligibility determination is made, be an out-of-school youth or an in-school youth.

(B) OUT-OF-SCHOOL YOUTH.—In this title, the term "out-of-school youth" means an individual who is—

(i) not attending any school (as defined under State law);

(ii) not younger than age 16 or older than age 24; and

(iii) one or more of the following:

(I) A school dropout.

(II) A youth who is within the age of compulsory school attendance, but has not attended school for at least the most recent complete school year calendar quarter.

(III) A recipient of a secondary school diploma or its recognized equivalent who is a low-income individual and is—

16-24

- (aa) basic skills deficient; or
- (bb) an English language learner.

(IV) An individual who is subject to the juvenile or adult justice system.

(V) A homeless individual (as defined in section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6))), a homeless child or youth (as defined in section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2))), a runaway, in foster care or has aged out of the foster care system, a child eligible for assistance under section 477 of the Social Security Act (42 U.S.C. 677), or in an out-of-home placement.

(VI) An individual who is pregnant or parenting.

(VII) A youth who is an individual with a disability.

(VIII) A low-income individual who requires additional assistance to enter or complete an educational program or to secure or hold employment.

(C) IN-SCHOOL YOUTH.—In this section, the term "in-school youth" means an individual who is—

- (i) attending school (as defined by State law);
- (ii) not younger than age 14 or (unless an individual with a disability who is attending school under State law) older than age 21;
- (iii) a low-income individual; and
- (iv) one or more of the following:

- (I) Basic skills deficient.
- (II) An English language learner.
- (III) An offender.

(IV) A homeless individual (as defined in section 41403(6) of the Violence Against Women Act of 1994 (42 U.S.C. 14043e-2(6))), a homeless child or youth (as defined in section 725(2) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a(2))), a runaway, in foster care or has aged out of the foster care system, a child eligible for assistance under section 477 of the Social Security Act (42 U.S.C. 677), or in an out-of-home placement.

(V) Pregnant or parenting.

(VI) A youth who is an individual with a disability.

(VII) An individual who requires additional assistance to complete an educational program or to secure or hold employment.

(2) SPECIAL RULE.—For the purpose of this subsection, the term "low-income" used with respect to an individual also includes a youth living in a high-poverty area.

(3) EXCEPTION AND LIMITATION.—

(A) EXCEPTION FOR PERSONS WHO ARE NOT LOW-INCOME INDIVIDUALS.—

(i) DEFINITION.—In this subparagraph, the term "covered individual" means an in-school youth, or an

CHANCE
FOR DEEPER
ENGAGEMENT
WITH FOSTER SYSTEM?

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out-of-school youth who is described in subclause (III) or (VIII) of paragraph (1)(B)(iii).

(ii) **EXCEPTION**—In each local area, not more than 5 percent of the individuals assisted under this section may be persons who would be covered individuals, except that the persons are not low-income individuals.

(iii) **ELIGIBILITY**—In each local area, not more than 5 percent of the in-school youth assisted under this section may be eligible under paragraph (1) because the youth are in-school youth described in paragraph (1)(C)(iv)(II).

(1) **OUT-OF-SCHOOL PRIORITY**—

(A) **IN GENERAL**—For any program year, not less than 75 percent of the funds allotted under section 127(b)(1)(C), reserved under section 128(a), and available for statewide activities under subsection (b), and not less than 75 percent of funds available to local areas under subsection (c), shall be used to provide youth workforce investment activities for out-of-school youth.

(B) **EXCEPTION**—A State that receives a minimum allotment under section 127(b)(1) in accordance with section 127(b)(1)(C)(iv) or under section 132(b)(1) in accordance with section 132(b)(1)(B)(iv) may decrease the percentage described in subparagraph (A) to not less than 50 percent for a local area in the State, if—

(i) after an analysis of the in-school youth and out-of-school youth populations in the local area, the State determines that the local area will be unable to use at least 75 percent of the funds available for activities under subsection (c) to serve out-of-school youth due to a low number of out-of-school youth; and

(ii) (I) the State submits to the Secretary, for the local area, a request including a proposed percentage decreased to not less than 50 percent for purposes of subparagraph (A), and a summary of the analysis described in clause (i); and

(II) the request is approved by the Secretary.

(5) **CONSISTENCY WITH COMPULSORY SCHOOL ATTENDANCE LAWS**—In providing assistance under this section to an individual who is required to attend school under applicable State compulsory school attendance laws, the priority in providing such assistance shall be for the individual to attend school regularly.

(b) **STATEWIDE ACTIVITIES**—

(1) **REQUIRED STATEWIDE YOUTH ACTIVITIES**—Funds reserved by a Governor as described in sections 123(a) and 133(a)(1) shall be used, regardless of whether the funds were allotted to the State under section 127(b)(1)(C) or under paragraph (1)(B) or (2)(B) of section 132(b) for statewide activities, which shall include—

(A) conducting evaluations under section 116(e) of activities authorized under this chapter and chapter 3 in coordination with evaluations carried out by the Secretary under section 169(a);

(B) disseminating a list of eligible providers of youth workforce investment activities, as determined under section 123;

OUT OF SCHOOL
PRIORITY
75% ON OSY

VS. 30% in WIA

OUT FOR AREAS
WHO DON'T HAVE
ENOUGH OSY

ELIGIBLE
YOUTH PROVIDERS

(C) providing assistance to local areas as described in subsections (b)(6) and (c)(2) of section 106, for local coordination of activities carried out under this title;

(D) operating a fiscal and management accountability information system under section 116(i);

(E) carrying out monitoring and oversight of activities carried out under this chapter and chapter 3, which may include a review comparing the services provided to male and female youth; and

(F) providing additional assistance to local areas that have high concentrations of eligible youth.

(2) ALLOWABLE STATEWIDE YOUTH ACTIVITIES.—Funds reserved by a Governor as described in sections 128(a) and 133(a)(1) may be used, regardless of whether the funds were allotted to the State under section 127(b)(1)(C), or under paragraph (1)(B) or (2)(B) of section 132(b), for statewide activities, which may include—

(A) conducting—

(i) research related to meeting the education and employment needs of eligible youth; and

(ii) demonstration projects related to meeting the education and employment needs of eligible youth;

(B) supporting the development of alternative, evidence-based programs and other activities that enhance the choices available to eligible youth and encourage such youth to reenter and complete secondary education, enroll in postsecondary education and advanced training, progress through a career pathway, and enter into unsubsidized employment that leads to economic self-sufficiency;

(C) supporting the provision of career services described in section 134(c)(2) in the one-stop delivery system in the State;

(D) supporting financial literacy, including—

(i) supporting the ability of participants to create household budgets, initiate savings plans, and make informed financial decisions about education, retirement, home ownership, wealth building, or other savings goals;

(ii) supporting the ability to manage spending, credit, and debt, including credit card debt, effectively;

(iii) increasing awareness of the availability and significance of credit reports and credit scores in obtaining credit, including determining their accuracy (and how to correct inaccuracies in the reports and scores), and their effect on credit terms;

(iv) supporting the ability to understand, evaluate, and compare financial products, services, and opportunities; and

(v) supporting activities that address the particular financial literacy needs of non-English speakers, including providing the support through the development and distribution of multilingual financial literacy and education materials; and

(E) providing technical assistance to, as appropriate, local boards, chief elected officials, one-stop operators, one-stop partners, and eligible providers, in local areas, which

STATEWIDE
YOUTH
ACTIVITIES.

Financial
Literacy

provision of technical assistance shall include the development and training of staff, the development of exemplary program activities, the provision of technical assistance to local areas that fail to meet local performance accountability measures described in section 116(c), and the provision of technology to facilitate remote access to services provided through the one-stop delivery system in the State.

(3) LIMITATION.—Not more than 5 percent of the funds allotted to a State under section 127(b)(1)(C) shall be used by the State for administrative activities carried out under this subsection or section 134(a).

(c) LOCAL ELEMENTS AND REQUIREMENTS.—

(1) PROGRAM DESIGN.—Funds allocated to a local area for eligible youth under section 125(b) shall be used to carry out, for eligible youth, programs that—

(A) provide an objective assessment of the academic levels, skill levels, and service needs of each participant, which assessment shall include a review of basic skills, occupational skills, prior work experience, employability, interests, aptitudes (including interests and aptitudes for nontraditional jobs), supportive service needs, and developmental needs of such participant, for the purpose of identifying appropriate services and career pathways for participants, except that a new assessment of a participant is not required if the provider carrying out such a program determines it is appropriate to use a recent assessment of the participant conducted pursuant to another education or training program;

(B) develop service strategies for each participant that are directly linked to 1 or more of the indicators of performance described in section 116(b)(2)(A)(ii), and that shall identify career pathways that include education and employment goals (including, in appropriate circumstances, nontraditional employment), appropriate achievement objectives, and appropriate services for the participant taking into account the assessment conducted pursuant to subparagraph (A), except that a new service strategy for a participant is not required if the provider carrying out such a program determines it is appropriate to use a recent service strategy developed for the participant under another education or training program;

(C) provide—

(i) activities leading to the attainment of a secondary school diploma or its recognized equivalent, or a recognized postsecondary credential;

(ii) preparation for postsecondary educational and training opportunities;

(iii) strong linkages between academic instruction (based on State academic content and student academic achievement standards established under section 1111 of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6311)) and occupational education that lead to the attainment of recognized postsecondary credentials;

(iv) preparation for unsubsidized employment opportunities, in appropriate cases; and

Local
Program
Elements.

How is this
connected to
"measurable skills
gain" + "use
of diagnostic
testing"

Should we add
industry recognized
credential?

(v) effective connections to employers, including small employers in in-demand industry sectors and occupations of the local and regional labor markets, and

(D) at the discretion of the local board, implement a pay-for-performance contract strategy for elements described in paragraph (2), for which the local board may reserve and use not more than 10 percent of the total funds allocated to the local area under section 123(b).

(2) PROGRAM ELEMENTS.—In order to support the attainment of a secondary school diploma or its recognized equivalent, entry into postsecondary education, and career readiness for participants, the programs described in paragraph (1) shall provide elements consisting of—

(A) tutoring, study skills training, instruction, and evidence-based dropout prevention and recovery strategies that lead to completion of the requirements for a secondary school diploma or its recognized equivalent (including a recognized certificate of attendance or similar document for individuals with disabilities) or for a recognized postsecondary credential;

(B) alternative secondary school services, or dropout recovery services, as appropriate;

(C) paid and unpaid work experiences that have as a component academic and occupational education, which may include—

(i) summer employment opportunities and other employment opportunities available throughout the school year;

(ii) pre-apprenticeship programs;

(iii) internships and job shadowing; and

(iv) on-the-job training opportunities;

(D) occupational skill training, which shall include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in-demand industry sectors or occupations in the local area involved, if the local board determines that the programs meet the quality criteria described in section 123;

(E) education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster;

(F) leadership development opportunities, which may include community service and peer-centered activities encouraging responsibility and other positive social and civic behaviors, as appropriate;

(G) supportive services;

(H) adult mentoring for the period of participation and a subsequent period, for a total of not less than 12 months;

(I) followup services for not less than 12 months after the completion of participation, as appropriate;

(J) comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate;

(K) financial literacy education;

(L) entrepreneurial skills training;

SUMMER
YEAR

NEW
TIE-STATE

Paid +
UNPAID work

mostly the
same as WIA

(M) services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services; and

(N) activities that help youth prepare for and transition to postsecondary education and training.

(3) ADDITIONAL REQUIREMENTS.—

(A) INFORMATION AND REFERRALS.—Each local board shall ensure that each participant shall be provided—

(i) information on the full array of applicable or appropriate services that are available through the local board or other eligible providers or one-stop partners, including those providers or partners receiving funds under this subtitle, and

(ii) referral to appropriate training and educational programs that have the capacity to serve the participant either on a sequential or concurrent basis.

(B) APPLICANTS NOT MEETING ENROLLMENT REQUIREMENTS.—Each eligible provider of a program of youth workforce investment activities shall ensure that an eligible applicant who does not meet the enrollment requirements of the particular program or who cannot be served shall be referred for further assessment, as necessary, and referred to appropriate programs in accordance with subparagraph (A) to meet the basic skills and training needs of the applicant.

(C) INVOLVEMENT IN DESIGN AND IMPLEMENTATION.—The local board shall ensure that parents, participants, and other members of the community with experience relating to programs for youth are involved in the design and implementation of the programs described in paragraph (1).

(4) PRIORITY.—Not less than 20 percent of the funds allocated to the local area as described in paragraph (1) shall be used to provide in-school youth and out-of-school youth with activities under paragraph (2)(C).

(5) RULE OF CONSTRUCTION.—Nothing in this chapter shall be construed to require that each of the elements described in subparagraphs of paragraph (2) be offered by each provider of youth services.

(6) PROHIBITIONS.—

(A) PROHIBITION AGAINST FEDERAL CONTROL OF EDUCATION.—No provision of this Act shall be construed to authorize any department, agency, officer, or employee of the United States to exercise any direction, supervision, or control over the curriculum, program of instruction, administration, or personnel of any educational institution, school, or school system, or over the selection of library resources, textbooks, or other printed or published instructional materials by any educational institution, school, or school system.

(B) NONINTERFERENCE AND NONREPLACEMENT OF REGULAR ACADEMIC REQUIREMENTS.—No funds described in paragraph (1) shall be used to provide an activity for eligible youth who are not school dropouts if participation in the activity would interfere with or replace the regular academic requirements of the youth.

(7) **LINKAGES**—In coordinating the programs authorized under this section, local boards shall establish linkages with local educational agencies responsible for services to participants as appropriate.

(8) **VOLUNTEERS**—The local board shall make opportunities available for individuals who have successfully participated in programs carried out under this section to volunteer assistance to participants in the form of mentoring, tutoring, and other activities.

CHAPTER 3—ADULT AND DISLOCATED WORKER EMPLOYMENT AND TRAINING ACTIVITIES

SEC. 131. GENERAL AUTHORIZATION.

The Secretary shall make allotments under paragraphs (1)(B) and (2)(B) of section 132(b) to each State that meets the requirements of section 102 or 103 and grants under paragraphs (1)(A) and (2)(A) of section 132(b) to each outlying area that complies with the requirements of this title, to assist the State or outlying area, and to enable the State or outlying area to assist local areas, for the purpose of providing workforce investment activities for adults, and dislocated workers, in the State or outlying area and in the local areas.

SEC. 132. STATE ALLOTMENTS.

(a) **IN GENERAL.**—The Secretary shall—

(1) make allotments and grants from the amount appropriated under section 136(b) for a fiscal year in accordance with subsection (b)(1); and

(2)(A) reserve 20 percent of the amount appropriated under section 136(c) for the fiscal year for use under subsection (b)(2)(A), and under sections 168(b) (relating to dislocated worker technical assistance), 169(c) (relating to dislocated worker projects), and 170 (relating to national dislocated worker grants); and

(B) make allotments from 80 percent of the amount appropriated under section 136(c) for the fiscal year in accordance with subsection (b)(2)(B).

(b) **ALLOTMENT AMONG STATES.**—

(1) **ADULT EMPLOYMENT AND TRAINING ACTIVITIES.**—

(A) **RESERVATION FOR OUTLYING AREAS.**—

(i) **IN GENERAL.**—From the amount made available under subsection (a)(1) for a fiscal year, the Secretary shall reserve not more than $\frac{1}{4}$ of 1 percent of such amount to provide assistance to the outlying areas.

(ii) **APPLICABILITY OF ADDITIONAL REQUIREMENTS.**—From the amount reserved under clause (i), the Secretary shall provide assistance to the outlying areas for adult employment and training activities and statewide workforce investment activities in accordance with the requirements of section 127(b)(1)(B).

(B) **STATES.**—

(i) **IN GENERAL.**—After determining the amount to be reserved under subparagraph (A), the Secretary shall allot the remainder of the amount made available under subsection (a)(1) for that fiscal year to the States pursuant to clause (ii) for adult employment and

2015 YOUTH RFP EVENTS & DATES

Proposed Timeline (Actually as it would appear in the Youth RFP:

Note: (#8) would be excluded.

- | | |
|--|-------------------|
| 1. Grant Application (Youth RFP) Issued | (F) Feb. 13, 2015 |
| 2. Bidder's Conference | (F) Mar. 06, 2015 |
| 3. Deadline for Receipt of Formal Applications by WorkLink WIB | (W) Mar. 18, 2015 |
| 4. Formal Review Process of Application Begins | (F) Mar. 20, 2015 |
| 5. Written Notification to Successful Bidders | (F) Apr. 10, 2015 |
| 6. Youth Contract Negotiations Begin | (T) Apr. 14, 2015 |
| 7. Youth Contract Issued | (M) Jun. 15, 2015 |
| 8. Compliance Documents Due (Internal) | (M) Jun. 29, 2015 |
| 9. Program Year 2015 Youth Contract Begin | (W) Jul. 01, 2015 |