

**WORKFORCE DEVELOPMENT BOARD
Persons with Disabilities Committee AGENDA**

Thursday, October 15, 2015

3:00 – 4:00 pm

SC Works Clemson Comprehensive Center

- I. Welcome and Introductions
- II. Review of the 08/13/2015 Summary
- III. Ad hoc Committee Application
- IV. ClemsonLIFE Program at Clemson University Tour 10/16/2015 at the Clemson Center
The mission of the ClemsonLIFE Program at Clemson University is to provide a coordinated course of study that includes career exploration and preparation along with self-awareness, discovery, and personal improvement through a framework of courses, job internships, and community participation.
- V. Update on the Clemson Center
- VI. Committee Education
- VII. Dates for 2016*
- VIII. Adjourn

*requires a vote

Next Persons with Disabilities Committee Meeting, **Thursday, January 14, 2016 3:00 pm**
SC Works Clemson Comprehensive Center

PERSONS WITH DISABILITIES COMMITTEE

Meeting Summary

August 13, 2015, 3:00pm

WorkLink Conference Room, Clemson, SC

Members Present

Pamela Smith

Pat Pruitt

Brooke Dobbins

Edgar Brown

Members Absent

Billy Gibson

Staff Present

Trent Acker

Windy Graham

Patty Manley

Guests Present

I. Call To Order/ Opening Remarks

Trent Acker, WorkLink Executive Director called the meeting to order and announced this was the initial meeting of the Persons with Disabilities Committee which is a recommended standing Committee under WIOA regulations. Mr. Acker also stated Windy Graham, WIOA Reporting & Performance Specialist for WorkLink would be the staff liaison for the committee.

II. Election of Chairperson and Vice Chairperson

The floor opened for discussions and nominations for Committee Chairperson and Vice Chairperson. Following discussions, the following nominations and votes were made:

Pat Pruitt nominated Pamela Smith for Committee Chairperson, seconded by Brooke Dobbins. Ms. Smith was elected Chairperson of the Persons with Disabilities Committee unanimously.

Brooke Dobbins nominated Pat Pruitt for Committee Vice Chairperson, seconded by Pamela Smith. Mr. Pruitt as elected Vice Chairperson of the Persons with Disabilities Committee unanimously.

III. Review: WIOA Fact Sheets

Windy Graham referred to the WIOA Fact Sheets which were included in the meeting packet for member's reference stating WIOA did not replace WIA but had superseded WIA. Ms. Graham provided a brief overview of the Fact Sheets regarding WIOA; Governance and Leadership; One-Stop Career Centers; and Youth Program.

IV. Review: A Section 188 Disability Reference Guide

Ms. Graham referred to the Section 188 Disability Reference Guide included as a separate document in the meeting packet and provided a brief overview of how it would be used to guide and direct the Committee. Ms. Graham also provided an explanation of the process a participant will go through to file a complaint or grievance for a WIOA programmatic issue, training complaint, accessibility, and EO.

V. Discussion of Relevant Strategic Plan Items

Ms. Graham referred to the Draft Strategic Plan document also provided as a separate document stating Committee members will be addressing the Strategic Plan in an effort to finalize the Plan. Ms. Graham stated Committee members should read and review the document and provide feedback to ensure requirements of serving persons with disabilities are met as stated in WIOA regulations.

Mr. Acker stated this Committee will have a vital role in guaranteeing the final Strategic Plan includes all elements necessary and called attention to the four (4) Workforce Development Board Goals listed on page 33 recommending the Committee consider a focus group(s) for planning sessions to gather comments, feedback and recommendations on those goals.

VI. Adjournment

With no other business to discuss, the meeting was adjourned.

Respectfully submitted by: Patty Manley

SC WORKS

BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER

WORKLINK

ANDERSON·OCONEE·PICKENS

WorkLink Workforce Development Board Persons with Disabilities Committee Application

Applicant Name: _____

Applicant Address: _____

Education: _____

Business/Organization: _____

Job Title: _____

County of Residence: _____

Phone: _____ Fax: _____

Cell Phone: _____ E-mail: _____

Describe applicant expertise as it relates to workforce development or interest in persons with disabilities.

Signature

Date

WORKFORCE DEVELOPMENT BOARD

2016 Board Dates

02/17/2016

04/20/2016

06/15/2016

09/21/2016

11/16/2016

Our Committee has to meet the month before the Board dates.

Suggested Dates:

01/14/2016

03/10/2016

05/12/2016

08/11/2016

10/13/2016