

FINANCE COMMITTEE

June 7, 2016

SC Works Clemson Conference Room

3:00 P.M.

AGENDA

- | | |
|---|----------------------------|
| I. Call to Order | Mike Wallace, Chair |
| II. Introductions | Mike Wallace |
| III. Approval of Minutes / Meeting Review | Mike Wallace |
| IV. PY'16 Budgets | |
| I. Adult/DW Program Budget Proposal* | |
| II. Adult/DW Operator Budget Proposal* | |
| III. Youth Budget Proposal* | |
| V. PY'15 Budget Overview | WorkLink / Eckerd |
| I. WorkLink Grants | |
| a. Adult, DW, Youth Overview | |
| VI. Ongoing Grants | WorkLink Staff |
| I. Rapid Response Incumbent Worker Training Grants | |
| II. 15IWT01 - Local Incumbent Worker Training Grant | |
| III. Make It In America (MiiA) Grant | |
| IV. OJT | |
| VII. Other Business | Mike Wallace |
| VIII. Adjournment | Mike Wallace |

UPCOMING MEETING

June 15, 2016 – Board Meeting – 1:00 pm – Madren Center
August 31, 2016 – Finance Committee Meeting – SC Works Clemson

WORKFORCE INVESTMENT CORPORATION
Finance Committee Meeting Minutes
April 6, 2016 @ 3:00pm
SC Works Clemson Comprehensive Center, Large Conference Room

Members Present

Mike Wallace, Chair Dr. Ronnie Booth Stephanie Collins

Members Absent:

David Collins Michael Keith

Staff Present:

Sharon Crite Windy Graham Jennifer Kelly
Trent Acker

Guest Present:

Karen Craven Matt Fields

I. Call to Order

Chair Mike Wallace called the meeting to order at 3:00pm welcoming everyone in attendance and announced the meeting was being recorded for processing of minutes.

II. Introductions

Chair Wallace had everyone in attendance introduce themselves.

III. Approval of 2-3-2016 Meeting Minutes/Meeting Review

The minutes from the February 3, 2016 meeting were emailed with the meeting notice and included in the meeting packet. Chair Wallace called for corrections/amendments to the minutes or a motion to approve.

ACTION TAKEN: Dr. Ronnie Booth made a motion to approve the minutes as submitted, seconded by Stephanie Collins. The motion carried unanimously.

Trent Acker reviewed the transition from Henkels and McCoy to Eckerd. Mr. Acker informed the committee that the Executive Committee met two weeks ago to discuss the Henkels and McCoy transition to Eckerd. The Executive Committee voted to transition the three WorkLink grants from Henkels and McCoy to Eckerd. Henkels and McCoy has decided to get out of the workforce development field and has gifted their division to Eckerd, a non-profit company based out of Florida.

Therefore, Eckerd will assume the contracts for the last quarter of this program year. There are no overall changes expected in scope of work and terms of the grants. The packet includes modifications due to budget changes as part of the transition. This will positively affect training services as a result of this change. The only upcoming decision for the Board will be whether or not to extend the grants for the next program year. This will be decided at the Board meeting, scheduled for April 20, 2016. WorkLink has the option of extending up to two years with Eckerd for all three fund streams. Mr. Acker noted that all staff transitioned as well.

Mr. Acker stated that a TEGE with the state allocations from DOL came in this afternoon.

- Youth allocation for PY'16 to South Carolina – increased 27%, from \$11 million to \$14 million
- Adult allocation for PY'16 – 27% increase, from \$11 million to \$14 million
- Dislocated Worker allocation for PY'16 – 30% increase, from \$12 million to \$16 million

This was a surprise to WorkLink and to State staff, as we were looking for cuts to our allocations in PY'16.

After looking at an analysis comparing PY'15 to PY'16 and taking into account that the State can reserve 15% for Youth and Adult and 25% for Dislocated Worker, the numbers for our area could be as follows:

- Adult - \$2.5 million more will be available for the local areas. Based on PY'15 local area allotments, approximately \$180,000 could be seen in WorkLink for PY'16.
- Dislocated Worker - \$50,000 increase for Dislocated Worker for our area allocation.
- Youth could be back up to \$821,000

All of these figures are purely estimates and WorkLink will not know our true allocation until they are issued by SC Department of Employment and Workforce. Looking at the numbers in this way, it looks as though it restores funding to PY'14 levels. WorkLink staff had begun to look at budget cuts and cost savings measures that would help us move forward for PY'16. This alleviates immediate concerns, but staff will remain cautious for PY'17.

IV. PY15 Budget Overview

a. WorkLink Grants

Adult/DW Budget Overview

Chair Wallace deferred to Matt Fields to review the Adult/Dislocated Worker and Operator budgets.

Mr. Fields referred to page 5 of the packet and provided an update stating that the Adult/Dislocated Worker Budgets and Operator Budget are all currently spending and tracking well. The goal to be expended on each grant is 66.7% as of February 29, 2016.

61.9% of the Adult budget has been expended as seen on page 5. Mr. Fields noted that line items 2.3 and 2.6 (Credential Exam Fees and Tuition) are obligated and reported prior to actual expenditure. Approximately \$9,400.02 are pending in the obligation column.

60.5% of the Dislocated Worker budget has been expended as seen on page 6. Mr. Fields noted that although the expenditure percentage for the Direct Training services equals only 47.5%, which is trending behind the rest of the budget, it will catch up once the obligation amount of \$7,924.84 clears in the next invoice cycle. The expenditure percentage is actually higher than it looks as presented in the report.

Mr. Fields stated that approximately \$28,000 has been saved in our budgets by maximizing the training funds available at these two locations.

Dr. Booth reported that \$350,000 in scholarships discussed in the last Finance Committee meeting has been committed. Two technical colleges may be returning uncommitted funds, which Tri-County Technical College will pursue. The college has a waitlisting for those that requested funding for training.

64.8% of the Operator Grant has been expended as seen on page 7. This budget primarily has staff and operating costs to fund and run the SC Works Center. Renee Alexander is planning to attend training in May, leaving the training line item 100% expended.

Mr. Fields noted on the obligations report seen on page 8 of the Finance packet that \$22,264 remains unobligated for new Adult participants entering training and \$14,845 remains for Dislocated worker participants. The enrollment goal has almost been met. The Dislocated Worker funds should be spent by June 30, 2016. We have two participants pending training, one looking at industrial maintenance and one looking at truck driving, total amounts equaling approximately \$5,000.

Youth Budget Overview

Karen Craven referred to page 9 of the meeting packet. Ms. Craven stated that the total budget is \$702,148. Through February 21, 2016, Eckerd expended 62.3% of their budget. Their goal for this timeframe was 66.7%. The youth budget has approximately \$10,793.25 in obligations. Work Experience, also called Work-based learning, comprises 20% of the total Youth budget. As of February 21, of the 7,004 man hours, 4,489 have been worked, and associated expenditures are at 61.1%. The goal is to meet the 100% by the end of May.

Dr. Booth commented that Keith Buchanan, a Work Experience WIOA participant, was featured in the Tri-County Technical College Connections publication. Ms. Craven stated that Mr. Buchanan will be working with TTI this summer through a temporary staffing service.

In-House Budget

Mr. Acker referred to page 10 to the PY'15 in-house budget for WorkLink Workforce Development Board. Mr. Acker stated the over-expenditure of \$225 in the Job Fair/Hiring Event line item will be moved to the Incentive Grant. All other items are expending in line with our goal. 70% is our target line for SC Department of Employment Workforce.

Mr. Acker continued to page 11, which shows the Fund Utilization Rate for PY'15 through February 2016. Adult and Youth are well ahead of the goal, Dislocated Worker is spending in line with the goal. The penalty for not expending 70% is writing an explanation for the State Workforce Development Board as to why we did not meet the 70% goal. With WorkLink Board's support, staff is not as concerned about the 70% expenditure rate due to limited carryover funds available, and the first quarter typically only having 8 to 15% of the allocations available to support the providers and staff. Mr. Acker clarified that the 80% obligation rate will still be met each year so that we will be eligible to receive funds from other areas that do not meet the obligation requirements.

b. Eckerd

Adult/DW Budget Modification

Mr. Fields referred to the modification on pages 18-19. As a summary of the changes to the budget, Eckerd's indirect rate is lower than Henkels and McCoy and Eckerd does not charge profit to these grants. The bulk of the funding will shift to training and supportive services.

Mr. Acker stated that the specific decreases stem from the Indirect Cost and Fees line item: \$6,880.69 Indirect decreased, \$4,219.14 Profit decreased, and \$1,712.60 Audit fee decreased.

Line item 1.1 -Mr. Fields explained the increase in the Facilities line item is due to the general liability insurance being taken out of the indirect under Eckerd and treated as an Operational cost.

Line item 1.7 - Mr. Fields noted that Staff Travel increased slightly to allow for Career Development Training for one staff member.

Line item 2.3 – The Credentials Exams and Assessment line item is spending slowly and will be shifted to occupational training.

Dr. Booth stated that each program at the College will be turned into stackable credentials, Media Arts Productions is one example that will be approved in the immediate future.

ACTION TAKEN: Dr. Ronnie Booth made a motion to approve Modification 2 as submitted to the Committee, seconded by Stephanie Collins. The motion carried unanimously.

Operator Budget Modification

Mr. Fields referred to pages 25-26. In this budget, all costs are associated with staff and SC Works Center Operator costs. The reductions to the budget occurred mostly in fringe (\$861.76), indirect (\$735.12), audit fee (\$143.20) and profit (\$457.90) and were moved to Operating. Line item 1.1 now includes the General Liability in the amount of \$118.28, previously included in the indirect costs under Henkels and McCoy. Eckerd typically categorizes this as an operating expense.

Line item 1.2 increases staff consumable supplies.

Mr. Fields noted that line item 1.4 includes the cost of the decals posted on the conference room glass wall, the glass door in the reception area and the window to the Center Manager's office. Staff plans to add one more vinyl to the reception area window for safety and privacy purposes. Print It will be helping the Eckerd staff develop a better way of tracking the participants we serve.

Line item 1.6 increased slightly in order to allow the Center Manager to attend some training in the next few weeks.

ACTION TAKEN: Stephanie Collins made a motion to approve Modification 2 as submitted to the Committee, seconded by Dr. Ronnie Booth. The motion carried unanimously.

Youth Budget Modification

Ms. Karen Craven directed the committee to pages 27-30. Ms. Craven reviewed the narrative on page 27. Due to the transition from Henkels to Eckerd, there was a cost savings in fringe, profit, audit and indirect that will be transitioned to operating, direct training, and support services. The overall budget did not change, it stays at \$702,148.

- In staff costs, the overall line item is reduced by \$4,334.46.
- In operating costs, Eckerd staff is requesting the following changes:
 - Line item 1.1 will be increased by \$922.81 for the general liability insurance.
 - Staff travel will be increased by \$4,042.60 and postage by \$1000. As a caveat, staff travel increased due to the new work-based learning requirement of 20% imposed on the Youth funding stream. Postage is increasing due to payments to students being mailed their checks. All checks are sent by FedEx to insure delivery of confidential items.
- In training costs, Eckerd staff is requesting the following changes:
 - Participant books decreased by \$1,625. Tuition increased by \$8,202.65 and Work Experience by \$3,759.09. This equals a total training cost of \$10,336.74. This will benefit students receiving services.
- In supportive services, Eckerd staff is requesting the following changes:

- Transportation will be reduced by \$1,000.01 due to some tightening down of student transportation, students will have to “earn” their transportation reimbursements.
 - Childcare is not something that students typically utilize, therefore, there is a request to decrease this line item by \$542.95.
 - Training Support materials, such as uniforms and steel toed boots, will increase by \$1,000.
 - Emergency Assistance will decrease by \$1,000. No one has requested this so far this year.
- Indirect rate changed to 8.23% from 11.32%.

ACTION TAKEN: Stephanie Collins made a motion to approve Modification 2 as submitted to the Committee, seconded by Dr. Ronnie Booth. The motion carried unanimously.

V. Ongoing Grants

Chair Wallace deferred to Mr. Acker to provide an update.

a. Rapid Response Incumbent Worker Training Grants

Mr. Acker stated that there are currently no open Rapid Response Incumbent Worker Grants.

b. Local Incumbent Worker Training Grants

The report seen on page 31 shows local incumbent worker grant awards. Mr. Acker drew the committee’s attention to the decrease in Allegro’s award amount of \$3,321. Allegro originally requested online training courses, but training courses were not what was advertised to Allegro. Therefore, Allegro returned the funds to WorkLink and the IWT ad hoc committee agreed to award the \$3,321 to Plastic Omnium.

Imperial Die Casting also has a reduction in their award due to the availability of the training requested falling outside of the window of the grant. The \$2,250.88 de-obligation is pending re-allocation to other companies that applied for IWT funds.

c. Make It In America

Ms. Jennifer Kelly reviewed the Make It In America report found on page 32 of the packet. The grant total awarded from DOL to WorkLink was \$1,299,610. Total expenditures are at \$994,134 as of February 2016 or 76.49% of the grant. We recently received a modification from DOL in early February to extend the grant for one year. The grant will now end on September 30, 2017. All expenditures must be completely by the sub-grantees by December 31, 2016 of this year in order to allow for follow-up on participant success to occur.

The three Technical Colleges the grant was sub-granted to are tracking on target to meet their December deadline. A slow down of enrollments and expenditures occurred in January with uncertainty regarding the extension. However, upon receiving approval from DOL for the one-year extension, enrollments and expenditures have begun to pick up once again.

DWT-NEG

Mr. Acker asked the committee to turn to page 33. Remaining in this budget is approximately \$1,441. Staff is currently in the process of modifying this grant in order to expend the remaining balance. We plan to convert the remaining amount to participant costs in OJT. The plan is to have this closed out by the Board meeting.

When staff requested the DWT NEG grant funding, WorkLink requested the smallest amount due to the nature of the grant requirements. Other areas are finding it difficult to expend the funds in a timely manner. This grant is an excellent opportunity for Dislocated Workers and especially those that are long-term unemployed; however for the WorkLink region and the State as a whole, we do not have an abundance of dislocated workers at this time as an indication of the good economy that we are living in presently. The amount and the rate at which we expend these funds reflects on how your region performs and can ultimately help or hurt future applications for funding.

d. On-the-Job Training Contracts

Mr. Acker referred the committee to the long sheet located in the back of the packet. Ms. Patty Manley has been doing a great job going out and making contact with new companies and engaging new companies.

- In the Adult line item for OJT, \$2,482.30 remains.
- In the Dislocated Worker line item for OJT, \$4,560 remains.

The money is spending well. We anticipate a Board budget modification in time for the Board meeting for the remaining balance of DW OJT to be shifted into the Adult line item so that it can be spent more effectively. It has been very hard to identify Dislocated Workers at this point. Ms. Manley continues to meet with employers. Ms. Manley posted notes at the bottom of the OJT spreadsheet for review. Some of the companies she is meeting with include: Best Services of Oconee County, MTS Office Machines, Sharpe Manufacturing, ArcLabs, and Belton Metals.

The impact of OJT is to the good of the employer as an outreach tool, but also a benefit to the participant that might not otherwise be employed due to their experience versus the cost incurred by the company.

VI. PY'16 Budget Discussion

Mr. Acker began the discussion by referring back to the TEGl received earlier in the day regarding State allocations. The budget discussion would have looked much different if not for the good news of budget increases coming to the State of South Carolina.

One of the major factors that WIOA presents is in relation to the partners. Partners are required to share in the infrastructure cost of the SC Works System, including core partners like Adult Education, Vocational Rehabilitation, all the way down to the Indian Development Council and Migrant Seasonal Farmworker, which we don't work with but on a very minimal basis. There are 17 agencies involved, including the Technical College system. The requirement for the infrastructure costs is to develop a cost pool for all the partners and fairly divide costs among the partners, then develop resource sharing agreements with each partner. Common costs would be based on common participant usage areas, such as the resource room, conference room, training room, bathrooms, and common area materials. Local areas are tasked with completing this for PY16. The State will be setting a baseline for PY17 for partners to contribute to the system. It's in the best interests of the local areas to form their own agreements prior to the State because if we don't, the State will impose their requirements on the local area.

The good thing is it should reduce costs for the Centers, but right now staff doesn't know what that looks like. The question is if the partner's law conflicts, what recourse can we actually take? Renee Alexander, Center Manager for Eckerd, Matt Fields and Jennifer Kelly are working diligently on a plan.

Overhead costs continue to be a concern as the year progresses. Carryover has dwindled to minimal amounts for PY'16. We will be on a tight budget the first quarter of next year. The increased allocations to our State should help some, but it will still be tight. Staff are looking for all cost savings possible while maintaining services.

VII. Other Business

Tri-County Technical College received a notice from SC Department of Employment and Workforce in the amount \$148,000 for Highway Construction for those that are ex-offenders. Highway Construction is in-demand at this time and is extremely hard to place ex-offenders in employment. Highway Construction is more open to hiring ex-offenders than other fields so this pairing makes sense.

The \$5 million dollar pool of money that was in the State Budget, TCTC has already obligated its portion of approximately \$350,000, and has a waitlist. Two other area Technical Colleges did not obligate all of their funds and the remaining balance will be opened up for other areas to receive. TCTC plans to pursue those funds. The House version of the State budget includes the scholarship money again for this coming year. If approved, TCTC can receive approximately \$375,000 next year.

VIII. Adjournment

Chair Mike Wallace announced the meeting was adjourned.

Respectfully submitted by: JK&PM

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
GRANT BUDGET SUMMARY

Service Provider Eckerd Workforce Development Contract # 16A295H2 & 16D295H2

Project/Activity SC Works Adult-DW Services Funding Source VIOA Adult & DLW Formula Fund Modification # Orig Opt A

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 340,600	\$ 44,845		\$ 385,445	\$ 385,445
OPERATING COSTS	\$ 42,518	\$ 5,408		\$ 47,926	\$ 47,926
TRAINING COSTS	\$ 202,938	\$ 25,812		\$ 228,750	\$ 228,750
SUPPORTIVE SERVICE COSTS	\$ 9,759	\$ 1,241		\$ 11,000	\$ 11,000
Training Fees/Professional Fees/ Profit	\$ 3,916	\$ 498		\$ 4,414	\$ 4,414
Indirect Costs	\$ 55,417	\$ 7,048		\$ 62,466	\$ 62,466
Total Budget Costs	\$ 655,147	\$ 84,853	\$ -	\$ 740,000	\$ 740,000
Percentage of Budget	89%	11%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development

Contract # 16A295H2 & 16D295H2

Project/ Activity SC Works Adult-DW Services

Funding Source WIOA Adult & DLW Formula Funds

Mod # Orig Opt A

STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST				TOTAL	ADULT		DLW		ADMINISTRATION		NON-ADMINISTRATION	
Staff Salaries: Position Title	Salary Per Month	No. of Months	% of Time	AMOUNT	%	Amount	%	Amount	%	Amount	%	Amount
TOTAL SALARIES				\$ 292,668.48		\$ 258,291.70		\$ 34,376.78				\$ 292,668.48
FRINGE BENEFITS:												
Health Insurance		X	17.35%	\$ 50,866.40	88.72%	\$ 45,126.75	11.28%	\$ 5,739.65			100%	\$ 50,866.40
FICA		X	7.65%	\$ 22,389.14	88.72%	\$ 19,882.80	11.28%	\$ 2,506.34			100%	\$ 22,389.14
Unemployment		X	1.72%	\$ 5,033.90	88.72%	\$ 4,465.88	11.28%	\$ 568.01			100%	\$ 5,033.90
Workers Comp		X	3.00%	\$ 8,780.05	88.72%	\$ 7,789.33	11.28%	\$ 990.72			100%	\$ 8,780.05
Retirement (403b Match)		X	1.95%	\$ 5,707.04	88.72%	\$ 5,063.07	11.28%	\$ 643.97			100%	\$ 5,707.04
		X	0.00%	\$ -	88.72%	\$ -	11.28%	\$ -			100%	\$ -
TOTAL FRINGE BENEFITS				\$ 92,778.53		\$ 82,307.82		\$ 10,468.70				\$ 92,778.53
INDIRECT COST:												
	RATE \$ 673,120.88	X	9.28%	\$ 62,465.82	88.72%	\$ 55,417.13	11.28%	\$ 7,048.49			100%	\$ 62,465.82
TOTAL COST				\$ 447,910.82	88.72%	\$ 397,389.36	11.28%	\$ 50,541.27			100%	\$ 447,910.82

Each position must be supported by a job description.

A complete "Per Person" cost analysis must be completed and attached as an Exhibit.

A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit.

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development Contract # 16A295H2 & 16D295H2 Mod #Orig Opt A
 Project/Activity SC Works Adult-DW Services Fund Source WIOA Adult & DLW Formula Funds

Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS				
1.1 Facility Rent, Utilities, Maintenance, etc.	\$ -	\$ -	\$ -	\$ -
1.2 Staff Expendable Supplies & Materials	\$ 4,200	\$ 3,726	\$ 474	\$ 4,200
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	\$ 960	\$ 852	\$ 108	\$ 960
1.4 Copy & Print Expenses	\$ 3,900	\$ 3,460	\$ 440	\$ 3,900
1.5 Communications (Phone, Fax, Internet, etc.)	\$ 7,361	\$ 6,530	\$ 831	\$ 7,361
1.6 Staff Travel				
Local Mileage cost	\$ 6,157	\$ 5,462	\$ 695	\$ 6,157
Non-Local Mileage cost	\$ 1,800	\$ 1,597	\$ 203	\$ 1,800
Non-Local Per Diem/Lodging Cost	\$ 3,000	\$ 2,661	\$ 339	\$ 3,000
1.7 Staff Training / Technical Services Costs (Conf, Training, etc.)	\$ 4,380	\$ 3,886	\$ 494	\$ 4,380
1.8 Non-Expendable Equipment Purchases (Computers, software, etc.)				
Non-Expendable Equipment Purchases (Computer Leases)	\$ 7,288	\$ 6,466	\$ 822	\$ 7,288
Wide Area Network (WAN) Equipment and Computer Software	\$ 6,480	\$ 5,749	\$ 731	\$ 6,480
1.9 Postage (Stamps, FedEx, etc.)	\$ 2,400	\$ 2,129	\$ 271	\$ 2,400
TOTAL OPERATING COSTS	\$ 47,926	\$ 42,518	\$ 5,408	\$ 47,926
TRAINING COSTS				
2.1 WI Customer Supplies & Materials Costs	\$ -	\$ -	\$ -	\$ -
2.2 WI Customer Book Costs	\$ -	\$ -	\$ -	\$ -
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	\$ 7,750	\$ 6,876	\$ 874	\$ 7,750
WI Customer Individualized Training Costs				
2.5 Tuition Cost (Adult Education Skill Upgrade & GED)	\$ -	\$ -	\$ -	\$ -
2.6 Other Individualized Training Cost (TCTC Pre-Employment Work)	\$ -	\$ -	\$ -	\$ -
2.6 Individual Training Account/Voucher Cost	\$ 221,000	\$ 196,063	\$ 24,937	\$ 221,000
2.8 WI Customer On-the-Job Training Costs				
Reimbursable Wages	\$ -	\$ -	\$ -	\$ -
TOTAL TRAINING COSTS	\$ 228,750	\$ 202,938	\$ 25,812	\$ 228,750
SUPPORTIVE SERVICES COSTS				
3.10 WI Customer Incentives (Youth Only)	\$ -	\$ -	\$ -	\$ -
3.11 WI Customer Transportation Costs	\$ -	\$ -	\$ -	\$ -
3.12 WI Customer Childcare Costs	\$ -	\$ -	\$ -	\$ -
3.14 Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)	\$ 11,000	\$ 9,759	\$ 1,241	\$ 11,000
3.13 WI Customer Emergency Assistance (Rent, Car Repair, etc.)	\$ -	\$ -	\$ -	\$ -
3.6 Laptop Incentive (Youth Only)	\$ -	\$ -	\$ -	\$ -
TOTAL SUPPORTIVE SERVICES COSTS	\$ 11,000	\$ 9,759	\$ 1,241	\$ 11,000
TRAINING/PROFESSIONAL FEES/PROFIT				
4.1 Profit (Professional Fee - 5%) Can be tied to Performance	\$ -	\$ -	\$ -	\$ -
4.2 General Liability Insurance	\$ 4,414	\$ -	\$ -	\$ 4,414
TOTAL FEES / PROFIT COSTS	\$ 4,414	\$ -	\$ -	\$ 4,414

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
CLIENT FLOW PROJECTIONS

Service Provider Eckerd Workforce Development Contract # 16A295H2 & 16D295H2
 Project Activity SC Works Adult-DW Services Fund Source WIOA Adult & DLW Formula Funds
 Mod# Orig Opt A

Period	Clients Served		Cumulative	Positive	Clients Exited		Cumulative	Active Clients
	Carryover	New			Negative			
July-15	150	20	170	10	4	14	156	
August-15	156	20	176	10	4	14	162	
September-15	162	20	182	10	4	14	168	
October-15	168	20	188	9	3	12	176	
November-15	176	20	196	12	6	18	178	
December-15	178	20	198	10	4	14	184	
January-16	184	20	204	10	6	16	188	
February-16	188	20	208	12	4	16	192	
March-16	192	20	212	10	4	14	198	
April-16	198	20	218	12	4	16	202	
May-16	202	20	222	12	4	16	206	
June-16	206	20	226	12	6	18	208	
PY14 Carryovers	150	240						
New PY15 WIA Enrollments	240							
Active Follow-up	304							
Total Served	694							
Estimated PY15 Carryovers	208							

Active Clients equal Cumulative Clients Served minus Cumulative Clients Exited

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Board
BUDGET FLOW PROJECTIONS

Service Provider Eckerd Workforce Development Contract # 16A295H2 & 16D295H2

Project/Activity SC Works Adult-DW Services Fund Source WIOA Adult & DLW Formula Funds

Mod# Orig Opt A

Period	Cumulative Expenditures					
	Administration	%	Non-Administration	%	Totals	%
July-15	\$0.00	0%	\$61,666.67	100%	\$61,666.67	100%
August-15	\$0.00	0%	\$61,666.67	100%	\$61,666.67	100%
September-15	\$0.00	0%	\$61,666.67	100%	\$61,666.67	100%
October-15	\$0.00	0%	\$61,666.67	100%	\$61,666.67	100%
November-15	\$0.00	0%	\$61,666.67	100%	\$61,666.67	100%
December-15	\$0.00	0%	\$61,666.67	100%	\$61,666.67	100%
January-16	\$0.00	0%	\$61,666.67	100%	\$61,666.67	100%
February-16	\$0.00	0%	\$61,666.67	100%	\$61,666.67	100%
March-16	\$0.00	0%	\$61,666.67	100%	\$61,666.67	100%
April-16	\$0.00	0%	\$61,666.67	100%	\$61,666.67	100%
May-16	\$0.00	0%	\$61,666.67	100%	\$61,666.67	100%
June-16	\$0.00	0%	\$61,666.67	100%	\$61,666.67	100%

**WorkLink SC Works (H&M)
 PY15 VS. PY16 Budget Comparison
 1700 & 1701 Adult-DW**

Staff Postions	PY16 Staff		PY15 Budget Mod #2 Adult-DW		PY16 Budget Adult-DW Option A	Amt of Increase or Decrease
Sub-Total of Staff Costs			\$ 291,777.04		\$ 292,668.48	\$ 891.44
Fringe Benefits		Rate				
Health Insurance		23.02%	\$ 67,179.60	17.38%	\$ 50,866.40	\$ (16,313.20)
FICA		7.65%	\$ 22,320.94	7.65%	\$ 22,389.14	\$ 68.20
Unemployment		2.69%	\$ 7,875.23	1.72%	\$ 5,033.90	\$ (2,841.33)
Workers Comp		1.07%	\$ 3,127.88	3.00%	\$ 8,780.05	\$ 5,652.17
Retirement (403b Match)		1.95%	\$ 1,404.65	1.95%	\$ 5,707.04	\$ 4,302.39
		0.00%	\$ -		\$ -	\$ -
Public-General Liability		3.02%	\$ 6,636.25		\$ -	\$ (6,636.25)
Sub-Total Fringe:		39.40%	\$ 108,544.55		\$ 92,776.53	\$ (15,768.02)
TOTAL			\$ 400,321.59		\$ 385,445.01	\$ (14,876.58)

WorkLink SC Works (EWDS)
PY15 VS. PY16 Budget Comparison
1700 & 1701 Adult-DW

		PY15 Budget Mod #2 Adult-DW		PY16 Budget Adult-DW Option A		Amt of Increase or Decrease
Operating Costs						
1.1 Facility, Utilities, Maintenance		\$ 1,800.00		\$ -		\$ (1,800.00)
1.2 Staff Consumable Supplies		\$ 4,086.89		\$ 4,200.00		\$ 113.11
1.3 Advertising, Outreach		\$ 1,099.69		\$ 960.00		\$ (139.69)
1.4 Copy, Print		\$ 4,560.00		\$ 3,900.00		\$ (660.00)
1.5 Communications		\$ 6,839.80		\$ 7,360.80		\$ 521.00
1.6 Staff Travel		\$ 20,871.51		\$ 10,956.73		\$ (9,914.78)
1.7 Staff Conferences, Training		\$ 4,380.00		\$ 4,380.00		\$ -
1.8 Staff Equipment / Computer Leases / Software		\$ 13,621.44		\$ 13,768.32		\$ 146.88
1.9 Postage		\$ 2,400.00		\$ 2,400.00		\$ -
Sub-Total Operating		\$ 59,659.33		\$ 47,925.85		\$ (11,733.48)
Training						
2.3 Credential Exams & Assessments		\$ 9,200.00		\$ 7,750.00		\$ (1,450.00)
2.5 Tuition (Adult Education)		\$ -		\$ -		\$ -
2.6 Tuition (College or Vocational)		\$ 254,733.91		\$ 221,000.00		\$ (33,733.91)
2.8 On-the-Job Training		\$ -		\$ -		\$ -
Sub-Total Training		\$ 263,933.91		\$ 228,750.00		\$ (35,183.91)
Supportive Services						
3.11 Transportation		\$ -		\$ -		\$ -
3.12 Childcare		\$ -		\$ -		\$ -
3.13 Emergency Assistance		\$ -		\$ -		\$ -
3.14 Training Support Materials		\$ 10,000.00		\$ 11,000.00		\$ 1,000.00
Sub-Total of Supportive Services		\$ 10,000.00		\$ 11,000.00		\$ 1,000.00
Sub-Total of Contract Costs		\$ 733,914.83		\$ 673,120.86		\$ (60,793.97)
Indirect Cost & Fees						
Training Fee (Profit)	4.00%	\$ 22,017.45	0.00%	\$ -		\$ (22,017.45)
Indirect Cost	11.32%	\$ 77,409.67	9.28%	\$ 62,465.62		\$ (14,944.05)
Audit Fee / General Liability Ins.	0.70%	\$ 3,853.05	0.60%	\$ 4,413.52		\$ 560.47
Sub-Total of Indirect & Fees		\$ 103,280.17		\$ 66,879.13		\$ 63,026.08
		\$ 837,195.00		\$ 740,000.00		\$ (97,195.00)

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
GRANT BUDGET SUMMARY

Service Provider Henkels & McCoy, Inc. Contract # 16A995H2 & 16D995H2
 Project/Activity SC Works Operator Funding Source WIOA Adult & DLW Formula Funds Modification # Original Option A

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 49,229	\$ 8,154		\$ 57,383	\$ 57,383
OPERATING COSTS	\$ 9,538	\$ 3,953		\$ 13,491	\$ 13,491
TRAINING COSTS	\$ -	\$ 2,800		\$ 2,800	\$ 2,800
SUPPORTIVE SERVICE COSTS	\$ -	\$ -		\$ -	\$ -
Training Fees/Professional Fees/ Profit	\$ 410	\$ 56		\$ 466	\$ 466
Indirect Costs	\$ 5,800	\$ 791		\$ 6,591	\$ 6,591
Total Budget Costs	\$ 64,977	\$ 15,753	\$ -	\$ 80,730	\$ 80,730
Percentage of Budget	80%	20%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Henkels & McCoy, Inc.

Contract # 16A995H2 & 16D995H2

Project/ Activity SC Works Operator

Funding Source WIOA Adult & DLW Formula Funds

Mod # Original Option A

STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST				ADULT		DLW		ADMINISTRATIVE		NON-ADMINISTRATION		
Staff Salaries: Position Title	Salary Per Month	No. of Months	% of Time	TOTAL AMOUNT	%	Amount	%	Amount	%	Amount	%	Amount
TOTAL SALARIES				\$ 45,014.32		\$ 38,344.63		\$ 6,669.69				\$ 45,014.32
FRINGE BENEFITS:												
Health Insurance		X	13.16%	\$ 5,922.80	88.00%	\$ 5,212.06	12.00%	\$ 710.74			100%	\$ 5,922.80
FICA		X	7.65%	\$ 3,443.60	88.00%	\$ 3,030.36	12.00%	\$ 413.23			100%	\$ 3,443.60
Unemployment		X	1.72%	\$ 774.25	88.00%	\$ 681.34	12.00%	\$ 92.91			100%	\$ 774.25
Workers Comp		X	3.00%	\$ 1,350.43	88.00%	\$ 1,188.38	12.00%	\$ 162.05			100%	\$ 1,350.43
Retirement (403b Match)		X	1.95%	\$ 877.78	88.00%	\$ 772.45	12.00%	\$ 105.33			100%	\$ 877.78
		X	0.00%	\$ -	88.00%	\$ -	12.00%	\$ -			100%	\$ -
TOTAL FRINGE BENEFITS				\$ 12,368.85		\$ 10,884.59		\$ 1,484.26				\$ 12,368.85
INDIRECT COST: RATE	\$ 71,021.35	X	9.28%	\$ 6,590.78	88.00%	\$ 5,799.89	12.00%	\$ 790.89			100%	\$ 6,590.78
TOTAL COST				\$ 63,973.95	88.00%	\$ 56,297.08	12.00%	\$ 7,676.87			100%	\$ 63,973.95

Each position must be supported by a job description.

A complete "Per Person" cost analysis must be completed and attached as an Exhibit.

A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Henkels & McCoy, Inc. Contract # 16A995H2 & 16D995H2 Original Option /
 Project/Activity SC Works Operator Fund Source WIOA Adult & DLW Formula Funds

Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS				
1.1 Facility Rent, Utilities, Maintenance, etc.	\$ -	\$ -	\$ -	\$ -
1.2 Staff Expendable Supplies & Materials	\$ 3,300	\$ 2,904	\$ 396	\$ 3,300
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	\$ -	\$ -	\$ -	\$ -
1.4 Copy & Print Expenses	\$ 2,220	\$ 1,954	\$ 266	\$ 2,220
1.5 Communications (Phone, Fax, Internet, etc.)	\$ 781	\$ 687	\$ 94	\$ 781
1.6 Staff Travel				
Local Mileage cost	\$ 3,881	\$ 1,082	\$ 2,800	\$ 3,881
Non-Local Mileage cost	\$ 240	\$ 211	\$ 29	\$ 240
Non-Local Per Diem/Lodging Cost	\$ 240	\$ 211	\$ 29	\$ 240
1.7 Staff Training / Technical Services Costs (Conf, Training, etc.)	\$ 1,440	\$ 1,267	\$ 173	\$ 1,440
1.8 Non-Expendable Equipment Purchases (Computers, software, e				
Non-Expendable Equipment Purchases (Computer Leases)	\$ 849	\$ 747	\$ 102	\$ 849
Wide Area Network (WAN) Equipment and Computer Software	\$ 300	\$ 264	\$ 36	\$ 300
1.9 Postage (Stamps, FedEx, etc.)	\$ 240	\$ 211	\$ 29	\$ 240
TOTAL OPERATING COSTS	\$ 13,491	\$ 9,538	\$ 3,953	\$ 13,491
TRAINING COSTS				
2.1 WI Customer Supplies & Materials Costs	\$ -	\$ -	\$ -	\$ -
2.2 WI Customer Book Costs	\$ -	\$ -	\$ -	\$ -
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys,	\$ 2,800	\$ -	\$ 2,800	\$ 2,800
WI Customer Individualized Training Costs				
2.5 Tuition Cost (Adult Education Skill Upgrade & GED)	\$ -	\$ -	\$ -	\$ -
2.6 Other Individualized Training Cost (TCTC Pre-Employment Wor	\$ -	\$ -	\$ -	\$ -
2.6 Individual Training Account/Voucher Cost	\$ -	\$ -	\$ -	\$ -
2.8 WI Customer On-the-Job Training Costs				
Reimbursable Wages	\$ -	\$ -	\$ -	\$ -
TOTAL TRAINING COSTS	\$ 2,800	\$ -	\$ 2,800	\$ 2,800
SUPPORTIVE SERVICES COSTS				
3.10 WI Customer Incentives (Youth Only)	\$ -	\$ -	\$ -	\$ -
3.11 WI Customer Transportation Costs	\$ -	\$ -	\$ -	\$ -
3.12 WI Customer Childcare Costs	\$ -	\$ -	\$ -	\$ -
3.14 Training Support Materials (Uniforms, Drug Screens, Background Checks,	\$ -	\$ -	\$ -	\$ -
3.13 WI Customer Emergency Assistance (Rent, Car Repair, etc.)	\$ -	\$ -	\$ -	\$ -
3.6 Laptop Incentive (Youth Only)	\$ -	\$ -	\$ -	\$ -
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	\$ -	\$ -	\$ -
TRAINING/PROFESSIONAL FEES/PROFIT				
4.1 Profit (Professional Fee - 5%) Can be tied to Performance	\$ -	\$ -	\$ -	\$ -
4.2 General Liability	\$ 466	\$ 410	\$ 56	\$ 466
TOTAL FEES / PROFIT COSTS	\$ 466	\$ 410	\$ 56	\$ 466

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
CLIENT FLOW PROJECTIONS

Service Provider: Henkels & McCoy, Inc. Contract #: 16A995H2 & 16D995H2

Project Activity: SC Works Operator Fund Source: WIOA Adult & DLW Formula Funds

Mod#: Original Option A

Period	Clients Served		Cumulative	Clients Exited		Active Clients
	Carryover	New		Positive	Negative	
July-15	150	20	170	10	4	156
August-15	156	20	176	10	4	162
September-15	162	20	182	10	4	168
October-15	168	20	188	9	3	176
November-15	176	20	196	12	6	178
December-15	178	20	198	10	4	184
January-16	184	20	204	10	6	188
February-16	188	20	208	12	4	192
March-16	192	20	212	10	4	198
April-16	198	20	218	12	4	202
May-16	202	20	222	12	4	206
June-16	206	20	226	12	6	208
PY14 Carryovers	150	240				
New PY15 WIA Enrollments	240					
Active Follow-up	304					
Total Served	694					
Estimated PY15 Carryovers	208					

Active Clients equal Cumulative Clients Served minus Cumulative Clients Exited

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Board
BUDGET FLOW PROJECTIONS

Service Provide Henkels & McCoy, Inc. Contract # 16A995H2 & 16D995H2

Project/Activity SC Works Operator Fund Source WIOA Adult & DLW Formula Funds

Mod# Original Option A

Period	Cumulative Expenditures					
	Administration	%	Non-Administration	%	Totals	%
July-15	\$0.00	0%	\$6,506.48	100%	\$6,506.48	100%
August-15	\$0.00	0%	\$6,506.48	100%	\$6,506.48	100%
September-15	\$0.00	0%	\$6,506.48	100%	\$6,506.48	100%
October-15	\$0.00	0%	\$6,506.48	100%	\$6,506.48	100%
November-15	\$0.00	0%	\$6,506.48	100%	\$6,506.48	100%
December-15	\$0.00	0%	\$6,506.48	100%	\$6,506.48	100%
January-16	\$0.00	0%	\$6,506.48	100%	\$6,506.48	100%
February-16	\$0.00	0%	\$6,506.48	100%	\$6,506.48	100%
March-16	\$0.00	0%	\$6,506.48	100%	\$6,506.48	100%
April-16	\$0.00	0%	\$6,506.48	100%	\$6,506.48	100%
May-16	\$0.00	0%	\$6,506.48	100%	\$6,506.48	100%
June-16	\$0.00	0%	\$6,506.48	100%	\$6,506.48	100%

**WorkLink SC Works Operator (Eckerd)
PY16 BUDGET**

Staff Postions	Staff		PY15 Budget Mod #2		PY16 Budget Option A	Amt of Increase or Decrease
Sub-Total of Staff Costs			\$ 53,005.68		\$ 45,014.32	\$ (7,991.36)
Fringe Benefits		Rate				
Health Insurance		21.15%	\$ 10,324.60	13.16%	\$ 5,922.80	\$ (4,401.80)
FICA		7.65%	\$ 4,054.93	7.65%	\$ 3,443.60	\$ (611.33)
Unemployment		3.02%	\$ 1,478.73	1.72%	\$ 774.25	\$ (704.48)
Workers Comp		0.12%	\$ 774.96	3.00%	\$ 1,350.43	\$ 575.47
Retirement (403b Match)		0.00%	\$ -	1.95%	\$ 877.78	\$ 877.78
			\$ -	0.00%	\$ -	\$ -
Public-General Liability		3.02%	\$ 1,205.93	0.00%	\$ -	\$ (1,205.93)
Sub-Total Fringe:		34.96%	\$ 17,839.15	27.48%	\$ 12,368.85	\$ (5,470.30)
TOTAL			\$ 70,844.83		\$ 57,383.17	\$ (13,461.66)

**WorkLink SC Works Operator (Eckerd)
PY16 Budget**

		PY15 Budget Mod #2		PY16 Budget Option A	Amt of Increase or Decrease
Operating Costs					
1.1 Facility, Utilities, Maintenance		\$ 118.28		\$ -	\$ (118.28)
1.2 Staff Consumable Supplies		\$ 1,381.72		\$ 3,300.00	\$ 1,918.28
1.3 Advertising, Outreach		\$ -		\$ -	\$ -
1.4 Copy, Print		\$ 1,380.00		\$ 2,220.00	\$ 840.00
1.5 Communications		\$ 1,004.40		\$ 780.60	\$ (223.80)
1.6 Staff Travel		\$ 2,488.65		\$ 1,709.30	\$ (779.35)
1.7 Staff Conferences, Training		\$ 120.00		\$ 1,440.00	\$ 1,320.00
1.8 Staff Equipment / Computer Leases / Software		\$ 1,398.24		\$ 1,148.64	\$ (249.60)
1.9 Postage		\$ 120.00		\$ 240.00	\$ 120.00
Sub-Total Operating		\$ 8,011.29		\$ 10,838.54	\$ 2,827.25
Training					
2.1 Participant Supplies		\$ -		\$ -	\$ -
2.2 Participant Books		\$ -		\$ -	\$ -
2.3 Credential Exams & Assessments		\$ -		\$ -	\$ -
2.4 Software Licenses		\$ -		\$ -	\$ -
2.5 Tuition (Adult Education)		\$ -		\$ -	\$ -
2.6 Tuition (College or Vocational)		\$ -		\$ -	\$ -
2.8 On-the-Job Training		\$ -		\$ -	\$ -
Sub-Total Training		\$ -		\$ -	\$ -
Supportive Services					
3.11 Transportation		\$ -		\$ -	\$ -
3.12 Childcare		\$ -		\$ -	\$ -
3.13 Emergency Assistance		\$ -		\$ -	\$ -
3.14 Training Support Materials		\$ -		\$ -	\$ -
Sub-Total of Supportive Services		\$ -		\$ -	\$ -
Sub-Total of Contract Costs		\$ 78,856.12		\$ 68,221.71	\$ (10,634.41)
Indirect Cost & Fees					
Training Fee (Profit)	4.00%	\$ 2,365.68	0.00%	\$ -	\$ (2,365.68)
Indirect Cost	11.32%	\$ 8,317.35	9.28%	\$ 6,590.78	\$ (1,726.57)
Audit Fee / General Liability Insurance	0.70%	\$ 460.85	0.60%	\$ 465.67	\$ 4.82
Sub-Total of Indirect & Fees		\$ 11,143.88		\$ 7,056.45	\$ (4,087.43)
		\$ 90,000.00		\$ 75,278.16	\$ (14,721.84)

WORKFORCE INVESTMENT BOARD

WorkLink Workforce Investment Area

GRANT BUDGET SUMMARY

Service Provider	Henkels & McCoy, Inc.	Contract #	16Y495H1				
Project/Activity	Palmetto Youth Connections	Funding Source	WIOA Youth			Modification #	
CATEGORIES				Out-of-School Youth	In-School Youth	Administration	Non-Administration
STAFF COSTS (Salaries & Fringe Benefits)							Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)				\$265,188	\$ 12,955		\$ 278,143
Work Experience Staff Salary & Fringe				\$109,927	\$ 5,786		\$ 115,712
OPERATING COSTS				\$ 45,263	\$ -		\$ 45,263
TRAINING COSTS				\$ 81,360			\$ 81,360
Work Experience Stipends				\$ 42,108	\$ 12,936		\$ 55,044
SUPPORTIVE SERVICE COSTS				\$ 23,655	\$ -		\$ 23,655
Training Transportation				\$ 10,800	\$ 1,200		\$ 12,000
Work Experience Transportation				\$ 3,375	\$ 375		\$ 3,750
Training Support Materials				\$ 1,530	\$ 170		\$ 1,700
Work Experience Support Materials				\$ 1,170	\$ 130		\$ 1,300
Training Fees/ Profit				\$ -	\$ -		\$ -
General Liability Insurance				\$ 3,849	\$ 203		\$ 4,052
Indirect Costs				\$ 54,477	\$ 2,867		\$ 57,344
Total Budget Costs				\$642,702	\$ 36,622	\$ -	\$ 679,323
Percentage of Budget				95%	5%		100.00%
Work Experience Cost				\$170,756			
				25%			
Cost Limitations						2% Maximum	At least 98%
							100%

WorkLink PYC Budget Comparison

		PY15 Budget Mod #2		PY16 Budget	Amt of Increase or Decrease
Slot Level					
		175		156	(19)
Staff Costs					
Sub-Total of Staff Costs		\$ 309,622.68		\$ 310,996.86	\$ 1,374.18
Fringe Benefits	Rate		Rate		
Health Insurance	16.81%	\$ 52,062.90	12.32%	\$ 38,324.00	\$ (13,738.90)
FICA	7.65%	\$ 23,686.14	7.65%	\$ 23,791.26	\$ 105.12
Unemployment	2.79%	\$ 8,626.89	1.72%	\$ 5,349.15	\$ (3,277.74)
Workers Comp	1.00%	\$ 3,081.15	3.00%	\$ 9,329.91	\$ 6,248.76
Retirement (403b Match)	0.00%	\$ 1,504.05	1.95%	\$ 6,064.44	\$ 4,560.39
Genral Liability Ins	2.27%	\$ 7,021.25	0.00%	\$ -	\$ (7,021.25)
Sub-Total Fringe:	30.51%	\$ 95,982.38	26.64%	\$ 82,858.75	\$ (13,123.63)
Operating Costs					
1.1 Facility, Utilities, Maintennace		\$ 17,922.81		\$ 9,600.00	\$ (8,322.81)
1.2 Staff Consummable Supplies		\$ 2,400.00		\$ 1,200.00	\$ (1,200.00)
1.3 Advertising, Outreach		\$ 600.00		\$ 300.00	\$ (300.00)
1.4 Copy, Print		\$ 2,400.00		\$ 1,200.00	\$ (1,200.00)
1.5 Communications		\$ 9,083.70		\$ 7,039.40	\$ (2,044.30)
1.6 Staff Travel		\$ 13,656.35		\$ 13,795.04	\$ 138.69
1.7 Staff Conferences, Training		\$ 2,400.00		\$ 1,500.00	\$ (900.00)
1.8 Staff Computer Leases		\$ 9,935.04		\$ 9,888.00	\$ (47.04)
1.9 Postage		\$ 2,445.00		\$ 741.00	\$ (1,704.00)
Sub-Total Operating		\$ 60,842.90		\$ 45,263.44	\$ (15,579.46)

WorkLink PYC Budget Comparison

		PY15 Budget Mod #2		PY16 Budget	Amt of Increase or Decrease
Training					
2.1 Participant Supplies		\$ 1,050.00		\$ 1,560.00	\$ 510.00
2.2 Participant Books		\$ 875.00		\$ 500.00	\$ (375.00)
2.3 Credential Exam Fees (NRF, C.N.A., GED, etc.)		\$ 11,700.00		\$ 11,500.00	\$ (200.00)
2.4 TABE Testing Materials		\$ -		\$ -	\$ -
2.5 Tuition (Adult Education) Vocational)		\$ -		\$ 21,000.00	\$ 21,000.00
		\$ 38,311.78		\$ 43,200.00	\$ 4,888.22
2.9 Work Experience (Stipends)		\$ 58,045.09		\$ 55,044.00	\$ (3,001.09)
2.10 Awards / Events		\$ -		\$ -	\$ -
2.11 Software Licenses		\$ 3,840.00		\$ 3,600.00	\$ (240.00)
2.12 Work Keys		\$ -		\$ -	\$ -
Sub-Total Training		\$ 113,821.87		\$ 136,404.00	\$ 22,582.13
Supportive Services					
3.1 Participant Incentives (Skill Invoices)		\$ 17,437.50		\$ 21,645.00	\$ 4,207.50
3.2 Transportation		\$ 14,000.00		\$ 15,750.00	\$ 1,750.00
3.3 Childcare		\$ -		\$ 510.00	\$ 510.00
3.4 Training Support Materials		\$ 3,000.00		\$ 3,000.00	\$ -
3.5 Emergency Assistance		\$ 500.00		\$ 1,500.00	\$ 1,000.00
Sub-Total of Supportive Services		\$ 34,937.50		\$ 42,405.00	\$ 7,467.50
Sub-Total of Contract Costs		\$ 615,207.33		\$ 617,928.05	\$ 2,720.72
Indirect Cost & Fees					
Training Fee (Profit)	4.00%	\$ 18,456.22	0.00%	\$ -	\$ (18,456.22)
Indirect Cost	10.55%	\$ 64,888.99	9.28%	\$ 57,343.72	\$ (7,545.27)
Audit Fee (H&M) / General Liab (Eckerd)	0.70%	\$ 3,595.46	0.60%	\$ 4,051.63	\$ 456.17
Sub-Total of Indirect & Fees		\$ 86,940.67		\$ 61,395.35	\$ (25,545.32)
		\$ 702,148.00		\$ 679,323.40	\$ (22,824.60)

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
CLIENT FLOW PROJECTIONS

Service Provide Henkels & McCoy, Inc.

Contract # 16Y495H1

Project/Activity Palmetto Youth Connections

Fund Source WIOA

Mod # _____

Period	Clients Served			Clients Exited Cumulative	Active Clients
	Carryover	New	Cumulative		
July-15	69	5	74	10	64
August-15	64	5	69	10	59
September-15	59	15	74	10	64
October-15	64	10	74	10	64
November-15	64	5	69	10	59
December-15	59	4	63	10	53
January-16	53	9	62	10	52
February-16	52	9	61	10	51
March-16	51	9	60	10	50
April-16	50	9	59	5	54
May-16	54	7	61	10	51
June-16	51	0	51	10	41
Carryovers	69	87			
New Enrollments		87			
Follow-up Cases		100			
Total Served		256			
Planned Carryovers		60			

Active Clients equal Cumulative Clients Served minus Cumulative Clients Exited
Option to Serve In-School Youth.

Grant Number: 15A995H1 & 15D995H1
 Invoice: 1697-11010
 Period Covered: 4/1/16-4/30/16

Line Item	Mod #2	FEBRUARY		MARCH FINAL		APRIL		1697- 11011 DW	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
		1697- 11008	1697- 11008	1697- 11010 Adult	1697- 11010 DW	1697- 11011 Adult	1697- 11011 DW				
Staff Salary Total	\$53,005.68	4,157.41	807.74	1,593.68	242.73	3,585.26	728.07	\$45,262.40	\$7,743.28	85.4%	
Fringe Benefit Total	\$17,839.14	1,533.72	319.73	605.37	96.25	1,016.54	206.32	\$16,259.31	\$1,579.83	91.1%	
Staff Cost Total	\$70,845	5,691.13	1,127.47	2,199.06	338.97	4,601.80	934.39	\$61,521.71	\$9,323.11	86.8%	
Operating											
1.1 Facility, Utilities	118.28					0.00	0.00	\$0.00	\$118.28	0.0%	
1.2 Staff Consumable Supplies	\$1,381.72	29.75	5.25	342.65	60.48	0.00	0.00	\$623.21	\$758.51	45.1%	
1.4 Copy, Print	\$1,380.00	0.00	0.00	702.08	123.91	0.00	0.00	\$892.28	\$487.72	64.7%	
1.5 Communications	\$1,004.40	45.23	7.98	94.68	16.71	71.80	12.22	\$660.04	\$344.36	65.7%	
1.6 Staff Travel	\$2,488.65	184.01	53.60	69.15	15.21	35.20	6.22	\$908.39	\$1,580.26	36.5%	
1.7 Staff Conferences, Training	\$120.00	0.00	0.00	0.00	0.00	0.00	0.00	\$115.00	\$5.00	95.8%	
1.8 Staff Computer Leases	\$1,398.24	0.00	0.00	0.00	0.00	0.00	0.00	\$1,183.11	\$215.13	84.6%	
1.9 Postage	\$120.00	0.00	0.00	31.91	5.63	0.00	0.00	\$37.54	\$82.46	31.3%	
Operating Total (01)	\$8,011.29	258.99	66.83	1,240.47	221.94	107.00	18.44	\$4,419.57	\$3,591.72	55.2%	
Subtotal											
General Overhead (Indirect) (H&M 11.32%) (E 8.23%)	\$78,856.11	5,950.12	1,194.30	3,439.53	560.91	4,708.80	952.83	\$65,941.28	\$12,914.83	83.6%	
Audit Cost	\$8,926.51	673.55	135.19	389.35	63.50	387.53	79.28	\$7,290.47	\$1,636.04	81.7%	
Profit/Fee Held for Performance	\$614.48	41.65	8.36	0.00	0.00	0.00	0.00	\$453.00	\$161.48	73.7%	
Contract Total	\$3,154.24	238.00	47.77	137.58	22.44	5,096.33	1,032.11	\$2,411.19	\$743.05	76.4%	
Contract Total	\$91,551	6,903.33	1,385.63	3,966.46	646.84	5,096.33	1,032.11	\$76,095.94	\$15,455.40	83.1%	

Grant Number: 15A295H1
 Invoice: 100-I1010
 Period Covered: 4/1/16-4/30/16

Line Item	Mod #2	MARCH			Cumulative Cost YTD	Remaining Balance	100.0%	Obligations
		FEBRUARY 66.7%	FINAL 75.0%	APRIL 83.3%			Percent Spent YTD	
Staff Salary Total	\$248,011.00	23,305.42	9,278.65	19,881.12	\$211,025.78	\$36,985.22	85.1%	
Fringe Benefit Total	\$ 92,767.88	9,846.54	4,218.05	6,132.51	\$86,525.38	-\$86,525.38	93.8%	
Staff Cost Total	\$340,778.88	33,151.98	13,496.70	26,013.63	\$297,551.16	\$42,722.72	87.4%	
Operating								
1.1 Facility, Utilities	936.00	0.00	0.00	0.00	\$0.00	\$936.00	0%	
1.2 Staff Consumable Supplies	\$3,473.85	-76.63	290.32	0.00	\$1,888.69	\$1,585.16	54.4%	
1.3 Advertising, Outreach	\$934.74	115.80	267.23	0.00	\$521.67	\$413.07	55.8%	
1.4 Copy, Print	\$3,876.00	394.66	441.49	0.00	\$2,665.02	\$1,210.98	68.8%	
1.5 Communications	\$5,813.83	327.98	753.41	507.10	\$4,954.08	\$859.75	85.2%	
1.6 Staff Travel	\$17,740.78	1,297.71	2,084.97	313.18	\$10,757.02	\$6,983.76	60.6%	
1.7 Staff Conferences, Training	\$3,723.00	1,524.08	0.00	0.00	\$2,649.94	\$1,073.06	71.2%	
1.8 Staff Computer Leases	\$11,578.22	0.00	0.00	0.00	\$11,541.38	\$36.84	99.7%	
1.9 Postage	\$2,040.00	8.73	18.54	0.00	\$745.61	\$1,294.39	36.5%	
Operating Total (01)	\$50,116.42	3,592.33	3,855.96	820.28	\$35,723.41	\$14,393.01	71.3%	
Direct Training								
2.3 Credential Exam Fees (CAN/GED/WK)	\$ 8,414.26	494.60	1,216.12	24.00	\$5,844.17	\$7,713.83	69.5%	
2.6 Tuition (College/Occupational Training)	\$216,523.82	5,835.64	11,369.00	7,559.75	\$142,553.72	\$60,903.28	65.8%	
Direct Training Total (02)	\$224,938.08	6,330.24	12,585.12	7,583.75	\$148,397.89	\$76,540.19	66.0%	
Support Services								
3.1 Participant Incentives (Skill Invoices)		0.00	0.00	0.00	-\$2.00	\$2.00	#DIV/0!	
3.4 Training Support Materials	\$8,500.00	1,730.18	0.00	0.00	\$5,194.44	\$3,305.56	61%	
Support Service Total (03)	\$8,500.00	1,730.18	0.00	0.00	\$5,192.44	\$3,307.56	61.1%	
Sub-total	\$623,828.38	44,804.73	29,937.78	34,417.66	\$486,864.90	\$136,963.48	78.0%	
General Overhead (Indirect)(H&M 11.32%) (E 8.23%)	\$65,798.00	5,071.90	3,388.96	2,832.57	\$54,049.60	\$11,748.40	82.1%	
Audit Cost 0.70%	\$3,275.00	313.63	0.00		\$3,588.00	-\$313.00	109.6%	
Profit/Fee Held for Performance 4%	\$18,715.00	1,792.19	1,197.51		\$18,097.89	\$617.11	96.7%	
Contract Total	\$711,616.38	51,982.45	34,524.25	37,250.23	\$562,600.39	\$149,015.99	79.1%	

Grant Number: 15D2995H1
 Invoice: 101-I1011
 Period Covered: 4/1/16-4/30/16

Line Item	FEBRUARY	MARCH	APRIL	Cumulative Cost YTD	Remaning Balance	Percent Spent YTD	Obligatio ns
	66.7%	FINAL 75.0%	83.3%				
	1602- I1009	1601- I1011	1601- I1012				
Staff Salary Total	4,012.50	1,670.83	3,516.29	\$38,739.41	\$5,026.59	88.5%	
Fringe Benefit Total	1,716.95	665.38	1,085.91	\$15,807.11	\$474.57	97.1%	
Staff Cost Total	5,729.45	2,336.21	4,602.20	\$54,546.52	\$5,501.16	90.8%	
Operating							
1.1 Facility, Utilities	0.00	0.00	0.00	\$0.00	\$165.13	0.0%	
1.2 Staff Consumable Supplies	-13.53	51.24	0.00	\$300.42	\$312.61	49.0%	
1.3 Advertising, Outreach	20.44	47.16	0.00	\$92.06	\$72.89	55.8%	
1.4 Copy, Print	69.95	77.87	0.00	\$470.58	\$213.42	68.8%	
1.5 Communications	57.89	132.94	89.48	\$843.95	\$182.02	82.3%	
1.6 Staff Travel	185.50	355.95	87.37	\$1,839.39	\$1,291.34	58.8%	
1.7 Staff Conferences, Training	268.95	0.00	0.00	\$467.63	\$189.37	71.2%	
1.8 Staff Computer Leases	0.00	0.00	0.00	\$1,624.22	\$419.00	79.5%	
1.9 Postage	1.54	3.27	0.00	\$143.04	\$216.96	39.7%	
Operating Total (01)	590.74	668.43	176.85	\$5,781.29	\$3,062.74	65.4%	
Direct Training							
2.3 Credential Exam Fees (CAN/GED/WK)	3.62	103.00	231.00	\$463.73	\$1,021.14	31.2%	
2.6 Tuition (College/Occupational Training)	1,520.25	6,522.00	5,169.44	\$30,402.14	\$7,807.95	79.6%	
Direct Training Total (02)	1,523.87	6,625.00	5,400.44	\$30,865.87	\$8,829.09	77.8%	
Support Services							
3.4 Training Support Materials	57.66	0.00	0.00	\$198.96	\$1,301.04	13.3%	
Support Service Total (03)	57.66	0.00	0.00	\$198.96	\$1,301.04	13.3%	
Subtotal	7,901.72	9,629.65	10,179.49	\$91,392.65	\$18,694.03	83.0%	
General Overhead (Indirect) 11.32%	894.47	1,090.08	837.77	\$10,039.26	\$1,571.74	86.5%	
Audit Cost 0.70%	55.31	0.00		\$626.25	-\$48.25	108.3%	
Profit/Fee Held for Performance 4%	316.07	385.19		\$3,251.41	\$51.59	98.4%	
Contract Total	9,167.58	11,104.91	11,017.26	\$105,381.66	\$20,197.01	83.9%	

OBLIGATIONS REPORT FOR ECKERD - AD & DW PROGRAM

Formula Tuition	Adult	Dislocated Worker	Total
PY15 Budget	\$224,938.08	\$39,694.96	\$264,633.04
PY15 Vouchers Paid	\$150,357.93	\$23,884.92	\$174,242.85
PY15 Vouchers Not Paid	\$31,165.26	\$7,963.20	\$39,128.46
PY15 Vouchers Total	\$181,523.19	\$31,848.12	\$213,371.31
PY15 Funds Unobligated	\$43,414.89	\$7,846.84	\$51,261.73
PY15 ITA's Approved	\$257,750.55	\$38,995.02	\$296,745.57
PY15 ITA's Deobligations	\$44,877.49	\$6,244.50	\$51,121.99
Current ITA Obligations	\$212,873.06	\$32,750.52	\$245,623.58
Remaining Available for ITAs	\$12,065.02	\$6,944.44	\$19,009.46
PY16 Carryover ITA Amounts	\$1,517.00	\$0.00	\$1,517.00

As of 5.30.16

Grant Number: 15Y495H1 Invoice: 1603-11010 Period Covered: 4/1/16-4/31/16		APRIL		100.0%			
Record Total		81.1%					
Line Item	Mod #2	1603-11010	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligations	Accrued
Staff Salary Total	\$ 309,622.68	25,063.82	\$253,096.30	\$56,526.38	81.7%		
Fringe Benefit Total	\$ 95,982.38	7,722.33	\$85,808.52	\$10,173.85	89.4%		
Staff Cost Total	\$ 405,605.06	32,786.15	\$338,904.82	\$66,700.24	83.6%		
Operating							
1.1 Facility, Utilities	\$ 17,922.81	1,062.50	\$13,812.00	\$4,110.81	77.1%		
1.2 Staff Consumable Supplies	\$ 2,400.00	0.00	\$1,961.10	\$438.90	81.7%		
1.3 Advertising, Outreach	\$ 600.00	0.00	\$0.00	\$600.00	0.0%		
1.4 Copy, Print	\$ 2,400.00	0.00	\$2,058.49	\$341.51	85.8%		
1.5 Communications	\$ 9,083.70	488.45	\$5,033.78	\$4,049.92	55.4%		
1.6 Staff Travel	\$ 13,656.35	491.92	\$11,345.71	\$2,310.64	83.1%		
1.7 Staff Conferences, Training	\$ 2,400.00	0.00	\$1,870.76	\$529.24	77.9%		
1.8 Staff Computer Leases	\$ 9,935.04	0.00	\$6,119.21	\$3,815.83	61.6%		
1.9 Postage	\$ 2,445.00	0.00	\$1,873.66	\$571.34	76.6%		
Operating Total (01)	\$ 60,842.90	2,042.87	\$44,074.71	\$16,768.19	72.4%		
Direct Training							
2.1 Participant Supplies	\$ 1,050.00	0.00	\$316.00	\$734.00	30.1%		
<i>Tuition - includes WK assessment</i>							
2.2 Instructional Related Costs (Books)	\$ 875.00	0.00	\$0.00	\$875.00	0.0%		
2.3 Credential Exam Fees (CAN/GED/WK)	\$ 11,700.00	0.00	\$8,150.12	\$3,549.88	69.7%		
2.4 TABE Test Materials							
2.5 Adult Education Tuition							
2.6 Tuition (College/Occupational Training)	\$ 38,311.78	0.00	\$30,048.00	\$8,263.78	78.4%		
2.9 Work Experience	\$ 58,045.09	3,681.31	\$43,625.89	\$14,419.20	75.2%		
2.10 Awards/Events							
2.11 Software Licenses (ETO)	\$ 3,840.00	0.00	\$2,200.00	\$1,640.00	57.3%		
2.12 Work Keys							
Direct Training Total (02)	\$ 113,821.87	3,681.31	\$84,340.01	\$29,481.86	74%		
Support Services							
3.1 Participant Incentives (Skill Invoices)	\$ 17,437.50	1,350.00	\$16,625.00	\$812.50	95.3%		
3.2 Transportation	\$ 14,000.00	1,115.00	\$11,525.00	\$2,475.00	82.3%		
3.3 Childcare							
3.4 Training Support Materials	\$ 3,000.00	0.00	\$2,277.67	\$722.33	75.9%		
3.5 Emergency Assistance	\$ 500.00	0.00	\$0.00	\$500.00	0.0%		
3.6 Laptop Incentive							
Support Service Total (03)	\$ 34,937.50	2,465.00	\$30,427.67	\$4,509.83	87.1%		
Sub-total	\$ 615,207.33	40,975.33	\$158,842.39	\$456,364.94	26%		
General Overhead (Indirect) (H&M 11.32%) (E - 8.23%)	\$ 64,888.99	3,372.27	\$55,078.85	\$9,810.14	84.9%		
Audit Cost 0.70%	\$ 3,595.46		\$3,534.53	\$60.93	98.3%		
Profit/Fee Held for Performance 4%	\$ 18,456.22		\$18,270.88	\$185.34	99.0%		
Contract Total	\$ 702,148.00	44,347.60	\$574,631.46	\$127,516.53	81.8%		
WORK EXPERIENCE							
		APR	Cumulative	YTD % Spent			
Staff Salary		6,987.28	\$73,482.62	11.94%			
Fringe		2,221.70	\$22,872.61	3.72%			
Stipend		3,681.31	\$62,294.08	10.13%			
Total		12,890.29	\$158,649.31	25.79%	*** SHOULD REACH 20-25%		

	Program Adult		Admin Adult		Program DW		Admin DW		Program Youth		Admin Youth		Total	YTD--March	Actual % Expended		Balance	PY15- Last Mod	
	Adult	Adult	Adult	Adult	DW	DW	DW	DW	Youth	Youth	Youth	Youth			Expended	Expended			
*Funds not received from SCDEW yet	597,977	66,441	452,313	50,256	642,866	71,429	1,881,282												
PY15 Allocations Estimate	361,850	-	(361,850)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Transfer of funds (80%)	224,330	23,399	165,114	25,741	284,803	29,641	753,028												
PY14 Carryover	1,184,157	89,840	255,577	75,997	927,669	101,070	2,634,310												
Service Providers																			
Henckels & McCoy - Adult/DW Services	712,694	-	124,501	-	-	-	837,195						837,195	619,714	74%	488,364	217,481	837,195	
Henckels & McCoy - Operator	76,500	-	13,500	-	-	-	90,000					90,000	67,337	75%	52,500	22,663	90,000		
Henckels & McCoy - Youth	32,000	-	8,000	-	702,148	-	702,148					702,148	530,283	76%	409,586	171,865	702,148		
OJT	137,445	41,412	26,005	28,868	60,592	52,861	40,000					40,000	26,225	66%	23,333	13,775	40,000		
Undesignated Funds	938,639	41,412	172,006	28,868	762,740	52,861	347,183					347,183	-	0%	-	347,183	347,183		
Total Pass-Through Contracts	225,518	48,428	83,571	47,129	164,929	48,209	617,784					617,784	1,243,559	62%	973,783	772,967	2,016,526		
Total Revenue after Obligations																			
In-House Expenses																			
Salaries, Fringe, & Indirect	149,963	31,107	66,454	30,156	143,230	30,144	451,054					451,054	427,493	95%	413,466	23,561	451,054		
SC Works Centers & Satellites Facility Costs	163,140	4,376	28,937	4,194	11,240	4,376	216,263					216,263	171,784	79%	198,241	44,479	216,263		
Payment from SCDEW for Facilities	(103,575)	-	(18,273)	-	-	-	(121,848)					(121,848)	(54,384)	45%	(111,694)	(67,464)	(121,848)		
ADA Upgrades	3,599	121	640	99	349	121	4,929					4,929	3,994	81%	4,518	935	4,929		
Contractual Services	1,455	248	364	264	1,131	264	3,725					3,725	1,854	46%	3,699	2,181	3,725		
Travel	2,250	500	1,500	500	2,250	500	5,000					5,000	5,000	100%	4,583	1,473	5,000		
AOP BIS Transportation	680	680	640	640	680	680	2,000					2,000	1,025	51%	1,833	975	2,000		
Supplies - Consumable & Non-Consumable	2,916	170	2,744	170	2,916	170	8,576					8,576	7,814	91%	7,861	762	8,576		
Insurance (Combined from PY14)	1,834	1,834	1,833	1,833	1,833	1,833	5,500					5,500	2,800	51%	5,042	2,700	5,500		
Postage	500	2,175	500	2,150	500	2,175	8,000					8,000	7,030	88%	7,333	970	8,000		
Printing	736	48	184	51	730	51	1,800					1,800	2,295	128%	1,650	(495)	1,800		
Web Site Hosting & Renewal Fees	835	835	2,975	835	835	835	2,500					2,500	2,396	22%	1,944	1,944	2,500		
Memberships, Dues, & Prof Fees	6,950	1,073	290	1,073	500	1,740	9,925					9,925	2,623	24%	9,098	7,529	9,925		
Training	500	500	500	500	500	500	5,175					5,175	2,623	51%	4,744	2,552	5,175		
Job Fair / Hiring Event Expenses																			
R&M & Gas - WIA Car																			
Outreach (SC Works Center's Only)																			
Meeting Expense (Madren Center & Other)																			
Total In-House	225,518	48,428	83,571	47,129	164,929	48,209	617,784					617,784	594,118	96%	566,302	23,666	617,784		

*As of April 2016, does not include all of the federal billing due to deadline

SOUTH CAROLINA DEPARTMENT OF EMPLOYMENT AND WORKFORCE
Grant Detail - Program Year 2015

Local Adult FMSA plan

SC Appalachian Council of Governments

PY 15 Expenditure Rates - Adult

Program Beginning Balance	Admin Beginning Balance	Program Expenditures	Admin Expenditures	% Expended of Fund Stream
860,991.00	85,503.00	710,520.00	34,232.00	78.69%

Program

Program Year of Award	Total Program Award	Prior Yr Program Expenditures (Actual & Accrued)	PY2015 Beginning Balance - Program	PY2015 Program Expenditures	Balance of Program	% Expended (of total award)
PY 2014	740,771.00	477,757.00	263,014.00	263,014.00	0.00	100.00%
PY 2015	597,977.00	0.00	597,977.00	447,506.00	150,471.00	74.84%

Administration

Program Year of Award	Total Admin Award	Prior Yr Admin Expenditures	PY2015 Beginning Balance - Admin	PY2015 Admin Expenditures	Balance of Admin	% Expended (of total award)
PY 2014	81,422.00	62,360.00	19,062.00	19,062.00	0.00	100.00%
PY 2015	66,441.00	0.00	66,441.00	15,170.00	51,271.00	22.83%

Reported Obligations PY15 - FY16

Program Allocation	Program Obligation	Admin Allocation	Admin Obligations	Program Unobligated	Admin Unobligated	% Obligated	% Program Obligation
597,977.00	480,713.00	66,441.00	15,170.00	117,264.00	51,271.00	74.63%	80.39%

Reported Obligations PY14 - FY15

Program Allocation	Program Obligation	Admin Allocation	Admin Obligations	Program Unobligated	Admin Unobligated	% Obligated	% Program Obligation
740,771.00	740,771.00	81,422.00	81,422.00	0.00	0.00	100.00%	100.00%

SC Appalachian Council of Governments

Program Year 2015 Expenditure Rates - Dislocated Worker

Local Area/Subgrantee	Program Beginning Balance	Admin Beginning Balance	Program Expenditures - (DW)	Program Expenditures - (Adult)	Admin Expenditures	Fund Utilization Rate
SC Appalachian Council of Governments	609,395.00	74,674.00	178,604.00	210,617.00	37,667.00	62.40%

Program

Program Year	Total Program Award	Prior Year Expenditures - DW	Prior Year Expenditures - Adult	PY 2015 Beginning Balance	PY 2015 Expenditures - DW	PY 2015 Expenditures - Adult	Balance of Program	% Expended (of total award)
PY 2015	452,313.00	0.00	0.00	452,313.00	90,522.00	141,617.00	220,174.00	51.32%
PY 2014	650,197.00	168,012.00	325,103.00	157,082.00	88,082.00	69,000.00	0.00	100.00%

Program Year	Earmarked for Adult Program	Earmarked Expenditures	Earmark %	Balance of Earmark
PY 2015	292,850.00	141,617.00	65%	151,233.00
PY 2014	394,103.00	394,103.00	61%	0.00

Administration

Program Year	Total Admin Award	Prior Year Admin Expenditures	PY 2015 Beginning Balance	PY 2015 Admin Expenditures	Balance of Admin	% Expended (of total award)
PY 2015	50,256.00	0.00	50,256.00	13,249.00	37,007.00	26.36%
PY 2014	72,279.00	47,861.00	24,418.00	24,418.00	0.00	100.00%

Obligations

	PY15 FY16 Program Allocation	PY15 FY16 Program Obligation	PY15 FY16 Admin Allocation	PY15 FY16 Admin Obligations	PY15 FY16 Program Unobligated	PY15 FY16 Admin Unobligated	% Obligated	% Program Obligation Rate
PY15 - FY16	452,313.00	406,146.00	50,256.00	13,249.00	46,167.00	37,007.00	83.5%	89.8%

Obligations

	PY14 FY15 Program Allocation	PY14 FY15 Program Obligation	PY14 FY15 Admin Allocation	PY14 FY15 Admin Obligations	PY14 FY15 Program Unobligated	PY14 FY15 Admin Unobligated	% Obligated	% Program Obligation Rate
PY 14 - FY15	650,197.00	650,197.00	72,279.00	72,279.00	0.00	0.00	100.00%	100.00%

SC Appalachian Council of Governments

Program Year 2015 Expenditure Rates - Youth

Local Area / Subgrantee	Program Beginning Balance	Administration Beginning Balance	Program Expenditures Actual & Accrued	Admin Expenditures Actual & Accrued	% Expended by/Beg. Bal
SC Appalachian Council of Governments	944,221.00	98,332.00	736,113.00	35,553.00	74%

Program

Program Year	Total Youth Program Award	Prior Year Youth Program Expenditures	Beginning Balance - Program	Current Year Youth Program Expenditures Actual & Accrued	Balance of Youth Program	% Expended (of total award)
PY 2015	642,866.00	0.00	642,866.00	434,758.00	208,108.00	67.63%
PY 2014*	791,946.00	490,591.00	301,355.00	301,355.00	0.00	100.00%

Program Year	Reported in-school exp	Reported out-of-school Exp	Out-of-school exp/Total Youth Program Exp
PY 2015	0.00	434,758.00	100.00%
PY 2014*	0.00	791,946.00	100.00%

Administration

Program Year	Total Youth Administration Award	Prior Year Youth Admin Expenditures	Beginning Balance - Administration	Current Year Youth Administration Expenditures	Balance of Youth Administration	% Expended (of total award)
PY 2015	71,429.00	0.00	71,429.00	8,650.00	62,779.00	12.11%
PY 2014*	87,755.00	60,852.00	26,903.00	26,903.00	0.00	100.00%

Obligations PY15

	Youth Program Allocation	Youth Program Obligation	Youth Admin Allocation	Youth Admin Obligations	Youth Program Unobligated	Youth Admin Unobligated	% Total Obligated
SC Appalachian Council of Governments	642,866.00	565,570.00	71,429.00	8,650.00	77,296.00	62,779.00	80.39%

Obligations PY14

	Youth Program Allocation	Youth Program Obligation	Youth Admin Allocation	Youth Admin Obligations	Youth Program Unobligated	Youth Admin Unobligated	% Total Obligated
SC Appalachian Council of Governments	791,946.00	791,946.00	87,755.00	87,755.00	0.00	0.00	100.00%

WorkLink Program Year 2015 Financial Status

JA-24960-13-60-A-45 : Make It In America Grant (MiiA Grant)

	Program Revenue			**Extended by DOL to 9/30/17		
	\$ 1,299,610					
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Per Mod #3 Approved Feb 2016						
Salaries, Fringe (WIB)	\$ 64,148	40,627	63%	40,627	63.33%	\$ 23,521
Indirect (WIB)	21,630	14,125	65%	14,125	65.30%	7,505
Travel (WIB)	378	-	0%	-	0.00%	378
Tri-County Technical College	434,481	434,481	100%	334,014	76.88%	100,467
Greenville Technical College	434,481	434,481	100%	395,876	91.11%	38,605
Northeastern Technical College	344,492	344,492	100%	237,702	69.00%	106,790
Total In-House	\$ 1,299,610	\$ 1,268,207	98%	\$ 1,022,345	78.67%	\$ 277,265
Grant Period: 10/1/13-9/30/17				Goal Thru Apr 2016	64.58%	
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
13M295T1 - TCTC						
Marketing	\$ 11,000	6,259	57%	6,259	56.90%	\$ 4,741
Recruitment & Assessment	11,000	1,794	16%	1,794	16.31%	9,206
Training	398,481	325,961	82%	325,961	81.80%	72,520
Job Placement	14,000	-	0%	-	0.00%	14,000
Total In-House	\$ 434,481	\$ 334,014	77%	\$ 334,014	76.88%	\$ 100,467
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
13M295G1 - GTC						
Marketing	\$ 22,350	11,377	51%	11,897	53.23%	\$ 10,453
Recruitment & Assessment	-	-		-		-
Training	406,131	383,979	95%	383,979	94.55%	22,152
Job Placement	6,000	-	0%	-	0.00%	6,000
Total In-House	\$ 434,481	\$ 395,356	91%	\$ 395,876	91.11%	\$ 38,605
	Program Expenditures	Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
13M295N1 - NETC						
Marketing	\$ 1,500	817	54%	817	54.47%	\$ 683
Recruitment & Assessment	1,000	819	82%	819	81.90%	181
Training	336,650	232,725	69%	232,725	69.13%	103,925
Job Placement	5,342	3,341	63%	3,341	62.54%	2,001
Total In-House	\$ 344,492	\$ 237,702	69%	\$ 237,702	69.00%	\$ 106,790