SC WORKS | BRINGING EMPLOYERS AND JOB SEEKERS TOGETHER
WORKLINK
ANDERSON-OCONEE-PICKENS

FINANCE COMMITTEE
August 31, 2016
SC Works Clemson Conference Room
3:00 P.M.

AGENDA

I.	**Call to Order**	**Mike Wallace, Chair**
II.	**Introductions**	**Mike Wallace**
III.	**Approval of Minutes / Meeting Review**	**Mike Wallace**
IV.	**PY'15 Final Budget Overview**	**WorkLink / Eckerd**
	I. WorkLink Grants	
	a. Adult, DW, Youth Overview	
V.	**PY'16 Budget Overview**	
	I. WorkLink Grants	
	a. Adult, DW, Youth Overview	
	b. Adult / DW Letter of Intent	
	c. Adult / DW Modification*	
	II. Rapid Response	
VI.	**Ongoing Grants**	**WorkLink Staff**
	I. 15IWT01 - Local Incumbent Worker Training Grant	
	II. PY 16 IWT Allocation	
	III. Make It In America (MiiA) Grant	
	IV. OJT	
VII.	**Other Business**	**Mike Wallace**
VIII.	**Adjournment**	**Mike Wallace**

UPCOMING MEETING
September 21, 2016 – Board Meeting – 1:00 pm – Madren Center
November 2, 2016 – Finance Committee Meeting – SC Works Clemson

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WORKFORCE INVESTMENT CORPORATION
Finance Committee Meeting Minutes
June 7, 2016 @ 3:00pm
SC Works Clemson Comprehensive Center, Large Conference Room

Members Present

Mike Wallace, Chair	David Collins	

Members Absent:

Ronnie Booth	Stephanie Collins	

Staff Present:

Sharon Crite	Windy Graham	Jennifer Kelly
Trent Acker	Patty Manley	

Guest Present:

Karen Craven	Matt Fields	

I. Call to Order & Introductions

Chair Mike Wallace called the meeting to order at 3:00pm welcoming everyone in attendance and announced the meeting was being recorded for processing of minutes. Introductions were made of all in attendance.

II. Approval of 4-6-2016 Meeting Minutes/Meeting Review

The minutes from the April 6, 2016 meeting were emailed with the meeting notice and included in the meeting packet. Chair Wallace called for corrections/amendments to the minutes or a motion to approve.

ACTION TAKEN: David Collins made a motion to approve the minutes as submitted, seconded by Chair Wallace. The motion carried unanimously.

III. PY16 Budgets

A. Adult/DW Program Budget Proposal

Matt Fields referred to pages 10 - 11 which shows the proposed Adult & Dislocated Worker Grant Budget for PY'16. Mr. Fields noted Eckerd is currently at the $45,000 mark of spending other agency's training dollars. On page 12, Mr. Fields provided an overview of Operationing, Training and Supportive Services costs as well as Training & Professional fees.

Mr. Fields reported the Total Served number as shown on page 13 should be 610 stating the cost per participant was based on past numbers served which calculated at $1,335.00 per participant therefor leading to the number to be served for PY'16 for this budget.

Mr. Fields provided an overview of pages 14-16 which shows a comparison of PY'15 Budget vs. PY'16 Budget noting the big difference is the savings in profit and fringe fees.

ACTION TAKEN: David Collins made a motion to accept and approve the Adult/Dislocated Worker Grant Budget of $740,000, seconded by Mike Wallace. Motion carried unanimously.

B. Adult/DW Operator Budget Proposal
Mr. Fields reported that his and Renee Alexander's hours will be charged differently so that he will be charging time to both the Operator and Adult/DW Budgets. Continuing on page 17 Mr. Fields provided a brief explanation of the proposed Operator Budget for PY'16 in the amount of $80,730. Fringe/salary breakdown was provided on page 18 with page 19 providing a line by line breakdown of the Operator Budget. Upon further review and discussion, Mr. Fields noted pages 17 & 19 contain errant information and requested Committee members disregard the information on page 19 and consider information as shown on page 23 which is the correct budget amount of $75,278.16.

ACTION TAKEN: David Collins made a motion to accept and approve the Adult/Dislocated Worker Operator Budget of $75,278.16, seconded by Mike Wallace. Motion carried unanimously.

C. Youth Budget Proposal
Karen Craven referred to page 24 and provided an overview of the proposed Youth Budget for PY'16 in the amount of $679,323 stating this is Option C and was approved by the bPY'16 Budget Negotiations Committee. Continuing on pages 25-26 Ms. Craven provided a brief line by line category breakdown for the proposed budget.

Client flow projections for PY'16 are shown on page 27, Ms. Craven reported they are anticipating 69 Carry over + New enrollments of 87 + Follow up cases of 100 for a total served for PY'16 of 256.

ACTION TAKEN: Mike Wallace made a motion to accept and approve the Youth Budget in the amount of $679,323, seconded by David Collins. Motion carried unanimously.

IV. PY15 Budget Overview

A. WorkLink Grants

1. Adult/DW/Youth Budgets Overview

Chair Wallace deferred to Matt Fields to review the Adult/Dislocated Worker and Operator budgets for PY'15.

Mr. Fields referred to pages 28-30 reporting 83.1% of the Operator Budget has been expended as of 4/30/16; the Adult Budget is 79.1% expended out of a 83.3% goal as of 4/30/16 and Dislocated Worker Budget is 83.9% expended. Mr. Fields stated the Obligations report is shown on page 31 and added the budgets are all spending and tracking well.

Karen Craven referred to page 32 stating the Youth Budget expenditures 4/30/16 are at 81.8% with 75.2% being expended in Work Experience line item which composes 20% of the budget. Ms. Craven noted this is equilivent to 5,629 hours of work experience out of 7,489 hours as of 4/30/16.

Mr. Acker referred to page 33 for a look at the PY'15 In-House budget for WorkLink as of April adding not all of the invoices are included due to deadlines and the transition. However, Mr. Acker reported all grants are spending well.

Mr. Acker noted based on Brandi Runion's estimates, the obligations rates are as follows:

- Adult 80%
- Dislocated Worker 90%
- Youth 88%

Mr. Acker continued, reporting the Fund Utilization Rate for PY'15 as of 4/30/16 is well above the 70% requirment as follows:

- Adult 78%
- Dislocated Worker 77%
- Youth 74%

The Expenditure Rates/Obligations reports are included on pages 34-36 as provide by SC DEW.

V. Ongoing Grants

Chair Wallace deferred to Mr. Acker to provide an update.

A. Rapid Response Incumbent Worker Training Grants

   Mr. Acker stated that there are currently no open Rapid Response Incumbent Worker Grants.

B. Local Incumbent Worker Training Grants

   The report seen on page 37 shows the Local Incumbent Worker Grant in the amount of $45,648 which was awarded to local area employers in the WorkLink region. The grant is spending fairly well and we are looking to have the final reimbursements and reports completed by the end of the grant period, 8/31/16. Mr. Acker reported we anticipate receiving additional funds from the State for PY'16.

C. Make It In America

   Ms. Jennifer Kelly reviewed the Make It In America report found on page 38 of the packet. The three Technical Colleges the grant was sub-granted to are tracking on target. Approval was received from DOL for the one-year extension through 9/30/17, however funding should be completed by 12/30/16 with follow up case management being done for the remainder of the grant period.

D. On-the-Job Training Contracts

   Mr. Acker referred the committee to the long sheet located in the back of the packet and deferred to Ms. Patty Manley for an update.

   Ms. Manley reported funds are spending well and she is continuing to communicate with employers in the area with interest in participating in this program as well as working closely with Eckerd Career Coaches to identify participants.

VI. <u>Other Business</u>

Chair Wallace called for other business.

Mr. Acker reported he is analyzing how to allocate additional funds. Will possibly be changing how staff charge hours on timesheets in an effort to more accurately reflect job functions and how time is allocated or spent.

VII. <u>Adjournment</u>

Respectfully submitted by: Patty Manley

Grant Number: 15A295H1
Invoice: 100-I1013
Period Covered: 6/1/16-6/30/16

		JUNE FINAL				
		100.0%			100.0%	
Line Item	**Mod #2**	**1600-I1013**	**Cumulative Cost YTD**	**Remaining Balance**	**Percent Spent YTD**	**Estimated Accrual - Not for Reimbursement**
Staff Salary Total	**$248,011.00**	**0.00**	**$245,051.66**	**$2,959.34**	**98.8%**	
Fringe Benefit Total	**$ 92,262.88**	**-1,651.29**	**$88,990.80**	**$3,272.08**	**96.5%**	
Staff Cost Total	**$340,273.88**	**-1,651.29**	**$334,042.46**	**$6,231.42**	**98.2%**	
Operating						
1.1 Facility, Utilities	936.00	0.00	$0.00	$936.00	0%	
1.2 Staff Consumable Supplies	$3,473.85	-45.48	$2,583.15	$890.70	74.4%	
1.3 Advertising, Outreach	$934.74	0.00	$782.06	$152.68	83.7%	
1.4 Copy, Print	$3,876.00	187.50	$2,937.52	$938.48	75.8%	
1.5 Communications	$5,813.83	0.00	$5,793.17	$20.66	99.6%	
1.6 Staff Travel	$17,740.78	81.99	$13,601.69	$4,139.09	76.7%	
1.7 Staff Conferences, Training	$3,723.00	59.16	$3,201.10	$521.90	86.0%	
1.8 Staff Computer Leases	$11,578.22	0.00	$11,541.38	$36.84	99.7%	
1.9 Postage	$2,040.00	0.00	$745.61	$1,294.39	36.5%	
Operating Total (01)	**$50,116.42**	**283.18**	**$41,185.68**	**$8,930.74**	**82.2%**	
Direct Training						
Tuition - includes WK assessment						
2.3 Credential Exam Fees (CAN/GED/WK)	$ 8,414.26	449.25	$7,848.00	$566.26	93.3%	
2.6 Tuition (College/Occupational Training)	$216,523.82	931.00	$182,540.50	$33,983.32	84.3%	
Direct Training Total (02)	**$224,938.08**	**1,380.25**	**$190,388.50**	**$34,549.58**	**84.6%**	
Support Services						
3.4 Training Support Materials	$8,500.00	382.75	$6,321.36	$2,178.64	74.4%	
Support Service Total (03)	**$8,500.00**	**384.75**	**$6,321.36**	**-$2,071.36**	**74.4%**	
Sub-total	**$623,828.38**	**396.89**	**$571,938.00**	**$51,890.38**	**91.7%**	
General Overhead (Indirect)(H&M 11.32%) (E 8.23%)	**$65,798.00**	**32.66**	**$60,909.62**	**$4,888.38**	**92.6%**	
Audit Cost 0.70%	**$3,275.00**		**$3,275.00**	**$0.00**	**100.0%**	
Profit/Fee Held for Performance 4%	**$18,715.00**		**$17,914.72**	**$800.28**	**95.7%**	
Contract Total	**$711,616.38**	**429.55**	**$654,037.34**	**$57,579.04**	**91.9%**	

Grant Number: 15D2995H1 Invoice: 101-I1015 Period Covered: 6/1/16-6/30/16						
		JUNE FINAL 100.0%			100.0%	
Line Item	Mod #2	1601-I1015	Cumulative Cost YTD	Remaning Balance	Percent Spent YTD	Estimated Accrual - Not for Reimbursement
Staff Salary Total	$43,766.00	0.00	$42,561.94	$1,204.06	97%	
Fringe Benefit Total	$ 16,281.68	-290.61	$15,449.67	$832.01	94.9%	
Staff Cost Total	$60,047.68	-290.61	$58,011.60	$2,036.08	96.6%	
Operating						
1.1 Facility, Utilities	165.13	0.00	$0.00	$165.13	0.0%	
1.2 Staff Consumable Supplies	$613.03	-8.03	$422.97	$190.06	69.0%	
1.3 Advertising, Outreach	$164.95	0.00	$157.16	$7.79	95.3%	
1.4 Copy, Print	$684.00	62.50	$548.08	$135.92	80.1%	
1.5 Communications	$1,025.97	0.00	$982.42	$43.55	95.8%	
1.6 Staff Travel	$3,130.73	54.66	$2,456.24	$674.49	78.5%	
1.7 Staff Conferences, Training	$657.00	10.42	$601.05	$55.95	91.5%	
1.8 Staff Computer Leases	$2,043.22	0.00	$1,624.22	$419.00	79.5%	
1.9 Postage	$360.00	0.00	$143.04	$216.96	39.7%	
Operating Total (01)	$8,844.03	119.56	$6,935.18	$1,908.85	78.4%	
Direct Training						
Tuition - Includes WK assessment						
2.3 Credential Exam Fees (CAN/GED/WK)	$ 1,484.87	0.00	$938.73	$546.14	63.2%	
2.6 Tuition (College/Occupational Training)	$38,210.09	59.62	$39,000.96	-$790.87	102.1%	
Direct Training Total (02)	$39,694.96	59.62	$39,939.69	-$244.73	100.6%	
Support Services						
3.4 Training Support Materials	$1,500.00	50.86	$324.81	$1,175.19	21.7%	
Support Service Total (03)	$1,500.00	50.86	$324.81	$1,175.19	21.7%	
Subtotal	$110,086.67	-60.58	$105,211.29	$4,875.38	95.6%	
General Overhead (Indirect) (H&M 11.32%) (E- 8.23%)	$11,611.00	-4.99	$11,116.66	$494.34	95.7%	
Audit Cost 0.70%	$578.00		$578.25	-$0.25	100.0%	
Profit/Fee Held for Performance 4%	$3,303.00		$3,181.58	$121.42	96.3%	
Contract Total	$125,578.67	-65.56	$120,087.78	$5,490.89	95.6%	

Grant Number: 15Y495H1							
Invoice: 103-I1013							
Period Covered: 6/1/16-6/30/16							
		JUNE FINAL					
Eckerd Goal		100.0%			100.0%		
Line Item	Mod #2	1603-I1013	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligations	Estimated Accrual - Not for Reimbursement
Staff Salary Total	$ 309,622.68	0.00	$301,537.22	$8,085.46	97.4%		
Fringe Benefit Total	$ 95,982.38	-3,182.11	$91,944.15	$4,038.23	95.8%		
Staff Cost Total	$ 405,605.06	-3,182.11	$393,481.37	$12,123.69	97.0%		
Operating							
1.1 Facility, Utilities	$ 17,922.81	0.00	$16,999.50	$923.31	94.8%		
1.2 Staff Consumable Supplies	$ 2,400.00	0.00	$2,383.04	$16.96	99.3%		
1.3 Advertising, Outreach	$ 600.00	0.00	$0.00	$600.00	0.0%		
1.4 Copy, Print	$ 2,400.00	0.00	$2,058.49	$341.51	85.8%		
1.5 Communications	$ 9,083.70	-188.72	$5,859.32	$3,224.38	64.5%		
1.6 Staff Travel	$ 13,656.35	409.95	$12,836.74	$819.61	94.0%		
1.7 Staff Conferences, Training	$ 2,400.00	76.45	$1,947.21	$452.79	81.1%		
1.8 Staff Computer Leases	$ 9,935.04	0.00	$6,119.21	$3,815.83	61.6%		
1.9 Postage	$ 2,445.00	0.00	$1,880.13	$564.87	76.9%		
Operating Total (01)	$ 60,842.90	297.68	$50,083.64	$10,759.26	82.3%		
Direct Training							
2.1 Participant Supplies	$ 1,050.00	140.00	$731.00	$319.00	69.6%		
Tuition - includes WK assessment							
2.2 Instructional Related Costs (Books)	$ 875.00	0.00	$0.00	$875.00	0.0%		
2.3 Credential Exam Fees (CAN/GED/WK)	$ 11,700.00	753.99	$11,131.51	$568.49	95.1%		
2.4 TABE Test Materials							
2.5 Adult Education Tuition							
2.6 Tuition (College/Occupational Training)	$ 38,311.78	361.00	$37,031.00	$1,280.78	96.7%		
2.9 Work Experience	$ 58,045.09	3,859.49	$62,931.38	-$4,886.29	108.4%		
2.10 Awards/Events							
2.11 Software Licenses (ETO)	$ 3,840.00	0.00	$2,200.00	$1,640.00	57.3%		
2.12 Work Keys							
Direct Training Total (02)	$ 113,821.87	5,114.48	$114,024.89	-$203.02	100%		
Support Services							
3.1 Participant Incentives (Skill Invoices)	$ 17,437.50	-40.00	$21,085.00	-$3,647.50	120.9%		
3.2 Transportation	$ 14,000.00	400.00	$12,830.00	$1,170.00	91.6%		
3.3 Childcare	$ -						
3.4 Training Support Materials	$ 3,000.00	279.87	$2,891.54	$108.46	96.4%		
3.5 Emergency Assistance	$ 500.00	0.00	$0.00	$500.00	0.0%		
3.6 Laptop Incentive							
Support Service Total (03)	$ 34,937.50	639.87	$36,806.54	-$1,869.05	105.3%		
Sub-total	$ 615,207.33	2,869.92	$594,396.44	$20,810.89	97%		
General Overhead (Indirect) (H&M - 11.32%)(E - 8.23%)	$ 64,888.99	236.19	$62,934.02	$1,954.97	97.0%		
Audit Cost 0.70%	$ 3,595.46		$3,534.53	$60.93	98.3%		
Profit/Fee Held for Performance 4%	$ 18,456.22		$18,142.65	$313.57	98.3%		
Contract Total	$ 702,148.00	3,106.11	$679,007.65	$23,140.35	96.7%		
WORK EXPERIENCE		JUN Credit	Cumulative	YTD % Spent			
	Salaries		$87,758.33	14.26%			
	Fringe	-2,849.51	$26,013.75	4.23%			
	Incentives		$77,740.08	12.64%			
		-2,849.51	$191,512.16	31.13%		*** SHOULD REACH 20-25%	
		0%					

*Funds not received from SCDEW yet	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Total	YTD-June	Actual % Expended	Goal Expended	Goal % Expended	Balance
PY'15 Allocations Estimate	597,977	66,441	452,313	50,256	642,866	71,429	1,881,282					
Transfer of funds (80%)	361,850	-	(361,850)	-	-	-	-		*As of May Billing			
PY'14 Carryover	224,330	23,399	165,114	25,741	284,803	29,641	753,028					
	1,184,157	89,840	255,577	75,997	927,669	101,070	2,634,310					
Service Providers												
Henkels & McCoy - Eckerd - Adult/DW Services	711,616	-	125,579	-	-	-	837,195	781,420 *	93%	837,195	100%	55,775
Henkels &McCoy - Eckerd - Operator	76,500	-	13,500	-	-	-	90,000	89,647 *	100%	90,000	100%	353
Henkels & McCoy -Eckerd - Youth	-	-	-	-	702,148	-	702,148	679,604 *	97%	702,148	100%	22,544
OJT	32,000	-	8,000	-	-	-	40,000	31,492	79%	40,000	100%	8,508
Undesignated Funds	138,523	41,412	24,927	28,868	60,592	52,861	347,183	-	0%	-	0%	347,183
Total Pass-Through Contracts	958,639	41,412	172,006	28,868	762,740	52,861	2,016,526	1,582,163	78%	1,669,343	83%	434,363
Total Revenue after Obligations	225,518	48,428	83,571	47,129	164,929	48,209	617,784					

In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Total	YTD-June	Actual % Expended	Goal Expended	Goal % Expended	Balance
Salaries, Fringe, & Indirect	149,963	31,107	66,454	30,156	143,230	30,144	451,054	472,918	105%	451,054	100%	(21,864)
SC Works Centers & Satellites Facility Costs	163,140	4,376	28,937	4,194	11,240	4,376	216,263	196,870	91%	216,263	100%	19,393
Payment from SCDEW for Facilities	(103,575)		(18,273)				(121,848)	(109,649)	90%	(121,848)	100%	(12,199)
ADA Upgrades	3,599	121	640	99	349	121	4,929	3,994	81%	4,929	100%	935
Contractual Services		1,345		1,345		1,345	4,035	2,020	50%	4,035	100%	2,015
Travel	1,455	248	364	264	1,131	264	3,725	3,211	86%	3,725	100%	514
AOP BIS Transportation					5,000		5,000	5,000	100%	5,000	100%	-
Strategic Plan (carryover from PY14)	2,250	500	1,500	500	2,250	500	7,500	7,500	0%	7,500	100%	-
Supplies - Consummable & Non-Consummable		680		640		680	2,000	1,152	58%	2,000	100%	848
Insurance (Combined from PY14)		2,916		2,744		2,916	8,576	8,522	99%	8,576	100%	54
Postage		170		170		160	500	289	58%	500	100%	211
Printing		1,834		1,833		1,833	5,500	3,649	66%	5,500	100%	1,851
Web Site Hosting & Renewal Fees	500	2,175	500	2,150	500	2,175	8,000	7,045	88%	8,000	100%	955
Memberships, Dues, & Prof Fees		1,000		1,075		1,075	3,150	1,644	52%	3,150	100%	1,506
Training	736	48	184	51	730	51	1,800	2,295	128%	1,800	100%	(495)
Job Fair / Hiring Event Expenses							-	(59)	0%	-	0%	59
R&M & Gas - WIA Car		835		835		830	2,500	628	25%	2,500	100%	1,872
Outreach (SC Works Center's Only)	6,950		2,975				9,925	3,917	39%	9,925	100%	6,008
Meeting Expense (Madren Center & Other)	500	1,073	290	1,073	500	1,740	5,175	3,087	60%	5,175	100%	2,088
Total In-House	225,518	48,428	83,571	47,129	164,929	48,209	617,784	614,033	99%	617,784	100%	3,751

Grant Number: 16A295H2

Invoice: 100 - I1000

Period Covered: 7/1/16-7/31/16

Line Item		Contract Amount	100-I1000	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligation Numbers
Eckerd Goal:			JULY 8.3%			100.0%	
Staff Salary Total		$259,644.40	19,292.93	19,292.93	$240,351.47	7.4%	
Fringe Benefit Total		$82,307.82	5,630.43	$5,630.43	$76,677.39	6.8%	
Staff Cost Total		$341,952.22	24,923.36	$24,923.36	$317,028.86	7.3%	
Operating							
1.2 Staff Consumable Supplies		$ 3,726.08	0.00	$0.00	$3,726.08	0.0%	
1.3 Advertising, Outreach		$851.68	0.00	$0.00	$851.68	0.0%	
1.4 Copy, Print		$3,459.93	283.82	$283.82	$3,176.11	8.2%	
1.5 Communications		$6,530.22	545.81	$545.81	$5,984.41	8.4%	
1.6 Staff Travel		$9,720.40	261.30	$261.30	$9,459.10	2.7%	
1.7 Staff Conferences, Training		$3,885.77	55.84	$55.84	$3,829.93	1.4%	
1.8 Staff Computer Leases		$12,214.73	0.00	$0.00	$12,214.73	0.0%	
1.9 Postage		$2,129.19	15.19	$15.19	$2,114.00	0.7%	
Operating Total (01)		$42,518.00	1,161.96	1,161.96	$41,356.04	3%	
Direct Training							
2.3 Credential Exam Fees (CAN/GED/WK)		$ 6,875.51	0.00	$0.00	$6,875.51	0.0%	
2.6 Tuition (College/Occupational Training)		$196,062.84	10,989.30	$10,989.30	185,073.54	5.6%	
Direct Training Total (02)		$202,938.34	10,989.30	10,989.30	$191,949.04	0.05415093	
Support Services							
3.4 Training Support Materials		$9,758.78	0.00	$0.00	$9,758.78	0.0%	
Support Service Total (03)		$9,758.78	0.00	0.00	$9,758.78	0.0%	
Operating Cost Total		$597,167.35	37,074.62	$37,074.62	$560,092.73	6.2%	
General Overhead (Indirect)	9.28%	$55,417.13	3,440.52	$3,440.52	$51,976.61	6.2%	
General Liability Ins	0.60%	$3,915.51	222.45	$222.45	$3,693.06	5.7%	
Contract Total		$656,499.99	40,737.59	$40,737.59	$615,762.40	6.2%	

Grant Number: 070-101
Invoice:
Period Covered: 7/1/16-7/31/16

Eckerd Goal:		JULY 8.3%			100.0%		
Line Item	Contract Amount		Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligation Numbers
Staff Salary Total	$33,024.08	2,483.99	2,483.99	$30,540.09	7.5%	
Fringe Benefit Total	$ 10,468.70	728.43	$728.43	$9,740.27	7.0%	
Staff Cost Total	$43,492.78	3,212.42	$3,212.42	$40,280.36	7.4%	
Operating						
1.2 Staff Consumable Supplies	$ 473.92	0.00	$0.00	$473.92	0.0%	
1.3 Advertising, Outreach	$108.32	0.00	$0.00	$108.32	0.0%	
1.4 Copy, Print	$440.07	50.08	$50.08	$389.99	11.4%	
1.5 Communications	$830.58	74.42	$74.42	$756.16	9.0%	
1.6 Staff Travel	$1,236.33	32.27	$32.27	$1,204.06	2.6%	
1.7 Staff Conferences, Training	$494.23	7.39	$7.39	$486.84	1.5%	
1.8 Staff Computer Leases	$1,553.59	0.00	$0.00	$1,553.59	0.0%	
1.9 Postage	$270.81	2.68	$2.68	$268.13	1.0%	
Operating Total (01)	$5,407.85	166.84	166.84	$5,241.01	3.1%	
Direct Training						
2.3 Credential Exam Fees (CAN/GED/WK)	$ 874.49	0.00	$0.00	$874.49	0.0%	
2.6 Tuition (College/Occupational Training)	$24,937.16	0.00	$0.00	24,937.16	0.0%	
Direct Training Total (02)	$25,811.66	0.00	0.00	$25,811.66	0	
Support Services						
3.4 Training Support Materials	$1,241.22	0.00	$0.00	$1,241.22	0.0%	
Support Service Total (03)	$1,241.22	0.00	0.00	$1,241.22	0.0%	
Operating Cost Total	$75,953.50	3,379.26	$3,379.26	$72,574.24	4.4%	
General Overhead (Indirect) 9.28%	$7,048.49	313.60	$313.60	$6,734.89	4.4%	
General Liability Ins 0.60%	$498.01	20.28	$20.28	$477.73	4.1%	
Contract Total	$83,500.00	3,713.13	$3,713.13	$79,786.87	4.4%	

Grant Number: 070-197-000
Invoice: Op Ad July
Period Covered: 7/1/16-7/31/16

Eckerd Goal:		JULY 8.3%				100.0%	
Line Item		Contract Amount	Monthly Cost	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligation Numbers
Staff Salary Total		$39,612.60	4,024.10	2,811.84	$36,800.76	7.1%	
Fringe Benefit Total		$ 10,884.59	1,022.23	$1,022.23	$9,862.36	9.4%	
Staff Cost Total		$50,497.19	5,046.33	$3,834.07	$46,663.12	7.6%	
Operating							
1.2 Staff Consumable Supplies		$2,904.00	0.00	$0.00	$2,904.00	0.0%	
1.4 Copy, Print		$1,953.60	0.00	$0.00	$1,953.60	0.0%	
1.5 Communications		$686.93	74.59	$74.59	$612.34	10.9%	
1.6 Staff Travel		$1,504.18	44.65	$44.65	$1,459.53	3.0%	
1.7 Staff Conferences, Training		$1,267.20	9.29	$9.29	$1,257.91	0.7%	
1.8 Staff Computer Leases		$1,010.80	0.00	$0.00	$1,010.80	0.0%	
1.9 Postage		$211.20	0.00	$0.00	$211.20	0.0%	
Operating Total (01)		$9,537.91	128.53	128.53	$9,409.38	1%	
Operating Cost Total		$60,035.10	5,174.86	$3,962.60	$56,072.50	6.6%	
General Overhead (Indirect)	9.28%	$5,571.26	480.23	$480.23	$5,091.03	8.6%	
General Liability Ins	0.60%	$393.64	31.05	$31.05	$362.59	7.9%	
Contract Total		$66,000.00	5,686.14	$5,686.14	$60,313.86	8.6%	

Grant Number: 070-197-400
Invoice: Op DW July
Period Covered: 7/1/16-7/31/16

Eckerd Goal:		JULY 8.3%				100.0%	
Line Item		Contract Amount	Monthly Cost	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligation Numbers
Staff Salary Total		$5,401.72	535.93	354.79	$5,046.93	6.6%	
Fringe Benefit Total		$ 1,484.26	130.32	$130.32	$1,353.94	8.8%	
Staff Cost Total		$6,885.98	666.25	$485.11	$6,400.87	7.0%	
Operating							
1.2 Staff Consumable Supplies		$396.00	0.00	$0.00	$396.00	0.0%	
1.4 Copy, Print		$266.40	0.00	$0.00	$266.40	0.0%	
1.5 Communications		$93.67	55.47	$55.47	$38.20	59.2%	
1.6 Staff Travel		$205.12	5.40	$5.40	$199.72	2.6%	
1.7 Staff Conferences, Training		$172.80	1.15	$1.15	$171.65	0.7%	
1.8 Staff Computer Leases		$137.84	0.00	$0.00	$137.84	0.0%	
1.9 Postage		$28.80	0.00	$0.00	$28.80	0.0%	
Operating Total (01)		$1,300.63	62.02	62.02	$1,238.61	5%	
Operating Cost Total		$8,186.61	728.27	$547.13	$7,639.48	6.7%	
General Overhead (Indirect)	9.28%	$759.72	67.58	$67.58	$692.14	8.9%	
General Liability Ins	0.60%	$53.68	4.37	$4.37	$49.31	8.1%	
Contract Total		$9,000.01	800.22	$800.22	$8,199.79	8.9%	

Grant Number: PY16Y495H2				*SAVE AS AFTER EACH MONTH'S INVOICE		
Invoice: 103-I1000						
Period Covered: 7/1/16-7/31/16						
Eckerd Goal:		JULY 8.3%			100.0%	
Line Item	**Contract Amount**	**103-I1000**	**Cumulative Cost YTD**	**Remaining Balance**	**Percent Spent YTD**	**Obligation Numbers**
Staff Salary Total	**$310,996.86**	**24,498.23**	**24,498.23**	**$286,498.63**	**7.9%**	
Fringe Benefit Total	**$ 82,858.75**	**6,080.86**	**$6,080.86**	**$76,777.89**	**7.3%**	
Staff Cost Total	**$393,855.61**	**30,579.09**	**$30,579.09**	**$363,276.52**	**7.8%**	
Operating						
1.1 Facility, Utilities	9,600.00	0.00	$0.00	$9,600.00	0.0%	
1.2 Staff Consumable Supplies	$1,200.00	0.00	$0.00	$1,200.00	0.0%	
1.3 Advertising, Outreach	$300.00	0.00	$0.00	$300.00	0.0%	
1.4 Copy, Print	$1,200.00	0.00	$0.00	$1,200.00	0.0%	
1.5 Communications	$7,039.40	354.85	$354.85	$6,684.55	5.0%	
1.6 Staff Travel	$13,795.04	478.30	$478.30	$13,316.74	3.5%	
1.7 Staff Conferences, Training	$1,500.00	572.35	$572.35	$927.65	38.2%	
1.8 Staff Computer Leases	$9,888.00	0.00	$0.00	$9,888.00	0.0%	
1.9 Postage	$741.00	0.00	$0.00	$741.00	0.0%	
Operating Total (01)	**$45,263.44**	**1,405.50**	**1,405.50**	**$43,857.94**	**3%**	
Direct Training						
2.1 Participant Supplies	$ 1,560.00	0.00	$0.00	$1,560.00	0.0%	
2.2 Instructional Related Costs (Books)	$ 500.00	0.00	$0.00	$500.00	0.0%	
2.3 Credential Exam Fees (CAN/GED/WK)	$ 11,500.00	0.00	$0.00	$11,500.00	0.0%	
2.5 Adult Education Tuition	$21,000.00	0.00	$0.00	21,000.00	0.0%	
2.6 Tuition (College/Occupational Training)	$43,200.00	0.00	$0.00	43,200.00	0.0%	
2.9 Work Experience	$55,044.00	3,282.16	$3,282.16	51,761.84	6.0%	
2.11 Software Licenses (ETO)	$3,600.00	0.00	$0.00	3,600.00	0.0%	
Direct Training Total (02)	**$136,404.00**	**3,282.16**	**3,282.16**	**$133,121.84**	**2%**	
Support Services						
3.1 Participant Incentives (Skill Invoices)	21,645.00	1,125.00	$1,125.00	$20,520.00	5.2%	
3.2 Transportation	15,750.00	120.00	$120.00	$15,630.00	0.8%	
3.3 Childcare	$510.00	0.00	$0.00	$510.00	0.0%	
3.4 Training Support Materials	$3,000.00	0.00	$0.00	$3,000.00	0.0%	
3.5 Emergency Assistance	$1,500.00	0.00	$0.00	$1,500.00	0.0%	
Support Service Total (03)	**$42,405.00**	**1,245.00**	**1,245.00**	**$41,160.00**	**2.9%**	
Operating Cost Total	**$617,928.05**	**36,511.75**	**$36,511.75**	**$581,416.30**	**5.9%**	
General Overhead (Indirect) 9.28%	**$57,343.72**	**3,388.29**	**$3,388.29**	**$53,955.43**	**5.9%**	
General Liability Ins 0.60%	**$4,051.63**	**219.07**	**$219.07**	**$3,832.56**	**5.4%**	
Contract Total	**$679,323.40**	**40,119.11**	**$40,119.11**	**$639,204.29**	**5.9%**	

Work Experience		**JUL**	**Cumulative**	**YTD % Spent**
	Staff WEX Salaries	6,987.83	6,987.83	1%
	Staff WEX Fringe	2,119.64	2,119.64	0%
	Incentives	3,282.16	3,282.16	1%
	Total	12,389.63	12,389.63	2%
	Percentage Spent	2%		

*Funds not received from SCDEW yet	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Total	YTD July 2016	Balance
PY'16 Allocations Estimate	**728,060**	**80,896**	**530,180**	**58,909**	**789,356**	**87,706**	**2,275,107**		
Transfer of funds	250,000	-	(250,000)	-	-	-	-		
PY'15 Carryover	193,314	48,074	37,228	33,169	85,042	59,106	455,933		
	1,171,374	**128,970**	**317,408**	**92,078**	**874,398**	**146,812**	**2,731,040**		
Service Providers									
Eckerd - Adult/DW Services	655,147	-	84,853	-	-	-	740,000	40,738 *	699,262
Eckerd - Operator	64,732	-	10,268	-	-	-	75,000	5,686 *	69,314
Eckerd - Youth	-	-	-	-	679,323	-	679,323	40,119 *	639,204
OJT	32,000	-	8,000	-	-	-	40,000	-	40,000
Undesignated Funds	210,599	58,305	158,450	23,986	96,134	37,744	585,218	-	585,218
Total Pass-Through Contracts	962,478	58,305	261,571	23,986	775,457	37,744	2,119,541	86,543	2,032,998
Total Revenue after Obligations	208,896	70,665	55,837	68,092	98,941	109,068	611,499		
In-House Expenses	**Program Adult**	**Admin Adult**	**Program DW**	**Admin DW**	**Program Youth**	**Admin Youth**	**Total**	**YTD July 2016**	**Balance**
Salaries, Fringe, & Indirect	141,811	53,286	46,725	51,371	82,819	91,144	467,156	27,425	439,731
SC Works Centers & Satellites Facility Costs	170,680	5,508	19,875	5,396	8,762	6,049	216,270	37,584	178,686
Payment from SCDEW for Facilities	(108,986)		(12,110)				(121,096)	-	(121,096)
ADA Upgrades	-	-	-	-	-	-	-	-	-
Contractual Services		1,200		1,200		1,200	3,600	300	3,300
Travel	1,455	248	364	264	1,131	264	3,725	-	3,725
AOP BIS Transportation					5,000		5,000	-	5,000
Strategic Plan (carryover from PY14)	-	-	-	-	-	-	-	-	-
Supplies - Consummable & Non-Consummable		680		640		680	2,000	-	2,000
Insurance (Combined from PY14)		3,000		2,750		3,000	8,750	709	8,041
Postage		170		170		160	500	13	487
Printing		1,850		1,850		1,850	5,550	1	5,549
Web Site Hosting & Renewal Fees	500	2,175	500	2,150	500	2,175	8,000		8,000
Memberships, Dues, & Prof Fees		750		500		750	2,000	150	1,850
Training	736	48	184	51	730	51	1,800		1,800
Job Fair / Hiring Event Expenses							-		-
R&M & Gas - WIA Car		835		835		830	2,500		2,500
Outreach (SC Works Center's Only)	2,700		300				3,000		3,000
Meeting Expense (Madren Center & Other)	-	915	-	915	-	915	2,745	138	2,607
Total In-House	208,896	70,665	55,837	68,092	98,941	109,068	611,500	66,320	545,180

SC WORKS BRINGING EMPLOYERS AND JOB SEEKERS TOGETHER
WORKLINK
ANDERSON·OCONEE·PICKENS

June 30, 2016

Mr. Richard Semancik
Chief of Program Services – Eastern Region
Eckerd Workforce Services
100 N. Starcrest Drive
Clearwater, FL 33765

Re: PY 16 Grant Awards for WIOA Operator and Ad/DW Program Services

Dear Mr. Semancik:

The WorkLink Workforce Development Board voted to extend our contracts for WIOA Operator and Adult/Dislocated Worker program services (authorized under Title 1-B of the Workforce Innovation and Opportunity Act of 2014) with Eckerd Workforce Services on April 20, 2016. The Budget Negotiations Committee recently finalized negotiations with Eckerd Workforce Services and recommended the budgets to the WorkLink Board for funding. The WorkLink Board approved this decision at its meeting on June 15, 2016.

Please allow this letter to serve for the following reasons:

1. To confirm that WorkLink Workforce Development Board intends to renew grant numbers 15A295H1 & 15D295H1 for the next year PY16 in the total amount of $740,000.

2. To confirm that WorkLink Workforce Development Board intends to renew grant numbers 15A995H1 & 15D995H1 for the next year PY16 in the total amount of $75,000.

3. To confirm authorization for Eckerd Workforce Services to incur generally accepted program costs against the above cited grant extensions <u>not to exceed</u>:
    - **$80,000 in Adult funds ($6,000 Operator, $74,000 in Program); and**
    - **$7,734 in Dislocated Worker funds ($1,500 in Operator, $6,234 in Program)**
        - *Note that we anticipate receiving a Rapid Response grant to cover Dislocated Worker costs associated with Salary, Fringe, and Training costs. This should be awarded to Eckerd Workforce Services with an effective date beginning July 1. Operating, indirect and general liability should be covered by regular DW funds. This is pending award and has not been finalized at this time.*

    until the fully executed contracts and budgets are completed. Eckerd Workforce Services should adhere to the budgeted line items approved at the Board meeting on June 15, 2016. WorkLink Workforce Development Board receives only a small portion of their WIOA funding for the first quarter of the new year. <u>The service provider should not make any large purchases at this time.</u>

It is very important that the service provider understands that expenditures occurring between July 1, 2016 and September 30, 2016 may not be paid with funds received after October 1, 2016.

4. To confirm that WorkLink Workforce Development Board intends to award the remaining grant amount upon receipt of the final PY16 Notice of Funds Authorized (NFA) for Adult and Dislocated Worker.
    a. If an unforeseen reduction occurs in the NFA due to DOL or DEW recalculation of awards, Eckerd Workforce Services may see a reduction as well.
    b. WorkLink WDB anticipates receiving the final PY16 NFA October 1; however, historically WorkLink WDB has seen delays in the receipt of NFAs.
    c. Eckerd Workforce Services should monitor expenditures closely until Grant Awards can be finalized.

The WorkLink Workforce Development Board appreciates your interest in providing services in the WorkLink Workforce Development Area, and we look forward to working with your organization in the immediate future.

If you have questions or need assistance, please call me at 864-646-1458.

Sincerely,

Steven R. Pelissier, Executive Director
SC Appalachian Council of Governments

CC: Trent Acker, WorkLink Executive Director
Robert Halfacre, WorkLink WDB Chair

Attachments:

- Board Approved PY16 WIOA Operator Budget
- Board Approved PY16 Adult/DW Program Services Budget
- Statement of Work PY16 WIOA Operator
- Statement of Work PY16 WIOA AD/DW Program Services
- WIA Terms and Conditions

Acknowledgement of Receipt:

7.7.16

Randall Luecke
Chief Financial Officer
Eckerd Workforce Services

Date

WORKFORCE DEVELOPMENT BOARD
WorkLink Workforce Development Area
GRANT BUDGET SUMMARY

Service Provider Eckerd WorkForce Development Contract # 16A995H2 & 16D995H2

Project/Activity SC Works Operator Funding Source WIOA Adult & DLW Formula Funds Modification # original

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	$ 49,229	$ 8,154		$ 57,383	$ 57,383
OPERATING COSTS	$ 9,538	$ 1,301		$ 10,839	$ 10,839
TRAINING COSTS	$ -	$ -		$ -	$ -
SUPPORTIVE SERVICE COSTS	$ -	$ -		$ -	$ -
Training Fees/Professional Fees/ Profit	$ 394	$ 54		$ 447	$ 447
Indirect Costs	$ 5,571	$ 760		$ 6,331	$ 6,331
Total Budget Costs	$ 64,732	$ 10,268	$ -	$ 75,000	$ 75,000
Percentage of Budget	86%	14%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE DEVELOPMENT BOARD
WorkLink Workforce Development Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd WorkForce Development   Contract # 16A995H2 & 16D995H2

Project/ Activity SC Works Operator   Funding Source WIOA Adult & DLW Formula Funds   Mod # original

STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST					ADULT		DLW		ADMINISTRATION		NON-ADMINISTRATION	
Staff Salaries: Position Title	Salary Per Month	No. of Months	% of Time	TOTAL AMOUNT	%	Amount	%	Amount	%	Amount	%	Amount
TOTAL SALARIES				$ 45,014.32		$ 38,344.63		$ 6,669.69				$ 45,014.32
FRINGE BENEFITS:												
Health Insurance		X	13.16%	$ 5,922.80	88.00%	$ 5,212.06	12.00%	$ 710.74			100%	$ 5,922.80
FICA		X	7.65%	$ 3,443.60	88.00%	$ 3,030.36	12.00%	$ 413.23			100%	$ 3,443.60
Unemployment		X	1.72%	$ 774.25	88.00%	$ 681.34	12.00%	$ 92.91			100%	$ 774.25
Workers Comp		X	3.00%	$ 1,350.43	88.00%	$ 1,188.38	12.00%	$ 162.05			100%	$ 1,350.43
Retirement (403b Match)		X	1.95%	$ 877.78	88.00%	$ 772.45	12.00%	$ 105.33			100%	$ 877.78
		X	0.00%	$ -	88.00%	$ -	12.00%	$ -			100%	$ -
TOTAL FRINGE BENEFITS				$ 12,368.85		$ 10,884.59		$ 1,484.26				$ 12,368.85
INDIRECT COST: RATE	$ 68,221.71	X	9.28%	$ 6,330.97	88.00%	$ 5,571.26	12.00%	$ 759.72			100%	$ 6,330.97
TOTAL COST				$ 63,714.15	88.00%	$ 56,068.45	12.00%	$ 7,645.70			100%	$ 63,714.15

Each position must be supported by a job description.
A complete "Per Person" cost analysis must be completed and attached as an Exhibit.
A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit

WORKFORCE DEVELOPMENT BOARD

WorkLink Workforce Development Area

COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd WorkForce Development Contract # 16A995H2 & 16D995H2 Mod # original

Project/Activity SC Works Operator Fund Source WIOA Adult & DLW Formula Funds

Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS				
1.1 Facility Rent, Utilities, Maintenance, etc.	$ -	$ -	$ -	$ -
1.2 Staff Expendable Supplies & Materials	$ 3,300	$ 2,904	$ 396	$ 3,300
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	$ -	$ -	$ -	$ -
1.4 Copy & Print Expenses	$ 2,220	$ 1,954	$ 266	$ 2,220
1.5 Communications (Phone, Fax, Internet, etc.)	$ 781	$ 687	$ 94	$ 781
1.6 Staff Travel				
Local Mileage cost	$ 1,229	$ 1,082	$ 148	$ 1,229
Non-Local Mileage cost	$ 240	$ 211	$ 29	$ 240
Non-Local Per Diem/Lodging Cost	$ 240	$ 211	$ 29	$ 240
1.7 Staff Taining / Technical Services Costs (Conf, Training, etc.)	$ 1,440	$ 1,267	$ 173	$ 1,440
1.8 Non-Expendable Equipment Purchases (Computers, software, et				
Non-Expendable Equipment Purchases **(Computer Leases)**	$ 849	$ 747	$ 102	$ 849
Wide Area Network (WAN) Equipment and **Computer Software**	$ 300	$ 264	$ 36	$ 300
1.9 Postage (Stamps, FedEx, etc.)	$ 240	$ 211	$ 29	$ 240
TOTAL OPERATING COSTS	**$ 10,839**	**$ 9,538**	**$ 1,301**	**$ 10,839**
TRAINING COSTS				
2.1 WI Customer Supplies & Materials Costs	$ -	$ -	$ -	$ -
2.2 WI Customer Book Costs	$ -	$ -	$ -	$ -
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys,	$ -	$ -	$ -	$ -
WI Customer Individualized Training Costs				
2.5 Tuition Cost (Adult Education Skill Upgrade & GED)	$ -	$ -	$ -	$ -
2.6 Other Individualized Training Cost (TCTC Pre-Employment Worl	$ -	$ -	$ -	$ -
2.6 Individual Training Account/Voucher Cost	$ -	$ -	$ -	$ -
2.8 WI Customer On-the-Job Training Costs				
Reimbursable Wages	$ -	$ -	$ -	$ -
TOTAL TRAINING COSTS	**$ -**	**$ -**	**$ -**	**$ -**
SUPPORTIVE SERVICES COSTS				
3.10 WI Customer Incentives (Youth Only)	$ -	$ -	$ -	$ -
3.11 WI Customer Transportation Costs	$ -	$ -	$ -	$ -
3.12 WI Customer Childcare Costs	$ -	$ -	$ -	$ -
3.14 Training Support Materials (Uniforms, Drug Screens, Background Checks,	$ -	$ -	$ -	$ -
3.13 WI Customer Emergency Assistance (Rent, Car Repair, etc.)	$ -	$ -	$ -	$ -
3.6 Laptop Incentive (Youth Only)	$ -			$ -
TOTAL SUPPORTIVE SERVICES COSTS	**$ -**	**$ -**	**$ -**	**$ -**
TRAINING/PROFESSIONAL FEES/PROFIT				
4.1 Profit (Professional Fee - 5%) Can be tied to Performance	$ -	$ -	$ -	$ -
4.2 General Liability	$ 447	$ 394	$ 54	$ 447
TOTAL FEES / PROFIT COSTS	**$ 447**	**$ 394**	**$ 54**	**$ 447**

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

WORKFORCE DEVELOPMENT BOARD
WorkLink Workforce Development Area
BUDGET FLOW PROJECTIONS

Service Provider: Eckerd WorkForce Development Contract #: 16A995H2 & 16D995H2

Project/Activity: SC Works Operator Fund Source: WIOA Adult & DLW Formula Funds

Mod#: original

	Cumulative Expenditures					
Period	**Administration**	**%**	**Non-Administration**	**%**	**Totals**	**%**
July-16	$0.00	0%	$6,250.00	100%	$6,250.00	100%
August-16	$0.00	0%	$6,250.00	100%	$6,250.00	100%
September-16	$0.00	0%	$6,250.00	100%	$6,250.00	100%
October-16	$0.00	0%	$6,250.00	100%	$6,250.00	100%
November-16	$0.00	0%	$6,250.00	100%	$6,250.00	100%
December-16	$0.00	0%	$6,250.00	100%	$6,250.00	100%
January-17	$0.00	0%	$6,250.00	100%	$6,250.00	100%
February-17	$0.00	0%	$6,250.00	100%	$6,250.00	100%
March-17	$0.00	0%	$6,250.00	100%	$6,250.00	100%
April-17	$0.00	0%	$6,250.00	100%	$6,250.00	100%
May-17	$0.00	0%	$6,250.00	100%	$6,250.00	100%
June-17	$0.00	0%	$6,250.00	100%	$6,250.00	100%

WORKFORCE DEVELOPMENT BOARD
WorkLink Workforce Development Area
GRANT BUDGET SUMMARY

Service Provider Eckerd Workforce Developmen   Contract # 16A295H2 & 16D295H2

Project/Activity SC Works Adult-DW Services   Funding Source WIOA Adult & DLW Formula Fund   Modification # original

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	$ 340,600	$ 44,845		$ 385,445	$ 385,445
OPERATING COSTS	$ 42,518	$ 5,408		$ 47,926	$ 47,926
TRAINING COSTS	$ 202,938	$ 25,812		$ 228,750	$ 228,750
SUPPORTIVE SERVICE COSTS	$ 9,759	$ 1,241		$ 11,000	$ 11,000
Training Fees/Professional Fees/ Profit	$ 3,916	$ 498		$ 4,414	$ 4,414
Indirect Costs	$ 55,417	$ 7,048		$ 62,466	$ 62,466
Total Budget Costs	$ 655,147	$ 84,853	$ -	$ 740,000	$ 740,000
Percentage of Budget	89%	11%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE DEVELOPMENT BOARD

WorkLink Workforce Development Area

COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development   Contract # 16A295H2 & 16D295H2

Project/ Activity SC Works Adult-DW Services   Funding Source WIOA Adult & DLW Formula Funds   Mod # original

STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST					ADULT		DLW		ADMINISTRATION		NON-ADMINISTRATION	
Staff Salaries: Position Title	Salary Per Month	No. of Months	% of Time	TOTAL AMOUNT	%	Amount	%	Amount	%	Amount	%	Amount
TOTAL SALARIES				$ 292,668.48		$ 258,291.70		$ 34,376.78				$ 292,668.48
FRINGE BENEFITS:												
Health Insurance		X	17.38%	$ 50,866.40	88.72%	$ 45,126.75	11.28%	$ 5,739.65			100%	$ 50,866.40
FICA		X	7.65%	$ 22,389.14	88.72%	$ 19,862.80	11.28%	$ 2,526.34			100%	$ 22,389.14
Unemployment		X	1.72%	$ 5,033.90	88.72%	$ 4,465.88	11.28%	$ 568.01			100%	$ 5,033.90
Workers Comp		X	3.00%	$ 8,780.05	88.72%	$ 7,789.33	11.28%	$ 990.72			100%	$ 8,780.05
Retirement (403b Match)		X	1.95%	$ 5,707.04	88.72%	$ 5,063.07	11.28%	$ 643.97			100%	$ 5,707.04
TOTAL FRINGE BENEFITS				$ 92,776.53		$ 82,307.82		$ 10,468.70				$ 92,776.53
INDIRECT COST: RATE	$ 673,120.86	X	9.28%	$ 62,465.62	88.72%	$ 55,417.13	11.28%	$ 7,048.49			100%	$ 62,465.62
TOTAL COST				$ 447,910.62	88.72%	$ 397,369.36	11.28%	$ 50,541.27			100%	$ 447,910.62

Each position must be supported by a job description.
A complete "Per Person" cost analysis must be completed and attached as an Exhibit.
A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit

WORKFORCE DEVELOPMENT BOARD

WorkLink Workforce Development Area

COST AND PRICE ANALYSIS WORKSHEET

Service Provider: Eckerd Workforce Development   Contract #: 16A295H2 & 16D295H2   Mod #: original

Project/Activity: SC Works Adult-DW Services   Fund Source: WIOA Adult & DLW Formula Funds

Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS				
1.1 Facility Rent, Utilities, Maintenance, etc.	$ -	$ -	$ -	$ -
1.2 Staff Expendable Supplies & Materials	$ 4,200	$ 3,726	$ 474	$ 4,200
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	$ 960	$ 852	$ 108	$ 960
1.4 Copy & Print Expenses	$ 3,900	$ 3,460	$ 440	$ 3,900
1.5 Communications (Phone, Fax, Internet, etc.)	$ 7,361	$ 6,530	$ 831	$ 7,361
1.6 Staff Travel				
Local Mileage cost	$ 6,157	$ 5,462	$ 695	$ 6,157
Non-Local Mileage cost	$ 1,800	$ 1,597	$ 203	$ 1,800
Non-Local Per Diem/Lodging Cost	$ 3,000	$ 2,661	$ 339	$ 3,000
1.7 Staff Taining / Technical Services Costs (Conf, Training, etc.)	$ 4,380	$ 3,886	$ 494	$ 4,380
1.8 Non-Expendable Equipment Purchases (Computers, software, et				
Non-Expendable Equipment Purchases **(Computer Leases)**	$ 7,288	$ 6,466	$ 822	$ 7,288
Wide Area Network (WAN) Equipment and **Computer Software**	$ 6,480	$ 5,749	$ 731	$ 6,480
1.9 Postage (Stamps, FedEx, etc.)	$ 2,400	$ 2,129	$ 271	$ 2,400
TOTAL OPERATING COSTS	**$ 47,926**	**$ 42,518**	**$ 5,408**	**$ 47,926**
TRAINING COSTS				
2.1 WI Customer Supplies & Materials Costs	$ -	$ -	$ -	$ -
2.2 WI Customer Book Costs	$ -	$ -	$ -	$ -
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys,	$ 7,750	$ 6,876	$ 874	$ 7,750
WI Customer Individualized Training Costs				
2.5 Tuition Cost (Adult Education Skill Upgrade & GED)	$ -	$ -	$ -	$ -
2.6 Other Individualized Training Cost (TCTC Pre-Employment Worl	$ -	$ -	$ -	$ -
2.6 Individual Training Account/Voucher Cost	$ 221,000	$ 196,063	$ 24,937	$ 221,000
2.8 WI Customer On-the-Job Training Costs				
Reimbursable Wages	$ -	$ -	$ -	$ -
TOTAL TRAINING COSTS	**$ 228,750**	**$ 202,938**	**$ 25,812**	**$ 228,750**
SUPPORTIVE SERVICES COSTS				
3.10 WI Customer Incentives (Youth Only)	$ -	$ -	$ -	$ -
3.11 WI Customer Transportation Costs	$ -	$ -	$ -	$ -
3.12 WI Customer Childcare Costs	$ -	$ -	$ -	$ -
3.14 Training Support Materials (Uniforms, Drug Screens, Background Checks,	$ 11,000	$ 9,759	$ 1,241	$ 11,000
3.13 WI Customer Emergency Assistance (Rent, Car Repair, etc.)	$ -	$ -	$ -	$ -
3.6 Laptop Incentive (Youth Only)	$ -			$ -
TOTAL SUPPORTIVE SERVICES COSTS	**$ 11,000**	**$ 9,759**	**$ 1,241**	**$ 11,000**
TRAINING/PROFESSIONAL FEES/PROFIT				
4.1 Profit (Professional Fee - 5%) Can be tied to Performance	$ -	$ -	$ -	$ -
4.2 General Liability Insurance	$ 4,414	$ -	$ -	$ 4,414
TOTAL FEES / PROFIT COSTS	**$ 4,414**	**$ -**	**$ -**	**$ 4,414**

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

WORKFORCE DEVELOPMENT BOARD
WorkLink Workforce Development Area
CLIENT FLOW PROJECTIONS

Service Provider: Eckerd Workforce Development Contract #: 16A295H2 & 16D295H2

Project Activity: SC Works Adult-DW Services Fund Source: WIOA Adult & DLW Formula Funds

Mod#: original

Period	Clients Served: Carryover	Clients Served: New	Clients Served: Cumulative	Clients Exited: Positive	Clients Exited: Negative	Clients Exited: Cumulative	Active Clients
July-16	185	18	203	10	4	14	189
August-16	189	18	207	10	4	14	193
September-16	193	18	211	10	4	14	197
October-16	197	18	215	9	3	12	203
November-16	203	18	221	12	6	18	203
December-16	203	18	221	10	4	14	207
January-17	207	18	225	10	6	16	209
February-17	209	18	227	12	4	16	211
March-17	211	18	229	10	4	14	215
April-17	215	18	233	12	4	16	217
May-17	217	18	235	12	4	16	219
June-17	219	18	237	12	6	18	219
Estimated PY15 Carryovers	185	216					
New PY16 WIA Enrollments	216						
Active Follow-up	209						
Total Served	610						
Estimated PY16 Carryovers	219						

Active Clients equal Cumulative Clients Served minus Cumulative Clients Exited

WORKFORCE DEVELOPMENT BOARD
WorkLink Workforce Development Area
BUDGET FLOW PROJECTIONS

Service Provider: Eckerd Workforce Development
Contract #: 16A295H2 & 16D295H2

Project/Activity: SC Works Adult-DW Services
Fund Source: WIOA Adult & DLW Formula Funds

Mod#: original

	Cumulative Expenditures					
Period	**Administration**	**%**	**Non-Administration**	**%**	**Totals**	**%**
July-16	$0.00	0%	$61,666.67	100%	$61,666.67	100%
August-16	$0.00	0%	$61,666.67	100%	$61,666.67	100%
September-16	$0.00	0%	$61,666.67	100%	$61,666.67	100%
October-16	$0.00	0%	$61,666.67	100%	$61,666.67	100%
November-16	$0.00	0%	$61,666.67	100%	$61,666.67	100%
December-16	$0.00	0%	$61,666.67	100%	$61,666.67	100%
January-17	$0.00	0%	$61,666.67	100%	$61,666.67	100%
February-17	$0.00	0%	$61,666.67	100%	$61,666.67	100%
March-17	$0.00	0%	$61,666.67	100%	$61,666.67	100%
April-17	$0.00	0%	$61,666.67	100%	$61,666.67	100%
May-17	$0.00	0%	$61,666.67	100%	$61,666.67	100%
June-17	$0.00	0%	$61,666.67	100%	$61,666.67	100%

SC APPALACHIAN COUNCIL OF GOVERNMENTS
for
WORKLINK WORKFORCE INVESTMENT BOARD
1376 Tiger Blvd, Suite 102, Clemson, SC 29631

GRANT AWARD

Grantee: Eckerd Workforce Services
100 N. Starcrest Drive
Clearwater, FL 33765
Pendleton, SC 29670

Contact: Kai Kunkel
843.412.5914

Project Title: WIOA Rapid Response (DW)

Grant Number: 16R295E1

Award Amount: $89,518

Grant Period: July 7, 2016 to June 30, 2017

Conditions:

- Monthly Financial Status Reports/Requests for Payment, inclusive of all expenses up to and including the last day of the month, must be submitted to the fiscal contact no later than the 10th of the following month.
- All funds not expended by the end of the grant will be deobligated and returned to SC Appalachian Council of Governments.

Contacts:

Program & Fiscal Contact: Jennifer Kelly
864.646.5898
jkelly@worklinkweb.com

In accordance with the provisions of the Workforce Innovation and Opportunity Act, funds are awarded in the amount shown above for the purposes specified in the Statement of Work. The acceptance of this award creates a contract between the South Carolina Appalachian Council of Governments and the Grantee named above, legally binding the Grantee to carry out the activities set forth in the Grant Agreement. The Grant Agreement consists of this Grant Award Signature Sheet, Part I – Program Statement of Work, Part II – Grant Budget, and Part III – Terms and Conditions

Approved By:
Steven R. Pelissier
Executive Director
7/22/16
Date

Accepted By:
Randall Luecke
Chief Financial Officer
7-7-16
Date

1

Part I

This agreement is entered into by SC Appalachian Council of Governments and Eckerd Workforce Services on behalf of the WorkLink Workforce Investment Area, pursuant to the provisions and regulations of the Workforce Innovation and Opportunity Act (WIOA).

1.0 Purpose

1.0.1 This grant is written to provide Eckerd Workforce Services with additional funds, through Rapid Response, to help address the demand for Dislocated Worker services that cannot be met with local formula funds.

1.1 Project Description

1.1.1 WIOA Rapid Reserve (Dislocated Worker) funds will be used in accordance with the provisions of the Workforce Innovation and Opportunity Act, it's Implementing Regulations, and the Terms and Conditions attached to this agreement.

1.2.0 Use of Funds

1.2.1 The Grantee may utilize WIOA Rapid Response funds as outlined below:

1.2.2 Rapid Response will be used for direct services to dislocated worker participants (such as intensive, training, and other services). In addition, funds may be used to support salaries, fringe, and indirect costs of staff who directly serve Dislocated Workers.

1.2.3 With the provision of this Rapid Response funding, there is an expectation of co-enrollment of Trade Adjustment Assistance (TAA) participants.

1.2.4 Changes in the use of WIOA funding will require a grant modification to amend the attached budget and the scope of the work as described above and requires approval of the WorkLink Workforce Development Board.

1.3 Reporting

1.3.1 Participants assisted with Rapid Response funds under this grant award do not need to be tracked separately in the SC Works Online Services (SCWOS).

1.3.2 Financial Status Reports, inclusive of all expenses up to and including the last day of the month, must be submitted to the fiscal contact no later than the 10th of the following month. Requests for Drawdown of grant funds may be submitted twice a month or less frequently.

1.3.3 All funds not expended by the end of the grant will be de-obligated and returned to the SC Appalachian Council of Governments.

1.3.4 This grant agreement is written for the period of 7/7/2016 to 6/30/2017.

WORKFORCE DEVELOPMENT BOARD

WorkLink Workforce Development Area

GRANT BUDGET SUMMARY

Service Provider :ckerd Workforce Developmen Contract # 16R295E1

Project/Activity SC Works Adult-DW Services Funding Source VIOA Rapid Response DLW Fund Modification # original

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	$ -	$ 52,232		$ 52,232	$ 52,232
OPERATING COSTS	$ -	$ -		$ -	$ -
TRAINING COSTS	$ -	$ 29,175		$ 29,175	$ 29,175
SUPPORTIVE SERVICE COSTS	$ -	$ 825		$ 825	$ 825
Training Fees/Professional Fees/ Profit	$ -	$ -		$ -	$ -
Indirect Costs	$ -	$ 7,286		$ 7,286	$ 7,286
Total Budget Costs	$ -	$ 89,518	$ -	$ 89,518	$ 89,518
Percentage of Budget	0%	100%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE DEVELOPMENT BOARD
WorkLink Workforce Development Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development 16R295E1

Project/ Activity SC Works Adult-DW Services VIOA Rapid Response DLW Fund Mod # original

STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST				DLW		ADMINISTRATION		NON-ADMINISTRATION	
Staff Salaries: Position Title	Salary Per Month	No. of Months	% of Time	%	Amount	%	Amount	%	Amount
1. Regional Manager	$ 6,042	12	3%	100.00%	$ 1,813			100%	$ 1,813
2. Fiscal Account Rep	$ 3,120	12	5%	100.00%	$ 1,872			100%	$ 1,872
3. Senior Program Manager	$ 4,403	12	5%	100.00%	$ 2,642			100%	$ 2,642
4. Administrative Assistant II	$ 2,600	12	10%	100.00%	$ 3,120			100%	$ 3,120
5. Program Manager (OS)	$ 3,900	12	13%	100.00%	$ 5,850			100%	$ 5,850
6. Program Manager (Case Mgmt)	$ 3,926	12	13%	100.00%	$ 5,889			100%	$ 5,889
7. Career Coach (Anderson)	$ 3,033	12	13%	100.00%	$ 4,550			100%	$ 4,550
8. Career Coach (Oconee)	$ 3,033	12	13%	100.00%	$ 4,550			100%	$ 4,550
9. Career Coach (Pickens)	$ 2,860	12	13%	100.00%	$ 4,290			100%	$ 4,290
10. Career Coach	$ 3,448	12	13%	100.00%	$ 5,171			100%	$ 5,171
TOTAL SALARIES					$ 39,746.72				$ 39,746.72
FRINGE BENEFITS									
Health Insurance		X	17.09%	100.00%	$ 6,793.80			100%	$ 6,793.80
FICA		X	7.65%	100.00%	$ 3,040.62			100%	$ 3,040.62
Unemployment		X	1.72%	100.00%	$ 683.64			100%	$ 683.64
Workers Comp		X	3.00%	100.00%	$ 1,192.40			100%	$ 1,192.40
Retirement (403b Match)		X	1.95%	100.00%	$ 775.06			100%	$ 775.06
		X	0.00%	100.00%	$ -			100%	$ -
TOTAL FRINGE BENEFITS					$ 12,485.53				$ 12,485.63
INDIRECT COST: RATE	$ 82,232.25	X	8.86%	100.00%	$ 7,285.78			100%	$ 7,285.78
TOTAL COST				100.00%	$ 59,518.03			100%	$ 59,518.03

Each position must be supported by a job description

A complete "Per Person" cost analysis must be completed and attached as an Exhibit.

A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached t

WORKFORCE DEVELOPMENT BOARD

WorkLink Workforce Development Area

COST AND PRICE ANALYSIS WORKSHEET

Service Provider: Eckerd Workforce Development | Contract # 16R295E1 | Mod # original

Project/Activity: SC Works Adult-DW Services | Fund Source: WIOA Rapid Response DLW Funds

Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS				
1.1 Facility Rent, Utilities, Maintenance, etc	$ -	$ -	$ -	$ -
1.2 Staff Expendable Supplies & Materials	$ -	$ -	$ -	$ -
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	$ -	$ -	$ -	$ -
1.4 Copy & Print Expenses	$ -	$ -	$ -	$ -
1.5 Communications (Phone, Fax, Internet, etc)	$ -	$ -	$ -	$ -
1.6 Staff Travel				
Local Mileage cost	$ -	$ -	$ -	$ -
Non-Local Mileage cost	$ -	$ -	$ -	$ -
Non-Local Per Diem/Lodging Cost	$ -	$ -	$ -	$ -
1.7 Staff Taining / Technical Services Costs (Conf, Training, etc)	$ -	$ -	$ -	$ -
1.8 Non-Expendable Equipment Purchases (Computers, software, etc.				
Non-Expendable Equipment Purchases (Computer Leases)	$ -	$ -	$ -	$ -
Wide Area Network (WAN) Equipment and Computer Software	$ -	$ -	$ -	$ -
1.9 Postage (Stamps, FedEx, etc.)	$ -	$ -	$ -	$ -
TOTAL OPERATING COSTS	$ -	$ -	$ -	$ -
TRAINING COSTS				
2.1 WI Customer Supplies & Materials Costs	$ -	$ -	$ -	$ -
2.2 WI Customer Book Costs	$ -	$ -	$ -	$ -
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, e	$ 1,550	$ -	$ 1,550	$ 1,550
WI Customer Individualized Training Costs				
2.5 Tuition Cost (Adult Education Skill Upgrade & GED)	$ -	$ -	$ -	$ -
2.6 Other Individualized Training Cost (TCTC Pre-Employment Work	$ -	$ -	$ -	$ -
2.6 Individual Training Account/Voucher Cost	$ 27,625	$ -	$ 27,625	$ 27,625
2.8 WI Customer On-the-Job Training Costs				
Reimbursable Wages	$ -	$ -	$ -	$ -
TOTAL TRAINING COSTS	$ 29,175	$ -	$ 29,175	$ 29,175
SUPPORTIVE SERVICES COSTS				
3.10 WI Customer Incentives (Youth Only)	$ -	$ -	$ -	$ -
3.11 WI Customer Transportation Costs	$ -	$ -	$ -	$ -
3.12 WI Customer Childcare Costs	$ -	$ -	$ -	$ -
3.14 Training Support Materials (Uniforms, Drug Screens, Background Checks, etc	$ 825	$ -	$ 825	$ 825
3.13 WI Customer Emergency Assistance (Rent, Car Repair, etc)	$ -	$ -	$ -	$ -
3.6 Laptop Incentive (Youth Only)	$ -			$ -
TOTAL SUPPORTIVE SERVICES COSTS	$ 825	$ -	$ 825	$ 825
TRAINING/PROFESSIONAL FEES/PROFIT				
4.1 Profit (Professional Fee - 5%) Can be tied to Performance	$ -	$ -	$ -	$ -
4.2 General Liability Insurance	$ -	$ -	$ -	$ -
TOTAL FEES / PROFIT COSTS	$ -	$ -	$ -	$ -

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

WORKFORCE DEVELOPMENT BOARD
WorkLink Workforce Development Area
CLIENT FLOW PROJECTIONS

Service Provider: Eckerd Workforce Development   Contract #: 16R295E1

Project Activity: SC Works Adult-DW Services   Fund Source: WIOA Rapid Response DLW Funds

Mod#: original

Period	Clients Served			Clients Exited			Active Clients
	Carryover	New	Cumulative	Positive	Negative	Cumulative	
July-16	15	2	17	5	0	5	12
August-16	12	5	17	2	0	2	15
September-16	15	5	20	4	1	5	15
October-16	15	5	20	2	0	2	18
November-16	18	5	23	5	2	7	16
December-16	16	5	21	3	1	4	17
January-17	17	5	22	4	1	5	17
February-17	17	5	22	4	1	5	17
March-17	17	4	21	3	1	4	17
April-17	17	4	21	2	0	2	19
May-17	19	4	23	4	0	4	19
June-17	19	3	22	0	0	0	22
Estimated PY15 Carryovers	15	52					
New PY16 WIA Enrollments	52						
Active Follow-up	32						
Total Served	99						
Estimated PY16 Carryovers	22						

Active Clients equal Cumulative Clients Served minus Cumulative Clients Exited

WORKFORCE DEVELOPMENT BOARD
WorkLink Workforce Development Board
BUDGET FLOW PROJECTIONS

Service Provider: Eckerd Workforce Development Contract #: 16R295E1

Project/Activity: SC Works Adult-DW Services Fund Source: WIOA Rapid Response DLW Funds

Mod#: original

	Cumulative Expenditures					
Period	Administration	%	Non-Administration	%	Totals	%
July-16	$0.00	0%	$7,459.84	100%	$7,459.84	100%
August-16	$0.00	0%	$7,459.84	100%	$7,459.84	100%
September-16	$0.00	0%	$7,459.84	100%	$7,459.84	100%
October-16	$0.00	0%	$7,459.84	100%	$7,459.84	100%
November-16	$0.00	0%	$7,459.84	100%	$7,459.84	100%
December-16	$0.00	0%	$7,459.84	100%	$7,459.84	100%
January-17	$0.00	0%	$7,459.84	100%	$7,459.84	100%
February-17	$0.00	0%	$7,459.84	100%	$7,459.84	100%
March-17	$0.00	0%	$7,459.84	100%	$7,459.84	100%
April-17	$0.00	0%	$7,459.84	100%	$7,459.84	100%
May-17	$0.00	0%	$7,459.84	100%	$7,459.84	100%
June-17	$0.00	0%	$7,459.84	100%	$7,459.84	100%

Company	Contact Email	Awarded	Spent	Balance	Mod.	Match %	# of Trainings		Scheduled
Sharpe Mfg	lois@sharpemfg.com	9,129.60	9,129.60	-		10%	1		
Tactical Medical Sol	andrea@tacmedsolutions.com	15,300.00	4,500.00	10,638.90	(161.10)	10%	4		Reimbursement & final report due 8/31
Allegro Industries	Ahamby@allegrosafety.com	3,999.60	678.60	-	(3,321.00)	10%	2		
Robert Bosch	drew.heller@us.bosch.com alan.johnson@us.bosch.com	1,312.50	-	3,563.38	2,250.88	25%	3		Reimbursement & final report due 8/31
Imperial Die Casting	Klapp@rcmindustries.com	14,150.88	11,900.00	-	(2,250.88)	15%	1		
Plastic Omnium	brenda.dutton@inergyautomotive.com	1,755.42	5,076.42	-	3,321.00	15%	1		
		45,648.00	31,284.62	14,202.28					

Allocation Calculation Based on Multiple Variables

	% of Labor Force*	Amount from Labor Force %	# of Employers with 5+ Employees*	% of Total Employers with 5+ Employees	Final Amount from # of Employers with 5+ Employees	PY'14 Use of Funds	Base Amount from PY'14 Use of Funds**	% of "Earned" Total***	Final Amount from PY'14 Use of Funds****	Totals
WorkLink	7.90734%	$24,678	3,241	6.49460%	$27,025	100.00000%	$26,007	10.16708%	$31,730	**$83,432**
Upper Savannah	5.03808%	$15,723	2,036	4.07992%	$16,977	49.75277%	$12,939	5.05840%	$15,786	**$48,486**
Upstate	7.72859%	$24,120	3,685	7.38433%	$30,727	79.62914%	$20,709	8.09596%	$25,266	**$80,113**
Greenville	10.63054%	$33,176	6,165	12.35397%	$51,406	87.83625%	$22,844	8.93038%	$27,870	**$112,453**
Midlands	15.56214%	$48,567	7,686	15.40188%	$64,089	100.00000%	$26,007	10.16708%	$31,730	**$144,386**
Trident	16.04524%	$50,075	8,390	16.81262%	$69,959	75.60089%	$19,662	7.68640%	$23,988	**$144,022**
Pee Dee	6.68606%	$20,866	3,196	6.40442%	$26,650	89.75052%	$23,341	9.12500%	$28,478	**$75,994**
Lower Savannah	5.91262%	$18,452	2,723	5.45659%	$22,705	42.51441%	$11,057	4.32247%	$13,490	**$54,648**
Catawba	7.75877%	$24,214	3,002	6.01567%	$25,032	87.71896%	$22,813	8.91845%	$27,833	**$77,079**
Santee-Lynches	4.12184%	$12,864	1,867	3.74126%	$15,568	99.99016%	$26,004	10.16608%	$31,727	**$60,158**
Waccamaw	7.78170%	$24,285	4,957	9.93327%	$41,333	70.77376%	$18,406	7.19562%	$22,456	**$88,075**
Lowcountry	4.82708%	$15,065	2,955	5.92149%	$24,640	100.00000%	$26,007	10.16708%	$31,730	**$71,434**
		$312,084	49,903		$416,111		$255,796		$312,084	**$1,040,279**
Total Authorized:	***30% for Labor Force:***		***40% for Number of Employers:***			***30% for PY'14 Use of Funds:***				
$ 1,040,279	***$ 312,084***		***$ 416,111***			***$ 312,084***				

* - Data Gathered from DEW-LMI-Community Profiles
** - Base amounts were obtained from applying the PY'14 use of funds percentage to each area's proportionate share ($26,007). These "earned" amounts were then totaled.
*** - The % of "Earned" Total percentages are each area's earned percentage of the total earned.
**** - The final amount of PY'14 use of funds is calculated from the percent of earned total multiplied by the 30% of IWT authorized ($312,084).

WorkLink Program Year 2015 Financial Status							
JA-24960-13-60-A-45 : Make It In America Grant (MiiA Grant)							
	Program Revenue			**Extended by DOL to 9/30/17			
	$ 1,299,610						
Per Mod #3 Approved Feb 2016	Program Expenditures		Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Salaries, Fringe (WIB)	$ 64,148		44,274	69%	44,274	69.02%	$ 19,874
Indirect (WIB)	21,630		15,590	72%	15,590	72.07%	6,040
Travel (WIB)	378		-	0%	-	0.00%	378
Tri-County Technical College	434,481		434,481	100%	336,988	77.56%	97,493
Greenville Technical College	434,481		434,481	100%	419,294	96.50%	15,187
Northeastern Technical College	344,492		344,492	100%	276,726	80.33%	67,766
Total In-House	$ 1,299,610		$ 1,273,317	98%	$ 1,092,871	84.09%	$ 206,739
Grant Period: 10/1/13-9/30/17				Goal Thru July 2016		70.83%	
13M295T1 - TCTC	Program Expenditures		Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Marketing	$ 11,000		7,013	64%	7,013	63.75%	$ 3,987
Recruitment & Assessment	11,000		4,014	36%	4,014	36.49%	6,986
Training	398,481		325,961	82%	325,961	81.80%	72,520
Job Placement	14,000		-	0%	-	0.00%	14,000
Total In-House	$ 434,481		$ 336,988	78%	$ 336,988	77.56%	$ 97,493
13M295G1 - GTC	Program Expenditures		Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Marketing	$ 22,350		12,235	55%	12,235	54.74%	$ 10,115
Recruitment & Assessment	-		-		-		-
Training	411,131		407,059	99%	407,059	99.01%	4,072
Job Placement	1,000		-	0%	-	0.00%	1,000
Total In-House	$ 434,481		$ 419,294	97%	$ 419,294	96.50%	$ 15,187
13M295N1 - NETC	Program Expenditures		Total Obligated	Total % Obligated	Actual Expended	Actual % Expended	Balance
Marketing	$ 1,500		817	54%	817	54.47%	$ 683
Recruitment & Assessment	1,000		819	82%	819	81.90%	181
Training	336,650		271,749	81%	271,749	80.72%	64,901
Job Placement	5,342		3,341	63%	3,341	62.54%	2,001
Total In-House	$ 344,492		$ 276,726	80%	$ 276,726	80.33%	$ 67,766