

**WORKFORCE DEVELOPMENT BOARD**  
**Priority Populations Committee Meeting Minutes**  
**SC Works Clemson Comprehensive Center at East Park**  
**Thursday, January 12, 2017**  
**3:00 – 4:00 pm**

Members Present

Lisa Gillespie	Susan Stockton	Chris Sparrow	Edgar Brown
Pat Pruitt			

Members Absent

Billy Gibson	Pat Pruitt
--------------	------------

Staff Present

Windy Graham	Patty Manley
--------------	--------------

Guests

Teresa Pate

**I. Welcome and Introductions**

Lisa Gillespie, Committee Chair called the meeting to order and announced a quorum was present for conducting the business of the committee and the meeting was being recorded for processing of minutes. Introductions were made of everyone attending.

**II. Approval of the October 13, 2016 Minutes**

The minutes from the 10/13/16 meeting were emailed with the meeting notice and included in the meeting packet. Chair Gillespie called for any corrections or amendments to the minutes.

**ACTION TAKEN: Susan Stockton made a motion to approve the minutes as submitted, seconded by Chris Sparrow. The motion carried with a majority vote.**

**III. Committee Education**

Chair Gillespie introduced Teresa Pate with Family Connection South Carolina.

Ms. Pate provided an overview of Family Connection SC which is a statewide nonprofit organization that connects families of children with special healthcare needs, disabilities or chronic illnesses with resources, support and education. Family Connection provides support with children of any age, from birth through adulthood and there is no charge for any of the services they provide.

All of Family Connection's programs and services are centered on the concept of parent-to-parent support and the fact that families with shared experiences are uniquely qualified to help each other. Programs and services include:

- Parent Match
- BabyNet Parent Connection
- Project Breathe Easy
- Hispanic Outreach
- NICU Support
- Healthcare Connection
- Education Connection

#### **IV. WorkLink's Data**

Ms. Windy Graham provided October – December 2016 targeted population summary reports for the WorkLink region adding that wage data is reflected in the columns on the left side of the chart. Ms. Graham stated Committee members should let her know if there is any information they wish to see included on the reports going forward.

#### **V. Other Business**

Chair Gillespie called for other business.

Ms. Graham requested Committee members make suggestions for educational topics &/or speakers for future Committee meetings. The following suggestions were made:

- Vocational Rehabilitation Assistive Technology
- Probation, Pardon & Parole Board
  - Ex-offenders (how substance abuse ties in)
- Homeless

#### **VI. Adjourn**

Chair Gillespie adjourned the meeting at 3:26pm noting the next meeting date of March 16<sup>th</sup>.

*Respectfully submitted by Patty Manley.*