

**WORKFORCE DEVELOPMENT BOARD MEETING**  
**Wednesday, June 7, 2017 – 1:00 P.M.**  
**Madren Conference Center – Board Room – Clemson, SC**  
**AGENDA**

- I. Call to Order/Opening Remarks** Brooke Dobbins, Board Chair
- II. Approval of Minutes (04/19/17)\*** Brooke Dobbins
- III. Director's Report** Trent Acker, WorkLink Exec. Director
  - A. Annual Monitoring**
  - B. Transportation Grant**
  - C. PY 17 Allocations**
- IV. Committee Reports**
  - A. Executive Committee** Brooke Dobbins
    - 1) Report of Action(s)
    - 2) Election of Officers, PY 17
  - B. Finance Committee** Mike Wallace, Committee Chair
    - 1) PY 16 Budget Overview
      - a) WorkLink Grants
        - i). Adult, DW, Operator, Rapid Response
        - ii). Operator Budget Mod. 2\*
        - iii). Youth
      - b) In-House Budget
    - 2) PY 17 Budgets
      - a) PY 17 Adult/DW Operator Budget\*
      - b) PY 17 Youth Budget\*
      - c) PY 17 in-House Budget\*
    - 3) Ongoing Grants
  - C. Youth Committee** Kristi King-Brock, Committee Chair
    - 1) PY 16 2nd Qtr. Youth Performance-No SCDEW Report
    - 2) PY 16 PYC Youth Enrollment - Information
  - D. OneStop Operations Committee** Richard Blackwell, Committee Chair
    - 1) OneStop Certification Standards – Instruction Letter\*
    - 2) OneStop Certification Standards – Business Lead\*
    - 3) ETPL Applications\*
    - 4) Supportive Service Policy Instruction Letter Revision\*
    - 5) SC Works Center Report
    - 6) Adult/DW Program Report
    - 7) Employer Services Report
  - E. Priority Populations Committee** Lisa Gillespie, Committee Chair
    - 1) Committee Report
- V. Other Business**

**NEXT MEETING – SEPTEMBER 20, 2017 @ 1:00 PM**  
**MADREN CONFERENCE CENTER, CLEMSON UNIVERSITY, CLEMSON SC**  
**LUNCH IMMEDIATELY PRECEDES THE MEETING AT NOON**