

**WORKFORCE DEVELOPMENT BOARD MEETING**  
**Wednesday, September 20, 2017 – 1:00 P.M.**  
**Madren Conference Center – Board Room – Clemson, SC**  
**AGENDA**

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|---|--------------------------------------|
| <b>I. Call to Order/Opening Remarks</b>                           | Mike Wallace, Board Chair            |
| <b>II. Approval of Minutes (06/7/17)*</b>                         | Mike Wallace                         |
| <b>III. Board Member Recognition</b>                              | Mike Wallace                         |
| <b>IV. Special Presentation - Transportation Grant</b>            | Keith Scott                          |
| <b>V. Director's Report</b>                                       | Trent Acker, WorkLink Exec. Director |
| <b>A. Annual Monitoring - Final</b>                               |                                      |
| <b>B. PY 18 Allocations</b>                                       |                                      |
| <b>C. Calendar Year 2018 Board Meeting Dates</b>                  |                                      |
| <b>D. AOP Showcase</b>  |                                      |
| <b>VI. Committee Reports</b>                                      |                                      |
| <b>A. Executive Committee</b>                                     | Mike Wallace                         |
| 1) Report of Action(s)*   |                                      |
| <b>B. Finance Committee</b>                                       | Committee Chair                      |
| 1) PY 16 Final Budget Overview                                    |                                      |
| a) WorkLink Grants  |                                      |
| i). Adult, DW, Operator, Rapid Response                           |                                      |
| ii). Youth  |                                      |
| b) In-house Budget  |                                      |
| 2) PY 17 Budget Overview  |                                      |
| a) WorkLink Grants  |                                      |
| i) PY 17 Adult, DW, Operator                                      |                                      |
| ii) PY 17 Letter of Intent  |                                      |
| iii) PY 17 Youth  |                                      |
| iv) PY 17 Youth Budget Mod. 1                                     |                                      |
| b) In-house Budget  |                                      |
| 3) Ongoing Grants   |                                      |
| <b>C. Youth Committee</b>   | Jason Duncan, Committee Vice Chair   |
| 1) PY 16 Final Youth Performance-No SCDEW Report                  |                                      |
| 2) PY 16 PYC Youth Enrollment - Information                       |                                      |
| 3) Next YC Mtg. - Oct. 4 <sup>th</sup> - Youth RFP Discussion     |                                      |
| 4) <b>2018 YC Mtg. Dates - (1/23, 3/6, 5/1, 8/7, &amp; 10/2)*</b> |                                      |
| <b>D. OneStop Operations Committee</b>                            | Ed Parris, Committee Chair           |
| 1) SC Works Reports   |                                      |
| 2) ETPL Applications*   |                                      |
| 3) OneStop Certification Standards*                               |                                      |
| <b>E. Priority Populations Committee</b>                          | Lisa Gillespie, Committee Chair      |
| 1) Committee Report   |                                      |
| <b>V. Other Business</b>  | Mike Wallace                         |