

**Bidder's Conference Questions and Answers – Posted 11/29/18**

*(All corrections highlighted in yellow)*

*(Updates are highlighted in blue)*

Meeting held:

November 13, 2018 @ 3:45pm

Pendleton Library, Pendleton, SC

**PY18 RFP OneStop Operator (18-WIOA-03)**

1. Is there a limit to the number of pages for the proposal narrative?

No. Please be complete, but succinct in your responses. Business representatives will be the primary reviewers on the panel.

2. Pg. 16 references the Resource Room, is this in place or is it to be developed from the ground up?

It is already in place for our current Center locations. In the event that we have new any new Center locations, the Operator would be responsible for designing and implementing a resource room for that Center. There are currently no plans to move our SC Works Center locations.

The bidder may make improvements to our resource rooms as long as it is in compliance with TEG 16-16. Any costs incurred must be approved by the WorkLink WDB prior to implementation. For additional information, please review this website:

<https://www.careeronestop.org/WorkerReEmployment/JobSearch/AmericanJobCenters/american-job-centers.aspx>

3. Pg 17 references workshops, are these already ongoing or do they have to be developed?

Workshops are currently being coordinated by our Operator. Partners are typically the speakers at each of the workshops. Workshops are always open for review and continuous improvement as stated in the WorkLink Strategic Plan. Workshops may be developed at the discretion of the Operator as long as the topics are relevant to job seekers and/or employers and their needs.

4. Who is your current OneStop Operator?

Eckerd Workforce Development Services

5. Would you provide historical data for customers served, etc. for all your sites during PY2016-2017, PY2017-2018, and PY2018-2019 (YTD)?

- Total # of Adult customers enrolled in Individualized Career Services
  - PY'18: 67 enrolled, 183 participations
  - PY'17: 212 enrolled, 323 participations
  - PY'16: 205 enrolled, 205 participations
- Total # of Adult customers receiving ITA's
  - PY'18: 81 trained

- PY'17: 165 trained
- PY'16: 131 trained
- Total amount of funds expended for ITA's
  - PY18-19 - \$117,569
  - PY17-18 – \$385,624
  - PY16-17 - \$322,804
- Total # of Adult OJT contracts fully executed—i.e. contract was written and participants were placed on the contract
  - PY'18: 5 contracts, PY'17: 2 contracts, PY'16: 5 contracts
- Total amount of funds expended for OJT contracts Total amount of funds expended for OJT contracts:
  - PY'18 YTD: \$4,272.08, PY'17 YTD: \$9,360, PY'16: \$16,151.42
- Total # of DW customers enrolled in Individualized Career Services
  - PY'18: 9 enrolled, 23 participations
  - PY'17: 22 enrolled, 41 participations
  - PY'16: 26 enrolled, 26 participations
- Total # of DW customers receiving ITA's
  - PY'18: 11 trained
  - PY'17: 18 trained
  - PY'16: 22 trained
- Total amount of funds expended for ITA's
  - PY18-19 - \$14,892
  - PY17-18 – \$53,015
  - PY16-17 - \$50,181
- Total # of DW OJT contracts fully executed—i.e. contract was written and participants were placed on the contract
  - There were zero DW contracts written for PY'16, 17, and 18. 1 in follow up during PY17.
- Total amount of funds expended for OJT contracts
  - There have been no funds expended for DW contracts.

6. Is there a cost sharing agreement for the OneStop Partners?

Yes.

For the WIOA partners? Yes.

WorkLink will post that on the website under the OneStop Operator RFP.

(See Attachment II WorkLink MOU – the agreement and the MOU Budget for all partners and their funding shares are available in this attachment.)

7. Please provide more information on the Bonding Agreement identified on pages 21 and 34, as there is no additional information in the RFP or any of the attachments or forms.

This is just a statement letter from your insurance company stating whether or not you are or can be bonded and what it covers.

8. Do you have an update Local Plan other than what is posted on the website? It is dated 2009-2014. If there is an updated version, may we receive a copy?

As of 11/29/18, it is posted here: <http://www.worklinkweb.com/>.

Welcome to WorkLink! > News & Publications > Strategic Plans > 2015-2020 WorkLink Strategic Plan

### **Budget (all three RFPs)**

1. Section C – is this requesting an estimated annual budget for the entire organization?  
Just for the organization's program and its associated operations for the WorkLink region.
2. Will the budget forms be provided in an excel format?  
Yes. Please request those from Jennifer Kelly. Email [jkelly@worklinkweb.com](mailto:jkelly@worklinkweb.com).
3. Is there a specific format required for the budget narrative?  
No. Ideally, the budget narrative will follow the budget worksheet and the category descriptions listed on page 38 and 39.
4. Is an excel/table format acceptable for the budget narrative if all costs are clearly explained?  
Yes.
5. Does the WORKLINK WDB provide and/or anticipate any "carryover" funds that might be utilized beyond the published estimated funding for service delivery, based on the contractor utilizing existing funds fully prior to the end of the program year? If so, can you provide a general estimate of what may be available based on historical spending trends?  
Yes. We typically have around \$100,000 in carryover funds that may be used by a bidder. This number is subject to change based on various factors.
6. Are Cash Advances offered to contractors at the beginning of the contract?  
No.