

WORKFORCE DEVELOPMENT BOARD
OneStop Operations Committee
May 23, 2018 at 3:00pm
SC Works Clemson Comprehensive Center, Large Conference Room

AGENDA

- | | |
|--|---------------------------------|
| I. Call to Order/Introductions | Ed Parris, Chair |
| II. Approval of Minutes (3/25/18)* | Ed Parris |
| III. PY'17 Reports | |
| a. Business/Employer Services Reports | Meredith Durham, Staff |
| b. SC Works System | Eckerd Staff |
| c. WIOA Adult/DW Program | |
| d. Financial | |
| IV. New Business | |
| a. PY18 Proposed Budgets - Program & Operator* | Eckerd Staff |
| b. ETPL Applications* | Windy Graham |
| V. Old Business | |
| a. Strategic Plan | Jennifer Kelly |
| b. Transportation Grant | Trent Acker, Executive Director |
| VI. Other Business | Ed Parris |
| VII. Adjourn | Ed Parris |

Next OneStop Operations Committee Meeting

August 22, 2018 at 3pm
Clemson SC Works Center

WORKFORCE DEVELOPMENT BOARD
OneStop Operations Committee Meeting Minutes
March 28, 2018 @ 3:00pm
SC Works Clemson Comprehensive Center, Large Conference Room

Members Present

Ed Parris, Chair David Bowers Danny Brothers Brooke Garren

Teri Gilstrap

Members Absent:

Amanda Blanton

Staff Present:

Jennifer Kelly Meredith Durham Windy Graham Trent Acker

Guests Present:

Karen Hamrick Steve Riddle

I. Welcome and Introductions

Chair Ed Parris officially called the meeting to order at 3:01 pm welcoming everyone in attendance and announced the meeting being recorded for processing of minutes. Introductions were made of everyone in attendance.

II. Approval of 1-24-18 Meeting Minutes

The minutes from the 1/24/18 meeting were emailed to committee members and included in the meeting packet. Chair Parris called for corrections/amendments to the minutes or a motion to approve.

ACTION TAKEN: Danny Brothers made a motion to approve the minutes, seconded by Brooke Garren. The motion carried unanimously.

III. PY'17 Reports

a. Business Services Reports

Ms. Meredith Durham reported that for the 16IWT01-02 grant, approximately \$89,382 has been spent. The grant deadline has been extended to April 30, 2018. Ms. Durham expects several more expenditures to be turned in by the end of April. Currently, there are 3 active Rapid Response Grants: Siemag, Ideal Steel, and Patriot Automation. PY'17 IWT contracts have been executed with the following companies: Allegro Industries, Nutra, Proper Polymers, and Mergon for a total of \$150,000 awarded.

One On-the-Job training contract was initiated on March 19, 2018. The position is a Carpenter Helper with J. Davis Construction in Seneca, SC. There was one completed contract for a Truck Driver at Belton Metal that was reimbursed \$5,040. Ms. Durham stated that she has spoken with several companies who are interested in On-the-Job Training, and plans to continue to market the program.

The last Business Services Integration Team meeting took place on March 2nd, 2018 and the next meeting will be held on April 6th, 2018. Several hiring events have taken place since January, including the Anderson County Student and Veteran Job Fair, Marshalls-Seneca, Allied Universal, GCA, Advantage Solutions, and Peak Staffing.

b. SC Works System

Ms. Karen Hamrick referred to page 9 to highlight year-to-date activities in the SC Works Centers. As of February 2018, 13,024 individuals have visited an SC Works Center, there have been 623 workshops, and 379 referrals to partners. Ms. Hamrick reported that page 10 shows there have been 174 hiring events and 1,588 jobseekers in attendance at those events. Rapid Response Activities are also shown, with 6 total events and 1 in the current quarter with SunnySide Cafe. Page 11 shows a snapshot of demographics of WIOA participants.

c. WIOA Adult/DW Program

Ms. Hamrick referred to Mr. Steve Riddle to report on specifics of WIOA participants. Mr. Riddle referred to page 12, which shows career interest in participants. Most participants are interested in Healthcare, Manufacturing, CDL, and Welding. There have been 159 WIOA enrollments through February and 176 to date. Page 13 shows program outcomes and follow up services: 94 individuals gained employment, 82 gained a credential, and 87 achieved a measurable skills gain. The biggest training provider is Tri County Technical College with 35 participants. Eighty three percent (83%) of funds has been vouchered for PY'17, and \$120,000 of Tri County Technical College's funds has been utilized.

d. Financial

Mr. Steve Riddle summarized the February 2018 expenditures.

- Regular Adult Training Budget is expended at 64.8%
- Dislocated Worker Training budget is expended at 78.1%
- Operator Adult budget is expended at 67.3%
- Operator Dislocated Worker budget is expended at 81.2%
- Weekly financial report shows the Adult budget is \$343,000 and of that, \$297,000 has been vouchered. The Dislocated Worker budget is \$44,000, and \$38,843 has been vouchered.

IV. New Business

a. Budget Modification #2

Eckerd Youth Alternative is requesting an additional \$50,000 from available carry-over funds to increase Training for Adult and Dislocated Worker participants already enrolled. Cost savings in staff salaries and fringe because of turnover of one of the Career Coach positions is reflected in the modification.

ACTION TAKEN: David Bowers made a motion to approve the Budget Modification #2 as presented, seconded by Danny Brothers. The motion carried unanimously.

b. Moratorium- Solar Panel Installation

There are currently moratoriums on Nail Technician, Barbering, Cosmetology, and Horse Shoeing. Several requests for Solar Panel Installation have been submitted from providers, and the Committee has denied them thus far. Solar Panel Installation is not in the in demand career clusters. If a moratorium is in place, Ms. Windy Graham is not required to bring the program to the Committee first, she could deny it without the Committee's review.

ACTION TAKEN: David Bowers made a motion to add Solar Panel Installation as a Moratorium and consider it in the future if it becomes in demand, seconded by Brooke Garren. The motion carried unanimously. Mr. Danny Brothers abstained from the vote.

c. Reasons for Denial

Ms. Graham referred to page 23 for the current reasons for denial of ETPL applications. The current reasons are:

- Our local area is prioritizing classroom based training for the WorkLink area.
- Training is not within the four in demand career clusters for the WorkLink area.
- WorkLink Workforce Development Board currently has a moratorium on barbering, cosmetology, nail technician, and horseshoeing for the WorkLink area.
- Training program's does not lead to a Recognized Post-Secondary Occupational Certificate.
- Training costs exceed the maximum amount for the WorkLink area.

An additional reason will be added to the current list: Adequate training providers are available in the WorkLink area. Pages 24-25 shows an example of a denial letter that Ms. Graham sends to training providers.

d. ETPL Applications

Ms. Windy Graham reported that three training providers have applied for the Eligible Training Provider List.

Career Step LLC—Ms. Graham stated that Career Step, LLC applied for Computer Technician, Medical Administrative Assistant with EHR, Medical Assistant, Medical Transcription Editor, and Professional Medical Coding and Billing. The committee tabled Career Step's approval, pending more research that will be provided by Ms. Graham.

Myers Crossing—Ms. Graham stated that Myers Crossing applied for Heavy Equipment Operation. A denial letter will be sent to Myers Crossing based on the additional reason added to the Reasons for Denial List that “Adequate training providers are available in the WorkLink area.”

NDE Institute—Ms. Graham stated that NDE Institute applied for Non-Destructive Testing. NDE Institute only provides the Non-Destructive Testing program in person. The NDE Institute is located in Rock Hill. After further research by Ms. Graham, she reported that Non Destructive Testing trains students to test construction sites to ensure all regulations and codes are being met. There is a certification associated with this program.

ACTION TAKEN: Ed Parris made a motion to approve NDE Institute as an eligible training provider, seconded by David Bowers. The motion carried unanimously.

e. SC Works IFA

Ms. Kelly stated that a budget must be drafted for the WorkLink SC Works centers each year. As part of that, agreements are written with partners stating how the centers will be cost-shared. Two items that will change for 2018 are that rent costs will increase with Trehel by \$1 per square foot, and the common area maintenance will increase to \$720. The total cost increase will be \$10,000, however, WorkLink has received a request from DSS to move 3 TANF staff individuals permanently to SC Works Centers which will reduce the additional costs.

IV. Old Business

a. Strategic Plan

Ms. Jennifer Kelly referred to pages 29-33 for the Strategic Plan Updated Report.

- No WorkKeys updates are currently available. This item is tabled until further information becomes available.
- Page 30 shows the number of GEDs earned through the WIOA programs during each program year.
- Page 31 shows One year’s worth of workshop traffic. The 4% goal has been met.
- Page 33 shows employer services data.
- Objective 5 has been added under Goal II. The objective is to increase opportunities for existing and displaced workers, veterans, persons with disabilities, and youth through promoting On-the-Job Training, apprenticeship, and other “work based learning” programs with businesses in the region.

b. Adult Ed. RFP

Mr. Acker pointed to page 34, which shows a Save the Date for Reviewer Training and Application Deadlines for the Adult Education and Family Literacy Act Request for Proposals. Mr. Acker distributed rubrics to Committee members. Three board members from the WorkLink area are asked to participate in the RFP process. The Reviewer Training is on April 12th and Application Reviews are due on April 27th. The WorkLink area will receive portions of the RFP to review on April 16th.

c. **Transportation Grant**

Mr. Acker referred to page 35 for the summary of ridership and expenditures for the Transportation Grant. The total ridership total is at 45%, with a goal of 60%. The chart on page 35 shows the reason for individual ridership broken down by Training Access, Employment Access, and Maintained or Completed Training.

V. Other Business

Chair Parris called for other business.

VI. Adjourn

With no further business, the meeting was adjourned by Chair Parris at 4:01 p.m.

Respectfully submitted by: Meredith Durham

PY17 OJT Summary

Adult 2810

| Contract Number | Name | Assigned CM | Enrollment Code | State ID | Employer | County | Start Date | End Date | Completion | Total Training Hours | Hourly Wage Rate | Reimbursement Rate | Maximum Reimbursement | Deobligated | Ending Amount | PAID |
|-----------------|------|-------------|-----------------|----------|------------------------|----------|------------|----------|------------|----------------------|------------------|--------------------|-----------------------|-------------|---------------|------------|
| 10162017-9369 | | | Adult | 1986073 | Belton Metal Co., Inc. | Anderson | 10/16/2017 | 1/8/2018 | Successful | 480 | \$14.00 | 75% | \$5,040.00 | | \$5,040.00 | \$5,040.00 |
| 03192018-6449 | | | Adult | 3356395 | J. Davis Construction | Oconee | 3/19/2018 | 6/8/2018 | N/A | 480 | \$12.00 | 75% | \$4,320.00 | | \$4,320.00 | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |

| Budget | Remaining |
|-------------|-------------|
| \$32,000.00 | \$22,640.00 |

| Anderson | \$5,040.00 | 54% |
|----------|------------|-----|
| Pickens | \$0.00 | 0% |
| Oconee | \$4,320.00 | 46% |

| Hours Trained | Average Wage |
|---------------|--------------|
| 960 | \$13.00 |

| Total Obligated | Total Deobligated | Net Amount | Paid | Balance |
|----------------------|-------------------|------------|------------|---------|
| \$9,360.00 | \$0.00 | \$9,360.00 | \$5,040.00 | \$0.00 |
| Net Obligated | \$9,360.00 | | | |

DW 2820

| Contract Number | Name | Assigned CM | Enrollment Code | State ID | Employer | County | Start Date | End Date | Total Training Hours | Hourly Wage Rate | Reimbursement Rate | Maximum Reimbursement | Deobligated | Ending Amount | PAID | Balance |
|-----------------|------|-------------|-----------------|----------|----------|--------|------------|----------|----------------------|------------------|--------------------|-----------------------|-------------|---------------|------|---------|
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | \$0.00 | | \$0.00 |

| Budget | Remaining |
|--------|-----------|
| \$0.00 | \$0.00 |

| Anderson | \$0.00 | #DIV/0! |
|----------|--------|---------|
| Pickens | \$0.00 | #DIV/0! |
| Oconee | \$0.00 | #DIV/0! |

| Hours Trained | Average Wage |
|---------------|--------------|
| 0 | #DIV/0! |

| Total Obligated | Total Deobligated | Net Amount | Paid | Balance |
|----------------------|-------------------|------------|--------|---------|
| \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Net Obligated | \$0.00 | | | |

16IWT01-02

| Grant # | Company | Requested | Awarded | Updated | Spent | Balance | Status |
|---------------|-----------------------|--------------|---------------|--------------|---------------|--------------|--------|
| 16IWT01-02-02 | Bosch | \$ 73,568.00 | \$ 54,969.50 | \$ 54,294.50 | \$ 33,750.00 | \$ 20,544.50 | FINAL |
| 16IWT01-02-03 | McLaughlin | \$ 23,033.50 | \$ 21,097.50 | | \$ 10,362.50 | \$ 10,735.00 | FINAL |
| 16IWT01-02-04 | Mergon | \$ 19,870.00 | \$ 19,870.00 | | \$ 5,970.00 | \$ 13,900.00 | FINAL |
| 16IWT01-02-05 | Metco | \$ 14,130.00 | \$ 14,130.00 | | \$ 12,295.00 | \$ 1,835.00 | FINAL |
| 16IWT01-02-06 | Plastic Omnium | \$ 16,445.00 | \$ 16,445.00 | | \$ 14,215.00 | \$ 2,230.00 | FINAL |
| 16IWT01-02-01 | United Tool and Mold | \$ 3,456.00 | \$ 765.00 | \$ 1,440.00 | \$ 1,440.00 | \$ - | FINAL |
| 16IWT01-02-07 | Yokohama | \$ 9,776.50 | \$ 9,776.50 | | \$ - | \$ 9,776.50 | FINAL |
| 16IWT01-02-08 | Reliable Sprinkler | \$ 69,197.50 | \$ 69,197.50 | | \$ 39,557.25 | \$ 29,640.25 | |
| 16IWT01-02-09 | BASF | \$ 62,580.00 | \$ 26,583.00 | | \$ 12,091.22 | \$ 14,491.78 | FINAL |
| 16IWT01-02-10 | BorgWarner | \$ 52,697.60 | \$ 26,583.00 | \$ 85,904.00 | \$ 26,055.36 | \$ 59,848.64 | |
| 16IWT01-02-11 | Greenfield Industries | \$ 6,413.00 | \$ 6,413.00 | 378.00 | 283.50 | \$ 378.00 | FINAL |
| | | | \$ 265,830.00 | | \$ 156,019.83 | 163,379.67 | |

Rapid Response IWT Grants

| Grant # | Company | Awarded | Spent | Balance |
|-----------|----------------------|--------------|--------------|--------------|
| 16RRIWT18 | Imperial Die Casting | \$ 50,075.00 | \$41,180 | \$ 8,895.00 |
| 17RRIWT04 | Siemag | \$ 40,540.00 | \$18,000 | \$ 22,540.00 |
| 17RRIWT10 | Ideal Steel | \$ 64,240.00 | \$ 30,126.00 | \$ 34,114.00 |
| 17RRIWT14 | Patriot Automation | \$ 53,840.00 | \$ - | \$ 53,840.00 |

17IWT01

| Grant # | Company | Requested | Awarded | Spent | Balance |
|------------|--------------------|---------------|--------------|---------------|--------------|
| 17IWT01-01 | Allegro Industries | \$ 2,591.10 | \$ 2,591.10 | \$ 796.50 | \$ 1,794.60 |
| 17IWT01-02 | Nutra | \$ 19,180.00 | \$ 19,180.00 | \$ - | \$ 19,180.00 |
| 17IWT01-03 | Proper Polymers | \$ 42,400.00 | \$ 42,400.00 | \$ - | \$ 42,400.00 |
| 17IWT01-04 | Mergon | \$ 93,475.00 | \$ 85,828.90 | \$ - | \$ 85,828.90 |
| | | \$ 150,000.00 | \$ 796.50 | \$ 149,203.50 | |

Data through: March 2018
Last Revision Date: 4/12/18

SC WORKS | BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER
WORKLINK
ANDERSON-OCONEE-PICKENS

PY17 - July 1, 2017 to June 30, 2018

| | Q1 2017 | Q1 2017 | Q1 2017 | Q2 2017 | Q2 2017 | Q2 2017 | Q3 2017 | Q3 2017 | Q3 2017 | Q4 2017 | Q4 2017 | Q4 2017 | |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|---------|---------|---------------|
| | Jul-17 | Aug-17 | Sep-17 | Oct-17 | Nov-17 | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | Total |
| Jobseekers Services | | | | | | | | | | | | | |
| SYSTEM WIDE SERVICES | | | | | | | | | | | | | |
| Unduplicated Customer Count | 3331 | 3326 | 2546 | 2569 | 2519 | 2414 | 2735 | 2443 | 2507 | 2454 | | | 7518 |
| Individuals that Registered | 327 | 351 | 225 | 259 | 261 | 225 | 381 | 324 | 329 | 319 | | | 3001 |
| Anderson | 162 | 170 | 104 | 130 | 147 | 126 | 181 | 171 | 157 | 157 | | | 1505 |
| Clemson | 51 | 43 | 18 | 33 | 29 | 19 | 44 | 38 | 33 | 39 | | | 347 |
| Easley | 51 | 62 | 50 | 38 | 43 | 30 | 89 | 72 | 60 | 62 | | | 557 |
| Seneca | 63 | 76 | 53 | 58 | 42 | 50 | 67 | 43 | 79 | 61 | | | 592 |
| Job Search Services | 80350 | 75579 | 57398 | 60645 | 52865 | 59037 | 64887 | 57827 | 59398 | 58760 | | | 626746 |
| Anderson | 38484 | 36072 | 27409 | 28664 | 24394 | 28908 | 31391 | 27735 | 29246 | 28352 | | | 300655 |
| Clemson | 13700 | 11740 | 7577 | 8999 | 8113 | 9510 | 10414 | 10017 | 10851 | 10855 | | | 101776 |
| Easley | 13644 | 13717 | 10504 | 10751 | 9016 | 9072 | 10860 | 9510 | 9130 | 10109 | | | 106313 |
| Inactive Liberty Center | 0 | 0 | 0 | 0 | 81 | 136 | 79 | 97 | 85 | 43 | | | 521 |
| Seneca | 14522 | 14050 | 11908 | 12231 | 11261 | 11411 | 12143 | 10468 | 10086 | 9401 | | | 117481 |
| CENTER-WIDE SERVICES | | | | | | | | | | | | | |
| Center Traffic (Total Customer Count): | 1781 | 1846 | 1566 | 1645 | 1306 | 1352 | 2162 | 1366 | 1518 | 1492 | | | 16034 |
| Anderson | 698 | 699 | 556 | 618 | 491 | 540 | 1072 | 461 | 547 | 494 | | | 6176 |
| Clemson | 631 | 685 | 529 | 512 | 416 | 446 | 658 | 489 | 465 | 550 | | | 5381 |
| Easley | 100 | 114 | 56 | 107 | 75 | 56 | 84 | 79 | 81 | 104 | | | 856 |
| Seneca | 352 | 348 | 425 | 408 | 324 | 310 | 348 | 337 | 425 | 344 | | | 3621 |
| Orientation Attendance | 32 | 119 | 65 | 124 | 67 | 41 | 60 | 99 | 55 | 43 | | | 705 |
| Workshops Offered | 57 | 90 | 73 | 92 | 73 | 65 | 76 | 97 | 70 | 59 | | | 752 |
| # Attended Employability | 23 | 28 | 8 | 81 | 25 | 23 | 18 | 25 | 36 | 19 | | | 286 |
| # Attended Financial Literacy | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | 0 | 3 | | | 5 |
| # Attended Computer Skills | 34 | 62 | 11 | 11 | 11 | 4 | 6 | 10 | 3 | 0 | | | 152 |
| Referrals to Partners: | 49 | 52 | 28 | 55 | 45 | 41 | 58 | 51 | 44 | 41 | | | 464 |
| # of Individuals Received Referral | 44 | 46 | 28 | 51 | 44 | 40 | 51 | 47 | 42 | 41 | | | 434 |

Data through: April 2018
Last Revision Date: 5/21/18

SC WORKS | BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER
WORKLINK
ANDERSON-OCONEE-PICKENS

PY17 - July 1, 2017 to June 30, 2018

| | Q1 2017 | Q1 2017 | Q1 2017 | Q2 2017 | Q2 2017 | Q2 2017 | Q3 2017 | Q3 2017 | Q3 2017 | Q4 2017 | Q4 2017 | Q4 2017 | |
|------------------------------------|-------------|-------------|-------------|-------------|------------|------------|------------|------------|------------|-------------|---------|---------|-------------|
| Employer Services | Jul-17 | Aug-17 | Sep-17 | Oct-17 | Nov-17 | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | Total |
| Internal Job Orders Created | 279 | 382 | 307 | 397 | 225 | 301 | 382 | 343 | 316 | 281 | | | 3213 |
| Anderson | 96 | 121 | 108 | 130 | 115 | 100 | 110 | 121 | 128 | 89 | | | 1118 |
| Clemson | 106 | 132 | 124 | 149 | 52 | 153 | 195 | 146 | 118 | 97 | | | 1272 |
| Easley | 13 | 29 | 27 | 18 | 13 | 13 | 14 | 20 | 8 | 31 | | | 186 |
| Seneca | 64 | 100 | 48 | 100 | 45 | 35 | 63 | 56 | 62 | 64 | | | 637 |
| Services Provided Employers | 1396 | 1620 | 1179 | 1226 | 115 | 930 | 687 | 594 | 889 | 1207 | | | 9843 |
| Anderson | 342 | 511 | 243 | 274 | 285 | 260 | 195 | 168 | 136 | 159 | | | 2573 |
| Clemson | 832 | 990 | 797 | 860 | 752 | 561 | 413 | 323 | 627 | 995 | | | 7150 |
| Easley | 15 | 3 | 17 | 11 | 11 | 19 | 7 | 18 | 19 | 20 | | | 140 |
| Seneca | 207 | 116 | 122 | 81 | 103 | 90 | 72 | 85 | 107 | 33 | | | 1016 |
| Hiring Events | 26 | 27 | 21 | 27 | 18 | 16 | 20 | 19 | 20 | 25 | | | 219 |
| Total Job Seekers | 208 | 147 | 174 | 275 | 133 | 116 | 305 | 230 | 114 | 110 | | | 1812 |
| Anderson | 7 | 44 | 9 | 46 | 24 | 29 | 3 | 2 | 3 | 6 | | | 173 |
| Oconee | 79 | 39 | 66 | 79 | 58 | 64 | 46 | 34 | 70 | 66 | | | 601 |
| Pickens | 122 | 64 | 99 | 62 | 51 | 23 | 36 | 30 | 31 | 38 | | | 556 |
| Regional | 0 | 0 | 0 | 88 | 0 | 0 | 220 | 164 | 10 | 0 | | | 482 |
| Entered Employments | 91 | 110 | 93 | 74 | 71 | 40 | 106 | 45 | 111 | 64 | | | 805 |
| Anderson | 9 | 8 | 17 | 5 | 7 | 13 | 2 | 3 | 4 | 16 | | | 84 |
| Clemson | 61 | 88 | 47 | 61 | 44 | 18 | 79 | 33 | 102 | 48 | | | 581 |
| Easley | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 1 |
| Seneca | 21 | 13 | 29 | 8 | 20 | 9 | 25 | 9 | 5 | 0 | | | 139 |
| Rapid Response Events | 1 | 1 | 1 | 2 | 0 | 0 | 1 | 0 | 0 | 3 | | | 9 |
| Total Affected | 12 | 8 | 19 | 432 | 0 | 0 | 8 | 0 | 0 | 55 | | | 534 |
| JC Penney | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 12 |
| Wise Business Solutions | 0 | 8 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 8 |
| K-Mart | 0 | 0 | 19 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 19 |
| AFCO | 0 | 0 | 0 | 320 | 0 | 0 | 0 | 0 | 0 | 0 | | | 320 |
| Kongsberg | 0 | 0 | 0 | 112 | 0 | 0 | 0 | 0 | 0 | 0 | | | 112 |
| Sunnyside Café | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 0 | 0 | 0 | | | 8 |
| Bi-Lo | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 55 | | | 55 |

| DEMOGRAPHICS (Year to Date) | | Data through: April 2018 | | Last Revision Date: 05/03/2018 | | | |
|--|--|---------------------------|--------|--------------------------------|-------|-------|------|
| WIOA Enrollments | | | | | | | |
| | | YTD (Last Date of Access) | | | | | |
| Age | | Anderson | Oconee | Pickens | Other | Total | % |
| | Under 19 | 1 | 2 | 0 | 0 | 3 | 1% |
| | 19-21 | 12 | 7 | 0 | 0 | 19 | 6% |
| | 22-32 | 69 | 15 | 13 | 1 | 98 | 31% |
| | 33-44 | 48 | 23 | 23 | 2 | 96 | 30% |
| | 45-54 | 43 | 23 | 9 | 0 | 75 | 23% |
| | 55-64 | 14 | 6 | 9 | 0 | 29 | 9% |
| | 65+ | 0 | 0 | 1 | 0 | 1 | 0% |
| | Total | 187 | 76 | 55 | 3 | 321 | 100% |
| Race | | Anderson | Oconee | Pickens | Other | Total | |
| | African American/Black | 56 | 14 | 10 | 1 | 81 | 25% |
| | American Indian/Alaskan Native | 1 | 0 | 0 | 0 | 1 | 0% |
| | Asian | 0 | 0 | 0 | 0 | 0 | 0% |
| | Hawaiian/Other Pacific Islander | 0 | 0 | 0 | 0 | 0 | 0% |
| | White | 111 | 53 | 41 | 2 | 207 | 64% |
| | Not Provided | 19 | 9 | 4 | 0 | 32 | 10% |
| | Total | 187 | 76 | 55 | 3 | 321 | 100% |
| Ethnicity | | Anderson | Oconee | Pickens | Other | Total | |
| | Hispanic or Latino heritage | 5 | 8 | 2 | 0 | 15 | 5% |
| | Not Hispanic or Latino heritage | 170 | 62 | 50 | 3 | 285 | 89% |
| | Not Provided | 12 | 6 | 3 | 0 | 21 | 7% |
| | Total | 187 | 76 | 55 | 3 | 321 | 100% |
| Gender | | Anderson | Oconee | Pickens | Other | Total | |
| | Female | 93 | 44 | 31 | 1 | 169 | 53% |
| | Male | 94 | 32 | 24 | 2 | 152 | 47% |
| | Total | 187 | 76 | 55 | 3 | 321 | 100% |
| Education Level | | Anderson | Oconee | Pickens | Other | Total | |
| | Less than 9th Grade | 10 | 2 | 4 | 0 | 16 | 5% |
| | 9th-12th Grade (No Diploma) | 146 | 62 | 39 | 2 | 249 | 78% |
| | GED | 7 | 3 | 3 | 0 | 13 | 4% |
| | HSD | 15 | 8 | 6 | 1 | 30 | 9% |
| | Vocational School Certificate | 1 | 0 | 1 | 0 | 2 | 1% |
| | Associate's Degree | 6 | 1 | 1 | 0 | 8 | 2% |
| | Bachelor's Degree | 2 | 0 | 1 | 0 | 3 | 1% |
| | Education beyond a Bachelor's degree | 0 | 0 | 0 | 0 | 0 | 0% |
| | Total | 187 | 76 | 55 | 3 | 321 | 100% |
| Disability from the Demographic Tab on the WIOA Application | | Anderson | Oconee | Pickens | Other | Total | |
| | No | 179 | 65 | 52 | 3 | 299 | 93% |
| | Yes | 5 | 8 | 2 | 0 | 15 | 5% |
| | Participant did not self-identify | 3 | 3 | 1 | 0 | 7 | 2% |
| | Total | 187 | 76 | 55 | 3 | 321 | 100% |
| Employment Status at Participation | | Anderson | Oconee | Pickens | Other | Total | |
| | Employed | 78 | 31 | 24 | 1 | 134 | 42% |
| | Employed but received notice of layoff | 0 | 0 | 1 | 0 | 1 | 0% |
| | Not Employed | 109 | 45 | 30 | 2 | 186 | 58% |
| | Total | 187 | 76 | 55 | 3 | 321 | 100% |
| Veteran | | Anderson | Oconee | Pickens | Other | Total | |
| | No | 175 | 74 | 51 | 3 | 303 | 94% |
| | Yes | 12 | 2 | 4 | 0 | 18 | 6% |
| | Total | 187 | 76 | 55 | 3 | 321 | 100% |
| All demographic data is provided by Geographic Solutions to the SC Department of Employment and Workforce. The Applications Analyst for SC Department of Employment and Workforce then forwards the data in Excel to the local areas for further analysis. | | | | | | | |

WIOA Individualized Career Services = July 1, 2017- June 30, 2018

| Job Seeker at WIOA Enrollment | | | | | | |
|-------------------------------|-----|-----|----|-------|-------|-----|
| | A | O | P | Other | Total | |
| Veterans | CO | 12 | 2 | 4 | 0 | 18 |
| | New | 0 | 0 | 0 | 0 | 0 |
| Offenders | CO | 70 | 14 | 9 | 5 | 98 |
| | New | 4 | 1 | 0 | 0 | 5 |
| TAA Co-enrolled | CO | 1 | 4 | 0 | 0 | 5 |
| | New | 0 | 0 | 1 | 0 | 1 |
| Adult/DW Low Income | CO | 115 | 32 | 21 | 3 | 171 |
| | New | 6 | 1 | 1 | 0 | 8 |
| SNAP Recipient | CO | 56 | 15 | 11 | 2 | 84 |
| | New | 2 | 1 | 0 | 0 | 3 |
| Basic Skills Deficient | CO | 56 | 15 | 11 | 2 | 84 |
| | New | 2 | 1 | 0 | 0 | 3 |

| | | | | | | |
| Caseload Breakdown | | | | | | |
| | Active | Follow-up | Total | | | |
| Hunter | 48 | 45 | 93 | | | |
| Mason | 47 | 57 | 104 | | | |
| Parnell | 54 | 52 | 106 | | | |
| Simmons | 50 | 40 | 90 | | | |
| Total | 199 | 194 | 393 | | | |
| | | | | | | |
| Active Enrollment | | | | | | |
| | CO | April | Total | | | |
| Hunter | 45 | 3 | 48 | | | |
| Mason | 43 | 4 | 47 | | | |
| Parnell | 49 | 5 | 54 | | | |
| Simmons | 48 | 2 | 50 | | | |
| Total | 185 | 14 | 199 | | | |
| | | | | | | |
| Applications | | | | | | |
| | April | YTD Total | | | | |
| YTD Total Determinations | 12 | 195 | | | | |
| | | | | | | |
| Enrollment | | | | | | |
| | April | TD Planned | (+/-) | | | |
| New MTD Enrolled | 14 | 20 | -6 | | | |
| New YTD Enrolled | 191 | 190 | 1 | | | |
| | | | | | | |
| Priorities* | YTD Enrolled | % | Goal | | | |
| 1. Veterans - PAR, LI, or BSD** | 6 | 3% | 70% or More | | | |
| 2. PAR, LI, or BSD | 140 | 75% | | | | |
| 3. Veteran | 6 | 3% | 30% or Less | | | |
| 4. Non-Veterans | 34 | 18% | | | | |
| Sum | 186 | 100% | | | | |
| *Applies to Adult Population Only | | | | | | |
| **PAR = Public Assistance Recipients, LI = Low Income, BSD = Basic Skills Deficient | | | | | | |
| | | | | | | |
| Career Interest | | | | | | |
| In-Demand Career Cluster | April | YTD | | | | |
| Admin, Support, Waste Mgmt., Remediation Svcs.. | 0 | 6 | | | | |
| Health Care and Social Assistance | 4 | 63 | | | | |
| Manufacturing | 5 | 49 | | | | |
| Professional Scientific Technical Services | 0 | 12 | | | | |
| Other | 5 | 61 | | | | |
| | | | | | | |
| One-on-One Services | | | | | | |
| Activity | April | YTD | | | | |
| 106 - Provided Internet Job Search Support/ | 0 | 15 | | | | |
| 115 - Resume Preparation Assistance | 3 | 49 | | | | |
| 123 - Job Development Contacts | 0 | 1 | | | | |
| | | | | | | |
| WorkKeys | | | | | | |
| | CO | New YTD | Total | | | |
| Platinum | 2 | 0 | 2 | | | |
| Gold | 10 | 0 | 10 | | | |
| Silver | 35 | 0 | 35 | | | |
| Bronze | 16 | 2 | 18 | | | |
| Total | 63 | 2 | 65 | | | |

Data through: April 2018
Last Revision Date: 5/21/18

SC WORKS

WORKLINK

ANDERSON•OCONEE•PICKENS

BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER

PY17 - July 1, 2017 to June 30, 2018

WIOA Training Services and Follow-Up Services

Recommended for Training Services

| | April | YTD Total |
|---------------------|-------|-----------|
| GED | 0 | 25 |
| Occupational | 12 | 139 |
| On-the-Job Training | 0 | 2 |

OJT Training Synopsis

| Company Name | Location of Company | Successful | Unsuccessful | In-Progress |
|----------------------------|---------------------|------------|--------------|-------------|
| Belton Metal Company, Inc. | Anderson | 1 | | |
| J Davis Construction | Oconee | | | 1 |

| | | |
|--------------------------------|----------|---|
| Total Current Contracts | 1 | 1 |
| Total Carryover | | 0 |
| Total All OJT Contracts | 2 | |

*Carryover equals those contracts started in PY 17 but finished in PY18

Funding Source

| | April | YTD Total |
|--------------------|-------|-----------|
| Adult | 1 | 1 |
| Dislocated Workers | 0 | 1 |

Program Outcomes and Follow-Up Services

| | MTD Total | YTD Total |
|------------------------------------|-----------|-----------|
| Entered Employment | 3 | 111 |
| Credential Attained (current year) | | 56 |
| Measurable Skills Gained | | 132 |
| Follow-Up Services Provided | 72 | 743 |
| Follow-Up Services Individuals | 71 | 315 |

*This number is hand counted from SCWOS based on follow-up summaries of each career coach.

Occupational Training by Provider

| Name | Currently In Training | PY' 17 Rec'd Training |
|--|-----------------------|-----------------------|
| Arc Labs | 2 | 5 |
| Carolina Computer Training | 3 | 3 |
| Forrest College | 2 | 2 |
| Greenville Technical College | 5 | 10 |
| New Horizons Computer Learning Center Of South Carolin | 0 | 1 |
| Norris Mechanical LLC | 12 | 21 |
| Palmetto School of Career Development | 4 | 8 |
| Southern Wesleyan University | 0 | 2 |
| Tri-County Technical College | 43 | 114 |
| York Technical College | 1 | 1 |
| Total | 72 | 167 |

Total Occupational Training by Cluster

| Occupation | Total Training | PY'17 Rec'd Credential |
|--|----------------|------------------------|
| GED/Occupational Training (324) | 29 | 13 |
| Admin, Support, Waste Mgmt., Remediation Svcs. | 9 | 5 |
| Manufacturing | 59 | 39 |
| Professional, Scientific, Technical Services | 5 | 3 |
| Health Care and Social Assistance | 65 | 43 |
| CDL | 29 | 21 |
| Heavy Equipment Operator | 7 | 7 |

Funding Source PY'17 Rec'd (occupational and GED training)

| WIOA Funding | YTD Total | Partner Funding | Amt Leverage YTD | Referrals |
|---------------------|------------|----------------------|------------------|-----------|
| Adult | 150 | AIM | \$ 7,374 | 14 |
| Dislocated Workers | 17 | TCTC Scholarships | \$ 144,685 | 71 |
| NEG | 0 | Michelin Scholarship | \$ 3,000 | |
| Trade (co-enrolled) | 5 | Goodwill Industries | \$ 2,144 | |
| | | Other | \$ - | |
| Total | 172 | | \$ 157,203 | |

Note: Some participants have rec'd more than one training or more than one funding source.

| Invoice Number: | | 1055-10 | | | | |
|--|--|----------------------|-----------|------------------------|----------------------|----------------------|
| Period Covered: | | 04/1/2018-04/30/2018 | | | | |
| Eckerd Goal: | | | APRIL | EWDS - Adult Program | | |
| | | | 83.3% | | | 100.0% |
| Line Item | | Budget Mod 2 | 1055-10 | Cumulative Cost YTD | Remaining Balance | Percent Spent YTD |
| Staff Salary Total | | \$ 206,665 | 17,445.14 | 180,126.35 | \$ 26,538.78 | 87.2% |
| Fringe Benefit Total 51xx | | \$ 59,555 | 5,022.54 | 51,477.56 | \$ 8,077.48 | 86.4% |
| Staff Cost Total | | \$ 266,220 | 22,467.68 | 231,603.91 | \$ 34,616.26 | 87.0% |
| Operating | | | | | | |
| 1.1 Facility, Utilities | | \$ - | | - | \$ - | 0.0% |
| 1.2 Staff Consumable Supplies 6000 | | \$ 3,063 | 247.52 | 2,392.70 | \$ 670.30 | 78.1% |
| 1.3 Advertising, Outreach 6735 | | \$ 817 | 10.98 | 10.98 | \$ 806.02 | 1.3% |
| 1.4 Copy, Print 6730 | | \$ 2,552 | 490.55 | 2,387.70 | \$ 164.30 | 93.6% |
| 1.5 Communications 6270 | | \$ 6,364 | 544.20 | 6,037.16 | \$ 326.84 | 94.9% |
| 1.6 Staff Travel 61xx | | \$ 7,624 | 378.32 | 2,141.62 | \$ 5,482.38 | 28.1% |
| 1.7 Staff Conferences, Training 5105 | | \$ 3,577 | 581.63 | 1,675.86 | \$ 1,901.14 | 46.9% |
| 1.8 Staff Computer Leases 6095 | | \$ 2,807 | - | 1,426.22 | \$ 1,380.78 | 50.8% |
| 1.9 Postage 6005 | | \$ 1,532 | 59.08 | 417.01 | \$ 1,114.99 | 27.2% |
| Operating Total (01) | | \$ 28,336 | 2,312.28 | 16,489.25 | \$ 11,846.75 | 58.2% |
| Direct Training | | | | | | |
| 2.3 Credential Exam Fees (CAN/GI 6520 | | \$ 10,422 | 445.47 | 6,599.15 | \$ 3,822.85 | 63.3% |
| 2.6 Tuition (College/Occupational 6530 | | \$ 367,391 | 41,290.88 | 314,539.58 | \$ 52,851.42 | 85.6% |
| Direct Training Total (02) | | \$ 377,813 | 41,736.35 | 321,138.73 | \$ 56,674.27 | 85.0% |
| Support Services | | | | | | |
| 3.11 Transportation 6485 | | \$ 3,829 | 430.00 | 3,110.00 | \$ 719.00 | 81.2% |
| 3.12 Childcare 6660 | | \$ 851 | 375.00 | 575.00 | \$ 276.00 | 67.6% |
| 3.14 Training Support Materials 6545 | | \$ 4,254 | 225.99 | 3,311.40 | \$ 942.60 | 77.8% |
| 3.13 Emergency Assistance 6590 | | \$ 851 | - | - | \$ 851.00 | 0.0% |
| Support Service Total (03) | | \$ 9,785 | 1,030.99 | 6,996.40 | \$ 2,788.60 | 71.5% |
| General Liability Ins 6305 6305 | | \$ 5,615 | 469.43 | 4,510.53 | \$ 1,104.47 | 80.3% |
| Operating Cost Total | | \$ 687,769 | 68,016.73 | 580,738.82 | \$ 107,030 | 84.4% |
| General Overhead (Indirect) 8.86% | | \$ 60,936 | 6,026.28 | 51,453.46 | \$ 9,482.77 | 84.4% |
| Contract Total | | \$ 748,704 | 74,043.01 | 632,192.28 | \$ 116,512.12 | 84.4% |

Grant Number: 17D295H3
Invoice Number: 1056-10
Period Covered: 04/1/18-04/30/18

| Eckerd Goal: | | APRIL | | EWDS - DW Program | | |
|----------------------------------|-------|--------------|-------------|---------------------|-------------------|-------------------|
| | | 83.3% | | 100.0% | | |
| Line Item | | Budget Mod 2 | 1056-10 | Cumulative Cost YTD | Remaining Balance | Percent Spent YTD |
| Staff Salary Total | | \$ 36,242 | \$ 2,308.82 | \$ 21,431.29 | \$14,810.41 | 59.1% |
| Fringe Benefit Total 51xx | | \$ 10,444 | \$ 660.78 | \$ 7,149.43 | \$ 3,294.40 | 68.5% |
| Staff Cost Total | | \$ 46,686 | \$ 2,969.60 | \$ 28,580.72 | \$18,104.81 | 61.2% |
| OPERATING COSTS | | | | | | |
| 1.1 Facility, Utilities | | \$ - | | | | |
| 1.2 Staff Consumable Supplies | 6000 | \$ 537 | \$ 43.69 | \$ 301.47 | \$ 235.53 | 56.1% |
| 1.3 Advertising, Outreach | 6735 | \$ 143 | \$ 1.92 | \$ 1.92 | \$ 141.08 | 1.3% |
| 1.4 Copy, Print | 6730 | \$ 448 | \$ 86.56 | \$ 321.05 | \$ 126.95 | 71.7% |
| 1.5 Communications | 6270 | \$ 1,116 | \$ 98.14 | \$ 735.00 | \$ 381.00 | 65.9% |
| 1.6 Staff Travel | 61xx | \$ 1,337 | \$ 77.59 | \$ 242.27 | \$ 1,094.73 | 18.1% |
| 1.7 Staff Conf., Training | 5105 | \$ 627 | \$ 71.89 | \$ 206.14 | \$ 420.86 | 32.9% |
| 1.8 Staff Computers | 6045 | \$ 492 | \$ - | \$ 356.55 | \$ 135.45 | 72.5% |
| 1.9 Postage | 6005 | \$ 269 | \$ 10.37 | \$ 59.96 | \$ 209.04 | 22.3% |
| Operating Total (01) | | \$ 4,969 | \$ 390.16 | \$ 2,224.36 | \$ 2,744.64 | 45% |
| TRAINING COSTS | | | | | | |
| 2.3 Credential Exam Fees (CAI | 6520 | \$ 1,828 | \$ - | \$ 1,308.00 | \$ 520.00 | 71.6% |
| 2.6 Tuition (College/Occupatic | 6530 | \$ 64,427 | \$ - | \$ 45,475.71 | \$ 18,951.29 | 70.6% |
| Direct Training Total (02) | | \$ 66,255 | \$ - | \$ 46,783.71 | \$ 19,471.29 | 71% |
| SUPPORTIVE SERVICES COSTS | | | | | | |
| 3.11 Transportation | 6485 | \$ 671 | \$ - | \$ - | \$ 671.00 | 0.0% |
| 3.12 Childcare | 6660 | \$ 149 | \$ - | \$ - | \$ 149.00 | 0.0% |
| 3.14 Training Support Materia | 6545 | \$ 746 | \$ - | \$ 146.10 | \$ 599.90 | 19.6% |
| 3.13 Emergency Assistance | 6590 | \$ 149 | \$ - | \$ - | \$ 149.00 | 0.0% |
| Support Service Total (03) | | \$ 1,715 | \$ - | \$ 146.10 | \$ 1,568.90 | 8.5% |
| 4.2 General Liability Ins | 6305 | \$ 985 | \$ 39.28 | \$ 656.48 | \$ 328.52 | 66.6% |
| Operating Cost Total | | \$ 120,610 | \$ 3,399.04 | \$ 78,391.37 | \$ 42,218 | 65.0% |
| 4.1 General Overhead (Indire | 8.86% | \$ 10,686 | \$ 301.15 | \$ 6,945.48 | \$ 3,740.56 | 65.0% |
| Contract Total | | \$ 131,297 | \$ 3,700.19 | \$ 85,336.85 | \$ 45,959.72 | 65.0% |

GRANT NUMBER: 17A995H3 - OP Adult
INVOICE NUMBER: 1092-780-10
PERIOD COVERED: 04/1/18 - 04/30/18

| Eckerd Goal: | | APRIL | | EWDS - Adult Operator | |
|-------------------------------|-----------------|-------------|------------------------|-----------------------|----------------------|
| | | 83.3% | | 100.0% | |
| Line Item | Budget Mod 1 | 1092-780-10 | Cumulative Cost YTD | Remaining Balance | Percent Spent YTD |
| Staff Salary Total | | \$ 49,400 | \$ 4,128.57 | \$ 38,741.93 | \$ 10,657.75 78.4% |
| Fringe Benefit Total | 51xx | \$ 12,619 | \$ 1,040.90 | \$ 11,850.84 | \$ 767.96 93.9% |
| Staff Cost Total | | \$ 62,018 | \$ 5,169.47 | \$ 50,592.77 | \$ 11,425.71 81.6% |
| Operating | | | | | |
| 1.2 Staff Consumable Supplies | 6000 | \$ 1,795 | \$ - | \$ 1,461.70 | \$ 333.30 81.4% |
| 1.3 Advertising, Outreach | 6735 | \$ - | \$ - | \$ - | \$ - 0.0% |
| 1.4 Copy, Print | 6730 | \$ 792 | \$ 242.53 | \$ 485.06 | \$ 306.94 61.2% |
| 1.5 Communications | 6270 | \$ 694 | \$ 64.64 | \$ 703.29 | \$ (9.29) 101.3% |
| 1.6 Staff Travel | 61xx | \$ 1,821 | \$ 613.51 | \$ 1,737.26 | \$ 83.74 95.4% |
| 1.7 Staff Conf., Training | 5105 | \$ 686 | \$ 139.65 | \$ 609.75 | \$ 76.25 88.9% |
| 1.8 Staff Equip/Comp Lease/s | 6045 | \$ 264 | \$ - | \$ 43.01 | \$ 220.99 16.3% |
| 1.9 Postage | 6005 | \$ 130 | \$ - | \$ 44.00 | \$ 86.00 33.8% |
| Operating Total (01) | | \$ 6,182 | \$ 1,060.33 | \$ 5,084.07 | \$ 1,097.93 82% |
| General Liability Ins | 6305 | \$ 557 | \$ 43.47 | \$ 477.63 | \$ 79.37 85.8% |
| Operating Cost Total | | \$ 68,757 | \$ 6,273.27 | \$ 56,154.47 | \$ 12,603.01 81.7% |
| General Overhead (Indirect) | 8.86% | \$ 6,043 | \$ 555.81 | \$ 4,975.29 | \$ 1,067.28 82.3% |
| Contract Total | | \$ 74,800 | \$ 6,829.08 | \$ 61,129.75 | \$ 13,670.31 81.7% |

| | | | | | | |
|------------------------------------|------|---------------------|--------------------|----------------------------|--------------------------|--------------------------|
| GRANT NUMBER: | | 17D995H3 - OP DW | | | | |
| INVOICE NUMBER: | | 1092-790-10 | | | | |
| PERIOD COVERED: | | 04/1/18 - 04/30/18 | | | | |
| Eckerd Goal: | | | APRIL | EWDS - Operator DW | | |
| | | | 83.3% | | | 100.0% |
| Line Item | | Budget Mod 1 | 1092-790-10 | Cumulative Cost YTD | Remaining Balance | Percent Spent YTD |
| Staff Salary Total | | \$ 6,736 | \$ 358.55 | \$ 6,234.92 | \$ 501.40 | 92.6% |
| Fringe Benefit Total | | 51xx \$ 1,721 | \$ 93.43 | \$ 1,564.06 | \$ 156.69 | 90.9% |
| Staff Cost Total | | \$ 8,457 | \$ 451.98 | \$ 7,798.98 | \$ 658.09 | 92.2% |
| Operating | | | | | | |
| 1.2 Staff Consumable Supplies | 6000 | \$ 245 | \$ - | \$ 196.18 | \$ 48.82 | 80.1% |
| 1.3 Advertising, Outreach | 6735 | \$ - | \$ - | \$ - | \$ - | 0.0% |
| 1.4 Copy, Print | 6730 | \$ 107 | \$ 33.07 | \$ 66.14 | \$ 40.86 | 61.8% |
| 1.5 Communications | 6270 | \$ 95 | \$ 15.17 | \$ 122.92 | \$ (27.92) | 129.4% |
| 1.6 Staff Travel | 61xx | \$ 248 | \$ 83.65 | \$ 236.89 | \$ 11.11 | 95.5% |
| 1.7 Staff Conf., Training | 5105 | \$ 94 | \$ 19.04 | \$ 83.14 | \$ 10.86 | 88.4% |
| 1.8 Staff Equip/Comp Lease/s | 6045 | \$ 36 | \$ - | \$ 5.87 | \$ 30.13 | 16.3% |
| 1.9 Postage | 6005 | \$ 18 | \$ - | \$ 6.00 | \$ 12.00 | 33.3% |
| Operating Total (01) | | \$ 843 | \$ 150.93 | \$ 717.14 | \$ 125.86 | 85% |
| General Liability Ins | | 6305 \$ 76 | \$ 5.16 | \$ 41.42 | \$ 34.51 | 54.6% |
| Operating Cost Total | | \$ 9,376 | \$ 608.07 | \$ 8,557.54 | \$ 818.46 | 91.3% |
| General Overhead (Indirect) | | 8.86% \$ 824 | \$ 53.88 | \$ 758.20 | \$ 65.79 | 92.0% |
| Contract Total | | \$ 10,200 | \$ 661.95 | \$ 9,315.74 | \$ 884.25 | 91.3% |
| | | | | | 884.25 | |

EWDS ITA Obligation Report as of 5.21.18

| Formula Tuition | Adult | Dislocated Worker | Total |
|---------------------------------|---------------------|--------------------|---------------------|
| PY17 Budget | \$380,059.00 | \$64,008.00 | \$444,067.00 |
| PY17 Vouchers Paid | \$322,227.30 | \$47,520.46 | \$369,747.76 |
| PY17 Vouchers Not Paid | \$35,142.16 | \$8,888.95 | \$44,031.11 |
| PY17 Vouchers Total | \$357,369.46 | \$56,409.41 | \$413,778.87 |
| PY17 Funds Unobligated | \$22,689.54 | \$7,598.59 | \$30,288.13 |
| | | | |
| PY17 ITA's Approved | \$407,866.83 | \$61,750.57 | \$469,617.40 |
| PY17 ITA's Deobligations | \$40,260.72 | \$6,927.23 | \$47,187.95 |
| PY17 ITA's Total YTD | \$367,606.11 | \$54,823.34 | \$422,429.45 |
| PY17 ITA's vs Budget | \$12,452.89 | \$9,184.66 | \$21,637.55 |
| PY18 ITA's Approved | \$9,945.49 | \$3,156.00 | \$13,101.49 |

Eligible Training Provider List

Current Reasons for Denial:

1. Our local area is prioritizing classroom based training for the WorkLink area.
2. Training is not within the four in-demand career clusters for the WorkLink area:
 - a. Administrative and Support and Waste Management and Remediation Services;
 - b. Health Care and Social Assistance;
 - c. Manufacturing;
 - d. Professional, Scientific, and Technical Services;Nor is one of the two career exceptions: CDL training and Heavy Equipment Operator training.
3. WorkLink Workforce Development Board currently has a moratorium on barbering, cosmetology, nail technician, horseshoeing, and solar panel installation for the WorkLink area.
4. Training programs do not lead to a recognized post-secondary occupational credential.
5. Training costs exceed the maximum amount for the WorkLink area.
(Currently, set at \$5,000 per program year and \$10,000 in a lifetime by the WorkLink Board; \$14,000 in a lifetime by the State.)
6. Training provider does not offer programs of study within 150 miles of Clemson, SC.

| Provider Name | Provider website | Physical address | Miles | Program name | Program description | Class format | Total cost | In demand | Cluster | Exception |
|------------------|---|------------------------------------|-------|---|---|--------------|------------|-----------|-----------------------------------|-----------|
| Career Step, LLC | https://www.careerstep.com/ | 2901 N Ashton Blvd, Lehi, UT 84043 | 2011 | Computer Technician | The Career Step Computer Technician training program covers: Hardware and software; Troubleshooting, repair, and maintenance; Operating systems; Networking; Security; Operational procedures; and more. The Computer Technician training program is specifically designed to prepare you for CompTIA A+ certification. The curriculum is built on the exam objectives published by CompTIA, and the midterm and final exams are even designed as mock exams that mirror the A+ exams so you can measure your readiness for the certification exams. With this specific preparation, you can be confident that you're gaining the knowledge and skills needed to earn your CompTIA A+ certification immediately upon completion of the course. Two certification exam vouchers are also provided upon program completion to make it even easier to certify as soon as you graduate. | online | \$1908.95 | Yes | Manufacturing | |
| | | | | Medical Administrative Assistant with EHR | Medical administrative assistants trained on electronic health record software (EHR specialists) are the specialized administrative personnel who keep the modern medical office administration running smoothly. Job duties of a medical administrative assistant would vary from location to location, but may include: Creating and updating patients' electronic health records; Managing the day-to-day operations of a medical facility; Scheduling and coordinating appointments; Verifying patient insurance; Completing and submitting insurance claims; Preparing correspondence between medical providers and their patients; Providing quality customer service to patients; and Working in a professional environment. Medical administrative assistants can be found working in a variety of healthcare facilities, and the demand for electronic health record specialists will only increase as electronic health records become more standard. Job opportunities can be found in doctors' offices, hospitals, outpatient clinics, and many other types of healthcare facilities. | online | \$2628.95 | Yes | Health Care and Social Assistance | |
| | | | | Medical Assistant | The Career Step online Medical Assistant with Clinical Externship training program covers: Microsoft Office skills; Healthcare reimbursement; Basic anatomy; Medical terminology; Medical office procedures; Routine patient care; Clinical patient care; Medical office administration; Phlebotomy; and EKG testing. You'll graduate prepared to take the Certified Clinical Medical Assistant (CCMA) certification exam—and you'll even receive a voucher to take the exam when you complete the course. You'll also be prepared to take the Certified Medical Administrative Assistant (CMAA), Certified Phlebotomy Technician (CPT), and Certified EKG Technician (CET) certification exams. The curriculum includes images, exercises, learning games, highly interactive instructional simulations to increase your understanding of key concepts and help you learn the material, and a clinical externship covering patient care, medical office administration, phlebotomy, and EKG. | online | \$3128.95 | Yes | Health Care and Social Assistance | |
| | | | | Medical Transcription Editor | Medical Transcription Editor: After establishing a solid knowledge foundation, you'll move to the "practicum" section. In the practicum, you'll develop your transcription and editing skills by practicing on hundreds of authentic doctor dictations and patient records. This hands-on experience will prepare you to transition to the workforce as soon as you graduate. And in addition to developing medical transcription skills, you will also train as a specialized medical transcriptionist editor, preparing for the future of the industry. The medical transcription industry includes medical transcriptionists and medical transcription editors. Career Step training can prepare you for both of these career paths: Medical transcriptionists type up written reports of the audio files doctors record after they interact with patients. These written reports are then included in the patient's medical record. Medical transcription editors are specialized medical transcriptionists who correct and edit written reports created by speech recognition software, which automatically translates the doctor's dictation into text. | online | \$2728.95 | No | Health Care and Social Assistance | |

| | | | | | | | | | |
|------------------------------------|-----------------------|--|-----|---|---|-------------------------------|------------|-----|-----------------------------------|
| | | | | Pharmacy Technician (ASHP/ACPE) Career Training | The Career Step Pharmacy Technician (ASHP/ACPE) training program covers: Pharmacology; Pharmacy law, regulations, and standards; Business of a pharmacy (both retail and hospital); Prescriptions; Pharmaceutical Calculations; Nonsterile Compounding; and more. The online Pharmacy Technician (ASHP/ACPE) courses include images, videos, simulations, and interactive games to help you learn the material and develop your skills as a pharmacy technician. The program's focus is on helping you gain the skills you need to pass the Pharmacy Technician Certification Board (PTCB) Exam and start working as soon as you graduate. As part of achieving candidate status for the American Society of Health-System Pharmacists (ASHP)/Accreditation Council for Pharmacy Education (ACPE) accreditation credential, Career Step's program content has been verified by an ASHP/ACPE-credentialed Pharmacist and is required to meet 41 objectives set by ASHP/ACPE. (Washington and North Dakota are the only states where Career Step's Pharmacy Technician courses will not prepare you for this career). | online | \$2928.95 | Yes | Health Care and Social Assistance |
| | | | | Professional Medical Coding and Billing | Medical coding and billing plays a critical role in the large and expanding healthcare industry. These professionals translate medical records into standardized codes used to bill patients and third-party payers such as insurance companies and Medicare. With PCS knowledge you'll be prepared to apply for positions in hospitals and take advantage of advancement opportunities as they come. As a medical coding and billing specialist, you will review patient medical records and assign codes to diagnoses and procedures performed so the facility can bill insurance and other third-party payers (such as Medicare or Medicaid) as well as the patient. | online | \$3268.95 | Yes | Health Care and Social Assistance |
| | | | | | | | | | |
| Horry-Georgetown Technical College | http://www.hgtc.edu | 2050 Highway 501 East, Conway, SC 29526 | 267 | Emergency Medical Technician - Basic | Meets the 200 hour DHEC requirement covering designated topics and competencies that must be mastered by the basic EMT prior to completing training and taking the national certification exam (NREMT). | Instructor Taught & Lab-based | \$2413.00 | Yes | Health Care and Social Assistance |
| | | | | Intro to Early Childhood Education | Prepares students for careers and/or advancement in the early childhood profession. Students are qualified to work in a child care center, family child care home, morning preschool program, after-school program, summer camp program and some private school programs. | Instructor Taught & Online | \$900.00 | Yes | Health Care and Social Assistance |
| | | | | Physical Therapist Assistant | Physical Therapist Assistant | Instructor taught | \$16318.00 | Yes | Health Care and Social Assistance |
| | | | | Plumbing Certificate | The one-semester plumbing certificate is designed to give students the opportunity to acquire basic skills for assisting with the installation and repairs of plumbing systems in residential and commercial scenarios. Students will learn safe and proper use of plumbing hand and power tools, calculations for plumbing, cutting and treading carbon steel pipe and making flare and compression joints. Graduates of the program will have the skills to acquire entry level plumbing technicians jobs. | Instructor Taught & Lab-based | \$2798.00 | Yes | Not in our cluster |
| | | | | Truck Driver - CDL | Learn to drive a Tractor-Trailer CDL Truck | Instructor Taught & Lab-based | \$3995.00 | No | Yes |
| | | | | | | | | | |
| Pee Dee Regional EMS, Inc | http://www.pdrems.com | 1314 W Darlington St, Florence, SC 29501 | 205 | Emergency Medical Technician | The EMT course is a 200 hour program that can qualify the candidate for certification as an EMT. Candidate must be able to pass the NREMT practical and written exam upon completion of the program and pass a criminal background check upon passing NREMT. | Instructor Taught & Online | \$1630.00 | Yes | Health Care and Social Assistance |
| | | | | Paramedic | This is a 1200 hour program of study including classroom, lab, clinical and field internship in order to learn the skills needed to provide advanced life support to patients. | Instructor Taught & Online | \$5225.00 | Yes | Health Care and Social Assistance |

Strategic Plan Update

Updated March 28, 2018

Goal I. Improve the skill level of the workforce to meet the demands of business and industry.

The One Stop and Youth Committees will oversee the attainment of this goal and will be responsible to complete the objectives and strategies to facilitate its successful attainment.

Objective 1:

A. Monitor WorkKeys Data on an ongoing basis to report the trends in certification of workers.

| ANDERSON COUNTY | | | | | | | | | | |
|--|-----------------------------------|------------|-------------|-------------|-----------|------------------------------|------------|-----------|-------------------|--------------------|
| ACT NATIONAL CAREER READINESS CERTIFICATE [NCRC] | | | | | | | | | | |
| WORKFORCE | | TOTAL NCRC | BRONZE NCRC | SILVER NCRC | GOLD NCRC | PLATINUM NCRC | NOT EARNED | NCRC PLUS | 10.20.15 Baseline | 5.22.18 Difference |
| Current | Private | 1206 | 219 | 644 | 316 | 27 | - | 18 | 753 | 453 |
| | Public | 790 | 148 | 437 | 196 | 9 | - | 81 | 530 | 260 |
| Emerging & Transitioning | High School | 6425 | 1515 | 3578 | 1302 | 30 | - | 325 | 2859 | 3566 |
| | College | 114 | 18 | 67 | 29 | 0 | - | 6 | 85 | 29 |
| | Adult Education | 978 | 272 | 591 | 109 | 0 | - | 94 | 658 | 320 |
| | Unemployed | 1936 | 527 | 1090 | 306 | 13 | - | 71 | 1121 | 815 |
| | Recent Veteran | 10 | 1 | 9 | 5 | 0 | - | 0 | 8 | 2 |
| | Workforce category not identified | 55 | 19 | 27 | 9 | 0 | - | 0 | 49 | 6 |
| | Totals | 11514 | 2719 | 6443 | 2272 | 79 | 0 | 595 | 6063 | 5451 |
| Previous Report: | | 11153 | | | | Website report as of 4/30/18 | | | | |
| Difference from previous review: | | 361 | | | | | | | | |

| OCONEE COUNTY | | | | | | | | | | |
|--|-----------------------------------|------------|-------------|-------------|-----------|------------------------------|------------|-----------|-------------------|--------------------|
| ACT NATIONAL CAREER READINESS CERTIFICATE [NCRC] | | | | | | | | | | |
| WORKFORCE | | TOTAL NCRC | BRONZE NCRC | SILVER NCRC | GOLD NCRC | PLATINUM NCRC | NOT EARNED | NCRC PLUS | 10.20.15 Baseline | 5.22.18 Difference |
| Current | Private | 405 | 66 | 236 | 93 | 10 | - | 7 | 258 | 147 |
| | Public | 401 | 53 | 217 | 124 | 7 | - | 127 | 274 | 127 |
| Emerging & Transitioning | High School | 1849 | 435 | 1016 | 390 | 8 | - | 0 | 777 | 1072 |
| | College | 35 | 6 | 17 | 11 | 1 | - | 0 | 17 | 18 |
| | Adult Education | 349 | 98 | 214 | 33 | 4 | - | 0 | 252 | 97 |
| | Unemployed | 1149 | 286 | 669 | 179 | 15 | - | 6 | 595 | 554 |
| | Recent Veteran | 4 | 1 | 1 | 2 | 0 | - | 0 | 0 | 4 |
| | Workforce category not identified | 100 | 32 | 58 | 9 | 1 | - | 0 | 97 | 3 |
| Totals | | 4292 | 977 | 2428 | 841 | 46 | 0 | 140 | 2270 | 2022 |
| Previous Report: 4141 | | | | | | Website report as of 4/30/18 | | | | |
| Difference from previous review: | | 151 | | | | | | | | |

| PICKENS COUNTY | | | | | | | | | | | |
|--|-----------------------------------|------------|-------------|-------------|-----------|---------------|------------------------------|-----------|-------------------|--------------------|--|
| ACT NATIONAL CAREER READINESS CERTIFICATE [NCRC] | | | | | | | | | | | |
| WORKFORCE | | TOTAL NCRC | BRONZE NCRC | SILVER NCRC | GOLD NCRC | PLATINUM NCRC | NOT EARNED | NCRC PLUS | 10.20.15 Baseline | 5.22.18 Difference | |
| Current | Private | 606 | 85 | 341 | 167 | 13 | - | 22 | 318 | 288 | |
| | Public | 378 | 66 | 229 | 76 | 7 | - | 44 | 183 | 195 | |
| Emerging & Transitioning | High School | 3433 | 747 | 1859 | 807 | 20 | - | 161 | 1541 | 1892 | |
| | College | 84 | 12 | 40 | 30 | 2 | - | 5 | 55 | 29 | |
| | Adult Education | 1116 | 186 | 696 | 234 | 0 | - | 98 | 898 | 218 | |
| | Unemployed | 1262 | 273 | 741 | 233 | 15 | - | 67 | 635 | 627 | |
| | Recent Veteran | 13 | 2 | 8 | 3 | 0 | - | 0 | 7 | 6 | |
| | Workforce category not identified | 303 | 67 | 190 | 46 | 0 | - | 0 | 299 | 4 | |
| Totals | | 7195 | 1438 | 4104 | 1596 | 57 | 0 | 397 | 3936 | 3259 | |
| Previous Report: 6998 | | | | | | | Website report as of 4/30/18 | | | | |
| Difference from previous review: | | 197 | | | | | | | | | |

Objective 2:

- B. Continue to build a better understanding of the employee skill level needs in the area through better coordination with workforce development partners
- *Business Service Integration Team meetings – Third Friday of every month at 9AM, Clemson SC Works Center*
 - *Met April 6, 2018, next meeting May 25, 2018*
 - *Quarterly Partner meeting*
 - *Met February 16, 2018, next meeting May 25, 2018*

Objective 3:

- C. Increase the number of individuals who successfully complete GED or high school diploma through the workforce system. *Ongoing*

| | 07/01/2015-06/30/2016 | 07/01/2016-06/30/2017 | 07/01/2017-02/28/2018 |
|--------------|-----------------------|-----------------------|-----------------------|
| Adult | 9 | 17 | 8 |
| DW | 1 | 0 | 0 |
| Youth | 96 | 54 | 24 |
| Total | 106 | 71 | 32 |

As seen above, these are the number of GEDs and High School Diplomas earned through the WIOA programs during each program year. The downward trend in Youth is partially due to changes in the GED and partially due to funding of the WIOA Youth program.

Key Action Strategies:

1. Coordinate with the school districts to identify new dropouts
 - a. Work with Youth Committee to strengthen collaboration and partnerships
 - b. Establish a referral process between the schools and the SC Works Centers for those seeking employment

In progress

Some existing connections:

 - *DEW staff offers soft skills workshops to high school students (specifically seniors and Career and Technology students) – basic information is given regarding SC Works Centers*
 - *K-12 System representatives are invited to our Business Service Integration Team meetings to learn more about outreach efforts to employers, but also information about SC Works Centers.*

- *Aging Out of Foster Care Youth have SC Works referral system in place*
2. Make SC Works Center customers aware of GED and High School Diploma changes
 - a. Communicate information about how to obtain a GED or High School Diploma
 - *Staff review education history upon entry into the SC Works Centers*
 - *Referrals given to Adult Education Centers for each participant that lacks a GED or High School Diploma*
 - *Adult Ed is co-located in the Clemson SC Works Centers, and staff is co-located in Anderson 3,4,5*

Objective 4: Increase the number of workshop attendees each year by serving at least 4% of the total Center traffic. The preceding month's Center traffic will determine the goal for the current month. Overall achievement of this goal will be evaluated at the end of each program year. *Ongoing*

| Workshops | | | | | | | | | | | | | | | |
|--------------------------|---------------|------|------|------|------|------|------|------|------|------|------|------|------|------|--|
| | | 2017 | | | | | | | | | | | | 2018 | |
| | ACTUAL TOTALS | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | |
| Center Traffic | 19132 | 1230 | 1424 | 1292 | 1720 | 1808 | 1781 | 1846 | 1566 | 1645 | 1306 | 1352 | 2162 | | |
| Goal 4% | 4% | | 49 | 57 | 52 | 69 | 72 | 71 | 74 | 63 | 66 | 52 | 54 | 86 | |
| Workshop Traffic | 722 | | 141 | 69 | 82 | 83 | 57 | 90 | 20 | 92 | 36 | 28 | 24 | | |
| Difference | 4% | | 92 | 12 | 30 | 14 | -15 | 19 | -54 | 29 | -30 | -24 | -30 | | |
| | | | | | | | | | | | | | | | |
| Actual Percentage Served | | | 11% | 5% | 6% | 5% | 3% | 5% | 1% | 6% | 2% | 2% | 2% | 0% | |

Key Action Strategies:

1. Gather information from partners and community as to the types of workshops that should be offered.
 - a. Ensure workshop topics and/or curriculum is applicable to skills needed from industry input
 - b. Plan workshops early and market workshops through multiple venues: websites, social media, print, news outlets, partner's organizations, etc.
 - c. Plan workshops to be interactive and engaging
2. Coordinate a minimum of 8 workshops per month
3. Coordinate with partners to host workshops
 - a. Ask partners to require attendance to workshops

Last formal review - Committee reviewed progress 10.18.17.

Objective 5: Focus on quality workshop content and offerings. Quality should extend to what is currently offered, what may be offered in the future, and workshop delivery mechanisms. *Ongoing*

Key Action Strategies:

1. Investigate online options and bring recommendations to the OneStop Operations Committee for consideration
2. Evaluate best practices and implement strategies that will encourage both workshop quality content and attendance
 - a. Tie workshops to other SC Works events
 - b. Offer networking workshops with soft skills topics and job leads
 - c. Recruit employers to lead workshops about soft skills and company requirements
3. Monitor workshop content, presentation and feedback
4. Annually evaluate what workshops are best suited for participants in the workforce system

Last formal review - Committee reviewed progress 10.18.17.

Goal II. **Increase employer engagement in WIB and WIB Activities.**

The One Stop, Youth, and Disabilities Committees will be responsible for the attainment of this goal and will be responsible to complete the objectives and strategies to facilitate its successful attainment.

Objective 1: Increase WorkKeys Profiles by X% per year throughout the workforce region through increased awareness.

Key Action Strategies:

1. Investigate WorkKeys profiler resources and establish referral processes
2. Develop a plan to share WorkKeys profiling process with local area SHRM either through staff or partner presentations
3. Identify potential sources of funding opportunities
 - a. Secure additional funding through partnerships and grants to increase WorkKeys profiles

Data supplied by Phillips Staffing:

In 2016, the total number of profiles completed in the 3 counties 34.

| | |
|----------------------|---|
| Anderson-10 Profiles | First Quality, Mergon, McLaughlin, Chomorat |
| Oconee-18 Profiles | Itron, BASF, Borg Warner, Koyo |
| Pickens-6 Profiles | Pickens County Schools, St. Jude |

Tabled until further WorkKeys data becomes available.

Objective 2: Continue to build a better understanding of the employee skill level needs in the area through better coordination with work force development partners.

Key Action Strategies:

1. Determine in-demand jobs in the market area, and skills required to fill those jobs
 - a. Administrative and Support and Waste Management and Remediation Services
 - b. Health Care and Social Assistance
 - c. Manufacturing
 - d. Professional, Scientific, and Technical Services
 - e. Heavy Equipment Operator
 - f. CDL Truck Driver
2. Review the current skill level of our participants; determine gaps
3. Develop outreach materials specific to career paths (include educational resources) that need to be pursued in order to be employed in those jobs
 - a. In-progress
4. Review career pathways options (developed on current in-demand occupations), including job opportunities, educational resources, and expected wages, with job seekers and customers

Next Outreach Committee meeting scheduled for April 2018.

Objective 3: Work with businesses and employers to develop a better understanding of WorkKeys profiles needed by industry sector.

Key Action Strategies:

1. Discuss with Economic Development offices and partners in workforce training to determine utilization rate of WorkKeys
2. Survey local SHRM organization members on WorkKeys utilizations, profile descriptions by company, and categorize by industry

Tabled until further WorkKeys data becomes available.

Objective 4: Increase the number of employers using the Work Force Development system and services by 5% per year.

Key Action Strategies:

1. Establish baseline from PY14 employer services data

Number of Employers Served

as of 2.28.18

| PY14 Total Employers | 5% | Goal for PY15 | Actual for PY15 | Difference | 5% | Goal for PY16 | Actual for PY16 | Difference | 5% | Goal for PY17 | Actual for PY17 |
|----------------------|----|---------------|-----------------|------------|-----|---------------|-----------------|------------|----|---------------|-----------------|
| 1,675 | 84 | 1,759 | 2,076 | 317 | 104 | 2,180 | 1,783 | -397 | 89 | 1,872 | 1,202 |

Number of Services Provided to Employers

| PY14 Total Services | 5% | Goal for PY15 | Actual for PY15 | Difference | 5% | Goal for PY16 | Actual for PY16 | Difference | 5% | Goal for PY17 | Actual for PY17 |
|---------------------|-----|---------------|-----------------|------------|-----|---------------|-----------------|------------|-----|---------------|-----------------|
| 14,920 | 746 | 15,666 | 11,423 | -4,243 | 571 | 11,994 | 10,735 | -1,259 | 537 | 11,272 | 6,566 |

2. Improve the quality of services offered through SC Works Online Services by assisting job seekers with better information in the SCWOS system (i.e. resumes, job expectations, etc.)
 - a. Promote job matching and job listing abilities to the businesses in the community
 - b. Host informational sessions through the local SHRM groups on how to set up free SCWOS accounts and use job matching services
 - c. Send mailers to local industry HR department describing the system and services available
 - d. Make presentations to all SHRM groups over the next 6 months
 - e. Develop a database of business services and partner services and share with local DEW representatives

Committee last reviewed – 3.28.18

Objective 5: Increase opportunities for existing and displaced workers, veterans, persons with disabilities, and youth through promoting On the Job Training, apprenticeship, and other “work-based learning” programs with businesses in the region.

Key Action Strategies:

1. Target business service outreach materials to promote work-based learning opportunities
2. Strengthen partnerships with businesses, other business service representatives
 - a. Communicate the need for work based learning (OJT specifically) at SHRM, Plant manager meetings, and ED offices
 - b. Investigate Apprenticeships through DOL and the State
 - c. Support Apprenticeship Carolina in outreach efforts
 - d. Collaborate with Apprenticeship Carolina in appropriate work-based learning endeavors
 - e. Investigate grant opportunities that include work based learning opportunities
 - f. Train Business Service team members on work based learning opportunities in the community, and promote appropriate opportunities to employers as needs arise
 - g. Facilitate appropriate partner connections with the businesses

Outreach brochures have been created for Business Services and On-the-Job Training.

Goal III. Build upon existing partnerships and collaborations between workforce system service providers to better integrate the workforce development system.

Key Objective:

- A. Map out existing agency partnerships and collaborations to identify gaps in services and opportunities for additional partnerships and collaboration.

Key Action Strategies:

1. Identify services relevant to customers served by the SC Works Centers
2. Research and formalize referral processes to share among staff
3. Develop map of services with input of operator
4. Share map to post in SC Works Centers, Adult Education Centers, and other training facilities
5. Assign the “gap in services” results to appropriate committee for plan development

Ongoing. Steps taken to insure relevant information is shared on a regular basis include:

- Outreach brochures that include partners developed.
- Quarterly partner meetings held to discuss referrals and processes.
- Resource and referral manual in the process of being developed. Regularly shared and updated with partners and staff.
- Links to partners provided through the WorkLink website.
- 2-1-1 promoted. SC Works information reviewed and updated as needed.

WIN Learning FAQ

Effective Monday, July 2, 2018, South Carolina will transition administration of our state sponsored career readiness training, assessment and credentialing program to WIN Learning, a national career readiness solutions company that is leading similar projects from Florida to Arizona.

South Carolina will use three state branded **South Carolina Ready to Work Assessments** (Applied Mathematics, Reading for Information and Locating Information) to measure foundational career readiness and qualify program participants for the new state-sponsored **South Carolina Ready to Work Credential**.

We will also begin offering the **South Carolina Essential Soft Skills Assessment** which will qualify program participants for the new state-sponsored **South Carolina Essential Soft Skills Credential**. This assessment measures foundational employability skills that are in-demand by South Carolina employers including communicating effectively, conveying professionalism, promoting teamwork and collaboration, and thinking critically and solving problems.

To ensure a successful the transition, we are hosting regional training sessions this June followed by a series of topic specific webinars in the fall. It is recommended that each implementation partner location send one representative – the staff person who will lead assessment administration and train other staff – to one of the onsite training sessions.

The onsite training dates are June 6-9 in the following locations:

- Columbia
- Greenville
- Florence
- Charleston area

Specific times and locations for each individual testing site's training opportunity will be provided next week.

Following are some recent questions we have received about the transition. We will continue to share updates via email over the next several weeks. For additional questions, contact Amanda Grainger, DEW Career Readiness Coordinator, at agrainger@dew.sc.gov or (803) 737-1649.

Q. Will the state of South Carolina pay for the new assessments and credentials? And is re-testing / re-credentialing included?

A. Yes. The South Carolina Department of Employment and Workforce (DEW) is paying for the newly adopted assessments and resulting credentials including re-testing / re-credentialing. There is no direct cost to individual program participants or approved implementation partners including, but not limited to, SC Works centers, technical colleges, adult education, vocational rehabilitation, corrections, juvenile justice programs, community-based organizations and employers. To become an approved implementation partner, contact

Amanda Grainger, DEW Career Readiness Coordinator, at agrainger@dew.sc.gov or (803) 737-1649.

Q. How are the new assessments delivered and credentials issued – online and/or paper-based?

- A. The online assessments are administered through the web-based WIN Career Readiness System at www.wincrsystem.com. Administrator / proctor login access is provided upon completing initial training. In turn, administrators / proctors are authorized to enroll and provide login access to program participants. Paper-based assessments are available upon request through Technical Support at support@winlearning.com or 1-888-717-9461.

Both the new South Carolina Ready to Work Credential and South Carolina Essential Soft Skills Credential are issued electronically. Authorized administrators / proctors and program participants may download or print credentials directly from the system using their same login.

Q. Is there a cost for staff training?

- A. Training – both onsite and virtual – for all implementation partners / staff is being provided at no direct cost. Staff travel to onsite training is an implementation partner expense and is not included.

Q. We only need to be a testing site for very large employers (large events), is that okay?

- A. Yes. Participating implementation partners have the flexibility to administer the assessments continuously on-demand, based on a pre-published schedule, or for employer / large events as needed. If you anticipate testing in the next 12 months, we encourage one representative – the staff person who will lead assessment administration and train other staff – to attend one of the onsite training sessions scheduled in June 2018.

Q. Can the assessments be administered directly onsite by employers?

- A. Yes. Employers may administer the assessments directly onsite at company locations. Employers may alternatively collaborate with SC Works centers, technical colleges, adult education programs and other approved implementation partners to proctor the assessments onsite at company locations and/or at partner locations.

Q. Is curriculum included to help program participants develop their skills and prepare to take the assessments?

- A. Providing curriculum is currently being discussed by DEW and its state level workforce partners.

Q. How do the newly adopted South Carolina Ready to Work Assessments and the South Carolina Essential Soft Skills Assessment compare to the previous assessments?

- A. The South Carolina Ready to Work Assessments (Applied Mathematics, Reading for Information and Locating Information) measure the same foundational career readiness skill objectives and are based on the same skill levels as the original ACT WorkKeys®

assessments previously used by the state of South Carolina. First introduced in Florida in 2012, the Ready to Work Assessments adopted by South Carolina are the qualifying assessments for state-sponsored career readiness credentials in Florida, Arizona and Kentucky.

The South Carolina Essential Soft Skills Assessment that qualifies a program participant for the new state-sponsored South Carolina Essential Soft Skills Credential measures the foundational employability skills that current research demonstrates are in-demand by employers across industry sectors but were not tested by the assessments previously used by the state of South Carolina. The supporting research includes an employer-based study – commissioned by the South Carolina Workforce Development Board and conducted by Dr. Richard Nagle, Ph.D., in partnership with the University of South Carolina – which defines essential soft skills required for employment and job retention to include communicating effectively, conveying professionalism, promoting teamwork and collaboration, and thinking critically and solving problems.

Q. Are the new assessments and resulting credentials reliable and valid to support employment decisions and defensible in court?

- A. Yes. The newly adopted assessments are designed in accordance with the nationally accepted *Standards for Educational and Psychological Testing*, developed by the American Educational Research Association, the American Psychological Association, and the National Council on Measurement in Education, and the *Uniform Guidelines for Employee Selection Procedures*, adopted by the U.S. Equal Employment Opportunity Commission, the Civil Service Commission, the U.S. Department of Labor, and the U.S. Department of Justice. The assessments and resulting credentials are proven to be reliable and valid indicators of foundational skill readiness for career education / training / industry certification program placement, apprenticeship, and/or employment decision-making including recruitment, hiring, on-the-job training and promotion. It is important to note the *Uniform Guidelines* recommend that employment decision-making be based on multiple factors, not singular criteria.

Q. Can the newly adopted South Carolina Ready to Work Assessments be used in conjunction with existing job profiles?

Yes. The three South Carolina Ready to Work Assessments (Applied Mathematics, Reading for Information and Locating Information) that qualify a program participant for the new state-sponsored South Carolina Ready to Work Credential measure the same foundational career readiness skill objectives and are based on the same skill levels as the original ACT WorkKeys® assessments previously used by the state of South Carolina. The South Carolina Ready to Work Assessments have also been aligned by independent subject matter experts to the recently rebranded ACT WorkKeys® assessments (Applied Math, Workplace Documents and Graphic Literacy) and to the Profile of the South Carolina Graduate.

Q. What is the last day for ACT WorkKeys® testing?

- A. According to ACT WorkKeys®, the last day to order paper-based test materials was Friday, May 11, 2018. All paper-based test materials must be returned for scoring (postmarked) no later than Friday, June 1, 2018. ACT WorkKeys® online testing will be accessible through /

including Saturday, June 30, 2018. Data for both paper-based and online testing will be available for download from the ACT WorkKeys® system until Monday, July 30, 2018.

Transportation Grant Summary

ELECTRIC CITY TRANSIT
PY17

Services began 9/18/17, Grant Ends 12/31/18

| # of Individuals: | September | October | November | December | January | February | March | April | TOTALS |
|----------------------------------|-------------|-------------|-------------|-------------|-------------|-------------------------------|-------|-------|---------------|
| Training Access | | 18 | 11 | 13 | 11 | 13 | 11 | | 77 |
| Employment Access | | 62 | 51 | 42 | 29 | 28 | 22 | | 234 |
| Maintained or Completed Training | | 44 | 38 | 34 | 41 | 43 | 47 | | 247 |
| TOTAL RIDERSHIP | | 271 | 227 | 229 | 165 | 184 | 192 | | 1268 |
| Goal Percentage 60% | | 46% | 44% | 39% | 49% | 46% | 42% | | 44% |
| | | | | | | | | | |
| Grant Award | | | | | | | | | \$ 100,000.00 |
| Total All Invoices Rec'd | \$ 3,937.00 | \$ 7,308.00 | \$ 5,954.00 | \$ 8,954.00 | \$ 9,222.00 | \$ 6,472.00 | | | \$ 41,847.00 |
| Remaining Balance | | | | | | | | | \$ 58,153.00 |
| | | | | | | | | Spent | 42% |
| Report as of 5.21.18 | | | | | | Grant to Date - Goal to spend | | | 47% |