

FINANCE COMMITTEE
January 31, 2019
SC Works Clemson Conference Room
3:00 P.M.

AGENDA

- I. Call to Order**
- II. Introductions**
- III. Approval of Minutes / Meeting Review*** **Stephanie Collins**
- IV. PY'18 Budget Overview** **WorkLink/Eckerd**
 - I. WorkLink Grants**
 - a. Adult, DW, Operator
 - b. Adult, DW Mod. 2*
 - c. Youth
 - II. In-house Budget**
- V. Ongoing Grants** **WorkLink**
 - I. PY 18 IWT**
 - II. RRIWT Grants**
 - III. Transportation Grant**
 - IV. OJT**
 - V. Technology Grant**
- VI. Other Business** **Stephanie Collins**
- VII. Adjournment** **Stephanie Collins**

UPCOMING MEETING

February 6, 2019 – Board Meeting – 1:00 pm – Madren Center



**WORKFORCE DEVELOPMENT BOARD
Finance Committee Meeting Minutes
October 30, 2018
SC Works Clemson Comprehensive Center, Large Conference Room**

Members Present

David Collins Mike Wallace

Members Absent:

Ronnie Booth Stephanie Collins

Staff Present:

Sharon Crite Trent Acker Meredith Durham Windy Graham

Guest Present:

Karen Craven Renee Alexander Kal Kunkel Karen Hamrick

CALL TO ORDER & INTRODUCTIONS

Mr. Mike Wallace called the meeting to order at 3:00 pm, welcoming everyone in attendance and announcing a quorum was present to conduct the business of the Committee. Mr. Wallace reminded everyone the meeting was being recorded for the processing of minutes.

APPROVAL OF 9-4-2018 MEETING MINUTES

Mr. Wallace called for a review of the minutes and any corrections/amendments to the minutes or a motion to approve.

ACTION TAKEN: David Collins made a motion to approve the minutes as submitted, seconded by Mike Wallace. The motion carried unanimously.

PY'18 BUDGET OVERVIEW

WorkLink Grants

Mr. Wallace referred to Eckerd Workforce Development Services staff for reporting.

Adult/DW, Operator

Ms. Renee Alexander, Regional Manager for Eckerd Workforce Development Services, referred to pages 5-10 providing the following budget updates:

- Page 5 shows expenditures for the Adult Program budget at 24.7%% out of 25% goal through September 2018.
- The Dislocated Worker Program budget as shown on page 6 is currently 27.6% expended out of the goal of 25%.
- Continuing on page 7, Ms. Alexander stated the obligation chart shows Adult and Dislocated Worker WIOA Training with \$96,369.26 of funds that have been paid to Training Providers, and approximately \$136,021.14 which are pending payment. Expected expenditures for PY'17 are \$226,828.00 in approved ITAs.
- Page 8 shows the Rapid Response Budget which is currently expended at 9.3%. No training dollars are expended from the Rapid Response budget.
- Page 9 shows the Operator Adult budget which is currently expended at 22.5%.
- The Operator DW budget on page 10 is also currently 9.3% expended.

Adult, DW, Operator Mod. 1

Mr. Kal Kunkel referred to page 11 for the Adult/DW Contract Budget Modification #1. Eckerd is requesting an additional \$102,000 from available carry-over funds and to transfer Formula Dislocated Worker funds to Adult to increase Training and Supportive Services for Adult participants. WorkLink is also requesting Rapid Response funds from SC DEW to serve dislocated workers. Mr. Kunkel stated that there was a decrease in staff costs, due to those costs transitioning to Rapid Response for the remaining 9 months. Mr. Kunkel referred to page 13 and stated that there will be an increase in operating costs for staff travel and staff development training. Mr. Kunkel stated that there will be an additional \$122,822 added to the Training line item. Page 17 shows the participant flow. A total of 514 Adults and 67 Dislocated Worker participants are planned to be served.

Rapid Response Funding Request

Mr. Kunkel referred to page 19 to review the Rapid Response funding request. Eckerd is requesting \$94,000 of Rapid Response funding to serve Dislocated Workers in the WorkLink region that will allow the transfer of Formula Dislocated Worker funds to Adult to increase Training and Supportive Services for Adult participants. Mr. Kunkel referred to page 21, which shows the Grant Budget Summary. Page 22 shows a further breakdown through the Cost and Price Analysis Worksheet.

ACTION TAKEN: David Collins made a motion to approve the Adult, DW, Operator Modification #1 and Rapid Response funding request as presented, seconded by Mike Wallace. The motion carried unanimously.

Youth Budget Overview

Karen Craven, Program Manager for Palmetto Youth Connections, referred to page 25 of the packet, stating the Youth budget is currently spent at 19.3% as a whole as of September 2018. Ms. Craven called attention to the Work Experience line item, which is 19% expended through September 2018.

Youth Modification #1

Mr. Kal Kunkel referred to page 33 which shows WorkLink PYC Budget Comparison. Mr. Kunkel explained that 2 staff members have resigned and only one of those positions will be backfilled, resulting in a staff salaries decrease of \$27,200.12 and fringe benefits decrease of \$7,653.41. The position has been filled. There is no change in the total contract value.

ACTION TAKEN: David Collins made a motion to approve the Youth Modification #1 as presented, seconded by Mike Wallace. The motion carried unanimously.

In House Budget

Mr. Acker presented the in-house budget on page 35. Mr. Acker pointed out several items for the committee, stating that all other items were spending normally. Mr. Acker noted that a couple of items aren't captured because they are paid on a monthly basis.

ONGOING GRANTS

PY17, PY18, Rapid Response IWT Grants

Mr. Acker reported that several companies have pending expenditures for PY17. The training period ends on October 31, 2018. There is one ongoing Rapid Response IWT grant with Patriot Automation. Siemag and Ideal Steel were recently closed out. Mr. Acker stated that WorkLink was awarded approximately \$217,000 for PY'18 IWT and \$21,000 will be used for staff time. The grant period will run through April 2020.

Transportation Grant

Mr. Acker provided a status update on the Electric City Transit grant listed on page 39. He noted that ridership is averaging around 43%.

On-the-Job Training

Mr. Acker referred the committee to the On-the-Job Training report on page 40. There are currently 5 OJT contracts for PY '17. Two contracts are pending payment. Any leads from the committee are appreciated.

Technology Grant

Mr. Acker stated that WorkLink was awarded the full requested amount of \$122,000 for the Technology Grant. Staff members are working to purchase items requested.


Other Business

Mr. Wallace called for other business.

ADJOURNMENT

With no other business, meeting adjourned at 3:31 p.m.

Respectfully submitted by: Meredith Durham

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
Worklink Investment Board	Contract Number:	18A295H4	Adult Program			
1376 Tiger Blvd.	Invoice Number:	1055-06				
Clemson, SC 29631	Invoice Month:	12/31/2018				
Attn: Jennifer Kelly	Period Covered:	July 1, 2018 - June 30, 2019				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 30,308				
Eckerd Goal:			DECEMBER			
			50.0%			100.0%
Line Item	Budget Mod 1	1055-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$ 219,693	17,886.96	104,079.32	\$ 115,614.03	47.4%
Fringe Benefit Total	51xx	\$ 61,269	5,055.79	28,414.46	\$ 32,854.18	46.4%
TOTAL STAFF COSTS		\$ 280,962	22,942.75	132,493.78	\$ 148,468.21	47.2%
Operating Costs:						
1.1 Facility, Utilities	6185	\$ -	-	\$ -	-	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 3,600	152.09	969.81	\$ 2,630.19	26.9%
1.3 Program Outreach Expenses (Brochures	6735	\$ 480	-	\$ 480.00	-	0.0%
1.4 Copy & Print Expenses	6730	\$ 2,700	-	912.54	\$ 1,787.46	33.8%
1.5 Communications (Phone, Fax, Internet, e	6270	\$ 6,900	569.98	2,796.26	\$ 4,103.74	40.5%
1.6 Staff Travel	61xx	\$ 7,640	469.74	1,617.78	\$ 6,022.22	21.2%
1.7 Staff Training/Technical Services Costs	5105	\$ 5,200	259.33	1,258.71	\$ 3,941.29	24.2%
1.8 Non-Expendable Equipment Purchases	6095	\$ 1,650	-	1,410.00	\$ 240.00	85.5%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 750	22.88	214.64	\$ 535.36	28.6%
TOTAL OPERATING COSTS		\$ 28,920	1,474.02	9,179.74	\$ 19,740.26	31.7%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CA	6525	\$ 10,700	517.85	1,484.61	\$ 9,215.39	13.9%
2.6 Individual Training Account/Voucher Cos	6530	\$ 414,542	1,711.56	144,221.10	\$ 270,320.90	34.8%
TOTAL TRAINING COSTS		\$ 425,242	2,229.41	145,705.71	\$ 279,536.29	34.3%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	\$ 5,000	360.00	2,036.00	\$ 2,964.00	40.7%
3.12 WI Customer Childcare Costs	6660	\$ 900	-	-	\$ 900.00	0.0%
3.14 Training Support Materials	6545/6516	\$ 4,992	-	2,256.14	\$ 2,735.86	45.2%
3.13 WI Customer Emergency Assistance	6596	\$ 1,000	-	-	\$ 1,000.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ 11,892	360.00	4,292.14	\$ 7,599.86	36.1%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	\$ 4,752	332.00	2,026.69	\$ 2,725.31	42.6%
TOTAL FEES / PROFIT COSTS		\$ 4,752	332.00	2,026.69	\$ 2,725.31	42.6%
4.1 INDIRECT COST:	0.12	\$ 40,232	2,969.85	17,514.76	\$ 22,717.25	43.5%
CONTRACT TOTAL :		\$ 792,000	30,308.03	311,212.82	480,787.18	39.3%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 18D295H4
Invoice Number: 1056-06
Invoice Month: 12/31/2018
Period Covered: July 1, 2018 - June 30, 2019
Total Amount Due: \$ (1,143)

DW Program

Eckerd Goal:

DECEMBER
50.0%

100.0%

Line Item	Budget Mod 1	1056-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 12,155	(496.36)	11,209.31	\$ 945.87	92.2%
Fringe Benefit Total 51xx	\$ 3,065	(496.99)	2,712.25	\$ 352.35	88.5%
TOTAL STAFF COSTS	\$ 15,220	(993.35)	13,921.56	\$ 1,298.22	91.5%
Operating Costs:					
1.1 Facility, Utilities 6185	\$ -	-	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials 6000	\$ 600	39.99	132.39	\$ 467.61	22.1%
1.3 Program Outreach Expenses (Brochures) 6735	\$ 180	-	-	\$ 180.00	0.0%
1.4 Copy & Print Expenses 6730	\$ 350	-	124.43	\$ 225.57	35.6%
1.5 Communications (Phone, Fax, Internet, e) 6270	\$ 840	79.57	392.53	\$ 447.47	46.7%
1.6 Staff Travel 61xx	\$ 860	64.08	229.20	\$ 630.80	26.7%
1.7 Staff Training/Technical Services Costs 5105	\$ 600	16.11	144.14	\$ 455.86	24.0%
1.8 Non-Expendable Equipment Purchases 6095	\$ 550	-	190.00	\$ 360.00	34.5%
1.9 Postage (Stamps, FedEx, etc) 6005	\$ 180	3.12	29.30	\$ 150.70	16.3%
TOTAL OPERATING COSTS	\$ 4,160	202.87	1,241.99	\$ 2,918.01	29.9%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CAI) 6525	\$ 500	-	-	\$ 500.00	0.0%
2.6 Individual Training Account/Voucher Cos 6530	\$ 26,213	(262.00)	13,805.83	\$ 12,407.17	52.7%
TOTAL TRAINING COSTS	\$ 26,713	(262.00)	13,805.83	\$ 12,907.17	51.7%
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	\$ 538	-	-	\$ 538.00	0.0%
3.12 WI Customer Childcare Costs 6660	\$ -	-	-	\$ -	0.0%
3.14 Training Support Materials 6545/6516	\$ 167	(15.00)	187.68	\$ (20.68)	112.4%
3.13 WI Customer Emergency Assistance 6596	\$ -	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 705	(15.00)	187.68	\$ 517.32	26.6%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	\$ 864	18.84	297.30	\$ 566.70	34.4%
TOTAL FEES / PROFIT COSTS	\$ 864	18.84	297.30	\$ 566.70	34.4%
4.1 INDIRECT COST: 0.12	\$ 2,339	(94.40)	1,877.82	\$ 461.39	80.3%
Contract Total	\$ 50,000	(1,143.04)	31,332.18	\$ 18,668.81	62.7%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board	Contract Number:	18A995H4	Adult Operator			
1376 Tiger Blvd.	Invoice Number:	1092-06				
Clemson, SC 29631	Invoice Month:	12/31/2018				
Attn: Jennifer Kelly	Period Covered:	July 1, 2018 - June 30, 2019				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 6,172				
Eckerd Goal:			DECEMBER			
			50.0%			100.0%
Line Item		Budget Mod 1	1092-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total		\$ 50,342	4,161.17	22,720.52	\$ 27,621.05	45.1%
Fringe Benefit Total	51xx	\$ 12,500	1,016.27	5,812.01	\$ 6,687.49	46.5%
TOTAL STAFF COSTS		\$ 62,841	5,177.44	28,532.53	\$ 34,308.54	45.4%
Operating Costs:						
1.1 Facility, Utilities	6185			-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 2,000	5.60	143.19	\$ 1,856.81	7.2%
1.3 Program Outreach Expenses (Brochures,	6735	\$ -	-	-	\$ -	0.0%
1.4 Copy & Print Expenses	6730	\$ 1,500	-	485.06	\$ 1,014.94	32.3%
1.5 Communications (Phone, Fax, Internet, et	6270	\$ 840	80.51	348.85	\$ 491.15	41.5%
1.6 Staff Travel	61xx	\$ 2,258	56.63	436.82	\$ 1,821.18	19.3%
1.7 Staff Training/Technical Services Costs	5105	\$ 700	158.11	187.81	\$ 512.19	26.8%
1.8 Non-Expendable Equipment Purchases	6095	\$ -	-	-	\$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 16	-	-	\$ 15.84	0.0%
TOTAL OPERATING COSTS		\$ 7,314	300.85	1,601.73	\$ 5,712.11	21.9%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAN	6525	\$ -	-	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	-	-	\$ -	0.0%
TOTAL TRAINING COSTS		\$ -	-	-	\$ -	0.0%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	\$ -	-	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	-	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	-	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ -	-	-	\$ -	0.0%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	\$ 475	32.65	198.12	\$ 277.08	41.7%
TOTAL FEES / PROFIT COSTS		\$ 475	32.65	198.12	\$ 277.08	41.7%
4.1 INDIRECT COST:	0.12	\$ 8,486	661.31	3,639.89	\$ 4,845.80	42.9%
Contract Total		\$ 79,116	6,172.25	33,972.27	\$ 45,143.53	42.9%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board	Contract Number:	18D995H4	DW Operator			
1376 Tiger Blvd.	Invoice Number:	1223-06				
Clemson, SC 29631	Invoice Month:	12/31/2018				
Attn: Jennifer Kelly	Period Covered:	July 1, 2018 - June 30, 2019				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 907				
Eckerd Goal:		DECEMBER				
		50.0%				100.0%
Line Item		Budget Mod 1	1223-06	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total		\$ 6,664	623.46	3,164.92	\$ 3,499.17	47.5%
Fringe Benefit Total	51xx	\$ 1,666	146.94	809.47	\$ 856.41	48.6%
TOTAL STAFF COSTS		\$ 8,330	770.40	3,974.39	\$ 4,355.58	47.7%
Operating Costs:						
1.1 Facility, Utilities	6185			-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 647	0.76	19.53	\$ 627.47	3.0%
1.3 Program Outreach Expenses (Brochures,	6735	\$ -	-	-	\$ -	0.0%
1.4 Copy & Print Expenses	6730	\$ 200	-	66.14	\$ 133.86	33.1%
1.5 Communications (Phone, Fax, Internet, etc)	6270	\$ 101	4.91	39.71	\$ 61.29	39.3%
1.6 Staff Travel	61xx	\$ 282	7.73	59.59	\$ 222.41	21.1%
1.7 Staff Training/Technical Services Costs	5105	\$ 100	21.56	25.61	\$ 74.39	25.6%
1.8 Non-Expendable Equipment Purchases	6095	\$ -	-	-	\$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 2	-	-	\$ 2.00	0.0%
TOTAL OPERATING COSTS		\$ 1,332	34.96	210.58	\$ 1,121.42	15.8%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAN	6525	\$ -	-	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	-	-	\$ -	0.0%
TOTAL TRAINING COSTS		\$ -	-	-	\$ -	0.0%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	\$ -	-	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	-	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	-	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ -	-	-	\$ -	0.0%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	\$ 65	4.39	30.74	\$ 34.26	47.3%
TOTAL FEES / PROFIT COSTS		\$ 65	4.39	30.74	\$ 34.26	47.3%
4.1 INDIRECT COST:	0.12	\$ 1,157	97.17	505.89	\$ 651.15	43.7%
CONTRACT TOTAL:		\$ 10,884	906.92	4,721.60	\$ 6,162.41	43.4%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 17R295E1
Invoice Number: 1230-06
Invoice Month: 12/31/2018
Period Covered: May 4, 2018 - July 4, 2019
Total Amount Due: \$ **4,718**

PY17 Rapid Response

Eckerd Goal:

DECEMBER

100.0%

Line Item	Budget	1230-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	5000	\$ 43,776	3,024.00	13,644.00	\$ 30,132.00 31.2%
Fringe Benefit Total	51xx	\$ 12,725	922.31	3,786.12	\$ 8,938.69 29.8%
TOTAL STAFF COSTS		\$ 56,501	3,946.31	17,430.12	\$ 39,070.69 30.8%
Operating Costs:					
1.1 Facility, Utilities	6185	\$ -	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 2,000	-	195.49	\$ 1,804.51 9.8%
1.3 Program Outreach Expenses (Brochures	6735	\$ -	-	-	\$ - 0.0%
1.4 Copy & Print Expenses	6730	\$ 2,000	-	-	\$ 2,000.00 0.0%
1.5 Communications (Phone, Fax, Internet, e	6270	\$ 980	56.31	252.57	\$ 727.43 25.8%
1.6 Staff Travel	61xx	\$ 6,270	-	42.41	\$ 6,227.59 0.7%
1.7 Staff Training/Technical Services Costs	5105	\$ 1,300	179.67	437.42	\$ 862.58 33.6%
1.8 Non-Expendable Equipment Purchases	6095	\$ 1,925	-	275.00	\$ 1,650.00 14.3%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 140	-	-	\$ 140.00 0.0%
TOTAL OPERATING COSTS		\$ 14,615	235.98	1,202.89	\$ 13,412.11 8.2%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CA	6525	\$ -	-	-	\$ - 0.0%
2.6 Individual Training Account/Voucher Cos	6530	\$ -	-	-	\$ - 0.0%
TOTAL TRAINING COSTS		\$ -	-	-	\$ - #DIV/0!
Supportive Services Costs :					
3.11 WI Customer Transportation Costs	6485	\$ -	-	-	\$ - 0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	-	-	\$ - 0.0%
3.14 Training Support Materials	6545	\$ -	-	-	\$ - 0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	-	-	\$ - 0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ -	-	-	\$ - 0.0%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance	6305	\$ 480	30.56	97.54	\$ 382.46 20.3%
TOTAL FEES / PROFIT COSTS		\$ 480	30.56	97.54	\$ 382.46 20.3%
4.1 INDIRECT COST:	0.12	\$ 8,591	505.54	2,247.67	\$ 6,343.83 26.2%
Contract Total		\$ 80,187	4,718.39	20,978.22	\$ 59,209.09 26.2%



ECKERD YOUTH ALTERNATIVES, INC.
100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: **18RR295E2**
Invoice Number: **1240-01**
Invoice Month: **12/31/2018**
Period Covered: **November 1, 2018 - June 30, 2019**
Total Amount Due: **\$ 5,254**

PY18 Rapid Response

Eckerd Goal:

DECEMBER

0.14%

100.0%

Line Item	Budget	1240-1	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 13,922	2,947.96	2,947.96	\$ 10,974.10	21.2%
Fringe Benefit Total 51xx	\$ 5,314	1,198.98	1,198.98	\$ 4,114.92	22.6%
TOTAL STAFF COSTS	\$ 19,236	4,146.94	4,146.94	\$ 15,089.02	21.6%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CAN, 6525	\$ 2,785	-	-	\$ 2,785.00	0.0%
2.6 Individual Training Account/Voucher Cost 6530	\$ 68,276	609.00	609.00	\$ 67,667.00	0.9%
TOTAL TRAINING COSTS	\$ 71,061	609.00	609.00	\$ 70,452.00	0.9%
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	\$ 1,125	-	-	\$ 1,125.00	0.0%
3.12 WI Customer Childcare Costs 6660	\$ 270	-	-	\$ 270.00	0.0%
			-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 1,395	-	-	\$ 1,395.00	0.0%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	\$ -	-	-	\$ -	0.0%
TOTAL FEES / PROFIT COSTS	\$ -	-	-	\$ -	-
4.1 INDIRECT COST: 0.12	\$ 2,308	497.63	497.63	\$ 1,810.37	21.6%
CONTRACT TOTAL :	\$ 94,000	\$ 5,254	\$ 5,254	\$ 88,746	5.6%

Budget Disbursement Data - as of 1/4/19

Overview

Program	Worklink SC Works	Amount
WIOA Adult	PY18 Total Budget	\$437,134.00
	PY18 Vouchers Total	\$188,852.14
	PY18 Vouchers Deobligations	\$10.62
	PY18 Vouchers Net Approved	\$188,841.52
	PY18 Vouchers Paid	\$145,145.30
	PY18 Vouchers Not Paid	\$43,696.22
	PY18 Funds Unobligated	\$248,292.48
	PY18 ITA's Approved	\$268,743.18
	PY18 ITA's Deobligations	\$1,343.00
	PY18 ITA's Net Approved	\$267,400.18
	PY18 ITA's vs Budget	\$169,733.82
WIOA Dislocated Worker	PY18 Total Budget	\$100,207.00
	PY18 Vouchers Total	\$16,390.08
	PY18 Vouchers Deobligations	\$1,086.00
	PY18 Vouchers Net Approved	\$15,304.08
	PY18 Vouchers Paid	\$14,147.83
	PY18 Vouchers Not Paid	\$1,156.25
	PY18 Funds Unobligated	\$84,902.92
	PY18 ITA's Approved	\$24,778.01
	PY18 ITA's Deobligations	\$0.01
	PY18 ITA's Net Approved	\$24,778.00
	PY18 ITA's vs Budget	\$75,429.00



PY18–WorkLink (Adult-1055 / DW-1056 Services)

Contract Budget Modification #2

Contractor: Eckerd Youth Alternative, Inc.
Contract #'s: 18A295H4 & 18D295H4
Program: SC Works Case Management Services
Submission Date: 1/16/2019
VP of Operations: Kal Kunkel
Program Manager (s): Renee Alexander & Steve Riddle

Budget Modification Summary & Narrative

Budget Summary

Eckerd Youth Alternative, Inc. (Contractor) is requesting a budget modification to move funds from Adult back to Dislocated Worker because of changes received from SC DEW on the Rapid Response Grant. Most of the changes are to move staff salaries and fringe benefits that SC DEW would not allow in the Rapid Response Grant Budget back where they were on Formula Dislocated Worker Budget. There is no overall change to the total contract budget approved in Modification #1 of \$842,000.

**WorkLink SC Works
PY18 Budget Draft
Adult-DW**

1/25/2019

CONTRACT BUDGET MODIFICATION

Operating Costs Narrative

No change to Operating Costs is requested.

Operating Costs						
1.1 Facility, Utilities, Maintenance		\$ -		\$ -		\$ -
1.2 Staff Consumable Supplies		\$ 4,200		\$ 4,200		\$ -
1.3 Advertising, Outreach		\$ 660		\$ 660		\$ -
1.4 Copy, Print		\$ 3,050		\$ 3,050		\$ -
1.5 Communications		\$ 7,740		\$ 7,740		\$ -
1.6 Staff Travel		\$ 8,500		\$ 8,500		\$ (0)
1.7 Staff Conferences, Training, Staff Background		\$ 5,800		\$ 5,800		\$ 0
1.8 Staff Equipment / Computer Leases / Software		\$ 2,200		\$ 2,200		\$ -
1.9 Postage		\$ 930		\$ 930		\$ -
Sub-Total Operating		\$ 33,080		\$ 33,080		\$ (0)

Training Costs Narrative

Decrease Adult Training Costs by \$17,000.00 to move back to Dislocated Worker to support the shift in Staff Salaries and Fringes and a slight increase in Training Support Materials.

Training						
2.3 Credential Exams & Assessments		\$ 11,200		\$ 11,200		\$ (0)
2.5 Tuition (Adult Education)		\$ -		\$ -		\$ -
2.6 Tuition (College or Vocational)		\$ 440,755		\$ 423,755		\$ (17,000)
2.8 On-the-Job Training		\$ -		\$ -		\$ -
Sub-Total Training		\$ 451,955		\$ 434,955		\$ (17,000)

Supportive Services Narrative

Increase Supportive Services by \$558.00 to support current participant training needs based on current budget expenditures YTD.

Supportive Services						
3.11 Transportation		\$ 5,538		\$ 5,538		\$ -
3.12 Childcare		\$ 900		\$ 900		\$ -
3.13 Emergency Assistance		\$ 1,000		\$ 1,000		\$ -
3.14 Training Support Materials		\$ 5,159		\$ 5,717		\$ 558
Sub-Total of Supportive Services		\$ 12,597		\$ 13,154		\$ 558

Indirect & General Liability Insurance

No change to Indirect Costs & General Liability Insurance is requested.

Indirect Cost & Fees						
Indirect Cost	12.00%	\$ 42,572	12.00%	\$ 42,572		\$ (0)
General Liability Ins.	0.60%	\$ 5,616	0.60%	\$ 5,616		\$ -
Sub-Total of Indirect & Fees		\$ 48,188		\$ 48,188		\$ (0)

CONTRACT BUDGET MODIFICATION

APPROVAL(S)

Prepared By


Kalen J. Kunkel, One-Stop Operations Director

BUDGET FORMS

The contract budget forms will be provided with the approved modification documents for signature.

WORKFORCE INVESTMENT BOARD

WorkLink Workforce Investment Area

GRANT BUDGET SUMMARY

Service Provider Eckerd Workforce Development Contract # 18A295H4 & 18D295H4

Project/Activity SC Works Adult-DW Services Funding Source WIOA Adult & DLW Formula Funds Modification # 2

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 280,961	\$ 31,662		\$ 312,623	\$ 312,623
OPERATING COSTS	\$ 28,920	\$ 4,160		\$ 33,080	\$ 33,080
TRAINING COSTS	\$ 408,742	\$ 26,213		\$ 434,955	\$ 434,955
SUPPORTIVE SERVICE COSTS	\$ 11,892	\$ 1,262		\$ 13,154	\$ 13,154
Training Fees/Professional Fees/ Profit	\$ 4,752	\$ 864		\$ 5,616	\$ 5,616
Indirect Costs	\$ 40,233	\$ 2,339		\$ 42,572	\$ 42,572
Total Budget Costs	\$ 775,500	\$ 66,500	\$ -	\$ 842,000	\$ 842,000
Percentage of Budget	92%	8%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

CONTRACT BUDGET MODIFICATION

WORKFORCE INVESTMENT BOARD WorkLink Workforce Investment Area COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development

Contract # 18A295H4 & 18D295H4

Project/ Activity SC Works Adult-DW Services

Funding Source WIOA Adult & DLW Formula Funds

Mod # 2

STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST				ADULT		DLW		ADMINISTRATION		NON-ADMINISTRATION	
Staff Salaries:	Salary	No. of	% of	TOTAL	%	Amount	%	Amount	%	Amount	%
Position Title	Per Month	Months	Time	AMOUNT							
TOTAL SALARIES				\$ 244,898.48		\$ 219,692.36		\$ 25,206.12			\$ 244,898.48
FRINGE BENEFITS:											
FICA		X	7.65%	\$ 18,734.73	89.71%	\$ 16,806.47	10.29%	\$ 1,928.27		100%	\$ 18,734.73
Unemployment		X	0.63%	\$ 1,537.96	89.71%	\$ 1,379.67	10.29%	\$ 158.29		100%	\$ 1,537.96
Workers Compensation		X	0.50%	\$ 1,224.49	89.71%	\$ 1,098.46	10.29%	\$ 126.03		100%	\$ 1,224.49
Pension		X	3.00%	\$ 7,346.95	89.71%	\$ 6,590.77	10.29%	\$ 756.18		100%	\$ 7,346.95
Health/month/FTE		X	15.88%	\$ 38,880.06	91.03%	\$ 35,393.27	8.97%	\$ 3,486.79		100%	\$ 38,880.06
		X	0.00%								
TOTAL FRINGE BENEFITS				\$ 67,724.21		\$ 61,268.64		\$ 6,455.57			\$ 67,724.21
INDIRECT COST: RATE	\$ 354,766.29	X	12.00%	\$ 42,571.95	94.51%	\$ 40,232.74	5.49%	\$ 2,339.21		100%	\$ 42,571.95
TOTAL COST				\$ 355,194.64	90.43%	\$ 321,193.74	9.57%	\$ 34,000.90		100%	\$ 355,194.64

Each position must be supported by a job description.

A complete "Per Person" cost analysis must be completed and attached as an Exhibit.

A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit

CONTRACT BUDGET MODIFICATION

<p align="center">WORKFORCE INVESTMENT BOARD WorkLink Workforce Investment Area COST AND PRICE ANALYSIS WORKSHEET</p>				
Service Provider <u>Eckerd Workforce Development</u>		Contract # <u>18A295H4 & 18D295H4</u>		Mod: <u>2</u>
Project/Activity <u>SC Works Adult-DW Services</u>		Fund Source <u>WIOA Adult & DLW Formula Funds</u>		
Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS				
1.1 Facility Rent, Utilities, Maintenance, etc.	\$ -	\$ -	\$ -	\$ -
1.2 Staff Expendable Supplies & Materials	\$ 4,200	\$ 3,600	\$ 600	\$ 4,200
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	\$ 660	\$ 480	\$ 180	\$ 660
1.4 Copy & Print Expenses	\$ 3,050	\$ 2,700	\$ 350	\$ 3,050
1.5 Communications (Phone, Fax, Internet, etc.)	\$ 7,740	\$ 6,900	\$ 840	\$ 7,740
1.6 Staff Travel				
Local Mileage cost	\$ 5,500	\$ 5,000	\$ 500	\$ 5,500
Non-Local Mileage cost	\$ -	\$ -	\$ -	\$ -
Non-Local Per Diem/Lodging Cost	\$ 3,000	\$ 2,640	\$ 360	\$ 3,000
1.7 Staff Training / Technical Services Costs (Conf, Training, Back Ground Chk etc.)	\$ 4,800	\$ 4,300	\$ 500	\$ 4,800
Staff Background Checks	\$ 1,000	\$ 900	\$ 100	\$ 1,000
1.8 Non-Expendable Equipment Purchases (Computers, software, etc.)				
Non-Expendable Equipment Purchases (Computer Leases)	\$ -	\$ -	\$ -	\$ -
Wide Area Network (WAN) Equipment and Computer Software	\$ 2,200	\$ 1,650	\$ 550	\$ 2,200
1.9 Postage (Stamps, FedEx, etc.)	\$ 930	\$ 750	\$ 180	\$ 930
TOTAL OPERATING COSTS	\$ 33,080	\$ 28,920	\$ 4,160	\$ 33,080
TRAINING COSTS				
2.1 WI Customer Supplies & Materials Costs	\$ -	\$ -	\$ -	\$ -
2.2 WI Customer Book Costs	\$ -	\$ -	\$ -	\$ -
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	\$ 11,200	\$ 10,700	\$ 500	\$ 11,200
WI Customer Individualized Training Costs				
2.5 Tuition Cost (Adult Education Skill Upgrade & GED)	\$ -	\$ -	\$ -	\$ -
2.6 Other Individualized Training Cost (TCTC Pre-Employment Workshop)	\$ -	\$ -	\$ -	\$ -
2.6 Individual Training Account/Voucher Cost	\$ 423,755	\$ 398,042	\$ 25,713	\$ 423,755
2.8 WI Customer On-the-Job Training Costs				
Reimbursable Wages	\$ -	\$ -	\$ -	\$ -
Reimbursable Fringe Benefits				
2.9 WI Customer Work Experience Costs				
Reimbursable Wages				
Reimbursable Fringe Benefits				
TOTAL TRAINING COSTS	\$ 434,955	\$ 408,742	\$ 26,213	\$ 434,955
SUPPORTIVE SERVICES COSTS				
3.10 WI Customer Incentives (Youth Only)	\$ -	\$ -	\$ -	\$ -
3.11 WI Customer Transportation Costs	\$ 5,538	\$ 5,000	\$ 538	\$ 5,538
3.12 WI Customer Childcare Costs	\$ 900	\$ 900	\$ -	\$ 900
3.14 Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)	\$ 5,717	\$ 4,992	\$ 725	\$ 5,717
3.13 WI Customer Emergency Assistance (Rent, Car Repair, etc.)	\$ 1,000	\$ 1,000	\$ -	\$ 1,000
3.6 Laptop Incentive (Youth Only)	\$ -			\$ -
TOTAL SUPPORTIVE SERVICES COSTS	\$ 13,154	\$ 11,892	\$ 1,262	\$ 13,154
TRAINING/PROFESSIONAL FEES/PROFIT				
4.1 Profit (Professional Fee - 5%) Can be tied to Performance	\$ -	\$ -	\$ -	\$ -
4.2 General Liability Insurance	\$ 5,616	\$ 4,752	\$ 864	\$ 5,616
TOTAL FEES / PROFIT COSTS	\$ 5,616	\$ 4,752	\$ 864	\$ 5,616

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

CONTRACT BUDGET MODIFICATION

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
PARTICIPANT FLOW BASIS & PROJECTIONS

Service Provider Eckerd Workforce Development Contract # 18A295H4 & 18D295H4
 Project Activity SC Works Adult-DW Services Fund Source WIOA Adult & DLW Formula Funds
 Mod# 2

PY17 Actuals Basis

	Adult	Dislocated Worker	Total
PY17 Actual Budget Expenditure	\$ 744,539.30	\$ 111,119.63	\$ 855,658.93
PY17 Non-WIOA Training Funds	\$ 145,082.70	\$ 16,120.30	\$ 161,203.00
PY17 Total Program Expenditure	\$ 889,622.00	\$ 127,239.93	\$ 1,016,861.93
PY17 New Enrollments	212	22	234
PY16 Carryovers to PY17	177	20	197
PY17 Active Follow-up	152	17	169
PY17 Total Served	541	59	600
PY17 Cost per Participant	\$ 1,644.40	\$ 2,156.61	
PY18 Contract Totals (90% of Contract)	\$ 712,800.00	\$ 129,600.00	\$ 842,400.00
PY18 Non-WIOA Training Funds	\$ 112,524.00	\$ 15,344.00	\$ 127,868.00
PY18 Planned Program Expenditure	\$ 825,324.00	\$ 144,944.00	\$ 970,268.00
PY18 Contract Totals divided by PY17 Cost Per Participant equals PY18 Service Levels	502	67	569
	Clients Served		
Period	Adult	DW	Total
PY18 Active Follow-up as of 7/1/2018	170	18	188
PY18 Carryovers from PY17 as of 7/1/2018	138	15	153
PY18 New Enrollment Plan by Month	206	34	240
July-18	9	2	
August-18	14	3	
September-18	18	3	
October-18	14	3	
November-18	20	3	
December-18	18	3	
January-19	20	3	
February-19	20	3	
March-19	20	3	
April-19	18	3	
May-19	18	3	
June-19	17	2	
PY18 Total Served	514	67	581
	# of CC's		4
	Average 125 per CC		145.25

CONTRACT BUDGET MODIFICATION

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Board
BUDGET FLOW PROJECTIONS

Service Provider Eckerd Workforce Development Contract # 18A295H4 & 18D295H4

Project/Activity SC Works Adult-DW Services Fund Source WIOA Adult & DLW Formula Funds

Mod# 2

Period	Cumulative Expenditures					
	Administration	%	Non-Administration	%	Totals	%
July-18	\$0.00	0%	\$70,166.67	100%	\$70,166.67	100%
August-18	\$0.00	0%	\$70,166.67	100%	\$70,166.67	100%
September-18	\$0.00	0%	\$70,166.67	100%	\$70,166.67	100%
October-18	\$0.00	0%	\$70,166.67	100%	\$70,166.67	100%
November-18	\$0.00	0%	\$70,166.67	100%	\$70,166.67	100%
December-18	\$0.00	0%	\$70,166.67	100%	\$70,166.67	100%
January-19	\$0.00	0%	\$70,166.67	100%	\$70,166.67	100%
February-19	\$0.00	0%	\$70,166.67	100%	\$70,166.67	100%
March-19	\$0.00	0%	\$70,166.67	100%	\$70,166.67	100%
April-19	\$0.00	0%	\$70,166.67	100%	\$70,166.67	100%
May-19	\$0.00	0%	\$70,166.67	100%	\$70,166.67	100%
June-19	\$0.00	0%	\$70,166.67	100%	\$70,166.67	100%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board	Contract Number:	18Y495E1				
1376 Tiger Blvd.	Invoice Number:	1058-06				
Clemson, SC 29631	Invoice Month:	12/31/2018				
Attn: Jennifer Kelly	Period Covered:	July 1, 2018 - June 30, 2019				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 44,875				
Eckerd Goal:			DECEMBER			
			50.0%			100.0%
Line Item		Budget (Mod 1)	1058-6	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total		\$ 286,515	22,585.41	139,370	\$ 147,145	48.6%
Fringe Benefit Total	51xx	\$ 77,913	5,670.27	33,672	\$ 44,242	43.2%
TOTAL STAFF COSTS		\$ 364,428	28,255.68	173,042	\$ 191,387	47.5%
Operating Costs:						
Facilities	6185	\$ 9,600	2,400.00	4,800	\$ 4,800	50.0%
Communications (Phone, Fax, Internet, etc)	6270	\$ 5,706	363.17	2,397	\$ 3,309	42.0%
Postage	6005	\$ 1,400	82.58	737	\$ 663	52.6%
Staff Travel	6105+	\$ 8,690	772.02	2,219	\$ 6,471	25.5%
Staff Background Checks	5100	\$ 500	176.75	358	\$ 142	71.7%
Staff Training	5105	\$ 2,000	-	-	\$ 2,000	0.0%
Office/Desktop Supplies and Materials	6000	\$ 2,100	-	501	\$ 1,599	23.9%
Copying	6730	\$ 2,400	-	282	\$ 2,118	11.7%
Software Licenses	6095	\$ 1,925	-	1,458	\$ 467	75.7%
Participant Outreach	6735	\$ 500	-	-	\$ 500	0.0%
TOTAL OPERATING COSTS		\$ 34,821	3,794.52	12,751	\$ 22,070	36.6%
Training Costs:						
Work Experience Stipends	6507	\$ 48,000	1,500.20	11,949	\$ 36,051	24.9%
Tuition Cost (Adult Education)	6520	\$ 13,566	784.00	3,186	\$ 10,380	23.5%
Participant Graduation Fees	6595	\$ 2,500	540.00	540	\$ 1,960	21.6%
Credential Exam Fees	6525	\$ 17,500	1,086.62	3,302	\$ 14,198	18.9%
Instructional Supplies (Books)	6546	\$ 2,000	120.00	120	\$ 1,880	6.0%
Individual Training Accounts	6530	\$ 26,006	-	-	\$ 26,006	0.0%
TOTAL TRAINING COSTS		\$ 109,571	4,030.82	19,097	\$ 90,474	17.4%
Supportive Services Costs :						
Child Care	6660	\$ 250	-	-	\$ 250	0.0%
Transportation	6485	\$ 15,000	1,080.00	5,680	\$ 9,320	37.9%
Client Incentives	6585	\$ 20,000	3,825.00	9,050	\$ 10,950	45.3%
Client Training Support Materials	6545	\$ 2,200	-	537	\$ 1,663	24.4%
Client Emergency Assistance & Expungen	6596	\$ 2,375	-	-	\$ 2,375	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ 39,825	4,905.00	15,267	\$ 24,558	38.3%
Training/Professional Fees/Profit:						
General Liability Insurance	6305	\$ 3,600	237.95	1,480	\$ 2,120	41.1%
TOTAL FEES / PROFIT COSTS		\$ 3,600	237.95	1,480	\$ 2,120	
4.1 INDIRECT COST:	0.12	\$ 47,754	3,651.38	22,026	\$ 25,728	46.1%
Contract Total		\$ 600,000	\$ 44,875	\$ 243,662	\$ 356,338	40.6%

Revenue	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Total	YTD Dec 2018	Actual % Expended	Goal Expended	Goal % Expended	Balance				
PY'18 Allocation	593,714	65,968	478,397	53,155	639,936	71,103	1,902,273									
PY'17 Transfer of funds	100,000		(100,000)													
PY'18 Transfer of funds	370,000		(370,000)	-	-	-	-									
PY'17 Carryover	392,826	70,484	196,079	35,161	195,696	20,504	910,750									
	1,456,540	136,452	204,476	88,316	835,632	91,607	2,813,023									
Service Providers																
Eckerd - Adult/DW Services	775,500	-	66,500	-	-	-	842,000	344,596	41%	421,000	50%	497,404	842,000	-		
Eckerd - Operator	79,116	-	10,884	-	-	-	90,000	36,645	41%	45,000	50%	53,355	90,000	-		
Eckerd - Youth	-	-	-	-	600,000	-	600,000	243,661	41%	300,000	50%	356,339	600,000	-		
OJT	32,000	-	-	-	-	-	32,000	15,056	47%	16,000	50%	16,944	32,000	-		
Undesignated Funds	349,753	64,415	52,354	21,136	121,466	(537)	608,587	-	0%			608,587		608,587		
Total Pass-Through Contracts	1,236,369	64,415	129,738	21,136	721,466	(537)	2,172,587	639,958	29%	782,000	50%	1,532,629	1,564,000	608,587		
Total Revenue after Obligation	220,171	72,037	74,738	67,180	114,166	92,144	640,436									
In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Total	YTD Dec 2018	Actual % Expended	Goal Expended	Goal % Expended	Balance	PY '18 Original	Net Change	% Change	
Salaries, Fringe, & Indirect	158,000	55,000	68,000	49,000	97,000	79,000	506,000	249,058	49%	253,000	50%	256,942	526,850	(20,850)	-3.96%	
SCW Centers Facility Costs	172,000	6,000	16,000	6,000	10,000	2,100	212,100	123,684	58%	106,050	50%	88,416	215,000	(2,900)	-1.35%	
Billed to Partners for Facilities	(113,520)		(10,560)				(124,080)	(61,827)	50%	(62,040)	50%	(62,253)	(130,000)	5,920	-4.55%	
Accounting Services		2,500		2,500		2,500	7,500	3,318	44%	3,750	50%	4,182	5,250	2,250	42.86%	
Travel	1,455	248	364	264	1,131	264	3,725	1,254	34%	1,863	50%	2,471	3,725	-	0.00%	
AOP BIS Transportation					4,805		4,805	4,805	100%	5,000	100%	-	5,000	(195)	-3.90%	
Supplies		680		640		680	2,000	321	16%	1,000	50%	1,679	2,000	-	0.00%	
Insurance		1,500		2,940		1,500	5,940	2,940	49%	2,970	50%	3,000	8,750	(2,810)	-32.11%	
Postage		170		170		160	500	81	16%	250	50%	419	500	-	0.00%	
Printing		1,850		1,850		1,850	5,550	1,293	23%	2,775	50%	4,257	5,550	-	0.00%	
Web Site Hosting & Renewal Fees	500	2,175	500	2,150	500	2,175	8,000	2,796	35%	4,000	50%	5,204	8,000	-	0.00%	
Memberships, Dues, & Prof Fees		750		500		750	2,000	1,301	65%	1,000	50%	699	2,000	-	0.00%	
Training	736	48	184	51	730	51	1,800	659	37%	900	50%	1,141	1,800	-	0.00%	
Job Fair / Hiring Event Expenses							-	-	0%	-	50%	-	-	-	0.00%	
R&M & Gas - WIA Car		200		200		200	600	-	0%	300	50%	600	600	-	0.00%	
Outreach (SC Works Center's Outreach)	1,000		250				1,250	990	79%	625	50%	260	438	812	185.39%	
Meeting Expense	-	915	-	915	-	915	2,745	1,853	68%	1,373	50%	892	1,160	1,585	136.64%	
Total In-House	220,171	72,036	74,738	67,180	114,166	92,145	640,435	332,526	52%	322,815	50%	307,909	656,623	(16,188)	-2.47%	

18IWT01

Grant #	Company	Awarded
18IWT01-01	United Tool and Mold	\$8,622.00
18IWT01-02	Michelin North America	\$69,208.76
18IWT01-03	Ulbrich Precision Flat Wire	\$16,762.50
18IWT01-04	PMi2	\$22,737.24
18IWT01-05	Paragon Hotel Company	\$325.54
18IWT01-06	era-contact	\$14,400.72
18IWT01-07	McLaughlin Body Co.	\$29,215.06
18IWT01-08	Shaw Industries	\$1,925.00
18IWT01-09	Reliable Automatic Sprinkler	\$14,970.65

Rapid Response IWT Grants					
Grant #	Company	Awarded	Spent	Balance	Status
17RRIWT04	Siemag	\$ 40,540.00	\$ 39,687.00	\$ 853.00	FINAL
17RRIWT10	Ideal Steel	\$ 64,240.00	\$ 64,240.00	\$ -	FINAL
17RRIWT14	Patriot Automation	\$ 53,840.00	\$ 28,499.00	\$25,341.00	ONGOING

Transportation Grant Summary

ELECTRIC CITY TRANSIT

Services began 9/18/17, Grant Ends 12/31/18

PY17
PY18

# of Individuals:	September	October	November	December	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Training Access		18	11	13	11	13	11	12	10	18	14	13	10	11			165
Employment Access		62	51	42	29	28	22	15	11	12	11	10	9	8			310
Maintained or Completed Training		44	38	34	41	43	47	55	57	56	59	65	67	72			678
Total Employment and Training Riders		124	100	89	81	84	80	82	78	86	84	88	86	91	0	0	1153
TOTAL RIDERSHIP		271	227	229	165	184	192	193	190	211	220	215	182	247	pending	pending	2726
Goal Percentage 60%		46%	44%	39%	49%	46%	42%	42%	41%	41%	38%	41%	47%	37%			43%
Grant Award																	100,000
Total All Invoices Rec'd	3,937	7,308	5,954	8,954	9,222	6,472	9,643	6,228	5,637	8,846	3,904	4,962	5,091	5,092	5,877	2,030	99,157
Remaining Balance																	843
Report as of 1/25/19																Spent	99%
														Grant to Date - Goal to spend			94%

PY18 OJT Summary

Adult 2810

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Completion	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID
07162018-8273			Adult	3371655	Advanced Machining & Fab.	Anderson	7/16/2018	10/29/2018	Unsuccessful	379.74	\$15.00	75%	\$5,400.00	(\$1,127.92)	\$4,272.08	Paid
08062018-2788			Adult	2525043	J. Davis Construction	Oconee	8/6/2018	10/29/2018	Unsuccessful	347.5	\$12.00	75%	\$4,320.00	(\$1,192.50)	\$3,127.50	Paid
08202018-7042			Adult	3387048	Michelin North America	Anderson	8/20/2018	12/3/2018	Successful	464	\$11.00	50%	\$2,552.00		\$2,552.00	Paid
08202018-7644			Adult	2747097	Michelin North America	Anderson	8/20/2018	12/3/2018	Successful	464	\$11.00	50%	\$2,552.00		\$2,552.00	Paid
08202018-3897			Adult	3362655	Michelin North America	Anderson	8/20/2018	12/3/2018	Successful	464	\$11.00	50%	\$2,552.00		\$2,552.00	Paid

Budget	Remaining
\$32,000.00	\$16,944.42

Anderson	\$13,056.00	75%
Pickens	\$0.00	0%
Oconee	\$4,320.00	25%

Hours Trained	Average Wage
2119.24	\$12.00

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$17,376.00	(\$2,320.42)	\$15,055.58	\$15,055.58	\$0.00
Net Obligated	\$15,055.58			

DW 2820

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID	Balance
														\$0.00		\$0.00

Budget	Remaining
\$0.00	\$0.00

Anderson	\$0.00	#DIV/0!
Pickens	\$0.00	#DIV/0!
Oconee	\$0.00	#DIV/0!

Hours Trained	Average Wage
0	#DIV/0!

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Obligated	\$0.00			