

FINANCE COMMITTEE
May 30, 2018
SC Works Clemson Conference Room
3:00 P.M.

AGENDA

- I. Call to Order**
- II. Introductions**
- III. Approval of Minutes / Meeting Review*** **Stephanie Collins**
- IV. PY'17 Budget Overview** **WorkLink/Eckerd**
 - I. WorkLink Grants**
 - a. Adult, DW, Operator
 - b. Adult, DW, Operator PY 18 Budget(s)*
 - c. Youth
 - d. Youth PY 18 Budget*
 - II. In-house Budget**
 - III. PY 18 In-house Budget***
- V. Ongoing Grants** **WorkLink**
 - I. PY 16 IWT.**
 - II. PY 16 IWT – Round 2**
 - III. PY 17 IWT**
 - IV. RRIWT Grants**
 - V. RRDW Grant**
 - VI. Transportation Grant**
 - VII. OJT**
- VI. Other Business** **Stephanie Collins**
- VII. Adjournment** **Committee Chair**



**WORKFORCE DEVELOPMENT BOARD
Finance Committee Meeting Minutes
January 31, 2018
SC Works Clemson Comprehensive Center, Large Conference Room**

Members Present

David Collins Stephanie Collins Ray Farley Richard Blackwell

Members Absent:

Dr. Ronnie Booth

Staff Present:

Sharon Crite Jennifer Kelly Trent Acker

Guest Present:

Karen Craven Renee Alexander

CALL TO ORDER & INTRODUCTIONS

David Collins, committee member, called the meeting to order at 3:08pm in the absence of a permanent Finance Committee chair welcoming everyone in attendance and announcing a quorum was present to conduct the business of the Committee and reminding everyone the meeting was being recorded for the processing of minutes.

ELECTION OF CHAIR

ACTION TAKEN: David Collins made a motion to elect Stephanie Collins as Chair of the Finance Committee, seconded by Richard Blackwell. The motion carried unanimously.

APPROVAL OF 11-1-2017 MEETING MINUTES

Mr. Collins called for a review of the minutes and any corrections/amendments to the minutes or a motion to approve.

ACTION TAKEN: Ray Farley made a motion to approve the minutes as submitted, seconded by Richard Blackwell. The motion carried unanimously.

PY'17 BUDGET OVERVIEW

WorkLink Grants

Mr. Collins deferred to Eckerd Workforce Development Services staff for reporting.

Adult/DW, Rapid Response Overview

Ms. Renee Alexander, Regional Manager for Eckerd Workforce Development Services, referred to pages 6-10 providing the following budget updates:

- Page 6 shows expenditures for the Adult Program budget at 50.6% out of 50% goal through December 2017.
- The Dislocated Worker Program budget as shown on page 7 is currently 51.0% expended out of the goal of 50%.
- Page 8 shows the Operator Adult budget which is currently expended at 45.1%.
- The Operator DW budget on page 9 is currently 68.3% expended. Ms. Alexander stated that the budget is spending a little bit faster than anticipated; however, she does not anticipate any major changes at this time. Matt Fields with Eckerd is working on these budgets to determine whether or not a modification is needed.
- Continuing on page 10, Ms. Alexander stated the obligation chart shows Adult and Dislocated Worker WIOA Training with \$215,210.06 of funds that have been paid to Training Providers, and approximately \$70,000 which are pending payment. Expected expenditures for PY'17 are \$345,490.14 in approved ITAs.

Trent Acker, Executive Director for WorkLink, requested that Ms. Alexander describe the ITA issuance process for the benefit of new members. Ms. Alexander stated that Career Coaches issue a budget for each participant. A total of these obligations can be seen by fund stream in total on line "PY17 ITA's Approved." Adult is currently at \$312,016.76 and \$48,323.88 for Dislocated Workers. Once an ITA is issued, vendors can bill against the ITA. These bills are called vouchers. The report reflects both vouchers paid and unpaid. The current report reflects an over-obligation of \$3,973.13; however, Ms. Alexander stated that they have not overpaid the total line item. Eckerd staff anticipates total bills from vendors to come in less than the ITA obligation amount due to scholarships available in the community.

Youth Budget Overview

Karen Craven, Program Manager for Palmetto Youth Connections, referred to page 11 of the packet, stating the Youth budget is currently spent at 46.1% as a whole as of December 2017. Ms. Craven called attention to the Work Experience line item, which is 32.5% expended through December equating to 1870 hours of training. Ms. Craven noted that there is an additional \$2727.99 seen in the far right hand column is obligated to be paid. Thru last week January 26, a total of 2647 hours have been worked on Work Experience. The goal for the year is a total of

5,760 hours of work experience for youth participants. The goal is driven by a 20% requirement established under the WIOA law. Participants are required to go through seven soft skills classes, mock interview, and formal interview prior to placement on a Work Experience contract. Typically, participants are placed at thrift stores, manufacturing, and non-profits.

Youth RFP Budget

Mr. Acker referenced page 12 of the Youth packet. Mr. Acker explained that the Youth RFP will be released this Spring, and in order to do so, the Finance Committee must decide how much funding to attach to the RFP. Brandi Runion, Finance contractor, has provided a copy of the requested/proposed amount and the formula that was used to arrive at this request. The proposed amount of \$600,000 was used in the last RFP as well. The total grant award may be different than the RFP and will be based on contract negotiations with the provider.

ACTION TAKEN: Stephanie Collins made a motion to approve \$600,000 be used in the 2018 Youth Request for Proposals, seconded by Richard Blackwell. The motion carried unanimously.

In House Budget

Mr. Acker presented the in-house budget on page 13. Mr. Acker pointed out several items for the committee, stating that all other items were spending normally. The high percentage spent on Contractual is for Brandi Runion, finance contractor. Mr. Acker stated this was due to time spent during Christmas break and on the RFP. He anticipates being able to cover any overages within the in-house budget if necessary. The unemployment insurance line may or may not be expended, but what is reflected will be the most that can be paid out. In regards to travel, Meredith Durham will be attending SETA in Memphis, TN in the Spring.

Mr. Acker referred the committee to page 14. The goal for WorkLink is to meet the 70% fund utilization rate by June 30, and the 80% obligation rate by June 30. The percentages in December for Adult and Dislocated Worker are slightly off because staff was waiting on the Adult to DW transfer to go through the DEW approval process. Once this is in place, the percentages will correct themselves. Youth is slightly ahead. Mr. Acker also noted that PY 2018 funds will require that 30% of expenditures from the Adult/DW program are spent on participants, including supportive services, OJT, classroom training, and books.

ONGOING GRANTS

PY'16 IWT (16IWT01)

Mr. Acker referred to page 15 and 16 which shows the FSR-S form we report to DEW. This form was submitted for committee education. The total amount available for the first round of PY16 IWT funding was \$83,432 of which \$82,706 was spent by local companies. The remaining \$726 was returned to DEW.

PY'16 IWT - Round 2

Mr. Acker reported out that WorkLink received approximately \$250,000 in additional IWT funds. The breakdown of which companies and their expenditures can be seen on page 17. The Grant for this round will close on April 30 so there is still time for companies to finish their trainings and submit requests for reimbursement.

Also listed on page 17 are the two open Rapid Response IWT grants. Imperial Die Casting is closing out with a remaining balance of \$8,895. Siemag, a supplier of small machine parts to GE, is still open with a remaining balance of \$22,540. An additional company, Ideal Steel has just been approved, but there have been no expenditures at this time. Mr. Acker explained that the economic developers on the Board make up an ad hoc IWT committee to approve local IWT grants; however, for Rapid Response IWT requests –handled primarily by DEW- the economic developer in the county in which the company is located reviews for fit, reasonable, and training costs.

PY'17 IWT

Mr. Acker reported that WorkLink received approximately \$42,400 in PY17 IWT funds. The companies that have been approved along with their trainings can be seen on page 18. All companies that were funded were located in Anderson County. Mr. Acker proposed that this was due to the funds available last year and the new rule now in place that says a company cannot apply for IWT funding if they have an open ReadySC project. Mr. Acker anticipates that this new rule may not last as it has hurt many companies across the State. DEW will make the final decision.

Make It In America (MiiA) Grant

Mr. Acker stated that this grant has been closed out, but staff is still waiting on confirmation from DOL.

Transportation Grant

Mr. Acker provided a status update on the Electric City Transit grant listed on page 19. He noted that ridership is averaging around 43% which is less than the goal of 60%. Staff will verify that the Gold route serving Masters Blvd is included in the count along with the purple route serving

Belton-Honea Path. Mr. Acker stated that the ridership may be on target, but as the first grant of its kind, it was hard to determine what the goal should be. 60% seemed reasonable.

On-the-Job Training

Mr. Acker referred the committee to the On-the-Job Training report on page 20. The PY'17 report shows one contract with Belton Metal. Mr. Acker stated that Meredith Durham has been doing a good job of reaching out to companies to discuss OJT. However, OJT has not been accepted by companies as hoped in past years. Mr. Acker stated that several companies have approached WorkLink about details and hopes to have new contracts soon.

Incentive Grant

Mr. Acker provided a copy of the final Incentive Grant Financial Status Report given to DEW. He stated that they fully obligated the \$10,000 given to WorkLink for business services. Staff was able to purchase some table clothes, a portable booth display, and two surface tablets to use in employer outreach. The remainder of the amount \$382 was sent back to DEW after bills came in less than what was anticipated.

Other Business

Chair Collins called for other business. Mr. Acker referred the committee to the Committee schedule on page 23. He stated that April 4 is during Spring Break and asked the committee if they would like to move this date. The committee agreed April 4 would be fine to remain where it is. Mr. Acker also proposed moving an erroneous date in August to August 29. The committee requested the meeting be scheduled for August 28 as the 29th conflicted with an Upstate Alliance meeting that most committee members would be attending.

ACTION TAKEN: Richard Blackwell made a motion to move the Finance committee in August to Tuesday, August 28 at 3pm at the Clemson SC Works Center, seconded by David Collins. The motion carried unanimously.

ADJOURNMENT

With no other business, meeting adjourned at 3:45pm.

Respectfully submitted by: Meredith Durham

Invoice Number:		1055-10				
Period Covered:		04/1/2018-04/30/2018				
Eckerd Goal:			APRIL	EWDS - Adult Program		
			83.3%			100.0%
Line Item		Budget Mod 2	1055-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total		\$ 206,665	17,445.14	180,126.35	\$ 26,538.78	87.2%
Fringe Benefit Total 51xx		\$ 59,555	5,022.54	51,477.56	\$ 8,077.48	86.4%
Staff Cost Total		\$ 266,220	22,467.68	231,603.91	\$ 34,616.26	87.0%
Operating						
1.1 Facility, Utilities		\$ -		-	\$ -	0.0%
1.2 Staff Consumable Supplies 6000		\$ 3,063	247.52	2,392.70	\$ 670.30	78.1%
1.3 Advertising, Outreach 6735		\$ 817	10.98	10.98	\$ 806.02	1.3%
1.4 Copy, Print 6730		\$ 2,552	490.55	2,387.70	\$ 164.30	93.6%
1.5 Communications 6270		\$ 6,364	544.20	6,037.16	\$ 326.84	94.9%
1.6 Staff Travel 61xx		\$ 7,624	378.32	2,141.62	\$ 5,482.38	28.1%
1.7 Staff Conferences, Training 5105		\$ 3,577	581.63	1,675.86	\$ 1,901.14	46.9%
1.8 Staff Computer Leases 6095		\$ 2,807	-	1,426.22	\$ 1,380.78	50.8%
1.9 Postage 6005		\$ 1,532	59.08	417.01	\$ 1,114.99	27.2%
Operating Total (01)		\$ 28,336	2,312.28	16,489.25	\$ 11,846.75	58.2%
Direct Training						
2.3 Credential Exam Fees (CAN/GI 6520		\$ 10,422	445.47	6,599.15	\$ 3,822.85	63.3%
2.6 Tuition (College/Occupational 6530		\$ 367,391	41,290.88	314,539.58	\$ 52,851.42	85.6%
Direct Training Total (02)		\$ 377,813	41,736.35	321,138.73	\$ 56,674.27	85.0%
Support Services						
3.11 Transportation 6485		\$ 3,829	430.00	3,110.00	\$ 719.00	81.2%
3.12 Childcare 6660		\$ 851	375.00	575.00	\$ 276.00	67.6%
3.14 Training Support Materials 6545		\$ 4,254	225.99	3,311.40	\$ 942.60	77.8%
3.13 Emergency Assistance 6590		\$ 851	-	-	\$ 851.00	0.0%
Support Service Total (03)		\$ 9,785	1,030.99	6,996.40	\$ 2,788.60	71.5%
General Liability Ins 6305 6305		\$ 5,615	469.43	4,510.53	\$ 1,104.47	80.3%
Operating Cost Total		\$ 687,769	68,016.73	580,738.82	\$ 107,030	84.4%
General Overhead (Indirect) 8.86%		\$ 60,936	6,026.28	51,453.46	\$ 9,482.77	84.4%
Contract Total		\$ 748,704	74,043.01	632,192.28	\$ 116,512.12	84.4%

Grant Number: 17D295H3
 Invoice Number: 1056-10
 Period Covered: 04/1/18-04/30/18

Eckerd Goal:		APRIL		EWDS - DW Program		
		83.3%		100.0%		
Line Item		Budget Mod 2	1056-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total		\$ 36,242	\$ 2,308.82	\$ 21,431.29	\$14,810.41	59.1%
Fringe Benefit Total 51xx		\$ 10,444	\$ 660.78	\$ 7,149.43	\$ 3,294.40	68.5%
Staff Cost Total		\$ 46,686	\$ 2,969.60	\$ 28,580.72	\$18,104.81	61.2%
OPERATING COSTS						
1.1 Facility, Utilities		\$ -				
1.2 Staff Consumable Supplies	6000	\$ 537	\$ 43.69	\$ 301.47	\$ 235.53	56.1%
1.3 Advertising, Outreach	6735	\$ 143	\$ 1.92	\$ 1.92	\$ 141.08	1.3%
1.4 Copy, Print	6730	\$ 448	\$ 86.56	\$ 321.05	\$ 126.95	71.7%
1.5 Communications	6270	\$ 1,116	\$ 98.14	\$ 735.00	\$ 381.00	65.9%
1.6 Staff Travel	61xx	\$ 1,337	\$ 77.59	\$ 242.27	\$ 1,094.73	18.1%
1.7 Staff Conf., Training	5105	\$ 627	\$ 71.89	\$ 206.14	\$ 420.86	32.9%
1.8 Staff Computers	6045	\$ 492	\$ -	\$ 356.55	\$ 135.45	72.5%
1.9 Postage	6005	\$ 269	\$ 10.37	\$ 59.96	\$ 209.04	22.3%
Operating Total (01)		\$ 4,969	\$ 390.16	\$ 2,224.36	\$ 2,744.64	45%
TRAINING COSTS						
2.3 Credential Exam Fees (CAI	6520	\$ 1,828	\$ -	\$ 1,308.00	\$ 520.00	71.6%
2.6 Tuition (College/Occupatic	6530	\$ 64,427	\$ -	\$ 45,475.71	\$ 18,951.29	70.6%
Direct Training Total (02)		\$ 66,255	\$ -	\$ 46,783.71	\$ 19,471.29	71%
SUPPORTIVE SERVICES COSTS						
3.11 Transportation	6485	\$ 671	\$ -	\$ -	\$ 671.00	0.0%
3.12 Childcare	6660	\$ 149	\$ -	\$ -	\$ 149.00	0.0%
3.14 Training Support Materia	6545	\$ 746	\$ -	\$ 146.10	\$ 599.90	19.6%
3.13 Emergency Assistance	6590	\$ 149	\$ -	\$ -	\$ 149.00	0.0%
Support Service Total (03)		\$ 1,715	\$ -	\$ 146.10	\$ 1,568.90	8.5%
4.2 General Liability Ins	6305	\$ 985	\$ 39.28	\$ 656.48	\$ 328.52	66.6%
Operating Cost Total		\$ 120,610	\$ 3,399.04	\$ 78,391.37	\$ 42,218	65.0%
4.1 General Overhead (Indire	8.86%	\$ 10,686	\$ 301.15	\$ 6,945.48	\$ 3,740.56	65.0%
Contract Total		\$ 131,297	\$ 3,700.19	\$ 85,336.85	\$ 45,959.72	65.0%

GRANT NUMBER: 17A995H3 - OP Adult
INVOICE NUMBER: 1092-780-10
PERIOD COVERED: 04/1/18 - 04/30/18

Eckerd Goal:

APRIL

EWDS - Adult Operator

83.3%

100.0%

Line Item	Budget Mod 1	1092-780-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 49,400	\$ 4,128.57	\$ 38,741.93	\$ 10,657.75	78.4%
Fringe Benefit Total 51xx	\$ 12,619	\$ 1,040.90	\$ 11,850.84	\$ 767.96	93.9%
Staff Cost Total	\$ 62,018	\$ 5,169.47	\$ 50,592.77	\$ 11,425.71	81.6%

Operating

1.2 Staff Consumable Supplies	6000	\$ 1,795	\$ -	\$ 1,461.70	\$ 333.30	81.4%
1.3 Advertising, Outreach	6735	\$ -	\$ -	\$ -	\$ -	0.0%
1.4 Copy, Print	6730	\$ 792	\$ 242.53	\$ 485.06	\$ 306.94	61.2%
1.5 Communications	6270	\$ 694	\$ 64.64	\$ 703.29	\$ (9.29)	101.3%
1.6 Staff Travel	61xx	\$ 1,821	\$ 613.51	\$ 1,737.26	\$ 83.74	95.4%
1.7 Staff Conf., Training	5105	\$ 686	\$ 139.65	\$ 609.75	\$ 76.25	88.9%
1.8 Staff Equip/Comp Lease/s	6045	\$ 264	\$ -	\$ 43.01	\$ 220.99	16.3%
1.9 Postage	6005	\$ 130	\$ -	\$ 44.00	\$ 86.00	33.8%
Operating Total (01)		\$ 6,182	\$ 1,060.33	\$ 5,084.07	\$ 1,097.93	82%
General Liability Ins	6305	\$ 557	\$ 43.47	\$ 477.63	\$ 79.37	85.8%
Operating Cost Total		\$ 68,757	\$ 6,273.27	\$ 56,154.47	\$ 12,603.01	81.7%
General Overhead (Indirect)	8.86%	\$ 6,043	\$ 555.81	\$ 4,975.29	\$ 1,067.28	82.3%
Contract Total		\$ 74,800	\$ 6,829.08	\$ 61,129.75	\$ 13,670.31	81.7%

GRANT NUMBER:		17D995H3 - OP DW				
INVOICE NUMBER:		1092-790-10				
PERIOD COVERED:		04/1/18 - 04/30/18				
Eckerd Goal:			APRIL	EWDS - Operator DW		
			83.3%			100.0%
Line Item		Budget Mod 1	1092-790-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total		\$ 6,736	\$ 358.55	\$ 6,234.92	\$ 501.40	92.6%
Fringe Benefit Total		51xx \$ 1,721	\$ 93.43	\$ 1,564.06	\$ 156.69	90.9%
Staff Cost Total		\$ 8,457	\$ 451.98	\$ 7,798.98	\$ 658.09	92.2%
Operating						
1.2 Staff Consumable Supplies	6000	\$ 245	\$ -	\$ 196.18	\$ 48.82	80.1%
1.3 Advertising, Outreach	6735	\$ -	\$ -	\$ -	\$ -	0.0%
1.4 Copy, Print	6730	\$ 107	\$ 33.07	\$ 66.14	\$ 40.86	61.8%
1.5 Communications	6270	\$ 95	\$ 15.17	\$ 122.92	\$ (27.92)	129.4%
1.6 Staff Travel	61xx	\$ 248	\$ 83.65	\$ 236.89	\$ 11.11	95.5%
1.7 Staff Conf., Training	5105	\$ 94	\$ 19.04	\$ 83.14	\$ 10.86	88.4%
1.8 Staff Equip/Comp Lease/s	6045	\$ 36	\$ -	\$ 5.87	\$ 30.13	16.3%
1.9 Postage	6005	\$ 18	\$ -	\$ 6.00	\$ 12.00	33.3%
Operating Total (01)		\$ 843	\$ 150.93	\$ 717.14	\$ 125.86	85%
General Liability Ins		6305 \$ 76	\$ 5.16	\$ 41.42	\$ 34.51	54.6%
Operating Cost Total		\$ 9,376	\$ 608.07	\$ 8,557.54	\$ 818.46	91.3%
General Overhead (Indirect)		8.86% \$ 824	\$ 53.88	\$ 758.20	\$ 65.79	92.0%
Contract Total		\$ 10,200	\$ 661.95	\$ 9,315.74	\$ 884.25	91.3%
					884.25	

Eckerd Workforce Development Services - ITA Obligation Report as of 5.29.2018

Formula Tuition	Adult	Dislocated Worker	Total
PY17 Budget	\$380,059.00	\$64,008.00	\$444,067.00
PY17 Vouchers Paid	\$322,227.30	\$47,520.46	\$369,747.76
PY17 Vouchers Not Paid	\$41,717.16	\$6,103.20	\$47,820.36
PY17 Vouchers Total	\$363,944.46	\$53,623.66	\$417,568.12
PY17 Funds Unobligated	\$16,114.54	\$10,384.34	\$26,498.88
PY17 ITA's Approved	\$421,106.33	\$61,778.57	\$482,884.90
PY17 ITA's Deobligations	\$45,051.23	\$7,799.98	\$52,851.21
PY17 ITA's Total YTD	\$376,055.10	\$53,978.59	\$430,033.69
PY17 ITA's vs Budget	\$4,003.90	\$10,029.41	\$14,033.31
PY18 ITA's Approved	\$9,945.49	\$3,156.00	\$13,101.49

WORKFORCE INVESTMENT BOARD

WorkLink Workforce Investment Area

GRANT BUDGET SUMMARY

Service Provider Eckerd Workforce Development

Contract # 18A295H4 & 18D295H4

Project/Activity SC Works Adult-DW Services Funding Source VIOA Adult & DLW Formula Fund Modification # Original

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 286,433	\$ 39,508		\$ 325,941	\$ 325,941
OPERATING COSTS	\$ 24,150	\$ 3,230		\$ 27,380	\$ 27,380
TRAINING COSTS	\$ 291,562	\$ 37,571		\$ 329,133	\$ 329,133
SUPPORTIVE SERVICE COSTS	\$ 7,500	\$ 1,991		\$ 9,491	\$ 9,491
Training Fees/Professional Fees/ Profit	\$ 3,900	\$ 540		\$ 4,440	\$ 4,440
Indirect Costs	\$ 38,169	\$ 5,445		\$ 43,614	\$ 43,614
Total Budget Costs	\$ 651,715	\$ 88,285	\$ -	\$ 740,000	\$ 740,000
Percentage of Budget	88%	12%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development

Contract # 18A295H4 & 18D295H4

Project/ Activity SC Works Adult-DW Services

Funding Source WIOA Adult & DLW Formula Funds

Mod # Original

STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST					ADULT		DLW		ADMINISTRATION		NON-ADMINISTRATION	
Staff Salaries: Position Title	Salary Per Month	No. of Months	% of Time	TOTAL AMOUNT	%	Amount	%	Amount	%	Amount	%	Amount
TOTAL SALARIES				\$ 250,371.39		\$ 220,326.83		\$ 30,044.57				\$ 250,371.39
FRINGE BENEFITS:												
FICA		X	7.65%	\$ 19,153.41	88.00%	\$ 16,734.01	12.00%	\$ 2,419.40			100%	\$ 19,153.41
Unemployment		X	0.63%	\$ 1,572.33	88.00%	\$ 1,373.72	12.00%	\$ 198.61			100%	\$ 1,572.33
Workers Comp		X	1.00%	\$ 2,503.71	88.00%	\$ 2,187.45	12.00%	\$ 316.26			100%	\$ 2,503.71
Retirement (403b Match)		X	3.00%	\$ 7,511.14	88.00%	\$ 6,562.36	12.00%	\$ 948.79			100%	\$ 7,511.14
Healthcare		X	17.91%	\$ 44,829.46	88.00%	\$ 39,249.00	12.00%	\$ 5,580.46			100%	\$ 44,829.46
		X	0.00%									
TOTAL FRINGE BENEFITS				\$ 75,570.06		\$ 66,106.54		\$ 9,463.52				\$ 75,570.06
INDIRECT COST: RATE \$ 363,453.85 X 12.00%				\$ 43,614.46	88.00%	\$ 38,169.33	12.00%	\$ 5,445.13			100%	\$ 43,614.46
TOTAL COST				\$ 369,555.91	87.84%	\$ 324,602.69	12.16%	\$ 44,953.22			100%	\$ 369,555.91

Each position must be supported by a job description.

A complete "Per Person" cost analysis must be completed and attached as an Exhibit.

A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development Contract # 18A295H4 & 18D295H4 Mod: Original
Project/Activity SC Works Adult-DW Services Fund Source WIOA Adult & DLW Formula Funds

Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS				
1.1 Facility Rent, Utilities, Maintenance, etc.	\$ -	\$ -	\$ -	\$ -
1.2 Staff Expendable Supplies & Materials	\$ 3,560	\$ 3,200	\$ 360	\$ 3,560
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	\$ 250	\$ 250	\$ -	\$ 250
1.4 Copy & Print Expenses	\$ 2,850	\$ 2,500	\$ 350	\$ 2,850
1.5 Communications (Phone, Fax, Internet, etc.)	\$ 7,340	\$ 6,500	\$ 840	\$ 7,340
1.6 Staff Travel				
Local Mileage cost	\$ 5,500	\$ 5,000	\$ 500	\$ 5,500
Non-Local Mileage cost	\$ -	\$ -	\$ -	\$ -
Non-Local Per Diem/Lodging Cost	\$ -	\$ -	\$ -	\$ -
1.7 Staff Taining / Technical Services Costs (Conf, Training, Back Ground Chk etc.)	\$ 4,750	\$ 4,300	\$ 450	\$ 4,750
1.8 Non-Expendable Equipment Purchases (Computers, software, etc.)				
Non-Expendable Equipment Purchases (Computer Leases)	\$ -	\$ -	\$ -	\$ -
Wide Area Network (WAN) Equipment and Computer Software	\$ 2,200	\$ 1,650	\$ 550	\$ 2,200
1.9 Postage (Stamps, FedEx, etc.)	\$ 930	\$ 750	\$ 180	\$ 930
TOTAL OPERATING COSTS	\$ 27,380	\$ 24,150	\$ 3,230	\$ 27,380
TRAINING COSTS				
2.1 WI Customer Supplies & Materials Costs	\$ -	\$ -	\$ -	\$ -
2.2 WI Customer Book Costs	\$ -	\$ -	\$ -	\$ -
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	\$ 11,200	\$ 10,000	\$ 1,200	\$ 11,200
WI Customer Individualized Training Costs				
2.5 Tuition Cost (Adult Education Skill Upgrade & GED)	\$ -	\$ -	\$ -	\$ -
2.6 Other Individualized Training Cost (TCTC Pre-Employment Work)	\$ -	\$ -	\$ -	\$ -
2.6 Individual Training Account/Voucher Cost	\$ 317,933	\$ 281,562	\$ 36,371	\$ 317,933
2.8 WI Customer On-the-Job Training Costs				
Reimbursable Wages	\$ -	\$ -	\$ -	\$ -
TOTAL TRAINING COSTS	\$ 329,133	\$ 291,562	\$ 37,571	\$ 329,133
SUPPORTIVE SERVICES COSTS				
3.10 WI Customer Incentives (Youth Only)	\$ -	\$ -	\$ -	\$ -
3.11 WI Customer Transportation Costs	\$ 5,341	\$ 4,000	\$ 1,341	\$ 5,341
3.12 WI Customer Childcare Costs	\$ 550	\$ 500	\$ 50	\$ 550
3.14 Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)	\$ 3,000	\$ 2,500	\$ 500	\$ 3,000
3.13 WI Customer Emergency Assistance (Rent, Car Repair, etc.)	\$ 600	\$ 500	\$ 100	\$ 600
3.6 Laptop Incentive (Youth Only)	\$ -			\$ -
TOTAL SUPPORTIVE SERVICES COSTS	\$ 9,491	\$ 7,500	\$ 1,991	\$ 9,491
TRAINING/PROFESSIONAL FEES/PROFIT				
4.1 Profit (Professional Fee - 5%) Can be tied to Performance	\$ -	\$ -	\$ -	\$ -
4.2 General Liability Insurance	\$ 4,440	\$ 3,900	\$ 540	\$ 4,440
TOTAL FEES / PROFIT COSTS	\$ 4,440	\$ 3,900	\$ 540	\$ 4,440

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD

WorkLink Workforce Investment Area

CLIENT FLOW PROJECTIONS

Service Provider Eckerd Workforce Development Contract # 18A295H4 & 187D295H4

Project Activity SC Works Adult-DW Services Fund Source WIOA Adult & DLW Formula Funds

Mod# Original

Period	Clients Served			Clients Exited			Active Clients
	Carryover	New	Cumulative	Positive	Negative	Cumulative	
July-18	153	10	163	10	4	14	149
August-18	149	16	165	10	4	14	151
September-18	151	20	171	10	4	14	157
October-18	157	16	173	9	3	12	161
November-18	161	22	183	12	6	18	165
December-18	165	20	185	10	4	14	171
January-19	171	22	193	10	6	16	177
February-19	177	22	199	12	4	16	183
March-19	183	22	205	10	4	14	191
April-19	191	20	211	12	4	16	195
May-19	195	20	215	12	4	16	199
June-19	199	20	219	12	6	18	201
Actual PY17 Carryovers	153	230					
New PY18 WIOA Enrollments	230						
Active Follow-up	188						
Total Served	571						
Estimated PY18 Carryovers	201						

Active Clients equal Cumulative Clients Served minus Cumulative Clients Exited

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Board
BUDGET FLOW PROJECTIONS

Service Provider Eckerd Workforce Development Contract # 18A295H4 & 18D295H4

Project/Activity SC Works Adult-DW Services Fund Source WIOA Adult & DLW Formula Funds

Mod# Original

	Cumulative Expenditures					
Period	Administration	%	Non-Administration	%	Totals	%
July-18	\$0.00	0%	\$61,666.66	100%	\$61,666.66	100%
August-18	\$0.00	0%	\$61,666.66	100%	\$61,666.66	100%
September-18	\$0.00	0%	\$61,666.66	100%	\$61,666.66	100%
October-18	\$0.00	0%	\$61,666.66	100%	\$61,666.66	100%
November-18	\$0.00	0%	\$61,666.66	100%	\$61,666.66	100%
December-18	\$0.00	0%	\$61,666.66	100%	\$61,666.66	100%
January-19	\$0.00	0%	\$61,666.66	100%	\$61,666.66	100%
February-19	\$0.00	0%	\$61,666.66	100%	\$61,666.66	100%
March-19	\$0.00	0%	\$61,666.66	100%	\$61,666.66	100%
April-19	\$0.00	0%	\$61,666.66	100%	\$61,666.66	100%
May-19	\$0.00	0%	\$61,666.66	100%	\$61,666.66	100%
June-19	\$0.00	0%	\$61,666.66	100%	\$61,666.66	100%

**WorkLink SC Works
PY18 Budget Draft
Adult-DW**

Staff Postions	Staff		PY17 Budget Mod #2		PY 18 Original	Amt of Increase or Decrease
Sub-Total of Staff Costs			\$ 252,579.60		\$ 250,371.39	\$ (2,208.21)
Fringe Benefits		Rate				
FICA		7.65%	\$ 19,322.34	7.65%	\$ 19,153.41	\$ (168.93)
Unemployment		0.98%	\$ 2,475.28	0.63%	\$ 1,572.33	\$ (902.95)
Workers Comp		1.00%	\$ 2,525.80	1.00%	\$ 2,503.71	\$ (22.09)
Retirement (403b Match)		2.50%	\$ 4,925.30	3.00%	\$ 7,511.14	\$ 2,585.84
Healthcare		17.20%	\$ 42,548.35	17.91%	\$ 44,829.46	\$ 2,281.11
Sub-Total Fringe:		29.33%	\$ 71,797.07	30.18%	\$ 75,570.06	\$ 3,772.99
TOTAL			\$ 324,376.67		\$ 325,941.45	\$ 1,564.78

WorkLink SC Works
PY18 Budget Draft
Adult-DW

		PY17 Budget Mod #2		PY 18 Original		Amt of Increase or Decrease
Operating Costs						
1.1 Facility, Utilities, Maintennace		\$ -		\$ -		\$ -
1.2 Staff Consummable Supplies		\$ 3,600		\$ 3,560		\$ (40)
1.3 Advertising, Outreach		\$ 960		\$ 250		\$ (710)
1.4 Copy, Print		\$ 3,000		\$ 2,850		\$ (150)
1.5 Communications		\$ 7,481		\$ 7,340		\$ (141)
1.6 Staff Travel		\$ 8,961		\$ 5,500		\$ (3,461)
1.7 Staff Conferences, Training		\$ 4,200		\$ 4,750		\$ 550
1.8 Staff Equipment / Computer Leases / Software		\$ 3,300		\$ 2,200		\$ (1,100)
1.9 Postage		\$ 1,800		\$ 930		\$ (870)
Sub-Total Operating		\$ 33,302		\$ 27,380		\$ (5,922)
Training						
2.3 Credential Exams & Assessments		\$ 12,250		\$ 11,200		\$ (1,050)
2.5 Tuition (Adult Education)		\$ -		\$ -		\$ -
2.6 Tuition (College or Vocational)		\$ 420,931		\$ 317,933		\$ (102,998)
2.8 On-the-Job Training		\$ -		\$ -		\$ -
Sub-Total Training		\$ 433,181		\$ 329,133		\$ (104,048)
Supportive Services						
3.11 Transportation		\$ 4,500		\$ 5,341		\$ 841
3.12 Childcare		\$ 1,000		\$ 550		\$ (450)
3.13 Emergency Assistance		\$ 1,000		\$ 600		\$ (400)
3.14 Training Support Materials		\$ 5,000		\$ 3,000		\$ (2,000)
Sub-Total of Supportive Services		\$ 11,500		\$ 9,491		\$ (2,009)
Sub-Total of Contract Costs						
		\$ 802,360		\$ 691,945		\$ (110,415)
Indirect Cost & Fees						
Indirect Cost	8.86%	\$ 71,089	12.00%	\$ 43,614		\$ (27,475)
General Liability Ins.	0.75%	\$ 6,551	0.60%	\$ 4,440		\$ (2,111)
Sub-Total of Indirect & Fees		\$ 77,640		\$ 48,054		\$ (29,586)
		\$ 880,000		\$ 740,000		\$ (140,000)

WORKFORCE INVESTMENT BOARD

WorkLink Workforce Investment Area

GRANT BUDGET SUMMARY

Service Provider Eckerd Workforce Development Contract # 18A995H4 & 18D995H4

Project/Activity SC Works Operator Funding Source VIOA Adult & DLW Formula Fund Modification # Original

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 59,351	\$ 8,055		\$ 67,406	\$ 67,406
OPERATING COSTS	\$ 6,721	\$ 1,256		\$ 7,977	\$ 7,977
TRAINING COSTS	\$ -	\$ -		\$ -	\$ -
SUPPORTIVE SERVICE COSTS	\$ -	\$ -		\$ -	\$ -
Training Fees/Professional Fees/ Profit	\$ 449	\$ 61		\$ 510	\$ 510
Indirect Costs	\$ 8,014	\$ 1,093		\$ 9,107	\$ 9,107
Total Budget Costs	\$ 74,535	\$ 10,465	\$ -	\$ 85,000	\$ 85,000
Percentage of Budget	88%	12%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development

Contract # 18A995H4 & 18D995H4

Project/ Activity	SC Works Operator
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Funding Source	WIOA Adult & DLW Formula Funds
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Mod #	Original
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STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST					ADULT		DLW		ADMINISTRATION		NON-ADMINISTRATION	
Staff Salaries:	Salary Per Month	No. of Months	% of Time	TOTAL AMOUNT	%	Amount	%	Amount	%	Amount	%	Amount
TOTAL SALARIES				\$ 53,813.30		\$ 47,355.71		\$ 6,457.60				\$ 53,813.30
FRINGE BENEFITS:												
FICA		X	7.65%	\$ 4,116.72	88.00%	\$ 3,636.22	12.00%	\$ 480.50			100%	\$ 4,116.72
Unemployment		X	0.63%	\$ 337.95	88.00%	\$ 298.50	12.00%	\$ 39.44			100%	\$ 337.95
Workers Comp		X	1.00%	\$ 538.13	88.00%	\$ 475.32	12.00%	\$ 62.81			100%	\$ 538.13
Retirement (403b Match)		X	3.00%	\$ 1,614.40	88.00%	\$ 1,425.97	12.00%	\$ 188.43			100%	\$ 1,614.40
Healthcare		X	12.98%	\$ 6,985.52	88.00%	\$ 6,159.59	12.00%	\$ 825.93			100%	\$ 6,985.52
		X	0.00%									
TOTAL FRINGE BENEFITS				\$ 13,592.72		\$ 11,995.61		\$ 1,597.11				\$ 13,592.72
INDIRECT COST: RATE	\$ 75,892.82	X	12.00%	\$ 9,107.14	88.00%	\$ 8,014.29	12.00%	\$ 1,092.85			100%	\$ 9,107.14
TOTAL COST				\$ 76,513.16	88.04%	\$ 67,365.60	11.96%	\$ 9,147.56			100%	\$ 76,513.16

Each position must be supported by a job description.

A complete "Per Person" cost analysis must be completed and attached as an Exhibit.

A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit.

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development Contract # 18A995H4 & 18D995H4 Mod: Original
Project/Activity SC Works Operator Fund Source WIOA Adult & DLW Formula Funds

Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS				
1.1 Facility Rent, Utilities, Maintenance, etc.	\$ -	\$ -	\$ -	\$ -
1.2 Staff Expendable Supplies & Materials	\$ 2,472	\$ 1,865	\$ 607	\$ 2,472
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	\$ -	\$ -	\$ -	\$ -
1.4 Copy & Print Expenses	\$ 900	\$ 792	\$ 108	\$ 900
1.5 Communications (Phone, Fax, Internet, etc.)	\$ 1,659	\$ 1,462	\$ 197	\$ 1,659
1.6 Staff Travel				
Local Mileage cost	\$ 2,046	\$ 1,804	\$ 242	\$ 2,046
Non-Local Mileage cost	\$ -	\$ -	\$ -	\$ -
Non-Local Per Diem/Lodging Cost	\$ -	\$ -	\$ -	\$ -
1.7 Staff Taining / Technical Services Costs (Conf, Training, Back Ground Chk etc.)	\$ 800	\$ 716	\$ 84	\$ 800
1.8 Non-Expendable Equipment Purchases (Computers, software, etc.)				
Non-Expendable Equipment Purchases (Computer Leases)	\$ -	\$ -	\$ -	\$ -
Wide Area Network (WAN) Equipment and Computer Software	\$ -	\$ -	\$ -	\$ -
1.9 Postage (Stamps, FedEx, etc.)	\$ 100	\$ 82	\$ 18	\$ 100
TOTAL OPERATING COSTS	\$ 7,977	\$ 6,721	\$ 1,256	\$ 7,977
TRAINING COSTS				
2.1 WI Customer Supplies & Materials Costs	\$ -	\$ -	\$ -	\$ -
2.2 WI Customer Book Costs	\$ -	\$ -	\$ -	\$ -
2.3 WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	\$ -	\$ -	\$ -	\$ -
2.4 WI Customer Individualized Training Costs				
2.5 Tuition Cost (Adult Education Skill Upgrade & GED)	\$ -	\$ -	\$ -	\$ -
2.6 Other Individualized Training Cost (TCTC Pre-Employment Workshop)	\$ -	\$ -	\$ -	\$ -
2.6 Individual Training Account/Voucher Cost	\$ -	\$ -	\$ -	\$ -
2.8 WI Customer On-the-Job Training Costs				
Reimbursable Wages	\$ -	\$ -	\$ -	\$ -
TOTAL TRAINING COSTS	\$ -	\$ -	\$ -	\$ -
SUPPORTIVE SERVICES COSTS				
3.10 WI Customer Incentives (Youth Only)	\$ -	\$ -	\$ -	\$ -
3.11 WI Customer Transportation Costs	\$ -	\$ -	\$ -	\$ -
3.12 WI Customer Childcare Costs	\$ -	\$ -	\$ -	\$ -
3.14 Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)	\$ -	\$ -	\$ -	\$ -
3.13 WI Customer Emergency Assistance (Rent, Car Repair, etc.)	\$ -	\$ -	\$ -	\$ -
3.6 Laptop Incentive (Youth Only)	\$ -			\$ -
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	\$ -	\$ -	\$ -
TRAINING/PROFESSIONAL FEES/PROFIT				
4.1 Profit (Professional Fee - 5%) Can be tied to Performance	\$ -	\$ -	\$ -	\$ -
4.2 General Liability Insurance	\$ 510	\$ 449	\$ 61	\$ 510
TOTAL FEES / PROFIT COSTS	\$ 510	\$ 449	\$ 61	\$ 510

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Board
BUDGET FLOW PROJECTIONS

Service Provider Eckerd Workforce Development Contract # 18A995H4 & 18D995H4

Project/Activity SC Works Operator Fund Source WIOA Adult & DLW Formula Funds

Mod# Original

	Cumulative Expenditures					
Period	Administration	%	Non-Administration	%	Totals	%
July-18	\$0.00	0%	\$7,083.33	100%	\$7,083.33	100%
August-18	\$0.00	0%	\$7,083.33	100%	\$7,083.33	100%
September-18	\$0.00	0%	\$7,083.33	100%	\$7,083.33	100%
October-18	\$0.00	0%	\$7,083.33	100%	\$7,083.33	100%
November-18	\$0.00	0%	\$7,083.33	100%	\$7,083.33	100%
December-18	\$0.00	0%	\$7,083.33	100%	\$7,083.33	100%
January-19	\$0.00	0%	\$7,083.33	100%	\$7,083.33	100%
February-19	\$0.00	0%	\$7,083.33	100%	\$7,083.33	100%
March-19	\$0.00	0%	\$7,083.33	100%	\$7,083.33	100%
April-19	\$0.00	0%	\$7,083.33	100%	\$7,083.33	100%
May-19	\$0.00	0%	\$7,083.33	100%	\$7,083.33	100%
June-19	\$0.00	0%	\$7,083.33	100%	\$7,083.33	100%

**WorkLink SC Works
PY18 Budget Draft
Adult-DW**

Staff Postions	Staff		PY17 Budget Mod #1		PY 18 Original	Amt of Increase or Decrease
Sub-Total of Staff Costs			\$ 56,136.00		\$ 53,813.30	\$ (2,322.70)
Fringe Benefits		Rate				
FICA		7.65%	\$ 4,294.40	7.65%	\$ 4,116.72	\$ (177.68)
Unemployment		0.98%	\$ 550.13	0.63%	\$ 337.95	\$ (212.18)
Workers Comp		1.00%	\$ 561.36	1.00%	\$ 538.13	\$ (23.23)
Retirement (403b Match)		1.95%	\$ 1,094.65	3.00%	\$ 1,614.40	\$ 519.75
Healthcare		13.96%	\$ 7,839.00	12.98%	\$ 6,985.52	\$ (853.48)
Sub-Total Fringe:		25.54%	\$ 14,339.54	25.26%	\$ 13,592.72	\$ (746.82)
TOTAL			\$ 70,475.54		\$ 67,406.02	\$ (3,069.52)

WorkLink SC Works
PY18 Budget Draft
Adult-DW

		PY17 Budget Mod #2		PY 18 Original		Amt of Increase or Decrease
Operating Costs						
1.1 Facility, Utilities, Maintennace		\$ -		\$ -		\$ -
1.2 Staff Consummable Supplies		\$ 2,040		\$ 2,472		\$ 432
1.3 Advertising, Outreach		\$ -		\$ -		\$ -
1.4 Copy, Print		\$ 900		\$ 900		\$ -
1.5 Communications		\$ 789		\$ 1,659		\$ 870
1.6 Staff Travel		\$ 2,069		\$ 2,046		\$ (23)
1.7 Staff Conferences, Training		\$ 780		\$ 800		\$ 20
1.8 Staff Equipment / Computer Leases / Software		\$ 300		\$ -		\$ (300)
1.9 Postage		\$ 147		\$ 100		\$ (47)
Sub-Total Operating		\$ 7,025		\$ 7,977		\$ 952
Training						
2.3 Credential Exams & Assessments		\$ -		\$ -		\$ -
2.5 Tuition (Adult Education)		\$ -		\$ -		\$ -
2.6 Tuition (College or Vocational)		\$ -		\$ -		\$ -
2.8 On-the-Job Training		\$ -		\$ -		\$ -
Sub-Total Training		\$ -		\$ -		\$ -
Supportive Services						
3.11 Transportation		\$ -		\$ -		\$ -
3.12 Childcare		\$ -		\$ -		\$ -
3.13 Emergency Assistance		\$ -		\$ -		\$ -
3.14 Training Support Materials		\$ -		\$ -		\$ -
Sub-Total of Supportive Services		\$ -		\$ -		\$ -
Sub-Total of Contract Costs						
		\$ 77,501		\$ 75,383		\$ (2,118)
Indirect Cost & Fees						
Indirect Cost	8.86%	\$ 6,867	12.00%	\$ 9,107		\$ 2,241
General Liability Ins.	0.75%	\$ 633	0.60%	\$ 510		\$ (123)
Sub-Total of Indirect & Fees		\$ 7,499		\$ 9,617		\$ 2,118
		\$ 85,000		\$ 85,000		\$ (0)

Grant Number: 17Y495H3

Invoice Number: 1058-10

Period Covered: 04/1/18 - 04/30/18

Eckerd Goal:

APRIL

83.3%

100.0%

Line Item	Budget Mod 2	1058-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligation Numbers
Staff Salary Total	\$ 312,386.26	\$ 24,969.58	\$ 254,805.78	\$ 57,580.48	81.6%	
Fringe Benefit Total 51xx	\$ 74,336.62	\$ 7,038.44	\$ 72,625.22	\$ 1,711.40	97.7%	
Staff Cost Total	\$ 386,722.88	\$ 32,008.02	\$ 327,431.00	\$ 59,291.88	84.7%	

Operating

1.1 Facility, Utilities, Maintenance	6205	\$ 9,600.00	\$ -	\$ 7,200.00	\$ 2,400.00	75.0%	
1.2 Staff Consumable Supplies	6000	\$ 1,200.00	\$ 108.86	\$ 1,043.81	\$ 156.19	87.0%	
1.3 Advertising, Outreach	6735	\$ -	\$ -	\$ -	\$ -	0.0%	
1.4 Copy, Print	6730	\$ 1,200.00	\$ -	\$ 1,015.26	\$ 184.74	84.6%	
1.5 Communications	6270	\$ 6,136.00	\$ 475.20	\$ 4,882.14	\$ 1,253.86	79.6%	
1.6 Staff Travel	61xx	\$ 11,419.02	\$ 689.47	\$ 3,907.21	\$ 7,511.81	34.2%	
1.7 Staff Conferences, Training	5105	\$ 1,000.00	\$ -	\$ 325.55	\$ 674.45	32.6%	
1.8 Staff Computer Software License	6045	\$ 2,798.16	\$ 26.74	\$ 2,160.71	\$ 637.45	77.2%	
1.9 Postage	6005	\$ 1,741.00	\$ 147.00	\$ 1,152.34	\$ 588.66	66.2%	
Operating Total (01)		\$ 35,094.18	\$ 1,447.27	\$ 21,687.02	\$ 13,407.16	62%	-

Direct Training

2.1 Participant Supplies	6595	\$ 1,560.00	\$ -	\$ 250.00	\$ 1,310.00	16.0%	
2.2 Participant Books	6030	\$ 2,500.00	\$ -	\$ 2,196.00	\$ 304.00	87.8%	
2.3 Credential Exam Fees (NRF, C.N.A., GED,	6520	\$ 9,000.00	\$ 376.65	\$ 9,802.49	\$ (802.49)	108.9%	
2.4 TABE Test Materials		\$ -	\$ -	\$ -	\$ -	0.0%	
2.5 Tuition (Adult Education)	6525	\$ 15,000.00	\$ -	\$ 7,370.00	\$ 7,630.00	49.1%	
2.6 Tuition (College or Vocational)	6530	\$ 56,602.55	\$ 2,134.00	\$ 36,152.00	\$ 20,450.55	63.9%	
2.9 Work Experience (Stipends)	6505	\$ 44,640.00	\$ 5,535.44	\$ 37,491.74	\$ 7,148.26	84.0%	1,228.39
2.10 Awards/Events		\$ -	\$ -	\$ -	\$ -	0.0%	
2.11 Software Licenses	6095	\$ -	\$ -	\$ -	\$ -	0.0%	
2.12 Work Keys		\$ -	\$ -	\$ -	\$ -	0.0%	
Direct Training Total (02)		\$ 129,302.55	\$ 8,046.09	\$ 93,262.23	\$ 36,040.32	72%	1,228.39

Support Services

3.1 Participant Incentives (Skill Invoices)	6585	\$ 20,645.00	\$ 2,350.00	\$ 13,975.00	\$ 6,670.00	67.7%	600.00
3.2 Transportation	6485	\$ 15,000.00	\$ 1,780.00	\$ 11,340.00	\$ 3,660.00	75.6%	280.00
3.3 Childcare	6660	\$ 510.00	\$ -	\$ -	\$ 510.00	0.0%	
3.4 Training Support Materials	6545	\$ 3,000.00	\$ 20.00	\$ 1,823.55	\$ 1,176.45	60.8%	88.00
3.5 Emergency Assistance	6590	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.0%	
3.6 Expungements	6655	\$ 750.00	\$ -	\$ -	\$ 750.00	0.0%	
Support Service Total (03)		\$ 41,405.00	\$ 4,150.00	\$ 27,138.55	\$ 14,266.45	65.5%	968.00
General Liability Ins	6305	\$ 4,837.67	\$ 474.89	\$ 3,838.43	\$ 999.24	79.3%	
Operating Cost Total		\$ 597,362.28	\$ 46,126.27	\$ 473,357.23	\$ 124,005.05	79.2%	
General Overhead (Indirect)	8.86%	\$ 52,497.68	\$ 4,086.79	\$ 41,939.45	\$ 10,558.23	79.9%	
Contract Total		\$ 649,859.96	\$ 50,213.06	\$ 515,296.68	\$ 134,563.28	79.3%	2,196.39

134,563.28

Work Experience

	APR	Cumulative	YTD % Spent
Staff WEX Salaries	8,633.23	83,301.77	14%
Staff WEX Fringe	2,476.84	24,790.28	4%
Stipends	5,535.44	37,491.74	6%
Total	16,645.51	145,583.79	24%
Percentage Spent	36%		

WorkLink PYC Budget Comparison

		PY17 Budget Mod #2		PY18 Budget A	Amt of Increase or Decrease		PY18 Budget B	Amt of Increase or Decrease
Slot Level					PY17 vs. PY18A			PY18A vs. PY18B
		156		156	0		156	0
Staff Costs								
Sub-Total of Staff Costs		\$ 312,386.26		\$ 313,742.48	\$ 1,356.22		\$ 313,716.14	\$ (26.34)
Fringe Benefits	Rate		Rate			Rate		
Health Insurance	12.21%	\$ 38,149.80	14.98%	\$ 46,998.00	\$ 8,848.20	14.99%	\$ 47,048.84	\$ 50.84
FICA	7.65%	\$ 23,897.55	7.65%	\$ 24,001.30	\$ 103.75	7.65%	\$ 23,999.28	\$ (2.02)
Unemployment	0.98%	\$ 3,073.88	0.63%	\$ 1,970.30	\$ (1,103.58)	0.63%	\$ 1,970.14	\$ (0.16)
Workers Comp	1.00%	\$ 3,123.86	1.00%	\$ 3,137.42	\$ 13.56	1.00%	\$ 3,137.16	\$ (0.26)
Retirement (403B Match)	1.95%	\$ 6,091.53	3.00%	\$ 9,412.27	\$ 3,320.74	3.00%	\$ 9,411.48	\$ (0.79)
Sub-Total Fringe:	23.79%	\$ 74,336.62	27.26%	\$ 85,519.29	\$ 11,182.67	27.27%	\$ 85,566.90	\$ 47.61
Operating Costs	Acct#							
1.1 Facility, Utilities, Maintennace		\$ 9,600.00		\$ 9,600.00	\$ -		\$ 9,600.00	\$ -
1.2 Staff Consummable Supplies		\$ 1,200.00		\$ 2,400.41	\$ 1,200.41		\$ 1,200.00	\$ (1,200.41)
1.3 Advertising, Outreach		\$ -		\$ -	\$ -		\$ 500.00	\$ 500.00
1.4 Copy, Print		\$ 1,200.00		\$ 2,400.00	\$ 1,200.00		\$ 1,200.00	\$ (1,200.00)
1.5 Communications		\$ 6,136.00		\$ 6,336.00	\$ 200.00		\$ 6,336.00	\$ -
1.6 Staff Travel		\$ 11,419.02		\$ 12,318.08	\$ 899.06		\$ 8,000.00	\$ (4,318.08)
1.7 Staff Conferences, Training		\$ 1,000.00		\$ 1,000.00	\$ -		\$ 1,000.00	\$ -
1.8 Staff Computers (ETO)		\$ 2,798.16		\$ 1,925.00	\$ (873.16)		\$ 1,925.00	\$ -
1.9 Postage		\$ 1,741.00		\$ 1,500.00	\$ (241.00)		\$ 1,399.92	\$ (100.08)
Sub-Total Operating		\$ 35,094.18		\$ 37,479.49	\$ 2,385.31		\$ 31,160.92	\$ (6,318.57)
Training	Acct#							
2.1 Participant Supplies		\$ 1,560.00		\$ 500.00	\$ (1,060.00)		\$ 2,000.00	\$ 1,500.00
2.2 Participant Books		\$ 2,500.00		\$ 500.00	\$ (2,000.00)		\$ 2,500.00	\$ 2,000.00
2.3 Credential Exam Fees (NRF, C.N.A., GED, etc.)		\$ 9,000.00		\$ -	\$ (9,000.00)		\$ 12,000.00	\$ 12,000.00
2.4 TABE Testing Materials		\$ -		\$ -	\$ -		\$ -	\$ -
2.5 Tuition (Adult Education)		\$ 15,000.00		\$ 13,461.78	\$ (1,538.22)		\$ 10,000.00	\$ (3,461.78)
2.6 Tuition (College or Vocational)		\$ 56,602.55		\$ 9,000.00	\$ (47,602.55)		\$ 14,333.75	\$ 5,333.75
2.7 Dual Credit Diploma (GTC or Other)		\$ -		\$ -	\$ -		\$ -	\$ -
2.8 On-the-Job Training		\$ -		\$ -	\$ -		\$ -	\$ -
2.9 Work Experience (Stipends)		\$ 44,640.00		\$ 42,625.00	\$ (2,015.00)		\$ 40,000.00	\$ (2,625.00)
2.10 Awards / Events		\$ -		\$ -	\$ -		\$ -	\$ -
2.11 Software Licenses		\$ -		\$ -	\$ -		\$ -	\$ -
2.12 Work Keys		\$ -		\$ -	\$ -		\$ -	\$ -
Sub-Total Training		\$ 129,302.55		\$ 66,086.78	\$ (63,215.77)		\$ 80,833.75	\$ 14,746.97
Supportive Services	Acct#							
3.1 Participant Incentives (Skill Invoices)		\$ 20,645.00		\$ 20,645.00	\$ -		\$ 17,000.00	\$ (3,645.00)
3.2 Transportation		\$ 15,000.00		\$ 15,000.00	\$ -		\$ 13,600.00	\$ (1,400.00)
3.3 Childcare		\$ 510.00		\$ 510.00	\$ -		\$ 250.00	\$ (260.00)
3.4 Training Support Materials		\$ 3,000.00		\$ 3,150.00	\$ 150.00		\$ 2,200.00	\$ (950.00)
3.5 Emergency Assistance		\$ 1,500.00		\$ 1,500.00	\$ -		\$ 500.00	\$ (1,000.00)
3.6 Expungements		\$ 750.00		\$ 700.00	\$ (50.00)		\$ 375.00	\$ (325.00)
Sub-Total of Supportive Services		\$ 41,405.00		\$ 41,505.00	\$ 100.00		\$ 33,925.00	\$ (7,580.00)
Sub-Total of Contract Costs		\$ 592,524.61		\$ 544,333.04	\$ (48,191.57)		\$ 545,202.71	\$ 869.67
Indirect Cost & Fees	Direct		MTDC			MTDC		
Indirect Cost	8.86%	\$ 52,497.68	12.00%	\$ 52,066.96	\$ (430.72)	12.00%	\$ 51,197.29	\$ (869.67)
General Liability (Eckerd)	0.75%	\$ 4,837.67	0.60%	\$ 3,600.00	\$ (1,237.67)	0.60%	\$ 3,600.00	\$ -
Sub-Total of Indirect & Fees		\$ 57,335.35		\$ 55,666.96	\$ (1,668.39)		\$ 54,797.29	\$ (869.67)
		\$ 649,859.96		\$ 600,000.00	\$ (49,859.96)		\$ 600,000.00	\$ -

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
GRANT BUDGET SUMMARY

BUDGET "B"

Service Provider Eckerd Workforce Development Contract # _____

Project/Activity Palmetto Youth Connections Funding Source WIOA Youth Modification # _____

Line Items	Administrative	Non-Administrative	Total Budget Amount	In-Kind Contributions *
Salaries & Fringe Benefits	\$ -	\$ 399,283	\$ 399,283	\$ -
Facilities/Rent Costs (space)	\$ -	\$ 9,600	\$ 9,600	\$ -
Non-Expendable Equipment Costs	\$ -	\$ -	\$ -	\$ -
Operating Expenses	\$ -	\$ 22,061	\$ 22,061	\$ -
WI Customer Wages and Fringe Benefits		\$ 40,000	\$ 40,000	\$ -
WI Customer Individualized Training Costs		\$ 38,834	\$ 38,834	\$ -
WI Customer Supportive Services Costs		\$ 33,925	\$ 33,925	\$ -
WI Customer Needs-Based/Needs-Related Payment Costs		\$ -	\$ -	\$ -
WI Payments to Employers Costs		\$ -	\$ -	\$ -
Staff Training/Tech Services Costs	\$ -	\$ 1,000	\$ 1,000	\$ -
Other Direct Costs	\$ -	\$ 4,100	\$ 4,100	\$ -
Training Fees/Professional Fees/ Profit	\$ -	\$ -	\$ -	\$ -
Indirect Costs	\$ -	\$ 51,197	\$ 51,197	\$ 126,500
Total Budget Costs	\$ -	\$ 600,000.00	\$ 600,000.00	\$ 126,500
Percentage of Budget	0%	100%	100%	
Cost Limitations	2% Maximum	At least 98%	100%	

* In-Kind Contributions should not be included when calculating the Percentage of the Budget.

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
STAFF SALARIES, FRINGE BENEFITS & INDIRECT COST

Service Provider Eckerd Workforce Development Contract # _____

Project/ Activity Palmetto Youth Connections Funding Source WIOA Youth Mod # _____

STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST					ADMINISTRATION		NON-ADMINISTRATIVE		In-Kind Contributions*
Staff Salaries: Position Title	Salary Per Month	No. of Months	% of Time	TOTAL AMOUNT	%	Amount	%	Amount	
TOTAL SALARIES				\$ 313,716.14		\$0		\$313,716	\$ -
FRINGE BENEFITS:									
FICA	7.65%	X	\$ 313,716	\$ 23,999.28	0%	\$0	100%	\$23,999	\$ -
Workers Comp.	1.00%	X	\$ 313,716	\$ 3,137.16	0%	\$0	100%	\$3,137	\$ -
Health & Wealth (Pos. Level)	15.00%	X	\$ 313,716	\$ 47,048.84	0%	\$0	100%	\$47,049	\$ -
Ret. / Pension	3.00%	X	\$ 313,716	\$ 9,411.48	0%	\$0	100%	\$9,411	\$ -
Unemployment Insurance	0.628%	X	\$ 313,716	\$ 1,970.14	0%	\$0	100%	\$1,970	\$ -
Other (Specify)	0%	X	\$ -	\$ -	0%	\$0	0%	\$0	\$ -
TOTAL FRINGE BENEFITS				\$ 85,566.91		\$0		\$85,567	\$ -
INDIRECT COST: RATE	12%	X	\$ 426,644	\$ 51,197.28	0%	\$0	100%	\$51,197	\$ 126,500
TOTAL COST				\$ 450,480.33		\$ -		\$ 450,480	\$ 126,500

Each position must be supported by a job description.

A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider	Eckerd Workforce Development	Contract #		
Project/Activity	Palmetto Youth Connections	Fund Source	WIOA Youth	Mod #

	Total Cost	Administrative	Non-Administrative	In-Kind Contributions
Cost and Price Analysis				
FACILITIES COST *				
Total Cost of Facilities or Rent	\$ 9,600.00		\$ 9,600.00	\$ -
NON-EXPENDABLE EQUIPMENT				
Equipment Rental Cost *				
Non-Expendable Equipment Purchases	\$ -	\$ -	\$ -	\$ -
Wide Area Network (WAN) Equipment and Computer Software	\$ -	\$ -	\$ -	\$ -
Total Cost of Non-Expendable Equipment	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENSES				
Communications				
Local Telephone Cost	\$ -	\$ -	\$ -	\$ -
Long Distance Telephone Cost	\$ -	\$ -	\$ -	\$ -
Wide Area Network Lines	\$ 456.00	\$ -	\$ 456.00	\$ -
Postage ()	\$ 1,399.92	\$ -	\$ 1,399.92	\$ -
Facsimile (Fax)	\$ -	\$ -	\$ -	\$ -
Staff Cell Phones	\$ 5,880.00	\$ -	\$ 5,880.00	\$ -
Total Cost of Communications	\$ 7,735.92	\$ -	\$ 7,735.92	\$ -
Staff Travel				
Local Mileage cost	\$ 6,600.00	\$ -	\$ 6,600.00	\$ -
Non-Local Mileage cost	\$ -	\$ -	\$ -	\$ -
Non-Local Per Diem/Lodging Cost	\$ 1,400.00	\$ -	\$ 1,400.00	\$ -
Total Cost of Staff Travel	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -
Expendable Supplies and Materials				
Office/Desktop Supplies and Materials Cost	\$ 1,200.00	\$ -	\$ 1,200.00	\$ -
Copying Cost *	\$ 1,200.00	\$ -	\$ 1,200.00	\$ -
WI Customer Supplies and Materials Cost *	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -
Software Licenses	\$ 1,925.00		\$ 1,925.00	
Total Cost of Supplies and Materials	\$ 6,325.00	\$ -	\$ 6,325.00	\$ -
Equipment Maintenance and Repairs Cost *	\$ -	\$ -	\$ -	\$ -
Utilities Cost *	\$ -	\$ -	\$ -	\$ -
Total Operating Expenses	\$ 22,060.92	\$ -	\$ 22,060.92	\$ -
WI CUSTOMER WAGES AND FRINGE BENEFITS				
Work Experience Wages and Fringe Benefits				
Work Experience Wage Cost	\$ 40,000.00		\$ 40,000.00	\$ -
Work Experience Fringe Benefits Cost	\$ -		\$ -	\$ -
Total Cost of Work Experience	\$ 40,000.00		\$ 40,000.00	\$ -
Limited Internship Wages and Fringe Benefits				
Limited Internship Wage Cost	\$ -		\$ -	\$ -
Limited Internship Fringe Benefits Cost	\$ -		\$ -	\$ -
Total Cost of Limited Internship	\$ -		\$ -	\$ -
Miscellaneous Wage Cost (Specify)				
Wage Cost	\$ -		\$ -	\$ -
Fringe Benefits Cost	\$ -		\$ -	\$ -
Total Cost of	\$ -		\$ -	\$ -
Total Cost of WI Customer Wages & Fringe Benefits	\$ 40,000.00		\$ 40,000.00	\$ -
WI CUSTOMER INDIVIDUALIZED TRAINING COSTS				
Tuition Cost	\$ 10,000.00		\$ 10,000.00	\$ -
Instructional Supply Cost (Books)	\$ 2,500.00		\$ 2,500.00	\$ -
Other Individualized Training Cost (Credential Exam Fees)	\$ 12,000.00		\$ 12,000.00	\$ -
Individual Training Account/Voucher Cost	\$ 14,333.75		\$ 14,333.75	\$ -
Total Cost WI Customer Individualized Training	\$ 38,833.75		\$ 38,833.75	\$ -
WI CUSTOMER SUPPORTIVE SERVICES COSTS				
Child Care	\$ 250.00		\$ 250.00	\$ -
Transportation	\$ 13,600.00		\$ 13,600.00	\$ -
Training Payment Cost (Summer Youth Only)	\$ -		\$ -	\$ -
Client Incentives	\$ 17,000.00		\$ 17,000.00	\$ -
Client Training Support Materials	\$ 2,200.00		\$ 2,200.00	\$ -
Client Emergency Assistance	\$ 500.00		\$ 500.00	\$ -
Client Expungements	\$ 375.00		\$ 375.00	\$ -
Total Cost of Customer Support Services	\$ 33,925.00		\$ 33,925.00	\$ -

Cost and Price Analysis	Total Cost	Administrative	Non-Administrative	In-Kind Contributions
WI CUSTOMER NEEDS-BASED/NEED-RELATED PAYMENTS				
List Type and Amount	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
	\$ -		\$ -	\$ -
Total Cost of WI Needs Based/Need-Related Payments	\$ -		\$ -	\$ -
WI PAYMENTS TO EMPLOYERS				
On-the-Job Training (OJT)	\$ -		\$ -	\$ -
Job Creation Payment Cost	\$ -		\$ -	\$ -
Total Cost of WI Payments to Employers	\$ -		\$ -	\$ -
STAFF TRAINING/TECHNICAL SERVICES COSTS				
List Type and Amount				
Staff Training Registration Costs	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Total Cost of Staff Training/Technical Services	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -
OTHER DIRECT COSTS				
List Type and Amount				
General Liability Insurance	\$ 3,600.00	\$ -	\$ 3,600.00	\$ -
Participant Outreach	\$ 500.00	\$ -	\$ 500.00	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Total Other Direct Costs	\$ 4,100.00	\$ -	\$ 4,100.00	\$ -
TRAINING/PROFESSIONAL FEES/PROFIT				
Budgeted Profit	\$ -	\$ -	\$ -	\$ -
Professional Fees	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -
Total Cost of Training/Professional Fees/Profit	\$ -	\$ -	\$ -	\$ -

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
CLIENT FLOW PROJECTIONS

Service Provider Eckerd Workforce Development Contract # _____

Project Activity Palmetto Youth Connections Fund Source WIOA Youth

Period	Clients Served			Clients Exited			Active Clients
	Carryover	New	Cumulative	Positive	Negative	Cumulative	
July	50	5	55	6	4	10	45
August		5	60	7	3	20	40
September		16	76	8	2	30	46
October		16	92	9	1	40	52
November		16	108	6	4	50	58
December		0	108	7	3	60	48
January		13	121	8	2	70	51
February		13	134	9	1	80	54
March		10	144	6	4	90	54
April		6	150	2	3	95	55
May		6	156	8	2	105	51
June		0	156	9	1	115	41

Active Clients equal Cumulative Clients Served minus Cumulative Clients Exited

Budget Narrative		
Line Items	Description	Budget Amount
STAFF SALARIES & FRINGE BENEFITS		
Salaries	Please refer to Staff Salaries & Fringe Form	\$ 313,716.14
Fringe		\$ 85,566.91
FACILITIES COST		
Rent*	This covers the cost of a facility for our program. This is budgeted at \$800/month.	\$ 9,600.00
NON-EXPENDABLE EQUIPMENT		
Equipment Rental Cost		\$ -
OPERATING EXPENSES		
Communications		
Wide Area Network Lines	This line item covers internet which is budgeted at about \$38/month.	\$ 456.00
Postage	For the purchase of stamps and other postage from the USPS as well as use of Eckerd's Corporate Federal Express (FedEx) account as needed. This is budgeted at \$116.66/month.	\$ 1,399.92
Staff Cell Phones	This line item covers 7 cell phones budgeted for program staff which costs \$70/line per month.	\$ 5,880.00
Staff Travel	This line item covers local and non-local travel for program staff. Local travel covers about 1,250 miles per month at \$0.44/mile. Non-local travel covers airfare (\$400), lodging (\$1,000), and meals (\$0) for the staff to attend SETA conferences.	\$ 8,000.00
Expendable Supplies and Materials		
Office/Desktop Supplies and Materials Cost	This line item covers consumable supplies for the project staff including, but not limited to copy paper, pens, pencils, light desk supplies, marketing outreach supplies, and basic cleaning supplies. This is budgeted at \$100/month.	\$ 1,200.00
Copying Cost	This covers copier, ink, and toner costs for staff and facilities. This is budgeted at \$100/month.	\$ 1,200.00
WI Customer Supplies and Materials Cost	This covers participant supplies needed for any of our training programs. This is budgeted at \$2,000 for the year.	\$ 2,000.00
Software Licenses	This line item covers Empyra, our project management system that tracks all essential program data, acts as a case management tool, and manages the program budget. This is budgeted at \$275 per user.	\$ 1,925.00
Equipment Maintenance and Repairs Cost		\$ -
Utilities Cost		\$ -
WI CUSTOMER WAGES AND FRINGE BENEFITS		
Work Experience Wages and Fringe Benefits*	This line item covers direct payment stipends to participants for Work Experience training hours worked. This line item is budgeted for \$40,000 for the year.	\$ 40,000.00
WI CUSTOMER INDIVIDUALIZED TRAINING COSTS		
Tuition Cost*	This line item covers costs incurred for quarterly session fees for GED/WorkKeys training through Adult Education. This line item is budgeted at \$10,000 for the year.	\$ 10,000.00
Instructional Supply Cost*	This line item covers graduation supplies/fees for participants to participate in graduation services. This line item is budgeted at \$2,500 for the year.	\$ 2,500.00
Other Individualized Training Cost (Credential Exam Fees)	This line item covers the cost of exam fees for GED and/or Occupational Skills Credential Certifications as required by the industry and/or Training Provider. This line item is budgeted at \$12,000.	\$ 12,000.00
Individual Training Account/Voucher Cost*	This line item covers in demand occupational skills training through the local technical college or other eligible training provider that is in the participant's chosen career pathway. This line item is budgeted at \$14,333.75 for the year.	\$ 14,333.75
WI CUSTOMER SUPPORTIVE SERVICES COSTS		
Child Care*	This line item covers childcare costs for program participants in accordance with the WorkLink WIB Supportive Services Policy. This is budgeted at \$250 for the year.	\$ 250.00
Transportation*	This covers transportation costs for program participants in accordance with the WorkLink WIB Supportive Services Policy. Supportive services include drug screens, physicals, uniforms, etc. This is budgeted at \$13,600 for the year.	\$ 13,600.00
Training Payment Cost (Summer Youth Only)		\$ -
Client Incentives*	This line item covers incentives earned for participant achievements to include: literacy/numeracy gains, WorkKeys Certification, Work Experience positive performance evaluations, Credentials earned and positive placement related to employment/post secondary retention into 2nd and 4th quarter after exit. This is budgeted at \$17,000 for the year.	\$ 17,000.00
Client Training Support Materials	This covers client training support materials costs for program participants in accordance with the WorkLink WIB Supportive Services Policy. This is budgeted at \$2,200 for the year.	\$ 2,200.00
Client Emergency Assistance*	This covers client emergency assistance costs for program participants in accordance with the WorkLink WIB Supportive Services Policy. This is budgeted at \$500 for the year.	\$ 500.00

Client Expungements*	This line item covers client expungements costs for program participants in accordance with the WorkLink WIB Supportive Services Policy. This is budgeted at \$375 for the year.	\$ 375.00
WI CUSTOMER NEEDS-BASED/NEED-RELATED PAYMENTS		
N/A		\$ -
WI PAYMENTS TO EMPLOYERS		
On-the-Job Training (OJT)		\$ -
Job Creation Payment Cost		\$ -
STAFF TRAINING/TECHNICAL SERVICES COSTS		
Staff Training Registration Costs	The line item covers the cost of registrations for conferences. This is budgeted at \$1,000 for the year.	\$ 1,000.00
OTHER DIRECT COSTS		
General Liability Insurance	Eckerd is insured for general liability with a deductible of \$25,000 and limits of \$1,000,000 per occurrence and \$3,000,000 for the year. Eckerd liability insurance coverage is comprehensive, and if requested, your County may be added as a certificate holder upon contract award. This is budgeted at 0.60% of the contract value.	\$ 3,600.00
Participant Outreach	To provide minimal program and participant outreach for a total of \$500.	\$ 500.00
Indirect (12%)	Eckerd has a cognizant agency approved indirect rate with the Department of Health and Human Services. Per the enclosed indirect rate agreement, Eckerd's approved rate is 29.77% and is applicable to modified total direct costs (MTDC). MTDC includes all direct salaries and wages including participant wages, applicable employee benefits, materials and supplies, services, travel, and up to the first \$25,000 of each sub award. MTDC excludes equipment, capital expenditures, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each sub award in excess of \$25,000. In an effort of affordability, we've only included 12% and the difference will be in-kind to this program. For a formal definition of MTDC please reference 2 CFR 200.68.	\$ 51,197.28
TRAINING/PROFESSIONAL FEES/PROFIT		
Budgeted Profit		\$ -
Professional Fees		\$ -
Other		\$ -
Grand Total		\$ 600,000.00
NOTE: * This line item is not included in the Indirect Cost.		

SOUTH CAROLINA DEPARTMENT OF EMPLOYMENT AND WORKFORCE
WORKFORCE INNOVATION AND OPPORTUNITY ACT - FINANCIAL STATUS REPORT
LOCAL ADULT, LOCAL DISLOCATED WORKER,
RAPID RESPONSE and STATE GRANTS

(Follow attached instructions)

1. Recipient Organization (Name and complete address including Zip code)			2. Grant Number Assigned by DEW 16IWT01	
SC Appalacian Council of Governments PO Box 6668 Greenville, SC 29606			3. Obligation Rate (Program Funds Only) 99.13%	
			4. Expenditure Rate 99.13%	
5. DUNS Number 06-932-6312	6. EIN 57-0513623	7. Type of Report Monthly Report <input type="checkbox"/> Final Report <input checked="" type="checkbox"/>		
8. Project/Grant Period From: (MM/DD/YYYY) 9/9/2016		To: (MM/DD/YYYY) 10/31/2017	9. Reporting Period End Date (MM/DD/YYYY) 10/31/2017	
10. Funds Approved for Earmark/Expenditure for Another Program				
11. Expenditures and Unobligated Balances		Program Funds	Administration Funds	Total Funds
A. Total funds authorized		83,432.00		\$ 83,432.00
B. Total obligations		82,706.00		\$ 82,706.00
C. Actual expenditures		82,706.00		\$ 82,706.00
D. Accrued expenditures				\$ -
E. Total expenditures (sum of lines 11C and 11D)		\$ 82,706.00	\$ -	\$ 82,706.00
F. Unliquidated obligations (line 11B minus line 11E)		\$ -	\$ -	\$ -
G. Unobligated balance of funds (line 11A minus line 11B)		\$ 726.00	\$ -	\$ 726.00
12. Program Income				
A. Total program income earned				
B. Program income expended				
C. Unexpended program income (line 11A minus line 11B)				\$ -
13. Recipient Share of Expenditures				
A. Required match for IWT				\$ 66,040.00
B. Expended match for IWT				\$ 66,040.00
C. Required match for customized training				
D. Expended match for customized training				
E. Other recipient share/required match				
F. Other recipient share/required match expended				
14. Additional Expenditure Data Required				
A. Expenditures used for another program (allowable per approved earmark - applicable to local Adult and DW funds only)				
B. Pay-for-Performance Expenditures				
C. Pay-for-Performance Unliquidated Obligations				
15. Administration Funds			Actual & Accrued Expenditures	
A. Salaries/Fringe Benefits				
B. Operating Expenses				
C. Indirect Cost				
D. Other (Specify):				
E. Total - Admin Expenses			\$ -	

16. Program Funds - Staff & Operating Expenses			
A. Salaries/Fringe Benefits			
1. Salaries/Fringe Benefits of Frontline Staff that Provide Services			
B. Operating Expenses			
C. Indirect Cost			
1. Indirect Cost of Frontline Staff that Provide Services			
D. Other (Specify):			
E. Total - Staff & Operating Expenses		\$ -	\$ -
17. Program Funds - Participant Costs			
A. Assessment			
B. Work Experience			
C. Education/Training			
1. High School Equivalency and Basic Skills			
2. Occupational Classroom Training (CT)			
3. On-the-Job Training (OJT)			
4. Apprenticeship (CT and/or OJT)			
5. Incumbent Worker Training (IWT)		82,706.00	
6. Customized Training			
D. Supportive Services (SS)			
1. SS Transportation			
2. SS Child Care			
3. SS Books, Supplies, Uniforms, Tools, Fees			
4. SS Other			
E. Other (Specify)			
F. Total - Participant Costs		\$	82,706.00
18. Total Program Costs		\$	82,706.00
19. Total Actual & Accrued Expenditures		\$	82,706.00
20. Remarks: Attach any explanations deemed necessary. Please explain any decreases in obligations or expenditures.			
21. Prepared by		Preparer's Contact Information	
Don Zimmer/Brandi Runion		Telephone: 864-241-4630	
		Email: dzimmer@scacog.org	
22. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729–3730 and 3801–3812).			
A. Typed Signature and Title of Authorized Certifying Official		B. Telephone (Area code, number and extension)	
Don Zimmer, Finance Director		864-241-4630	
		C. E-mail address	
		dzimmer@scacog.org	
		D. Date Report Submitted (MM/DD/YYYY)	
		12/29/2017	

16IWT01-02

Grant #	Company	Requested	Awarded	Updated	Spent	Balance	Status
16IWT01-02-02	Bosch	\$ 73,568.00	\$ 54,969.50	\$ 54,294.50	\$ 33,750.00	\$ 20,544.50	FINAL
16IWT01-02-03	McLaughlin	\$ 23,033.50	\$ 21,097.50		\$ 10,362.50	\$ 10,735.00	FINAL
16IWT01-02-04	Mergon	\$ 19,870.00	\$ 19,870.00		\$ 5,970.00	\$ 13,900.00	FINAL
16IWT01-02-05	Metco	\$ 14,130.00	\$ 14,130.00		\$ 12,295.00	\$ 1,835.00	FINAL
16IWT01-02-06	Plastic Omnium	\$ 16,445.00	\$ 16,445.00		\$ 14,215.00	\$ 2,230.00	FINAL
16IWT01-02-01	United Tool and Mold	\$ 3,456.00	\$ 765.00	\$ 1,440.00	\$ 1,440.00	\$ -	FINAL
16IWT01-02-07	Yokohama	\$ 9,776.50	\$ 9,776.50		\$ -	\$ 9,776.50	FINAL
16IWT01-02-08	Reliable Sprinkler	\$ 69,197.50	\$ 69,197.50		\$ 39,557.25	\$ 29,640.25	
16IWT01-02-09	BASF	\$ 62,580.00	\$ 26,583.00		\$ 12,091.22	\$ 14,491.78	FINAL
16IWT01-02-10	BorgWarner	\$ 52,697.60	\$ 26,583.00	\$ 85,904.00	\$ 26,055.36	\$ 59,848.64	
16IWT01-02-11	Greenfield Industries	\$ 6,413.00	\$ 6,413.00	378.00	283.50	\$ 378.00	FINAL
			\$ 265,830.00		\$ 156,019.83	163,379.67	

Rapid Response IWT Grants

Grant #	Company	Awarded	Spent	Balance
16RRIWT18	Imperial Die Casting	\$ 50,075.00	\$41,180	\$ 8,895.00
17RRIWT04	Siemag	\$ 40,540.00	\$18,000	\$ 22,540.00
17RRIWT10	Ideal Steel	\$ 64,240.00	\$ 30,126.00	\$ 34,114.00
17RRIWT14	Patriot Automation	\$ 53,840.00	\$ -	\$ 53,840.00

17IWT01

Grant #	Company	Requested	Awarded	Spent	Balance
17IWT01-01	Allegro Industries	\$ 2,591.10	\$ 2,591.10	\$ 796.50	\$ 1,794.60
17IWT01-02	Nutra	\$ 19,180.00	\$ 19,180.00	\$ -	\$ 19,180.00
17IWT01-03	Proper Polymers	\$ 42,400.00	\$ 42,400.00	\$ -	\$ 42,400.00
17IWT01-04	Mergon	\$ 93,475.00	\$ 85,828.90	\$ -	\$ 85,828.90
			\$ 150,000.00	\$ 796.50	\$ 149,203.50

PY17 OJT Summary

Adult 2810

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Completion	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID
10162017-9369			Adult	1986073	Belton Metal Co., Inc.	Anderson	10/16/2017	1/8/2018	Successful	480	\$14.00	75%	\$5,040.00		\$5,040.00	\$5,040.00
03192018-6449			Adult	3356395	J. Davis Construction	Oconee	3/19/2018	6/8/2018	N/A	480	\$12.00	75%	\$4,320.00		\$4,320.00	

Budget	Remaining
\$32,000.00	\$22,640.00

Anderson		
	\$5,040.00	54%
Pickens	\$0.00	0%
Oconee	\$4,320.00	46%

Hours Trained	Average Wage
960	\$13.00

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$9,360.00	\$0.00	\$9,360.00	\$5,040.00	\$0.00
Net Obligated	\$9,360.00			

DW 2820

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID	Balance
														\$0.00		\$0.00

Budget	Remaining
\$0.00	\$0.00

Anderson		
	\$0.00	#DIV/0!
Pickens	\$0.00	#DIV/0!
Oconee	\$0.00	#DIV/0!

Hours Trained	Average Wage
0	#DIV/0!

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Obligated	\$0.00			

Transportation Grant Summary

ELECTRIC CITY TRANSIT

Services began 9/18/17, Grant Ends 12/31/18

PY17

# of Individuals:	September	October	November	December	January	February	March	April	TOTALS
Training Access		18	11	13	11	13	11		77
Employment Access		62	51	42	29	28	22		234
Maintained or Completed Training		44	38	34	41	43	47		247
TOTAL RIDERSHIP		271	227	229	165	184	192		1268
<i>Goal Percentage 60%</i>		46%	44%	39%	49%	46%	42%		44%
Grant Award									\$ 100,000.00
Total All Invoices Rec'd	\$ 3,937.00	\$ 7,308.00	\$ 5,954.00	\$ 8,954.00	\$ 9,222.00	\$ 6,472.00			\$ 41,847.00
Remaining Balance									\$ 58,153.00
								Spent	42%
						Grant to Date - Goal to spend			47%

Report as of 5.21.18