

FINANCE COMMITTEE
May 29, 2019
SC Works Clemson Conference Room
3:00 P.M.

AGENDA

- I. Call to Order**
- II. Introductions**
- III. Approval of Minutes / Meeting Review*** **Stephanie Collins**
- IV. PY'18 Budget Overview** **WorkLink/Eckerd**
 - I. PY 2019 Local Allocations
 - II. WorkLink Grants
 - a. Adult, DW, Operator
 - b. PY 2019 Adult, DW, Operator Budgets*
 - c. Youth
 - d. PY 2019 Youth Budget*
 - III. In-house Budget
- V. Ongoing Grants** **WorkLink**
 - I. PY 18 IWT
 - II. RRIWT Grants
 - III. Transportation Grant
 - IV. OJT
 - V. Technology Grant
- VI. Other Business** **Stephanie Collins**
- VII. Adjournment** **Stephanie Collins**



**WORKFORCE DEVELOPMENT BOARD
Finance Committee Meeting Minutes
January 31, 2019
SC Works Clemson Comprehensive Center, Large Conference Room**

Members Present

Stephanie Collins Mike Wallace Grayson Kelly

Members Absent:

David Collins

Staff Present:

Sharon Crite Trent Acker Jennifer Kelly Windy Graham

Guest Present:

Karen Craven Renee Alexander Kal Kunkel

CALL TO ORDER & INTRODUCTIONS

Ms. Stephanie Collins called the meeting to order at 3:05 pm.

ACTION TAKEN: Mike Wallace made a motion to add Grayson Kelly as an ad-hoc Finance Committee member, seconded by Stephanie Collins. The motion carried unanimously.

Ms. Collins welcomed everyone in attendance and announced a quorum was present to conduct the business of the Committee. Ms. Collins reminded everyone the meeting was being recorded for the processing of minutes.

APPROVAL OF 10-30-2018 MEETING MINUTES

Ms. Collins called for a review of the minutes and any corrections/amendments to the minutes or a motion to approve.

ACTION TAKEN: Mike Wallace made a motion to approve the minutes as submitted, seconded by Grayson Kelly. The motion carried unanimously.

PY'18 BUDGET OVERVIEW

WorkLink Grants

Ms. Collins referred to Eckerd Workforce Development Services staff for reporting.

Adult/DW, Operator

Ms. Renee Alexander, Regional Manager for Eckerd Workforce Development Services, referred to pages 5-10 providing the following budget updates:

- Page 5 shows expenditures for the Adult Program budget at 39.3% out of 50% goal through December 2018.
- The Dislocated Worker Program budget as shown on page 6 is currently 62.7% expended out of the goal of 50%.
- Page 7 shows the Operator Adult budget which is currently expended at 42.9%.
- The Operator DW budget listed on page 8 is currently 43.4% expended.
- Page 9 shows the PY17 Rapid Response budget, which is 26.2% expended. No training dollars are expended from the Rapid Response budget.
- The PY18 Rapid Response budget is listed on page 10 and is currently 5.6% expended.
- Continuing on page 11, Ms. Alexander stated the obligation chart shows Adult and Dislocated Worker WIOA Training, with \$145,145.30 of WIOA Adult funds that have been paid to Training Providers, and approximately \$43,696.22 is pending payment. For the WIOA Dislocated Worker budget, \$14,147.83 has been paid to training providers, and \$1,156.25 is pending payment.

Adult, DW, Operator Mod. 2

Mr. Kal Kunkel referred to page 12 for the Adult/DW Contract Budget Modification #2. Eckerd is requesting a budget modification to move funds from Adult back to Dislocated Worker because of changes received from SC DEW on the Rapid Response Grant. Most of the changes are to move staff salaries and fringe benefits that SC DEW would not allow in the Rapid Response Grant budget back to the Formula Dislocated Worker budget. There is no overall change to the total contract budget approved in Modification 1 of \$842,000.

ACTION TAKEN: Mike Wallace made a motion to approve the Adult, Dislocated Worker Contract Budget Modification #2 as presented, seconded by Grayson Kelly. The motion carried unanimously.

Youth

Karen Craven, Program Manager for Palmetto Youth Connections, referred to page 20 of the packet, stating the Youth budget is currently spent at 40.6% as a whole as of December 2018.

Ms. Craven called attention to the Work Experience line item, which is 24.9% expended through December 2018. Ms. Craven pointed to line item 6530, which is the occupational skills training line item, and pointed that through December 2018, 8 youth have gone through various advanced trainings. One has completed the iBest Manufacturing program, one has completed Medical Billing and Coding, and six students chose to enter post-secondary.

In House Budget

Mr. Acker presented the PY'18 in-house budget. Mr. Acker pointed out 2 pending transfers from the Dislocated Worker to Adult budget. Mr. Acker noted that there are less facility costs due to an increase in partners located in the Clemson center, an increase in the accounting service line, and meeting expense/outreach increase. Mr. Acker reminded committee members that undesignated funds will most likely be carried forward into the next year.

ONGOING GRANTS

PY17, PY18, Rapid Response IWT Grants

Mr. Acker reported that 9 companies have been awarded approximately \$198,000 in funds for the PY18 IWT grant. The grant period will run through April 2020. There is one ongoing Rapid Response IWT grant with Patriot Automation that will close January 31, 2019. Siemag and Ideal Steel were recently closed out.

Transportation Grant

Mr. Acker provided a status update on the Electric City Transit grant listed on page 23. He noted that ridership is averaging around 43%. The grant is 99% spent as of December 2018.

On-the-Job Training

Mr. Acker referred the committee to the On-the-Job Training report on page 24. There are currently 5 OJT contracts for PY '17. Any leads from the committee are appreciated.


Technology Grant

Mr. Acker stated that WorkLink was awarded the full requested amount of \$122,000 for the Technology Grant. Staff members are working to purchase items requested.

ADJOURNMENT

With no other business, meeting adjourned at 3:43 p.m.

Respectfully submitted by: Meredith Durham

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
Worklink Investment Board	Contract Number:	18A295H4				
1376 Tiger Blvd.	Invoice Number:	1055-10				
Clemson, SC 29631	Invoice Month:	4/30/2019				
Attn: Jennifer Kelly	Period Covered:	July 1, 2018 - June 30, 2019				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 56,129				
Eckerd Goal:			APRIL			
			83.3%			100.0%
Line Item	Budget Mod 2	1055-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$ 219,692	18,777.81	177,349.84	\$ 42,342.52	80.7%
Fringe Benefit Total	51xx	\$ 61,269	6,478.84	52,893.92	\$ 8,374.72	86.3%
TOTAL STAFF COSTS		\$ 280,961	25,256.65	230,243.76	\$ 50,717.24	81.9%
Operating Costs:						
1.1 Facility, Utilities	6185	\$ -	-	\$ -	-	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 3,600	926.77	3,024.32	\$ 575.68	84.0%
1.3 Program Outreach Expenses (Brochures	6735	\$ 480	-	\$ 480.00	-	0.0%
1.4 Copy & Print Expenses	6730	\$ 2,700	542.24	1,627.74	\$ 1,072.26	60.3%
1.5 Communications (Phone, Fax, Internet, e	6270	\$ 6,900	501.00	4,739.41	\$ 2,160.59	68.7%
1.6 Staff Travel	61xx	\$ 7,640	266.94	3,429.37	\$ 4,210.63	44.9%
1.7 Staff Training/Technical Services Costs	5105	\$ 5,200	-	2,354.84	\$ 2,845.16	45.3%
1.8 Non-Expendable Equipment Purchases	6095	\$ 1,650	-	1,410.00	\$ 240.00	85.5%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 750	20.70	324.99	\$ 425.01	43.3%
TOTAL OPERATING COSTS		\$ 28,920	2,257.65	16,910.67	\$ 12,009.33	58.5%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CA	6525	\$ 10,700	2,681.87	6,840.55	\$ 3,859.45	63.9%
2.6 Individual Training Account/Voucher Cos	6530	\$ 398,042	22,058.80	259,979.67	\$ 138,062.55	65.3%
TOTAL TRAINING COSTS		\$ 408,742	24,740.67	266,820.22	\$ 141,922.00	65.3%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	\$ 5,000	130.00	3,656.00	\$ 1,344.00	73.1%
3.12 WI Customer Childcare Costs	6660	\$ 900	-	\$ 900.00	-	0.0%
3.14 Training Support Materials	6545/6516	\$ 4,992	-	2,806.17	\$ 2,185.83	56.2%
3.13 WI Customer Emergency Assistance	6596	\$ 1,000	-	\$ 1,000.00	-	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ 11,892	130.00	6,462.17	\$ 5,429.83	54.3%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	\$ 4,752	395.10	3,329.46	\$ 1,422.54	70.1%
TOTAL FEES / PROFIT COSTS		\$ 4,752	395.10	3,329.46	\$ 1,422.54	70.1%
4.1 INDIRECT COST:	0.12	\$ 40,232	3,349.13	30,394.81	\$ 9,837.48	75.5%
CONTRACT TOTAL :		\$ 775,500	56,129.20	554,161.09	221,338.42	71.5%
			0.00			



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 18D295H4
Invoice Number: 1056-10
Invoice Month: 4/30/2019
Period Covered: July 1, 2018 - June 30, 2019
Total Amount Due: **\$ 2,842**

Eckerd Goal:

APRIL
83.3%

100.0%

Line Item	Budget Mod 2	1056-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 25,206	2,049.46	16,415.86	\$ 8,790.26	65.1%
Fringe Benefit Total 51xx	\$ 6,456	508.96	4,047.26	\$ 2,408.31	62.7%
TOTAL STAFF COSTS	\$ 31,662	2,558.42	20,463.12	\$ 11,198.57	64.6%
Operating Costs:					
1.1 Facility, Utilities 6185	\$ -	-	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials 6000	\$ 600	80.58	324.81	\$ 275.19	54.1%
1.3 Program Outreach Expenses (Brochures) 6735	\$ 180	-	-	\$ 180.00	0.0%
1.4 Copy & Print Expenses 6730	\$ 350	47.16	195.17	\$ 154.83	55.8%
1.5 Communications (Phone, Fax, Internet, e 6270	\$ 840	67.54	659.59	\$ 180.41	78.5%
1.6 Staff Travel 61xx	\$ 860	23.18	396.53	\$ 463.47	46.1%
1.7 Staff Training/Technical Services Costs 5105	\$ 600	-	274.84	\$ 325.16	45.8%
1.8 Non-Expendable Equipment Purchases 6095	\$ 550	-	190.00	\$ 360.00	34.5%
1.9 Postage (Stamps, FedEx, etc) 6005	\$ 180	-	47.62	\$ 132.38	26.5%
TOTAL OPERATING COSTS	\$ 4,160	218.46	2,088.56	\$ 2,071.44	50.2%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CA 6525	\$ 500	-	-	\$ 500.00	0.0%
2.6 Individual Training Account/Voucher Cos 6530	\$ 25,713	-	13,805.83	\$ 11,907.09	53.7%
TOTAL TRAINING COSTS	\$ 26,213	-	13,805.83	\$ 12,407.09	52.7%
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	\$ 538	-	-	\$ 537.50	0.0%
3.12 WI Customer Childcare Costs 6660	\$ -	-	-	\$ -	0.0%
3.14 Training Support Materials 6545/6516	\$ 725	-	200.48	\$ 524.28	27.7%
3.13 WI Customer Emergency Assistance 6596	\$ -	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 1,262	-	200.48	\$ 1,061.78	15.9%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	\$ 864	65.06	423.84	\$ 440.16	49.1%
TOTAL FEES / PROFIT COSTS	\$ 864	65.06	423.84	\$ 440.16	49.1%
4.1 INDIRECT COST: 0.12	\$ 2,339	0.00	2,339.22	\$ (0.01)	100.0%
Contract Total	\$ 66,499	2,841.94	39,321.05	\$ 27,179.03	59.1%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 17R295E1
Invoice Number: 1230-10
Invoice Month: 4/30/2019
Period Covered: May 4, 2018 - July 4, 2019
Total Amount Due: \$ **6,115**

Eckerd Goal:

APRIL
83.3%

100.0%

Line Item	Budget	1230-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	5000	\$ 43,776	3,168.00	25,641.00	\$ 18,135.00 58.6%
Fringe Benefit Total	51xx	\$ 12,725	1,201.25	8,138.39	\$ 4,586.42 64.0%
TOTAL STAFF COSTS		\$ 56,501	4,369.25	33,779.39	\$ 22,721.42 59.8%
Operating Costs:					
1.1 Facility, Utilities	6185	\$ -	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 2,000	957.77	1,337.26	\$ 662.74 66.9%
1.3 Program Outreach Expenses (Brochures	6735	\$ -	-	-	\$ - 0.0%
1.4 Copy & Print Expenses	6730	\$ 2,000	-	178.09	\$ 1,821.91 8.9%
1.5 Communications (Phone, Fax, Internet, e	6270	\$ 980	56.30	478.01	\$ 501.99 48.8%
1.6 Staff Travel	61xx	\$ 6,270	43.64	182.72	\$ 6,087.28 2.9%
1.7 Staff Training/Technical Services Costs	5105	\$ 1,300	-	1,410.37	\$ (110.37) 108.5%
1.8 Non-Expendable Equipment Purchases	6095	\$ 1,925	-	275.00	\$ 1,650.00 14.3%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 140	-	-	\$ 140.00 0.0%
TOTAL OPERATING COSTS		\$ 14,615	1,057.71	3,861.45	\$ 10,753.55 26.4%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CA	6525	\$ -	-	-	\$ - 0.0%
2.6 Individual Training Account/Voucher Cos	6530	\$ -	-	-	\$ - 0.0%
TOTAL TRAINING COSTS		\$ -	-	-	\$ - 0.0%
Supportive Services Costs :					
3.11 WI Customer Transportation Costs	6485	\$ -	-	-	\$ - 0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	-	-	\$ - 0.0%
3.14 Training Support Materials	6545	\$ -	-	-	\$ - 0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	-	-	\$ - 0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ -	-	-	\$ - 0.0%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance	6305	\$ 480	32.71	217.70	\$ 262.30 45.4%
TOTAL FEES / PROFIT COSTS		\$ 480	32.71	217.70	\$ 262.30 45.4%
4.1 INDIRECT COST:	0.12	\$ 8,591	655.16	4,543.02	\$ 4,048.47 52.9%
Contract Total		\$ 80,187	6,114.83	42,401.56	\$ 37,785.74 52.9%



Worklink Investment Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

ECKERD YOUTH ALTERNATIVES, INC.
 100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Contract Number: **18RR295E2**
 Invoice Number: **1240-05**
 Invoice Month: **4/30/2019**
 Period Covered: **November 1, 2018 - June 30, 2019**
 Total Amount Due: **\$ 5,352**

Eckerd Goal:

APRIL


0.14%


100.0%

Line Item	Budget	1240-5	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 13,922	1,564.22	9,081.48	\$ 4,840.58	65.2%
Fringe Benefit Total 51xx	\$ 5,314	581.69	3,385.52	\$ 1,928.38	63.7%
TOTAL STAFF COSTS	\$ 19,236	2,145.91	12,467.00	\$ 6,768.96	64.8%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, ' 6525	\$ 2,785	1,788.75	1,991.50	\$ 793.50	71.5%
2.6 Individual Training Account/Voucher Cost 6530	\$ 68,276	1,186.00	6,485.25	\$ 61,790.75	9.5%
TOTAL TRAINING COSTS	\$ 71,061	2,974.75	8,476.75	\$ 62,584.25	11.9%
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	\$ 1,125	-	-	\$ 1,125.00	0.0%
3.12 WI Customer Childcare Costs 6660	\$ 270	-	-	\$ 270.00	0.0%
				\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 1,395	-	-	\$ 1,395.00	0.0%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	\$ -	(23.49)	-	\$ -	0.0%
TOTAL FEES / PROFIT COSTS	\$ -	(23.49)	-	\$ -	\$ -
4.1 INDIRECT COST: 0.12	\$ 2,308	254.69	1,496.04	\$ 811.96	64.8%
CONTRACT TOTAL :	\$ 94,000	\$ 5,352	\$ 22,440	\$ 71,560	23.9%

0.00

0.00

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
Worklink Investment Board	Contract Number:	18A995H4				
1376 Tiger Blvd.	Invoice Number:	1092-10				
Clemson, SC 29631	Invoice Month:	4/30/2019				
Attn: Jennifer Kelly	Period Covered:	July 1, 2018 - June 30, 2019				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 6,702				
Eckerd Goal:			APRIL			
			83.3%			100.0%
Line Item	Budget Mod 1	1092-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$ 50,342	4,090.17	39,095.47	\$ 11,246.20	77.7%
Fringe Benefit Total	51xx	\$ 12,499	1,250.34	10,521.85	\$ 1,977.62	84.2%
TOTAL STAFF COSTS		\$ 62,841	5,340.51	49,617.32	\$ 13,223.82	79.0%
Operating Costs:						
1.1 Facility, Utilities	6185			-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 2,000	180.72	566.44	\$ 1,433.56	28.3%
1.3 Program Outreach Expenses (Brochures,	6735	\$ -	-	-	\$ -	0.0%
1.4 Copy & Print Expenses	6730	\$ 1,500	291.77	776.83	\$ 723.17	51.8%
1.5 Communications (Phone, Fax, Internet, e	6270	\$ 840	56.58	577.71	\$ 262.29	68.8%
1.6 Staff Travel	61xx	\$ 2,258	74.87	686.72	\$ 1,571.28	30.4%
1.7 Staff Training/Technical Services Costs	5105	\$ 800	-	933.98	\$ (133.98)	116.7%
1.8 Non-Expendable Equipment Purchases	6095	\$ -	-	-	\$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ -	-	-	\$ -	0.0%
TOTAL OPERATING COSTS		\$ 7,398	603.94	3,541.68	\$ 3,856.32	47.9%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAH	6525	\$ -	-	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	-	-	\$ -	0.0%
TOTAL TRAINING COSTS		\$ -	-	-	\$ -	0.0%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	\$ -	-	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	-	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	-	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ -	-	-	\$ -	0.0%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	\$ 475	39.49	351.42	\$ 123.78	74.0%
TOTAL FEES / PROFIT COSTS		\$ 475	39.49	351.42	\$ 123.78	74.0%
4.1 INDIRECT COST:	0.12	\$ 8,486	718.07	6,421.25	\$ 2,064.41	75.7%
Contract Total		\$ 79,200	6,702.01	59,931.67	\$ 19,268.33	75.7%

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
Worklink Investment Board	Contract Number:	18D995H4				
1376 Tiger Blvd.	Invoice Number:	1223-10				
Clemson, SC 29631	Invoice Month:	4/30/2019				
Attn: Jennifer Kelly	Period Covered:	July 1, 2018 - June 30, 2019				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 931				
Eckerd Goal:			APRIL			
			83.3%			100.0%
Line Item	Budget Mod 1	1223-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total	\$ 6,664	578.31	5,575.22	\$ 1,088.87	83.7%	
Fringe Benefit Total	51xx \$ 1,666	166.19	1,477.51	\$ 188.38	88.7%	
TOTAL STAFF COSTS	\$ 8,330	744.50	7,052.73	\$ 1,277.25	84.7%	
Operating Costs:						
1.1 Facility, Utilities	6185		-	\$ -	0.0%	
1.2 Staff Expendable Supplies & Materials	6000	\$ 647	24.65	77.25	\$ 569.75	11.9%
1.3 Program Outreach Expenses (Brochures,	6735	\$ -	-	-	\$ -	0.0%
1.4 Copy & Print Expenses	6730	\$ 200	39.78	105.92	\$ 94.08	53.0%
1.5 Communications (Phone, Fax, Internet, e	6270	\$ 101	6.73	66.92	\$ 33.88	66.4%
1.6 Staff Travel	61xx	\$ 282	10.22	98.48	\$ 183.52	34.9%
1.7 Staff Training/Technical Services Costs	5105	\$ -	-	112.63	\$ (112.63)	0.0%
1.8 Non-Expendable Equipment Purchases	6095	\$ -	-	-	\$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 18	-	-	\$ 18.00	0.0%
TOTAL OPERATING COSTS	\$ 1,248	81.38	461.20	\$ 786.60	37.0%	
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAH	6525	\$ -	-	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	-	-	\$ -	0.0%
TOTAL TRAINING COSTS	\$ -	-	-	\$ -	0.0%	
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	\$ -	-	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	-	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	-	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	-	-	\$ -	0.0%	
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	\$ 65	5.80	53.18	\$ 11.62	82.1%
TOTAL FEES / PROFIT COSTS	\$ 65	5.80	53.18	\$ 11.62	82.1%	
4.1 INDIRECT COST:	0.12	\$ 1,157	99.80	908.05	\$ 249.37	78.5%
CONTRACT TOTAL:	\$ 10,800	931.48	8,475.16	\$ 2,324.84	78.5%	

Eckerd WDS - ITA Obligation Report 5.2.19

Overview

Program	Worklink SC Works	Amount
WIOA Adult	PY18 Total Budget	\$437,134.00
	PY18 Vouchers Total	\$302,162.76
	PY18 Vouchers Deobligations	\$7,745.62
	PY18 Vouchers Net Approved	\$294,417.14
	PY18 Vouchers Paid	\$246,176.56
	PY18 Vouchers Not Paid	\$48,240.58
	PY18 Funds Unobligated	\$142,716.86
	PY18 ITA's Approved	\$368,721.35
	PY18 ITA's Deobligations	\$17,581.57
	PY18 ITA's Net Approved	\$351,139.78
	PY18 ITA's vs Budget	\$85,994.22
WIOA Dislocated Worker	PY18 Total Budget	\$99,874.00
	PY18 Vouchers Total	\$28,516.94
	PY18 Vouchers Deobligations	\$1,151.00
	PY18 Vouchers Net Approved	\$27,365.94
	PY18 Vouchers Paid	\$19,372.83
	PY18 Vouchers Not Paid	\$7,993.11
	PY18 Funds Unobligated	\$72,508.06
	PY18 ITA's Approved	\$29,609.73
	PY18 ITA's Deobligations	\$607.01
	PY18 ITA's Net Approved	\$29,002.72
	PY18 ITA's vs Budget	\$70,871.28

WorkLink Budget Comparison


		PY18 Mod #2	PY18 Rapid Resp 2	PY18 Budget Total		PY19 RFP Budget Option A	Amt of Increase or Decrease		PY19 Revised Budget Option B	Amt of Increase or Decrease	NOTES
Staff Costs									2% Program Staff Increase		
VP Operations											Kal Kunkel, VP of Operations - Slight increase in pay - 1.8 Hrs/Wk
Billing Analyst											Natalia Taylor, Billing Analyst (New); - Reduction in time needed on job
Operations Director											Renee Alexander, Ops Director; - Promoted from Region Mgr to Ops Dir - PY18 Time 14 Hrs/Wk - PY19 Option A Time 8 Hrs/Wk - PY19 Option B Time 10 Hrs/Wk
Data Integrity Specialist											Charlotte McDonald, Data Integrity Spec; - Reduction in time on the project
Program Manager											PY18 - was S. Riddle; PY19 J. Parnell - 2% Pay increase in Option B starting 10/1/19
Career Coach #1											PY18: J. Parnell; PY19 W. Hunter - 2% Pay increase in Option B starting 10/1/19
Career Coach #2											CC's Alyssa Simmons & Jeff Snider - Underrun in PY18 is the reason is shows an increase - 2% Pay increase in Option B starting 10/1/19
Career Coach #3											CC's William Hunter and now Gale Greer - 2% Pay increase in Option B starting 10/1/19
Career Coach #4											CC Amanda Mason - Amanda has resigned; position will be replaced - 2% Pay increase in Option B starting 10/1/19
Finance Director											Mary Edison, Finance Director is added in Option B as she provides billing oversight & budget development.
Billing Supervisor											Michelle Arencibia, Billing Supervisor quality control on Billing Process.
Sub-Total of Staff Costs		\$ 244,898.48	\$ 13,922.06	\$ 258,820.54		\$ 245,157.14	\$ (13,663.40)		\$ 250,446.52	\$ (8,374.02)	

Fringe Benefits	Rate				Rate						
FICA	7.65%	\$ 18,734.73	\$ 1,065.04	\$ 19,799.77	7.65%	\$ 18,754.52	\$ (1,045.25)	7.65%	\$ 19,220.12	\$ (579.65)	Proportional decrease due to reduction in staff salaries.
Workers Comp.	0.50%	\$ 1,224.49	\$ 69.61	\$ 1,294.10	0.75%	\$ 1,225.79	\$ (68.32)	0.75%	\$ 1,884.33	\$ 590.22	Rate increase from PY18 to PY19
Health Insurance	15.42%	\$ 38,880.06	\$ 3,674.16	\$ 42,554.22	20.85%	\$ 51,119.13	\$ 8,564.90	21.24%	\$ 53,370.00	\$ 10,815.78	Rate increase from PY18 to PY19
Retirement	3.00%	\$ 7,346.95	\$ 417.66	\$ 7,764.61	2.00%	\$ 7,354.71	\$ (409.90)	2.00%	\$ 5,024.87	\$ (2,739.75)	Rate reduction form PY18 to PY19
Unemployment Insurance	0.628%	\$ 1,537.96	\$ 87.43	\$ 1,625.39	0.60%	\$ 1,470.94	\$ (154.45)	0.60%	\$ 1,507.46	\$ (117.93)	Rate reduction form PY18 to PY19
Other (Specify)					0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	
Sub-Total Fringe:	27.20%	\$ 67,724.20	\$ 5,313.90	\$ 73,038.10	31.85%	\$ 79,925.09	\$ 6,886.98		\$ 81,006.78	\$ 7,968.67	
Operating Costs											
Facility Costs		\$ -	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
Wide Area Network Costs		\$ -	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
Postage		\$ 930.00	\$ -	\$ 930.00		\$ 930.00	\$ -		\$ 930.00	\$ -	No Change
Staff Cell Phones		\$ 7,740.00	\$ -	\$ 7,740.00		\$ 7,740.00	\$ -		\$ 7,740.00	\$ -	No Change
Local Mileage		\$ 6,460.00	\$ -	\$ 6,460.00		\$ 6,814.68	\$ 354.68		\$ 7,252.32	\$ 792.32	Increased based rate increase from \$0.44 per mile to the Federal Rate or \$0.58 per mile
Non-Local Mileage/Travel		\$ 2,640.00	\$ -	\$ 2,640.00		\$ 3,500.00	\$ 860.00		\$ 3,500.00	\$ 860.00	Increased based rate increase from \$0.44 per mile to the Federal Rate or \$0.58 per mile
Consummable Supplies		\$ 4,200.00	\$ -	\$ 4,200.00		\$ 4,200.34	\$ 0.34		\$ 3,994.00	\$ (206.00)	Reduced based on PY18 Actuals
Copy/Print		\$ 3,050.00	\$ -	\$ 3,050.00		\$ 3,050.00	\$ (0.00)		\$ 3,050.00	\$ -	No Change
Software Licenses		\$ 2,200.00	\$ -	\$ 2,200.00		\$ 2,200.00	\$ -		\$ 2,200.00	\$ -	No change (Empyra)
Computers		\$ -	\$ -	\$ -		\$ 2,660.00	\$ 2,660.00		\$ 2,660.00	\$ 2,660.00	Increase to replace two aging staff PC's
Staff Training Registration Costs		\$ 4,300.00	\$ -	\$ 4,300.00		\$ 4,800.00	\$ 500.00		\$ 4,000.00	\$ (300.00)	Reduced costs to focus on staff training. - GCDF for New Hire Staff (\$850 + Travel) - 1 Staff to attend SETA or State Conf.
Participant Outreach		\$ 660.00	\$ -	\$ 660.00		\$ 660.00	\$ -		\$ 660.00	\$ -	- Local SHRM or similar
Staff Background Checks		\$ 900.00	\$ -	\$ 900.00		\$ 1,000.00	\$ 100.00		\$ 1,000.00	\$ 100.00	No Change
Sub-Total Operating		\$ 33,080.00	\$ -	\$ 33,080.00		\$ 37,555.02	\$ 4,475.02		\$ 36,986.32	\$ 3,906.32	Increase based on rate increases

Training											
OJT		\$ -	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	N/A
Tuition Cost (ITA's)		\$ 423,755.14	\$ 68,276.00	\$ 492,031.14		\$ 297,121.00	\$ (194,910.14)		\$ 279,977.29	\$ (212,053.85)	Decrease based on reduction of funds from PY18 to PY19
Instructional Supplies (Books)		\$ -	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
Credential Exam Fees		\$ 11,200.00	\$ 2,785.00	\$ 13,985.00		\$ 3,000.00	\$ (10,985.00)		\$ 3,000.00	\$ (10,985.00)	Reduced based on PY18 actual expenses
Participant Verification		\$ -	\$ -	\$ -		\$ 3,000.00	\$ 3,000.00		\$ 3,000.00	\$ 3,000.00	Cost for the Work Number
		\$ -		\$ -		\$ -	\$ -		\$ -	\$ -	
		\$ -		\$ -		\$ -	\$ -		\$ -	\$ -	
		\$ -	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	
Sub-Total Training		\$ 434,955.14	\$ 71,061.00	\$ 506,016.14		\$ 303,121.00	\$ (202,895.14)		\$ 285,977.29	\$ (220,038.85)	
Supportive Services											
Childcare		\$ 900.00	\$ 270.00	\$ 1,170.00		\$ 1,500.00	\$ 330.00		\$ 1,500.00	\$ 330.00	Increased based on PY18 actuals
Transportation		\$ 5,537.50	\$ 1,125.00	\$ 6,662.50		\$ 6,000.00	\$ (662.50)		\$ 6,000.00	\$ (662.50)	Decreased based on PY18 actuals
Client Incentives		\$ -	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	N/A
Client Training Support Matl.		\$ 5,716.76	\$ -	\$ 5,716.76		\$ -	\$ (5,716.76)		\$ -	\$ (5,716.76)	Decreased as most of these costs fall under Tuition
Client Emergency Asst. & Expungements		\$ 1,000.00	\$ -	\$ 1,000.00		\$ 2,000.00	\$ 1,000.00		\$ 2,000.00	\$ 1,000.00	Increased based on estimated needs.
Sub-Total of Supportive Services		\$ 13,154.26	\$ 1,395.00	\$ 14,549.26		\$ 9,500.00	\$ (5,049.26)		\$ 9,500.00	\$ (5,049.26)	
Sub-Total of Contract Costs		\$ 793,812.08	\$ 91,691.96	\$ 885,504.04		\$ 675,258.25	\$ (210,245.79)		\$ 663,916.90	\$ (221,587.14)	
Indirect Cost & Fees											
Indirect Cost (MTDC)	12.00%	\$ 42,571.60	\$ 2,308.04	\$ 44,879.64	12.00%	\$ 44,397.75	\$ (481.89)	14.77%	\$ 55,739.09	\$ 10,859.45	Option A is at the 12% & Option B is Eckerd's new Rate of 14.77% both on MTDC
General Liability (Eckerd)	0.75%	\$ 5,616.31	\$ -	\$ 5,616.31	0.60%	\$ 4,344.00	\$ (1,272.31)	0.60%	\$ 4,344.00	\$ (1,272.31)	Decreased due to rate reduction.
Sub-Total of Indirect & Fees		\$ 48,187.91	\$ 2,308.04	\$ 50,495.95		\$ 48,741.75	\$ (1,754.20)		\$ 60,083.09	\$ 9,587.14	
		\$ 842,000.00	\$ 94,000.00	\$ 936,000.00		\$ 724,000.00	\$ (118,000.00)		\$ 724,000.00	\$ (118,000.00)	

WorkLink One-Stop Operator Budget Comparison

		PY18 Current Budget		PY19 Option A RFP Budget	Amt of Increase or Decrease		PY19 Option B Revised	Amt of Increase or Decrease	NOTES
Staff Costs									
VP Operations									Option A reflects and increase in time on the project & Option B reflects a slight reduction.
Fiscal Account Rep									
Operations Director									Both Options reflect a slight increase in time for this position.
One Stop Manager									
Sub-Total of Staff Costs		\$ 57,005.76		\$ 60,828.00	\$ 3,822.24		\$ 59,463.45	\$ 2,457.69	
Fringe Benefits	Rate		Rate						
FICA	7.65%	\$4,361	7.65%	\$ 4,653.34	\$ 292.40	7.65%	\$ 4,548.95	\$ 188.01	Same rate; no change.
Workers Comp.	0.50%	\$285	0.75%	\$ 304.14	\$ 19.11	0.75%	\$ 445.98	\$ 160.95	Rate increased slightly.
Health Insurance	15.42%	\$7,451	15.85%	\$ 9,642.43	\$ 2,191.20	16.82%	\$ 10,004.54	\$ 2,553.32	Rate increased to \$750 per month for each staff member that takes Health Ins.
Retirement	3.00%	\$1,710	2.00%	\$ 1,824.84	\$ 114.67	2.00%	\$ 1,189.27	\$ (520.90)	Rate decreased by 1%.
Unemployment Insurance	0.630%	\$358	0.60%	\$ 364.97	\$ 6.97	0.60%	\$ 356.78	\$ (1.22)	Rate decreased slightly.
Other (Specify)			0.00%	\$ -	\$ -		\$ -	\$ -	
Sub-Total Fringe:	27.20%	\$ 14,165.36	26.85%	\$ 16,789.72	\$ 2,624.36		\$ 16,545.52	\$ 2,380.16	
Operating Costs									
Facility Costs		\$ -		\$ -	\$ -		\$ -	\$ -	
Wide Area Network Costs		\$ -		\$ -	\$ -		\$ -	\$ -	
Postage		\$ 18.00		\$ -	\$ (18.00)		\$ -	\$ (18.00)	Slight decrease based on PY18 actual costs
Staff Cell Phones		\$ 940.80		\$ 840.00	\$ (100.80)		\$ 1,008.00	\$ 67.20	Option B slight increase for projected rate increase.
Local Mileage		\$ 2,540.00		\$ 1,880.25	\$ (659.75)		\$ 1,985.25	\$ (554.75)	Decrease based on PY18 actual costs
Non-Local Mileage/Travel		\$ -		\$ 800.00	\$ 800.00		\$ 800.00	\$ 800.00	Conference Travel
Consummable Supplies		\$ 2,647.00		\$ 1,213.46	\$ (1,433.54)		\$ 1,058.02	\$ (1,588.98)	Decrease based on PY18 actual costs
Copy/Print		\$ 1,700.00		\$ 1,200.00	\$ (500.00)		\$ 769.00	\$ (931.00)	Decrease based on PY18 actual costs
Software Licenses		\$ -		\$ -	\$ -		\$ -	\$ -	
Computers		\$ -		\$ -			\$ -		
Staff Training Registration Costs		\$ 700.00		\$ 575.00	\$ (125.00)		\$ 575.00	\$ (125.00)	Decrease based on PY18 actual costs
Participant Outreach		\$ -		\$ -	\$ -		\$ -	\$ -	
Staff Background Checks		\$ 100.00		\$ 125.00	\$ 25.00		\$ -	\$ (100.00)	Decrease based on PY18 actual costs
Sub-Total Operating		\$ 8,645.80		\$ 6,633.71	\$ (2,012.09)		\$ 6,195.27	\$ (2,450.53)	
Indirect Cost & Fees									
Indirect Cost (MTDC)	12.00%	\$ 9,643.08	12.00%	\$ 10,178.57	\$ 535.49	14.77%	\$ 12,225.76	\$ 2,582.68	Eckerd's Federal Indirect Rate changed to 14.77% based on Modified Total Direct Cost methodology. Option A reflects the 12% rate from the Bid Budget with an effective rate of 10.7% . Option B reflects the 14.77% rate with an effective rate of 12.8%.
General Liability (Eckerd)	0.75%	\$ 540.00	0.60%	\$ 570.00	\$ 30.00	0.60%	\$ 570.00	\$ 30.00	Slight increase as a result of an overall higher contract value.
Sub-Total of Indirect & Fees		\$ 10,183.08		\$ 10,748.57	\$ 565.49		\$ 12,795.76	\$ 2,612.68	
		\$ 90,000.00		\$ 95,000.00	\$ 5,000.00		\$ 95,000.00	\$ 5,000.00	

	ECKERD YOUTH ALTERNATIVES, INC.						
	100 N. Starcrest Drive, Clearwater, FL 33765						
	INVOICE						
Worklink Investment Board	Contract Number:	18Y495E1					
1376 Tiger Blvd.	Invoice Number:	1058-10					
Clemson, SC 29631	Invoice Month:	4/30/2019					
Attn: Jennifer Kelly	Period Covered:	July 1, 2018 - June 30, 2019					
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 52,440					
Eckerd Goal:			APRIL				
			83.3%				
						100.0%	
Line Item		Budget (Mod 1)	1058-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligation Numbers
Staff Salary Total		\$ 286,515	23,623.67	232,134	\$ 54,381	81.0%	-
Fringe Benefit Total	51xx	\$ 77,913	7,151.84	60,742	\$ 17,172	78.0%	-
TOTAL STAFF COSTS		\$ 364,428	30,775.51	292,876	\$ 71,552	80.4%	\$ -
Operating Costs:							
Facilities	6185	\$ 9,600	-	7,200	\$ 2,400	75.0%	-
Communications (Phone, Fax, Internet, etc)	6270	\$ 5,706	444.17	4,121	\$ 1,585	72.2%	-
Postage	6005	\$ 1,400	46.65	1,031	\$ 369	73.6%	-
Staff Travel	6105	\$ 8,690	776.38	4,979	\$ 3,711	57.3%	-
Staff Background Checks	5100	\$ 500	-	358	\$ 142	71.7%	-
Staff Training	5105	\$ 2,000	-	1,409	\$ 591	70.5%	-
Office/Desktop Supplies and Materials	6000	\$ 2,100	437.12	1,434	\$ 666	68.3%	-
Copying	6730	\$ 2,400	522.46	1,169	\$ 1,231	48.7%	-
Software Licenses	6095	\$ 1,925	-	1,458	\$ 467	75.7%	-
Participant Outreach	6735	\$ 500	-	-	\$ 500	0.0%	-
TOTAL OPERATING COSTS		\$ 34,821	2,226.78	23,158	\$ 11,663	66.5%	\$ -
Training Costs:							
Work Experience Stipends	6507	\$ 48,000	6,866.14	31,634	\$ 16,366	65.9%	-
Tuition Cost (Adult Education)	6520	\$ 13,566	1,456.00	10,974	\$ 2,592	80.9%	280.00
Participant Graduation Fees	6595	\$ 2,500	220.00	1,345	\$ 1,155	53.8%	-
Credential Exam Fees	6525	\$ 17,500	1,148.91	11,892	\$ 5,608	68.0%	227.50
Instructional Supplies (Books)	6546	\$ 2,000	-	243	\$ 1,757	12.2%	-
Individual Training Accounts	6530	\$ 26,006	1,165.00	6,812	\$ 19,194	26.2%	-
TOTAL TRAINING COSTS		\$ 109,571	10,856.05	62,900	\$ 46,670	57.4%	\$ 507.50
Supportive Services Costs :							
Child Care	6660	\$ 250	-	-	\$ 250	0.0%	-
Transportation	6485	\$ 15,000	1,480.00	10,840	\$ 4,160	72.3%	-
Client Incentives	6585	\$ 20,000	2,520.18	18,378	\$ 1,622	91.9%	-
Client Training Support Materials	6545/6516	\$ 2,200	189.47	1,654	\$ 546	75.2%	-
Client Emergency Assistance & Expungement	6596	\$ 2,375	-	-	\$ 2,375	0.0%	-
TOTAL SUPPORTIVE SERVICES COSTS		\$ 39,825	4,189.65	30,872	\$ 8,953	77.5%	\$ -
Training/Professional Fees/Profit:							
General Liability Insurance	6305	\$ 3,600	341.56	2,673.84	\$ 926	74.3%	269.25
TOTAL FEES / PROFIT COSTS		\$ 3,600	341.56	2,674	\$ 926	74.3%	\$ 269.25
4.1 INDIRECT COST:	0.12	\$ 47,754	4,050.40	37,741	\$ 10,013	79.0%	32.31
Contract Total		\$ 600,000	\$ 52,440	\$ 450,221	\$ 149,779	75.0%	\$ 809.06
Work Experience:			APR	Cumulative	YTD% Spent		
	Staff WEX Salaries:		7,602.89	76,671.79	13%		
	Staff WEX Fringe:		2,485.03	19,295.82	3%		
	Stipends:		6,866.14	31,634.16	5%		
	TOTAL		16,954.06	127,601.77	21%		
	Percentage Spent:		3%	21%			

WorkLink Youth Budget Comparison

		PY18 Mod #1 Budget		PY19 Option A	Amt of Increase or Decrease		PY19 Option B	Amt of Increase or Decrease	WEX Option A	WEX Option B	NOTES
Slot Level											
		156		156	0		156	0			
Staff Costs											
VP of Operations											Both Options reflect a slight increase in time to the project.
Operations Director											Both Options reflect an actual decrease in hours, but an increase in salary as a result of a promotion from Region Manager to Operations Director.
Billing Analyst											Reflects a slight decrease based on staffing change.
Data Integrity Specialist											Both Options reflect a 2% pay increase for staff if supported by State Funding Allocations.
Senior Program Manager											
Lead Career Coach											
Career Coach 1											
Career Coach 2											
Career Coach 3											
Career Coach 4 (Eliminated)											Position was eliminated in PY18
Workforce Specialist 1											Both Options reflect a 2% pay increase for staff if supported by State Funding Allocations.
Finance Director											Option B reflects Eckerd's request to include two new fiscal staff that oversee the billing and budgeting process under our new internal structure.
Billing Supervisor											
Sub-Total of Staff Costs		\$ 286,516.01		\$ 292,686.26	\$ 6,170.25		\$ 292,675.95	\$ 6,159.94	\$ 73,553.89	\$ 73,553.89	
Fringe Benefits	Rate		Rate								
FICA	7.65%	\$ 21,918.48	7.65%	\$ 22,390.50	\$ 472.02		\$ 22,389.71	\$ 471.23	\$ 5,626.87	\$ 5,626.87	Same rate; no change.
Workers Comp.	0.50%	\$ 1,432.58	0.75%	\$ 2,195.15	\$ 762.57		\$ 2,195.07	\$ 762.49	\$ 551.65	\$ 551.65	Rate increased slightly.
Health Insurance	15.42%	\$ 44,167.63	16.86%	\$ 49,350.15	\$ 5,182.52		\$ 49,350.15	\$ 5,182.52	\$ 12,402.00	\$ 12,402.00	Rate increased to \$750 per month for each staff member that takes Health Ins.
Retirement	3.00%	\$ 8,595.48	2.00%	\$ 5,853.73	\$ (2,741.75)		\$ 5,853.52	\$ (2,741.96)	\$ 1,471.08	\$ 1,471.08	Rate decreased by 1%.
Unemployment Insurance	0.630%	\$ 1,799.32	0.60%	\$ 1,756.12	\$ (43.20)		\$ 1,756.06	\$ (43.26)	\$ 441.32	\$ 441.32	Rate decreased slightly.
Other (Specify)			0.00%	\$ -	\$ -		\$ -	\$ -			
Sub-Total Fringe:	27.20%	\$ 77,913.49	27.86%	\$ 81,545.63	\$ 3,632.14		\$ 81,544.50	\$ 3,631.01	\$ 20,492.93	\$ 20,492.93	
Operating Costs											
Facility Costs		\$ 9,600.00		\$ 9,600.00	\$ -		\$ 9,600.00	\$ -			No change; staff space at Adult Education.
Wide Area Network Costs		\$ 456.00		\$ 480.00	\$ 24.00		\$ 480.00	\$ 24.00			Slight increase for internet in Anderson based on billing.
Postage		\$ 1,399.92		\$ 1,300.00	\$ (99.92)		\$ 1,300.00	\$ (99.92)			Reduction based on PY18 expenditures.
Staff Cell Phones		\$ 5,250.00		\$ 5,040.00	\$ (210.00)		\$ 5,040.00	\$ (210.00)			Slight increase based on current costs.
Local Mileage		\$ 6,600.00		\$ 5,735.44	\$ (864.56)		\$ 5,735.44	\$ (864.56)			Decreased slightly based on PY18 expenditures to date.
Non-Local Mileage/Travel		\$ 2,090.00		\$ 1,500.00	\$ (590.00)		\$ 1,500.00	\$ (590.00)			No change.
Consummable Supplies		\$ 2,100.00		\$ 1,200.00	\$ (900.00)		\$ 1,200.00	\$ (900.00)			No change.
Copy/Print		\$ 2,400.00		\$ 1,200.00	\$ (1,200.00)		\$ 1,200.00	\$ (1,200.00)			Decreased based on PY18 YTD expenditures.
Software Licenses		\$ 1,925.00		\$ 1,650.00	\$ (275.00)		\$ 1,650.00	\$ (275.00)			No change.
Staff Training Registration Costs		\$ 2,000.00		\$ 1,500.00	\$ (500.00)		\$ 2,500.00	\$ 500.00			Increased by \$500 for OSHA Training for WFDS (Mary).
Participant Outreach		\$ 500.00		\$ 300.00	\$ (200.00)		\$ 300.00	\$ (200.00)			No change.
Staff Background Checks		\$ 500.00		\$ 154.00	\$ (346.00)		\$ 154.00	\$ (346.00)			Decrease based on new actual costs.
Sub-Total Operating		\$ 34,820.92		\$ 29,659.44	\$ (5,161.48)		\$ 30,659.44	\$ (4,161.48)			
Training											
Work Experience Stipends		\$ 48,000.00		\$ 48,000.00	\$ -		\$ 48,000.00	\$ -	\$ 48,000.00	\$ 48,000.00	No change.
Tuition Cost (Adult Education)		\$ 13,565.52		\$ 13,518.40	\$ (47.12)		\$ 10,000.00	\$ (3,565.52)			Changes are based on actual PY 18 YTD expenditures and decreases to support staff increases and indirect increase in Option B.
Instructional Supplies (Books)		\$ 1,999.92		\$ 2,000.00	\$ 0.08		\$ 2,000.00	\$ 0.08			
Credential Exam Fees		\$ 17,499.63		\$ 13,000.00	\$ (4,499.63)		\$ 12,000.00	\$ (5,499.63)			
Individual Training Accounts		\$ 26,005.50		\$ 21,577.37	\$ (4,428.13)		\$ 12,827.11	\$ (13,178.39)			
Participant Verification		\$ -		\$ 1,500.00	\$ 1,500.00		\$ 1,500.00	\$ 1,500.00			
Participant Graduation Fees		\$ 2,499.96		\$ 2,500.00	\$ 0.04		\$ 2,500.00	\$ 0.04			

[illegible]

18IWT01

Grant #	Company	Awarded	Expended	Balance
18IWT01-01	United Tool and Mold	\$8,622.00	\$ 8,622.00	\$0.00
18IWT01-02	Michelin North America	\$69,208.76		\$69,208.76
18IWT01-03	Ulbrich Precision Flat Wire	\$16,762.50		\$16,762.50
18IWT01-04	PMi2	\$22,737.24		\$22,737.24
18IWT01-05	Paragon Hotel Company	\$325.54		\$325.54
18IWT01-06	era-contact	\$14,400.72		\$14,400.72
18IWT01-07	McLaughlin Body Co.	\$29,215.06	\$ 6,892.00	\$22,323.06
18IWT01-08	Shaw Industries	\$1,925.00		\$1,925.00
18IWT01-09	Reliable Automatic Sprinkler	\$14,970.65	\$ 7,500.00	\$7,470.65
Total:		\$178,167.47	\$ 23,014.00	\$155,153.47

Total Not Obligated: \$ 19,331.25

Rapid Response IWT Grants					
Grant #	Company	Awarded	Spent	Balance	Status
17RRIWT14	Patriot Automation	\$ 53,840.00	\$ 44,984.44	\$ 8,855.56	FINAL
18RRIWT06	Lakeside Steel and Machine	\$ 44,550.00	\$ -	\$ 44,550.00	ONGOING

Transportation Grant Summary

Jan 2019 to Jun 2019

PY18

# of Individuals:	January	February	March	April	May	June	TOTALS
Training Access	12	10					22
Employment Access	13	9					22
Maintained or Completed Training	88	81					169
<i>Total Employment and Training Riders</i>	<i>113</i>	<i>100</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>213</i>
TOTAL RIDERSHIP	253	207					460
<i>Goal Percentage 60%</i>	45%	48%	0%	0%	0%	0%	46%
Grant Award							30,000
Total All Invoices Rec'd	7,022	6,831					13,853
Remaining Balance	22,978	16,147					16,147
						Spent	46%
			Grant to Date - Goal to spend				60%

Report as of 5/29/19

PY18 OJT Summary

Adult 2810

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Completion	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID
07162018-8273			Adult	3371655	Advanced Machining & Fab.	Anderson	7/16/2018	10/29/2018	Unsuccessful	379.74	\$15.00	75%	\$5,400.00	(\$1,127.92)	\$4,272.08	Paid
08062018-2788			Adult	2525043	J. Davis Construction	Oconee	8/6/2018	10/29/2018	Unsuccessful	347.5	\$12.00	75%	\$4,320.00	(\$1,192.50)	\$3,127.50	Paid
08202018-7042			Adult	3387048	Michelin North America	Anderson	8/20/2018	12/3/2018	Successful	464	\$11.00	50%	\$2,552.00		\$2,552.00	Paid
08202018-7644			Adult	2747097	Michelin North America	Anderson	8/20/2018	12/3/2018	Successful	464	\$11.00	50%	\$2,552.00		\$2,552.00	Paid
08202018-3897			Adult	3362655	Michelin North America	Anderson	8/20/2018	12/3/2018	Successful	464	\$11.00	50%	\$2,552.00		\$2,552.00	Paid
04012019-4353			Adult	2315815	Patriot Automation	Anderson	4/2/2019	6/25/2019		480	\$18.00	75%	\$6,480.00			
04012019-2367			Adult	315356	School Dis. Of Pickens Co.	Pickens	4/1/2019	6/24/2019		480	\$11.61	50%	\$2,786.40			

Budget	Remaining
\$32,000.00	\$16,944.42

Anderson	\$13,056.00	75%
Pickens	\$0.00	0%
Oconee	\$4,320.00	25%

Hours Trained	Average Wage
3079.24	\$12.80

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$26,642.40	(\$2,320.42)	\$15,055.58	\$15,055.58	\$0.00
Net Obligated	\$24,321.98			

DW 2820

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID	Balance
02272019-0643			DW	3009070	Patriot Automation	Anderson	2/27/2019	5/22/2019	480	\$18.00	75%	\$6,480.00		\$6,480.00		
														\$0.00		\$0.00

Budget	Remaining
\$6,480.00	\$0.00

Anderson	\$6,480.00	1
Pickens	\$0.00	0%
Oconee	\$0.00	0%

Hours Trained	Average Wage
480	\$18.00

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$6,480.00	\$0.00	\$6,480.00	\$0.00	\$0.00
Net Obligated	\$6,480.00			

GRANT AWARD \$122,608.00

FINAL PRIORITY	Item Name	Reason for Purchase	Total Expended
1	Dell Touch Screen Desktop Computers	Upgrade laptop computers in the Resource Room to be used by customers; 14 for Resource Rooms in Clemson and Training Room; 10 for Seneca - desktops previously provided by TCTC will be moved to another location	\$ 31,396.08
2	Adesso Easy Touch 132 Florescent Yellow Multimedia Desktop Keyboard	To provide assistance to customers who need assistance when visiting the Centers with vision impairment.	\$ -
3	Rise Up Height – Adjustable Desk	Adjustable desk	\$ -
4	Expert Mouse Trackball	Trackball Mouse for Computer	\$ 719.66
5	JAWS 2018 Screen Reading Software	Screen reader	\$ -
6	HP Pagewide Pro 577dw Color Multifunction Business Printer with Wireless and Duplex printing	Printer needed for Clemson and Seneca SC Works Centers for customers and staff needing to print resumes, referrals and other necessary documentation	\$ 2,099.97
7	HP Office Jet Pro 8740 All in One Wireless Printer with Mobile Printing (K7542A) Item #483746	To replace older printers Career Coaches currently use. Printers have copy, fax, scan capability for staff and participant use.	\$ 1,119.96
8	HP Laser Jet Pro M227fdw Multifunction Mono Laser printer	To replace older printers in Resource Room for customer use	\$ 209.99
9	Pocket Talkers	To provide assistance to customers who need assistance when visiting the Centers with hearing impairment.	\$ -
10	Optima Joystick	The Optima Joystick is a compact, desktop joystick that does not require fine motor skills and is suitable for a wide spectrum of computer users.	\$ 2,360.00
11	EG-ErgoArm Adjustable Armrests	The EG-ErgoArm adjustable, ergonomic armrest is a fully-adjustable, articulated ergonomic support for elbows, forearms, and wrists.	\$ 1,124.83
12	EZVIZ Full HD 1080p Outdoor Surveillance Cameras	To provide camera security for additional areas including front and back entrances for Center	\$ -
13	Headphones, Black	To make available for WIN testing	\$ -
14	Logitech M100 Wired Mouse-Black	To make available for WIN testing	\$ -
15	Electrical wire drops for computers in training room	To provide power to training room for WIN testing, Staff and partner trainings, workshops for customers	\$ 24,963.00
16	HP 1NWS6UT Laptop 250 G6 Intel Core i5 7th Gen 7200U (2.50 GHz) 4 GB Memory 500 GB HDD Intel HD Graphics 620 15.6" Windows 10 Pro 64-Bit	Participants will be able to use these laptops	\$ 6,091.28
17	HP Office Jet 250 All-in-One Portable Printer with Wireless & Mobile Printing (CZ992A) and HP 62XL High Yield Black Ink Cartridge (CZP05AN#14)	To be used by WIOA Career Coaches when assisting Customers off site	\$ 1,282.45
18	Licenses for Dell Touch Screen Desktop Computers	MS Office Word, Excel and PowerPoint are not currently on the Resource Room computers. Adding for customers to be able to prepare resumes for submission to job openings, and job research.	\$ -
19	Apple 12.9 inch iPad Pro 64 GB	To provide seamless check in to Center. Center currently has part time assistance to customers entering for services. To be used with the VIVO Standing Kiosk	\$ 1,015.43
20	VIVO Anti-Theft key and Lock Adjustable Floor Stand Kiosk Public display for 12.9" Apple iPad Pro	To provide seamless check in to Center. Center currently has part time assistance to customers entering for services.	\$ 74.99
21	HP Chromebook x360 11-ae020nr Laptop, 11.6" Touch Screen, Intel Celeron N3350, 4GB Memory, 32 GB eMMC, Chrome OS Item #564105	Tablet with accessories for Career Coaches to use with participants.	\$ -
22	weBoost 4G Cell Phone Booster for Home and Office	Due to steel beams in Center booster is needed for phone coverage when assisting customers and employees daily business calls.	\$ -
23	Phone System	Updated phone and software system for the Clemson SC Works system. Minimize dropped calls, poor connections and static. Unifies phone system in the building to allow for transfer of calls. To provide assistance to customers who need assistance via telephone. Quote includes all hardware and installation costs.	\$ 14,237.57
24	SMART Board 6265-V2 Interactive Flat panel with IQ 65" Class	Use of instruction for workshops, partner and business services meetings, presentations and accessibility purposes	\$ 6,531.02
25	Samsung 55" Class LED NU7100 Series 2160p Smart TV with HDR	Use of instruction for workshops, partner and business services meetings, presentations and accessibility purposes	\$ -
26	Technology Solutions - \$95/hr labor rate*	Installation of equipment to benefit customers using the SC Works system services (includes SC Works locations, WIOA Program, and PYC Program)	\$ 3,648.61
Taxes			\$ 4,308.84
Expenditures			\$ 101,183.68
Balance			\$ 21,424.32
% Expended			83%