



WORKFORCE DEVELOPMENT BOARD
OneStop Operations Committee Meeting Minutes
May 22, 2019 @ 3:00pm
SC Works Clemson Comprehensive Center, Large Conference Room

Members Present

Ed Parris, Chair	Danny Brothers	David Bowers	Teri Gilstrap
Allen Fain	Amanda Blanton	Shonna Williams	

Members Absent:

Brooke Garren

Staff Present:

Jennifer Kelly	Windy Graham	Trent Acker
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Guests Present:

Steve Riddle	Karen Hamrick	Renee Alexander	Matt Fields
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I. Welcome and Introductions

Chair Ed Parris officially called the meeting to order at 3:01 pm welcoming everyone in attendance and announced the meeting being recorded for processing of minutes. Introductions were made of everyone in attendance.

II. Approval of 3-20-2019 Meeting Minutes

The minutes from the 3/20/19 meeting were emailed to committee members and included in the meeting packet. Chair Parris called for corrections/amendments to the minutes or a motion to approve.

ACTION TAKEN: Danny Brothers made a motion to approve the minutes, seconded by David Bowers. The motion carried unanimously.

III. PY'18 Reports

i. Business Services Reports

Mr. Acker referred to page 6, which shows the 18IWT01 summary report. Expenditures are beginning to be submitted. IWT grants now have an 18 month period to expend funds. The PY'17 Rapid Response IWT grants were also listed on page 7. The OJT summary showed a total of 8 OJT contracts with Advanced Machining, J. Davis Construction, Michelin North America, Patriot Automation, and School District of Pickens County.

ii. SC Works System

Ms. Karen Hamrick referred to page 11 to highlight year-to-date activities in the SC Works Centers. As of April 2019, 16,241 individuals have visited an SC Works Center, there have been 405 workshops, and 821 referrals to partners. Ms. Hamrick reported that page 12 shows there have been 240 hiring events and 575 jobseekers in attendance at those events. Rapid Response Activities were also listed, with Anderson Independent Mail, Plastic Omnium, Freds, and Shaw Industries participating. There have also been Expungement workshops each quarter, with at least 15 attendees participating at each session.

Ms. Jennifer Kelly stated that WorkLink has applied for a Re-entry grant with Anderson County, through the Department of Employment and Workforce. The total grant award is \$150,000 over a 2 year period. Five grants total will be awarded to local areas. WorkLink has also applied for an Outreach grant with SC DEW. Ms. Kelly stated that there were no significant changes to the MOU and Cost Allocation Plan.

Page 13 shows a snapshot of demographics of WIOA participants. Mr. Steve Riddle shared that approximately \$124,035 has been used from partner funding in PY18. There have been 222 new enrollments in PY18 through May. Pages 15-16 highlight participant success stories.

iii. WIOA Adult/DW Program Budget

Ms. Karen Hamrick and Mr. Steve Riddle summarized the April 2019 expenditures.

- Regular Adult Training Budget is expended at 71.5%
- Dislocated Worker Training budget is expended at 59.1%
- Operator Adult budget is expended at 75.7%
- Operator Dislocated Worker budget is expended at 78.5%
- Rapid Response budget is expended at 52.9%
- Rapid Response budget #2 is expended at 23.9%

Ms. Renee Alexander stated that the Rapid Response 1 grant is discontinued as of April 30, 2019. The Rapid Response case manager will be moved to the traditional program.

IV. New Business

iv. PY'19 Eckerd Budgets

Ms. Jennifer Kelly stated that the first Budget Negotiations Committee meeting has taken place. Negotiations are still in the process of being finalized. Ms. Kelly has a copy of the budgets if committee members would like to view them.

v. SC Works Certification Standards

Ms. Kelly stated that the Clemson SC Works Certification needs to be renewed, and the Satellite centers need to be certified. The SC Works Certification Standards Instruction Letter, State Instruction Letter, Management Standards, Job Seeker Standards, Business Services Standards, and PY'18 SC Works Certification Standards Assessment Report were included in the packet.

WorkLink recommends that the Clemson, Anderson, Easley and Seneca centers be certified July 1, 2019-June 30, 2021. The SC Works Operations Plan was located on pages 58-73. The The WorkLink Business Engagement Plan was listed on pages 74-80. Ms. Kelly and Ms. Hamrick reviewed changes made to these plans. The draft certificates were listed in the packets beginning on page 81.

vi. ETPL Applications

Ms. Windy Graham reported that three training providers have applied for the Eligible Training Provider List, listed on pages 85-87.

Carolina Computer Training—Ms. Windy Graham stated that Carolina Computer Training has applied for the Professional Certification in Digital Marketing. It is not an in-demand occupation. The total cost is \$2,299.00. Carolina Computer Training has been previously approved for the ETPL.

ACTION TAKEN: Amanda Blanton made a motion to deny the Professional Certification in Digital Marketing program, seconded by David Bowers. The motion carried unanimously.

ECPI University—ECPI University has applied for Computer and Information Science, Bachelor of Science-Cybersecurity Concentration. This program is an in-demand occupation. The total cost of the program is \$67,156.00. ECPI has been previously approved for the ETPL.

ACTION TAKEN: Danny Brothers made a motion to approve the Computer and Information Science, Bachelor of Science- Cybersecurity Concentration, seconded by David Bowers. The motion carried unanimously.

KEY Movement LLC—Key Movement LLC has applied for the CDL Learners Permit Course. This program is an in-demand occupation. The total cost of the program is \$423.00. This program is an in-person program located in Columbia and Hemingway, SC.

ACTION TAKEN: Danny Brothers made a motion to deny Key Movement LLC, seconded by David Bowers. The motion carried unanimously.

Second Chance Jobs, LLC—Second Chance Jobs, LLC has applied for Pre-Apprenticeship Certificate Training (PACT)- Basic HVAC, PACT Building Construction Technology, PACT Carpentry, PACT Electrical, PACT Landscaping, PACT Masonry, PACT Painting and Finishing, PACT Pest Control, PACT Plumbing, and PACT Weatherization. These are instructor taught programs in Mount Pleasant, SC. Each program is \$7,500.

ACTION TAKEN: David Bowers made a motion to deny Second Chance LLC, seconded by Danny Brothers. The motion carried unanimously.


IIV. Other Business

Mr. Trent Acker reviewed PY'18 3rd quarter rolling 4 performance data. WorkLink is passing all performance goals.

V. Adjourn

With no further business, the meeting was adjourned by Chair Parris at 4:51 p.m.

Respectfully submitted by: Meredith Durham

	ECKERD YOUTH ALTERNATIVES, INC.						
	100 N. Starcrest Drive, Clearwater, FL 33765						
	INVOICE						
Worklink Investment Board	Contract Number:	18A295H4					
1376 Tiger Blvd.	Invoice Number:	1055-13 Final					
Clemson, SC 29631	Invoice Month:	6/30/2019					
Attn: Jennifer Kelly	Period Covered:	July 1, 2018 - June 30, 2019					
email: jkelly@worklinkweb.com	total Amount Due:	\$ 2,748			ADULT PROGRAM		
Eckerd Goal:			JUNE	JUNE FINAL			
			99.0%	100.0%			100.0%
Line Item	Budget Mod 2	1055-12	1055-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$ 214,195	18,711.32	588.61	215,919.02	\$ (1,724.02)	100.8%
Fringe Benefit Total	51xx	\$ 65,832	7,779.06	796.99	68,066.60	\$ (2,235.04)	103.4%
TOTAL STAFF COSTS		\$ 280,027	26,490.39	1,385.59	283,985.62	\$ (3,959.06)	101.4%
Operating Costs:							
1.1 Facility, Utilities	6185	\$ -	-	-	\$ -	-	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 3,601	180.62	-	3,542.05	\$ 59.11	98.4%
1.3 Program Outreach Expenses (Brochures	6735	\$ 480	-	-	-	\$ 480.00	0.0%
1.4 Copy & Print Expenses	6730	\$ 2,700	63.01	-	1,948.66	\$ 751.34	72.2%
1.5 Communications (Phone, Fax, Internet, e	6270	\$ 5,649	281.08	187.80	5,626.85	\$ 22.56	99.6%
1.6 Staff Travel	61xx	\$ 4,908	174.43	32.35	3,769.24	\$ 1,138.85	76.8%
1.7 Staff Training/Technical Services Costs	5105	\$ 3,072	-	(119.93)	2,234.91	\$ 836.60	72.8%
1.8 Non-Expendable Equipment Purchases	6095	\$ 1,410	-	-	1,410.00	\$ -	100.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 750	62.10	13.80	414.69	\$ 335.31	55.3%
TOTAL OPERATING COSTS		\$ 22,570	761.24	114.02	18,946.40	\$ 3,623.77	83.9%
Training Costs:							
2.3 WI Customer Credential Exam Fees (CA	6525	\$ 10,700	827.87	(300.25)	7,882.65	\$ 2,817.35	73.7%
2.6 Individual Training Account/Voucher Cos	6530	\$ 426,220	48,793.64	(0.15)	324,198.51	\$ 102,021.85	76.1%
TOTAL TRAINING COSTS		\$ 436,920	49,621.51	(300.40)	332,081.16	\$ 104,839.20	76.0%
Supportive Services Costs :							
3.11 WI Customer Transportation Costs	6485	\$ 5,000	930.00	160.00	5,366.00	\$ (366.00)	107.3%
3.12 WI Customer Childcare Costs	6660	\$ 900	-	-	-	\$ 900.00	0.0%
3.14 Training Support Materials	6545/6516	\$ 6,252	412.40	716.80	4,114.57	\$ 2,137.54	65.8%
3.13 WI Customer Emergency Assistance	6596	\$ 1,000	-	-	-	\$ 1,000.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ 13,152	1,342.40	876.80	9,480.57	\$ 3,671.54	72.1%
Training/Professional Fees/Profit:							
4.2 General Liability Insurance	6305	\$ 4,653	284.44	(1,071.54)	2,879.14	\$ 1,774.32	61.9%
TOTAL FEES / PROFIT COSTS		\$ 4,653	284.44	(1,071.54)	2,879.14	\$ 1,774.32	61.9%
4.1 INDIRECT COST:	0.12	\$ 37,620	1,747.78	1,743.42	37,191.09	\$ 428.74	98.9%
CONTRACT TOTAL :		\$ 794,942	80,247.76	2,747.89	684,563.98	110,378.51	86.1%



ECKERD YOUTH ALTERNATIVES, INC.


100 N. Starcrest Drive, Clearwater, FL 33765


INVOICE

Worklink Investment Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 18D295H4
Invoice Number: 1056-13 Final
Invoice Month: 6/30/2019
Period Covered: July 1, 2018 - June 30, 2019
Total Amount Due: \$ (192)
DW Program

Eckerd Goal:		JUNE 99.0%		JUNE FINAL 100.0%		100.0%	
Line Item	Budget Mod 2	1056-12	1056-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$ 19,581	1,235.82	(125.25)	18,823.99	\$ 756.82	96.1%
Fringe Benefit Total	51xx	\$ 4,999	416.48	(30.22)	4,758.90	\$ 239.69	95.2%
TOTAL STAFF COSTS		\$ 24,579	1,652.31	(155.48)	23,582.89	\$ 996.50	95.9%
Operating Costs:			-				
1.1 Facility, Utilities	6185	\$ -	-	-	\$ -	0.0%	
1.2 Staff Expendable Supplies & Materials	6000	\$ 600	21.46	375.58	\$ 224.42	62.6%	
1.3 Program Outreach Expenses (Brochures, Flyers,)	6735	\$ 180	-	-	\$ 179.50	0.0%	
1.4 Copy & Print Expenses	6730	\$ 350	(13.22)	204.38	\$ 145.62	58.4%	
1.5 Communications (Phone, Fax, Internet, etc.)	6270	\$ 840	36.65	48.01	800.55	\$ 39.45	95.3%
1.6 Staff Travel	61xx	\$ 645	15.17	(6.98)	417.63	\$ 227.07	64.8%
1.7 Staff Training/Technical Services Costs	5105	\$ 275	-	274.84	\$ -	100.0%	
1.8 Non-Expendable Equipment Purchases	6095	\$ 190	-	190.00	\$ -	100.0%	
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 180	-	47.62	\$ 132.38	26.5%	
TOTAL OPERATING COSTS		\$ 3,259	60.06	41.03	2,310.60	\$ 948.44	70.9%
Training Costs:			-				
2.3 WI Customer Credential Exam Fees (CAN, GED,	6525	\$ -	27.50	(27.50)	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ 13,806	-	-	13,805.83	\$ -	100.0%
TOTAL TRAINING COSTS		\$ 13,806	27.50	(27.50)	13,805.83	\$ -	100.0%
Supportive Services Costs :			-				
3.11 WI Customer Transportation Costs	6485	\$ 538	-	-	\$ 537.50	0.0%	
3.12 WI Customer Childcare Costs	6660	\$ -	-	-	\$ -	0.0%	
3.14 Training Support Materials	6545/6516	\$ 899	38.40	64.00	302.88	\$ 596.02	33.7%
3.13 WI Customer Emergency Assistance	6596	\$ -	-	-	\$ -	0.0%	
TOTAL SUPPORTIVE SERVICES COSTS		\$ 1,436	38.40	64.00	302.88	\$ 1,133.52	21.1%
Training/Professional Fees/Profit:			-				
4.2 General Liability Insurance	6305	\$ 471	10.76	(97.73)	386.03	\$ 84.87	82.0%
TOTAL FEES / PROFIT COSTS		\$ 471	-	(97.73)	386.03	\$ 84.87	82.0%
4.1 INDIRECT COST:	0.12	\$ 3,505	867.16	(16.49)	3,189.89	\$ 315.15	91.0%
Contract Total		\$ 47,056	2,656.19	(192.16)	43,578.12	\$ 3,478.48	92.6%

	ECKERD YOUTH ALTERNATIVES, INC.							
	100 N. Starcrest Drive, Clearwater, FL 33765							
	INVOICE							
Worklink Investment Board	Contract Number:	18A995H4						
1376 Tiger Blvd.	Invoice Number:	1092-13 Final						
Clemson, SC 29631	Invoice Month:	6/30/2019						
Attn: Jennifer Kelly	Period Covered:	July 1, 2018 - June 30, 2019						
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 182		Adult Operator				
Eckerd Goal:			JUNE	JUNE FINAL				
			99.0%	100.0%			100.0%	
Line Item		Budget Mod 1	1092-12	1092-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$ 50,342	5,069.52	(410.91)	47,929.58	\$ 2,412.09	95.2%	
Fringe Benefit Total	51xx	\$ 12,499	1,234.80	670.02	13,689.69	\$ (1,190.22)	109.5%	
TOTAL STAFF COSTS		\$ 62,841	6,304.32	259.11	61,619.27	\$ 1,221.87	98.1%	
Operating Costs:								
1.1 Facility, Utilities	6185				-	\$ -	0.0%	
1.2 Staff Expendable Supplies & Materials	6000	\$ 2,000	275.37	-	898.27	\$ 1,101.73	44.9%	
1.3 Program Outreach Expenses (Brochures,	6735	\$ -	-	-	-	\$ -	0.0%	
1.4 Copy & Print Expenses	6730	\$ 1,500	432.96	-	1,209.79	\$ 290.21	80.7%	
1.5 Communications (Phone, Fax, Internet, et	6270	\$ 840	38.73	19.64	693.33	\$ 146.67	82.5%	
1.6 Staff Travel	61xx	\$ 2,258	13.31	-	832.11	\$ 1,425.89	36.9%	
1.7 Staff Training/Technical Services Costs	5105	\$ 700	-	-	933.98	\$ (233.98)	133.4%	
1.8 Non-Expendable Equipment Purchases	6095	\$ -	-	-	-	\$ -	0.0%	
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 16	-	-	-	\$ 16.00	0.0%	
TOTAL OPERATING COSTS		\$ 7,314	760.37	19.64	4,567.48	\$ 2,746.52	62.4%	
Training Costs:								
2.3 WI Customer Credential Exam Fees (CAN	6525	\$ -	-	-	-	\$ -	0.0%	
2.6 Individual Training Account/Voucher Cost	6530	\$ -	-	-	-	\$ -	0.0%	
TOTAL TRAINING COSTS		\$ -	-	-	-	\$ -	0.0%	
Supportive Services Costs :								
3.11 WI Customer Transportation Costs	6485	\$ -	-	-	-	\$ -	0.0%	
3.12 WI Customer Childcare Costs	6660	\$ -	-	-	-	\$ -	0.0%	
3.13 WI Customer Emergency Assistance	6596	\$ -	-	-	-	\$ -	0.0%	
3.14 Training Support Materials	6545	\$ -	-	-	-	\$ -	0.0%	
TOTAL SUPPORTIVE SERVICES COSTS		\$ -	-	-	-	\$ -	0.0%	
Training/Professional Fees/Profit:								
4.2 General Liability Insurance	6305	\$ 475	37.75	(116.46)	312.92	\$ 162.28	65.9%	
TOTAL FEES / PROFIT COSTS		\$ 475	-	(116.46)	312.92	\$ 162.28	65.9%	
4.1 INDIRECT COST:		0.12	\$ 8,486	852.29	19.47	7,979.96	\$ 505.70	94.0%
Contract Total		\$ 79,116	7,954.73	181.76	74,479.63	\$ 4,636.37	94.1%	

	ECKERD YOUTH ALTERNATIVES, INC.						
	100 N. Starcrest Drive, Clearwater, FL 33765						
	INVOICE						
Worklink Investment Board	Contract Number:	18D995H4					
1376 Tiger Blvd.	Invoice Number:	1223-13 Final					
Clemson, SC 29631	Invoice Month:	6/30/2019					
Attn: Jennifer Kelly	Period Covered:	July 1, 2018 - June 30, 2019			DW Operator		
email: jkelly@worklinkweb.com	Total Amount Due:	\$ (44)					
Eckerd Goal:			JUNE	JUNE FINAL			
			99.0%	100.0%			100.0%
Line Item		Budget Mod 1	1223-12	1223-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total		\$ 6,664	737.90	(74.17)	6,897.22	\$ (233.13)	103.5%
Fringe Benefit Total	51xx	\$ 1,666	243.65	50.26	1,945.62	\$ (279.73)	116.8%
TOTAL STAFF COSTS		\$ 8,330	981.55	(23.91)	8,842.84	\$ (512.86)	106.2%
Operating Costs:							
1.1 Facility, Utilities	6185				-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 647	37.55	-	122.50	\$ 524.50	18.9%
1.3 Program Outreach Expenses (Brochures,	6735	\$ -	-	-	-	\$ -	0.0%
1.4 Copy & Print Expenses	6730	\$ 200	59.05	-	164.97	\$ 35.03	82.5%
1.5 Communications (Phone, Fax, Internet, et	6270	\$ 101	5.19	1.78	80.71	\$ 20.09	80.1%
1.6 Staff Travel	61xx	\$ 282	1.82	-	113.51	\$ 168.49	40.3%
1.7 Staff Training/Technical Services Costs	5105	\$ 100	-	-	112.63	\$ (12.63)	112.6%
1.8 Non-Expendable Equipment Purchases	6095	\$ -	-	-	-	\$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 2	-	-	-	\$ 2.00	0.0%
TOTAL OPERATING COSTS		\$ 1,332	103.61	1.78	594.32	\$ 737.48	44.6%
Training Costs:							
2.3 WI Customer Credential Exam Fees (CAN	6525	\$ -	-	-	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	-	-	-	\$ -	0.0%
TOTAL TRAINING COSTS		\$ -	-	-	-	\$ -	0.0%
Supportive Services Costs :							
3.11 WI Customer Transportation Costs	6485	\$ -	-	-	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	-	-	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	-	-	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	-	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ -	-	-	-	\$ -	0.0%
Training/Professional Fees/Profit:							
4.2 General Liability Insurance	6305	\$ 65	5.75	(17.50)	47.02	\$ 17.78	72.6%
TOTAL FEES / PROFIT COSTS		\$ 65	-	(17.50)	47.02	\$ 17.78	72.6%
4.1 INDIRECT COST:		\$ 0.12	130.91	(4.76)	1,138.10	\$ 19.32	98.3%
CONTRACT TOTAL:		\$ 10,884	1,221.82	(44.39)	10,622.28	\$ 261.72	97.6%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 19A295E1
Invoice Number: 1055-01
Invoice Month: July 2019
Period Covered: July 1, 2019 - June 30, 2020
Total Amount Due: \$ **50,864**

Adult Program

Eckerd Goal:

JULY
8.3%

100.0%

Line Item	Budget	1056-1	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 200,357	16,952.89	16,952.89	\$ 183,404.33	8.5%
Fringe Benefit Total 51xx	\$ 64,805	5,309.79	5,309.79	\$ 59,495.64	8.2%
TOTAL STAFF COSTS	\$ 265,163	22,262.68	22,262.68	\$ 242,899.97	8.4%
Operating Costs:					
1.1 Facility, Utilities 6185	\$ -	-	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials 6000	\$ 3,195	-	-	\$ 3,195.00	0.0%
1.3 Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$ 528	-	-	\$ 528.00	0.0%
1.4 Copy & Print Expenses 6730	\$ 2,440	-	-	\$ 2,440.00	0.0%
1.5 Communications (Phone, Fax, Internet, etc.) 6270	\$ 6,192	415.73	415.73	\$ 5,776.27	6.7%
1.6 Staff Travel (Local) 6105	\$ 5,802	-	-	\$ 5,801.86	0.0%
1.6 Staff Travel (Non-Local) 6115/6120/6125	\$ 2,800	-	-	\$ 2,800.00	0.0%
1.7 Staff Training/Technical Services Costs 5110	\$ 3,200	-	-	\$ 3,200.00	0.0%
1.8 Non-Expendable Equipment Purchases 6095	\$ 1,760	-	-	\$ 1,760.00	0.0%
Staff Computers 6085	\$ 2,128	-	-	\$ 2,128.00	0.0%
Staff Background Checks 5100	\$ 800	178.75	178.75	\$ 621.25	22.3%
1.9 Postage (Stamps, FedEx, etc) 6005	\$ 744	65.86	65.86	\$ 678.14	8.9%
TOTAL OPERATING COSTS	\$ 29,589	660.34	660.34	\$ 28,928.52	2.2%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CAN, GED, etc.) 6525	\$ -	53.00	53.00	\$ (53.00)	0.0%
2.6 Individual Training Account/Voucher Cost 6530	\$ 223,982	23,845.52	23,845.52	\$ 200,136.48	10.6%
Client Verifications 6516	\$ 2,400	(30.68)	(30.68)	\$ 2,430.68	-1.3%
Client Testing Fees 6535	\$ 2,400	-	-	\$ 2,400.00	0.0%
TOTAL TRAINING COSTS	\$ 228,782	23,868	23,868	\$ 204,914	10.4%
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	\$ 4,800	120.00	120.00	\$ 4,680.00	2.5%
3.12 WI Customer Childcare Costs 6660	\$ 1,200	-	-	\$ 1,200.00	0.0%
3.14 Training Support Materials 6545	\$ -	-	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance 6596	\$ 1,600	-	-	\$ 1,600.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 7,600	120.00	120.00	\$ 7,480.00	1.6%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	\$ 3,475	497.91	497.91	\$ 2,977.29	14.3%
TOTAL FEES / PROFIT COSTS	\$ 3,475	497.91	497.91	\$ 2,977.29	14.3%
4.1 INDIRECT COST: 14.77%	\$ 44,591	3,454.74	3,454.74	\$ 41,136.56	7.7%
Contract Total	\$ 579,200	50,863.51	50,863.51	\$ 528,336.50	8.8%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 19D295E1
Invoice Number: 1056-01
Invoice Month: July 2019
Period Covered: July 1, 2019 - June 30, 2020
Total Amount Due: \$ **6,640**

DW Program


Eckerd Goal:


JULY

\$ 0.08

100.0%

Line Item	Budget	1056-1	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 50,089.30	\$ 4,313.14	\$ 4,313.14	\$ 45,776.16	8.6%
Fringe Benefit Total 51xx	\$ 16,201.36	\$ 1,351.88	\$ 1,351.88	\$ 14,849.48	8.3%
TOTAL STAFF COSTS	\$ 66,290.67	\$ 5,665.02	\$ 5,665.02	\$ 60,625.65	8.5%
Operating Costs:					
1.1 Facility, Utilities 6185	\$ -	\$ -	\$ -	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials 6000	\$ 799.00	\$ -	\$ -	\$ 799.00	0.0%
1.3 Program Outreach Expenses (Brochures, Flyers,) 6735	\$ 132.00	\$ -	\$ -	\$ 132.00	0.0%
1.4 Copy & Print Expenses 6730	\$ 610.00	\$ -	\$ -	\$ 610.00	0.0%
1.5 Communications (Phone, Fax, Internet, etc.) 6270	\$ 1,548.00	\$ 61.01	\$ 61.01	\$ 1,486.99	3.9%
1.6 Staff Travel (Local) 6105	\$ 1,450.46	\$ -	\$ -	\$ 1,450.46	0.0%
1.6 Staff Travel (Non-Local) 6115/6120/6125	\$ 700.00	\$ -	\$ -	\$ 700.00	0.0%
1.7 Staff Training/Technical Services Costs 5110	\$ 800.00	\$ -	\$ -	\$ 800.00	0.0%
1.8 Non-Expendable Equipment Purchases 6095	\$ 440.00	\$ -	\$ -	\$ 440.00	0.0%
Staff Computers 6085	\$ 532.00	\$ -	\$ -	\$ 532.00	0.0%
Staff Background Checks 5100	\$ 200.00	\$ -	\$ -	\$ 200.00	0.0%
1.9 Postage (Stamps, FedEx, etc) 6005	\$ 186.00	\$ -	\$ -	\$ 186.00	0.0%
TOTAL OPERATING COSTS	\$ 7,397.46	\$ 61.01	\$ 61.01	\$ 7,336.45	0.8%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CAN, GED, 6525	\$ -	\$ -	\$ -	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost 6530	\$ 55,995.46	\$ -	\$ -	\$ 55,995.46	0.0%
Client Verifications 6516	\$ 600.00	\$ -	\$ -	\$ 600.00	0.0%
Client Testing Fees 6535	\$ 600.00	\$ -	\$ -	\$ 600.00	0.0%
TOTAL TRAINING COSTS	\$ 57,195.46	\$ -	\$ -	\$ 57,195.46	0.0%
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00	0.0%
3.12 WI Customer Childcare Costs 6660	\$ 300.00	\$ -	\$ -	\$ 300.00	0.0%
3.14 Training Support Materials 6545/6516	\$ -	\$ -	\$ -	\$ -	0.0%
3.13 WI Customer Emergency Assistance 6596	\$ 400.00	\$ -	\$ -	\$ 400.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 1,900.00	\$ -	\$ -	\$ 1,900.00	0.0%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	\$ 868.80	\$ 59.16	\$ 59.16	\$ 809.64	6.8%
TOTAL FEES / PROFIT COSTS	\$ 868.80	\$ 59.16	\$ 59.16	\$ 809.64	6.8%
4.1 INDIRECT COST: 14.77%	\$ 11,147.61	\$ 854.47	\$ 854.47	\$ 10,293.14	7.7%
Contract Total	\$ 144,800.00	\$ 6,639.66	\$ 6,639.66	\$ 138,160.34	4.6%

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
Worklink Investment Board	Contract Number:	19A995E1				
1376 Tiger Blvd.	Invoice Number:	1092-01				
Clemson, SC 29631	Invoice Month:	July 2019				
Attn: Jennifer Kelly	Period Covered:	July 1, 2019 - June 30, 2020				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 6,501			Adult Operator	
Eckerd Goal:			JULY			
			8.3%			100.0%
Line Item	Budget	1092-1	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$ 52,328	4,220.78	4,220.78	\$ 48,107.06	8.1%
Fringe Benefit Total	51xx	\$ 14,560	1,284.55	1,284.55	\$ 13,275.51	8.8%
TOTAL STAFF COSTS		\$ 66,888	5,505.33	5,505.33	\$ 61,382.57	8.2%
Operating Costs:						
1.1 Facility, Utilities	6185	\$ -	\$ -	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 931	\$ -	-	\$ 931.28	0.0%
1.3 Program Outreach Expenses (Brochures,	6735	\$ -	\$ -	-	\$ -	0.0%
1.4 Copy & Print Expenses	6730	\$ 677	\$ -	-	\$ 676.72	0.0%
1.5 Communications (Phone, Fax, Internet, e	6270	\$ 887	\$ 56	55.73	\$ 831.31	6.3%
1.6 Staff Travel	6105, 6120, 6125	\$ 2,451	\$ 55	54.82	\$ 2,396.18	2.2%
1.7 Staff Training/Technical Services Costs	5110	\$ 506	\$ -	-	\$ 506.00	0.0%
1.8 Non-Expendable Equipment Purchases	6095	\$ -	\$ -	-	\$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ -	\$ -	-	\$ -	0.0%
TOTAL OPERATING COSTS		\$ 5,452	110.55	110.55	\$ 5,341.49	2.0%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAH	6525	\$ -	\$ -	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	\$ -	-	\$ -	0.0%
TOTAL TRAINING COSTS		\$ -	-	-	\$ -	0.0%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	\$ -	\$ -	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	\$ -	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	\$ -	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	\$ -	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ -	-	-	\$ -	0.0%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	\$ 502	\$ 49	48.82	\$ 452.78	9.7%
TOTAL FEES / PROFIT COSTS		\$ 502	48.82	48.82	\$ 452.78	9.7%
4.1 INDIRECT COST:	14.77%	\$ 10,758	836.68	836.68	\$ 9,921.79	7.8%
Contract Total		\$ 83,600	6,501.38	6,501.38	\$ 77,098.62	7.8%

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
Worklink Investment Board	Contract Number:	19D995E1				
1376 Tiger Blvd.	Invoice Number:	1223-01				
Clemson, SC 29631	Invoice Month:	July 2019				
Attn: Jennifer Kelly	Period Covered:	July 1, 2019 - June 30, 2020				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 1,283			DW Operator	
Eckerd Goal:			JULY			
			8.3%			100.0%
Line Item	Budget	1223-01	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$ 7,136	\$ 760	760.04	\$ 6,375.57	10.7%
Fringe Benefit Total	51xx	\$ 1,985.46	\$ 336.28	336.28	\$ 1,649.18	16.9%
TOTAL STAFF COSTS		\$ 9,121	\$ 1,096	1,096.32	\$ 8,024.76	12.0%
Operating Costs:						
1.1 Facility, Utilities	6185	\$ -	\$ -	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 127	\$ -	-	\$ 126.99	0.0%
1.3 Program Outreach Expenses (Brochures,	6735	\$ -	\$ -	-	\$ -	0.0%
1.4 Copy & Print Expenses	6730	\$ 92	\$ -	-	\$ 92.28	0.0%
1.5 Communications (Phone, Fax, Internet, e	6270	\$ 121	\$ 7	6.61	\$ 114.35	5.5%
1.6 Staff Travel	6105, 6120, 6125	\$ 334	\$ 7	7.48	\$ 326.77	2.2%
1.7 Staff Training/Technical Services Costs	5110	\$ 69	\$ -	-	\$ 69.00	0.0%
1.8 Non-Expendable Equipment Purchases	6095	\$ -	\$ -	-	\$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ -	\$ -	-	\$ -	0.0%
TOTAL OPERATING COSTS		\$ 743	\$ 14	14.09	\$ 729.39	1.9%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAI	6525	\$ -	\$ -	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	\$ -	-	\$ -	0.0%
TOTAL TRAINING COSTS		\$ -	\$ -	-	\$ -	0.0%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	\$ -	\$ -	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	\$ -	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	\$ -	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	\$ -	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ -	\$ -	-	\$ -	0.0%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	\$ 68	\$ 7	7.07	\$ 61.33	10.3%
TOTAL FEES / PROFIT COSTS		\$ 68	7.07	7.07	\$ 61.33	10.3%
4.1 INDIRECT COST:	0.12	\$ 1,467	165.05	165.05	\$ 1,301.99	11.3%
CONTRACT TOTAL:		\$ 11,400	1,282.53	1,282.53	\$ 10,117.47	11.3%



ECKERD YOUTH ALTERNATIVES, INC.
100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: **18RR295E2**
Invoice Number: **1240-08**
Invoice Month: **7/31/2019**
Period Covered: **November 1, 2018 - September 30, 2019**
Total Amount Due: **\$ 177**

Eckerd Goal:

JUNE EST JUNE FINAL JULY

100.0%

Line Item	Budget	1240-7	1240-8		Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 13,922	1,682.90	56.25		12,482.66	\$ 1,439.40	89.7%
Fringe Benefit Total 51xx	\$ 5,314	733.29	98.55		4,803.88	\$ 510.02	90.4%
TOTAL STAFF COSTS	\$ 19,236	2,416.19	154.80		17,286.54	\$ 1,949.42	89.9%
Training Costs:							
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, ' 6525	\$ 2,785	200.00	(172.50)	176.25	2,221.11	\$ 563.89	79.8%
2.6 Individual Training Account/Voucher Cost 6530	\$ 68,276	4,575.50	(96.00)	96.00	15,900.74	\$ 52,375.26	23.3%
TOTAL TRAINING COSTS	\$ 71,061	4,775.50	(268.50)	272.25	18,121.85	\$ 52,939.15	25.5%
Supportive Services Costs :							
3.11 WI Customer Transportation Costs 6485	\$ 1,125	-	-	-	-	\$ 1,125.00	0.0%
3.12 WI Customer Childcare Costs 6660	\$ 270	-	-	-	-	\$ 270.00	0.0%
		-	-	-	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 1,395	-	-	-	\$ 1,395.00	0.0%	
Training/Professional Fees/Profit:							
4.2 General Liability Insurance 6305	\$ -	-	-	-	-	\$ -	0.0%
TOTAL FEES / PROFIT COSTS	\$ -	-	-	-	\$ -	\$ -	-
4.1 INDIRECT COST: 0.12	\$ 2,308	289.94	18.58	-	2,074.38	\$ 233.62	89.9%
CONTRACT TOTAL :	\$ 94,000	\$ 7,482	\$ (95)	\$ 272	\$ 37,483	\$ 56,517	39.9%

0.00 0.00

ITA Obligations Report - Eckerd Workforce Development

Overview

Program	Worklink SC Works	Amount
WIOA Adult	PY19 Total Budget	\$233,982.00
	PY19 Vouchers Total	\$53,654.32
	PY19 Vouchers Deobligations	\$0.01
	PY19 Vouchers Net Approved	\$53,654.31
	PY19 Vouchers Paid	\$24,138.52
	PY19 Vouchers Not Paid	\$29,515.79
	PY19 Funds Unobligated	\$180,327.69
	PY19 ITA's Approved	\$100,746.24
	PY19 ITA's Net Approved	\$100,746.24
	PY19 ITA's vs Budget	\$133,235.76
WIOA Dislocated Worker	PY19 Total Budget	\$109,748.00
	PY19 Vouchers Not Paid	\$0.00
	PY19 Funds Unobligated	\$109,748.00
	PY19 ITA's Approved	\$9,520.00
	PY19 ITA's Net Approved	\$9,520.00
	PY19 ITA's vs Budget	\$100,228.00

As of 8.5.19

Data through: June 2019
Last Revision Date: 7/9/19

SC WORKS | BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER
WORKLINK
ANDERSON•OCONEE•PICKENS

PY18 - July 1, 2018 to June 30, 2019

	Q1 2018	Q1 2018	Q1 2018	Q2 2018	Q2 2018	Q2 2018	Q3 2018	Q3 2018	Q3 2018	Q4 2018	Q4 2018	Q4 2018	
	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Jobseekers Services													
SYSTEM WIDE SERVICES													
Unduplicated Customer Count	3204	2853	2377	2629	2204	2385	2933	2422	2371	2513	2547	2553	15524
Individuals that Registered	406	354	305	342	276	263	393	247	304	399	323	296	3908
Anderson	216	181	137	191	151	113	190	119	166	195	151	142	1952
Clemson	46	44	56	38	26	31	42	25	39	42	49	42	480
Easley	82	55	56	54	47	57	83	58	60	103	67	61	783
Seneca	62	74	56	59	52	62	78	45	39	59	56	51	693
Job Search Services	79120	73265	53227	55118	56359	54856	63001	52576	38495	42530	48408	51154	668109
Anderson	38436	39550	28958	29681	30509	26809	30195	24283	17899	20561	22516	23911	333308
Clemson	15276	11592	9116	9942	9141	9480	10577	9049	875	7206	8998	9655	110907
Easley	12405	11237	7622	7675	8146	8440	9722	8405	6927	7025	7728	8057	103389
Inactive Honea Path	0	0	0	0	0	0	0	0	0	0	0	0	0
Inactive Liberty Center	14	21	16	11	0	0	0	208	0	0	0	0	270
Seneca	12991	10865	7515	7809	8563	10127	12507	10631	7794	7738	9166	9531	115237
CENTER-WIDE SERVICES													
Center Traffic (Total Customer Count):	2455	1742	1352	1607	1253	1308	2103	1406	1483	1532	1548	1629	19418
Anderson	1151	693	537	620	489	545	1052	579	649	608	590	583	8096
Clemson	712	632	431	549	459	507	605	476	521	587	623	649	6751
Easley	161	83	81	104	44	46	65	61	50	50	35	75	855
Seneca	431	334	303	334	261	210	381	290	263	287	300	322	3716
Orientation Attendance	33	80	70	47	83	30	102	53	68	44	57	58	725
Workshops Offered	43	44	37	42	40	30	43	41	43	42	32	39	476
# Attended Employability	118	39	67	60	46	59	48	40	28	52	9	28	594
# Attended Financial Literacy	0	1	0	0	0	3	0	0	0	0	0	0	4
# Attended Computer Skills	6	10	11	3	3	6	1	5	0	5	1	5	56
Referrals to Partners:	127	78	141	113	64	60	73	81	34	50	52	42	915
# of Individuals Received Referral	104	73	112	103	58	54	69	74	34	46	48	40	815

Data through: June 2019
Last Revision Date: 7/9/19

SC WORKS | BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER
WORKLINK
ANDERSON-OCONEE-PICKENS

PY18 - July 1, 2018 to June 30, 2019

	Q1 2018	Q1 2018	Q1 2018	Q2 2018	Q2 2018	Q2 2018	Q3 2018	Q3 2018	Q3 2018	Q4 2018	Q4 2018	Q4 2018	
Employer Services	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Total
Internal Job Orders Created	152	345	233	255	253	178	276	217	272	285	270	245	2981
Anderson	75	98	83	102	79	74	115	104	133	132	150	106	1251
Clemson	11	70	86	93	57	44	80	65	80	67	92	65	810
Easley	28	114	25	18	70	19	18	6	11	16	24	18	367
Inactive Honea Path	1	0	0	0	0	0	0	0	0	0	0	0	1
Inactive Liberty Center	5	0	0	0	0	0	0	0	0	0	0	0	5
Seneca	32	63	39	42	47	41	63	42	48	70	49	56	592
Services Provided Employers	1240	1130	1148	1303	927	864	906	820	1054	1068	669	726	11855
Anderson	183	154	139	149	98	134	115	211	366	221	168	85	2023
Clemson	954	849	870	1049	797	692	742	550	644	805	441	611	9004
Easley	20	18	6	13	8	20	19	20	16	22	23	14	199
Seneca	83	109	133	92	24	18	30	39	28	20	37	16	629
Hiring Events	21	21	18	155	2	0	4	3	9	7	9	5	254
Total Job Seekers	106	92	96	155	7	0	24	11	56	28	45	48	668
Anderson	5	1	12	0	1	0	13	0	34	13	5	40	124
Oconee	26	63	78	5	0	0	11	8	15	7	20	5	238
Pickens	75	28	6	6	1	0	0	3	7	8	20	3	157
Regional	0	0	0	1	0	0	660	0	0	0	0	0	661
Entered Employments	98	80	106	94	79	93	14	91	68	90	90	90	993
Anderson	8	2	7	3	5	0	1	2	5	4	1	1	39
Clemson	74	78	38	64	66	92	13	89	59	86	88	89	836
Easley	0	0	1	0	0	1	0	0	0	0	0	0	2
Seneca	16	0	60	27	8	0	0	0	4	0	1	0	116
Rapid Response Events	0	2	0	0	0	0	0	0	2	2	3	0	9
Total Affected	0	48	0	0	0	0	0	0	15	118	195	0	376
Culp Velvet Wovens	0	41	0	0	0	0	0	0	0	0	0	0	41
Sears	0	7	0	0	0	0	0	0	0	0	0	0	7
Plastic Omnium	0	0	0	0	0	0	0	0	4	106	0	0	110
BiLo	0	0	0	0	0	0	0	0	11	0	0	0	11
Anderson Independent	0	0	0	0	0	0	0	0	0	12	0	0	12
Shaw Industries	0	0	0	0	0	0	0	0	0	0	190	0	190
Fred's - Liberty	0	0	0	0	0	0	0	0	0	0	4	0	4
Fred's - Anderson	0	0	0	0	0	0	0	0	0	0	1	0	1

PY18 - July 1, 2018 to June 30, 2019

WIOA Individualized Career Services = July 1, 2018 - June 30, 2019

Job Seeker at WIOA Enrollment						
		A	O	P	Other	Total
Veterans	CO	10	3	4	1	18
	New	0	0	0	0	0
Offenders	CO	69	28	11	4	112
	New	2	1	1	0	4
TAA Co-enrolled	CO	0	0	1	0	1
	New	0	0	0	0	0
Adult/DW Low Income	CO	107	37	18	4	166
	New	3	0	1	0	4
SNAP Recipient	CO	50	16	9	1	76
	New	3	0	0	0	3
Basic Skills Deficient	CO	89	28	19	5	141
	New	3	1	1	0	5

	Caseload Breakdown		
	Active	Follow-up	Total
Geer	51	44	95
Hunter	52	43	95
Parnell	52	44	96
Snider	56	35	91
Total	211	166	377

Active Enrollment			
	CO	MTD	Total
Geer	48	3	51
Hunter	48	4	52
Parnell	50	2	52
Snider	52	4	56
Total	198	13	211

	MTD	YTD Total
YTD Total Determinations	20	263

	Enrollment		
	MTD	TD Planned (+/-)	
New MTD Enrolled	13	20	-7
New YTD Enrolled	246	230	16
Total YTD Participants	377		
Total YTD Exiters	166		

Priorities*	YTD Enrolled	%	Goal
1. Veterans - PAR, LI, or BSD**	3	1%	70% or More
2. PAR, LI, or BSD	145	66%	
3. Veteran	6	3%	30% or Less
4. Non-Veterans	67	30%	
Sum	221	100%	

*Applies to Adult Population Only

**PAR = Public Assistance Recipients, LI = Low Income, BSD = Basic Skills Deficient

Career Interest		
In-Demand Career Cluster	MTD	YTD
Admin, Support, Waste Mgmt., Remediation Svcs..	1	18
Health Care and Social Assistance	3	66
Manufacturing	1	39
Professional Scientific Technical Services	2	13
Other	6	92

One-on-One Services		
Activity	MTD	YTD
106 - Provided Internet Job Search Support	2	18
115 - Resume Preparation Assistance	1	20
123 - Job Development Contacts	0	0

	WorkKeys or WIN		
	CO	New YTD	Total
Platinum	13	0	13
Gold	25	1	26
Silver	127	10	137
Bronze	37	4	41
Total	202	15	217

Data through: June 2019
Last Revision Date: 7/9/19

SC WORKS

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WIOA Training and Follow-Up Services = July 1, 2018 - June 30, 2019

Recommended for Training Services

	MTD	YTD Total
GED	2	57
Occupational	20	184
On-the-Job Training	0	8

OJT Training Synopsis

Company Name	Location of Company	Successful	Unsuccessful	In-Progress
Advanced Machine and Fabrication	Anderson		1	
J Davis Construction	Oconee		1	
Michelin North America, Inc.	Anderson	3		
Patriot Automation, LLC	Pickens	2		
School District of Pickens County	Pickens			1
Total Current Contracts		5	2	1
Total Carryover		0	0	0
Total All OJT Contracts		8		

*Carryover equals those contracts started in PY 17 but finished in PY18

Funding Source

	MTD	YTD Total
Adult	1	7
Dislocated Workers	0	1

Program Outcomes and Follow-Up Services

	MTD Total	YTD Total
Entered Employment	17	148
Credential Attained (current year)		130
Measurable Skills Gain		134
Follow-Up Services Provided	83	915
Follow-Up Services Individuals	82	391

*This number is hand counted from SCWOS based on follow-up summaries of each career coach.

Occupational Training by Provider

Name	Currently In Training	PY' 18 Rec'd Training
Arc Labs	0	2
Capstone Career Development Center	4	4
Carolina Computer Training	0	2
Forrest College	1	1
Greenville Technical College	1	6
NDE Institute	0	1
Norris Mechanical LLC	10	26
Palmetto School of Career Development	0	6
Piedmont Technical College	1	1
Tri-County Technical College	39	120
York Technical College	0	1
Total	56	170

Total Occupational Training by Cluster

Occupation	Total Training	PY'18 Rec'd Credential
GED/Occupational Training (324)	12	7
Admin, Support, Waste Mgmt., Remediation Svcs.	17	6
Manufacturing	36	17
Professional, Scientific, Technical Services	1	1
Health Care and Social Assistance	77	40
CDL	37	32
Construction	2	2

Funding Source PY'18 Rec'd (occupational and GED training)

WIOA Funding	YTD Total	Partner Funding	Amt Leverage YTD
Adult	150	TCTC Scholarships \$	131,884
Dislocated Workers	20	GTC Scholarships \$	5,625
NEG	0	Abney Foundation \$	1,268
Trade (co-enrolled)	1	AARP \$	483
		State Lottery \$	950
Total	171		\$ 140,210

Note: Some participants have rec'd more than one training or more than one funding source.

Data through: July 2019
Last Revision Date: 8/15/19

SC WORKS | BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER
WORKLINK
ANDERSON-OCONEE-PICKENS

PY19 - July 1, 2019 to June 30, 2020

	Q1 2019	Q1 2019	Q1 2019	Q2 2019	Q2 2019	Q2 2019	Q3 2019	Q3 2019	Q3 2019	Q4 2019	Q4 2019	Q4 2019	
	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Jobseekers Services													
SYSTEM WIDE SERVICES													
Unduplicated Customer Count	2711												3204
Individuals that Registered	258												258
Anderson	129												129
Clemson	42												42
Easley	50												50
Seneca	37												37
Job Search Services	52321												52321
Anderson	23071												23071
Clemson	10280												10280
Easley	8110												8110
Seneca	10860												10860
CENTER-WIDE SERVICES													
Center Traffic (Total Customer Count):	2007												2007
Anderson	676												676
Clemson	872												872
Easley	92												92
Seneca	367												367
Orientation Attendance	44												44
Workshops Offered	43												43
# Attended Employability	23												23
# Attended Financial Literacy	0												0
# Attended Computer Skills	4												4
Referrals to Partners:	45												45
# of Individuals Received Referral	43												43

Data through: July 2019
Last Revision Date: 8/15/19

SC WORKS | BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER
WORKLINK
ANDERSON-OCONEE-PICKENS

PY19 - July 1, 2019 to June 30, 2020

	Q1 2019	Q1 2019	Q1 2019	Q2 2019	Q2 2019	Q2 2019	Q3 2019	Q3 2019	Q3 2019	Q4 2019	Q4 2019	Q4 2019	
	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Total
Employer Services													
Internal Job Orders Created	286												286
Anderson	99												99
Clemson	83												83
Easley	51												51
Seneca	53												53
Services Provided Employers	727												727
Anderson	165												165
Clemson	525												525
Easley	16												16
Seneca	21												21
Hiring Events	9												9
Total Job Seekers	37												37
Anderson	30												30
Oconee	3												3
Pickens	4												4
Regional	0												0
Entered Employments	124												124
Anderson	2												2
Clemson	121												121
Easley	0												0
Seneca	1												1
Rapid Response Events	1												1
Total Affected	4												
Fred's of Pelzer	4												4

WIOA Individualized Career Services = July 1, 2018 - June 30, 2019

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SC WORKS
WORKLINK
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BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER

PY19 - July 1, 2019 to June 30, 2020

WIOA Training and Follow-Up Services = July 1, 2019 - June 30, 2020

Recommended for Training Services

	July	YTD Total
GED	0	0
Occupational	14	14
On-the-Job Training	0	0

OJT Training Synopsis

Company Name	Location of Company	Successful	Unsuccessful	In-Progress
--------------	---------------------	------------	--------------	-------------

Total Current Contracts
Total Carryover
Total All OJT Contracts

*Carryover equals those contracts started in PY 18 but finished in PY19

Funding Source

	July	YTD Total
Adult	0	0
Dislocated Workers	0	0

Program Outcomes and Follow-Up Services

	MTD Total	YTD Total
Entered Employment	4	4
Credential Attained (current year)	12	12
Measurable Skills Gained	9	9
Follow-Up Services Provided	106	106
Follow-Up Services Individuals	99	99

*This number is hand counted from SCWOS based on follow-up summaries of each career coach.

Occupational Training by Provider

Name	Currently In Training	PY'19 Rec'd Training
Capstone Career Development Center	4	4
Greenville Technical College	1	1
Norris Mechanical LLC	7	9
Piedmont Technical College	1	1
Tri-County Technical College	43	47

Total	56	62
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Total Occupational Training by Cluster

Occupation	Total Training	PY'19 Rec'd Credential
GED/Occupational Training (324)	6	0
Admin, Support, Waste Mgmt., Remediation Svcs.	6	2
Manufacturing	12	5
Professional, Scientific, Technical Services	0	0
Health Care and Social Assistance	32	2
CDL	6	3
Heavy Equipment Operator	0	0

Funding Source PY'19 Rec'd (occupational and GED training)

WIOA Funding	YTD Total	Partner Funding	Amt Leverage YTD	Referrals
Adult	54			
Dislocated Workers	8	TCTC Scholarships	\$ 42,255	
NEG	0	SC Lottery	\$ 2,400	
Trade (co-enrolled)	0	Other		
		Other		
Total	62		\$ 44,655	

Note: Some participants have rec'd more than one training or more than one funding source.

18IWT01

Grant #	Company	Awarded	Modification	Expended	Balance
18IWT01-01	United Tool and Mold	\$8,622.00		\$ 8,622.00	\$0.00
18IWT01-02	Michelin North America	\$69,208.76		\$ 37,362.00	\$31,846.76
18IWT01-03	Ulbrich Precision Flat Wire	\$16,762.50		\$ 3,650.00	\$13,112.50
18IWT01-04	PMi2	\$22,737.24			\$22,737.24
18IWT01-05	Paragon Hotel Company	\$325.54			\$325.54
18IWT01-06	era-contact	\$14,400.72			\$14,400.72
18IWT01-07	McLaughlin Body Co.	\$29,215.06		\$ 6,892.00	\$22,323.06
18IWT01-08	Shaw Industries	\$1,925.00			\$1,925.00
18IWT01-09	Reliable Automatic Sprinkler	\$34,301.90	\$19,331.25	\$ 8,500.00	\$25,801.90
Total:		\$197,498.72		\$ 65,026.00	\$132,472.72

18IWT01-02

Grant #	Company	Awarded	Expended	Balance
18IWT01-02-01	Allegro Industries	\$5,377.50	\$ 221.25	\$5,156.25
18IWT01-02-02	JTEKT Koyo Bearings	\$18,995.00		\$18,995.00
18IWT01-02-03	Clarios	\$12,500.00		\$12,500.00
18IWT01-02-04	Proper Polymers	\$16,500.00		\$16,500.00
18IWT01-02-05	Mergon	\$29,610.00		\$29,610.00
18IWT01-02-06	Patriot Automation	\$2,253.60		\$2,253.60
18IWT01-02-07	Metco	\$18,000.00		\$18,000.00
18IWT01-02-08	Plastic Omnium Clean Ene	\$23,043.00		\$23,043.00
18IWT01-02-09	Reliable Automatic Sprinkl	\$5,768.75		\$5,768.75
18IWT01-02-10	BorgWarner	\$5,696.65		\$5,696.65
18IWT01-02-11	ltron	\$18,124.50		\$18,124.50
18IWT01-02-12	Greenfield Industries	\$15,500.00		\$15,500.00
18IWT01-02-13	KeyMark	\$15,651.00		\$15,651.00
Total:		\$187,020.00	\$ 221.25	\$186,798.75

Rapid Response IWT Grants					
Grant #	Company	Awarded	Spent	Balance	Status
17RRIWT14	Patriot Automation	\$ 53,840.00	\$ 44,984.44	\$ 8,855.56	FINAL
18RRIWT06	Lakeside Steel and Machine	\$ 44,550.00	\$ 13,500.00	\$ 31,050.00	ONGOING

PY19 OJT Summary

Adult 2810

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Completion	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID
08082019-4112			Adult	3448607	MST Concrete Products Inc.	Pickens	8/8/2019	10/31/2019		480	\$12.50	75%	\$4,500.00		\$4,500.00	
08122019-2880			Adult	3407022	Patriot Automation	Anderson	8/12/2019	11/4/2019		480	\$18.00	75%	\$6,480.00		\$6,480.00	

Budget	Remaining
\$32,000.00	\$21,020.00

County	Total	Percentage
Anderson	\$6,480.00	59%
Pickens	\$4,500.00	41%
Oconee		0%

Hours Trained	Average Wage
960	\$15.25

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$10,980.00	\$0.00	\$10,980.00		\$0.00
Net Obligated	\$10,980.00			

DW 2820

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID	Balance

Budget	Remaining
	\$0.00

County	Total	Percentage
Anderson	\$0.00	#DIV/0!
Pickens	\$0.00	#DIV/0!
Oconee	\$0.00	#DIV/0!

Hours Trained	Average Wage
0	#DIV/0!

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Obligated	\$0.00			



PY2019 SC Works Center Schedule

Early Closures for Staff Training and Special Circumstances

<u>Date</u>	<u>Time</u>	<u>Locations</u>	<u>Reason</u>
Friday, August 23, 2019	11:30am	All Locations	Staff Training: Partner Programs
Thursday, August 29, 2019	Noon	Clemson only	Special Circumstance*
Friday, October 18, 2019 <i>**Training day cancelled**</i>	All Day	All Locations	REGULAR SCHEDULE
Friday, November 22, 2019	Noon	All Locations	Staff Training: SC Works Policies and Procedures Annual Thanksgiving meal**
Friday, April 3, 2020	11:30am	All Locations	Staff Training: Sensitivity and Etiquette Training

**Clemson University's first home game - traffic concerns for the Clemson SC Works Center.*

***All Board members are invited to join us for lunch at 12:30pm.*

Notices to the public will be posted well in advance of the early closures.

Approved at the WorkLink WDB Board Meeting on June 5, 2019. Revised schedule approved by Executive Committee July 2019.

SC WORKS | BRINGING EMPLOYERS
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June 26, 2019

Mr. Alex Reed
Chief of Program Services – Eastern Region
Eckerd Workforce Services
100 N. Starcrest Drive
Clearwater, FL 33765

Re: PY 19 Grant Awards for WIOA Operator and Ad/DW Program Services

Dear Mr. Reed:

The WorkLink Workforce Development Board voted to award our grants for WIOA Operator and Adult/Dislocated Worker program services (authorized under Title 1-B of the Workforce Innovation and Opportunity Act of 2014) to Eckerd Workforce Services on June 5, 2019.

Please allow this letter to serve for the following reasons:

1. To confirm that WorkLink Workforce Development Board intends to award grant numbers 19A295E1 & 19D295E1 for the PY19 in the total amount of \$724,000.
2. To confirm that WorkLink Workforce Development Board intends to award grant numbers 19A995E1 & 19D995E1 for the next year PY19 in the total amount of \$95,000.
3. To confirm authorization for Eckerd Workforce Services to incur generally accepted program costs against the above cited grant extensions not to exceed:
 - **\$300,000 in Adult funds (for Operator and Program);**
 - **\$88,285 in Dislocated Worker funds (for Program); and**
 - **\$10,465 in Dislocated Worker funds (for Operator)**until the fully executed contracts and budgets are completed. Eckerd Workforce Services should adhere to the budgeted line items approved by the WorkLink Board on June 5, 2019.

Funding amounts outlined in item number 3 should be considered obligated to Eckerd Workforce Development Services as of the issuance date of this letter, June 26, 2019.

WorkLink Workforce Development Board receives only a small portion of their WIOA funding for the first quarter of the new year. The service provider should not make any large purchases at this time.

It is very important that the Service Provider understands that expenditures occurring between July 1, 2019 and September 30, 2019 may not be paid with funds received after October 1, 2019. WorkLink WDB has made available to the contractor what is available to the WDB during this timeframe. Therefore, the total amounts listed in number three of this letter MUST be adhered to; WorkLink WDB will not reimburse the Service Provider for any costs over the funding limits set forth in this letter. Please notify us immediately if costs reach 90% or greater of the totals listed above in number three.

4. To confirm that WorkLink Workforce Development Board intends to award the remaining grant amount upon receipt of the final PY19 Notice of Funds Authorized (NFA) for Adult and Dislocated Worker.

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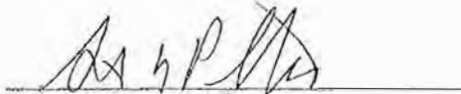
1376 Tiger Blvd Suite 102 Clemson SC 29631 P. 864.646.1515 F. 864.646.2814 Relay Service Dial 711 (TTY)

- a. If an unforeseen reduction occurs in the NFA due to DOL or DEW recalculation of awards, Eckerd Workforce Services may see a reduction as well.
- b. WorkLink WDB anticipates receiving the final PY19 NFA October 1; however, historically WorkLink WDB has seen delays in the receipt of NFAs.
- c. Eckerd Workforce Services should monitor expenditures closely until Grant Awards can be finalized.

The WorkLink Workforce Development Board appreciates your interest in providing services in the WorkLink Workforce Development Area, and we look forward to working with your organization in the immediate future.

If you have questions or need assistance, please call Trent Acker at 864-646-1458.

Sincerely,



Steven R. Pelissier, Executive Director
SC Appalachian Council of Governments

CC: Trent Acker, WorkLink Executive Director
Stephanie Collins, WorkLink WDB Chair

Attachments:

- Board Approved PY19 Adult/DW Program Services Budget
- Board Approved PY19 WIOA Operator Budget
- Statement of Work PY19 WIOA AD/DW Program Services
- Statement of Work PY19 WIOA Operator
- WIOA Terms and Conditions
- WIOA Terms and Conditions Local Addendum

Acknowledgement of Receipt:

 6-27-19

Randall Luecke
Chief Financial Officer
Eckerd Workforce Services

Date

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
GRANT BUDGET SUMMARY

Service Provider Eckerd Workforce Development Contract # 19A995E1 & 19D995E1

Project/Activity SC Works One Stop Operator Funding Source One Stop Operator Modification # Original

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 66,888	\$ 9,121		\$ 76,009	\$ 76,009
OPERATING COSTS	\$ 5,452	\$ 743		\$ 6,195	\$ 6,195
TRAINING COSTS	\$ -	\$ -		\$ -	\$ -
SUPPORTIVE SERVICE COSTS	\$ -	\$ -		\$ -	\$ -
Training Fees/Professional Fees/ Profit	\$ 502	\$ 68		\$ 570	\$ 570
Indirect Costs	\$ 10,759	\$ 1,467		\$ 12,226	\$ 12,226
Total Budget Costs	\$ 83,600	\$11,400	\$ -	\$ 95,000	\$ 95,000
Percentage of Budget	88%	12%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development

Contract # 19A995E1 & 19D995E1

Project/ Activity SC Works One Stop Operator

Funding Source One Stop Operator Modification # Original

STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST				ADULT		DLW		ADMINISTRATION		NON-ADMINISTRATION	
Staff Salaries:	Salary	No. of	% of	TOTAL							
Position Title	Per Month	Months	Time	AMOUNT	%	Amount	%	Amount	%	Amount	Amount
VP Operations											
Fiscal Account Rep											
Operations Director											
One Stop Manager											
TOTAL SALARIES				\$ 59,463.45		\$ 52,327.83		\$ 7,135.61			\$ 59,463.45
FRINGE BENEFITS:											
FICA	\$ 59,463.45	X	7.65%	\$ 4,548.95	88.00%	\$ 4,003.08	12.00%	\$ 545.87		100%	\$ 4,548.95
Unemployment	\$ 59,463.45	X	0.60%	\$ 356.78	88.00%	\$ 313.97	12.00%	\$ 42.81		100%	\$ 356.78
Workers Comp	\$ 59,463.45	X	0.75%	\$ 445.98	88.00%	\$ 392.46	12.00%	\$ 53.52		100%	\$ 445.98
Retirement (403b Match)	\$ 59,463.45	X	2.00%	\$ 1,189.27	88.00%	\$ 1,046.56	12.00%	\$ 142.71		100%	\$ 1,189.27
Healthcare	\$ 59,463.45	X	16.82%	\$ 10,004.54	88.00%	\$ 8,804.00	12.00%	\$ 1,200.54		100%	\$ 10,004.54
TOTAL FRINGE BENEFITS				\$ 16,545.52		\$ 14,560.06		\$ 1,985.46			\$ 16,545.52
INDIRECT COST: RATE	\$ 82,774.24	X	14.77%	\$ 12,225.76	88.00%	\$ 10,758.66	12.00%	\$ 1,467.09		100%	\$ 12,225.76
TOTAL COST				\$ 28,771.28	88.04%	\$ 25,318.72	11.96%	\$ 3,452.55		100%	\$ 28,771.28

Each position must be supported by a job description.

A complete "Per Person" cost analysis must be completed and attached as an Exhibit.

A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development

Contract # 19A995E1 & 19D995E1

Project/Activity SC Works One Stop Operator

Fund Source One Stop Operator

Modification # Original

Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS				
Facility Rent, Utilities, Maintenance, etc.	\$ -	\$ -	\$ -	\$ -
Staff Expendable Supplies & Materials	\$ 1,058	\$ 931	\$ 127	\$ 1,058
Program Outreach Expenses (Brochures, Flyers, etc.)	\$ -	\$ -	\$ -	\$ -
Copy & Print Expenses	\$ 769	\$ 677	\$ 92	\$ 769
Communications (Phone, Fax, Internet, etc.)	\$ 1,008	\$ 887	\$ 121	\$ 1,008
Staff Travel				
Local Mileage cost	\$ 1,985	\$ 1,747	\$ 238	\$ 1,985
Non-Local Mileage cost	\$ -	\$ -	\$ -	\$ -
Non-Local Per Diem/Lodging Cost	\$ 800	\$ 704	\$ 96	\$ 800
Staff Training / Technical Services Costs (Conf, Training, Back Ground Chk etc.)	\$ 575	\$ 506	\$ 69	\$ 575
Non-Expendable Equipment Purchases (Computers, software, etc.)				
Non-Expendable Equipment Purchases (Computer Leases)	\$ -	\$ -	\$ -	\$ -
Wide Area Network (WAN) Equipment and Computer Software	\$ -	\$ -	\$ -	\$ -
Postage (Stamps, FedEx, etc.)	\$ -	\$ -	\$ -	\$ -
TOTAL OPERATING COSTS	\$ 6,195	\$ 5,452	\$ 743	\$ 6,195
TRAINING COSTS				
WI Customer Supplies & Materials Costs	\$ -	\$ -	\$ -	\$ -
WI Customer Book Costs	\$ -	\$ -	\$ -	\$ -
WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	\$ -	\$ -	\$ -	\$ -
WI Customer Individualized Training Costs				
Tuition Cost (Adult Education Skill Upgrade & GED)	\$ -	\$ -	\$ -	\$ -
Other Individualized Training Cost (TCTC Pre-Employment Workshops)	\$ -	\$ -	\$ -	\$ -
Individual Training Account/Voucher Cost	\$ -	\$ -	\$ -	\$ -
WI Customer On-the-Job Training Costs				
Reimbursable Wages	\$ -	\$ -	\$ -	\$ -
TOTAL TRAINING COSTS	\$ -	\$ -	\$ -	\$ -
SUPPORTIVE SERVICES COSTS				
WI Customer Incentives (Youth Only)	\$ -	\$ -	\$ -	\$ -
WI Customer Transportation Costs	\$ -	\$ -	\$ -	\$ -
WI Customer Childcare Costs	\$ -	\$ -	\$ -	\$ -
Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)	\$ -	\$ -	\$ -	\$ -
WI Customer Emergency Assistance (Rent, Car Repair, etc.)	\$ -	\$ -	\$ -	\$ -
Laptop Incentive (Youth Only)	\$ -			\$ -
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	\$ -	\$ -	\$ -
TRAINING/PROFESSIONAL FEES/PROFIT				
Profit (Professional Fee - 5%) Can be tied to Performance	\$ -	\$ -	\$ -	\$ -
General Liability Insurance	\$ 570	\$ 502	\$ 68	\$ 570
TOTAL FEES / PROFIT COSTS	\$ 570	\$ 502	\$ 68	\$ 570

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD

WorkLink Workforce Investment Area

GRANT BUDGET SUMMARYService Provider Eckerd Workforce DevelopmentContract # 19A295E1 & 19D295E1Project/Activity SC Works Adult-DW ServicesFunding Source WIOA Adult & DLW Formula FundsModification # Original

CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ 265,163	\$ 66,291		\$ 331,453	\$ 331,453
OPERATING COSTS	\$ 29,589	\$ 7,397		\$ 36,986	\$ 36,986
TRAINING COSTS	\$ 228,782	\$ 57,195		\$ 285,977	\$ 285,977
SUPPORTIVE SERVICE COSTS	\$ 7,600	\$ 1,900		\$ 9,500	\$ 9,500
Training Fees/Professional Fees/ Profit	\$ 3,475	\$ 869		\$ 4,344	\$ 4,344
Indirect Costs	\$ 44,591	\$ 11,148		\$ 55,739	\$ 55,739
Total Budget Costs	\$ 579,200	\$ 144,800	\$ -	\$ 724,000	\$ 724,000
Percentage of Budget	80%	20%		100%	
Cost Limitations			2% Maximum	At least 98%	100%

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development

Contract # 19A295E1 & 19D295E1

Project/ Activity SC Works Adult-DW Services

Funding Source WIOA Adult & DLW Formula Funds

Modification # Original

STAFF & INDIRECT COST - BUDGET SUMMARY

SALARIES, FRINGE BENEFITS, & INDIRECT COST					ADULT		DLW		ADMINISTRATION		NON-ADMINISTRATION	
Staff Salaries:	Salary	No. of	% of	TOTAL								
Position Title	Per Month	Months	Time	AMOUNT	%	Amount	%	Amount	%	Amount	%	Amount
TOTAL SALARIES				\$ 250,446.52		\$ 200,357.22		\$ 50,089.30				\$ 250,446.52
FRINGE BENEFITS:												
FICA	\$ 250,446.52	X	7.65%	\$ 19,159.16	80.00%	\$ 15,327.33	20.00%	\$ 3,831.83			100%	\$ 19,159.16
Unemployment	\$ 250,446.52	X	0.60%	\$ 1,502.68	80.00%	\$ 1,202.14	20.00%	\$ 300.54			100%	\$ 1,502.68
Workers Comp	\$ 250,446.52	X	0.75%	\$ 1,878.35	80.00%	\$ 1,502.68	20.00%	\$ 375.67			100%	\$ 1,878.35
Retirement (403b Match)	\$ 250,446.52	X	2.00%	\$ 5,008.93	80.00%	\$ 4,007.14	20.00%	\$ 1,001.79			100%	\$ 5,008.93
Healthcare	\$ 250,446.52	X	21.34%	\$ 53,457.66	80.00%	\$ 42,766.13	20.00%	\$ 10,691.53			100%	\$ 53,457.66
TOTAL FRINGE BENEFITS				\$ 81,006.78		\$ 64,805.43		\$ 16,201.36				\$ 81,006.78
INDIRECT COST:	RATE	\$ 377,381.11	X	14.77%	\$ 55,739.19	80.00%	\$ 44,591.35	20.00%	\$ 11,147.84		100%	\$ 55,739.19
TOTAL COST				\$ 387,192.49	80.00%	\$ 309,754.00	20.00%	\$ 77,438.50			100%	\$ 387,192.49

Each position must be supported by a job description.

A complete "Per Person" cost analysis must be completed and attached as an Exhibit.

A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
COST AND PRICE ANALYSIS WORKSHEET

Service Provider Eckerd Workforce Development

Contract # 19A295E1 & 19D295E1

Project/Activity SC Works Adult-DW Services

Fund Source WIOA Adult & DLW Formula Funds

Modification # Original

Categories & Line Items	Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS				
Facility Rent, Utilities, Maintenance, etc.	\$ -	\$ -	\$ -	\$ -
Staff Expendable Supplies & Materials	\$ 3,994	\$ 3,195	\$ 799	\$ 3,994
Software Licenses	\$ 2,200	\$ 1,760	\$ 440	\$ 2,200
Staff Computers	\$ 2,660	\$ 2,128	\$ 532	\$ 2,660
Program Outreach Expenses (Brochures, Flyers, etc.)	\$ 660	\$ 528	\$ 132	\$ 660
Copy & Print Expenses	\$ 3,050	\$ 2,440	\$ 610	\$ 3,050
Communications (Phone, Fax, Internet, etc.)	\$ 7,740	\$ 6,192	\$ 1,548	\$ 7,740
Staff Travel				
Local Mileage cost	\$ 7,252	\$ 5,802	\$ 1,450	\$ 7,252
Non-Local Mileage cost	\$ -		\$ -	\$ -
Non-Local Per Diem/Lodging Cost	\$ 3,500	\$ 2,800	\$ 700	\$ 3,500
Staff Training	\$ 4,000	\$ 3,200	\$ 800	\$ 4,000
Staff Background Checks	\$ 1,000	\$ 800	\$ 200	
Non-Expendable Equipment Purchases (Computers, software, etc.)				
Non-Expendable Equipment Purchases (Computer Leases)	\$ -	\$ -	\$ -	\$ -
Wide Area Network (WAN) Equipment and Computer Software	\$ -	\$ -	\$ -	\$ -
Postage (Stamps, FedEx, etc.)	\$ 930	\$ 744	\$ 186	\$ 930
TOTAL OPERATING COSTS	\$ 36,986	\$ 29,589	\$ 7,397	\$ 35,986
TRAINING COSTS				
WI Customer Supplies & Materials Costs	\$ -	\$ -	\$ -	\$ -
WI Customer Book Costs	\$ -	\$ -	\$ -	\$ -
WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	\$ 3,000	\$ 2,400	\$ 600	\$ 3,000
WI Customer Individualized Training Costs				
Tuition Cost (Adult Education Skill Upgrade & GED)	\$ -	\$ -	\$ -	\$ -
Other Individualized Training Cost (TCTC Pre-Employment Workshops)	\$ -	\$ -	\$ -	\$ -
Individual Training Account/Voucher Cost	\$ 279,977	\$ 223,982	\$ 55,995	\$ 279,977
Client Verifications	\$ 3,000	\$ 2,400	\$ 600	\$ 3,000
WI Customer On-the-Job Training Costs				
Reimbursable Wages	\$ -	\$ -	\$ -	\$ -
TOTAL TRAINING COSTS	\$ 285,977	\$ 228,782	\$ 57,195	\$ 285,977
SUPPORTIVE SERVICES COSTS				
WI Customer Incentives (Youth Only)	\$ -	\$ -	\$ -	\$ -
WI Customer Transportation Costs	\$ 6,000	\$ 4,800	\$ 1,200	\$ 6,000
WI Customer Childcare Costs	\$ 1,500	\$ 1,200	\$ 300	\$ 1,500
Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)	\$ -	\$ -	\$ -	\$ -
WI Customer Emergency Assistance (Rent, Car Repair, etc.)	\$ 2,000	\$ 1,600	\$ 400	\$ 2,000
TOTAL SUPPORTIVE SERVICES COSTS	\$ 9,500	\$ 7,600	\$ 1,900	\$ 9,500
TRAINING/PROFESSIONAL FEES/PROFIT				
Profit (Professional Fee - 5%) Can be tied to Performance	\$ -	\$ -	\$ -	\$ -
General Liability Insurance	\$ 4,344	\$ 3,475	\$ 869	\$ 4,344
TOTAL FEES / PROFIT COSTS	\$ 4,344	\$ 3,475	\$ 869	\$ 4,344

* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
PARTICIPANT FLOW BASIS & PROJECTIONS

Service Provider Eckerd Workforce Development Contract # 19A295E1 & 19D295E1

Project Activity SC Works Adult-DW Services Fund Source WIOA Adult & DLW Formula Funds

Mod# Original

PY18 Actuals Basis

	Adult	Dislocated Worker	Total
PY18 Actual Budget Expenditure	\$ 775,008.00	\$ 67,392.00	\$ 842,400.00
PY18 Non-WIOA Training Funds	\$ 136,933.72	\$ 11,907.28	\$ 148,841.00
PY18 Total Program Expenditure	\$ 911,941.72	\$ 79,299.28	\$ 991,241.00
PY18 New Enrollments	196	21	217
PY17 Carryovers to PY18	138	15	153
PY18 Active Follow-up	170	18	188
PY18 Total Served	504	54	558
PY18 Cost per Participant	\$ 1,809.41	\$ 1,468.51	
PY19 Contract Totals (90% of Contract)	\$ 651,600.00	\$ 72,400.00	\$ 724,000.00
PY19 Non-WIOA Training Funds	\$ 112,500.00	\$ 12,500.00	\$ 125,000.00
PY19 Planned Program Expenditure	\$ 764,100.00	\$ 84,900.00	\$ 849,000.00
PY19 Contract Totals divided by PY18 Cost Per Participant equals PY19 Service Levels	422	58	480
	Clients Served		
Period	Adult	DW	Total
PY19 Active Follow-up as of 7/1/2019	167	16	183
PY19 Carryovers from PY18 as of 7/1/2019	138	14	152
PY19 New Enrollment Plan by Month	197	19	216
July-19	16	1	
August-19	17	2	
September-19	17	1	
October-19	17	2	
November-19	17	1	
December-19	17	2	
January-20	17	1	
February-20	16	2	
March-20	16	1	
April-20	16	2	
May-20	16	2	
June-20	15	2	
PY18 Total Served	502	49	551
		# of CC's	4
		Average 125 per CC	137.75

Based on PY18 Mod-2 & Rapid Response

Based on PY18 Estimate of \$148,841.00 with \$124,034.50 used through April 2019

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
PARTICIPANT FLOW BASIS & PROJECTIONS

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Participant Cost Rate Tool

Purpose:

To calculate the participant cost rate as of the latest Financial Status Reports (FSRs).

Instructions:

Enter the applicable amounts in the blue shaded areas from the previous June FSRs and current FSRs. Using these figures, the participant cost rate will be calculated.

Participant Cost Rate

33.97%

June 2018 FSRs - Program Year 2017 Adult and DW

	Adult			DW			RRA Grant	Total
	PY	FY		PY	FY		PY	
Total Participant costs (17f)	\$ 75,626.00	\$ 68,538.00		\$ 19,501.00	\$ 166,521.00			\$ 330,186.00
Total Program Costs (18)	\$ 91,230.00	\$ 375,890.00		\$ 96,109.00	\$ 252,102.00			\$ 815,331.00

Most Recent FSRs - Program Year 2017 Adult and DW

	Adult			DW			RRA Grant	Total
	PY	FY		PY	FY		PY	
Total Participant costs (17f)	\$ 75,626.00	\$ 138,539.00		\$ 19,501.00	\$ 287,301.00			\$ 520,967.00
Total Program Costs (18)	\$ 91,230.00	\$ 625,202.00		\$ 106,787.00	\$ 602,082.00			\$ 1,425,301.00

Most Recent FSRs - Program Year 2018 Adult and DW

	Adult			DW			RRA Grant	Total
	PY	FY		PY	FY		PY	
Total Participant costs (17f)	\$ 17,462.00	\$ 124,261.00		\$ 6,532.00	\$ 50,674.00		\$ 18,391.00	\$ 217,320.00
Total Program Costs (18)	\$ 94,015.00	\$ 269,324.00		\$ 47,761.00	\$ 142,790.00		\$ 37,579.00	\$ 591,469.00

Provider name:	Provider website:	Primary phone:	Signature authority:	Physical address:	Within 150 miles of Clemson	Program name:	Program description:	Class format:	Certification type:	Total Cost:	In demand	In WorkLink Industry	Industry
Construction Training Center LLC	http://www.ctcworks.com	8.034E+09	John Cammon	7355 Garners Ferry Road, Columbia, SC 29209	Yes	Drywall	The Drywall program is a fast-paced training option for those who desire to be NCCER certified in Core and Level 1 Drywall. NCCER's curriculum in Drywall teaches trainees to install and finish drywall. Graduates can expect to apply for entry-level positions in residential and commercial projects. Dry Wallers earn an average of \$41,620 per year and \$20.01 per hour as of May 2011, according to the US Bureau of Labor Statistics. Half of the workers in this occupation reported annual salaries between \$30,170 and \$49,040.	Instructor Taught & Lab based	Drywall National Center for Construction Education and Research (NCCER) Construction Training Center Certificate of Completion: Carpentry and Craft laborer	\$4200.00	Yes	Yes	Health Care and Social Assistance
Interactive Business Training	http://www.ibt-sc.com	8.646E+09	Kathy Snizaski	301 Halton Road, Suite D-1 Greenville, SC 29607	Yes	Business Skills Training	Business Skills courses provide each student with valuable understanding of the skills required to be successful in the hiring process and beyond, including the skills necessary to contribute to work teams. These skills may include three of the following: Emotional Intelligence, Communication Skills in the Workplace, Professional Presence, Leadership, Managing Conflict, Negotiation, Effective Time Management, and Analytical Thinking. Please check with your Learning Coach to determine the business skills courses most valuable to your situation.	Instructor Taught		\$2985.00	Yes	No	Retail Trade
Previously: CCT Business Training													
						Cisco Certified Network Associate (CCNA)	CCNA certification training provides knowledge in network fundamentals, network access, IP connectivity, IP services, security fundamentals, and automation and programmability. This is entry-level certification for an IT environment, but students should have at least 1 year of experience implementing Cisco solutions.	Instructor Taught	Cisco Certified Network Associate (CCNA)	\$5990.00	Yes	Yes	Professional, Scientific, and Technical Services
						CompTIA A+ Certification	CompTIA A+ Certification is the industry standard for launching IT careers in today's digital environment. Training provides the basic knowledge needed to install, configure, and support computer hardware and operating systems. Prepares the student for two (2) CompTIA exams.	Instructor Taught	CompTIA A+ Certification	\$2895.00	Yes	Yes	Professional, Scientific, and Technical Services

Interactive Business Training Cont.d.						CompTIA Network+ Certification	CompTIA Network+ training provides the knowledge and skills needed to plan, install, maintain, and troubleshoot modern networks in an IT environment. This includes physical network components and technologies, logical structures, common protocols, and network security. CompTIA A+ is a prerequisite for this program.	Instructor Taught	CompTIA Network+ Certification	\$2895.00	Yes	Yes	Professional, Scientific, and Technical Services
Previously: CCT Business Training													
						CompTIA Security+ Certification	CompTIA Security+ training provides the basic knowledge needed to plan, implement, and maintain information security in an IT environment. This includes risk management, host and network security, authentication and access control systems, cryptography, and organizational security. CompTIA Network+ is a prerequisite for this class.	Instructor Taught	CompTIA Security+ Certification	\$2995.00	Yes	Yes	Professional, Scientific, and Technical Services
						CompTIA Technical Certification	CompTIA Technical Certification provides extensive preparation for a number of CompTIA certification exams: A+ (Basic), Network+ (Intermediate), and Security+ (Advanced). These certifications are well-respected in the IT environment.	Instructor Taught	CompTIA Technical Certification	\$5990.00	Yes	Yes	Professional, Scientific, and Technical Services
						Information Technology Infrastructure Library (ITIL)	The Information Technology Infrastructure Library (ITIL) classes help students deliver better value by aligning IT service delivery with the needs of the company. Students learn IT business process fundamentals and gain the ability to manage business change, transformation, and growth.	Instructor Taught	ITIL Certification	\$1895.00	Yes	Yes	Professional, Scientific, and Technical Services
						Microsoft Certified Solutions Associate (MCSA)	The Microsoft Certified Solutions Associate (MCSA) certification is intended for people who seek entry-level jobs in an IT environment. The MCSA is available in a number of IT disciplines, including Windows, Windows Server, SQL Server, BI Reporting, and Database Development just to name a few.	Instructor Taught	Microsoft Certified Solutions Associate (MCSA)	\$2995.00	Yes	Yes	Professional, Scientific, and Technical Services
						Microsoft Certified Solutions Expert (MCSE)	Microsoft Certified Solutions Expert (MCSE) training provides expertise in a number of Microsoft disciplines, including Cloud Platform and Infrastructure, Mobility, Data Management and Analytics, and Productivity. These certifications identify technical competencies that are widely recognizable in an IT environment.	Instructor Taught	Microsoft Certified Solutions Expert (MCSE)	\$2995.00	Yes	Yes	Professional, Scientific, and Technical Services

<i>Interactive Business Training Cont.d.</i>						Microsoft Office Specialist (MOS)	Microsoft Office Specialist (MOS) classes provide students with the training necessary to understand any one or all of the Microsoft Office programs, including Word, Excel, PowerPoint, Access, and Outlook. To earn this certification, Microsoft requires passing an exam for each desired application.	Instructor Taught	Microsoft Office Specialist (MOS)	\$4140.00	Yes	Yes	Professional, Scientific, and Technical Services
<i>Previously: CCT Business Training</i>													
						Office Manager or Administrative Assistant	Office Manager or Administrative Assistant courses provide technical training in Microsoft Office applications (Word, Excel, Outlook, PowerPoint, and Access); in addition, a number of business skills courses boost knowledge and understanding in managing a complex office environment.	Instructor Taught		\$3600.00	No	Yes	Professional, Scientific, and Technical Services
						Office Manager or Administrative Assistant (English/Spanish)	Office Manager or Administrative Assistant (English/Spanish) provides classroom training (in English) for several Microsoft Office applications, including Word, Excel, PowerPoint, Outlook, OneNote; online training (in Spanish) is also provided for these applications. In addition, a number of business skills courses will boost knowledge and understanding in managing a complex office environment.	Instructor Taught		\$3600.00	No	Yes	Professional, Scientific, and Technical Services
						Project Management (PMP/CAPM)	The Project Management Professional (PMP/CAPM) classes prepare students for the PMP or CAPM exam in all the relevant PMI concepts, including project initiation, planning, execution, monitoring, and controlling. The course focuses on the most recent version of the PMBOK using updated PMI terminology.	Instructor Taught	Project Management Certification (PMP/CAPM)	\$2995.00	Yes	No	Government
						Workforce Technical Certification	Workforce Technical Certification provides IT training designed to fit the individual's needs and make him/her more marketable in the IT environment. Selection of courses are based on the student's IT experience and current level of knowledge in Information Technology. Price of the program is subject to training courses selected and certifications desired.	Instructor Taught	Certified IT Professional	\$5895.00	Yes	Yes	Professional, Scientific, and Technical Services

PSI Project Management, Inc.	http://www.psipm.com	8.649E+09	Roy L. Mathena	202 Latimer Mill Road, Honea Path, SC 29654	Yes	Project Management Training Program For PMP/CAPM Exam Prep and Project Managers	A program that prepares individuals to apply quantitative and qualitative knowledge, skills, tools, and techniques to manage projects in a wide range of fields and occupations. Includes instruction in project planning, risk management, cost and time management, contracts and procurement, accounting, statistics, decision making, and human resources.	Instructor Taught & Online	Project Management Professional (PMP) or Certified Associate In Project Management (CAPM)	\$2810.00	No	No	Government
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Eligible Training Provider List

Current Reasons for Denial:

1. Our local area is prioritizing classroom based training for the WorkLink area.
2. Training is not within the five in-demand career clusters for the WorkLink area:
 - a. Administrative and Support Services;
 - b. Construction;
 - c. Health Care and Social Assistance;
 - d. Manufacturing;
 - e. Professional, Scientific, and Technical Services;Nor is it an occupational career exception: CDL training.
3. WorkLink Workforce Development Board currently has a moratorium on barbering, cosmetology, nail technician, and horseshoeing for the WorkLink area.
4. Training programs do not lead to a recognized post-secondary occupational credential.
5. Training costs exceed the maximum amount for the WorkLink area.
(Currently, set at \$5,000 per program year and \$10,000 in a lifetime by the WorkLink Board; \$14,000 in a lifetime by the State.)
6. Training provider does not offer programs of study within 150 miles of Clemson, SC.

WorkLink

WIOA INSTRUCTION LETTER NO.: PY'16-014 (Replaces Revised PY'16-02)

SUBJECT: Local Supportive Service Policy (Adult and Dislocated Worker Only)

ISSUANCE

DATE: June 7, 2017

EFFECTIVE

DATE: Immediately

EXPIRATION

DATE: Indefinite

PURPOSE: The purpose of this instruction is to establish guidelines for providing supportive services for WIOA participants in the local WorkLink Workforce Innovation and Opportunity Area.

BACKGROUND: The goal of the Workforce Innovation and Opportunity Act is to ensure access for all individuals, of every skill level, the opportunity to pursue the skills, training, and education they need to obtain employment that will lead to financial stability and economic security for themselves and their families. The Act authorizes supportive services for individuals registered in WIOA programs who are receiving WIOA services.

POLICY: The term "Supportive Services" refers to those financial-based or physical accommodations that are reasonable and necessary, and required, in order for a client to participate in activities authorized under Title I of the Workforce Innovation and Opportunity Act (WIOA). In addition, any adult or dislocated worker who is enrolled and receiving WIOA services may be eligible for supportive services if they are unable to obtain assistance from other programs providing such services. Youth participating in WIOA services should follow the Youth Supportive Service policy. In general, supportive services may include needs-related payments, childcare, transportation, housing assistance, and a variety of other related expenses.

Maximum Allowable Limits

- Supportive Services for adults and dislocated workers are available up to a maximum total of \$3,000 per program year.

The availability of and referral to non-WIOA sources is one of the services that must be made available to adults and dislocated workers through the One-Stop delivery system.

The need for supportive services must be considered when developing the Individual Employment Plan (IEP). **Recipients of supportive services must be considered low-income.** The need for supportive services must be documented in an assessment and in case notes. The case note must document the specific need, the amount to be paid out by the WIOA program, and details regarding a plan for the participant to be self-sufficient if similar situations occur in the future.

A proud partner of the AmericanJobCenter network

An Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities.

1376 Tiger Blvd Suite 102 Clemson SC 29631 P. 864.646.1515 F. 864.646.2814 Relay Service Dial 711 (TTY)

WIOA is a payer of last resort and so only if a participant cannot obtain services by other means should WIOA provide supportive services. Case Managers must document in case notes efforts to access non-WIOA sources to justify providing supportive services through WIOA. It will be left to the discretion of the Case Manager that all non-WIOA sources of funding have been exhausted. Also, WIOA participants must check with local agencies regarding emergency relief funds to address any one-time emergency costs.

I. Budgetary Plan

When participants request supportive services, the Case Manager must assist the participant with a budgetary plan to ensure that the participant has the means to pay for the services in the future. The budgetary plan also justifies the need to provide supportive services. This plan and the justification are kept in the participant's hard file and documented in a SC WOS case note.

Example case note:

John Doe called and stated that he did not have money for gas to attend class on Friday. According to his WIOA application, he is considered low-income. The case manager issued a gas card in the amount of \$25 to the participant in order for the participant to attend class. John Doe and the Case Manager discussed his plan to have gas money for next week's class. The Case Manager provided some suggestions on ways to generate income during his classes. John Doe stated that he will host a yard sale on Saturday and will use the money he earned for gas to attend class next week. John also stated that he has an interview for a part-time position at MacDonald's on Monday. He will contact the Case Manager on Tuesday with the results of the interview.

II. Supportive Service Tracking

A Supportive Services Report for each supportive service recipient will be maintained by the SC Works Operator and made available upon request. The SC Works Operator will verify that the maximum amount of funded supportive services is not exceeded. All referrals to partners will be issued through the SCWOS system and a hard copy will be provided to participants.

III. Supportive Service Payment Overview

All supportive service assistance payments issued on behalf of WIOA enrolled participants within the Worklink Workforce Innovation and Opportunity Area will be issued on the basis of an established and documented need, identified as follows:

- a. Supportive Service assistance payments are limited to the amount necessary to satisfy the emergency and permit the WIOA enrolled participants to continue or complete the applicable WIOA activity. Payments cannot exceed \$3,000 during a program year without written approval of the Administrative Entity.
- b. A supportive service need that was identified during Assessment.
- c. A need that is identified due to an emergency occurring after the individual became a WIOA enrolled participant. Payments can only be made toward relief of situations continuing after the individual becomes a WIOA enrolled participant and cannot be made retroactive.

- d. With the exception of transportation reimbursement, all supportive service assistance payments will be issued directly to the vendor providing the needed assistance or service to the WIOA enrolled participants (i.e. childcare provider, automotive repair shop, gas or electric utility company, etc.) Under no circumstances will supportive services assistance payments be made directly to the WIOA enrolled participants.

IV. Who May Receive

Those who may receive supportive service assistance payments include those who meet the following criteria:

- a. Those who are determined low-income, as described in Table 1 of the current WIOA 70 percent LLSIL, as outlined in the current Instruction Letter: Update for WIOA Family Income and Self-Sufficiency Guidelines. **Note:** Initial determination for Supportive Services will be based on low-income status as notated on the Eligibility Determination application for WIOA assistance. If a participant is not low-income at the time of application, a participant may re-apply for supportive services after six months. (WIOA staff should use the same procedures as that of Eligibility Determination to determine low-income.)
- b. Those who are actively participating in a WIOA activity, that requires travel for more than one day in length, for which he or she may not otherwise be able to continue or complete without supportive services assistance. There must be at least one open activity in SCWOS.
- c. Those who have established a supported or documented allowable need for assistance.
- d. Those who have presented documentation or evidence that all other reasonable means for getting non-WIOA assistance/support have been exhausted.
 - i. For childcare assistance – applicant must have proof of ABC Voucher eligibility determination
 - ii. For transportation – applicant must have proof of valid driver's license
 - iii. For car repairs – applicant must provide two quotes from licensed repair facilities and proof of ownership (i.e., name listed as a driver on insurance, registration, car title, etc.)

V. Allowable Supportive Services for WIOA Participants in Career or Training Services

For both adult and dislocated worker services

Medical Assistance – Limited funding is available to provide medical services required for an individual to participate in intensive services and/or training also to obtain or retain unsubsidized employment. Payments for medical assistance should be made to the provider not the participant. The maximum amount that can be paid per participant is \$500 during participation in the program.

Allowable Medical Assistance

- Pre-employment/training physicals required by an employer or training program
- Immunizations
- Pre-employment drug tests
- Dental extractions and dentures
- Eyeglasses but not contact lenses or any type of eye surgery

- Hearing devices

Work Clothing or Uniforms – Supportive Service funding can be provided for work clothing or uniforms required but not paid by an employer or training program. Clothing and uniforms include steel-toed shoes, hard hats, smocks, etc. Individuals needing general-purpose clothing should be referred to a community clothes bank or other agency. The maximum amount for work clothing is \$250 during participation in the program.

Training-Related Equipment - Pays for training related equipment not already covered, such as books and supplies.

Background Checks – Pays for background checks, such as, motor vehicle records check, criminal records (SLED), etc. when required by the occupation or employer.

Expungements - Assistance for an expungement may be offered in situations where a single offense is prohibiting a participant from obtaining employment and the participant is unable to pay for expungement his or herself. In determining whether or not to provide expungement assistance, the case manager should consider whether or not the participant will be employable upon the conclusion of the expungement process and any career and training services they may be participating in. The following conditions must exist:

1. The participant must first complete the expungement application and submit the expungement application to the solicitor's office. Participant must then provide to the case manager confirmation from the solicitor's office that the offense is eligible for expungement.
2. Assistance is limited to a one-time payment made to the solicitor's office.
3. Assistance is capped at \$500. If total costs of the expungement is more than \$500, participant would need to pay any difference to the solicitor's office and provide confirmation of this payment.

Test fees - Pays for fees related to obtain certification, such as real estate license, driver's license, GED fees, etc. This is only for participants not enrolled in a training activity.

Driver's Training - Pays for driver's training. This does not include CDLs.

One-time Emergency Costs* -

Minor Car Repair - Minor Car Repair should not exceed \$500.00.

Utilities - Pays for electric, water or gas bill. Excludes telephone bills.

Housing - Pays for housing cost, such as rent. Mortgage payments may not be paid with WIOA funding.

*One-time emergency costs exceeding \$1,000.00 must be approved by the Administrative Entity.

Childcare or Dependent Care – Participants who have out-of-pocket expenses associated with attending training/activities may receive childcare assistance. Reimbursements are linked to attendance - if a participant is absent from training, a reimbursement may not be made for that day. For childcare supportive service assistance, vendor agreements and invoices are required documentation that must be kept in the participant's hard file.

\$25 a day for pre-school children

\$10 a day for school-age children 12 years old and younger and for dependent adults

In addition to those that are determined low-income, those that are unemployed, but not low income and when the supportive service is requested, are eligible for transportation assistance, as described under Direct Transportation and Transportation Reimbursement of this policy, so long as there is a documented need in the case notes of the participant's file.

Direct Transportation – If a participant is unable to attend an activity or training because he or she lacks a driver's license and/or access to a car, the case manager may provide or procure transportation. Transportation will be provided temporarily while participants make a transition plan to provide their own transportation. Bus and other fare fees are allowable costs.

Case managers should consider cost when procuring transportation. Public transportation should be utilized when available. Arrangements may be made with other agencies that transport participants and for-profit businesses may be utilized. The grantee should have an agreement with the transportation provider specifying the cost and billing arrangements. Grantees may choose to pay private individuals selected by participants to provide transportation. Prior to using a private individual to provide transportation, the grantee must verify the individual has a valid driver's license and insurance.

Transportation Reimbursement – Participants not receiving direct transportation services may receive transportation assistance to help defray the out-of-pocket expenses associated with activities/training. For those (1) attending approved training full-time, (2) not receiving other transportation funds from partner programs, and (3) traveling more than 10 miles one way to a training provider, reimbursement will be \$10 per day for up to 40 miles, \$15 per day for up to 80 miles, and \$20 per day for up to 120 miles of training attended. An authorized training instructor must sign the attendance sheet prior to reimbursement.

VI. Allowable Needs-Related Payments (NRP) for WIOA Participants in Career or Training Services

For both adult and dislocated worker services – can be received in conjunction with other supportive service payments and is subject to the \$3,000 supportive service cap per year

NRP may be provided to unemployed adults and dislocated workers if the eligible client has been enrolled in an allowable training activity.

NRP are available for adults and dislocated workers who meet the following criteria:

A. Specific eligibility requirements for adults

1. Must be unemployed;
2. Does not qualify for, or has ceased to qualify for, Temporary Assistance for Needy Families (TANF) or unemployment compensation; and
3. Must be enrolled in a program of training services under WIOA/TAA.

Adult and Dislocated Worker Program Needs-Related Payments – Eligible adults and dislocated workers may be certified to receive a needs-related payment in the amount of \$2.50 per hour for active participation in training services (not to exceed a weekly maximum of \$100). Time and attendance sheets are to be used to ensure adequate participation in training services and are to be submitted along with each needs-related payment request. Please note this applies to adults and dislocated workers who do not qualify for the receipt of weekly unemployment insurance (UI) payments or Trade Readjustment Assistance (TRA) at the point of registration in the WIOA program. Adults and dislocated workers who were receiving UI payments or TRA at the point of registration in WIOA but exhaust such assistance may be certified eligible to receive a *Continuance Needs-Related Payment*.

The amounts to be paid are based on a set rate only for the actual number of hours the client is enrolled and/or participating in a training activity. All documentation and eligibility determination is the sole responsibility of the Intensive Services Provider.

B. Specific eligibility requirements for dislocated workers

1. Must be unemployed; and
2. Have ceased to qualify for unemployment compensation or trade readjustment allowance under TAA or NAFTA-TAA, and
3. Must be enrolled in a program of training services under WIOA/TAA.

Continuance Needs-Related Payment – Eligible adults and dislocated workers who exhaust UI payments or TRA after registration in the WIOA program may receive a weekly payment up to the amount received under UI or TRA for active participation in training services, not to exceed \$100 per week. This may enable the participant to continue receiving the same level of income maintenance as when they first entered the program. The participant must provide proof of the status of their UI or TRA weekly payment amount during the needs-related payment certification appointment. Time and attendance sheets are to be used to ensure adequate participation in training services and are to be submitted along with the needs-related payment request. **NOTE: In order to qualify for this type of needs-related payment, the WIOA customer is required to attend 100% of approved training each week.**

Needs-related payments are not wages but training payments used to assist participants with related costs for participating in training services. Needs-related payments are not subject to tax withholdings.

The case manager and participant must complete the Needs Related Payment Approval to document the need. In the event a waiver is required, this completed form is to be submitted with the waiver request.


VIII. Supportive Services NOT Allowable for WIOA Participants

- a. Legal or punitive services costs, which includes child support or driver's license reinstatement fees.
- b. Payments for food or food items.
- c. Payments for automobile payments, insurance, taxes, and tags.
- d. Personal debt or obligation that occurred before WIOA registration.

ACTION: WorkLink Workforce Innovation and Opportunity Area Grantees must abide by the policy as stated. All staff must be familiar with the policy. All other forms of supportive service requests not listed must be made in writing to the Administrative Entity.

Please copy and distribute this information appropriately within your agency.

INQUIRIES: Direct all inquiries on this Instruction Letter to the WorkLink Workforce Development Board, 1376 Tiger Blvd., Suite 102, Clemson, SC 29631, telephone 864.646.1515, fax 864.646.2814, or e-mail jkelly@worklinkweb.com.



Trent Acker, Executive Director
WorkLink Workforce Development Board

DISTRIBUTION: All WIOA/TAA staff

Goals, Strategies, and Action Strategies Narrative

Goal I. Improve the skill level of the workforce to meet the demands of business and industry.

The One Stop and Youth Committees will oversee the attainment of this goal and will be responsible to complete the objectives and strategies to facilitate its successful attainment.

Key Objective:

- A. Monitor WorkKeys Data on an ongoing basis to report the trends in certification of workers.

Key Action Strategies:

1. Establish baseline via Work Ready Communities Initiative
 - a. Review Work Ready data via ACT database at each Committee meeting
 - b. Report to WorkLink Workforce Development Board at each Board meeting
2. Monitor the Work Ready Initiative for the WorkLink region
 - a. Executive Director of WorkLink will monitor the State initiative and report to the Committee and Board on an ongoing basis

Key Objective

- B. Continue to build a better understanding of the employee skill level needs in the area through better coordination with workforce development partners

Key Action Strategies:

1. Assign staff to participate in Community, Partner and Employer groups
2. Convene business representatives on a monthly basis and SC Works Center partners on a quarterly basis
 - a. Coordinate services and share information on behalf of the WorkLink Workforce Development Area and the SC Works System
 - b. Meet with employers and economic development agencies on an “as needed” basis to determine workforce needs and solutions that can be coordinated through the WorkLink office and SC Works Centers

Key Objective

- C. Increase the number of individuals who successfully complete GED or high school diploma through the workforce system.

Key Action Strategies:

1. Coordinate with the school districts to identify new dropouts
 - a. Work with Youth Committee to strengthen collaboration and partnerships
 - b. Establish a referral process between the schools and the SC Works Centers for those seeking employment
2. Make SC Works Center customers aware of GED and High School Diploma changes
 - a. Communicate information about how to obtain a GED or High School Diploma

Key Objective

- D. Increase the number of workshop attendees and thereby increase the number of basic work skills certificates provided by the One-Stop Centers.

Key Action Strategies:

1. Gather information from partners and community as to the types of workshops that should be offered.
 - a. Ensure workshop topics and/or curriculum is applicable to skills needed from industry input
 - b. Plan workshops early and market workshops through multiple venues: websites, social media, print, news outlets, partner's organizations, etc.
 - c. Plan workshops to be interactive and engaging
2. Coordinate a minimum of 8 workshops per month
3. Coordinate with partners to host workshops
 - a. Ask partners to require attendance to workshops

Key Objective

- E. Focus on quality workshop content and offerings. Quality should extend to what is currently offered, what may be offered in the future, and workshop delivery mechanisms.

Key Action Strategies:

1. Investigate online options and bring recommendations to the OneStop Operations Committee for consideration
2. Evaluate best practices and implement strategies that will encourage both workshop quality content and attendance
 - a. Tie workshops to other SC Works events
 - b. Offer networking workshops with soft skills topics and job leads
 - c. Recruit employers to lead workshops about soft skills and company requirements
3. Monitor workshop content, presentation and feedback
4. Annually evaluate what workshops are best suited for participants in the workforce system

Goal II. Increase employer engagement in WDB and WDB Activities.

The One Stop, Youth, and Disabilities Committees will be responsible for the attainment of this goal and will be responsible to complete the objectives and strategies to facilitate its successful attainment.

Key Objective:

- A. Increase WorkKeys Profiles by X% per year throughout the workforce region through increased awareness.

Key Action Strategies:

1. Investigate WorkKeys profiler resources and establish referral processes

2. Develop a plan to share WorkKeys profiling process with local area SHRM either through staff or partner presentations
3. Identify potential sources of funding opportunities
 - a. Secure additional funding through partnerships and grants to increase WorkKeys profiles

Key Objective:

- B. Continue to build a better understanding of the employee skill level needs in the area through better coordination with work force development partners.

Key Action Strategies:

1. Determine in-demand jobs in the market area, and skills required to fill those jobs
2. Review the current skill level of our participants. Determine gaps.
3. Develop outreach materials specific to career paths (include educational resources) that need to be pursued in order to be employed in those jobs
4. Review career pathways options (developed on current in-demand occupations), including job opportunities, educational resources, and expected wages, with job seekers and customers

Key Objective

- C. Work with businesses and employers to develop a better understanding of WorkKeys profiles needed by industry sector.

Key Action Strategies:

1. Discuss with Economic Development offices and partners in workforce training to determine utilization rate of WorkKeys
2. Survey local SHRM organization members on WorkKeys utilizations, profile descriptions by company, and categorize by industry

Key Objective

- D. Increase the number of employers using the Workforce Development system and services by **5% per** year.

Key Action Strategies:

1. Establish baseline from PY14 employer services data
2. Improve the quality of services offered through SC Works Online Services by assisting job seekers with better information in the SCWOS system (i.e. resumes, job expectations, etc.)
 - a. Promote job matching and job listing abilities to the businesses in the community
 - b. Host informational sessions through the local SHRM groups on how to set up free SCWOS accounts and use job matching services
 - c. Send mailers to local industry HR department describing the system and services available
 - d. Make presentations to all SHRM groups over the next 6 months
 - e. Develop a database of business services and partner services and share with local DEW representatives

Key Objective

- E. Increase opportunities for existing and displaced workers, veterans, persons with disabilities, and youth through promoting On the Job Training, apprenticeship, and other “work-based learning” programs with businesses in the region.

Key Action Strategies:

1. Target business service outreach materials to promote work-based learning opportunities
2. Strengthen partnerships with businesses, other business service representatives
 - a. Communicate the need for work based learning (OJT specifically) at SHRM, Plant manager meetings, and ED offices
 - b. Investigate Apprenticeships through DOL and the State
 - c. Support Apprenticeship Carolina in outreach efforts
 - d. Collaborate with Apprenticeship Carolina in appropriate work-based learning endeavors
 - e. Investigate grant opportunities that include work based learning opportunities
 - f. Train Business Service team members on work based learning opportunities in the community, and promote appropriate opportunities to employers as needs arise
 - g. Facilitate appropriate partner connections with the businesses

Goal III. Build upon existing partnerships and collaborations between workforce system service providers to better integrate the workforce development system.

The Executive Committee will oversee the attainment of this goal and will be responsible to complete the objectives and strategies to facilitate its successful attainment.

Key Objective:

- A. Map out existing agency partnerships and collaborations to identify gaps in services and opportunities for additional partnerships and collaboration.

Key Action Strategies:

1. Identify services relevant to customers served by the SC Works Centers
2. Research and formalize referral processes to share among staff
3. Develop map of services with input of operator
4. Share map to post in SC Works Centers, Adult Education Centers, and other training facilities
5. Assign the “gap in services” results to appropriate committee for plan development

Key Objective:

- B. Increase partnerships and collaboration between workforce service providers to better integrate services.

Key Action Strategies:

1. Identify community groups to be involved in
 - a. Assign appropriate staff to attend.
 - b. Present SC Works services to partners as needed and requested

2. Identify employment, training, and other community services relevant to customers served by the SC Works Centers
 - a. Contact partners and set-up meetings to learn about services
 - b. Invite partner staff to provide training to staff on referral processes
3. Identify grant opportunities with which to collaborate with partners
 - a. Research common types of grant opportunities
 - b. Develop a list of partner contacts for common partnership opportunities

Key Objective

- C. Build upon existing partnerships and collaborations to improve communication between the workforce system service providers, trainers/educators, and employers.

Key Action Strategies:

1. Establish partner meetings that discuss collaboration opportunities
 - a. Meet quarterly and record minutes
 - c. Report out to the Board any new partnerships and collaborations
 - b. Update referral processes on a quarterly basis as part of the partner meetings
2. Identify other partner/community meetings being held in the community
 - a. Contact leadership regarding appropriate level of involvement
 - b. Attend meetings

Key Objective

- D. Maintain and support the One Stop Operator that is responsible for convening service providers and partner agencies.

Key Action Strategies:

1. Leverage existing relationships to grow meaningful partnerships with private/public partners
2. Develop information resources (flyers, graphics, etc.) to facilitate better understanding of partner resources and interactions

Key Objective

- E. Maintain and support the One-Stop Operator's efforts to collect data and regularly report to the WDB as part of their efforts to certify/re-certify the One Stop Centers.

Key Action Strategies:

1. Utilize surveys to help collect data that is not readily available via traditional sources
2. Research and stay abreast of any updates regarding new One-stop certification standards as issued by the State.
3. Evaluate new information from the state and provide relevant information to the board regarding any required changes to achieve/maintain certification

Goal IV. Increase and improve outreach to inform and promote the SC Works Centers services and activities pertaining to workforce development.

The One Stop and Youth Committees will oversee the attainment of this goal and will be responsible to complete the objectives and strategies to facilitate its successful attainment.

Key Objective:

- A. Create a strategic marketing and communication plan to raise awareness of SC Works Centers' services and activities.

Key Action Strategies (Ad/DW):

- 1. Meet with Outreach ad hoc committee to develop a plan
- 2. Present plan and status of plan to the Operations Committee on an ongoing basis

Key Objective

- B. Engage employers, educators, and community organizations in an outreach campaign to improve awareness of SC Works Centers' services and activities.

Key Action Strategies:

- 1. Ensure all partners have SC Works Center information available and know what services the Centers offer
 - a. Develop a variety of outreach tools (PowerPoints, brochures, flyers, post cards, etc.) for employers, partner and organizations
 - b. Review and develop outreach brochures for employers and jobseekers that address specific needs and how the SC Works Center can assist in meeting needs
 - c. Conduct outreach and presentations to service agencies, partners, and SHRMS regarding services offered by the Centers
 - d. Investigate costs of mainstream media methods such as internet pop-ups and TV ads
- 2. Increase outreach initiatives to smaller outlying towns
- 3. Attend and be involved in community events that reach employers, educators, and community organizations

Key Objective

- C. Increase opportunities for educators (i.e. teachers, principals, guidance counselors, superintendents) to know and experience the employment opportunities and employers workforce needs/skill requirements.

Key Action Strategies:

- 1. Engage education partners in partner events with the SC Works Centers
- 2. Promote center services to parents of students and graduating seniors. Provide flyers and information for guidance counselors
- 3. Present soft skills as requested to high school students and parent groups

Key Objective

- D. Look for opportunities for employers and educators to form better connections to insure that education and training programs are developing systems to create a skilled workforce to meet current.

Key Action Strategies:

1. Encourage involvement of these parties to ensure employers get information on trainings offered
2. Work with training providers to ensure they offer programs that employers are seeking

Program year 2018 - 4th Quarter Performance Summary

Rolling -4

WorkLink

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	76.8	80.3	104.6%	80.1	100.0	124.8%	76.6	82.0	107.0%	112.2%
Employment Rate Q4	73.0	82.2	112.6%	76.0	85.3	112.2%	69.0	79.6	115.4%	113.4%
Median Earnings	\$5,301	\$5,864	110.6%	\$6,500	\$7,725	118.8%	BASELINE	\$3,469	N/A	114.7%
Credential Rate	51.9	68.8	132.6%	48.6	81.0	166.7%	68.1	78.6	115.4%	138.2%
Measurable Skill Gains	BASELINE	43.8	N/A	BASELINE	48.0	N/A	BASELINE	76.3	N/A	N/A
	Overall Program Score		115.1%	Overall Program Score		130.6%	Overall Program Score		112.6%	

Upper Savannah

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	76.8	81.5	106.1%	80.1	83.0	103.6%	76.6	86.3	112.7%	107.5%
Employment Rate Q4	73.0	82.1	112.5%	76.0	87.1	114.6%	69.0	79.3	114.9%	114.0%
Median Earnings	\$4,663	\$5,148	110.4%	\$6,200	\$7,747	125.0%	BASELINE	\$3,593	N/A	117.7%
Credential Rate	51.9	75.6	145.7%	48.6	70.0	144.0%	68.1	75.0	110.1%	133.3%
Measurable Skill Gains	BASELINE	56.7	N/A	BASELINE	68.8	N/A	BASELINE	39.1	N/A	N/A
	Overall Program Score		118.7%	Overall Program Score		121.8%	Overall Program Score		112.6%	

Upstate

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	76.8	81.4	106.0%	80.1	93.3	116.5%	76.6	87.1	113.7%	112.1%
Employment Rate Q4	73.0	76.0	104.1%	76.0	85.0	111.8%	69.0	82.0	118.8%	111.6%
Median Earnings	\$5,644	\$6,058	107.3%	\$7,100	\$7,148	100.7%	BASELINE	\$2,307	N/A	104.0%
Credential Rate	51.9	67.7	130.4%	48.6	61.5	126.5%	68.1	76.7	112.6%	123.2%
Measurable Skill Gains	BASELINE	67.8	N/A	BASELINE	52.8	N/A	BASELINE	50.0	N/A	N/A
	Overall Program Score		112.0%	Overall Program Score		113.9%	Overall Program Score		115.1%	

Greenville

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	76.8	78.8	102.6%	80.1	79.5	99.3%	76.6	66.7	87.1%	96.3%
Employment Rate Q4	73.0	84.9	116.3%	76.0	76.7	100.9%	69.0	73.9	107.1%	108.1%
Median Earnings	\$5,400	\$5,929	109.8%	\$6,405	\$10,400	162.4%	BASELINE	\$2,586	N/A	136.1%
Credential Rate	51.9	43.8	84.4%	48.6	59.3	122.0%	68.1	70.5	103.5%	103.3%
Measurable Skill Gains	BASELINE	55.8	N/A	BASELINE	52.9	N/A	BASELINE	69.8	N/A	N/A
	Overall Program Score		103.3%	Overall Program Score		121.1%	Overall Program Score		99.2%	

Pass

- An Overall Program Score (across all indicators) is at least 90.0%
- An Overall Indicator Score (across A/DW/Y programs) is at least 90.0%
- Have an Individual Indicator Score of at least 50.0%

Fail

- An Overall Program Score (across all indicators) that did not meet at least 90.0%
- An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0%
- Have an Individual Indicator Score that did not meet 50.0%

Program year 2018 - 4th Quarter Performance Summary

Rolling -4

Midlands

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	76.8	73.3	95.4%	80.1	81.0	101.1%	76.6	75.4	98.4%	98.3%
Employment Rate Q4	73.0	73.3	100.4%	76.0	81.7	107.5%	69.0	82.9	120.1%	109.4%
Median Earnings	\$5,285	\$5,752	108.8%	\$7,082	\$7,435	105.0%	BASELINE	\$4,105	N/A	106.9%
Credential Rate	51.9	56.3	108.5%	48.6	58.8	121.0%	68.1	65.4	96.0%	108.5%
Measurable Skill Gains	BASELINE	37.7	N/A	BASELINE	26.3	N/A	BASELINE	37.7	N/A	N/A
	Overall Program Score		103.3%	Overall Program Score		108.6%	Overall Program Score		104.9%	

Trident

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	76.8	80.0	104.2%	80.1	84.5	105.5%	76.6	82.4	107.6%	105.7%
Employment Rate Q4	73.0	78.0	106.8%	76.0	86.1	113.3%	69.0	81.5	118.1%	112.8%
Median Earnings	\$5,865	\$6,354	108.3%	\$7,700	\$7,712	100.2%	BASELINE	\$3,489	N/A	104.2%
Credential Rate	51.9	69.8	134.5%	48.6	79.2	163.0%	68.1	55.8	81.9%	126.5%
Measurable Skill Gains	BASELINE	49.3	N/A	BASELINE	13.2	N/A	BASELINE	57.7	N/A	N/A
	Overall Program Score		113.5%	Overall Program Score		120.5%	Overall Program Score		102.5%	

Pee Dee

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	76.8	80.5	104.8%	80.1	78.8	98.4%	76.6	71.6	93.5%	98.9%
Employment Rate Q4	73.0	82.7	113.3%	76.0	83.5	109.9%	69.0	73.3	106.2%	109.8%
Median Earnings	\$4,601	\$4,811	104.6%	\$6,405	\$7,185	112.2%	BASELINE	\$2,925	N/A	108.4%
Credential Rate	51.9	52.2	100.6%	48.6	60.5	124.5%	68.1	72.8	106.9%	110.7%
Measurable Skill Gains	BASELINE	41.0	N/A	BASELINE	41.0	N/A	BASELINE	53.3	N/A	N/A
	Overall Program Score		105.8%	Overall Program Score		111.2%	Overall Program Score		102.2%	

Lower Savannah

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	76.8	85.7	111.6%	80.1	77.8	97.1%	76.6	81.3	106.1%	105.0%
Employment Rate Q4	73.0	82.4	112.9%	76.0	82.4	108.4%	69.0	78.2	113.3%	111.5%
Median Earnings	\$4,908	\$6,139	125.1%	\$6,097	\$7,691	126.1%	BASELINE	\$3,584	N/A	125.6%
Credential Rate	51.9	56.0	107.9%	48.6	50.0	102.9%	68.1	76.8	112.8%	107.9%
Measurable Skill Gains	BASELINE	56.2	N/A	BASELINE	41.7	N/A	BASELINE	54.4	N/A	N/A
	Overall Program Score		114.4%	Overall Program Score		108.6%	Overall Program Score		110.7%	

Pass

- An Overall Program Score (across all indicators) is at least 90.0%
- An Overall Indicator Score (across A/DW/Y programs) is at least 90.0%
- Have an Individual Indicator Score of at least 50.0%

Fail

- An Overall Program Score (across all indicators) that did not meet at least 90.0%
- An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0%
- Have an Individual Indicator Score that did not meet 50.0%

Program year 2018 - 4th Quarter Performance Summary

Rolling -4

Catawba

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	76.8	83.6	108.9%	80.1	86.1	107.5%	76.6	83.9	109.5%	108.6%
Employment Rate Q4	73.0	83.5	114.4%	76.0	94.4	124.2%	69.0	79.8	115.7%	118.1%
Median Earnings	\$4,523	\$5,406	119.5%	\$6,715	\$7,961	118.6%	BASELINE	\$3,301	N/A	119.0%
Credential Rate	51.9	73.0	140.7%	48.6	77.3	159.1%	68.1	70.6	103.7%	134.5%
Measurable Skill Gains	BASELINE	66.7	N/A	BASELINE	66.2	N/A	BASELINE	47.9	N/A	N/A
	Overall Program Score		120.9%	Overall Program Score		127.3%	Overall Program Score		109.6%	

Santee-Lynches

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	76.8	85.6	111.5%	80.1	72.0	89.9%	76.6	70.7	92.3%	97.9%
Employment Rate Q4	73.0	85.3	116.8%	76.0	84.8	111.6%	69.0	68.9	99.9%	109.4%
Median Earnings	\$4,908	\$5,136	104.6%	\$6,800	\$8,059	118.5%	BASELINE	\$3,527	N/A	111.6%
Credential Rate	51.9	69.4	133.7%	48.6	56.3	115.8%	68.1	68.5	100.6%	116.7%
Measurable Skill Gains	BASELINE	70.3	N/A	BASELINE	54.5	N/A	BASELINE	60.0	N/A	N/A
	Overall Program Score		116.7%	Overall Program Score		109.0%	Overall Program Score		97.6%	

Waccamaw

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	76.8	83.0	108.1%	80.1	89.7	112.0%	76.6	82.1	107.2%	109.1%
Employment Rate Q4	73.0	86.9	119.0%	76.0	79.5	104.6%	69.0	77.0	111.6%	111.7%
Median Earnings	\$4,621	\$5,879	127.2%	\$6,410	\$8,795	137.2%	BASELINE	\$3,181	N/A	132.2%
Credential Rate	51.9	63.4	122.2%	48.6	65.7	135.2%	68.1	57.4	84.3%	113.9%
Measurable Skill Gains	BASELINE	58.6	N/A	BASELINE	59.5	N/A	BASELINE	74.5	N/A	N/A
	Overall Program Score		119.1%	Overall Program Score		122.2%	Overall Program Score		101.0%	

Lowcountry

Indicator/Program	Title I Adult Goal	Title I Adult Actual	Title I Adult % of Goal	Title I DW Goal	Title I DW Actual	Title I DW % of Goal	Title I Youth Goal	Title I Youth Actual	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	76.8	68.1	88.7%	80.1	61.9	77.3%	76.6	66.0	86.2%	84.0%
Employment Rate Q4	73.0	74.6	102.2%	76.0	71.1	93.6%	69.0	59.0	85.5%	93.8%
Median Earnings	\$4,908	\$5,147	104.9%	\$6,200	\$7,961	128.4%	BASELINE	\$3,866	N/A	116.6%
Credential Rate	51.9	73.7	142.0%	48.6	76.7	157.8%	68.1	71.7	105.3%	135.0%
Measurable Skill Gains	BASELINE	63.4	N/A	BASELINE	73.9	N/A	BASELINE	62.9	N/A	N/A
	Overall Program Score		109.4%	Overall Program Score		114.3%	Overall Program Score		92.3%	

Pass

- An Overall Program Score (across all indicators) is at least 90.0%
- An Overall Indicator Score (across A/DW/Y programs) is at least 90.0%
- Have an Individual Indicator Score of at least 50.0%

Fail

- An Overall Program Score (across all indicators) that did not meet at least 90.0%
- An Overall Indicator Score (across A/DW/Y programs) that did not meet at least 90.0%
- Have an Individual Indicator Score that did not meet 50.0%

Program year 2018 - 4th Quarter Performance Summary (Quick Reference)

Rolling -4

WorkLink					Pee Dee				
Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score	Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	104.6%	124.8%	107.0%	112.2%	Employment Rate Q2	104.8%	98.4%	93.5%	98.9%
Employment Rate Q4	112.6%	112.2%	115.4%	113.4%	Employment Rate Q4	113.3%	109.9%	106.2%	109.8%
Median Earnings	110.6%	118.8%	N/A	114.7%	Median Earnings	104.6%	112.2%	N/A	108.4%
Credential Rate	132.6%	166.7%	115.4%	138.2%	Credential Rate	100.6%	124.5%	106.9%	110.7%
Measurable Skill Gains	N/A	N/A	N/A	N/A	Measurable Skill Gains	N/A	N/A	N/A	N/A
Overall Program Score	115.1%	130.6%	112.6%		Overall Program Score	105.8%	111.2%	102.2%	
Upper Savannah					Lower Savannah				
Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score	Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	106.1%	103.6%	112.7%	107.5%	Employment Rate Q2	111.6%	97.1%	106.1%	105.0%
Employment Rate Q4	112.5%	114.6%	114.9%	114.0%	Employment Rate Q4	112.9%	108.4%	113.3%	111.5%
Median Earnings	110.4%	125.0%	N/A	117.7%	Median Earnings	125.1%	126.1%	N/A	125.6%
Credential Rate	145.7%	144.0%	110.1%	133.3%	Credential Rate	107.9%	102.9%	112.8%	107.9%
Measurable Skill Gains	N/A	N/A	N/A	N/A	Measurable Skill Gains	N/A	N/A	N/A	N/A
Overall Program Score	118.7%	121.8%	112.6%		Overall Program Score	114.4%	108.6%	110.7%	
Upstate					Catawba				
Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score	Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	106.0%	116.5%	113.7%	112.1%	Employment Rate Q2	108.9%	107.5%	109.5%	108.6%
Employment Rate Q4	104.1%	111.8%	118.8%	111.6%	Employment Rate Q4	114.4%	124.2%	115.7%	118.1%
Median Earnings	107.3%	100.7%	N/A	104.0%	Median Earnings	119.5%	118.6%	N/A	119.0%
Credential Rate	130.4%	126.5%	112.6%	123.2%	Credential Rate	140.7%	159.1%	103.7%	134.5%
Measurable Skill Gains	N/A	N/A	N/A	N/A	Measurable Skill Gains	N/A	N/A	N/A	N/A
Overall Program Score	112.0%	113.9%	115.1%		Overall Program Score	120.9%	127.3%	109.6%	
Greenville					Santee-Lynches				
Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score	Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	102.6%	99.3%	87.1%	96.3%	Employment Rate Q2	111.5%	89.9%	92.3%	97.9%
Employment Rate Q4	116.3%	100.9%	107.1%	108.1%	Employment Rate Q4	116.8%	111.6%	99.9%	109.4%
Median Earnings	109.8%	162.4%	N/A	136.1%	Median Earnings	104.6%	118.5%	N/A	111.6%
Credential Rate	84.4%	122.0%	103.5%	103.3%	Credential Rate	133.7%	115.8%	100.6%	116.7%
Measurable Skill Gains	N/A	N/A	N/A	N/A	Measurable Skill Gains	N/A	N/A	N/A	N/A
Overall Program Score	103.3%	121.1%	99.2%		Overall Program Score	116.7%	109.0%	97.6%	
Midlands					Waccamaw				
Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score	Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	95.4%	101.1%	98.4%	98.3%	Employment Rate Q2	108.1%	112.0%	107.2%	109.1%
Employment Rate Q4	100.4%	107.5%	120.1%	109.4%	Employment Rate Q4	119.0%	104.6%	111.6%	111.7%
Median Earnings	108.8%	105.0%	N/A	106.9%	Median Earnings	127.2%	137.2%	N/A	132.2%
Credential Rate	108.5%	121.0%	96.0%	108.5%	Credential Rate	122.2%	135.2%	84.3%	113.9%
Measurable Skill Gains	N/A	N/A	N/A	N/A	Measurable Skill Gains	N/A	N/A	N/A	N/A
Overall Program Score	103.3%	108.6%	104.9%		Overall Program Score	119.1%	122.2%	101.0%	
Trident					Lowcountry				
Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score	Indicator/Program	Title I Adult % of Goal	Title I DW % of Goal	Title I Youth % of Goal	Overall Indicator Score
Employment Rate Q2	104.2%	105.5%	107.6%	105.7%	Employment Rate Q2	88.7%	77.3%	86.2%	84.0%
Employment Rate Q4	106.8%	113.3%	118.1%	112.8%	Employment Rate Q4	102.2%	93.6%	85.5%	93.8%
Median Earnings	108.3%	100.2%	N/A	104.2%	Median Earnings	104.9%	128.4%	N/A	116.6%
Credential Rate	134.5%	163.0%	81.9%	126.5%	Credential Rate	142.0%	157.8%	105.3%	135.0%
Measurable Skill Gains	N/A	N/A	N/A	N/A	Measurable Skill Gains	N/A	N/A	N/A	N/A
Overall Program Score	113.5%	120.5%	102.5%		Overall Program Score	109.4%	114.3%	92.3%	
The assessment reflects performance across programs and negotiated indicators. To pass performance a Local Workforce Development Area (LWDA) must: <ul style="list-style-type: none"> • Have an Overall Program Score (across all indicators) of at least 90% • Have an Overall Indicator Score (across Adult, Dislocated Worker and Youth programs) of at least 90% • Have an individual indicator percentage of at least 50% 									
Color Coding				Pass					
				Fail					