

FINANCE COMMITTEE
October 29, 2019
SC Works Clemson Conference Room
3:00 P.M.

AGENDA

- | | |
|------------------------------------|--------------------------|
| I. Call to Order | Stephanie Collins |
| II. Introductions | Stephanie Collins |
| III. Approval of Minutes* | Stephanie Collins |
| IV. PY'19 Budget Overview | WorkLink/Eckerd |
| I. WorkLink Grants | |
| a. Adult/DW Program Mod. 1* | |
| b. Youth Mod. 1* | |
| c. Adult/DW/Operator Budget Review | |
| d. Youth Budget Review | |
| II. In-house Budget | |
| V. Ongoing Grants | WorkLink |
| I. IWT | |
| II. RRIWT Grants | |
| III. OJT | |
| IV. Outreach Grant | |
| VI. Other Business | Stephanie Collins |
| VII. Adjournment | Committee Chair |



**WORKFORCE DEVELOPMENT BOARD
Finance Committee Meeting Minutes
September 12, 2019
SC Works Clemson Comprehensive Center, Large Conference Room**

Members Present

David Collins Mike Wallace Grayson Kelly Stephanie Collins (via telephone)

Members Absent:

Staff Present:

Sharon Crite Trent Acker Jennifer Kelly Windy Graham
Meredith Durham

Guest Present:

Karen Craven Renee Alexander Karen Hamrick

CALL TO ORDER & INTRODUCTIONS

Ms. Stephanie Collins called the meeting to order at 3:03 pm.

Ms. Collins welcomed everyone in attendance and announced a quorum was present to conduct the business of the Committee. Ms. Collins reminded everyone the meeting was being recorded for the processing of minutes.

APPROVAL OF 5-29-19 MEETING MINUTES

Ms. Collins called for a review of the minutes and any corrections/amendments to the minutes or a motion to approve.

ACTION TAKEN: Mike Wallace made a motion to approve the minutes as submitted, seconded by Grayson Kelly. The motion carried unanimously.

PY'18 FINAL BUDGET OVERVIEW

WorkLink Grants

Ms. Collins referred to Eckerd Workforce Development Services staff for reporting.

Adult/DW, Operator

Ms. Renee Alexander and Ms. Karen Hamrick referred to pages 5-8 providing the following budget updates through June 2019:

- Page 5 shows expenditures for the Adult Program budget expended at 86.1%. There was approximately \$140,000 spent in other scholarships in PY18. Mr. Acker noted that the Supportive Service policy is being evaluated to see if funds can be made more available for participant costs.
- The Dislocated Worker Program budget as shown on page 6 is 92.6% expended.
- Page 7 shows the Operator Adult budget which expended at 94.1%.
- The Operator DW budget listed on page 8 is 97.6% expended.

Youth

Karen Craven, Program Manager for Palmetto Youth Connections, referred to page 9 of the packet, stating the Youth budget was 93.1% expended as of June 2019. Ms. Craven called attention to the Work Experience line item, which is 93.4% expended. Ms. Craven pointed to line item 6530, which is the occupational skills training line item, and pointed that through June 2019, 19 youth have gone through various advanced trainings.

In House Budget

Mr. Acker presented the PY'18 in-house budget. Mr. Acker pointed to the Salaries, Fringe and Indirect line item and noted that the line item was adjusted based on the first half of PY '18 and did not include IWT and other auxiliary grants, which is why the budget was skewed with an overage. The PY'18 budget was \$8,600 below the expected expenditures. Adjustments have been made to the PY'19 budget.

PY'19 BUDGET OVERVIEW

Ms. Collins referred to Eckerd Workforce Development Services staff for reporting.

Adult/DW, Operator

Ms. Renee Alexander and Ms. Karen Hamrick referred to pages 10-13 providing the following budget updates through July 2019:

- Page 10 shows expenditures for the Adult Program budget expended at 8.8%.
- The Dislocated Worker Program budget as shown on page 11 is 4.6% expended. Some participant costs will be charged against the Rapid Response grant listed on page 14, which is expended at 39.9%.
- Page 12 shows the Operator Adult budget which expended at 7.8%.

- The Operator DW budget listed on page 13 is 11.3% expended.

Ms. Renee Alexander and Ms. Karen Hamrick referred to pages 1-6 separate from the packet providing the following budget updates through August 2019:

- Page 1 shows expenditures for the Adult Operator budget expended at 15.3%.
- The Dislocated Worker Operator budget as shown on page 2 is 20.1% expended.
- Page 3 shows the Adult Program budget which expended at 18%.
- The DW Program budget listed on page 4 is 9.8% expended.
- The Rapid Response budget listed on page 5 is expended at 39.9%.
- Page 6 shows ITA obligations. The Adult budget ITA's approved is \$156,042.84.

Youth

Karen Craven, Program Manager for Palmetto Youth Connections, referred to page 15 of the packet, stating the Youth budget was 6.6% expended as of July 2019 and 13.3% expended through August 2019. Ms. Craven called attention to the Work Experience line item and stated 470 hours have been provided through the end of August.

In House Budget

Mr. Acker presented the draft PY'19 in-house budget. The proposed budget will have a modification in all categories. Funding is set aside in the Undesignated Funds line item to allow for flexibility in the Adult and Dislocated Worker funding streams. Funds will be added back to the contracts. WorkLink received \$100,000 from the Midlands workforce area and a net \$80,000 increase for Adult and DW fund streams year-over-year. WorkLink does not anticipate needing an additional Rapid Response grant in PY19.

ACTION TAKEN: David Collins made a motion to approve the proposed PY'19 in-house budget as the working in-house budget for PY'19 with any additional modifications sent in the fall, seconded by Grayson Kelly. The motion carried unanimously.

ONGOING GRANTS

PY18, Rapid Response IWT Grants

Mr. Acker reported that 9 companies have been awarded approximately \$198,000 in funds for the PY18 IWT grant. As of August 2019, approximately \$65,000 has been expended. The grant period will run through April 2020. Mr. Acker pointed to page 17, and noted that the second round of PY'18 IWT grant contracts were written at the end of June and will run through June

2020. There is one ongoing Rapid Response IWT grant with Lakeside Steel and Machine that will close September 30, 2019.

Transportation Grant

Mr. Acker provided a status update on the Electric City Transit grant listed on page 20. He noted that approximately \$30,000 was expended through the fiscal year. Through June 2019, 98% was expended. Anderson County plans to continue to operate and extend more routes in the future.

On-the-Job Training

Mr. Acker referred the committee to the On-the-Job Training report on page 19. There are currently 2 OJT contracts for PY '19. Any leads from the committee are appreciated.

Website RFQ

The WorkLink website RFQ was released, and 5 submissions were received from providers, along with 1 non-responsive submission. Art Design is the current website provider. The recommendation of the website provider is Art Design, because of lower budget costs and it is the incumbent service provider. Scoring results, responses, and details were provided to committee members.

ACTION TAKEN: Grayson Kelly made a motion to approve Art Design for the WorkLink website provider, seconded by Mike Wallace. The motion carried unanimously.

Technology Grant

Mr. Acker stated that 97% of the DEW Technology Grant was expended.

ADJOURNMENT

With no other business, meeting adjourned at 3:53 p.m.

Respectfully submitted by: Meredith Durham



PY19–WorkLink (Adult-1055 / DW-1056 Services)

Contract Budget Modification #1

Contractor: Eckerd Youth Alternative, Inc.
Contract #'s: 19A295E1 & 19D295E1
Program: SC Works Case Management Services
Submission Date: 10/28/2019
VP of Operations: Kal Kunkel
Program Manager (s): Renee Alexander & J.T. Parnell

Budget Modification Summary & Narrative

Budget Summary

Eckerd Youth Alternative, Inc. (Contractor) is requesting carry-over funds for a budget modification to provide additional training and supportive services to program participants. The overall increase to Adult Services is \$102,800 and to Dislocated Worker Services \$15,200 for a total of \$118,000. The Eckerd Finance Team conducted a review and did a true up of costs year to date.

Staff Costs Narrative

CONTRACT BUDGET MODIFICATION

Decrease Staff Salaries and Fringe overall by \$5168.82. The overall decrease in funds were due to underruns from staff turnover.

ADULT BUDGET

Staff Costs					
VP Operations					
Billing Analyst					
Regional Manager					
Data Integrity Specialist					
Program Manager					
Career Coach #1					
Career Coach #2					
Career Coach #3					
Career Coach #4					
Finance Director					
Billing Supervisor					
Sub-Total of Staff Costs		\$ 200,357.22	\$ (4,302.03)	\$ 196,055.19	
Fringe Benefits					
	Rate				
FICA	7.65%	\$ 15,327.33	\$ (329.11)	\$ 14,998.22	
Workers Comp.	0.75%	\$ 1,502.68	\$ (32.27)	\$ 1,470.41	
Health Insurance	21.34%	\$ 42,766.13	\$ 0.00	\$ 42,766.13	
Retirement	2.00%	\$ 4,007.14	\$ (86.04)	\$ 3,921.10	
Unemployment Insurance	0.60%	\$ 1,202.14	\$ (25.81)	\$ 1,176.33	
Other (Specify)					
Sub-Total Fringe:	32.34%	\$ 64,805.42	\$ (473.23)	\$ 64,332.20	

CONTRACT BUDGET MODIFICATION

DISLOCATED WORKER BUDGET

Staff Costs				
VP Operations				
Billing Analyst				
Regional Manager				
Data Integrity Specialist				
Program Manager				
Career Coach #1				
Career Coach #2				
Career Coach #3				
Career Coach #4				
Finance Director				
Billing Supervisor				
Sub-Total of Staff Costs		\$ 50,089.30	\$ (354.55)	\$ 49,734.76
Fringe Benefits				
	Rate			
FICA	7.65%	\$ 3,831.83	\$ (27.12)	\$ 3,804.71
Workers Comp.	0.75%	\$ 375.67	\$ (2.66)	\$ 373.01
Health Insurance	21.34%	\$ 10,691.53	\$ (0.00)	\$ 10,691.53
Retirement	2.00%	\$ 1,001.79	\$ (7.09)	\$ 994.70
Unemployment Insurance	0.60%	\$ 300.54	\$ (2.13)	\$ 298.41
Other (Specify)				
Sub-Total Fringe:	32.34%	\$ 16,201.36	\$ (39.01)	\$ 16,162.35

CONTRACT BUDGET MODIFICATION

Operating Costs Narrative

Increase in Operating Costs of \$385.08 based on current program expenditures. Adjustments have been made based on YTD Actual Expenditures.

ADULT BUDGET

Operating Costs				
Facility Costs	6185	\$ -	\$ -	\$ -
Wide Area Network Costs	6265	\$ -	\$ 266.31	\$ 266.31
Postage	6005	\$ 744.00	\$ 456.00	\$ 1,200.00
Staff Cell Phones	6270	\$ 6,192.00	\$ (1,074.47)	\$ 5,117.53
Local Mileage	6105	\$ 5,801.86	\$ 0.00	\$ 5,801.86
Non-Local Mileage/Travel		\$ 2,800.00	\$ -	\$ 2,800.00
Consummable Supplies	6000	\$ 3,195.00	\$ -	\$ 3,195.00
Staff Computers	6085	\$ 2,128.00		\$ 2,128.00
Copy/Print	6730	\$ 2,440.00	\$ -	\$ 2,440.00
Software Licenses	6095	\$ 1,760.00	\$ -	\$ 1,760.00
Staff Training Registration Costs	5110	\$ 3,200.00	\$ -	\$ 3,200.00
Participant Outreach	6735	\$ 528.00	\$ -	\$ 528.00
Staff Background Checks	5100	\$ 800.00	\$ -	\$ 800.00
Sub-Total Operating		\$ 29,588.86	\$ (352.16)	\$ 29,236.70

DISLOCATED WORKER BUDGET

Operating Costs				
Facility Costs	6185	\$ -	\$ -	\$ -
Wide Area Network Costs	6265	\$ -	\$ 36.30	\$ 36.30
Postage	6005	\$ 186.00	\$ -	\$ 186.00
Staff Cell Phones	6270	\$ 1,548.00	\$ -	\$ 1,548.00
Local Mileage	6105	\$ 1,450.46	\$ (0.00)	\$ 1,450.46
Non-Local Mileage/Travel		\$ 700.00	\$ -	\$ 700.00
Consummable Supplies	6000	\$ 799.00	\$ 700.95	\$ 1,499.95
Staff Computers	6085	\$ 532.00		\$ 532.00
Copy/Print	6730	\$ 610.00	\$ -	\$ 610.00
Software Licenses	6095	\$ 440.00	\$ -	\$ 440.00
Staff Training Registration Costs	5110	\$ 800.00	\$ -	\$ 800.00
Participant Outreach	6735	\$ 132.00	\$ -	\$ 132.00
Staff Background Checks	5100	\$ 200.00	\$ -	\$ 200.00
Sub-Total Operating		\$ 7,397.46	\$ 737.24	\$ 8,134.71

CONTRACT BUDGET MODIFICATION

Training Costs Narrative

Increase Training Costs by \$83,779.98 to support Participant Training needs.

ADULT BUDGET

Training				
Tuition Cost (Adult Education)	6530	\$ 223,982.00	\$ 72,867.44	\$ 296,849.44
Client Testing Fees	6535	\$ 2,400.00		\$ -
Instructional Supplies (Books)	6545	\$ -	\$ -	\$ -
Credential Exam Fees	6525	\$ -	\$ 7,400.00	\$ 7,400.00
Individual Training Accounts	6520	\$ -	\$ -	\$ -
Participant Verification	6516	\$ 2,400.00	\$ -	\$ 2,400.00
Participant Graduation Fees	6595	\$ -	\$ -	\$ -
Sub-Total Training		\$ 228,782.00	\$ 80,267.44	\$ 306,649.44

DISLOCATED WORKER BUDGET

Training				
Tuition Cost (Adult Education)	6530	\$ 55,995.46	\$ 2,012.54	\$ 58,008.00
Client Testing Fees	6535	\$ 600.00		\$ -
Instructional Supplies (Books)	6545	\$ -	\$ -	\$ -
Credential Exam Fees	6525	\$ -	\$ 1,500.00	\$ 1,500.00
Individual Training Accounts	6520	\$ -	\$ -	\$ -
Participant Verification	6516	\$ 600.00	\$ -	\$ 600.00
Participant Graduation Fees	6595	\$ -	\$ -	\$ -
Sub-Total Training		\$ 57,195.46	\$ 3,512.54	\$ 60,108.00

Supportive Services Narrative

Increase Supportive Services by \$42,000.00 to support current participant Supportive Service's needs.

ADULT BUDGET

Supportive Services				
Childcare	6660	\$ 1,200.00	\$ -	\$ 1,200.00
Transportation	6485	\$ 4,800.00	\$ 15,200.00	\$ 20,000.00
Client Incentives	6585	\$ -	\$ -	\$ -
Client Training Support Matl.	6546	\$ -	\$ 15,000.00	\$ 15,000.00
Client Emergency Assistance	6596	\$ 1,600.00	\$ -	\$ 1,600.00
Sub-Total of Supportive Services		\$ 7,600.00	\$ 30,200.00	\$ 37,800.00

DISLOCATED WORKER BUDGET

Supportive Services				
Childcare	6660	\$ 300.00	\$ -	\$ 300.00
Transportation	6485	\$ 1,200.00	\$ 3,800.00	\$ 5,000.00
Client Incentives	6585	\$ -	\$ -	\$ -
Client Training Support Matl.	6546	\$ -	\$ 8,000.00	\$ 8,000.00
Client Emergency Assistance	6596	\$ 400.00	\$ -	\$ 400.00
Sub-Total of Supportive Services		\$ 1,900.00	\$ 11,800.00	\$ 13,700.00

Indirect & General Liability Insurance

Increase to Indirect Costs & General Liability Insurance by \$3.74. As most of the additional funds were Participants Costs there was not a significant increase to Indirect & General Liability.

ADULT BUDGET

Indirect Cost & Fees				
Indirect Cost (MTDC)	14.77%	\$ 44,591.30	\$ (756.83)	\$ 43,834.47
General Liability (Eckerd)	0.06%	\$ 3,475.20	\$ 616.80	\$ 4,092.00
Sub-Total of Indirect & Fees		\$ 48,066.50	\$ (140.03)	\$ 47,926.47

DISLOCATED WORKER BUDGET

Indirect Cost & Fees				
Indirect Cost (MTDC)	14.77%	\$ 11,147.62	\$ 52.57	\$ 11,200.19
General Liability (Eckerd)	0.06%	\$ 868.80	\$ 91.20	\$ 960.00
Sub-Total of Indirect & Fees		\$ 12,016.42	\$ 143.77	\$ 12,160.19

APPROVAL(S)

Prepared By


Kalen J. Kunkel, One-Stop Operations Director

BUDGET FORMS

CONTRACT BUDGET MODIFICATION

The contract budget forms will be provided with the approved modification documents for signature.

WORKFORCE INVESTMENT BOARD						
WorkLink Workforce Investment Area						
GRANT BUDGET SUMMARY						
Service Provider	Eckerd Workforce Development	Contract #	19A295E1 & 19D295E1			
Project/Activity	SC Works Adult-DW Services	Funding Source	WIOA Adult & DLW Formula Funds	Modification #	1	
CATEGORIES	ADULT	DLW	Administration	Non-Administration	Total Budget Amount	
STAFF COSTS (Salaries & Fringe Benefits)	\$ 260,387	\$ 65,897		\$ 326,284	\$ 326,284	
OPERATING COSTS	\$ 29,237	\$ 8,135		\$ 37,371	\$ 37,371	
TRAINING COSTS	\$ 306,649	\$ 60,108		\$ 366,757	\$ 366,757	
SUPPORTIVE SERVICE COSTS	\$ 37,800	\$ 13,700		\$ 51,500	\$ 51,500	
Training Fees/Professional Fees/ Profit	\$ 4,092	\$ 960		\$ 5,052	\$ 5,052	
Indirect Costs	\$ 43,834	\$ 11,200		\$ 55,035	\$ 55,035	
Total Budget Costs	\$ 682,000	\$ 160,000	\$ -	\$ 842,000	\$ 842,000	
Percentage of Budget	81%	19%		100%		
Cost Limitations			2% Maximum	At least 98%	100%	

CONTRACT BUDGET MODIFICATION

WORKFORCE INVESTMENT BOARD														
WorkLink Workforce Investment Area														
COST AND PRICE ANALYSIS WORKSHEET														
Service Provider	Eckerd Workforce Development				Contract #	19A295E1 & 19D295E1								
Project/ Activity	SC Works Adult-DW Services				Funding Source	WIOA Adult & DLW Formula Funds				Modification #	1			
STAFF & INDIRECT COST - BUDGET SUMMARY														
SALARIES, FRINGE BENEFITS, & INDIRECT COST					ADULT		DLW		ADMINISTRATION		NON-ADMINISTRATION			
Staff Salaries:	Salary	No. of	% of	TOTAL										
Position Title	Per Month	Months	Time	AMOUNT	%	Amount	%	Amount	%	Amount	%	Amount		
VP Operations	[Redacted Data]													
Billing Analyst														
Operations Director														
Data Integrity Specialist														
Program Manager														
Career Coach #1														
Career Coach #2														
Career Coach #3														
Career Coach #4														
Finance Director														
Billing Supervisor														
TOTAL SALARIES				\$ 245,789.95		\$ 196,055.19		\$ 49,734.76				\$ 245,789.95		
FRINGE BENEFITS:														
FICA	\$ 245,789.95	X	7.65%	\$ 18,802.93		\$ 14,998.22		\$ 3,804.71			100%	\$ 18,802.93		
Unemployment	\$ 245,789.95	X	0.60%	\$ 1,474.74		\$ 1,176.33		\$ 298.41			100%	\$ 1,474.74		
Workers Comp	\$ 245,789.95	X	0.75%	\$ 1,843.42		\$ 1,470.41		\$ 373.01			100%	\$ 1,843.42		
Retirement (403b Match)	\$ 245,789.95	X	2.00%	\$ 4,915.80		\$ 3,921.10		\$ 994.70			100%	\$ 4,915.80		
Healthcare	\$ 245,789.95	X		\$ 53,457.66	21.81%	\$ 42,766.13	21.50%	\$ 10,691.53			100%	\$ 53,457.66		
TOTAL FRINGE BENEFITS				\$ 80,494.55		\$ 64,332.20		\$ 16,162.35				\$ 80,494.55		
INDIRECT COST: RATE	\$ 372,611.10	X	14.77%	\$ 55,034.66	79.65%	\$ 43,834.47	20.35%	\$ 11,200.19			100%	\$ 55,034.66		
TOTAL COST				\$ 381,319.16	21.81%	\$ 304,221.86	21.50%	\$ 77,097.30			100%	\$ 381,319.16		
Each position must be supported by a job description. A complete "Per Person" cost analysis must be completed and attached as an Exhibit. A current copy of your "Indirect Cost Rate" as approved by your Cognizant Agency and description of the costs covered must be attached to the budget as an Exhibit														

CONTRACT BUDGET MODIFICATION

WORKFORCE INVESTMENT BOARD					
WorkLink Workforce Investment Area					
COST AND PRICE ANALYSIS WORKSHEET					
Service Provider	Eckerd Workforce Development	Contract #	19A295E1 & 19D295E1		
Project/Activity	SC Works Adult-DW Services	Fund Source	WIOA Adult & DLW Formula Funds	Modification #	1
Categories & Line Items		Total Cost	ADULT	DLW	Non-Administration
OPERATING COSTS					
Facility Rent, Utilities, Maintenance, etc.		\$ -	\$ -	\$ -	\$ -
Staff Expendable Supplies & Materials		\$ 4,695	\$ 3,195	\$ 1,500	\$ 4,695
Software Licenses		\$ 2,200	\$ 1,760	\$ 440	\$ 2,200
Staff Computers		\$ 2,660	\$ 2,128	\$ 532	\$ 2,660
Program Outreach Expenses (Brochures, Flyers, etc.)		\$ 660	\$ 528	\$ 132	\$ 660
Copy & Print Expenses		\$ 3,050	\$ 2,440	\$ 610	\$ 3,050
Communications (Phone, Fax, Internet, etc.)		\$ 6,968	\$ 5,384	\$ 1,584	\$ 6,968
Staff Travel					
Local Mileage cost		\$ 7,252	\$ 5,802	\$ 1,450	\$ 7,252
Non-Local Mileage cost		\$ -		\$ -	\$ -
Non-Local Per Diem/Lodging Cost		\$ 3,500	\$ 2,800	\$ 700	\$ 3,500
Staff Training		\$ 4,000	\$ 3,200	\$ 800	\$ 4,000
Staff Background Checks		\$ 1,000	\$ 800	\$ 200	\$ 1,000
Non-Expendable Equipment Purchases (Computers, software, etc.)					
Non-Expendable Equipment Purchases (Computer Leases)		\$ -	\$ -	\$ -	\$ -
Wide Area Network (WAN) Equipment and Computer Software		\$ -	\$ -	\$ -	\$ -
Postage (Stamps, FedEx, etc.)		\$ 1,386	\$ 1,200	\$ 186	\$ 1,386
TOTAL OPERATING COSTS		\$ 37,371	\$ 29,237	\$ 8,135	\$ 37,371
TRAINING COSTS					
WI Customer Supplies & Materials Costs		\$ -	\$ -	\$ -	\$ -
WI Customer Book Costs		\$ -	\$ -	\$ -	\$ -
WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)		\$ 8,900	\$ 7,400	\$ 1,500	\$ 8,900
WI Customer Individualized Training Costs					
Tuition Cost (Adult Education Skill Upgrade & GED)		\$ -	\$ -	\$ -	\$ -
Other Individualized Training Cost (TCTC Pre-Employment Workshops)		\$ -	\$ -	\$ -	\$ -
Individual Training Account/Voucher Cost		\$ 354,857	\$ 296,849	\$ 58,008	\$ 354,857
Client Verifications		\$ 3,000	\$ 2,400	\$ 600	\$ 3,000
WI Customer On-the-Job Training Costs					
Reimbursable Wages		\$ -	\$ -	\$ -	\$ -
TOTAL TRAINING COSTS		\$ 366,757	\$ 306,649	\$ 60,108	\$ 366,757
SUPPORTIVE SERVICES COSTS					
WI Customer Incentives (Youth Only)		\$ -	\$ -	\$ -	\$ -
WI Customer Transportation Costs		\$ 25,000	\$ 20,000	\$ 5,000	\$ 25,000
WI Customer Childcare Costs		\$ 1,500	\$ 1,200	\$ 300	\$ 1,500
Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)		\$ 23,000	\$ 15,000	\$ 8,000	\$ 23,000
WI Customer Emergency Assistance (Rent, Car Repair, etc.)		\$ 2,000	\$ 1,600	\$ 400	\$ 2,000
TOTAL SUPPORTIVE SERVICES COSTS		\$ 51,500	\$ 37,800	\$ 13,700	\$ 51,500
TRAINING/PROFESSIONAL FEES/PROFIT					
Profit (Professional Fee - 5%) Can be tied to Performance		\$ -	\$ -	\$ -	\$ -
General Liability Insurance		\$ 5,052	\$ 4,092	\$ 960	\$ 5,052
TOTAL FEES / PROFIT COSTS		\$ 5,052	\$ 4,092	\$ 960	\$ 5,052
* A Complete cost and price analysis of Actual/Projected cost must be attached to the budget as an Exhibit					

CONTRACT BUDGET MODIFICATION

WORKFORCE INVESTMENT BOARD
WorkLink Workforce Investment Area
PARTICIPANT FLOW BASIS & PROJECTIONS

Service Provider Eckerd Workforce Development Contract # 19A295E1 & 19D295E1
Project Activity SC Works Adult-DW Services Fund Source WIOA Adult & DLW Formula Funds
Mod# 1

PY18 Actuals Basis

	Adult	Dislocated Worker	Total
PY18 Actual Budget Expenditure	\$ 775,008.00	\$ 67,392.00	\$ 842,400.00
PY18 Non-WIOA Training Funds	\$ 136,933.72	\$ 11,907.28	\$ 148,841.00
PY18 Total Program Expenditure	\$ 911,941.72	\$ 79,299.28	\$ 991,241.00
PY18 New Enrollments	196	21	217
PY17 Carryovers to PY18	138	15	153
PY18 Active Follow-up	170	18	188
PY18 Total Served	504	54	558
PY18 Cost per Participant	\$ 1,809.41	\$ 1,468.51	\$ 1,776.42
PY19 Contract Totals (90% of Contract)	\$ 613,800.00	\$ 144,000.00	\$ 757,800.00
PY19 Non-WIOA Training Funds	\$ 112,500.00	\$ 12,500.00	\$ 125,000.00
PY19 Planned Program Expenditure	\$ 726,300.00	\$ 156,500.00	\$ 882,800.00
PY19 Contract Totals divided by PY18 Cost Per Participant equals PY19 Service Levels	401	107	508
	Clients Served		
Period	Adult	DW	Total
PY19 Active Follow-up as of 10/17/2019	169	20	189
PY19 Carryovers from PY18 as of 10/17/2019	132	16	148
PY19 New Enrollment Plan by Month	181	35	216
July-19	21	7	
August-19	17	6	
September-19	21	4	
October-19	14	2	
November-19	14	2	
December-19	14	2	
January-20	14	2	
February-20	14	2	
March-20	13	2	
April-20	13	2	
May-20	13	2	
June-20	13	2	
PY18 Total Served	482	71	553
		# of CC's	4
		Average 125 per CC	138.25

WorkLink Youth Budget Comparison

		PY 19 Approved Budget	Change	Budget MOD #1	NOTES
Slot Level					
		156		156	
Staff Costs					
Sub-Total of Staff Costs		\$ 292,686.26	\$ (0.00)	\$ 292,686.26	
Fringe Benefits	Rate				
FICA	7.65%	\$ 22,390.50	\$ 0.00	\$ 22,390.50	
Workers Comp.	0.75%	\$ 2,195.15	\$ 0.00	\$ 2,195.15	
Health Insurance	16.86%	\$ 49,350.35	\$ -	\$ 49,350.35	
Retirement	2.00%	\$ 5,853.73	\$ 0.00	\$ 5,853.73	
Unemployment Insurance	0.60%	\$ 1,756.12	\$ 0.02	\$ 1,756.13	rounding
Other (Specify)					
Sub-Total Fringe:	27.86%	\$ 81,545.84	\$ 0.02	\$ 81,545.86	
Operating Costs					
Facility Costs	6185	\$ 9,600.00	\$ -	\$ 9,600.00	
Wide Area Network Costs	6265	\$ 480.00	\$ -	\$ 480.00	
Postage	6005	\$ 1,300.00	\$ -	\$ 1,300.00	
Staff Cell Phones	6270	\$ 5,040.00	\$ -	\$ 5,040.00	
Local Mileage	6105	\$ 5,735.44	\$ -	\$ 5,735.44	
Non-Local Mileage/Travel		\$ 1,500.00	\$ -	\$ 1,500.00	
Consummable Supplies	6000	\$ 1,200.00	\$ -	\$ 1,200.00	
Copy/Print	6730	\$ 1,200.00	\$ -	\$ 1,200.00	
Software Licenses	6095	\$ 1,650.00	\$ -	\$ 1,650.00	
Staff Training Registration Costs	5110	\$ 1,500.00	\$ -	\$ 1,500.00	
Participant Outreach	6735	\$ 300.00	\$ -	\$ 300.00	
Staff Background Checks	5100	\$ 154.00	\$ -	\$ 154.00	
Sub-Total Operating		\$ 29,659.44	\$ -	\$ 29,659.44	
Training					
Work Experience Stipends	6507	\$ 48,000.00	\$ (11,300.00)	\$ 36,700.00	reallocated to incentives, training materials and graduation fees
Tuition Cost (Adult Education)	6530	\$ 21,577.37	\$ (2,000.00)	\$ 19,577.37	reallocated to individual training
Instructional Supplies (Books)	6545	\$ 2,000.00	\$ 300.00	\$ 2,300.00	reallocated from WEX Stipends
Credential Exam Fees	6525	\$ 13,000.00	\$ -	\$ 13,000.00	
Individual Training Accounts	6520	\$ 13,518.40	\$ 2,000.00	\$ 15,518.40	reallocated from tuition costs
Participant Verification	6516	\$ 1,500.00	\$ -	\$ 1,500.00	
Participant Graduation Fees	6595	\$ 2,500.00	\$ 1,000.00	\$ 3,500.00	reallocated from WEX Stipends
Sub-Total Training		\$ 102,095.77	\$ (10,000.00)	\$ 92,095.77	
Supportive Services					
Childcare	6660	\$ -	\$ -	\$ -	
Transportation	6485	\$ 15,000.00	\$ -	\$ 15,000.00	
Client Incentives	6585	\$ 20,246.03	\$ 10,116.73	\$ 30,362.76	reallocated from WEX Stipends
Client Training Support Matl.	6546	\$ 2,000.00	\$ -	\$ 2,000.00	

Client Emergency Asst. & Expungements	6596	\$ 375.00	\$ -	\$ 375.00	
Sub-Total of Supportive Services		\$ 37,621.03	\$ 10,116.73	\$ 47,737.76	
Sub-Total of Contract Costs		\$ 543,608.23	\$ 116.87	\$ 543,725.10	
Indirect Cost & Fees					
Indirect Cost (MTDC)	13.00%	\$ 52,791.77	\$ (116.87)	\$ 52,674.90	
General Liability (Eckerd)	0.06%	\$ 3,600.00	\$ -	\$ 3,600.00	
Sub-Total of Indirect & Fees		\$ 56,391.77	\$ (116.87)	\$ 56,274.90	
		\$ 600,000.00	\$ (0.00)	\$ 600,000.00	

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Innovation and Opportunity Act
CLIENT FLOW PROJECTIONS


Service Provider Eckerd Connects Contract # 19Y495E2


Project Activity Youth Fund Source WIOA Youth

Period	Clients Served			Clients Exited			Active Clients
	Carryover	New	Cumulative	Positive	Negative	Cumulative	
July	27	3	30	0	0	0	0
August		3	33	0	0	0	0
September		19	52	0	0	0	0
October		19	71	0	0	0	0
November		19	90	0	0	0	0
December		3	93	0	0	0	0
January		14	107	0	0	0	0
February		15	122	0	0	0	0
March		14	136	0	0	0	0
April		14	150	0	0	0	0
May		6	156	0	0	0	0
June		0	156	0	0	0	0

Carryovers	27	129	156
New Enrollments	129		
Follow-up	100		
Total Served	256		
Planned Carrover	27		

Active Clients equal Cumulative Clients Served minus Cumulative Clients Exited

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
Worklink Investment Board	Contract Number:	19A995E1				
1376 Tiger Blvd.	Invoice Number:	1092-03				
Clemson, SC 29631	Invoice Month:	September 2019				
Attn: Jennifer Kelly	Period Covered:	July 1, 2019 - June 30, 2020				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 6,031		Adult Operator		
Eckerd Goal:			SEPTEMBER			
			25.0%			100.0%
Line Item	Budget	1092-3	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$ 52,328	4,021.56	12,412.70	\$ 39,915.14	23.7%
Fringe Benefit Total	51xx	\$ 14,560	1,102.64	3,506.97	\$ 11,053.09	24.1%
TOTAL STAFF COSTS		\$ 66,888	5,124.20	15,919.67	\$ 50,968.23	23.8%
Operating Costs:						
1.1 Facility, Utilities	6185	\$ -	\$ -	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 931	\$ -	-	\$ 931.28	0.0%
1.3 Program Outreach Expenses (Brochures,	6735	\$ -	\$ -	-	\$ -	0.0%
1.4 Copy & Print Expenses	6730	\$ 677	\$ -	-	\$ 676.72	0.0%
1.5 Communications (Phone, Fax, Internet, e	6270	\$ 887	\$ 39	44.25	\$ 842.79	5.0%
1.6 Staff Travel	6105, 6120, 6125	\$ 2,451	\$ 54	311.56	\$ 2,139.44	12.7%
1.7 Staff Training/Technical Services Costs	5110	\$ 506	\$ -	-	\$ 506.00	0.0%
1.8 Non-Expendable Equipment Purchases	6095	\$ -	\$ -	-	\$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ -	\$ -	-	\$ -	0.0%
TOTAL OPERATING COSTS		\$ 5,452	92.95	355.81	\$ 5,096.23	6.5%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAH	6525	\$ -	\$ -	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	\$ -	-	\$ -	0.0%
TOTAL TRAINING COSTS		\$ -	-	-	\$ -	0.0%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	\$ -	\$ -	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	\$ -	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	\$ -	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	\$ -	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ -	-	-	\$ -	0.0%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	\$ 502	\$ 38	125.58	\$ 376.02	25.0%
TOTAL FEES / PROFIT COSTS		\$ 502	37.75	125.58	\$ 376.02	25.0%
4.1 INDIRECT COST:	14.77%	\$ 10,758	776.15	2,422.44	\$ 8,336.03	22.5%
Contract Total		\$ 83,600	6,031.05	18,823.50	\$ 64,776.50	22.5%

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
Worklink Investment Board	Contract Number:	19D995E1				
1376 Tiger Blvd.	Invoice Number:	1223-03				
Clemson, SC 29631	Invoice Month:	September 2019				
Attn: Jennifer Kelly	Period Covered:	July 1, 2019 - June 30, 2020				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 889		DW Operator		
Eckerd Goal:			SEPTEMBER			
			25.0%			100.0%
Line Item	Budget	1223-03	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		7,135.61	599.13	2,030.50	5,105.11	28.5%
Fringe Benefit Total	51xx	1,985.46	156.78	664.40	1,321.06	33.5%
TOTAL STAFF COSTS		9,121.08	755.91	2,694.90	6,426.18	29.5%
Operating Costs:						
1.1 Facility, Utilities	6185	-	-	-	-	0.0%
1.2 Staff Expendable Supplies & Materials	6000	126.99	-	-	126.99	0.0%
1.3 Program Outreach Expenses (Brochures,	6735	-	-	-	-	0.0%
1.4 Copy & Print Expenses	6730	92.28	-	-	92.28	0.0%
1.5 Communications (Phone, Fax, Internet, e	6270	120.96	5.28	8.95	112.01	7.4%
1.6 Staff Travel	6105, 6120, 6125	334.25	7.30	42.48	291.77	12.7%
1.7 Staff Training/Technical Services Costs	5110	69.00	-	-	69.00	0.0%
1.8 Non-Expendable Equipment Purchases	6095	-	-	-	-	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	-	-	-	-	0.0%
TOTAL OPERATING COSTS		743.48	12.58	51.43	692.05	6.9%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAI	6525	-	-	-	-	0.0%
2.6 Individual Training Account/Voucher Cost	6530	-	-	-	-	0.0%
TOTAL TRAINING COSTS		-	-	-	-	0.0%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	-	-	-	-	0.0%
3.12 WI Customer Childcare Costs	6660	-	-	-	-	0.0%
3.13 WI Customer Emergency Assistance	6596	-	-	-	-	0.0%
3.14 Training Support Materials	6545	-	-	-	-	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		-	-	-	-	0.0%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	68.40	6.02	20.79	47.61	30.4%
TOTAL FEES / PROFIT COSTS		68.40	6.02	20.79	47.61	30.4%
4.1 INDIRECT COST:	0.12	1,467.04	114.40	408.70	1,058.33	27.9%
CONTRACT TOTAL:		11,400.00	888.91	3,175.82	8,224.17	27.9%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 19A295E1
Invoice Number: 1055-03
Invoice Month: September 2019
Period Covered: July 1, 2019 - June 30, 2020
Total Amount Due: \$ **57,103** Adult Program

Eckerd Goal:

SEPTEMBER

25.0%

100.0%

Line Item	Budget	1056-3	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 200,357	13,416.70	46,327.35	\$ 154,029.87	23.1%
Fringe Benefit Total 51xx	\$ 64,805	4,229.33	14,109.29	\$ 50,696.14	21.8%
TOTAL STAFF COSTS	\$ 265,163	17,646.03	60,436.64	\$ 204,726.01	22.8%
Operating Costs:					
1.1 Facility, Utilities 6185	\$ -	-	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials 6000	\$ 3,195	293.49	533.36	\$ 2,661.64	16.7%
1.3 Program Outreach Expenses (Brochures, Flyers, 6735	\$ 528	-	-	\$ 528.00	0.0%
1.4 Copy & Print Expenses 6730	\$ 2,440	-	270.23	\$ 2,169.77	11.1%
1.5 Communications (Phone, Fax, Internet, etc.) 6270	\$ 6,192	347.81	521.95	\$ 5,670.05	8.4%
1.6 Staff Travel (Local) 6105	\$ 5,802	19.94	132.81	\$ 5,669.05	2.3%
1.6 Staff Travel (Non-Local) 6115/6120/6125	\$ 2,800	(24.26)	-	\$ 2,800.00	0.0%
1.7 Staff Training/Technical Services Costs 5110	\$ 3,200	-	-	\$ 3,200.00	0.0%
1.8 Non-Expendable Equipment Purchases 6095	\$ 1,760	-	-	\$ 1,760.00	0.0%
Staff Computers 6085	\$ 2,128	-	-	\$ 2,128.00	0.0%
Staff Background Checks 5100	\$ 800	-	178.75	\$ 621.25	22.3%
1.9 Postage (Stamps, FedEx, etc) 6005	\$ 744	62.10	248.42	\$ 495.58	33.4%
TOTAL OPERATING COSTS	\$ 29,589	699.08	1,885.52	\$ 27,703.34	6.4%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CAN, GED, 6525	\$ -	-	303.12	\$ (303.12)	0.0%
2.6 Individual Training Account/Voucher Cost 6530	\$ 223,982	34,821.42	86,859.47	\$ 137,122.53	38.8%
Client Verifications 6516	\$ 2,400	320.00	289.32	\$ 2,110.68	12.1%
Client Testing Fees 6535	\$ 2,400	-	-	\$ 2,400.00	0.0%
TOTAL TRAINING COSTS	\$ 228,782	\$ 35,141	\$ 87,452	\$ 141,330	38.2%
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	\$ 4,800	490.00	1,280.00	\$ 3,520.00	26.7%
3.12 WI Customer Childcare Costs 6660	\$ 1,200	-	-	\$ 1,200.00	0.0%
3.14 Training Support Materials 6545	\$ -	-	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance 6596	\$ 1,600	-	25.44	\$ 1,574.56	1.6%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 7,600	490.00	1,305.44	\$ 6,294.56	17.2%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	\$ 3,475	321.97	1,125.06	\$ 2,350.14	32.4%
TOTAL FEES / PROFIT COSTS	\$ 3,475	321.97	1,125.06	\$ 2,350.14	32.4%
4.1 INDIRECT COST: 14.77%	\$ 44,591	2,804.39	9,413.89	\$ 35,177.42	21.1%
Contract Total	\$ 579,200	57,102.89	161,618.46	\$ 417,581.55	27.9%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Investment Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 19D295E1
Invoice Number: 1056-03
Invoice Month: September 2019
Period Covered: July 1, 2019 - June 30, 2020
Total Amount Due: **\$ 5,131** DW Program

Eckerd Goal:

SEPTEMBER

25%

100.0%

Line Item	Budget	1056-3	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 50,089.30	\$ 3,433.09	\$ 12,004.84	\$ 38,084.46	24.0%
Fringe Benefit Total 51xx	\$ 16,201.36	\$ 1,105.29	\$ 3,675.54	\$ 12,525.82	22.7%
TOTAL STAFF COSTS	\$ 66,290.67	\$ 4,538.38	\$ 15,680.38	\$ 50,610.29	23.7%
Operating Costs:					
1.1 Facility, Utilities 6185	\$ -	\$ -	\$ -	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials 6000	\$ 799.00	\$ (225.06)	\$ 110.98	\$ 688.02	13.9%
1.3 Program Outreach Expenses (Brochures, Flyers,) 6735	\$ 132.00	\$ -	\$ -	\$ 132.00	0.0%
1.4 Copy & Print Expenses 6730	\$ 610.00	\$ -	\$ 67.56	\$ 542.44	11.1%
1.5 Communications (Phone, Fax, Internet, etc.) 6270	\$ 1,548.00	\$ 56.01	\$ 92.72	\$ 1,455.28	6.0%
1.6 Staff Travel (Local) 6105	\$ 1,450.46	\$ 47.34	\$ 74.25	\$ 1,376.21	5.1%
1.6 Staff Travel (Non-Local) 6115/6120/6125	\$ 700.00	\$ -	\$ -	\$ 700.00	0.0%
1.7 Staff Training/Technical Services Costs 5110	\$ 800.00	\$ -	\$ -	\$ 800.00	0.0%
1.8 Non-Expendable Equipment Purchases 6095	\$ 440.00	\$ -	\$ -	\$ 440.00	0.0%
Staff Computers 6085	\$ 532.00	\$ -	\$ -	\$ 532.00	0.0%
Staff Background Checks 5100	\$ 200.00	\$ -	\$ -	\$ 200.00	0.0%
1.9 Postage (Stamps, FedEx, etc) 6005	\$ 186.00	\$ -	\$ -	\$ 186.00	0.0%
TOTAL OPERATING COSTS	\$ 7,397.46	\$ (121.71)	\$ 345.51	\$ 7,051.95	4.7%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CAN, GED, 6525	\$ -	\$ -	\$ -	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost 6530	\$ 55,995.46	\$ -	\$ -	\$ 55,995.46	0.0%
Client Verifications 6516	\$ 600.00	\$ 12.80	\$ 12.80	\$ 587.20	2.1%
Client Testing Fees 6535	\$ 600.00	\$ -	\$ -	\$ 600.00	0.0%
TOTAL TRAINING COSTS	\$ 57,195.46	\$ 12.80	\$ 12.80	\$ 57,182.66	0.0%
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	\$ 1,200.00	\$ -	\$ -	\$ 1,200.00	0.0%
3.12 WI Customer Childcare Costs 6660	\$ 300.00	\$ -	\$ -	\$ 300.00	0.0%
3.14 Training Support Materials 6545/6516	\$ -	\$ -	\$ -	\$ -	0.0%
3.13 WI Customer Emergency Assistance 6596	\$ 400.00	\$ -	\$ -	\$ 400.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 1,900.00	\$ -	\$ -	\$ 1,900.00	0.0%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	\$ 868.80	\$ 41.31	\$ 141.94	\$ 726.86	16.3%
TOTAL FEES / PROFIT COSTS	\$ 868.80	\$ 41.31	\$ 141.94	\$ 726.86	16.3%
4.1 INDIRECT COST: 14.77%	\$ 11,147.61	\$ 660.33	\$ 2,389.88	\$ 8,757.73	21.4%
Contract Total	\$ 144,800.00	\$ 5,131.11	\$ 18,570.51	\$ 126,229.49	12.8%



Worklink Investment Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Contract Number: **18RR295E2**
 Invoice Number: **1240-10**
 Invoice Month: **9/30/2019**
 Period Covered: **November 1, 2018 - September 30, 2019**
 Total Amount Due: **\$ 12,495** Rapid Response

Eckerd Goal:

SEPTEMBER

100.0%


Line Item	Budget	1240-10	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 13,922	-	12,482.66	\$ 1,439.40	89.7%
Fringe Benefit Total 51xx	\$ 5,314	-	4,803.88	\$ 510.02	90.4%
TOTAL STAFF COSTS	\$ 19,236	-	17,286.54	\$ 1,949.42	89.9%
Training Costs:					
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, ' 6525	\$ 2,785	-	2,397.36	\$ 387.64	86.1%
2.6 Individual Training Account/Voucher Cost 6530	\$ 68,276	12,495.00	28,491.74	\$ 39,784.26	41.7%
TOTAL TRAINING COSTS	\$ 71,061	12,495.00	30,889.10	\$ 40,171.90	43.5%
Supportive Services Costs :					
3.11 WI Customer Transportation Costs 6485	\$ 1,125	-	-	\$ 1,125.00	0.0%
3.12 WI Customer Childcare Costs 6660	\$ 270	-	-	\$ 270.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 1,395	-	-	\$ 1,395.00	0.0%
Training/Professional Fees/Profit:					
4.2 General Liability Insurance 6305	\$ -	-	-	\$ -	0.0%
TOTAL FEES / PROFIT COSTS	\$ -	-	-	\$ -	-
4.1 INDIRECT COST: 0.12	\$ 2,308	-	2,074.38	\$ 233.62	89.9%
CONTRACT TOTAL :	\$ 94,000	\$ 12,495	\$ 50,250	\$ 43,750	53.5%

Eckerd Workforce Development Services ITA Obligation Report

Overview

Program	Worklink SC Works	Amount
WIOA Adult	PY19 Total Budget	\$233,982.00
	PY19 Vouchers Total	\$149,595.94
	PY19 Vouchers Deobligations	\$5,597.01
	PY19 Vouchers Net Approved	\$143,998.93
	PY19 Vouchers Paid	\$88,468.03
	PY19 Vouchers Not Paid	\$55,530.90
	PY19 Funds Unobligated	\$89,983.07
	PY19 ITA's Approved	\$190,872.54
	PY19 ITA's Deobligations	\$5,879.01
	PY19 ITA's Net Approved	\$184,993.53
	PY19 ITA's vs Budget	\$48,988.47
WIOA Dislocated Worker	PY19 Total Budget	\$109,748.00
	PY19 Vouchers Total	\$31,535.00
	PY19 Vouchers Deobligations	\$4,760.00
	PY19 Vouchers Net Approved	\$26,775.00
	PY19 Vouchers Paid	\$12,495.00
	PY19 Vouchers Not Paid	\$14,280.00
	PY19 Funds Unobligated	\$82,973.00
	PY19 ITA's Approved	\$31,535.00
	PY19 ITA's Deobligations	\$4,760.00
	PY19 ITA's Net Approved	\$26,775.00
	PY19 ITA's vs Budget	\$82,973.00

As of 10.4.19

		ECKERD YOUTH ALTERNATIVES, INC.					
		100 N. Starcrest Drive, Clearwater, FL 33765					
		INVOICE					
Worklink Investment Board	Contract Number:	19Y495E2					
1376 Tiger Blvd.	Invoice Number:	1058-03					
Clemson, SC 29631	Invoice Month:	September 2019					
Attn: Jennifer Kelly	Period Covered:	July 1, 2019 - June 30, 2020					
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 38,826					
Eckerd Goal:			SEPTEMBER				
			25.0%			100.0%	
Line Item		Budget	1058-3	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligation Numbers Est
Staff Salary Total		\$ 292,686	22,827.44	70,516	\$ 222,170	24.1%	
Fringe Benefit Total	51xx	\$ 81,546	\$ 6,395	19,273	\$ 62,272	23.6%	
TOTAL STAFF COSTS		\$ 374,232	29,222.36	89,790	\$ 284,442	24.0%	-
Operating Costs:							
Facilities	6185	\$ 9,600	-	-	\$ 9,600	0.0%	-
Communications (Phone, Fax, Internet, et	6270	\$ 5,040	430.83	1,209	\$ 3,831	24.0%	42.50
Network (internet)	6265	\$ 480	27.50	55	\$ 425	11.5%	-
Postage	6005	\$ 1,300	62.10	193	\$ 1,107	14.9%	13.80
Staff Travel	6105	\$ 5,735	535.34	1,374	\$ 4,361	24.0%	-
Other Travel	6115/6120	\$ 1,500	-	-	\$ 1,500	0.0%	-
Staff Background Checks	5100	\$ 154	-	-	\$ 154	0.0%	-
Staff Training	5110	\$ 1,500	-	-	\$ 1,500	0.0%	-
Office/Desktop Supplies and Materials	6000	\$ 1,200	16.83	353	\$ 847	29.4%	-
Copying	6730	\$ 1,200	-	103	\$ 1,097	8.6%	-
Software Licenses	6095	\$ 1,650	-	-	\$ 1,650	0.0%	-
Participant Verifications	6516	\$ 1,500	38.40	(130)	\$ 1,630	-8.7%	-
Participant Outreach	6735	\$ 300	-	-	\$ 300	0.0%	-
TOTAL OPERATING COSTS		\$ 31,159	1,111.00	3,157	\$ 28,002	10.1%	56.30
Training Costs:							
Work Experience Stipends	6507	\$ 48,000	1,598.42	5,482	\$ 42,518	11.4%	189.75
Tuition Cost (Adult Education)	6520	\$ 13,518	-	-	\$ 13,518	0.0%	2,011.00
Participant Graduation Fees	6595	\$ 2,500	-	-	\$ 2,500	0.0%	45.00
Credential Exam Fees	6525	\$ 13,000	-	-	\$ 13,000	0.0%	2,091.17
Instructional Supplies (Books)	6546	\$ 2,000	-	-	\$ 2,000	0.0%	-
Individual Training Accounts	6530	\$ 21,577	-	79	\$ 21,498	0.4%	-
TOTAL TRAINING COSTS		\$ 100,596	1,598.42	5,561	\$ 95,035	5.5%	4,336.92
Supportive Services Costs :							
Child Care	6660	\$ -	-	-	\$ -	0.0%	-
Transportation	6485	\$ 15,000	820.00	1,160	\$ 13,840	7.7%	520.00
Client Incentives	6585	\$ 20,246	3,550.36	5,960	\$ 14,286	29.4%	300.00
Client Training Support Materials	6545	\$ 2,000	-	-	\$ 2,000	0.0%	30.00
Client Emergency Assistance & Expunger	6596	\$ 375	-	-	\$ 375	0.0%	-
TOTAL SUPPORTIVE SERVICES COSTS		\$ 37,621	4,370.36	7,120	\$ 30,501	18.9%	850.00
Training/Professional Fees/Profit:							
General Liability Insurance	6305	\$ 3,600	241.23	797.99	\$ 2,802	22.2%	237.50
TOTAL FEES / PROFIT COSTS		\$ 3,600	241.23	798	\$ 2,802	22.2%	237.50
4.1 INDIRECT COST:	13%	\$ 52,792	2,282.96	12,187	\$ 40,605	23.1%	712.49
Contract Total		\$ 600,000	\$ 38,826	\$ 118,613	\$ 481,387	19.8%	\$ 6,193
Work Experience:			SEP	Cumulative	YTD% Spent		
Staff WEX Salaries:			6,348.70	18,756.25	3.13%		
Staff WEX Fringe:			1,971.60	5,702.90	0.95%		
Stipends:			1,598.42	5,482.12	0.91%		
TOTAL			9,918.72	29,941.27	4.99%		
Percentage Spent:			1.65%	4.99%			

Revenue	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth		Total	YTD Sept 2019	Actual % Expended	Goal Expended	Goal % Expended	Balance
PY'19 Allocation	545,866	60,652	614,485	68,276	610,953	67,883		1,968,115					
PY'19 Transfer of funds	250,000		(250,000)										
PY'18 Carryover	460,865	62,022	152,215	34,193	168,113	377		877,785					
	\$ 1,256,731	\$ 122,674	\$ 516,700	\$ 102,469	\$ 779,066	\$ 68,260		\$ 2,845,900					
Service Providers													
Eckerd - Adult/DW Services	579,200	-	144,800	-	-	-		724,000	180,190	25%	120,667	17%	543,810
Eckerd - Operator	83,600	-	11,400	-	-	-		95,000	21,999	23%	15,833	17%	73,001
Eckerd - Youth	-	-	-	-	600,000	-		600,000	118,613	20%	100,000	17%	481,387
OJT	32,000	-	-	-	-	-		32,000	(432)	-1%	5,333	17%	32,432
Undesignated Funds	359,142	26,136	250,587	39,170	65,262	(5,461)		734,836	-	0%			734,836
Total Pass-Through Contracts	1,053,942	26,136	406,787	39,170	665,262	(5,461)		2,185,836	320,370	15%	241,833	83%	1,865,466
Total Revenue after Obligations	\$ 202,789	\$ 96,538	\$ 109,913	\$ 63,299	\$ 113,804	\$ 73,721		\$ 660,064					
In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth		Total	YTD Sept 2019	Actual % Expended	Goal Expended	Goal % Expended	Balance
Salaries, Fringe, & Indirect	143,758	80,615	100,397	48,099	103,329	64,185	*	540,383	110,200	20%	90,064	17%	430,183
SCW Centers Facility Costs	161,376	3,523	21,846	2,350	5,875	2,936		197,906	49,104	25%	32,984	17%	148,802
Billed to Partners for Facilities	(106,595)		(14,430)					(121,025)	(31,052)	26%	(20,171)	17%	(89,973)
Accounting Services		3,250		3,250		2,000		8,500	1,950	23%	1,417	17%	6,550
Travel	2,000	300	1,000	300	1,300	150		5,050	52	1%	842	17%	4,998
AOP BIS Transportation					2,500			2,500	-	0%	417	17%	2,500
Supplies		500		500		150		1,150	(520)	-45%	192	17%	1,670
Insurance		2,250		3,000		2,000		7,250	2,354	32%	1,208	17%	4,896
Postage		100		100		100		300	46	15%	50	17%	254
Printing		2,100		2,100		1,000		5,200	37	1%	867	17%	5,163
Web Site Hosting & FB, Constant Contact, & Adobe		1,650		1,650		200		3,500	553	16%	583	17%	2,947
Memberships, Dues, & Prof Fees		800		800		200		1,800	200	11%	300	17%	1,600
Training	1,250	150	850	150	800	100		3,300	25	1%	550	17%	3,275
Outreach (SC Works Center's Only)	1,000		250					1,250	-	0%	208	17%	1,250
Meeting Expense	-	1,300	-	1,000	-	700		3,000	69	2%	500	17%	2,931
Total In-House	\$ 202,789	\$ 96,538	\$ 109,913	\$ 63,299	\$ 113,804	\$ 73,721		\$ 660,064	\$ 133,018	20%	110,011	17%	527,046

18IWT01

Grant #	Company	Awarded	Modification	Expended	Balance	Start Date	End Date
18IWT01-01	United Tool and Mold	\$8,622.00		\$ 8,622.00	\$0.00	1/7/2019	5/1/2019
18IWT01-02	Michelin North America	\$69,208.76		\$ 69,208.76	\$0.00	1/4/2019	9/30/2019
18IWT01-03	Ulbrich Precision Flat Wire	\$16,762.50		\$ 3,650.00	\$13,112.50	1/16/2019	12/31/2019
18IWT01-04	PMi2	\$22,737.24		\$11,790.00	\$10,947.24	1/17/2019	12/31/2019
18IWT01-05	Paragon Hotel Company	\$325.54			\$325.54	1/18/2019	3/30/2019
18IWT01-06	era-contact	\$14,400.72			\$14,400.72	1/22/2019	1/31/2020
18IWT01-07	McLaughlin Body Co.	\$29,215.06		\$ 6,892.00	\$22,323.06	1/24/2019	12/31/2019
18IWT01-08	Shaw Industries	\$1,925.00			\$1,925.00	1/24/2019	10/30/2019
18IWT01-09	Reliable Automatic Sprinkler	\$34,301.90	\$19,331.25	\$ 9,199.00	\$25,102.90	1/7/2019	3/1/2020
Total:		\$197,498.72		\$ 109,361.76	\$88,136.96		

18IWT01-02

Grant #	Company	Awarded	Expended	Balance	Start Date	End Date
18IWT01-02-01	Allegro Industries	\$5,377.50	\$ 1,713.75	\$3,663.75	6/14/2019	10/31/2019
18IWT01-02-02	JTEKT Koyo Bearings	\$18,995.00		\$18,995.00	6/27/2019	6/30/2020
18IWT01-02-03	Clarios	\$12,500.00		\$12,500.00	6/12/2019	8/1/2020
18IWT01-02-04	Proper Polymers	\$16,500.00		\$16,500.00	6/27/2019	6/30/2020
18IWT01-02-05	Mergon	\$29,610.00		\$29,610.00	6/27/2019	6/30/2020
18IWT01-02-06	Patriot Automation	\$2,253.60		\$2,253.60	6/27/2019	1/30/2020
18IWT01-02-07	Metco	\$18,000.00	\$ 7,195.50	\$10,804.50	6/27/2019	5/30/2020
18IWT01-02-08	Plastic Omnium Clean Ene	\$23,043.00		\$23,043.00	6/27/2019	6/30/2020
18IWT01-02-09	Reliable Automatic Sprinkl	\$5,768.75		\$5,768.75	6/27/2019	6/30/2020
18IWT01-02-10	BorgWarner	\$5,696.65		\$5,696.65	6/27/2019	6/30/2020
18IWT01-02-11	ltron	\$18,124.50		\$18,124.50	6/27/2019	6/30/2020
18IWT01-02-12	Greenfield Industries	\$15,500.00		\$15,500.00	6/27/2019	6/30/2020
18IWT01-02-13	KeyMark	\$15,651.00		\$15,651.00	6/27/2019	6/30/2020
Total:		\$187,020.00	\$ 8,909.25	\$178,110.75		

Rapid Response IWT Grants					
Grant #	Company	Awarded	Spent	Balance	Status
18RRIWT06	Lakeside Steel and Machine	\$ 44,550.00	\$ 39,750.00	\$ 4,800.00	FINAL (pending 1 invoice)

PY19 OJT Summary

Adult 2810

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Completion	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID
08082019-4112			Adult	3448607	MST Concrete Products Inc.	Pickens	8/8/2019	10/31/2019	Unsuccessful	480	\$12.50	75%	\$4,500.00	\$3,546.09	\$953.91	PAID
08122019-2880			Adult	3407022	Patriot Automation	Anderson	8/12/2019	11/4/2019		480	\$18.00	75%	\$6,480.00		\$6,480.00	
10282019-2210			Adult	3473048	MTS Office Machines	Anderson	10/28/2019	1/20/2020		480	\$14.00	75%	\$5,040.00		\$5,040.00	

Budget	Remaining
\$32,000.00	\$19,526.09

Anderson	\$11,520.00	72%
Pickens	\$4,500.00	28%
Oconee		0%

Hours Trained	Average Wage
1440	\$14.83

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$16,020.00	\$3,546.09	\$12,473.91	\$953.91	\$0.00
Net Obligated	\$19,566.09			

DW 2820

Contract Number	Name	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Total Training Hours	Hourly Wage Rate	Reimbursement Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID	Balance

Budget	Remaining
	\$0.00

Anderson	\$0.00	#DIV/0!
Pickens	\$0.00	#DIV/0!
Oconee	\$0.00	#DIV/0!

Hours Trained	Average Wage
0	#DIV/0!

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Obligated	\$0.00			