

FINANCE COMMITTEE

September 10, 2020

SC Works Clemson / Teleconference

3:00 P.M.

<https://us02web.zoom.us/j/87174954132>

1-646.558.8656

Meeting ID: 871 7495 4132

AGENDA

- | | |
|---|--------------------------|
| I. Call to Order | Stephanie Collins |
| II. Introductions | Stephanie Collins |
| III. Approval of Minutes* | Stephanie Collins |
| IV. PY' 19 Final Budget Overview | WorkLink/Eckerd |
| I. Adult/DW Program | |
| II. Operator | |
| III. Youth | |
| V. PY'20 Budget Overview | WorkLink/Eckerd |
| I. SWDB Restoration Grants | |
| II. Adult/DW Program | |
| III. Operator | |
| IV. Youth | |
| V. In-house Budget* | |
| VI. Ongoing Grants | WorkLink |
| I. IWT | |
| II. RRIWT Grants | |
| III. OJT | |
| VII. Other Business | Stephanie Collins |
| VIII. Adjournment | Stephanie Collins |

UPCOMING MEETING

September 16, 2020 – Board Meeting – 1:00 pm – via Teleconference



WORKFORCE DEVELOPMENT BOARD
Finance Committee Meeting Minutes
May 28, 2020
SC Works Clemson Comprehensive Center/ Zoom Conference Call

Members Present

David Collins Grayson Kelly Stephanie Collins

Members Absent:

Mike Wallace

Staff Present:

Sharon Crite Trent Acker Jennifer Kelly Windy Graham
Meredith Durham

Guest Present:

Karen Craven Renee Alexander Kal Kunkel Matt Fields

CALL TO ORDER & INTRODUCTIONS

Ms. Stephanie Collins called the meeting to order at 3:02 pm.

Ms. Collins welcomed everyone in attendance and announced a quorum was present to conduct the business of the Committee. Ms. Collins reminded everyone the meeting was being recorded for the processing of minutes.

APPROVAL OF 10-29-2019 MEETING MINUTES

Ms. Collins called for a review of the minutes and any corrections/amendments to the minutes or a motion to approve.

ACTION TAKEN: David Collins made a motion to approve the minutes as submitted, seconded by Grayson Kelly. The motion carried unanimously.

PY'19 BUDGET OVERVIEW

Ms. Collins referred to Eckerd Workforce Development Services staff for reporting.

Adult/DW, Operator

Ms. Renee Alexander provided the following budget updates through April 2020:

- Page 5 shows expenditures for the Adult Program budget expended at 71.9%.
- The Dislocated Worker Program budget as shown on page 6 is 59% expended.
- Page 7 shows the Budget Dispersement Report, which is a reflection of budgets related to participant costs. Ms. Alexander reviewed the ITA obligations. The Adult budget ITA's net approved is \$343,930.90. The Dislocated Worker ITA's net approved is \$43,797.00.
- Page 8 shows the Adult Operator budget. Mr. Matt Fields noted there is a formula error in the Operator budget, so it is still spending on target.
- The DW Operator budget listed on page 9 is 56.8% expended.

Youth

Karen Craven, Program Manager for Palmetto Youth Connections, referred to page 10 of the packet, stating the Youth budget was 73.7% expended as of April 2020. Ms. Craven called attention to the Work Experience line item and stated 9 out of 10 students lost work experience sites due to COVID-19, and 3 students have just started at work sites and a new student beginning, so a total of 5 students will be in placement at work sites carrying over into PY20.

In House Budget

Mr. Acker presented the PY'19 in-house budget. Mr. Acker noted on page 12 that the Salary, Fringe, and Indirect line item is spending as anticipated. Mr. Acker stated that there is an internal insurance overage, and a website costs overage. There is no concern in the total budget being overspent.

PY'20 BUDGET PROPOSALS

Ms. Collins referred to Eckerd Workforce Development Services staff for reporting.

Adult/DW Program

Ms. Renee Alexander stated that the proposed Adult/DW Program budget is \$842,000, of which 80% will be distributed to Adult funding and 20% to Dislocated Worker. Ms. Alexander reviewed the total budget amounts for each category on the Budget Summary Sheet, located on page 12 in the meeting packet. Ms. Alexander pointed to the Budget Comparison and noted the increase in Staff Salaries is due to staff time for fiscal team, and there are also 8 extra work hours in PY20. Operating costs, training costs, and supportive services costs will all be reduced in the proposed budget. Ms. Alexander stated that notes are listed on the Budget Comparison detailing the changes in the proposed budget. Eckerd plans to serve 155 participants in PY2020. The total budget amount before adding indirect and general liability costs totals \$781,872.28.

Ms. Alexander stated the Indirect (6.5%) and General Liability (6%) costs bring the budget to the total of \$842,000. The budget Ms. Alexander presented reflects the changes that the OneStop Operations Committee requested.

ACTION TAKEN: Grayson Kelly made a motion to approve the PY2020 Adult/DW Program Budget as presented, seconded by David Collins. The motion carried unanimously.

Operator

Mr. Matt Fields presented the proposed PY20 OneStop Operator budget. Mr. Fields pointed to the Budget Comparison sheet and noted that there was a small change to staff salaries and there is a decrease in indirect costs. The Operator budget has not been modified since PY19 and the total remains \$95,000, which mostly covers the OneStop Operator position, oversight, and fiscal.

ACTION TAKEN: David Collins made a motion to approve the PY2020 OneStop Operator Budget as presented, seconded by Grayson Kelly. The motion carried unanimously.

Youth

Ms. Renee Alexander stated that the proposed PY20 Youth budget total remains the same as PY19 at \$600,000. The number of participants to be served also remains at 156, including new and carryover. There is a decrease in Staff Salaries and Fringe due to a reduction of fiscal staff time, and one additional staff member will not need Eckerd health insurance. Ms. Alexander stated that Operating costs will increase, due to a plan to purchase new computers for staff. Supportive Services costs cover incentives for youth participants, planned childcare and transportation, and emergency assistance as needed. The indirect rate is 14.77%, and the total for General Liability is \$3,600.

ACTION TAKEN: Grayson Kelly made a motion to approve the PY2020 Youth Budget as presented, seconded by David Collins. The motion carried unanimously.

ONGOING GRANTS

PY18, Rapid Response IWT Grants

Mr. Acker directed committee members to the IWT reports in the packet. Approximately \$130,000 has been expended so far in 18IWT01. There is a possibility of a date extension for both 18IWT01 and 18IWT01-02.

On-the-Job Training

Mr. Acker referred the committee to the On-the-Job Training report in the packet. There are currently 3 OJT contracts for PY '19. Patriot Automation and MTS Office Machines have closed as successful contracts. MST Concrete's OJT contract was unsuccessful. Approximately \$11,000 has been expended for OJT.

Outreach Grant

Mr. Acker stated that the outreach grant ended in April and expended as anticipated.

ADJOURNMENT

Mr. Acker noted the Clemson and Anderson SC Works centers have opened with additional PPE and social distancing requirements.

With no other business, meeting adjourned at 3:40 p.m.

Respectfully submitted by: Meredith Durham



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 19A295E1
Invoice Number: 1055-13 Final
Invoice Month: June 2020
Period Covered: July 1, 2019 - June 30, 2020
Total Amount Due: \$ **(1,028)**

Eckerd Goal:		JUNE 99.0%		JUNE FINAL 100.0%	100.0%		
Line Item	Budget Mod 2	1056-12	1056-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total	\$ 194,981	\$ 17,826	\$ (880)	193,873.22	\$ 1,107.74	99.4%	
Fringe Benefit Total 51xx	\$ 64,214	8,037.88	(925.89)	63,003.07	\$ 1,211.02	98.1%	
TOTAL STAFF COSTS	\$ 259,195	25,863.77	(1,805.44)	256,876.29	\$ 2,318.76	99.1%	
Operating Costs:							
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	-	-	\$ -	0.0%	
Staff Expendable Supplies & Materials	6000	\$ 2,655	256.02	2,773.41	\$ (118.50)	104.5%	
Software Licenses	6095	\$ 1,760	-	1,106.88	\$ 653.12	62.9%	
Staff Computers	6085	\$ 4,400	3,723.96	3,723.96	\$ 676.04	84.6%	
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	-	-	\$ -	0.0%	
Copy & Print Expenses	6730	\$ 2,407	-	2,178.40	\$ 228.48	90.5%	
Communications (Phone, Fax, Internet, etc.)	6270	\$ 4,121	322.28	23.68	\$ 864.79	79.0%	
Staff Travel			-				
Local Mileage cost	6105	\$ 2,838	43.35	35.31	\$ 1,791.13	36.9%	
Non-Local Per Diem/Lodging Cost	6115/6120/6125	\$ 2,800	-	-	\$ 2,412.11	13.9%	
Staff Training	5110	\$ 3,200	-	400.00	\$ 2,800.00	12.5%	
Staff Background Checks	5100	\$ 410	-	410.13	\$ -	100.0%	
Postage (Stamps, FedEx, etc.)	6005	\$ 761	13.98	-	\$ 593.63	78.0%	
TOTAL OPERATING COSTS	\$ 25,352	4,359.59	58.99	15,877.39	\$ 9,474.36	62.6%	
Training Costs:							
WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKey)	6525	\$ 12,400	241.00	-	\$ 7,344.47	59.2%	
WI Customer Individualized Training Costs							
Individual Training Account/Voucher Cost	6530	\$ 357,799	46,557.00	-	\$ 318,626.10	89.1%	
Client Verifications	6516	\$ 1,599	-	85.35	\$ 1,206.67	75.5%	
Client Testing Fees	6535	\$ -	-	-	\$ -	0.0%	
TOTAL TRAINING COSTS	\$ 371,798	46,798	85.35	327,177	\$ 44,621	88.0%	
Supportive Services Costs :							
WI Customer Transportation Costs	6485	\$ 11,000	1,245.00	-	\$ 10,610.00	96.5%	
WI Customer Childcare Costs	6660	\$ 1,200	-	-	\$ 1,200.00	0.0%	
Training Support Materials (Uniforms, Drug Screens, Background Chex	6546	\$ 34,000	3,017.44	-	\$ 23,045.01	67.8%	
WI Customer Emergency Assistance (Rent, Car Repair, etc.)	6596	\$ 1,600	-	-	\$ 274.44	17.2%	
TOTAL SUPPORTIVE SERVICES COSTS	\$ 47,800	4,262.44	-	33,929.45	\$ 13,870.55	71.0%	
Training/Professional Fees/Profit:							
General Liability Insurance	6305	\$ 4,509	327.13	(652.13)	\$ 3,420.69	75.9%	
TOTAL FEES / PROFIT COSTS	\$ 4,509	327.13	(652.13)	3,420.69	\$ 1,088.69	75.9%	
INDIRECT COST: 14.77%	\$ 43,346	2,885.32	1,285.32	41,201.58	\$ 2,144.28	95.1%	
Contract Total	\$ 752,000	84,496.26	(1,027.91)	678,482.64	\$ 73,517.36	90.2%	



ECKERD YOUTH ALTERNATIVES, INC.


100 N. Starcrest Drive, Clearwater, FL 33765


INVOICE


Worklink Development Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 19D295E1
Invoice Number: 1056-13 Final
Invoice Month: June 2020
Period Covered: July 1, 2019 - June 30, 2020
Total Amount Due: \$ 217

Eckerd Goal:		JUNE 99%		JUNE FINAL 100%		100.0%	
Line Item	Budget Mod 2	1056-12	1056-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$ 51,312.79	\$ 4,233.44	\$ 34.95	\$ 51,375.24	\$ (62.45)	100.1%
Fringe Benefit Total	51xx	\$ 16,335.90	\$ 1,962.90	\$ 27.21	\$ 16,696.67	\$ (360.77)	102.2%
TOTAL STAFF COSTS		\$ 67,648.69	\$ 6,196.34	\$ 62.16	\$ 68,071.91	\$ (423.22)	100.6%
Operating Costs:							
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Expendable Supplies & Materials	6000	\$ 1,499.95	\$ 64.01	\$ 40.03	\$ 1,068.50	\$ 431.45	71.2%
Software Licenses	6095	\$ 440.00	\$ -	\$ -	\$ 276.01	\$ 163.99	62.7%
Staff Computers	6085	\$ 1,100.00	\$ 931.00	\$ -	\$ 931.00	\$ 169.00	84.6%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Copy & Print Expenses	6730	\$ 601.71	\$ -	\$ -	\$ 442.90	\$ 158.81	73.6%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 1,008.16	\$ 117.36	\$ 1.51	\$ 800.66	\$ 207.50	79.4%
Staff Travel							
Local Mileage Cost	6105	\$ 817.05	\$ 9.11	\$ 2.65	\$ 354.55	\$ 462.50	43.4%
Non-Local Per Diem/Lodging Cost	6115/6120/6125	\$ 700.00	\$ -	\$ -	\$ 96.97	\$ 603.03	13.9%
Staff Training	5110	\$ 800.00	\$ -	\$ -	\$ 100.00	\$ 700.00	12.5%
Staff Background Checks	5100	\$ 49.62	\$ -	\$ -	\$ 49.62	\$ -	100.0%
Postage (Stamps, FedEx, etc.)	6005	\$ 106.90	\$ 6.99	\$ -	\$ 20.88	\$ 86.02	19.5%
TOTAL OPERATING COSTS		\$ 7,123.40	\$ 1,128.47	\$ 44.19	\$ 4,141.09	\$ 2,982.31	58.1%
Training Costs:							
WorkKeys, etc.)	6525	\$ 1,500.00	\$ 41.50	\$ -	\$ 284.62	\$ 1,215.38	19.0%
WI Customer Individualized Training Costs		\$ -	\$ -	\$ -	\$ -	\$ -	
Individual Training Account/Voucher Cost	6530	\$ 72,085.09	\$ 6,941.00	\$ -	\$ 36,126.00	\$ 35,959.09	50.1%
Client Verifications	6516	\$ 600.00	\$ -	\$ 61.00	\$ 137.80	\$ 462.20	23.0%
Client Testing Fees	6535	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL TRAINING COSTS		\$ 74,185.09	\$ 6,982.50	\$ 61.00	\$ 36,548.42	\$ 37,636.67	49.3%
Supportive Services Costs:							
WI Customer Transportation Costs	6485	\$ 2,000.00	\$ -	\$ 170.00	\$ 1,260.00	\$ 740.00	63.0%
WI Customer Childcare Costs	6660	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00	0.0%
Training Support Materials (Uniforms, Drug Screens, Backgr	6546	\$ 6,000.00	\$ 553.50	\$ -	\$ 3,111.95	\$ 2,888.05	51.9%
WI Customer Emergency Assistance (Rent, Car Repair, etc.	6596	\$ 400.00	\$ -	\$ -	\$ -	\$ 400.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ 8,700.00	\$ 723.50	\$ 170.00	\$ 4,371.95	\$ 4,328.05	50.3%
Training/Professional Fees/Profit:							
General Liability Insurance	6305	\$ 1,020.54	\$ 48.76	\$ (126.03)	\$ 661.05	\$ 359.49	64.8%
TOTAL FEES / PROFIT COSTS		\$ 1,020.54	\$ 48.76	\$ (126.03)	\$ 661.05	\$ 359.49	64.8%
INDIRECT COST:	14.77%	\$ 11,322.28	\$ 1,089.08	\$ 6.10	\$ 10,783.85	\$ 538.43	95.2%
Contract Total		\$ 170,000.00	\$ 15,998.65	\$ 217.42	\$ 124,578.27	\$ 45,421.73	73.3%

	ECKERD YOUTH ALTERNATIVES, INC.						
	100 N. Starcrest Drive, Clearwater, FL 33765						
	INVOICE						
Worklink Development Board	Contract Number:	19A995E1					
1376 Tiger Blvd.	Invoice Number:	1092-13 Final					
Clemson, SC 29631	Invoice Month:	June 2020					
Attn: Jennifer Kelly	Period Covered:	July 1, 2019 - June 30, 2020					
email: jkelly@worklinkweb.com	Total Amount Due:	\$ (502)					
Eckerd Goal:			JUNE	JUNE FINAL			
			99.0%	100.0%			100.0%
Line Item	Budget	1092-12	1092-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total	\$ 52,327.84	\$ 5,059.75	\$ (238.15)	51,640.72	\$ 687.12	98.7%	
Fringe Benefit Total	51xx \$ 14,560.06	\$ 1,934.67	\$ (121.71)	14,879.57	\$ (319.51)	102.2%	
TOTAL STAFF COSTS	\$ 66,887.90	\$ 6,994.42	\$ (359.86)	66,520.29	\$ 367.61	99.5%	
Operating Costs:							
1.1 Facility, Utilities	6185	\$ -	\$ -	\$ -	\$ -	0.0%	
1.2 Staff Expendable Supplies & Materials	6000	\$ 633.59	\$ 40.03	\$ -	633.59	\$ -	100.0%
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
1.4 Copy & Print Expenses	6730	\$ 590.23	\$ 88.40	\$ -	590.23	\$ -	100.0%
1.5 Communications (Phone, Fax, Internet, etc.)	6270	\$ 348.30	\$ 44.21	\$ -	348.30	\$ -	100.0%
1.6 Staff Travel	6105, 6120, 6125	\$ 1,464.37	\$ 83.98	\$ -	1,464.37	\$ -	100.0%
1.7 Staff Training/Technical Services Costs	5110	\$ 440.00	\$ -	\$ -	440.00	\$ -	100.0%
1.8 Non-Expendable Equipment Purchases	6095	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
1.10 Staff Background Checks	5100	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL OPERATING COSTS	\$ 3,476.49	\$ 256.62	\$ -	3,476.49	\$ -	100.0%	
Training Costs:							
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, Workkeys)	6525	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL TRAINING COSTS	\$ -	\$ -	\$ -	-	\$ -	0.0%	
Supportive Services Costs :							
3.11 WI Customer Transportation Costs	6485	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ -	\$ -	\$ -	-	\$ -	0.0%	
Training/Professional Fees/Profit:							
4.2 General Liability Insurance	6305	\$ 408.55	\$ 43.64	\$ (77.89)	408.55	\$ -	100.0%
TOTAL FEES / PROFIT COSTS	\$ 408.55	\$ 43.64	\$ (77.89)	408.55	\$ -	100.0%	
4.1 INDIRECT COST:	14.77%	\$ 10,758.46	\$ 1,077.42	\$ (64.66)	10,398.87	\$ 359.60	96.7%
Contract Total	\$ 81,531.40	\$ 8,372.10	\$ (502.41)	80,804.20	\$ 727.20	99.1%	

	ECKERD YOUTH ALTERNATIVES, INC.						
	100 N. Starcrest Drive, Clearwater, FL 33765						
	INVOICE						
Worklink Development Board	Contract Number:	19D995E1					
1376 Tiger Blvd.	Invoice Number:	1223-13 Final					
Clemson, SC 29631	Invoice Month:	June 2020					
Attn: Jennifer Kelly	Period Covered:	July 1, 2019 - June 30, 2020					
email: jkelly@worklinkweb.com	Total Amount Due:	\$ (39)					
Eckerd Goal:			JUNE	JUNE FINAL			
			99.0%	100.0%			100.0%
Line Item	Budget	1223-12	1223-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		7,135.61	532.86	(3.12)	7,046.57	89.04	98.8%
Fringe Benefit Total	51xx	1,985.46	236.21	(30.55)	1,973.30	12.16	99.4%
TOTAL STAFF COSTS		9,121.08	769.07	(33.67)	9,019.87	101.21	98.9%
Operating Costs:							
1.1 Facility, Utilities	6185	-	-	-	-	-	0.0%
1.2 Staff Expendable Supplies & Materials	6000	126.99	5.46	-	86.40	40.59	68.0%
1.3 Program Outreach Expenses (Brochures,	6735	-	-	-	-	-	0.0%
1.4 Copy & Print Expenses	6730	92.28	12.05	-	80.48	11.80	87.2%
1.5 Communications (Phone, Fax, Internet, et	6270	120.96	6.03	-	50.27	70.69	41.6%
1.6 Staff Travel	6105, 6120, 6125	334.25	11.47	-	199.72	134.53	59.8%
1.7 Staff Training/Technical Services Costs	5110	69.00	-	-	60.00	9.00	87.0%
1.8 Non-Expendable Equipment Purchases	6095	-	-	-	-	-	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	-	-	-	-	-	0.0%
1.10 Staff Background Checks	5100	-	-	-	-	-	0.0%
TOTAL OPERATING COSTS		743.48	35.01	-	476.87	266.61	64.1%
Training Costs:							
2.3 WI Customer Credential Exam Fees (CAN	6525	-	-	-	-	-	0.0%
2.6 Individual Training Account/Voucher Cost	6530	-	-	-	-	-	0.0%
TOTAL TRAINING COSTS		-	-	-	-	-	0.0%
Supportive Services Costs:							
3.11 WI Customer Transportation Costs	6485	-	-	-	-	-	0.0%
3.12 WI Customer Childcare Costs	6660	-	-	-	-	-	0.0%
3.13 WI Customer Emergency Assistance	6596	-	-	-	-	-	0.0%
3.14 Training Support Materials	6545	-	-	-	-	-	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		-	-	-	-	-	0.0%
Training/Professional Fees/Profit:							
4.2 General Liability Insurance	6305	68.40	5.21	(10.82)	56.77	11.63	83.0%
TOTAL FEES / PROFIT COSTS		68.40	5.21	(10.82)	56.77	11.63	83.0%
4.1 INDIRECT COST:	0.12	1,467.04	107.73	5.23	1,411.05	55.98	96.2%
CONTRACT TOTAL:		11,400.00	917.03	(39.26)	10,964.56	435.43	96.2%

	ECKERD YOUTH ALTERNATIVES, INC.						
	100 N. Starcrest Drive, Clearwater, FL 33765						
	INVOICE						
Worklink Development Board	Contract Number:	19Y495E2					
1376 Tiger Blvd.	Invoice Number:	1058-13 Final					
Clemson, SC 29631	Invoice Month:	June 2020					
Attn: Jennifer Kelly	Period Covered:	July 1, 2019 - June 30, 2020					
email: jkelly@worklinkweb.com	Total Amount Due:	\$ (1,834)					
Eckerd Goal:			JUNE 99.0%	JUNE FINAL 100.0%			100.0%
Line Item	Budget MOD#1	1058-12	1058-13	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		\$ 292,686	\$ 23,510.38	\$ 737.65	\$ 284,267.29	\$ 8,418.97	97.1%
Fringe Benefit Total	51xx	\$ 81,546	\$ 10,705.52	\$ (2,848.47)	\$ 75,136.32	\$ 6,409.42	92.1%
TOTAL STAFF COSTS		\$ 374,232	\$ 34,215.89	\$ (2,110.81)	\$ 359,403.61	\$ 14,828.39	96.0%
Operating Costs:							
Facilities	6185	\$ 9,600	\$ -	\$ 2,400.00	\$ 9,600.00	\$ -	100.0%
Communications (Phone, Fax, Internet, e	6270	\$ 5,040	\$ 404.32	\$ -	\$ 4,646.51	\$ 393.49	92.2%
Network (internet)	6265	\$ 480	\$ 26.81	\$ 25.19	\$ 296.05	\$ 183.95	61.7%
Postage	6005	\$ 1,300	\$ 48.93	\$ 27.96	\$ 887.09	\$ 412.91	68.2%
Staff Travel	6105	\$ 5,735	\$ -	\$ -	\$ 3,992.87	\$ 1,742.57	69.6%
Other Travel	6115/6120	\$ 1,500	\$ -	\$ -	\$ -	\$ 1,500.00	0.0%
Staff Background Checks	5100	\$ 154	\$ -	\$ -	\$ 174.00	\$ (20.00)	113.0%
Staff Training	5110	\$ 1,500	\$ (335.00)	\$ -	\$ -	\$ 1,500.00	0.0%
Office/Desktop Supplies and Materials	6000	\$ 1,200	\$ -	\$ -	\$ 1,240.26	\$ (40.26)	103.4%
Copying	6730	\$ 1,200	\$ -	\$ -	\$ 400.42	\$ 799.58	33.4%
Software Licenses	6095	\$ 1,650	\$ -	\$ -	\$ 1,523.75	\$ 126.25	92.3%
Participant Verifications	6516	\$ 1,500	\$ -	\$ 551.25	\$ 1,828.96	\$ (328.96)	121.9%
Participant Outreach	6735	\$ 300	\$ -	\$ -	\$ -	\$ 300.00	0.0%
TOTAL OPERATING COSTS		\$ 31,159	\$ 145.06	\$ 3,004.40	\$ 24,589.91	\$ 6,569.53	78.9%
Training Costs:							
Work Experience Stipends	6507	\$ 36,700	\$ 3,129.23	\$ -	\$ 27,364.05	\$ 9,335.95	74.6%
Tuition Cost (Adult Education)	6520	\$ 15,518	\$ 2,452.00	\$ (834.00)	\$ 12,174.00	\$ 3,344.40	78.4%
Participant Graduation Fees	6595	\$ 3,500	\$ 330.00	\$ (165.00)	\$ 970.00	\$ 2,530.00	27.7%
Credential Exam Fees	6525	\$ 13,000	\$ 2,524.84	\$ (890.92)	\$ 13,591.31	\$ (591.31)	104.5%
Instructional Supplies (Books)	6546	\$ 2,000	\$ 30.00	\$ -	\$ 1,342.00	\$ 658.00	67.1%
Individual Training Accounts	6530	\$ 19,577	\$ -	\$ -	\$ 1,244.00	\$ 18,333.37	6.4%
TOTAL TRAINING COSTS		\$ 90,296	\$ 8,466.07	\$ (1,889.92)	\$ 56,685.36	\$ 33,610.41	62.8%
Supportive Services Costs :							
Child Care	6660	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Transportation	6485	\$ 15,000	\$ -	\$ -	\$ 9,480.00	\$ 5,520.00	63.2%
Client Incentives	6585	\$ 30,363	\$ 1,950.00	\$ -	\$ 28,310.45	\$ 2,052.31	93.2%
Client Training Support Materials	6545	\$ 2,300	\$ -	\$ -	\$ 112.00	\$ 2,188.00	4.9%
Client Emergency Assistance & Expunge	6596	\$ 375	\$ -	\$ -	\$ -	\$ 375.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ 48,038	\$ 1,950.00	\$ -	\$ 37,902.45	\$ 10,135.31	78.9%
Training/Professional Fees/Profit:							
General Liability Insurance	6305	\$ 3,600	\$ 242.09	\$ (516.06)	\$ 2,706.97	\$ 893.03	75.2%
TOTAL FEES / PROFIT COSTS		\$ 3,600	\$ 242.09	\$ (516.06)	\$ 2,706.97	\$ 893.03	75.2%
4.1 INDIRECT COST:	13%	\$ 52,675	\$ 4,578.35	\$ (321.42)	\$ 49,163.72	\$ 3,511.30	93.3%
Contract Total		\$ 600,000	\$ 49,597.46	\$ (1,833.81)	\$ 530,452.02	\$ 69,547.98	88.4%
				0.00	0.00		
Work Experience:			JUN	JUNFIN	Cumulative	YTD% Spent	
	Staff WEX Salaries:		6,908.64	-489.06	73,141.13	12.19%	
	Staff WEX Fringe:		1,962.60	544.72	22,281.13	3.71%	
	Stipends:		1,421.72	1,707.51	27,364.05	4.56%	
	TOTAL		8,871.24	1,763.17	122,786.31	20.46%	
	Percentage Spent:		1.48%	0.29%	20.46%		

Revenue	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Total
PY'20 Allocation	443,201	49,245	502,183	55,798	487,476	54,164	1,592,067
PY'20 Transfer of funds	375,000		(375,000)				-
Restoration Funds	54,006		64,386		225,283		343,675
PY'19 Carryover	386,316	39,419	186,563	31,300	138,530	-	782,128
	\$ 1,258,523	\$ 88,664	\$ 378,132	\$ 87,098	\$ 851,289	\$ 54,164	\$ 2,717,870
<u>Service Providers</u>							
Eckerd - Adult/DW Services	673,600	-	168,400	-	-	-	842,000
Eckerd - Operator	83,600	-	11,400	-	-	-	95,000
Eckerd - Youth	-	-	-	-	600,000	-	600,000
OJT	20,000	-	-	-	-	-	20,000
Undesignated Funds							-
Total Pass-Through Contracts	777,200	-	179,800	-	600,000	-	1,557,000
Total Revenue after Obligations	\$ 481,323	\$ 88,664	\$ 198,332	\$ 87,098	\$ 251,289	\$ 54,164	\$ 1,160,870
In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Total
Salaries, Fringe, & Indirect	153,007	75,104	89,794	52,814	122,600	43,762 *	537,081
SCW Centers Facility Costs	55,000	750	15,000	1,500	2,000	750	75,000
Accounting Services		3,000		5,000		2,000	10,000
Travel							-
AOP BIS Transportation							-
Supplies		250		250		50	550
Insurance		2,900		5,800		2,900	11,600
Postage		50		100		50	200
Printing		750		2,000		750	3,500
Web Site Hosting & FB, Constant Contact, & Ad		875		2,310		750	3,935
Memberships, Dues, & Prof Fees		700		900		200	1,800
Training							-
Outreach (SC Works Center's On	300		150				450
Job Fair Expenses							-
Meeting Expense	-	500	-	500	-	500	1,500
Total In-House	\$ 208,307	\$ 84,879	\$ 104,944	\$ 71,174	\$ 124,600	\$ 51,712	\$ 645,616
<i>*Some of this will be offset by charging to the IWT grants as well.</i>							
Balance	273,016.00	3,785.00	93,388.00	15,924.00	126,689.00	2,452.00	515,254.00

WORKFORCE INVESTMENT BOARD
 WorkLink Workforce Investment Area
GRANT BUDGET SUMMARY

Service Provider Eckerd Workforce Development

Contract # 20F295E1

Project/Activity SC Works Adult-DW Services

Funding Source Discretionary Grant (SWDB Restoration)

Modification # Original

CATEGORIES	ADULT/DW	Administration	Non-Administration	Total Budget Amount
STAFF COSTS (Salaries & Fringe Benefits)	\$ -	\$ -	\$ -	\$ -
OPERATING COSTS	\$ -	\$ -	\$ -	\$ -
TRAINING COSTS	\$ 117,578	\$ -	\$ 117,578	\$ 117,578
SUPPORTIVE SERVICE COSTS	\$ -	\$ -	\$ -	\$ -
Training Fees/Professional Fees/ Profit	\$ 710	\$ -	\$ 710	\$ 710
Indirect Costs	\$ 104	\$ -	\$ 104	\$ 104
Total Budget Costs	\$ 118,392	\$ -	\$ 118,392	\$ 118,392
Percentage of Budget	100%		100%	
Cost Limitations		2% Maximum	At least 98%	100%

\$ 723,608

WorkLink Youth Budget Comparison

		PY20 Budget Revision 1	Change		State Grant Funding	NOTES
Slot Level						
		136	36		172	
Sub-Total of Staff Costs		\$ 290,634.29	\$ (272,808.80)		\$ 17,825.48	
Fringe Benefits	Rate					
FICA	7.65%	\$ 22,233.52	\$ (20,869.87)	7.65%	\$ 1,363.65	\$17825.48 X 7.65%
Workers Comp.	0.75%	\$ 2,179.76	\$ (2,046.07)	0.75%	\$ 133.69	\$17825.48 x 0.75%
Health Insurance	16.86%	\$ 43,414.47	\$ (40,309.28)	17.42%	\$ 3,105.19	\$17825.48 x 17.42%
Retirement	2.00%	\$ 6,393.95	\$ (6,001.79)	2.20%	\$ 392.16	\$17825.48 x 2.20%
Unemployment Insurance	0.60%	\$ 1,743.81	\$ (1,636.85)	0.60%	\$ 106.95	\$17825.48 x .60%
Other (Specify)						
Sub-Total Fringe:	27.86%	\$ 75,965.51	\$ (70,863.88)		\$ 5,101.64	
Operating Costs						
Facility Costs	6185	\$ 4,800.00	\$ 4,800.00		\$ 9,600.00	\$2400 to four AE facilities annually payable @ \$600 per quarter
Non-Expendable Equipment	6080	\$ -	\$ 6,000.00		\$ 6,000.00	6 Staff Dell Latitude Laptops with MS Office 365 to be revisited after 1st quarter.
Wide Area Network Costs	6265	\$ 480.00	\$ (80.00)		\$ 400.00	\$40 Mo X 12 Mo for Internet at Anderson Adult Ed
Postage	6005	\$ 1,300.00	\$ 132.77		\$ 1,432.77	\$192 Mo X 12 Mo for Postage and FedEx of Participant Stipends for WEX
Staff Cell Phones	6270	\$ 4,464.00	\$ (744.00)		\$ 3,720.00	\$310 Mo X 12 Mo (Cell phones at \$51.67 Per Mo X 6 Staff)
Local Mileage	6105	\$ 5,410.18	\$ (901.70)		\$ 4,508.48	7841 Miles X \$0.575 per mile (Avg of 1306 miles per staff annually)
Non-Local Mileage/Travel		\$ -	\$ -		\$ -	
Consummable Supplies	6000	\$ 1,200.00	\$ 1,666.00		\$ 2,866.00	\$238 Mo X 12 Months
Copy/Print	6730	\$ 1,200.00	\$ (200.00)		\$ 1,000.00	\$83.33 Mo X 12 Months
Software Licenses	6095	\$ 1,798.00	\$ -		\$ 1,798.00	\$299.66 X 6 Staff (Annual license fee for Empyra)
Staff Training Registration Costs	5110	\$ -	\$ -		\$ -	
Participant Outreach	6735	\$ -	\$ -		\$ -	No participant outreach items will be purchased in PY 20
Staff Background Checks	5100	\$ 200.00	\$ -		\$ 200.00	\$50 Ea. X 4 Staff (Based on schedule for new Background Check updates)
Sub-Total Operating		\$ 20,852.18	\$ 10,673.08		\$ 31,525.26	
Training						
Work Experience Stipends	6507	\$ 10,659.00	\$ 49,341.00		\$ 60,000.00	This plan is to serve 28 students in work experience with average total payment of \$2112 per student working 258 hours. Work experience max is 516 hours at \$8.25 per hour. Students rarely work the entire hours.
Tuition Cost (Adult Education)	6520	\$ 10,000.00	\$ 7,500.00		\$ 17,500.00	Serving 156 students at an average of \$112 per student.

Instructional Support Materials	6545	\$ -	\$ -		\$ -	Moved to 6546
Credential Exam Fees	6525	\$ 13,000.00	\$ (6,500.00)		\$ 6,500.00	39 students to take GED full battery tests at \$164
Individual Training Accounts	6530	\$ 2,544.00	\$ 19,346.32		\$ 21,890.32	10 students can receive occupational training at a cost of \$2189 each.
Participant Verification	6516	\$ 1,500.00	\$ (1,000.00)		\$ 500.00	Employment verifications for follow up at \$12 each.
Participant Graduation Fees	6595	\$ 1,750.00	\$ (750.00)		\$ 1,000.00	Student graduation fees @ \$45 each
Sub-Total Training		\$ 39,453.00	\$ 67,937.32		\$ 107,390.32	
Supportive Services						
Childcare	6660	\$ -	\$ -		\$ -	
Transportation	6485	\$ 12,396.29	\$ 203.71		\$ 12,600.00	\$257.14 for 49 low income individuals during PY 20
Client Incentives	6585	\$ 23,084.57	\$ 11,915.43		\$ 35,000.00	136 students earning at least one incentive of \$257.35.
Client Training Support Materials (Supplies & Books)	6546	\$2,000.00	\$ 5,500.00		\$ 7,500.00	75 students receiving training supplies at an average of \$100.00.
Client Emergency Asst. & Expungements	6596	\$ -	\$ -		\$ -	
Sub-Total of Supportive Services		\$ 37,480.86	\$ 17,619.14		\$ 55,100.00	
Sub-Total of Contract Costs		\$ 464,385.84	\$ (247,443.14)		\$ 216,942.70	
Indirect Cost & Fees						
Indirect Cost (MTDC)	14.77%	\$ 57,464.16	\$ (50,475.49)	14.77%	\$ 6,988.67	Eckerd has a Federally approved indirect rate from Health & Human Services of 14.77% on a modified direct cost basis (MTDC).
General Liability (Eckerd)	0.06%	\$ 3,150.00	\$ (1,798.30)	0.06%	\$ 1,351.70	calculated against \$225,283
Sub-Total of Indirect & Fees		\$ 60,614.16	\$ (52,273.79)		\$ 8,340.37	
		\$ 525,000.00	\$ (299,716.93)		\$ 225,283.07	



Worklink Development Board
 1376 Tiger Blvd.
 Clemson, SC 29631
Attn: Jennifer Kelly
 email: jkelly@worklinkweb.com

ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Contract Number: 20A295E2
 Invoice Number: 1055-01 Adult Program
 Invoice Month: July 2020
 Period Covered: July 1, 2020 - June 30, 2021
 Total Amount Due: **\$ 74,225**

Eckerd Goal:

JULY
8.3%

100.0%

Line Item	Budget	1056-1	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total	\$ 202,090	\$ 17,167	17,167.18	\$ 184,922.53	8.5%
Fringe Benefit Total 51xx	\$ 70,020	5,789.05	5,789.05	\$ 64,231.37	8.3%
TOTAL STAFF COSTS	\$ 272,110	22,956.23	22,956.23	\$ 249,153.90	8.4%
Operating Costs:					
Facility Rent, Utilities, Maintenance, etc.	6185	\$ -	-	\$ -	0.0%
Staff Expendable Supplies & Materials	6000	\$ 3,200	283.25	\$ 2,916.75	8.9%
Software Licenses	6095	\$ 1,299	-	\$ 1,299.20	0.0%
Staff Computers	6085	\$ -	-	\$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ 300	-	\$ 300.00	0.0%
Copy & Print Expenses	6730	\$ 2,800	-	\$ 2,800.00	0.0%
Communications (Phone, Fax, Internet, etc.)	6270	\$ 3,526	323.79	\$ 3,201.81	9.2%
Staff Travel		\$ -	-	\$ -	
Local Mileage cost	6105	\$ 3,600	-	\$ 3,600.00	0.0%
Non-Local Per Diem/Lodging Cost	6115/6120/6125	\$ 1,400	-	\$ 1,400.00	0.0%
Staff Training	5110	\$ 1,000	-	\$ 1,000.00	0.0%
Staff Background Checks	5100	\$ 440	-	\$ 440.00	0.0%
Postage (Stamps, FedEx, etc.)	6005	\$ 1,200	13.98	\$ 1,186.02	1.2%
TOTAL OPERATING COSTS	\$ 18,765	621.02	621.02	\$ 18,143.78	3.3%
Training Costs:					
WI Customer Credential Exam Fees (C.N.A., GED, TABE, WorkKeys, etc.)	6525	\$ 8,000	-	\$ 8,000.00	0.0%
WI Customer Individualized Training Costs		\$ -	-	\$ -	
Individual Training Account/Voucher Cost	6530	\$ 291,903	37,496.00	\$ 254,406.75	12.8%
Client Verifications	6516	\$ 1,500	-	\$ 1,500.00	0.0%
Client Testing Fees	6535	\$ -	-	\$ -	0.0%
TOTAL TRAINING COSTS	\$ 301,403	37,496	37,496	\$ 263,907	12.4%
Supportive Services Costs :					
WI Customer Transportation Costs	6485	\$ 10,500	530.00	\$ 9,970.00	5.0%
WI Customer Childcare Costs	6660	\$ 1,500	-	\$ 1,500.00	0.0%
Training Support Materials (Uniforms, Drug Screens, Background Checks, etc.)	6545/6546	\$ 20,000	8,593.23	\$ 11,406.77	43.0%
WI Customer Emergency Assistance (Rent, Car Repair, etc.)	6596	\$ 1,500	-	\$ 1,500.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 33,500	9,123.23	9,123.23	\$ 24,376.77	27.2%
Training/Professional Fees/Profit:					
General Liability Insurance	6305	\$ 4,042	500.81	\$ 3,540.79	12.4%
TOTAL FEES / PROFIT COSTS	\$ 4,042	500.81	500.81	\$ 3,540.79	12.4%
INDIRECT COST: 14.65%	\$ 43,781	3,527.44	3,527.44	\$ 40,253.29	8.1%
Contract Total	\$ 673,600	74,224.73	74,224.73	\$ 599,375.30	11.0%



ECKERD YOUTH ALTERNATIVES, INC.

100 N. Starcrest Drive, Clearwater, FL 33765

INVOICE

Worklink Development Board
1376 Tiger Blvd.
Clemson, SC 29631
Attn: Jennifer Kelly
email: jkelly@worklinkweb.com

Contract Number: 20D295E2
Invoice Number: 1056-01 DW Program
Invoice Month: July 2020
Period Covered: July 1, 2020 - June 30, 2021
Total Amount Due: \$ **7,445**

Eckerd Goal:

JULY
8%


100.0%


Line Item	Budget	1056-1	Cumulative	Remaining	Percent Spent
Staff Salary Total	\$ 51,696.65	\$ 4,443.29	\$ 4,443.29	\$ 47,253.36	8.6%
Fringe Benefit Total 51xx	\$ 17,899.30	\$ 1,505.44	\$ 1,505.44	\$ 16,393.86	8.4%
TOTAL STAFF COSTS	\$ 69,595.95	\$ 5,948.73	\$ 5,948.73	\$ 63,647.22	8.5%
Operating Costs:					
Facility Rent, Utilities, Maintenance, etc. 6185	\$ -	\$ -	\$ -	\$ -	0.0%
Staff Expendable Supplies & Materials 6000	\$ 1,200.00	\$ 70.81	\$ 70.81	\$ 1,129.19	5.9%
Software Licenses 6095	\$ 614.80	\$ -	\$ -	\$ 614.80	0.0%
Staff Computers 6085	\$ -	\$ -	\$ -	\$ -	0.0%
Program Outreach Expenses (Brochures, Flyers, etc.) 6735	\$ 75.20	\$ -	\$ -	\$ 75.20	0.0%
Copy & Print Expenses 6730	\$ 700.00	\$ -	\$ -	\$ 700.00	0.0%
Communications (Phone, Fax, Internet, etc.) 6270	\$ 866.40	\$ 113.43	\$ 113.43	\$ 752.97	13.1%
Staff Travel	\$ -	\$ -	\$ -	\$ -	0.0%
Local Mileage Cost 6105	\$ 900.00	\$ -	\$ -	\$ 900.00	0.0%
Non-Local Per Diem/Lodging Cost 6115/6120/6125	\$ 350.00	\$ -	\$ -	\$ 350.00	0.0%
Staff Training 5110	\$ 250.00	\$ -	\$ -	\$ 250.00	0.0%
Staff Background Checks 5100	\$ 109.80	\$ -	\$ -	\$ 109.80	0.0%
Postage (Stamps, FedEx, etc.) 6005	\$ 200.00	\$ 6.99	\$ 6.99	\$ 193.01	3.5%
TOTAL OPERATING COSTS	\$ 5,266.20	\$ 191.23	\$ 191.23	\$ 5,074.97	3.6%
Training Costs:					
WorkKeys, etc.) 6525	\$ 1,500.00	\$ 24.00	\$ 24.00	\$ 1,476.00	1.6%
WI Customer Individualized Training Costs					
Individual Training Account/Voucher Cost 6530	\$ 61,932.45	\$ -	\$ -	\$ 61,932.45	0.0%
Client Verifications 6516	\$ 600.00	\$ -	\$ -	\$ 600.00	0.0%
Client Testing Fees 6535	\$ -	\$ -	\$ -	\$ -	0.0%
TOTAL TRAINING COSTS	\$ 64,032.45	\$ 24.00	\$ 24.00	\$ 64,008.45	0.0%
Supportive Services Costs :					
WI Customer Transportation Costs 6485	\$ 2,500.00	\$ 270.00	\$ 270.00	\$ 2,230.00	10.8%
WI Customer Childcare Costs 6660	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.0%
Training Support Materials (Uniforms, Drug Screens, Backgr 6546	\$ 11,700.00	\$ -	\$ -	\$ 11,700.00	0.0%
WI Customer Emergency Assistance (Rent, Car Repair, etc. 6596	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 17,200.00	\$ 270.00	\$ 270.00	\$ 16,930.00	1.6%
Training/Professional Fees/Profit:					
General Liability Insurance 6305	\$ 1,010.40	\$ 97.30	\$ 97.30	\$ 913.10	9.6%
TOTAL FEES / PROFIT COSTS	\$ 1,010.40	\$ 97.30	\$ 97.30	\$ 913.10	9.6%
INDIRECT COST: 14.65%	\$ 11,295.00	\$ 913.76	\$ 913.76	\$ 10,381.24	8.1%
Contract Total	\$ 168,400.00	\$ 7,445.02	\$ 7,445.02	\$ 160,954.98	4.4%


Eckerd WDS - ITA Obligation Report

Overview

Program	Organization Name	Details	Amount
WIOA Adult	Worklink SC Works	PY20 Total Budget	\$333,403.00
		PY20 Vouchers Total	\$101,098.31
		PY20 Vouchers	\$10.00
		PY20 Vouchers Net	\$101,088.31
		PY20 Vouchers Paid	\$68,704.32
		PY20 Vouchers Not Paid	\$32,383.99
		PY20 Funds Unobligated	\$232,314.69
		PY20 ITA's Approved	\$89,056.00
		PY20 ITA's Net Approved	\$89,056.00
		PY20 ITA's vs Budget	\$244,347.00
WIOA Dislocated Worker	Worklink SC Works	PY20 Total Budget	\$150,632.00
		PY20 Vouchers Total	\$24,318.50
		PY20 Vouchers	\$0.00
		PY20 Vouchers Net	\$24,318.50
		PY20 Vouchers Paid	\$11,891.00
		PY20 Vouchers Not Paid	\$12,427.50
		PY20 Funds Unobligated	\$126,313.50
		PY20 ITA's Approved	\$36,435.00
		PY20 ITA's Net Approved	\$36,435.00
		PY20 ITA's vs Budget	\$114,197.00
As of 9.1.2020			

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
Worklink Development Board	Contract Number:	20A995E2				
1376 Tiger Blvd.	Invoice Number:	1092-01	Adult Operator			
Clemson, SC 29631	Invoice Month:	July 2020				
Attn: Jennifer Kelly	Period Covered:	July 1, 2020 - June 30, 2021				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 4,559				
Eckerd Goal:			JULY			
			8.3%			100.0%
Line Item		Budget	1092-1	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Staff Salary Total		\$ 52,560.92	\$ 3,115.59	3,115.59	\$ 49,445.33	5.9%
Fringe Benefit Total	51xx	\$ 15,265.86	\$ 776.14	\$ 776.14	\$ 14,489.72	5.1%
TOTAL STAFF COSTS		\$ 67,826.78	\$ 3,891.73	3,891.73	\$ 63,935.05	5.7%
Operating Costs:						
1.1 Facility, Utilities	6185	\$ -	\$ -	-	\$ -	0.0%
1.2 Staff Expendable Supplies & Materials	6000	\$ 968.00	\$ -	-	\$ 968.00	0.0%
1.3 Program Outreach Expenses (Brochures, Flyers, etc.)	6735	\$ 616.00	\$ -	-	\$ 616.00	0.0%
1.4 Copy & Print Expenses	6730	\$ -	\$ -	-	\$ -	0.0%
1.5 Communications (Phone, Fax, Internet, etc.)	6270	\$ 633.60	\$ 37.25	37.25	\$ 596.35	5.9%
1.6 Staff Travel	6105, 6120, 6125	\$ 1,865.60	\$ -	-	\$ 1,865.60	0.0%
1.7 Staff Training/Technical Services Costs	5110	\$ 440.00	\$ -	-	\$ 440.00	0.0%
1.8 Non-Expendable Equipment Purchases	6095	\$ -	\$ -	-	\$ -	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	\$ 52.80	\$ -	-	\$ 52.80	0.0%
1.10 Staff Background Checks	5100	\$ 13.20	\$ -	-	\$ 13.20	0.0%
TOTAL OPERATING COSTS		\$ 4,589.20	\$ 37.25	37.25	\$ 4,551.95	0.8%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CAN, GED, TABE, Workkeys)	6525	\$ -	\$ -	-	\$ -	0.0%
2.6 Individual Training Account/Voucher Cost	6530	\$ -	\$ -	-	\$ -	0.0%
TOTAL TRAINING COSTS		\$ -	\$ -		\$ -	0.0%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	\$ -	\$ -	-	\$ -	0.0%
3.12 WI Customer Childcare Costs	6660	\$ -	\$ -	-	\$ -	0.0%
3.13 WI Customer Emergency Assistance	6596	\$ -	\$ -	-	\$ -	0.0%
3.14 Training Support Materials	6545	\$ -	\$ -	-	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		\$ -	\$ -		\$ -	0.0%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	\$ 501.60	\$ 47.22	47.22	\$ 454.38	9.4%
TOTAL FEES / PROFIT COSTS		\$ 501.60	\$ 47.22	47.22	\$ 454.38	9.4%
4.1 INDIRECT COST:	14.65%	\$ 10,682.42	\$ 582.51	582.51	\$ 10,099.91	5.5%
Contract Total		\$ 83,600.00	\$ 4,558.71	4,558.71	\$ 79,041.29	5.5%

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
Worklink Development Board	Contract Number:	20D995E2				
1376 Tiger Blvd.	Invoice Number:	1223-01	DW Operator			
Clemson, SC 29631	Invoice Month:	July 2020				
Attn: Jennifer Kelly	Period Covered:	July 1, 2020 - June 30,2021				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 578				
Eckerd Goal:			JULY			
			8.3%			100.0%
Line Item	Budget	1223-01	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total		7,167.40	381.23	381.23	6,786.17	5.3%
Fringe Benefit Total	51xx	2,081.71	112.18	112.18	1,969.53	5.4%
TOTAL STAFF COSTS		9,249.11	493.41	493.41	8,755.70	5.3%
Operating Costs:						
1.1 Facility, Utilities	6185	-	-	-	-	0.0%
1.2 Staff Expendable Supplies & Materials	6000	132.00	-	-	132.00	0.0%
1.3 Program Outreach Expenses (Brochures,	6735	84.00	-	-	84.00	0.0%
1.4 Copy & Print Expenses	6730	-	-	-	-	0.0%
1.5 Communications (Phone, Fax, Internet, e	6270	86.40	5.08	5.08	81.32	5.9%
1.6 Staff Travel	6105, 6120, 6125	254.40	-	-	254.40	0.0%
1.7 Staff Training/Technical Services Costs	5110	60.00	-	-	60.00	0.0%
1.8 Non-Expendable Equipment Purchases	6095	-	-	-	-	0.0%
1.9 Postage (Stamps, FedEx, etc)	6005	7.20	-	-	7.20	0.0%
1.10 Staff Background Checks	5100	1.80	-	-	1.80	0.0%
TOTAL OPERATING COSTS		625.80	5.08	5.08	620.72	0.8%
Training Costs:						
2.3 WI Customer Credential Exam Fees (CA	6525	-	-	-	-	0.0%
2.6 Individual Training Account/Voucher Cost	6530	-	-	-	-	0.0%
TOTAL TRAINING COSTS		-	-	-	-	0.0%
Supportive Services Costs :						
3.11 WI Customer Transportation Costs	6485	-	-	-	-	0.0%
3.12 WI Customer Childcare Costs	6660	-	-	-	-	0.0%
3.13 WI Customer Emergency Assistance	6596	-	-	-	-	0.0%
3.14 Training Support Materials	6545	-	-	-	-	0.0%
TOTAL SUPPORTIVE SERVICES COSTS		-	-	-	-	0.0%
Training/Professional Fees/Profit:						
4.2 General Liability Insurance	6305	68.40	5.27	5.27	63.13	7.7%
TOTAL FEES / PROFIT COSTS		68.40	5.27	5.27	63.13	7.7%
4.1 INDIRECT COST:	14.65%	1,456.69	73.80	73.80	1,382.89	5.1%
CONTRACT TOTAL:		11,400.00	577.56	577.56	10,822.44	5.1%

	ECKERD YOUTH ALTERNATIVES, INC.					
	100 N. Starcrest Drive, Clearwater, FL 33765					
	INVOICE					
Worklink Development Board	Contract Number:	19Y495E2				
1376 Tiger Blvd.	Invoice Number:	1058-01				
Clemson, SC 29631	Invoice Month:	July 2020				
Attn: Jennifer Kelly	Period Covered:	July 1, 2020 - June 30, 2021				
email: jkelly@worklinkweb.com	Total Amount Due:	\$ 38,835				
Eckerd Goal:			JULY			
			8.3%			100.0%
Line Item	Budget	1058-1	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	
Staff Salary Total	\$ 290,635	25,052.35	\$ 25,052.35	\$ 265,582.94	8.6%	
Fringe Benefit Total	51xx \$ 75,966	\$ 6,384	\$ 6,384.42	\$ 69,581.12	8.4%	
TOTAL STAFF COSTS	\$ 366,601	31,436.77	\$ 31,436.77	\$ 335,164.06	8.6%	
Operating Costs:						
Facilities	6185	\$ 4,800	-	\$ -	\$ 4,800.00	0.0%
Communications (Phone, Fax, Internet, etc)	6270	\$ 4,464	378.14	\$ 378.14	\$ 4,085.86	8.5%
Network (internet)	6265	\$ 480	25.19	\$ 25.19	\$ 454.81	5.2%
Postage	6005	\$ 1,300	20.97	\$ 20.97	\$ 1,279.03	1.6%
Staff Travel	6105	\$ 5,410	-	\$ -	\$ 5,410.18	0.0%
Other Travel	6115/6120	\$ -	-	\$ -	\$ -	0.0%
Staff Background Checks	5100	\$ 200	-	\$ -	\$ 200.00	0.0%
Staff Training	5110	\$ -	-	\$ -	\$ -	0.0%
Office/Desktop Supplies and Materials	6000	\$ 1,200	161.10	\$ 161.10	\$ 1,038.90	13.4%
Copying	6730	\$ 1,200	-	\$ -	\$ 1,200.00	0.0%
Software Licenses	6095	\$ 1,798	-	\$ -	\$ 1,798.00	0.0%
Participant Verifications	6516	\$ 1,500	-	\$ -	\$ 1,500.00	0.0%
Participant Outreach	6735	\$ -	-	\$ -	\$ -	0.0%
TOTAL OPERATING COSTS	\$ 22,352	585.40	\$ 585.40	\$ 21,766.78	2.6%	
Training Costs:						
Work Experience Stipends	6507	\$ 10,659	1,258.53	\$ 1,258.53	\$ 9,400.47	11.8%
Tuition Cost (Adult Education)	6520	\$ 10,000	-	\$ -	\$ 10,000.00	0.0%
Participant Graduation Fees	6595	\$ 1,750	-	\$ -	\$ 1,750.00	0.0%
Credential Exam Fees	6525	\$ 13,000	-	\$ -	\$ 13,000.00	0.0%
Instructional Supplies (Books)	6546	\$ 2,000	-	\$ -	\$ 2,000.00	0.0%
Individual Training Accounts	6530	\$ 2,544	-	\$ -	\$ 2,544.00	0.0%
TOTAL TRAINING COSTS	\$ 39,953	1,258.53	\$ 1,258.53	\$ 38,694.47	3.2%	
Supportive Services Costs :						
Child Care	6660	\$ -	-	\$ -	\$ -	0.0%
Transportation	6485	\$ 12,396	-	\$ -	\$ 12,396.29	0.0%
Client Incentives	6585	\$ 23,085	350.00	\$ 350.00	\$ 22,734.57	1.5%
Client Training Support Materials	6545	\$ -	-	\$ -	\$ -	0.0%
Client Emergency Assistance & Expungen	6596	\$ -	-	\$ -	\$ -	0.0%
TOTAL SUPPORTIVE SERVICES COSTS	\$ 35,481	350.00	\$ 350.00	\$ 35,130.86	1.0%	
Training/Professional Fees/Profit:						
General Liability Insurance	6305	\$ 3,150	286.58	\$ 286.58	\$ 2,863.42	9.1%
TOTAL FEES / PROFIT COSTS	\$ 3,150	286.58	\$ 286.58	\$ 2,863.42	9.1%	
4.1 INDIRECT COST:	14.65%	\$ 57,463	4,917.61	\$ 4,917.61	\$ 52,545.52	8.6%
Contract Total	\$ 525,000	\$ 38,835	\$ 38,834.89	\$ 486,165.11	7.4%	

Revenue	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Total	YTD July 2020	Actual % Expended	Goal Expended	Goal % Expended	Balance
PY'20 Allocation	443,201	49,245	502,183	55,798	487,476	54,164	1,592,067					
PY'20 Transfer of funds	375,000		(375,000)				-					
PY'19 Carryover	386,316	39,419	186,563	31,300	138,530	-	782,128					
	\$ 1,204,517	\$ 88,664	\$ 313,746	\$ 87,098	\$ 626,006	\$ 54,164	\$ 2,374,195					
<u>Service Providers</u>												
Eckerd - Adult/DW Services	673,600	-	168,400	-	-	-	842,000	74,803	9%	140,333	17%	767,197
Eckerd - Operator	83,600	-	11,400	-	-	-	95,000	12,004	13%	15,833	17%	82,996
Eckerd - Youth	-	-	-	-	525,000	-	525,000	38,835	7%	87,500	17%	486,165
OJT	20,000	-	-	-	-	-	20,000	-	0%	3,333	17%	20,000
Undesignated Funds							-	-	0%			-
Total Pass-Through Contracts	777,200	-	179,800	-	525,000	-	1,482,000	125,642	8%	1,111,500	75%	1,356,358
Total Revenue after Obligations	\$ 427,317	\$ 88,664	\$ 133,946	\$ 87,098	\$ 101,006	\$ 54,164	\$ 892,195					
In-House Expenses	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Total	YTD Aug 2020	Actual % Expended	Goal Expended	Goal % Expended	Balance
Salaries, Fringe, & Indirect	153,007	75,104	89,794	52,814	122,600	43,762 *	537,081	66,623	12%	89,514	17%	470,458
SCW Centers Facility Costs	55,000	750	15,000	1,500	2,000	750	75,000	64,959	87%	12,500	17%	10,041
Accounting Services		3,000		5,000		2,000	10,000		0%	1,667	17%	10,000
Travel							-		#DIV/0!	-	17%	-
AOP BIS Transportation							-		#DIV/0!	-	17%	-
Supplies		250		250		50	550	108	20%	92	17%	442
Insurance		2,900		5,800		2,900	11,600	1,929	17%	1,933	17%	9,671
Postage		50		100		50	200	19	10%	33	17%	181
Printing		750		2,000		750	3,500	185	5%	583	17%	3,315
Web Site Hosting & FB, Constant Contact, & Ad		875		2,310		750	3,935	336	9%	656	17%	3,599
Memberships, Dues, & Prof Fees		700		900		200	1,800		0%	300	17%	1,800
Training							-		#DIV/0!	-	17%	-
Outreach (SC Works Center's On	300		150				450	19	4%	75	17%	431
Job Fair Expenses							-		0%	-	17%	-
Meeting Expense	-	500	-	500	-	500	1,500		0%	250	17%	1,500
Total In-House	\$ 208,307	\$ 84,879	\$ 104,944	\$ 71,174	\$ 124,600	\$ 51,712	\$ 645,616	\$ 134,178	21%	107,603	17%	511,438
<i>*Some of this will be offset by charging to the IWT grants as well.</i>												
Balance	219,010.00	3,785.00	29,002.00	15,924.00	(23,594.00)	2,452.00	246,579.00					

18IWT01

Grant #	Company	Awarded	Modification	Expended	Balance	Start Date	End Date	Status
18IWT01-01	United Tool and Mold	\$8,622.00		\$ 8,622.00	\$0.00	1/7/2019	5/1/2019	FINAL
18IWT01-02	Michelin North America	\$69,208.76		\$ 69,208.76	\$0.00	1/4/2019	9/30/2019	FINAL
18IWT01-03	Ulbrich Precision Flat Wire	\$16,762.50		\$ 6,900.00	\$9,862.50	1/16/2019	12/31/2019	FINAL
18IWT01-04	PMi2	\$22,737.24		\$17,190.00	\$5,547.24	1/17/2019	3/15/2020	FINAL
18IWT01-05	Paragon Hotel Company	\$325.54		\$ -	\$325.54	1/18/2019	3/30/2019	FINAL
18IWT01-06	era-contact	\$14,400.72		\$ 2,691.68	\$11,709.04	1/22/2019	1/31/2020	FINAL
18IWT01-07	McLaughlin Body Co.	\$29,215.06		\$ 11,667.06	\$17,548.00	1/24/2019	12/31/2019	FINAL
18IWT01-08	Shaw Industries	\$1,925.00		\$ -	\$1,925.00	1/24/2019	10/30/2019	FINAL
18IWT01-09	Reliable Automatic Sprinkler	\$34,301.90	\$19,331.25	\$ 17,984.00	\$16,317.90	1/7/2019	3/1/2020	FINAL
18IWT01-10	KeyMark, Inc.	\$5,625.00		\$ 5,625.00	\$0.00	1/1/2020	6/30/2020	FINAL
18IWT01-11	Clarios	\$10,000.00		\$10,000.00	\$0.00	6/1/2019	6/30/2020	FINAL
Total:		\$197,498.72		\$ 149,888.50	\$47,610.22			

Total Grant Amount: \$ 197,498.72

18IWT01-02

Grant #	Company	Originally Awarded	Modifications	Current Award	Expended	Balance	Start Date	End Date
18IWT01-02-01	Allegro Industries	\$5,377.50		\$5,377.50	\$ 4,710.18	\$667.32	6/14/2019	1/31/2020
18IWT01-02-02	JTEKT Koyo Bearings	\$18,995.00		\$18,995.00	\$ 5,000.00	\$13,995.00	6/27/2019	6/30/2020
18IWT01-02-03	Clarios	\$12,500.00	-\$10,000.00	\$2,500.00	\$ -	\$2,500.00	6/12/2019	8/1/2020
18IWT01-02-04	Proper Polymers	\$16,500.00		\$16,500.00	\$ 16,500.00	\$0.00	6/27/2019	6/30/2020
18IWT01-02-05	Mergon	\$29,610.00		\$29,610.00		\$29,610.00	6/27/2019	6/30/2020
18IWT01-02-06	Patriot Automation	\$2,253.60		\$2,253.60		\$2,253.60	6/27/2019	1/30/2020
18IWT01-02-07	Metco	\$18,000.00		\$18,000.00	\$ 7,195.50	\$10,804.50	6/27/2019	5/30/2020
18IWT01-02-08	Plastic Omnium Clean Energy	\$23,043.00		\$23,043.00		\$23,043.00	6/27/2019	6/30/2020
18IWT01-02-09	Reliable Automatic Sprinkler	\$5,768.75		\$5,768.75		\$5,768.75	6/27/2019	6/30/2020
18IWT01-02-10	BorgWarner	\$5,696.65		\$5,696.65		\$5,696.65	6/27/2019	6/30/2020
18IWT01-02-11	Ittron	\$18,124.50		\$18,124.50		\$18,124.50	6/27/2019	6/30/2020
18IWT01-02-12	Greenfield Industries	\$15,500.00		\$15,500.00	\$ 9,100.00	\$6,400.00	6/27/2019	6/30/2020
18IWT01-02-13	KeyMark	\$15,651.00	-\$15,651.00	\$0.00	\$ -	\$0.00	6/27/2019	6/30/2020
Total:		\$187,020.00		\$161,369.00	\$ 42,505.68	\$118,863.32		

Total amount
deobligated: \$25,651.00

Please note: Some grants will be extended through 12/20