

**WORKFORCE DEVELOPMENT BOARD**  
**Priority Populations Committee Meeting Minutes**  
**SC Works Clemson Comprehensive Center at East Park**  
**Tuesday, March 2 2021**  
**3:00 – 4:00 pm**

Members Present

Lisa Gillespie, Chair  
Susan Stockton

Margaret Camp

Pat Pruitt

Emily Hodge

Members Absent

Danny Brothers

Edgar Brown

Billy Gibson

Staff Present

Windy Graham

Meredith Durham

Guests Present

Karen Hamrick

I. **Welcome and Introductions**

Ms. Lisa Gillespie, Chair, called the meeting to order. Chair Gillespie announced that the meeting will be recorded in order to process the minutes. Chair Gillespie welcomed everyone and committee members gave introductions.

II. **Approval of the January 5, 2021 Minutes**

The minutes from the 1/5/21 meeting were emailed with the meeting notice and included in the meeting packet.

**ACTION TAKEN: Susan Stockton made a motion to accept the minutes as presented, seconded by Emily Hodge. The motion passed with a unanimous vote.**

III. **Committee Education – Center Update**

Mr. Patrick Pruitt, DEW Regional Manager, shared information about the DEW Veteran Business Consultant position. Mr. Pruitt stated that Mr. Jeff Wilcox, who holds the position of Veteran Business Consultant, represents the WorkLink area as the Veterans Employment Representative and also as a Business Consultant. Mr. Wilcox engages with businesses in the WorkLink area to build relationships and market veterans for open positions.

Ms. Karen Hamrick, OneStop Manager with Eckerd Connects, provided an update on the status of the SC Works centers. All WorkLink SC Works centers are currently operating with normal hours of 8:30 a.m.-5 p.m. and a 1 hour closure for lunch. Masks and temperature checks are required upon entry into the centers. SC Works orientations are virtual right now. Ms. Hamrick can provide interested

individuals with a schedule. The Clemson center is sanitized twice per day. The satellite offices also have cleaning staff that sanitize throughout the day. SC Works staff also sanitizes after each customer leaves.

Ms. Windy Graham, staff to the WorkLink Board, referenced reports in the packet.

The Community Profile was available in the packet, beginning on page 4. Ms. Graham stated that the Community Profile shows economic, demographic, industry, occupation, and education data for the Anderson, Oconee, and Pickens area. The report can be revised to show individual counties and is updated approximately every 6 weeks.

The targeted population WIOA data is found on page 34. Aggregate information is given for July 2020 to February 2021. Ms. Graham reviewed the demographics and disability data.

WorkLink's unemployment rate is 3.9%, and the population of those with disabilities is higher nationwide at 12.0%. The percentage of our labor force with a disability is 19.6% (data from US Department of Labor).

IV. **Adjourn**

The next meeting will be Tuesday, May 4, 2021.

*Respectfully submitted by Meredith Durham*