



FINANCE COMMITTEE
Wednesday, October 5, 2011
3:00 P.M.
WorkLink Office

AGENDA

- | | | |
|------|-----------------------------------|---------------|
| I. | Call to Order | David Collins |
| II. | Approval of July 27, 2011 Minutes | * |
| III. | Ratification of Email Votes | * |
| | a. AOP BIS Transportation | |
| | b. Transfer Request | |
| IV. | PY'10 Budget Overview | |
| | a. ResCare | |
| | b. PYC | |
| | c. Overall | |
| V. | PY'11 Budget Overview | |
| | a. ResCare | |
| | • Carryover Budget Approval | * |
| | b. PYC | |
| | c. Overall | |
| | • Budget Requests | * |
| VI. | Other Business | |
| VII. | Adjournment | |

UPCOMING MEETINGS:
October 11, 2011 – Board Meeting – 1:00pm – TCTC



**Finance Committee
Meeting Minutes
July 27, 2011
WorkLink Conference Room**

Members Present:

David Collins – Chair
Dr. Ronnie Booth

Danny Brothers
Stan Brooks

Kristi King-Brock

Members Absent:

None

Staff Present:

Sharon Crite
Crayton Pruitt

Shae Rozakos
Brandi Runion

Guests:

None

I. Call to Order

Chairman David Collins called the meeting to order. He announced that the meeting was being recorded for processing of the minutes. A quorum was present to conduct the business of the Committee.

II. Approval of May 31, 2011 minutes

Dr. Ronnie Booth stated that he had seen some changes that needed to be made for the May 31st Finance Committee minutes and they he had already discussed these changes with Crayton Pruitt to be updated.

COMMITTEE ACTION TAKEN: Dr. Ronnie Booth made a motion to approve the minutes with corrections as suggested; motion seconded by Danny Brothers. The motion carried with unanimous voice vote.

III. Ratification of Email Votes

a) June 2- SCDEW ARRA WorkKeys Grant Modification Email Vote

COMMITTEE ACTION TAKEN: Dr. Ronnie Booth made a motion to ratify the email vote from June 2, 2011 regarding SCDEW ARRA WorkKeys Grant Modification; motion seconded by Stan Brooks. The motion carried with unanimous voice vote.

b) June 7-ARRA DW Expenditures

COMMITTEE ACTION TAKEN: Dr. Ronnie Booth made a motion to ratify the email vote from June 7th, to ratify the vote on ARRA DW Expenditures; motion seconded by Danny Brothers. The motion carried with unanimous voice vote.

c) July 5- WorkKeys Testing for Employers Email Vote

COMMITTEE ACTION TAKEN: Stan Brooks made a motion to ratify the email vote from July 5th, to ratify the vote on WorkKeys Testing for Employers Email Vote; motion seconded by Danny Brothers. The motion carried with unanimous voice vote.

IV. LMI Analysis

Dr. Ronnie Booth stated that the analysis is something that the State requires. He stated that the purpose would be to find a non-bias determination of the three counties numbers and determine the actual clusters from those hard numbers. He stated that at Tri-County Technical College, they must prove that any degree under a two year program can find gainful employment; otherwise they can't use federal funding.

Shea Rozakos gave a review of what NAWB is expecting in their guidelines to each region.

Danny Brothers asked where the five clusters for our region came from. Kristi King-Brock explained that the State Workforce Board passed it onto the local areas from the national board. She stated that once the State Workforce Board reconvenes, they will evaluate the local areas and she hopes that they will be able to petition for a waiver that would exclude youth from the clusters.

Dr. Ronnie Booth stated that the survey should find the answers to open ended questions, such as:

What is out there?

What we need?

What is coming?

Chair Collins explained that Jim Alexander and Todd Bennington were telling him that we already have this information. Danny Brothers stated that it was more a question of the entire region's labor market and not just a specific county.

Shea Rozakos clarified some of the confusion of what was expected of the areas from her NAWB book. She stated that in the interim, staff will see what data is available to use and where to get more information from.

V. ResCare PY '10 & '11

a.) PY '10 Budget Review

i. ResCare

Brandi Runion referred committee members to page 15 of the packet provided. She stated that the information is based off of June invoices. She stated that the closeout with final expenditures is due August 12th. She stated that there had been some problems with getting ResCare to submit their June invoice, the invoice being over budget, and them refusing to submit new ones and how this situation had been handled.

Shae Rozakos stated that ResCare had received a great deal of hand holding throughout this process and that she has established how this type of situation will be handled in the future. She stated that she has set the new procedure for dealing with these type of issues.

ii. PYC

Brandi Runion referred committee members to page 16 of the packet provided. She stated that the expenditure levels shown on the sheet are based on May invoices. She stated that the June

Invoice had just been received and that there was a balance of \$191,314 which would equal 81% that had been spent.

iii. Overall

Brandi Runion referred committee members to page 14 of the packet provided. She stated that it was the big sheet that had been folded in the packet. She stated that the numbers presented were through June 30, 2011. She stated that there are still some accruals coming in. She stated that June will not be totally closed out until mid-August.

iv. Fund Utilization & Estimate of Carryover

Brandi Runion referred committee members to page 7 of the packet provided. She stated that the numbers show the estimation as of 07/13/11. She stated that there are a few grants that still need to submit their June invoices and closeouts and we will still have a few accruals that will show up later in July.

b.) Status of PY '11 Allocations

Brandi Runion stated that we have yet to receive our final allocations for PY '11 from SCDEW. We are currently spending the unobligated carryover funds until we have received our final allocation. We received word from SCDEW that we should receive the NFA's later in the week. She stated that we have been told via email that Statewide they received 100% of the Youth, 8% of Adult and 19% of DW funds. She stated that we have not signed contracts with ResCare for PY '11 since we have not received our final allocations. She stated that ResCare is being issued a letter of intent each month stating the amount that they may request, based off of the budget that they had approved.

c.) PY '11 Budget Modifications

Brandi Runion referred committee members to pages 17-19 of the packet provided. She stated that we have received a grant from SCDEW for the new signage at the SC Works Centers in the amount of \$16,215. She stated that the grant is effective July 1, 2011-December 30, 2011. She stated that the Finance Committee will need to approve the addition of this amount to the budget on the Capital Asset line item.

COMMITTEE ACTION TAKEN: Kristi King-Brock made a motion to approve the addition of the SCDEW grant for new signage at the SC Works Centers to the budget; motion seconded by Dr. Ronnie Booth. The motion carried with unanimous voice vote.

IX. Other Business

WorkKeys AdHoc Committee Update

Brandi Runion stated that she had been able to get in touch with Rick Cothran this afternoon and that they will be prepared to test on August 1st. She stated that she will prepare a news release to send out this week.

X. Adjournment

ACTION TAKEN: Dr. Ronnie Booth made a motion to adjourn; motion seconded by Danny Brothers. The motion carried with unanimous voice vote.

Respectfully submitted by: Crayton Pruitt, Workforce Program Assistant



Finance Committee Report

Ratification of Email Votes

The following email votes were approved and passed onto the Executive Committee. Below are the results:

1. AOP BIS Transportation
Motion to increase the amount budgeted for transportation expense for the school districts to the AOP BIS of \$6,000 to \$10,190.
Vote approved by Finance & Executive Committee
2. Transfer Request
Motion to set aside 15% of Program DW funds for Program Adult from the PY'10 Allocation
Vote approved by Finance & Executive Committee

PY'10 Budget Overview

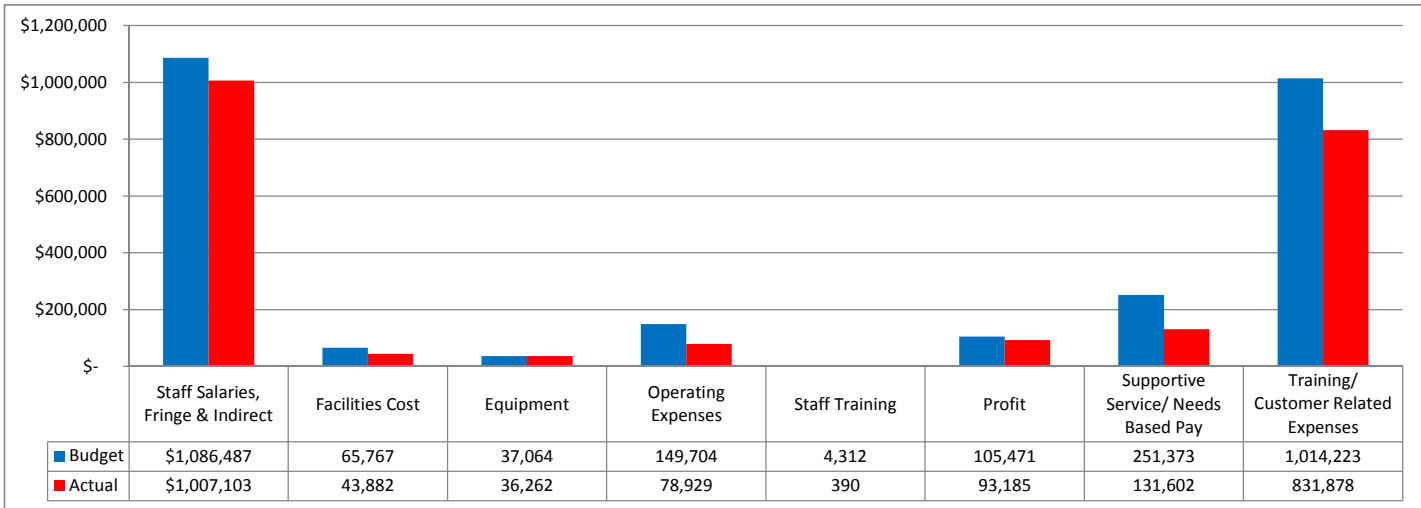
1. ResCare
 - Had a carryover amount of \$456,491 to PY'11.
 - Had \$34,679 in ARRA funds unspent
2. PYC
 - Had a carryover amount of \$190,739
3. Overall
 - All ARRA funds were spent
 - IWT rolls over to PY'11

PY'11 Budget Overview

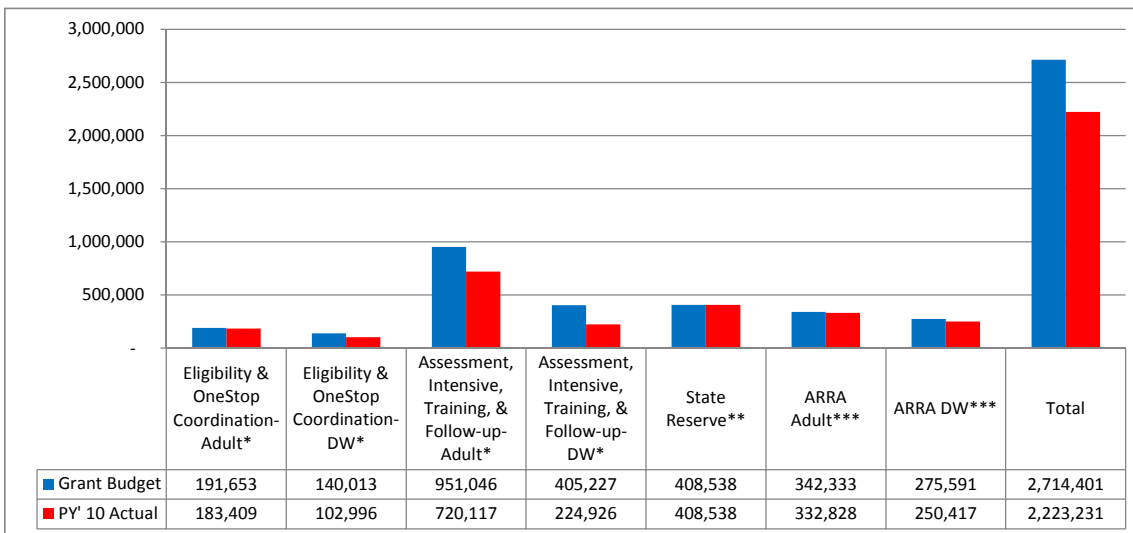
1. ResCare
 - Request for Modification – Carryover Funds
2. PYC
3. Overall
 - Carryover Funds

Summary of ResCare Expenditures through Closeout - By Category

Category	Budget	Eligibility	Intensive	ARRA	State Res	YTD Total	Balance
Staff Salaries, Fringe & Indirect	\$ 1,086,487	\$ 240,696	\$ 516,989	\$ 249,418	\$ -	\$ 1,007,103	\$ 79,384
Facilities Cost	65,767	10,689	24,943	8,250	-	43,882	21,885
Equipment	37,064	1,251	5,415	29,596	-	36,262	802
Operating Expenses	149,704	12,329	57,319	9,281	-	78,929	70,775
Staff Training	4,312	225	165	-	-	390	3,922
Profit	105,471	21,215	48,388	23,582	-	93,185	12,286
Supportive Service/ Needs Based Pay	251,373	-	42,729	-	88,873	131,602	119,771
Training/ Customer Related Expenses	1,014,223	-	249,095	263,118	319,665	831,878	182,345
	\$ 2,714,401	\$ 286,405	\$ 945,043	\$ 583,245	\$ 408,538	\$ 2,223,231	\$ 491,170



Grant Name	Grant Budget	PY' 10 Actual	Balance	% Spent to Date	Total Carryover to PY'11
Eligibility & OneStop Coordination-Adult*	191,653	183,409	8,244	96%	8,244
Eligibility & OneStop Coordination-DW*	140,013	102,996	37,017	74%	37,017
Assessment, Intensive, Training, & Follow-up-Adult*	951,046	720,117	230,929	76%	230,929
Assessment, Intensive, Training, & Follow-up-DW*	405,227	224,926	180,301	56%	180,301
State Reserve**	408,538	408,538	-	100%	-
ARRA Adult***	342,333	332,828	9,505	97%	-
ARRA DW***	275,591	250,417	25,174	91%	-
Total	2,714,401	2,223,231	491,170	82%	456,491



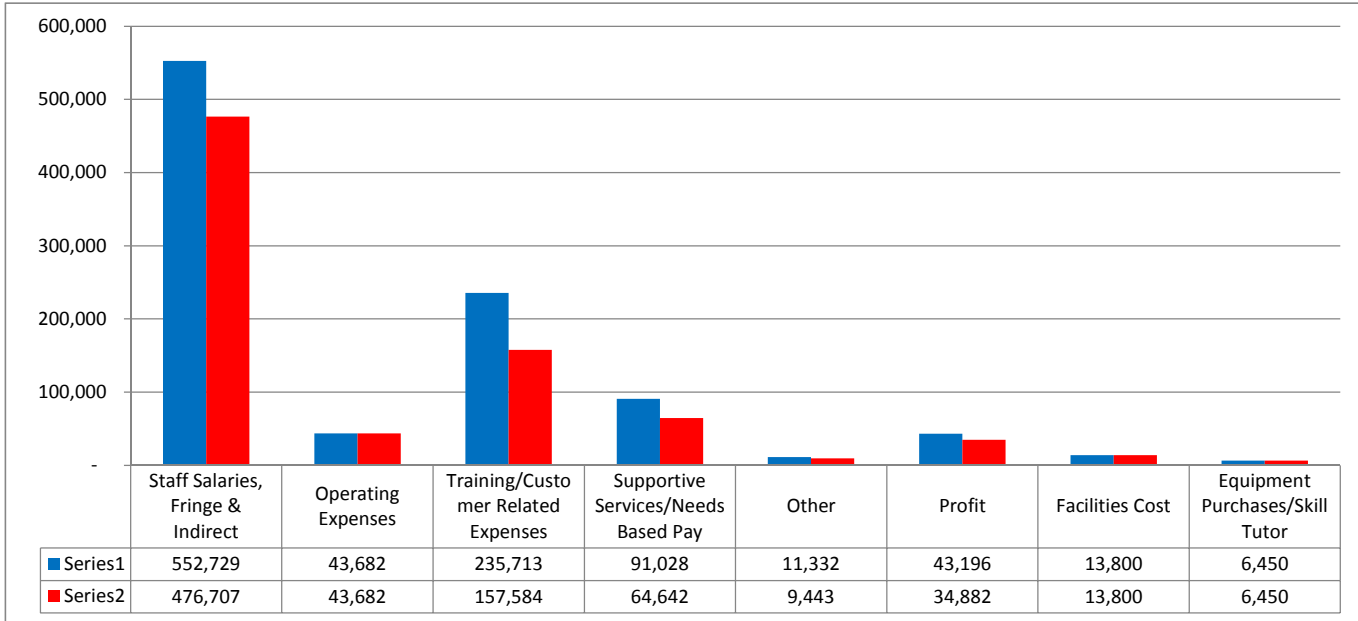
*Grant Period ends 6/30/11 (Funds not expended may be carried over to PY'11)

**Grant Period ends 3/31/11 (Funds not expended will be returned to SCDEW)

***Grant Period ends 6/30/11 (Funds not expended will be returned to SCDEW)

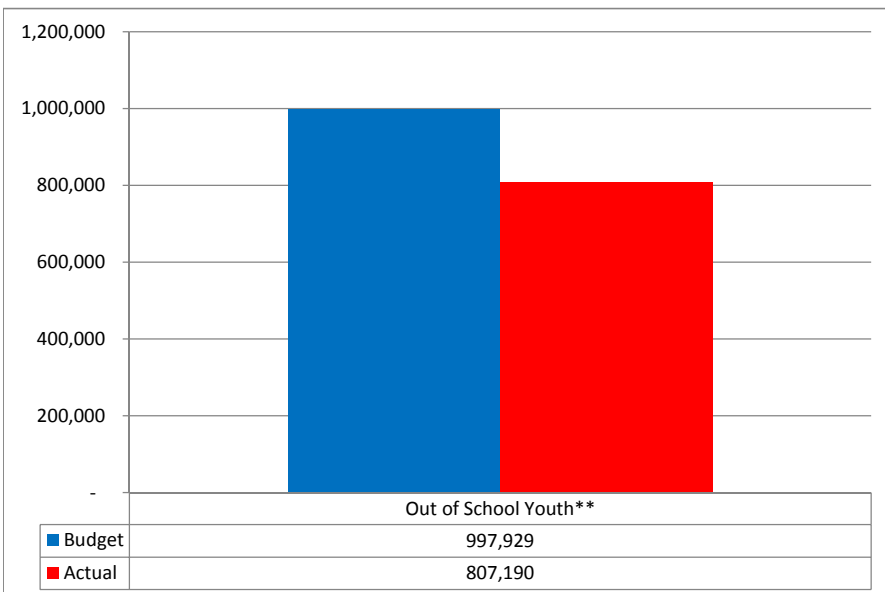
Summary of PYC Expenditures through June 2011 & Closeout - By Category

Category	Budget	10Y495H1	Balance
Staff Salaries, Fringe & Indirect	552,729	476,707	76,022
Operating Expenses	43,682	43,682	-
Training/Customer Related Expenses	235,713	157,584	78,129
Supportive Services/Needs Based Pay	91,028	64,642	26,386
Other	11,332	9,443	1,889
Profit	43,196	34,882	8,314
Facilities Cost	13,800	13,800	-
Equipment Purchases/Skill Tutor	6,450	6,450	-
	997,929	807,190	190,739



Budget to Actual Expenditures - 7/1/10-6/30/11 & Closeout

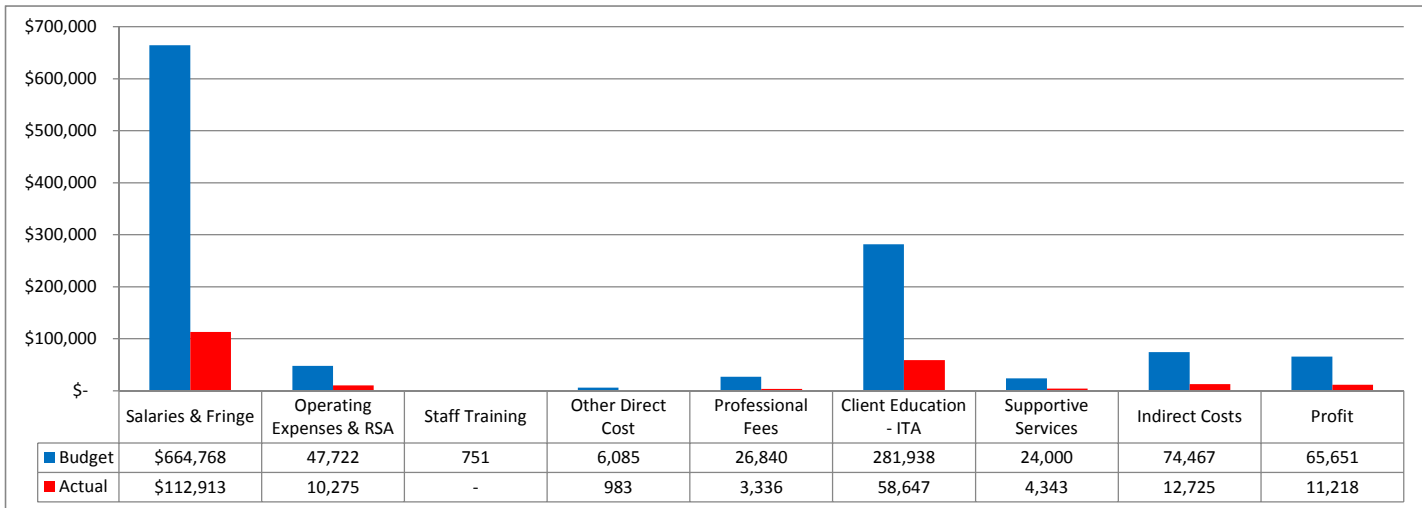
Grant Name	Budget	Actual	
Out of School Youth**	997,929	807,190	81% Percent Spent to Date



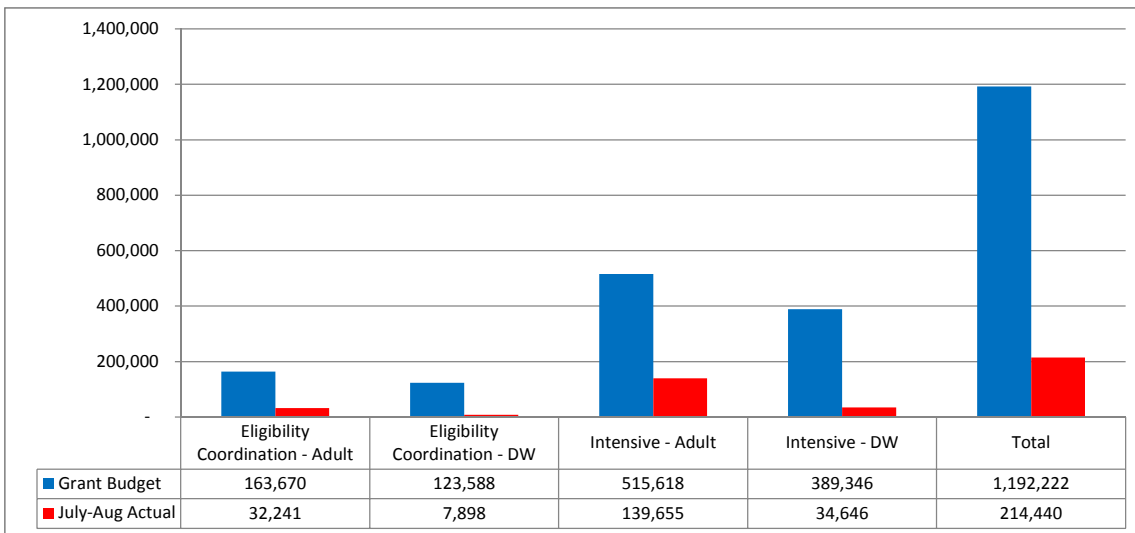
*Grant Period 7/1/10-6/30/11 - Funds not expended will be carried over to PY'11

Summary of ResCare Expenditures through August 2011 - By Category

Category	Budget	Eligibility	Intensive	YTD Total	Balance
Salaries & Fringe	\$ 664,768	\$ 30,875	\$ 82,038	\$ 112,913	\$ 551,855
Operating Expenses & RSA	47,722	2,271	8,004	10,275	37,447
Staff Training	751	-	-	-	751
Other Direct Cost	6,085	148	835	983	5,102
Professional Fees	26,840	500	2,836	3,336	23,504
Client Education - ITA	281,938	-	58,647	58,647	223,291
Supportive Services	24,000	-	4,343	4,343	19,657
Indirect Costs	74,467	3,372	9,353	12,725	61,742
Profit	65,651	2,973	8,245	11,218	54,433
	\$ 1,192,222	\$ 40,139	\$ 174,301	\$ 214,440	\$ 977,782



Grant Name	July-Aug		Balance	% Spent to Date
	Grant Budget	Actual		
Eligibility Coordination - Adult	163,670	32,241	131,429	19.70%
Eligibility Coordination - DW	123,588	7,898	115,690	6.39%
Intensive - Adult	515,618	139,655	375,963	27.08%
Intensive - DW	389,346	34,646	354,700	8.90%
Total	1,192,222	214,440	977,782	17.99%





Eligibility Grant #11A195R2 & 11D195R2 Budget vs. Actual Expenditures YTD



	Budget			Actual		Balance						
	Original Budget	Mod Request #1	Modified Budget	07/31/11	Original Balance	% Spent	Modified Balance	% Spent				
Staffing	\$ 182,260	63%	\$ 14,574	32%	\$ 196,834	59%	\$ 10,406	56%	\$ 171,854	5.71%	\$ 186,428	5.29%
Fringe	\$ 44,180	15%	\$ 21,248	46%	\$ 65,428	20%	\$ 4,162	22%	\$ 40,018	9.42%	\$ 61,266	6.36%
Operating Costs												
Facilities	\$ -		\$ -		\$ -		\$ -		\$ -	0.00%	\$ -	0.00%
Equipment	-		-		-		-		-	0.00%	-	0.00%
Operating Expenses	13,975		2,491		16,466		954		\$ 13,021	6.83%	\$ 15,512	5.79%
RSA	(4,585)		-		(4,585)		-		\$ (4,585)	0.00%	\$ (4,585)	0.00%
Staff Training	250		284		534		-		\$ 250	0.00%	\$ 534	0.00%
Other Direct Cost	1,330		183		1,513		85		\$ 1,245	6.39%	\$ 1,428	5.62%
Professional Fees	4,433		122		4,555		149		\$ 4,284	3.36%	\$ 4,406	3.27%
TOTAL OPERATING COSTS	\$ 15,403	5%	\$ 3,080	7%	\$ 18,483	6%	\$ 1,188	6%	\$ 14,215	7.71%	\$ 17,295	6.43%
Contract Fees												
Indirect Costs	\$ 24,137		\$ 3,882		28,019		\$ 1,572		\$ 22,565	6.51%	\$ 26,447	5.61%
Profit	21,278		3,423		24,701		1,386		\$ 19,892	6.51%	\$ 23,315	5.61%
TOTAL CONTRACT FEES	\$ 45,415	16%	\$ 7,305	16%	\$ 52,720	16%	\$ 2,958	16%	\$ 42,457	6.51%	\$ 49,762	5.61%
	\$ 287,258		\$ 46,207		\$ 333,465		\$ 18,714		\$ 268,544	6.51%	\$ 314,751	5.61%
Total Adult	\$163,670	57%	\$26,327	57%	\$189,997	57%	\$15,031	80%	\$ 148,639	9.18%	\$ 174,966	7.91%
Total DW	\$123,588	43%	\$19,880	43%	\$143,468	43%	\$3,683	20%	\$ 119,905	2.98%	\$ 139,785	2.57%
Total	\$287,258		\$46,207		\$333,465		\$18,714		\$268,544		\$314,751	



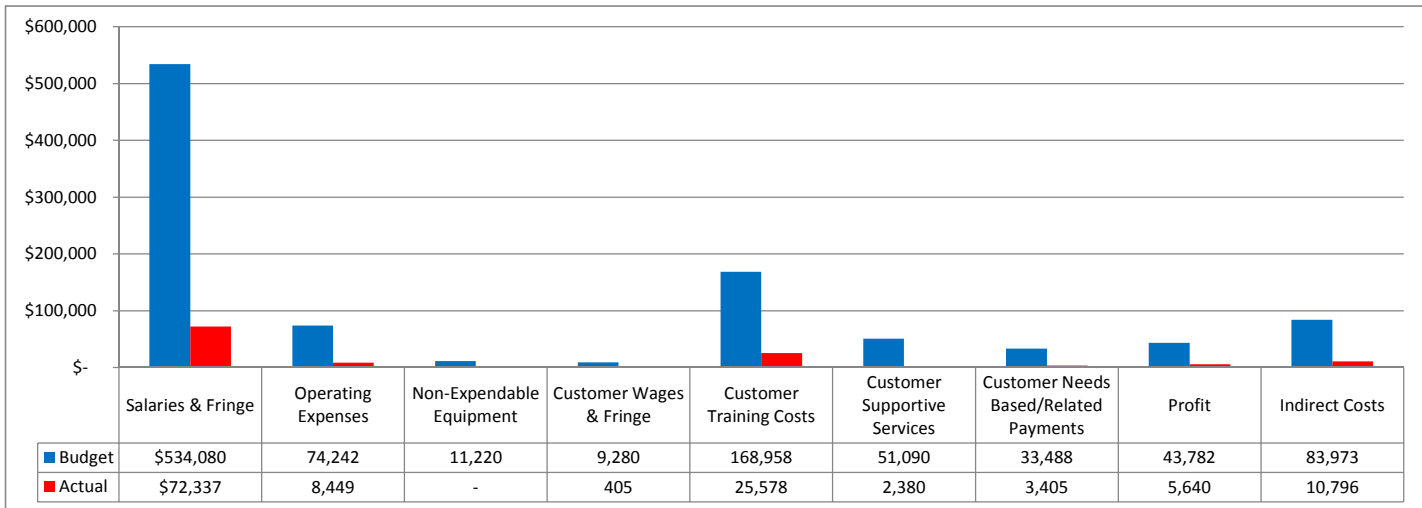
Intensive Grant #11A295R2 & 11D295R2 Budget vs. Actual Expenditures YTD



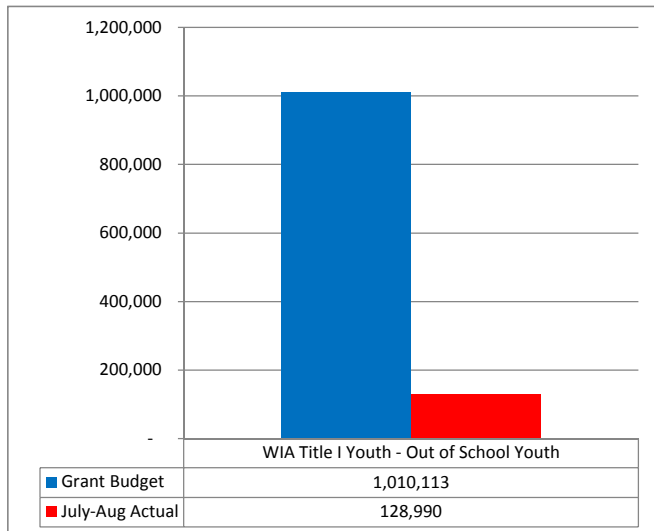
	Budget			Actual			Balance					
	Original Budget	Mod Request #1	Modified Budget	07/31/11	Original Balance	% Spent	Modified Balance	% Spent				
Staffing	\$ 352,807	39%	\$ 82,587	20%	\$ 435,394	33%	\$ 26,563	39%	\$ 326,244	7.53%	\$ 408,831	6.10%
Fringe	\$ 85,520	9%	\$ 59,204	14%	\$ 144,724	11%	\$ 10,516	15%	\$ 75,004	12.30%	\$ 134,208	7.27%
Operating Costs												
Facilities	\$ -		\$ -		\$ -		\$ -		\$ -	0.00%	\$ -	0.00%
Equipment	-		-		-		-		\$ -	0.00%	\$ -	0.00%
Operating Expenses	64,315		13,719		78,034		3,357		\$ 60,958	5.22%	\$ 74,677	4.30%
RSA	(25,981)		-		(25,981)		-		\$ (25,981)	0.00%	\$ (25,981)	0.00%
Staff Training	500		1,608		2,108		-		\$ 500	0.00%	\$ 2,108	0.00%
Other Direct Cost	4,757		1,681		6,438		478		\$ 4,279	10.05%	\$ 5,960	7.42%
Professional Fees	22,406		1,044		23,450		848		\$ 21,558	3.78%	\$ 22,602	3.62%
TOTAL OPERATING COSTS	\$ 65,997	7%	\$ 18,052	4%	\$ 84,049	6%	\$ 4,683	7%	\$ 61,314	7.10%	\$ 79,366	5.57%
Direct Training												
Client Education - ITA	\$ 281,938		\$ 125,280		407,218		\$ 18,529		\$ 263,409	6.57%	\$ 388,689	4.55%
TOTAL DIRECT TRAINING	\$ 281,938	31%	\$ 125,280	31%	\$ 407,218	31%	\$ 18,529	27%	\$ 263,409	6.57%	\$ 388,689	4.55%
Supportive Services												
Child Care	\$ 4,500		\$ 12,491		16,991		\$ -		\$ 4,500	0.00%	\$ 16,991	0.00%
Transportation	19,500		82,655		102,155		-		\$ 19,500	0.00%	\$ 102,155	0.00%
TOTAL CONTRACT FEES	\$ 24,000	3%	\$ 95,146	23%	\$ 119,146	9%	\$ -	0%	\$ 24,000	35%	\$ 119,146	0.00%
Contract Fees												
Indirect Costs	\$ 50,331		\$ 15,951		66,282		\$ 4,168		\$ 46,163	8.28%	\$ 62,114	6.29%
Profit	44,372		14,064		58,436		3,674		\$ 40,698	8.28%	\$ 54,762	6.29%
TOTAL CONTRACT FEES	\$ 94,703	10%	\$ 30,015	7%	\$ 124,718	9%	\$ 7,842	12%	\$ 86,861	8.28%	\$ 116,876	6.29%
	\$ 904,965		\$ 410,284		\$ 1,315,249		\$ 68,133		\$ 836,832	7.53%	\$ 1,247,116	5.18%
Total Adult	\$515,618	57%	\$233,766	57%	\$749,384	57%	\$52,187	77%	\$ 463,431	10.12%	\$ 697,197	6.96%
Total DW	\$389,347	43%	\$176,518	43%	\$565,865	43%	\$15,946	23%	\$ 373,401	4.10%	\$ 549,919	2.82%
Total	\$904,965		\$410,284		\$1,315,249		\$68,133		\$836,832		\$1,247,116	

Summary of Henkels & McCoy Expenditures through August 2011 - By Category

Category	Budget	YTD Total	Balance
Salaries & Fringe	\$ 534,080	\$ 72,337	\$ 461,743
Operating Expenses	74,242	8,449	65,793
Non-Expendable Equipment	11,220	-	11,220
Customer Wages & Fringe	9,280	405	8,875
Customer Training Costs	168,958	25,578	143,380
Customer Supportive Services	51,090	2,380	48,710
Customer Needs Based/Related Payments	33,488	3,405	30,083
Profit	43,782	5,640	38,142
Indirect Costs	83,973	10,796	73,177
	\$ 1,010,113	\$ 128,990	\$ 881,123



Grant Name	Grant Budget	July-Aug Actual	Balance	% Spent to Date
WIA Title I Youth - Out of School Youth	1,010,113	128,990	881,123	12.77%



WorkLink Program Year 2011 Financial Status

Obligations - As of July 1, 2011

	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Incentive	Signage	IWT	Total	Actual Expended	Actual % Expended	Goal Expended	Goal % Expended	Balance
PY'11 Allocations (NFA's)	\$ 785,850	\$ 87,317	\$ 882,914	\$ 98,102	\$ 967,840	\$ 107,538	\$ 41,848	\$ -	\$ -	\$ 2,971,408					
PY'11 Transfer Request (approved 6.6.11 Board)	176,583	-	(176,583)	-	-	-	-	-	-	-					
PY'10 Transfer Request (approved 8.21.11 Executive)	196,344	-	(196,344)	-	-	-	-	-	-	-					
New Grants	-	-	-	-	-	-	-	16,215	-	16,215					
PY'10 Unobligated	-	-	-	-	120,000	-	-	-	-	120,000					
PY'10 Carryover	738,273	72,245	487,394	63,783	426,750	69,999	-	-	30,101	1,888,545					
Total Revenue	\$ 1,897,050	\$ 159,562	\$ 997,381	\$ 161,885	\$ 1,514,590	\$ 177,537	\$ 41,848	\$ 16,215	\$ 30,101	\$ 4,996,168					
Obligations															
ResCare-Eligibility (Adult)	\$ 165,454	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 165,454	\$ 32,241	19.49%	\$ 27,576	16.67%	\$ 133,213
ResCare-Eligibility (DW)	-	-	124,935	-	-	-	-	-	-	124,935	7,898	6.32%	20,823	16.67%	117,037
ResCare-Intensive (Adult)	513,834	-	-	-	-	-	-	-	-	513,834	139,655	27.18%	85,639	16.67%	374,179
ResCare-Intensive (DW)	-	-	387,999	-	-	-	-	-	-	387,999	34,646	8.93%	64,667	16.67%	353,353
PYC	-	-	-	-	1,010,413	-	-	-	-	1,010,413	128,990	12.77%	168,402	16.67%	881,423
IWT-Imperial Die Casting	-	-	-	-	-	-	-	-	9,400	9,400	7,900	84.04%	9,400	100.00%	1,500
IWT-Tri-Tech USA	-	-	-	-	-	-	-	-	7,521	7,521	6,112	81.27%	7,521	100.00%	1,409
IWT-Technology Solutions of SC, Inc	-	-	-	-	-	-	-	-	13,180	13,180	13,180	100.00%	13,180	100.00%	-
OJT (Adult)	80,000	-	-	-	-	-	-	-	-	80,000	6,148	7.69%	13,333	16.67%	73,852
OJT (DW)	-	-	40,000	-	-	-	-	-	-	40,000	-	0.00%	6,667	16.67%	40,000
Total Pass-Through Contracts	\$ 759,288	\$ -	\$ 552,934	\$ -	\$ 1,010,413	\$ -	\$ -	\$ -	\$ 30,101	\$ 2,352,736	\$ 376,770	16.01%	\$ 417,207	17.73%	1,975,966
Total Revenue after Obligations	1,137,762	159,562	444,447	161,885	504,177	177,537	41,848	16,215	-	2,643,432					

In-House - As of July 1, 2011

	Program Adult	Admin Adult	Program DW	Admin DW	Program Youth	Admin Youth	Incentive	Signage	IWT	Total	Actual Expended	Actual % Expended	Goal Expended	Goal % Expended	Balance
In-House Expenses															
Salaries	117,813	37,488	86,430	44,422	38,733	51,226	-	-	-	376,112	32,474	8.63%	62,685	16.67%	343,638
Fringe	34,039	10,694	24,921	12,527	11,428	14,923	-	-	-	108,532	8,700	8.02%	18,089	16.67%	99,832
Travel - Training/Conferences/Meetings	1,210	-	1,210	-	2,960	-	-	-	-	5,380	464	8.63%	897	16.67%	4,916
Travel - Committee/Board	-	1,000	-	1,000	-	1,000	-	-	-	3,000	44	1.47%	500	16.67%	2,956
Supplies - Consummable	-	2,000	-	2,000	-	1,000	-	-	-	5,000	38	0.76%	833	16.67%	4,962
Supplies - Non-Consummable	-	750	-	750	-	500	-	-	-	2,000	-	0.00%	333	16.67%	2,000
WorkKeys	-	-	-	-	-	-	22,000	-	-	22,000	-	0.00%	3,667	16.67%	22,000
Youth Forum	-	-	-	-	10,213	-	-	-	-	10,213	-	0.00%	1,702	16.67%	10,213
Insurance - Tort	-	2,700	-	2,700	-	2,700	-	-	-	8,100	597	7.36%	1,350	16.67%	7,503
Insurance - Auto C&C	-	120	-	120	-	120	-	-	-	360	17	4.83%	60	16.67%	343
Insurance - Auto Liab	-	400	-	400	-	400	-	-	-	1,200	63	5.28%	200	16.67%	1,137
Postage	-	2,000	-	2,000	-	2,000	-	-	-	6,000	195	3.24%	1,000	16.67%	5,805
Printing	4,439	2,751	4,607	2,688	2,136	1,996	8,448	-	-	27,065	380	1.40%	4,511	16.67%	26,685
Telephone, Cell, & Internet	1,250	1,250	1,250	1,250	1,250	1,250	-	-	-	7,500	956	12.74%	1,250	16.67%	6,544
Web Site Hosting & Renewal Fees	-	4,913	-	4,913	-	3,275	-	-	-	13,100	935	7.14%	2,183	16.67%	12,165
Newspapers, Magazines, & Books	-	200	-	200	-	100	-	-	-	500	162	32.40%	83	16.67%	338
Memberships, Dues, & Prof Fees	600	300	600	300	600	300	-	-	-	2,700	350	12.96%	450	16.67%	2,350
Training	5,450	-	5,450	-	1,450	-	1,900	-	-	14,250	1,317	9.24%	2,375	16.67%	12,933
Conf & Mtg Fees	500	-	500	-	-	-	5,000	-	-	6,000	-	0.00%	1,000	16.67%	6,000
Rent - WorkLink Storage	-	380	-	380	-	380	-	-	-	1,140	-	0.00%	190	16.67%	1,140
Rent - WorkLink Office	-	6,000	-	6,000	-	6,000	-	-	-	18,000	4,449	24.72%	4,500	25.00%	13,551
R&M - Equipment	-	375	-	375	-	250	-	-	-	1,000	85	8.50%	167	16.67%	915
R&M & Gas - WIA Car	500	250	500	250	250	250	-	-	-	2,000	62	3.08%	333	16.67%	1,938
IT Maint/Support	-	1,000	-	1,000	-	500	-	-	-	2,500	-	0.00%	417	16.67%	2,500
Advertising	2,000	-	2,000	-	1,000	-	2,500	-	-	7,500	-	0.00%	1,250	16.67%	7,500
COG Meeting Expense (Board & Committees)	-	1,500	-	1,500	-	4,000	-	-	-	7,000	-	0.00%	1,167	16.67%	7,000
MISC Expenses	-	-	-	-	-	-	2,000	-	-	2,000	-	0.00%	333	16.67%	2,000
Indirect Cost Pool (30% of salaries)	35,344	11,246	25,929	13,327	11,620	15,368	-	-	-	112,834	7,230	6.41%	18,806	16.67%	105,604
CO - Furn & Equip	-	-	-	-	-	-	-	16,215	-	16,215	-	0.00%	2,703	16.67%	730,684
Total In-House	\$ 203,145	\$ 87,317	\$ 153,397	\$ 98,102	\$ 81,640	\$ 107,538	\$ 41,848	\$ 16,215	\$ -	\$ 789,201	\$ 58,517	7.41%	133,034	16.86%	730,684
Balance	934,617	72,245	291,050	63,783	422,537	69,999	-	-	-	1,854,231					

	Adjusted Budget	REQUEST #1				Adjusted Budget
		Adult/DW	Youth	OJT NEG	Incentive	
Total Revenues	3,141,937	1,361,695	492,536	118,523	-	5,114,691
Obligations						
ResCare-Eligibility (Adult)	165,454	26,327				191,781
ResCare-Eligibility (DW)	124,935	19,880				144,815
ResCare-Intensive (Adult)	513,834	233,766				747,600
ResCare-Intensive (DW)	387,999	176,518				564,517
PYC	1,010,413					1,010,413
Adult Eds Request	-					-
ResCare Additional Requests	-					-
Imperial Die Casting	9,400					9,400
Tri-Tech USA	7,521					7,521
Technology Solutions of SC, Inc.	13,180					13,180
OJT (Adult)	80,000					80,000
OJT (DW)	40,000					40,000
OJT (NEG)	-			117,834		117,834
Contingency	-		487,836			487,836
Total Pass-Thru Contracts	2,352,736	456,491	487,836	117,834	-	3,414,897
Total Revenue after Obligations	789,201	905,204	4,700	689	-	1,699,794
Description						
Salaries	376,112			400		376,512
Fringe	108,532			200		108,732
Travel - Training/Conferences/Meetings	5,380	4,600	1,000			10,980
Travel - Committee/Board	3,000		1,500			4,500
Supplies - Consummable	5,000					5,000
Supplies - Non-Consummable	2,000					2,000
Consulting Services	-	360				360
WorkKeys (\$15,000 Profiles & \$7,000 Youth Assessments)	22,000					22,000
Youth Forum	10,213					10,213
Insurance - Tort	8,100					8,100
Insurance - Auto C&C	360					360
Insurance - Auto Liab	1,200					1,200
Postage	6,000					6,000
Printing	27,065				2,500	29,565
Telephone, Cell, & Internet	7,500					7,500
Web Site Hosting & Renewal Fees	13,100					13,100
Newspapers, Magazines, & Books	500					500
Memberships, Dues, & Prof Fees	2,700					2,700
Training	14,250	7,000	2,200			23,450
Conf & Mtg Fees	6,000					6,000
Job Fair Expenses (\$1,000 Food, \$2,000 Rent, \$15,000 Advertising, \$6,000 Printing = \$24,000)	-	24,000				24,000
Rent - WorkLink Storage	1,140					1,140
Rent - WorkLink Office	18,000					18,000
R&M - Equipment	1,000					1,000
R&M & Gas - WIA Car	2,000	1,000				3,000
IT Maint/Support	2,500					2,500
Advertising	7,500				(2,500)	5,000
COG Meeting Expense (Board & Committees)	7,000					7,000
MISC Expenses	2,000					2,000
Indirect Cost Pool (30% of salaries)	112,834			89		112,923
CO - Furn & Equip	16,215					16,215
Total Expenditures	789,201	36,960	4,700	689	-	815,335
Difference	-	868,244	-	-	-	884,459

The remainder of \$868,244 will be inserted after the WSEC.

Labor Market Analysis will also be added before the meeting.

Workforce Skills & Education Committee is 10/4/11. They will vote on the following items and have a recommendation for Finance for 10/5/11.

DRAFT - PROPOSAL FOR CARRYOVER FUNDS

Recipient	Benefit	Grantee	Funded	Amount	Total	Indirect	Profit	Other Details	
Adult Ed	Strategic Plan	Anderson 1,2	GED	\$18,000					
			Literacy	\$4,500					
		Anderson 3,4,5	GED	\$21,520					
			Oconee	Pre-GED	\$36,000				Pre-GED class for WIA students
		Oconee	Option 1 GED (reduced levels)	\$36,000					1 part-time teacher lost through budget cuts
			Option 2 GED (2010 levels)	\$23,000					1 part-time teacher; 20 additional WIA students
		Pickens	GED	\$15,772					
		All	Work Core Program	\$50,000	\$204,792				
WorkLink	Strategic Plan	In-House Budget	WorkKeys - Site License	\$5,500					
			WorkKeys - Cost of Tests	\$11,880	\$17,380			WIA participant testing only	
WorkLink	Carryover Funds	Board Budget	Offset anticipated Budget cuts 2012	\$250,000	\$250,000				
ResCare	OneStop Certification Standards	ResCare	Projector & Ceiling Mounts (3)	\$998		\$100	\$88	3.2 & 3.3(Job Seeker Services)	
			Electronic Sign-In System	\$124,943		\$12,469	\$10,993	4(Management Standards), 3.2(Job Seeker Services)	
			Lift for OneStop On-the-Go Van	\$4,200		\$419	\$370	1(Management Standards)	
			Laminator and Supplies	\$790		\$79	\$70	2.3(Job Seeker Services)	
			Desks	\$1,750		\$175	\$154	2 & 4(Management Standards)	
			Computers & Monitors (2 for Liberty & 4 for Seneca)	\$10,000		\$998	\$880	2.3 & 3.2 (Jobseeker Standards); Infrastructure & Accessibility Management Standards	
			Flat Screen Televisions	\$1,696		\$169	\$149	3.2 & 3.3(Job Seeker Services)	
			Privacy screens	\$700	\$145,077	\$70	\$14,479	\$62	\$12,764
Business Partnerships Committee	OJT and OJT NEG	ResCare	Work Experience	\$99,000	\$ 99,000			Pending WSEC = 31 participants x \$8.25/hr x 400 hours	
Partnerships Committee	OneStop Certification Standards	Board Budget	Employer Focus Group Research	\$2,000				Tabled by Committee, amounts are placeholders	
			AOP Manufacturer's Group Meetings	\$5,000	\$7,000			Tabled by Committee, amounts are placeholders	
WSEC	WIA (General)	ResCare	Needs Related Payments	\$124,000				Pending WSEC = 49 participants x \$250/week x 10 weeks	
		Board Budget	Survey Monkey - WIA Customer Satisfaction Surveys	\$204				CAP Committee recommendation	
		Board Budget	Training - Assessment and Case Management	\$10,000	\$134,204			Pending WSEC	

Total Requests	\$857,453	\$ 857,453	\$ 14,479	\$ 12,764
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