

**Executive Committee Meeting
Agenda
April 7, 2015 – 3:00 PM
WorkLink Conference Room**

- | | |
|--------------------------------------|---------------------------------|
| I. Welcome | Danny Brothers, Chair |
| II. Approval of Minutes | Danny Brothers |
| III. WIOA Update | Trent Acker, Executive Director |
| a. Local Area Designation Update | |
| IV. Business Service Representative* | Trent Acker |
| V. Executive Session | Danny Brothers |
| VI. RFP Update | Trent Acker |
| VII. Other Business | Danny Brothers |
| VIII. Adjourn | Danny Brothers |

**Action Required*

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**WORKFORCE INVESTMENT BOARD
Executive Committee Meeting
January 28, 2015 – 1:30 PM
SC Works Clemson Comprehensive Center - Conference Room**

MEMBERS PRESENT:

Danny Brothers Robert Halfacre Ray Farley Burriss Nelson
Richard Blackwell (*via telephone*)

MEMBERS ABSENT:

Ronnie Booth

STAFF PRESENT:

Trent Acker Jennifer Kelly Brandi Runion Patty Manley

GUESTS:

Kal Kunkel Steve Pelissier

I. Call to Order

Chair Danny Brothers called the meeting to order announcing a quorum was present to conduct business of the committee and the meeting was being recorded. He also introduced Ray Farley has been appointed to the Board as an Executive Committee Member.

II. Approval of Minutes (12/03/14)*

The minutes from the December 3, 2014 meetings were included in the meeting packet. Chair Brothers called for any corrections or amendments to the minutes.

ACTION TAKEN: A motion was made by Robert Halfacre to approve September 30, 2014 meeting minutes as submitted, second by Ray Farley. The motion carried unanimously.

III. WIOA Update

a. Local Area Designation Update

Mr. Acker began by referring to pages 6-7 of the packet which is a State Instruction Letter regarding the Local Area Designation Process and is essentially stating there will be no “grandfathering” of existing Local Workforce Boards in terms of structure in South Carolina. We will be all be abiding by the new WIOA structure which should shrink the Boards in some areas however, our Board should not see great change for our Board structure.

Mr. Acker reported County Council Chairs should receive formal correspondence from the State to apply to be an approved Local Board adding there will need to be a new Consortium Agreement which he is working on a draft to present to County Council Chairs. Petitions will be due to the State in May of this year with decisions being made sometime afterwards. Mr. Acker added that there are no issues or problems expected or foreseen for our area.

b. Committee Structure Discussion

Mr. Acker referred to pages 8-10, State Instruction Number 14-03, which is also the WIOA law, addresses the criteria of Local Board composition as well as structure of the three standing committees as recommended by the law. Mr. Acker stated although our Board structure may not change dramatically there are some partners that will no longer be required by the law however; in general those persons could be asked to serve as ad hoc committee members so as not to lose valuable input they have to offer.

Mr. Acker further reported the letter refers to the committee structure stating the law encourages three specific standing committees and the SWIB is reinforcing with their vote the three standing committee will be:

- 1) A committee to oversee OneStop Operations which our Workforce Skills & Education Committee currently does;
- 2) A committee to focus on individuals with disabilities which is a committee focus we currently do not have;
- 3) A third committee to focus on youth which is basically our Youth Council but without the stringent membership requirements

Mr. Acker added the Youth Committee just like the full Board will not be permitted to be grandfathered in.

Mr. Acker stated as a local board we have two additional committees, Finance and Business Partnerships Committees, adding there have been internal discussion regarding restructuring the Workforce Skills & Education Committee and Business Partnerships Committee and possibly reorganizing or merging these two committees as one large committee to oversee the OneStop operations and meet those requirements. What has been found is that a majority of business discussed in the Business Partnerships Committee has to be passed through the Workforce Skills & Education Committee prior to being presented to the Board due to being program related. Mr. Acker asked if the Executive Committee would like to have input or would prefer to present to the Board in order to move forward.

Mr. Acker explained a reorganization of committee members would potentially be necessary with the possibility of several members being identified for a different committee. The new Committee would also have two agendas, one to address OneStop Operations and one to address Business Services, so that we don't lose sight of the business of both these items.

Committee members discussed at length merging the Workforce Skills & Education Committee and the Business Partnerships Committee prior to July 1, 2015 to get ahead of the curve and implementation of WIOA to begin focusing on the tasks ahead.

ACTION TAKEN: Motion from Robert Halfacre, to recommend to Workforce Investment Board to merge the Workforce Skills and Education Committee and Business Partnerships Committee to form the OneStop Operations Committee without losing sight of what the activities and business consist of from each individual committee, second by Richard Blackwell. The motion carried unanimously.

Mr. Acker reported related to the above items, there is currently not a policy in place for how Board members are assigned to Committees, other than the Executive Committee members, stating that WorkLink staff has been making those recommendations based off the Board members background, fit or experience. Mr. Acker added he is not all together comfortable with that at the end of the day and requested the Executive Committee discuss changing this going forward.

Chair Brothers inquired about the structure of the committee to address individuals with disabilities, more specifically who would sit on the committee. Mr. Acker responded that we will look internally at existing Board members but will rely quite heavily on ad hoc memberships from organizations such as Able SC, Vocational Rehabilitation, and persons that have experience. Mr. Halfacre suggested in Oconee County that we reach out to the Tribble Center.

IV. Budget Modification

Mr. Acker stated this modification is addressing funding for occupational training and deferred to Kal Kunkel. Mr. Kunkel referred to page 11 and provided an explanation stating the increase in Training funds will come from moving funds from Staff Salaries & Fringe, Operating Costs and On-the-Job Training categories into the Training and Tuition category as well as a transfer of 2% from Dislocated Worker funds to the Adult funds. Mr. Kunkel referred to pages 12 & 13 for the modification details noting there is no change to the overall budget amount.

Mr. Acker stated this modification would typically go before Finance Committee then on to the Board but is coming before Executive Committee for a vote since this would give us a two week head start of understanding and to make necessary adjustments.

ACTION TAKEN: A motion was made by Burriss Nelson to approve the budget modification to move funds from Staff Salaries & Fringe, Operating Costs and On-the-Job Training categories into the Training and Tuition category as well as a transfer of 2% from Dislocated Worker funds to the Adult funds as presented, second by Robert Halfacre. The motion carried unanimously.

V. Executive Session

Chair Brothers called for Executive Session. Staff and guests were excused. The meeting entered Executive Session.

ACTION TAKEN: A motion was made by Burriss Nelson to enter Executive Session, second by Robert Halfacre. The motion carried.

ACTION TAKEN: No action was taken during Executive Session. Executive Session closed.

VI. Other Business

Mr. Acker referred to pages 22-35 and provided an overview of Succeed South Carolina which is a new worker-training program the Governor is introducing to get the workforce certifications in fields where qualified workers are scarce. Succeed South Carolina would be a companion to readySC. The plan is for potential Succeed participant presents at *Intake* at an SC Works Center, goes through *Eligibility* process and also required to pass background checks and drug screens. Once they are determined eligible, they enter *Training* in industry or employer specific field, once they are employed in a job they've received training for, they begin to pay the state back for the cost of their training.

Mr. Acker stated there is another conference call scheduled the week of Feb. 2nd and he will keep members apprised as information becomes available.

VII. Adjournment

With no further business to discuss, the meeting was adjourned.

Respectfully submitted by: Patty Manley, Office Manager

STATE OF SOUTH CAROLINA)
)
COUNTY OF PICKENS)

RESOLUTION

WHEREAS, the Workforce Innovation and Opportunity Act of 2014 (WIOA) Provides funding for workforce development activities that meet the needs of businesses for skilled workers and training, education and employment needs of individuals and as a result, improves the quality of the workforce, and

WHEREAS, the Act provides that the planning and administration of activities under the Act is to involve a Local Workforce Development Board, and

WHEREAS, the Pickens County Council finds that the employment and training needs of its citizens and employers can best be determined by the cooperative efforts of county government and the private sector at the regional level;

NOW, THEREFORE, BE IT RESOLVED, by the governing body of Pickens County, South Carolina, the Pickens County Council, that:

SECTION 1. The Chairman of County Council is hereby authorized to sign an agreement whereby a Consortium of Counties to include Anderson, Oconee and Pickens Counties is formed for the purpose of implementing and carrying out as a Workforce Development Area the provisions of Public Law 113-128, the Workforce Innovation and Opportunity Act and any amendments thereto, with the following stipulations:

- A. Membership. The Consortium shall consist of the Chairperson of each County Council or his/her designee selected from among the membership of the County Council.
- B. Workforce Development Board (WDB). The County Council Chairperson of each participating county shall appoint or reappoint WDB members under the requirements of the Act and criteria established by the Governor. Initial certification of the WDB will be based on compliance with the composition requirements outlined in Section 107(b)(2) as well as any additional criteria established by the Governor.
- C. Administration. The Consortium shall designate the SC Appalachian Council of Governments as the sub-recipient/fiscal agency to carry out the administrative provisions of the Act. All funds allocated to the Workforce Development Area shall flow to the sub-recipient and be disbursed as directed by the local WDB.
- D. Withdrawal. Any county may withdraw from the Consortium by giving notice to the Consortium at least six months prior to the end of the initial two-year designation period and subsequent designation periods.

SECTION 2. The Chairman of County Council is hereby authorized to sign the Workforce Development Area Designation Petition prepared by the SC Appalachian Council of Governments in compliance with Local Workforce Development Area Designation Procedures as prescribed by the State of South Carolina and Section 106 of the Act. Section 106(b)(2) of the Act states that "During the first 2 full program years of this Act, the Governor shall approve a request for initial designation as a local area from any area that was designated as a local area for purposes of the Workforce Investment Act of 1998 for the 2-year period preceding the date of the enactment of this Act, performed successfully and sustained fiscal integrity". Further, section 106(b)(3) states that "After the period for which a local area is initially designated under

paragraph (2), the Governor shall approve a request for subsequent designation as a local area from such local area, if such area – (A) Performed successfully; (B) Sustained fiscal integrity; and (C) in the case of a local area in a planning region, met the requirements in subsection c(1)”.

ADOPTED by the Pickens County Council in meeting duly assembled this _____ day of _____, 2015.

PICKENS COUNTY COUNCIL

Name, Chairman

ATTEST:

Counties of Anderson, Oconee, and Pickens

CONSORTIUM AGREEMENT

Under the

WORKFORCE INNOVATION AND OPPORTUNITY ACT

1. This Agreement is entered into, by and between the Counties of: Anderson, Oconee, and Pickens (hereinafter referred to as the "Counties") by and through their governing bodies, duly adopted and authorized by the governing bodies of said counties.
2. Purpose. The purpose of forming a Consortium is to implement and carry out the provisions of Public Law - 113-128, the Workforce Innovation and Opportunity Act of 2014 (WIOA) and any amendments thereto, as a Workforce Development Area (WDA). The Workforce Innovation and Opportunity Act requires that the Governor designate local areas within the state. To that end, the Chief Elected Officials representing Anderson, Oconee and Pickens Counties have formed a Consortium to seek such a designation.
3. Consortium Membership. The Chairperson of the County Council (or his/her designee selected from among the membership of the County Council) of each Consortium County shall represent their county as a member of the Consortium.
4. Workforce Development Board. The local Chief Elected Officials (CEO's) are authorized to appoint the members of the local board pursuant to Section (107)(c)(1)(B)(i) of the Act using criteria established by the Governor and the State Workforce Development Board . The Workforce Development Board (WDB) membership shall be developed using the composition required by Section 107(b)(2) as well as additional criteria established by the Governor. When possible, the membership of the WDB shall be in the same ratio, or percentage, as the population of the three counties, using the 2013 Population Estimates from the US Bureau of the Census.

2013 POPULATION ESTIMATE

| <u>COUNTY</u> | <u>ESTIMATES</u> | <u>PERCENTAGE</u> |
|---------------|------------------|-------------------|
| Anderson | 190,641 | 49% |
| Oconee | 75,045 | 20% |
| Pickens | 119,829 | 31% |
| Total | 385, 515 | |

The Counties shall jointly bear the responsibility for meeting the standards for membership prescribed in the Act. The Counties shall establish the WDB in accordance with the provisions of Section 107of the WIOA and criteria established by the Governor.

5. Board Certification. Section 107(c)(2)(A) states that "The Governor shall, once every 2 years, certify 1 local board for each local area in the State". Initial certification of the WDB will be based on compliance with the composition requirements outlined in Section 107(b)(2) as well as any additional criteria established by the Governor. In addition to the board composition requirements, Section 107(c)(2)(B) notes that the subsequent certification of the Board will also include "the extent to which the local board has ensured that

workforce investment activities carried out in the local area have enabled the local area to meet the corresponding performance accountability measures and achieve sustained fiscal integrity as outlined in Section 106(e)(2)".

6. Local Area Designation. The WorkLink Workforce Investment Area will be designated as a Workforce Development Area under WIOA if it meets the requirements of the Act in Section 106(b)(2) which states "During the first 2 full program years following the date of enactment of this Act, the Governor shall approve a request for initial designation as a local area from any area that was designated as a local area for purposes of the Workforce Investment Act of 1998 for the 2-year period preceding the date of the enactment of this Act, performed successfully, and sustained fiscal integrity". Further, section 106(b)(3) states that "After the period for which a local area is initially designated under paragraph (2), the Governor shall approve a request for subsequent designation as a local area from such local area, if such area – (A) Performed successfully; (B) Sustained fiscal integrity; and (C) in the case of a local area in a planning region, met the requirements in subsection (c)(1)".
7. Administration. The Workforce Innovation and Opportunity Act in Section 107(d)(12)(B)(i)(I) requires that the Consortium Counties, through their Chief Elected Officials, shall serve as the local grant recipient for, and shall be liable for any misuse of the grant funds allocated to the local area under Sections 128 and 133. Fiscal responsibility will be allocated among the Consortium Counties based on the ratio of funds received each year through the Workforce Innovation and Opportunity Act. In accordance with Section 107(d)(12)(B)(i)(II) the SC Appalachian Council of Governments shall be designated by the Consortium to serve as the local grant sub-recipient/fiscal agent to carry out the administrative provisions of the WIOA legislation. However, the Consortium retains liability for use of WIOA funds as required in Section 107(d)(12)(B). The SC Appalachian Council of Governments shall disburse funds at the direction of the WDB as required by the Act.
8. Withdrawal. Any County may withdraw from the Consortium by giving written notice to the Consortium at least six months prior to the end of the two-year Workforce Development Area designation period.
9. Role of the Consortium Counties. Each County shall promptly furnish to the WDB any information requested which may in any way relate to the purpose of this Agreement and the Workforce Innovation and Opportunity Act. The governing body of each County agrees to cooperate with the WDB in carrying out its responsibilities under the Act as required in Section 107. The responsibilities of the Chief Elected Official of each County include:
 - Appointment of WDB members from respective counties;
 - Collaboration with the Board in the WDB's selection of standing committee members;
 - Shared oversight of the One-Stop System within the Workforce Development Area in partnership with the WDB, including agreement in the selection process for One-Stop Operators in the Workforce Development Area;
 - Negotiation with the WDB and Governor on local area performance measures; and,
 - Collaboration with the WDB in in the development and approval of the local and regional plan(s).

CONSORTIUM AGREEMENT
Under the
WORKFORCE INVESTMENT ACT

SIGNATURE PAGE

ANDERSON COUNTY

Signature of Chief Elected Official

Date

Typed Name and Title

OCONEE COUNTY

Signature of Chief Elected Official

Date

Typed Name and Title

PICKENS COUNTY

Signature of Chief Elected Official

Date

Typed Name and Title

WORKLINK
POSITION DESCRIPTION
Business Services Representative

GENERAL PURPOSE

Assist the Workforce Development Board in developing employer linkages and promoting employment strategies. Support economic development by fostering retention of and increasing investment and job creation by existing industries in the WorkLink Workforce Development Area.

This position reports to the WorkLink Executive Director.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Coordinate and communicate with area Economic Development Entities monthly regarding existing industry visits and other information vital toward maintaining and expanding local industries.

Foster relationships with business services partners in the area by conducting monthly business service team meetings, combining efforts and resources and leveraging partnerships to serve employers and jobseekers in Anderson, Oconee and Pickens counties.

Perform a minimum of 10 on-site visits/interviews per month with the CEO, Plant Manager or other designee to obtain information and provide education regarding services available through both those offered by the Board and partners.

Plan a minimum of one monthly hiring event in the local area, while coordinating other employer events on an as needed basis.

In partnership with the Adult/Dislocated Worker and Youth Program Managers, identify employers willing to participate in workplace experience programs which benefit program participants to include internships, apprenticeships, On-the-Job Training (OJT) and other approved opportunities.

In collaboration with the Program Manager, monitor the OJT and other necessary contracts at least once a year to ensure compliance with federal, state, and local regulations. Provide technical assistance and training, when applicable. Create technical assistance and monitoring reports. Coordinate efforts with the contract writers in the area.

Manage the Incumbent Worker Training contracts. Monitor contracts at least once a year to ensure compliance with federal, state, and local regulations.

Develop and modify statements of work for OJT and Customized Training contractors in accordance with WIOA regulations. Negotiate contract budgets to provide the funding necessary to carry out the services. Conduct financial monitoring for these contracts annually to ensure

programmatic compliance to federal, state and local regulations. Provide monthly tracking and review of budgets.

Oversee solicitation and approval process and writing contracts for Incumbent Worker Training.

Coordinate efforts with other agency job developers (DEW, DSS, Tri-County Technical College, etc.) involved with employment and training programs to maximize collaboration and reduce duplication of effort.

Market registered Apprenticeships through a partnership with Apprenticeship Carolina.

Act as a liaison to the Onestop Operations Committee (effective 7/1/2015). Work with the committee to promote the Board and services provided through the Workforce Development System. With help from administrative staff, oversee the meeting preparation and writing of the minutes. Establish and oversee administrative procedures to meet objectives set by the committee. Prepare reports.

Represent the Board with local agencies/organizations, local boards, county councils, and commissions. Coordinate with other human resource, educational, and service entities throughout the three county region to promote cooperation and non-duplication of efforts.

Assist in the writing of Instruction Letters, newsletter articles, taking pictures for publications, as necessary. Assist in preparing and maintaining records, reports, and training manuals.

PERIPHERAL DUTIES

Perform other duties as required.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

- (A) Graduation from a four-year college or university with a Bachelor's degree in social services, psychology, business or a closely related field;
- (B) Minimum of two years responsible programmatic experience in a Local Area and two years supervisory experience; or
- (C) An equivalent combination of education and experience;
- (D) Minimum of two years of experience interacting with employers, offering business services or equivalent experience.

Necessary Knowledge, Skills, and Abilities:

- (A) Considerable knowledge of human service programs and delivery systems; Considerable knowledge of state and Federal employment and training grant programs; Some knowledge of local, state, and Federal laws and regulations

- governing human service programs; Working knowledge of human service program design and evaluation and general; Working knowledge of general accounting procedures and budgeting;
- (B) Skill in operation of listed tools and equipment,
 - (C) Ability to evaluate cases, evidence, and situations effectively and thoroughly; Ability to establish and maintain effective working relationships with employees, supervisors, other agencies, program participants, community leaders, the media, and the general public; Ability to resolve conflict; Ability to implement agency and program policies and procedures; Ability to communicate effectively orally and in writing;
 - (D) Knowledge of the employment needs of local employers as well as the skill requirements associated with those needs;

SPECIAL REQUIREMENTS

- Valid state driver's license or ability to obtain one.

TOOLS AND EQUIPMENT USED

Personal computer, including word processing, database, and spreadsheet software; calculator; copy and fax machine; phone; mobile or portable radio; automobile.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described are representative of activities required and work environment encountered while performing the essential functions of this job. Reasonable accommodations may be made to allow individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to walk, sit, talk, and hear. The employee is required to walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms.
- The employee must occasionally lift and/or move up to 10 pounds.
- Specific vision abilities required by this job include close vision and the ability to adjust focus.
- The noise level in the work environment is usually quiet.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

| Mod #3 | PY14 - Mod 3 | | Proposed PY15 | | Compared to PY14 (+/-) | % of OVERALL | OJT Coordination | AD/DW Program | Operator |
|--|--------------------------------|---------------|-----------------------------|--------------|---------------------------|---------------|------------------|---------------|----------|
| | Operator, OJT, Total Budget | Total Budget | ALL Budgets Total Budget | Total Budget | | | | | |
| Salary Total | 424,767 | \$ 380,886.78 | \$ (43,880.22) | | | \$ 67,733.59 | \$ 253,951.87 | \$ 59,201.32 | |
| Fringe Benefit Total | 170,973 | \$ 67,215.32 | \$ (103,757.68) | | | \$ 11,952.99 | \$ -44,815.04 | \$ 10,447.29 | |
| Subtotal | \$595,740 | \$ 448,102.10 | \$ (147,637.90) | | 48% up 7% | \$ 79,686.58 | \$ 298,766.91 | \$ 69,648.61 | |
| Operating Costs | | | | | | | | | |
| Staff Consumable Supplies | 5,400 | \$ 6,211.60 | \$ 811.60 | | | \$ 928.61 | \$ 4,512.31 | \$ 770.68 | |
| Advertising | 1,500 | \$ 2,520.00 | \$ 1,020.00 | | | \$ 1,200.00 | \$ 1,320.00 | \$ - | |
| Printing/Copies | 6,600 | \$ 7,797.52 | \$ 1,197.52 | | | \$ 2,517.52 | \$ 4,560.00 | \$ 720.00 | |
| Communications | 9,314 | \$ 8,191.04 | \$ (1,122.96) | | | \$ 1,331.72 | \$ 5,431.92 | \$ 1,427.40 | |
| Staff Travel | 23,297 | \$ 28,142.50 | \$ 4,845.50 | | | \$ 5,497.50 | \$ 19,595.00 | \$ 3,050.00 | |
| Staff Training/Technical Services | 4,080 | \$ 4,182.00 | \$ 102.00 | | | \$ 342.00 | \$ 3,600.00 | \$ 240.00 | |
| Staff Computer Leases | 17,509 | \$ 15,142.08 | \$ (2,366.92) | | | \$ 1,822.56 | \$ 11,896.32 | \$ 1,423.20 | |
| Postage | 2,400 | \$ 3,000.00 | \$ 600.00 | | | \$ 360.00 | \$ 2,400.00 | \$ 240.00 | |
| Subtotal | \$70,100 | \$ 75,186.74 | \$ 5,086.74 | | 8% up 3% | \$ 13,999.91 | \$ 53,315.55 | \$ 7,871.28 | |
| Training cost | | | | | | | | | |
| Credential Exam Fees | 15,950 | \$ 15,950.00 | \$ - | | | \$ - | \$ 15,950.00 | \$ - | |
| Tuition(Adult Ed Skill Upgrade&GED) | 77,280 | \$ 77,280.00 | \$ (77,280.00) | | | \$ - | \$ - | \$ - | |
| Account/Voucher cost | 365,102 | \$ 205,000.00 | \$ (160,102.00) | | | \$ - | \$ 205,000.00 | \$ - | |
| On the Job Training | 108,000 | \$ 16,800.00 | \$ (91,200.00) | | | \$ 16,800.00 | \$ - | \$ - | |
| Subtotal | \$566,332 | \$ 237,750.00 | \$ (328,582.00) | | 26% down 13% | \$ 16,800.00 | \$ 220,950.00 | \$ - | |
| Supportive Service Cost | | | | | | | | | |
| Transportation | 21,117 | \$ 24,500.00 | \$ 3,383.00 | | | \$ 3,500.00 | \$ 21,000.00 | \$ - | |
| Childcare | 5,460 | \$ 5,500.00 | \$ 40.00 | | | \$ 1,600.00 | \$ 3,900.00 | \$ - | |
| Uniforms, Drug Screens etc | 7,500 | \$ 10,000.00 | \$ 2,500.00 | | | \$ 5,000.00 | \$ 5,000.00 | \$ - | |
| Subtotal | \$34,077 | \$ 40,000.00 | \$ 5,923.00 | | 4% up 2% | \$ 10,100.00 | \$ 29,900.00 | \$ - | |
| Training/Professional Service Fee/Profit | | | | | | | | | |
| Training Fee (Profit) | 63,313 | \$ 31,041.56 | \$ (31,271.44) | | | \$ 4,823.46 | \$ 24,117.30 | \$ 3,109.80 | |
| Audit | 9,640 | \$ 6,242.02 | \$ (3,397.98) | | | \$ 939.66 | \$ 4,698.29 | \$ 604.07 | |
| Indirect | 110,797 | \$ 90,677.59 | \$ (20,119.41) | | | \$ 13,650.39 | \$ 68,251.95 | \$ 8,775.25 | |
| Subtotal | \$183,750 | \$ 128,961.17 | \$ (54,788.83) | | 14% up 1% | \$ 19,413.51 | \$ 97,067.54 | \$ 12,480.12 | |
| TOTALS | \$1,449,999 | \$ 930,000.01 | \$ (519,998.99) | | | \$ 140,000.00 | \$ 700,000.00 | \$ 90,000.01 | |

SALARY STAFF MATRIX

| Salaries Program | Opera | OJT | Total | PY12 | PY13 | PY14 |
|--------------------------|-------|-----|-------|------|------|------|
| 1. Regional Manager | 18 | 3 | 4 | 600 | 400 | 400 |
| 2. Fiscal Account Rep | 18 | 3 | 4 | 380 | 310 | 310 |
| 3. Admin Asst | 75 | 10 | 15 | 980 | 1069 | 1069 |
| 4. Operator | 13 | 88 | 0 | 500 | 345 | 345 |
| 5. Program Manager (OS) | 85 | 0 | 15 | 500 | 359 | 359 |
| 6. Program Manager (CM) | 80 | 0 | 0 | | | |
| 7. CC (A) | 50 | 0 | 50 | | | |
| 8. CC (A) | 0 | 0 | 0 | | | |
| 9. CC (O) | 80 | 0 | 0 | | | |
| 10. CC (O) | 0 | 0 | 0 | | | |
| 11. CC (P) | 50 | 0 | 50 | | | |
| 12. CC (P) | 0 | 0 | 0 | | | |
| 13. Workforce Specialist | 0 | 0 | 0 | | | |
| Prev Year Carryovers | | | | 600 | 400 | 400 |
| New PY WIA Enrollmen | | | | 380 | 310 | 310 |
| Total Served | | | | 980 | 1069 | 1069 |
| Estimated New PY Carry | | | | 500 | 345 | 345 |
| Active Follow-Up | | | | | 359 | 359 |

SC WORKS

BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER

WORKLINK

ANDERSON-OCONEE-PICKENS

WIA Training Services and Follow Services - July 1, 2013 - June 30, 2014

Recommended for Training Services

| | June Total | YTD Total |
|---------------------|------------|-----------|
| GED | 11 | 45 |
| Occupational | 12 | 85 |
| On-the-job Training | 3 | 20 |

OIT Training Synopsis

| Company Name | Location of Company | In-Progress | Success | Unsuccessful |
|--|---------------------|-------------|-----------|--------------|
| Crowe's Corporate Promotions (2) | Oconee | 0 | 2 | 0 |
| IM Mold South (1) | Pickens | 0 | 1 | 0 |
| Mold Clinic, Inc. (1) | Oconee | 1 | 0 | 0 |
| Owens Corning Composite Materials, LLC (1) | Anderson | 0 | 2 | 0 |
| Print It! (1) | Oconee | 0 | 1 | 0 |
| RCM Industries, Imperial Die Casting (1) | Pickens | 0 | 1 | 0 |
| Sharpe Manufacturing, Inc. (3) | Oconee | 2 | 1 | 1 |
| US Engine Valve (11) | Oconee | 0 | 8 | 2 |
| Walgreens (1) | Anderson | 0 | 1 | 0 |
| Total Current Contracts | | 3 | 17 | 3 |
| Total Carryover | | 3 | 17 | 3 |
| Total All OIT Contracts | | 3 | 17 | 3 |

*Carryover equals those contracts started in PY12 but finished in PY13.

Funding Source

| | June | YTD Total |
|--------------------|------|-----------|
| Adult | 3 | 13 |
| Dislocated Workers | 1 | 8 |
| DWT-NEG | 0 | 0 |

Follow-Up Services

| | YTD Total |
|--|------------|
| Total | 113 |
| Entered Employment (based on current quarter) Services Provided | 45 |
| | 281 |
| | 359 |

Occupational Training by Provider

| Name | Currently in Training | PY'13 Rec'd Training |
|---|-----------------------|----------------------|
| Adult Education - District 1 and 2 | 9 | 8 |
| Adult Education - Districts 3, 4 and 5 Anderson | 22 | 62 |
| Adult Education - Oconee Adult Education | 9 | 16 |
| Adult Education - Pickens Co Adult Learn | 3 | 4 |
| Alliance Tractor Trailer Training Center | 0 | 1 |
| Arc Labs | 2 | 3 |
| Carolina Computer Training | 3 | 1 |
| Forrest Junior College | 1 | 0 |
| Greenville Technical College | 8 | 19 |
| ITT Technical Institute - Columbia | 1 | 1 |
| New Horizons Computer Learning Center - SC | 0 | 1 |
| Orangeburg-Calhoun Technical College | 0 | 1 |
| Palmetto School of Career Development | 0 | 3 |
| Piedmont Technical College | 0 | 2 |
| PSI Project Management | 0 | 1 |
| Tri-County Technical College | 39 | 71 |
| Total | 97 | 193 |

Total Occupational Training by Cluster

| Occupation | Total Training | PY'13 Rec'd Credential |
|--|----------------|------------------------|
| GED Training | 133 | 40 |
| Admin, Support, Waste Mgmt., Remediation Svcs. | 10 | 6 |
| Manufacturing | 33 | 13 |
| Professional, Scientific, Technical Services | 12 | 4 |
| Health Care and Social Assistance | 60 | 17 |
| Retail Trade | 1 | 1 |

Funding Source PY'13 Rec'd (occupational and GED training)

| | YTD Total |
|---------------------|------------|
| Adult | 222 |
| Dislocated Workers | 61 |
| DWT-NEG | 8 |
| Trade (co-enrolled) | 2 |
| Total | 293 |

Note: Some participants have rec'd more than one training or more than one funding source.