

ACTION TAKEN: David Collins made a motion to approve the minutes as submitted, seconded by Ronnie Booth. The motion carried unanimously.

III. PY16 Budgets Overview

I. WorkLink Grants

Mr. Acker referred to page 6 and deferred to Renee Alexander for reporting.

a) Adult/DW Youth Overview

Ms. Alexander referred to pages 6-12 providing the following budget updates:

- Page 6 shows the September expenditures for the Adult budget at 18.9% out of 25% goal stating there are some expenditures pending adding Eckerd is confident that this budget will be on target with expenditure rate with the October/November billing.
- The Dislocated Worker budget as shown on page 7 is currently 14% expended out of the goal of 25%. Ms. Alexander stated there are to be some adjustments to this budget due to staff salaries that will be transferred to the Rapid Response grant adding Eckerd fully expects this budget to be in line with the expenditure goal by the October/November billing period.
- The Operator budget is currently 11.6% expended out of 25% goal which is running a littler low however, there are some changes to be made due to salaries to be transferred.
- Page 10 shows the Rapid Response budget which is spending on target at 24.8%.
- Continuing on page 12, Ms. Alexander reported this shows what has been spent out of WIOA funds stating \$135,482 has been obligated for Adult ITA's and 23,894 in DW ITA's.
- Karen Craven referred to page 11 stating the Youth budget is currently spent at 20% out of a goal of 25% and called attention to the Work Experience line items which is 29.5% expended through September.

b) Adult/DW Modification

Ms. Alexander referred to pages 13-20 which is AD/DW Services Modification #2 stating this is a request of \$100,000 from available carryover funds to increase services to 25 additional participants and to adjust for planned staff salary increases adding this will increase the overall budget to \$840,000 to serve 241 new enrollments for PY'16.

Mr. Acker stated the \$100,000 represents an amount that was determined after staff discussed where the program stood fiscally and when true carryover numbers were confirmed adding the OneStop Operations Committee voted to approve the amount.

ACTION TAKEN: Ronnie Booth made a motion to approve the Adult/DW Services Modification #2 in the amount of \$100,000 as presented, seconded by Stephanie Collins. Motion carried unanimously.

c) Rapid Response Modification

Ms. Alexander referred to pages 21-27 which is the DW Rapid Response Modification #2 stating this modification is being requested to facilitate staff salary increases. Ms. Alexander stated minimal funds were transferred from Training to support this action and that additional funds will be requested from SC DEW based on expenditures adding SC DEW does have additional funding available.

ACTION TAKEN: Ronnie Booth made a motion to approve the DW Rapid Response Modification #2 as presented, seconded by Stephanie Collins. Motion carried unanimously.

d) Youth Modification

Ms. Craven referred to pages 28-36 which is Youth budget Modification #1 reporting the modification is being requested due to a reduction in staff costs as a result of changes in Fiscal Account Representatives and also a reduction in Eckerd's Indirect Cost Rate based on the final approved rate. Ms. Craven added the overall contract value remains unchanged at \$679,323.

ACTION TAKEN: Ronnie Booth made a motion to approve the Youth budget Modification #1 as presented, seconded by Stephanie Collins. Motion carried unanimously.

II. In House Budget

Mr. Acker referred to page 37 which shows the summary for the In-House Budget to date for PY'17 noting there are no anomalies to point out to Committee members other than the small decrease in state allocations this year that SC DEW have stated they will absorb in an effort to not impact local areas. Expectations are the Notice of Fund Obligations are to be physically received at the State level in the coming days or week.

IV. Ongoing Grants

I. PY'15 Local Incumbent Worker Training Grant (15IWT01)

The report on page 38 shows a comparison of the Local Incumbent Worker Grant in the amount of \$45,648 for PY'15 were 100% expended and shows the split based on County fair share for PY'16 funds in the amount of \$83,432.

II. PY'16 IWT (16IWT01)

As stated earlier, Mr. Acker noted the PY'16 IWT grant in the amount of \$83,432 adding the Committee met and agreed to include two additional requirements: 1) wage of trainee must be at or above \$12.32 upon completion of training and 2) trainings must produce a nationally or industry recognized certificate upon completion. Solicitation for applications went out 10/24/16 and will be open through 11/4/16. The Committee will meet again 11/23/16 to make decisions on which companies to award funds.

III. Make It In America (MiiA) Grant

Mr. Acker referred to page 39 which shows the Make It in America grant report. Ms. Kelly provided an update stating this grant is winding up however; follow up will occur September 2017. All three Colleges are within 10% of expenditures and the overall grant is at 92.97% expended.

IV. On-the-Job Training

Mr. Acker referred to page 40 for the final PY'16 OJT summary report which shows de-obligation of funds stating challenges that were discovered and staff took the appropriate steps to rectify adding there is actually a contract currently in the approval process that wasn't reflected in the report in time for printing.

V. **Other Business**

I. 2017 Meeting Dates

Mr. Acker referred to page 42 which shows the proposed 2017 Committee meeting dates stating the second meeting should be April 5 not March 5.

ACTION TAKEN: Ronnie Booth made a motion to approve the proposed 2017 Finance Committee meeting dates as presented, seconded by Stephanie Collins. Motion carried unanimously.

VI. **Adjournment**

Meeting adjourned at 3:29pm.

Respectfully submitted by: Patty Manley