



WORKFORCE INVESTMENT BOARD
SC Works Operations Committee
May 17, 2017 at 3:00pm
SC Works Clemson Comprehensive Center, Large Conference Room

AGENDA

- | | |
|--|---------------------------------|
| I. Call to Order/Introductions | Richard Blackwell, Chair |
| II. Approval of Minutes (March 29, 2017)* | Richard Blackwell |
| III. New Business | |
| a. OneStop Certification Standards* | Jennifer Kelly, Staff |
| b. ETPL Applications* | Windy Graham, Staff |
| c. Mod 2 Operator* | Renee Alexander, Eckerd |
| IV. Old Business | |
| a. Transportation Grant | Trent Acker, Executive Director |
| b. Work Search Requirements | |
| c. PY17 Budget Negotiations Committee* | Jennifer Kelly, Staff |
| d. Strategic Plan Update* | |
| V. Reports | |
| a. Business/Employer Services | Meredith Durham, Staff |
| b. SC Works System | Renee Alexander |
| c. WIOA Adult/DW Program | |
| d. Financial | |
| VI. Other Business | Richard Blackwell |
| VII. Adjourn | Richard Blackwell |



WORKFORCE DEVELOPMENT BOARD
OneStop Operations Committee Meeting Minutes
March 29, 2017 @ 3:00pm
SC Works Clemson Comprehensive Center, Large Conference Room

Members Present

Richard Blackwell	Amanda Hamby	Teri Gilstrap
Amanda Blanton	Ed Parris	

Members Absent:

David Bowers	Danny Brothers
--------------	----------------

Staff Present:

Jennifer Kelly	Meredith Durham	Trent Acker
Windy Graham		

Guest Present:

Kal Kunkel	Steve Riddle
------------	--------------

I. Welcome and Introductions

Chair Richard Blackwell officially called the meeting to order at 3:02pm welcoming everyone in attendance and announced the meeting being recorded for processing of minutes. Introductions were made of everyone in attendance. Trent Acker introduced Meredith Durham to the committee.

II. Approval of 08-17-2016 Meeting Minutes

The minutes from the 10/19/16 meeting were emailed to committee members and included in the meeting packet. Chair Blackwell called for corrections/amendments to the minutes or a motion to approve.

ACTION TAKEN: Ed Parris made a motion to approve the minutes, seconded by Amanda Hamby. The motion carried unanimously.

The January 18 OneStop Operations Committee meeting was informational only. There was no quorum present. The informal meeting minutes were included in the packet and do not require a vote. The summary of the electronic votes sent to the committee was attached in the packet. All recommendations were approved by committee members. Any changes can be made known as seen from members.

III. New Business

a. Incumbent Worker Training Grant

Trent Acker reported last fall, WorkLink was given the opportunity to present \$83,000 in incumbent worker training funds, which were all obligated. Additional funding of \$600,000 became available from the State Workforce Board for a second round of IWT funding. Eight of the twelve local areas will be eligible for additional funding. Areas became eligible by meeting the obligation requirement of the previous round of IWT. WorkLink will have \$265,000 that must be obligated by June 30, 2017. Board Chair Brooke Dobbins reestablished the IWT committee, consisting of Richard Blackwell, Ray Farley, Teri Gilstrap, Bobby Brothers and additional staff, to become active the week of April 3. There will be a meeting April 3, 2017 to discuss solicitation for the second round. Information will be made public to board and committee members after the April 3 meeting.

b. Transportation Innovation Opportunity Grant

Mr. Acker also stated that another solicitation the State Workforce Board sent out was for the Transportation Innovation Opportunity Grant of approximately \$600,000 in total available funding. Each local area could apply to receive one of six grants totaling up to one hundred (100) thousand dollars in support of making transportation available for training, those seeking employment, or to provide reliable transportation for those who wish to continue employment (i.e. utilization of existing public resources--extension of a bus line, non-profits, community buses). The grant could be used for a specific purpose to improve the workforce in providing employment and training opportunities. The eligible applicants for this grant are the local workforce areas. Applications are due May 15th. Ms. Jennifer Kelly will send out a link with more details to the committee. Mr. Acker will offer suggested times for the group to meet. If all twelve (12) local workforce areas apply, only half will be funded.

c. PY 17 Budget Negotiations Committee

Ms. Jennifer Kelly reported that the board approved an extension of Eckerd's grants for the OneStop Operator and the Programs at the last board meeting. Volunteers are needed to negotiate Eckerd's OneStop Operations and WIOA program budgets for PY17. No more than two meetings are anticipated, which will potentially be held in late April-early May. The ad-hoc committee make-up should include representation from each county and should be formed by April 30th. Ms. Kelly will send out a reminder email and recommendations will be sent to the group for approval.

d. PY 17 Memorandum of Understanding/Cost Allocation

Ms. Kelly reported that each year, WorkLink is required to look at the Memorandum of Understanding (MOU), signed off by elected officials and partners that make up the SC Works System. Once the MOU is constructed, WorkLink must individually negotiate with each partner on how to pay for the SC Works system. The OneStop budget includes partner contributions. This year will require certain partners to contribute cash and specific services or resources that have monetary value to the system. The MOU must be in place by June 30, 2017 and negotiations with what each partner will contribute by December 31, 2017. Several partners will

bring cash to the table, which will further reduce the payment amount WorkLink pays for the cost of the centers. As a result of monetary contributions, DSS, Vocational Rehabilitation, and Adult Education staff will be present in the centers. This provides an opportunity to expand services. Teri Gilstrap expressed concern for the lack of ability to find meeting space in the SC Works satellite centers, specifically Anderson. Ms. Gilstrap asked for feedback on the process of negotiating space and cost for the QuickJob Centers. Ms. Kelly responded that each year WorkLink negotiates with Tri County Technical College at the behest of the WorkLink Board for the cost of the QuickJobs centers including the details regarding the usage of space. This past year TCTC reduced the cost of the QuickJobs Centers as their in-kind contribution to the centers, making the total amount paid each year roughly \$12,000. Mr. Acker stated that the Board may look at other options for space for the Anderson SC Works Center if it is the desire of the Board or the committee to make the recommendation. The relative lost cost of the QuickJob Centers has been attractive; however, space may eventually become an issue for additional services or partners that would like to co-locate with us. Ms. Gilstrap was concerned with space for employers, partners, and schools to visit and partner with events. Alternative locations may be available in Anderson County to provide space. Mr. Kal Kunkel responded that communication about meeting space should be coordinated through Renee Alexander beyond what is already committed to SC Works centers.

IV. Old Business

a. Strategic Plan Update

Ms. Jennifer Kelly referred to pages 8-10 for the Strategic Plan update. There are updated graphs for new WorkKeys information on pages 8 and 9. Chair Blackwell inquired on updates for WorkReady communities. Mr. Ed Parris responded that he will attend an ACT Board Meeting in the upcoming week. If any members have ideas or suggestions to propose, he will take those to the meeting with him. Ms. Kelly referred to Objective 2, and stated that we continue meeting monthly for the Business Services Integration Team meeting and quarterly for partners. Ms. Kelly referred to Objectives 3 and 4 for updated numbers to be presented in August. Workshops are being reviewed for quality. The next objective to add is employer services, focusing particularly on WorkKeys profile numbers. The number of profiles performed in the last year is needed. Mr. Parris responded that he can provide that information. Ms. Gilstrap mentioned that ACT has announced webinars regarding the new assessment platform. The webinar for educators will be held April 4th, workforce and employment organizations on April 12th, and profilers on April 18th. Anderson County Economic Development will provide their conference room for anyone interested in attending a webinar. Contact Ms. Gilstrap for more details.

b. Job Fair Update

The 2017 SC Works WorkLink Annual Job Fair took place on March 21, 2017 from 9 a.m.-12 p.m. Approximately 171 jobseekers were in attendance and 42 employer tables were registered. Feedback from employers and jobseekers was overwhelmingly positive. Ms. Meredith Durham is working on a survey to send employers. Chair Blackwell proposed the question if job fairs could take place out of state. Mr. Acker responded that WorkLink could provide possible resources for

an out of state job fair, but could not answer for DEW. Chair Blackwell stated that Oconee County Economic Development will fully support an out of state job fair. Ms. Durham will follow up with Chair Blackwell and his team next week.

V. Reports

a. Business/Employer Services

Ms. Meredith Durham referred to page 11, stating one new OJT contract has been written for Belton Metal Company. Another participant's training for Belton Metal has been successfully completed as of 3/10/17. Ms. Durham has reached out to Reliable Sprinkler Company to complete midterm evaluations, but has not received a response.

Ms. Durham also reported to refer to the last page of the packet, instead of page 12, for information on the IWT grants. The IWT Grant Summary page was reprinted due to an error with grant numbers on the original document. The grant numbers were changed from PY15 to PY16. Allegro has completed Customer Service Fundamentals training, Tactical Medical Solutions has completed Export Compliance training, and Imperial Die Casting has turned in reimbursement documents for the completion of their Lean Manufacturing training. Trent Acker added that the new IWT grant will begin June 30, 2017.

The Business Services Integration Team Meeting was held on February 17th at Clemson SC Works Center. Tammy Durham presented information about ReadySC. The next meeting will be held Friday, March 31st at Alliance Pickens where Mr. Ray Farley will provide a presentation on Pickens County Economic Development.

b. SC Works System

Mr. Steve Riddle referred to page 13 and called attention to the financial literacy workshops document. Eckerd has utilized the Wells Fargo grant money for the Financial Literacy workshops. January and February 2017 had higher attendance than other months. Money gift cards and partnering with Adult Education enticed higher workshop attendance numbers. Mr. Riddle referred to page 16 for enrollments. He stated that 22 individuals were enrolled in February, and the year-to-date enrollment number is 158, which is two (2) enrollments ahead of schedule. Eckerd is on track obligating money to training and has 30% more of the budget to obligate. In addition to what Eckerd has used, \$62,000 of provider scholarship money has been utilized.

c. WIOA Adult/DW Program

Mr. Kal Kunkel reviewed the financial budgets associated with their grants.

- On page 18, the Adult program budget shows data through February 28, 2017, where 54.1% has been spent out of a goal of 66.7%. Eckerd is on track to spend 90% of the budget.
- On page 19, Mr. Kunkel referred to the dislocated worker program budget, where 5.7% of the budget has been spent of a goal of 66.7%. Mr. Kunkel stated that the budget is skewed due to a recent budget modification in February, where \$35,000 was added to

the Tuition line item. This money has mostly been obligated. Mr. Kunkel reminded the committee most of the dislocated worker budget was moved to the rapid response budget. Operating costs stayed in the Rapid Response budget.

- The Rapid Response budget was located on page 20. All Rapid Response training dollars have been spent. Remaining budgeted line items are expected to be expended by June 30, 2017.
- The Adult Operator budget, located on page 21, is on track to spend the remainder of the budgeted money, 48.7% of the budget has been expended of the 66.7% goal.
- Mr. Kunkel referred to page 22 for the dislocated operator budget is on track as well, 54.0% of the budget has been expended of a goal of 66.7%.
- Page 23 is the breakdown of the Tuition line items of the budgets presented . This ITA obligation report shows the amount of ITAs obligated, pending voucher payments, and the remaining unobligated tuition amounts remaining in the budget. Mr. Kunkel stated that the majority of money for training has been obligated.

Teri Gilstrap inquired about training opportunities being announced at Rapid Response events. Trent Acker responded that a WIOA staff member is present at each Rapid Response event session.

VI. Other Business

Chair Blackwell called for other business.

VII. Adjourn

With no further business, the meeting was adjourned by Chair Blackwell at 4:04 p.m.

Respectfully submitted by: Meredith Durham

WorkLink

EMPLOYMENT AND TRAINING INSTRUCTION LETTER NO.: 16-005

SUBJECT: SC Works Certification Standards

ISSUANCE

DATE: May 15, 2017

EFFECTIVE

DATE: Immediately

EXPIRATION

DATE: Indefinite

PURPOSE: To issue State and local guidance regarding the certification of SC Works centers and the SC Works delivery system. This is a WorkLink local instruction letter approved by the WorkLink Workforce Development Board.

BACKGROUND: The Workforce Innovation and Opportunity Act (WIOA) requires that the State Workforce Development Board establish objective criteria and procedures for use by Local Workforce Development Boards (WDBs) in assessing one-stop centers at least once every 3 years. The criteria must be used to evaluate the one-stop centers and one-stop delivery system for effectiveness, including customer satisfaction, physical and programmatic accessibility, and continuous improvement. In addition, the criteria must be reviewed and updated every 2 years as part of the review and modification of the State Plan. The attached standards and criteria were created by workgroups from across the state comprised of all levels of the system to include frontline staff, workforce and business partners, and State Board members.

Local WDBs are responsible for the assessment of their comprehensive SC Works centers and SC Works delivery systems against the attached standards. Assessment and certification of satellite/affiliate sites will be required in the next certification cycle. However, all SC Works centers must comply with applicable physical and programmatic accessibility requirements. In order to be certified, centers and delivery systems must meet or exceed the baseline measures for each standard. The attached documents include evaluation methods to be used for each standard. Local WDBs are required to develop objective policies and procedures for the assessment process that include the criteria outlined in the attached Management, Job Seeker, and Business Services Standards. Each local WDB must submit documentation of the assessment process and certification determination to the Workforce Support Unit at DEW no later than September 30, 2017. Deficiencies should be noted for corrections that include local WDB review of progress and full certification by January 31, 2018. SC Works centers must be certified in order to be eligible to use infrastructure funds in the State funding mechanism.

POLICY: In pursuit of having certified centers in our region, WorkLink Workforce Development Board staff will use the SC Works Certification Standards issued by the State Workforce Development Board to evaluate each of the SC Works Centers in the WorkLink region. In order to be certified, the centers must meet 100% of the Standards by the deadlines established either by the State or by the local Workforce Development, whichever date comes first.

The following outlines the process that will be used in certifying the centers in the WorkLink region:

1. Notification to the Operator(s) and Service Provider(s)

WorkLink Workforce Development Board staff issues a monitoring schedule at the beginning of each program year to notify the Operator(s) and service provider(s) of planned visits. SCWorks Certification Standards deadlines and monitoring visits associated with the Standards will be included in this policy beginning in PY17. The monitoring schedule will detail deadlines for submission of documentation associated with SC Works Certification Standards as well as confirm dates of on-site visits to conduct a final review, to include observation and in-person staff interviews.

In addition to this, WorkLink staff will issue an email notification to the Operator(s) 30 days prior to the on-site visit. Further details will be included in the email regarding planning for the visit and how to submit documentation for evaluation.

2. Submission of Documentation

WorkLink has chosen to allow the Operator to provide appropriate proof of achieving the Certification Standards using the suggested “Proposed Evaluation” methods outlined in the associated “Proposed Evaluation” column of each standard. In addition to this, the Operator may provide current photo or video evidence of items such as posters, outreach materials, signage, Orientations, computer links, etc. There must be a date stamp included on the photo or video that falls within 90 days of the scheduled on-site visit of WorkLink staff. The Operator(s) will gather appropriate documentation as outlined in the Standards. All documentation should be submitted to WorkLink staff in its entirety 10 days prior to the on-site evaluation visit. Technical assistance needs, cost prohibitive items for purchase, and noted deficiencies must be sent via email to WorkLink staff upon immediate identification.

WorkLink will begin reviewing the documentation upon receipt, and will communicate with the Operator(s) for corrections or clarifications to be given at the time of the on-site evaluation visit.

3. During the Visit

WorkLink staff will hold an entrance conference to explain the purpose of the on-site evaluation, collect updated information and documentation from the 10 day review, issue a final schedule of observations/interviews to be conducted in each location, and answer any questions or concerns the Operator(s) may have at that time. During the visit, the WorkLink staff will verify the documentation that was received is accurate, and activities in the Center are compliant with the standards.

A wrap-up exit conference will be scheduled at the end of the on-site evaluation period to discuss questions and any further clarifications that may be needed.

4. After the Visit

WorkLink will issue a written report to the Operator(s) within 30 days of the evaluation period regarding the status of the evaluation of the Centers certification. The report will include whether or

not a Standard was met and recommended corrective actions. The Operator(s) will provide a written response accompanied by appropriate documentation showing proof of the correction or a timeline for the expected correction.

5. Committee and Board Consideration

Upon receipt of all final documentation a formal report will be presented to the SCWorks Committee. The Committee will review the report and make a recommendation to the full Board for Certification of the Centers.

Upon approval of the Board, the Operator(s) will be awarded on behalf of the Center a "Certification" in the form of a certificate declaring that the Center has been certified and meets the SC Works Certification Standards. The Certificate will include the period of time that the Centers will be certified for. Each Center will display their Certification for the public to view.

For the initial Certification cycle, the Operator(s) will work with the WorkLink staff to achieve the Certification Standards by no later than September 30, 2017. SC Works centers must be fully certified by January 31, 2018.

ACTION: All applicable WorkLink Workforce Development Area Operators, service providers, sub-recipients, contractors and other applicable organizational elements will implement and comply with these instructions, as well as any related instructions contained in applicable contractual agreements.

INQUIRIES: Direct all inquiries on this Instruction Letter to WorkLink Workforce Development Board Staff, Jennifer Kelly, WorkLink, 1376 Tiger Blvd, Suite 102, Clemson, SC 29631, telephone 864.646.5898, or email jkelly@worklinkweb.com.

Trent Acker, Executive Director
WorkLink Workforce Development Board

DISTRIBUTION: All WIOA Staff

ATTACHMENTS:

State Instruction Letter 16-009, "SC Works Certification Standards"

State Instruction Letter 16-009, "SCW Works Certification Standards – Change 1 as of 5/01/2017"

Provider	Accreditation	Program Name	WorkLink Cluster	In demand for SC	Occupational Code	Tuition and Fees
American Board for Certification of Teacher Excellence		Biology Premium	Not in our Cluster			\$3050.00
https://www.americanboard.org 1123 Zonolite Road, Suite 29, Atlanta, GA 30306	The American Board is a state approved route to full teacher certification in Arkansas, Florida, Idaho, Mississippi, Missouri, New Hampshire, Oklahoma, Pennsylvania, South Carolina, Tennessee, Utah, Internationally.	Biology Standard Program	Not in our Cluster			\$2850.00
		Chemistry Program	Not in our Cluster			\$2850.00
877-669-2228	To earn a certification from the American Board, American students must meet the following requirements:	English Language Arts Premium	Not in our Cluster			\$3050.00
	1. Hold a Bachelor's degree from a nationally or regionally accredited college or university (see chart below for more information).	English Language Arts Standard Program	Not in our Cluster			\$2850.00
	2. Pass a criminal background check.	General Science Standard Program	Not in our Cluster			\$2850.00
	3. Achieve a passing score on the Professional Teaching Knowledge (PTK) exam.	Mathematics Premium Program	Not in our Cluster			\$3050.00
	4. Achieve a passing score on a subject area exam.	Mathematics Standard Program	Not in our Cluster			\$2850.00
		Physics Standard Program	Not in our Cluster			\$2850.00

Provider	Accreditation	Program Name	WorkLink Cluster	Occupational Code	In demand for SC	Tuition and Fees
Carolina Construction School, LLC.	LCI-Lineberger Construction, Inc. is the NCCER Accredited Training Sponsor Candidate for Carolina Construction School.	Heavy Equipment Operator Training	Exception			\$5995.00
http://www.carolinaconstructionschool.com		Class A Truck Driving	Exception			\$3695.00
1456 KERSHAW CAMDEN HIGHWAY		Class B Truck Driving	Exception			\$2099.00
LANCASTER SC 29721						
PHONE: 803-286-5553						

Provider	Accreditation	Program Name	WorkLink Cluster	Occupational Code	In demand for SC	Tuition and Fees
COMNet Group Inc.	COMNet Group is not accredited by a US Department of Education recognized accrediting body.	PMP (Project Management Professional by PMI)	Professional, Scientific, and Technical Services	11-3021.00 Computer and Information Systems Managers	Yes	\$2995.00
http://www.comnetgroup.com						
University Executive Park Area						
CHARLOTTE:						
COMNet Group Inc.						
301 McCullough Drive, Suite 400						
Charlotte, NC 28262						
DURHAM:						
COMNet Group Inc.						
2530 Meridian Pkwy, Suite 200						
Durham, NC 27713						
RALEIGH:						
COMNet Group Inc.						
4208 Six Forks Road, Suite 1000						
Raleigh, NC 27609						

Provider	Accreditation	Program Name	WorkLink Cluster	Occupational Code	In demand for SC	Tuition and Fees
Denmark Technical College	Denmark Technical College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to Award Associate Degrees, Diplomas, and Certificates....	Machine Tool - Certificate	Manufacturing	51-4041.00 Machinists	Yes	\$4500.00
http://www.denmarktech.edu/ 1126 Solomon Blatt Blvd. P.O. Box 327 Denmark, South Carolina 29042-0327 Tel: (803) 793-5176		Patient Care Technician	Health Care and Social Assistance	31-1014.00 Nursing Assistants	Yes	\$3500.00

Provider	Accreditation	Program Name	WorkLink Cluster	Occupational Code	In demand for SC	Tuition and Fees
Halsey Street		Solar PV Entry Level Installer Program	Not in our cluster	47-2231.00 Solar Photovoltaic Installers	No	\$3000.00
http://www.halseystreet.com						

Provider	Accreditation	Program Name	WorkLink Cluster	Occupational Code	In demand for SC	Tuition and Fees
New Horizons Computer Learning Center of Charlotte http://www.nhsolutionshub.com/		Certificate in Health Information Management	Professional, Scientific, and Technical Services	43-9021.00 Data Entry Keyers	No	\$13600.00
		Certified Ethical Hacker (CEH)	Professional, Scientific, and Technical Services	15-1122.00 Information Security Analysts	Yes	\$3599.00
				15-1143.00 Computer Network Architects	Yes	
				15-1152.00 Computer Network Support Specialists	Yes	
		Certified Information Systems Security Professional (CISSP)	Professional, Scientific, and Technical Services	15-1122.00 Information Security Analysts	Yes	\$3099.00
				15-1143.00 Computer Network Architects	Yes	
				15-1152.00 Computer Network Support Specialists	Yes	
		Cisco® Associate Program	Professional, Scientific, and Technical Services	15-1122.00 Information Security Analysts	Yes	
				15-1143.00 Computer Network Architects	Yes	
				15-1152.00 Computer Network Support Specialists	Yes	
		Cisco® Professional Program	Professional, Scientific, and Technical Services	15-1122.00 Information Security Analysts	Yes	\$6040.00
				15-1143.00 Computer Network Architects	Yes	
				15-1152.00 Computer Network Support Specialists	Yes	
		CompTIA A+ Technician	Not in our Cluster	49-2011.00 Computer, Automated Teller, and Office Machine Repairers	No	\$3230.00
		Desktop Support Technician	Professional, Scientific, and Technical Services	15-1151.00 Computer User Support Specialists	Yes	\$10387.00
		Desktop Systems Support Professional	Professional, Scientific, and Technical Services	15-1151.00 Computer User Support Specialists	Yes	\$13397.00
		IT Best Practices Manager	Professional, Scientific, and Technical Services	15-1122.00 Information Security Analysts	Yes	\$6900.00
				15-1143.00 Computer Network Architects	Yes	
				15-1152.00 Computer Network Support Specialists	Yes	
		ITIL V3 Foundations	Manufacturing	11-3021.00 Computer and Information Systems Managers	Yes	\$1817.00
				15-1111.00 Computer and Information Research Scientists	No	
				15-1121.00 Computer Systems Analysts	Yes	
				15-1122.00 Information Security Analysts	Yes	
				15-1132.00 Software Developers, Applications	Yes	
				15-1133.00 Software Developers, Systems Software	Yes	
				15-1143.00 Computer Network Architects	Yes	
		Lean Six Sigma Black Belt	Manufacturing	11-3021.00 Computer and Information Systems Managers	Yes	\$5190.00
				15-1111.00 Computer and Information Research Scientists	No	
				15-1121.00 Computer Systems Analysts	Yes	
				15-1122.00 Information Security Analysts	Yes	
				15-1132.00 Software Developers, Applications	Yes	
				15-1133.00 Software Developers, Systems Software	Yes	
				15-1143.00 Computer Network Architects	Yes	

Lean Six Sigma Green Belt	Manufacturing	11-3021.00 Computer and Information Systems Managers	Yes	\$2890.00
		15-1111.00 Computer and Information Research Scientists	No	
		15-1121.00 Computer Systems Analysts	Yes	
		15-1122.00 Information Security Analysts	Yes	
		15-1132.00 Software Developers, Applications	Yes	
		15-1133.00 Software Developers, Systems Software	Yes	
		15-1143.00 Computer Network Architects	Yes	
Medical Front Office Assistant and Administration	Health Care and Social Assistance	43-6013.00 - Medical Secretaries	Yes	\$9520.00
Microsoft Certified Solutions Associate (MCSA)	Professional, Scientific, and Technical Services	11-3021.00 Computer and Information Systems Managers	Yes	\$16800.00
		15-1122.00 Information Security Analysts	Yes	
		15-1141.00 Database Administrators	Yes	
		15-1142.00 Network and Computer Systems Administrators	Yes	
		15-1143.00 Computer Network Architects	Yes	
		15-1143.01 Telecommunications Engineering Specialists	Yes	
		15-1152.00 Computer Network Support Specialists	Yes	
Microsoft Server Professional	Professional, Scientific, and Technical Services	11-3021.00 Computer and Information Systems Managers	Yes	\$18827.00
		15-1122.00 Information Security Analysts	Yes	
		15-1142.00 Network and Computer Systems Administrators	Yes	
		15-1143.00 Computer Network Architects	Yes	
		15-1152.00 Computer Network Support Specialists	Yes	
Microsoft Technology Associate (MTA)	Professional, Scientific, and Technical Services	11-3021.00 Computer and Information Systems Managers	Yes	\$16800.00
		15-1122.00 Information Security Analysts	Yes	
		15-1141.00 Database Administrators	Yes	
		15-1142.00 Network and Computer Systems Administrators	Yes	
		15-1143.00 Computer Network Architects	Yes	
		15-1143.01 Telecommunications Engineering Specialists	Yes	
		15-1152.00 Computer Network Support Specialists	Yes	
Network Systems and Security Professional	Professional, Scientific, and Technical Services	11-3021.00 Computer and Information Systems Managers	Yes	\$27777.00
		15-1122.00 Information Security Analysts	Yes	
		15-1142.00 Network and Computer Systems Administrators	Yes	
		15-1143.00 Computer Network Architects	Yes	
		15-1152.00 Computer Network Support Specialists	Yes	
Network+ Technician	Professional, Scientific, and Technical Services	15-1122.00 Information Security Analysts	Yes	\$3307.00
		15-1143.00 Computer Network Architects	Yes	
		15-1152.00 Computer Network Support Specialists	Yes	
Office Administrative Assistant Program	Health Care and Social Assistance	43-9061.00 Office Clerks, General	Yes	\$2995.00
Project Management Professional	Professional, Scientific, and Technical Services	15-1199.09 Information Technology Project Managers	Yes	\$3956.00

Security+ Technician	Professional, Scientific, and Technical Services	11-3021.00 Computer and Information Systems Managers	Yes	\$2585.00
		15-1122.00 Information Security Analysts	Yes	
		15-1141.00 Database Administrators	Yes	
		15-1142.00 Network and Computer Systems Administrators	Yes	
		15-1143.00 Computer Network Architects	Yes	
		15-1143.01 Telecommunications Engineering Specialists	Yes	
		15-1152.00 Computer Network Support Specialists	Yes	
Web Application Development Specialist	Professional, Scientific, and Technical Services	15-1152.00 Computer Network Support Specialists	Yes	\$12000.00

Provider	Accreditation	Program Name	WorkLink Cluster	Occupational Code	In demand for SC	Tuition and Fees
Performance Training Solutions, LLC		Heavy Equipment Operator - Program I	Exception			\$5995.00
http://www.ptsworks.com		Heavy Equipment Operator - Program II	Exception			\$4000.00
7791 Taylor Rd SW		Heavy Equipment Operator - Program III	Exception			\$3000.00
Reynoldsburg, OH 43068		Mobile Crane Operations	Manufacturing	53-7021.00 Crane and Tower Operators	Yes	\$5495.00
(614) 863-8830						

Provider	Accreditation	Program Name	WorkLink Cluster	Occupational Code	In demand for SC	Tuition and Fees
PowerSurge Energy Group, LLC		Solar PV Entry Level Installer Program	Not in our cluster	47-2231.00 Solar Photovoltaic Installers	No	\$4000.00
http://www.powersurgeeg.com						
107 Orange Street - Suite 202						
Darlington, South Carolina 29532						

Provider	Accreditation	Program Name	WorkLink Cluster	Occupational Code	In demand for SC	Tuition and Fees
Priority Dispatch Corp.		Active Assailant (Shooter) Course	?			\$99.00
http://www.prioritydispatch.net		ED-Q Course (Emergency Dispatch Supervisors)	?			\$500.00
Phone Number (United States/Canada): 800-363-9127		Emergency Fire Dispatch (EFD) Course	Not in our Cluster	43-5031.00 Police, Fire, and Ambulance Dispatchers	No	\$340.00
		Emergency Medical Dispatch (EMD) Course	Not in our Cluster	43-5031.00 Police, Fire, and Ambulance Dispatchers	No	\$340.00
		Emergency Police Dispatch (EPD) Course	Not in our Cluster	43-5031.00 Police, Fire, and Ambulance Dispatchers	No	\$340.00
		Emergency Telecommunicator (ETC) Course	Not in our Cluster	43-5031.00 Police, Fire, and Ambulance Dispatchers	No	\$50.00
		ProQA Certification Course (On-site technical training for ProQA dispatch software provides intensive hands-on experience for dispatchers, managers, and QI officers.)	?			\$365.00

Provider	Accreditation	Program Name	WorkLink Cluster	Occupational Code	In demand in SC	Tuition and Fees
Solar Energy International	Certificate/Diploma from School and NABCEP Certification (North American Board of Certified Energy Practitioners nabcep.org)	Residential and Commercial Photovoltaic Systems Certificate	Not in our cluster	47-2231.00 Solar Photovoltaic Installers	No	\$4275.00
http://www.careeronlinehs.org						
Phone: 877.221.5151						
Email: ed2go.solutions@cengage.com						
800 W Cypress Creek Rd						
Suite 390						
Fort Lauderdale, FL 33309						

P.O. Box 995
1550 Gadsden Street
Columbia, SC 29202
dew.sc.gov



Henry McMaster
Governor

Cheryl M. Stanton
Executive Director

To: Local Workforce Development Area Administrators
From: Pat Sherlock, Director of Policies and Procedures *ps*
Subject: Legislative Changes to UI Claimant Work Search Requirements
Date: May 12, 2017

A new state regulation requiring UI claimants to perform at least two (2) job searches each week through SC Works Online Services (SCWOS) will take effect with the week beginning **May 28, 2017**. Starting that week, claimants will be ineligible for benefits and will not receive payment for any week in which they fail to perform two (2) job searches through SCWOS.

Claimants may receive a waiver from the requirement to perform at least two (2) weekly job searches through SCWOS for good cause. Good cause includes, but is not limited to, verifiable electronic access barriers and/or language barriers, and is determined by the S.C. Department of Employment and Workforce on a case-by-case basis.

If claimants are not already registered in SCWOS, they will need to set up an account by visiting www.jobs.scworks.org and clicking on the "Not Registered" link in the upper right hand corner of the screen. Then they can login with a username and password.

Please ensure that these changes are communicated to staff working in the SC Works centers in your area.

OCONEE COUNTY										
ACT NATIONAL CAREER READINESS CERTIFICATE [NCRC]										
WORKFORCE		TOTAL NCRC	BRONZE NCRC	SILVER NCRC	GOLD NCRC	PLATINUM NCRC	NOT EARNED	NCRC PLUS	10.20.15 Baseline	5.15.17 Difference
Current	Private	356	54	217	83	+	-	7	258	98
	Public	362	48	190	119	5	-	127	274	88
Emerging & Transitioning	High School	1308	300	704	296	8	-	0	777	531
	College	28	4	16	8	0	-	0	17	11
	Adult Education	316	89	200	26	+	-	0	252	64
	Unemployed	975	235	600	139	+	-	6	595	380
	Recent Veteran	+	+	0	+	0	-	0	0	0
	Workforce category not identified	98	30	58	9	+	-	0	97	1
	Totals	3446	761	1985	682	+	-	140	2273	1173
NCRC Earned WKIV*	2545								1393	1152
						Difference from last review:				91

PICKENS COUNTY										
ACT NATIONAL CAREER READINESS CERTIFICATE [NCRC]										
WORKFORCE		TOTAL NCRC	BRONZE NCRC	SILVER NCRC	GOLD NCRC	PLATINUM NCRC	NOT EARNED	NCRC PLUS	10.20.15 Baseline	5.17.17 Difference
Current	Private	472	62	286	120	4	-	22	318	154
	Public	293	38	192	63	0	-	44	183	110
Emerging & Transitioning	High School	2521	572	1327	604	18	-	161	1541	980
	College	76	9	36	29	+	-	5	55	21
	Adult Education	1059	175	667	217	0	-	98	898	161
	Unemployed	1010	200	619	187	4	-	67	635	375
	Recent Veteran	13	+	8	+	0	-	0	7	6
	Workforce category not identified	300	66	188	46	0	-	0	299	1
	Totals	5744	1124	3323	1269	+	-	397	3936	1808
NCRC Earned WKIV*	3543								2119	1424
					Difference from previous review:					68

Objective 2:

- B. Continue to build a better understanding of the employee skill level needs in the area through better coordination with workforce development partners
- *Business Service Integration Team meetings – Third Friday of every month at 9AM, Clemson SC Works Center*
 - *Met April 21, 2017, next meeting May 19, 2017*
 - *Quarterly Partner meeting*
 - *Met May 5, 2017, next meeting August 25, 2017*

Objective 3:

- C. Increase the number of individuals who successfully complete GED or high school diploma through the workforce system. *Ongoing*

Key Action Strategies:

1. Coordinate with the school districts to identify new dropouts
 - a. Work with Youth Committee to strengthen collaboration and partnerships
 - b. Establish a referral process between the schools and the SC Works Centers for those seeking employment

In progress

Some existing connections:

 - *DEW staff offers soft skills workshops to high school students (specifically seniors and Career and Technology students) – basic information is given regarding SC Works Centers*
 - *K-12 System representatives are invited to our Business Service Integration Team meetings to learn more about outreach efforts to employers, but also information about SC Works Centers.*
 - *Aging Out of Foster Care Youth have SC Works referral system in place*
2. Make SC Works Center customers aware of GED and High School Diploma changes
 - a. Communicate information about how to obtain a GED or High School Diploma
 - *Staff review education history upon entry into the SC Works Centers*
 - *Referrals given to Adult Education Centers for each participant that lacks a GED or High School Diploma*

Objective 4: Increase the number of workshop attendees each year by serving at least 4% of the total Center traffic. The preceding month's Center traffic will determine the goal for the current month. Overall achievement of this goal will be evaluated at the end of each program year. *Ongoing*

Key Action Strategies:

1. Gather information from partners and community as to the types of workshops that should be offered.
 - a. Ensure workshop topics and/or curriculum is applicable to skills needed from industry input
 - b. Plan workshops early and market workshops through multiple venues: websites, social media, print, news outlets, partner's organizations, etc.
 - c. Plan workshops to be interactive and engaging
2. Coordinate a minimum of 8 workshops per month
3. Coordinate with partners to host workshops
 - a. Ask partners to require attendance to workshops

Objective 5: Focus on quality workshop content and offerings. Quality should extend to what is currently offered, what may be offered in the future, and workshop delivery mechanisms. **Ongoing**

Key Action Strategies:

1. Investigate online options and bring recommendations to the OneStop Operations Committee for consideration
2. Evaluate best practices and implement strategies that will encourage both workshop quality content and attendance
 - a. Tie workshops to other SC Works events
 - b. Offer networking workshops with soft skills topics and job leads
 - c. Recruit employers to lead workshops about soft skills and company requirements
3. Monitor workshop content, presentation and feedback
4. Annually evaluate what workshops are best suited for participants in the workforce system

Goal II. **Increase employer engagement in WIB and WIB Activities.**

The One Stop, Youth, and Disabilities Committees will be responsible for the attainment of this goal and will be responsible to complete the objectives and strategies to facilitate its successful attainment.

Key Objective:

- A. Increase WorkKeys Profiles by X% per year throughout the workforce region through increased awareness.

Key Action Strategies:

1. Investigate WorkKeys profiler resources and establish referral processes
2. Develop a plan to share WorkKeys profiling process with local area SHRM either through staff or partner presentations
3. Identify potential sources of funding opportunities
 - a. Secure additional funding through partnerships and grants to increase WorkKeys profiles

Data supplied by Phillips Staffing:

In 2016, the total number of profiles completed in the 3 counties 34.

Anderson-10 Profiles	First Quality, Mergon, McLaughlin, Chomorat
Oconee-18 Profiles	Itron, BASF, Borg Warner, Koyo
Pickens-6 Profiles	Pickens County Schools, St. Jude

Adult 2810

Contract Number	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Completion	Total Training Hours	Hourly Wage Rate	Reimbursment Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID	Balance
07052016-1237	JT Parnell	Adult	2319503	PRO Touch Gen. Contractors	Pickens	7/11/2016	10/7/2016	Void	320	\$21.34	75%	\$5,121.60	(\$5,121.60)	\$0.00	\$0.00	\$0.00
07052016-8773	C. Morgan	Adult	2273524	PRO Touch Gen. Contractors	Pickens	7/11/2016	10/7/2016	Void	320	\$32.00	75%	\$7,680.00	(\$7,680.00)	\$0.00	\$0.00	\$0.00
11012016-8479	C. Morgan	Adult	3206033	Belton Metal Co., Inc.	Anderson	11/11/2016	12/1/160	Unsuccessful	480	\$11.00	75%	\$3,960.00	(\$3,168.58)	\$791.42	\$791.42	\$0.00
11072016-6046	C. Morgan	Adult	2177928	Belton Metal Co., Inc.	Anderson	11/14/2016	1/26/2017	Successful	480	\$12.00	75%	\$4,320.00		\$4,320.00	\$4,320.00	\$0.00
12052016-0639	W.Hunter	Adult	2164563	Belton Metal Co., Inc.	Anderson	12/12/2016	3/10/2017	Successful	480	\$12.00	75%	\$4,320.00		\$4,320.00	\$4,320.00	\$0.00
01262017-6261	W.Hunter	Adult	3170881	Reliable Automatic Sprinkler Co.	Pickens	1/30/2017	4/28/2017	Successful	480	\$12.25	50%	\$2,940.00		\$2,940.00		\$2,940.00
03272017-3379	C. Morgan	Adult	3288247	Belton Metal Co., Inc.	Anderson	3/27/2017	6/19/2017	N/A	480	\$10.50	75%	\$3,780.00		\$3,780.00		\$3,780.00

Budget	Remaining
\$32,000.00	\$15,848.58

Anderson	\$791.42	15%
Pickens	\$0.00	0%
Oconee	\$4,320.00	85%

Hours Trained	Average Wage
3040	\$15.87

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$32,121.60	(\$15,970.18)	\$16,151.42	\$9,431.42	\$6,720.00
Net Obligated	\$16,151.42			

DW 2820

Contract Number	Assigned CM	Enrollment Code	State ID	Employer	County	Start Date	End Date	Total Training Hours	Hourly Wage Rate	Reimbursme nt Rate	Maximum Reimbursement	Deobligated	Ending Amount	PAID	Balance
													\$0.00		\$0.00

Budget	Remaining
\$0.00	\$0.00

Anderson	\$0.00	#DIV/0!
Pickens	\$0.00	#DIV/0!
Oconee	\$0.00	#DIV/0!

Hours Trained	Average Wage
0	#DIV/0!

Total Obligated	Total Deobligated	Net Amount	Paid	Balance
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Obligated	\$0.00			

PY'16 Incumbent Worker Training Grant Summary

[illegible]

Data through: April 2017
Last Revision Date: 5/10/17

SC WORKS | BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER
WORKLINK
ANDERSON-OCONEE-PICKENS

PY16 - July 1, 2016 to June 30, 2017

	Q1 2016	Q1 2016	Q1 2016	Q2 2016	Q2 2016	Q2 2016	Q3 2016	Q3 2016	Q3 2016	Q4 2016	Q4 2016	Q4 2016	
	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total
Jobseekers Services													
SYSTEM WIDE SERVICES													
Unduplicated Customer Count	3403	3627	2909	2748	2419	2524	2806	2337	2530	2262			9849
Individuals that Registered	307	331	272	238	245	212	316	261	243	242			2667
Anderson	129	134	121	110	98	97	156	150	121	122			1238
Clemson	52	65	32	45	46	24	37	30	24	22			377
Easley	70	65	60	40	49	51	48	39	52	51			525
Inactive Honea Path	0	0	0	0	0	0	0	0	0	0			0
Inactive Liberty Center	0	0	0	0	0	0	0	0	0	0			0
Seneca	56	67	59	3	52	40	75	42	46	47			487
Job Search Services	7410	6473	4671	4034	3589	3972	4451	2401	4171	3567			44739
Anderson	3299	2848	2147	1937	1651	1796	1984	1036	1791	1677			20166
Clemson	1363	1276	898	658	661	674	752	446	935	636			8299
Easley	1366	1089	742	633	514	628	696	402	561	609			7240
Inactive Honea Path	0	0	0	0	0	0	0	0	0	0			0
Inactive Liberty Center	3	0	1	0	0	0	0	0	0	0			4
Seneca	1379	1260	883	806	763	874	1019	517	884	645			9030
CENTER-WIDE SERVICES													
Center Traffic (Total Customer Count):	1606	1762	1311	1348	1219	1144	1499	1230	1424	1292			13835
Anderson	608	695	446	491	455	451	620	493	585	489			5333
Clemson	503	591	488	459	424	391	529	425	483	412			4705
Easley	86	112	71	74	63	58	61	55	46	65			691
Seneca	409	364	306	324	277	244	289	257	310	326			3106
Access Point Traffic	0	0	0	0	0	0	0	0	0	0			0
Orientation Attendance	27	88	76	61	27	26	45	76	109	54			589
Workshops Offered	92	106	90	98	89	76	86	91	96	94			918
# Attended Employability	33	29	30	25	59	35	27	27	76	43			384
# Attended Financial Literacy	0	0	15	7	2	4	22	23	32	0			105
# Attended Computer Skills	43	46	22	25	19	34	19	22	33	26			289
Referrals to Partners:	85	56	55	50	55	68	70	53	45	50			587
# of Individuals Received Referral	78	53	52	45	55	64	64	51	40	46			548

Data through: March 2017
Last Revision Date: 4/12/17

SC WORKS | BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER
WORKLINK
ANDERSON-OCONEE-PICKENS

PY16 - July 1, 2016 to June 30, 2017

	Q1 2016	Q1 2016	Q1 2016	Q2 2016	Q2 2016	Q2 2016	Q3 2016	Q3 2016	Q3 2016	Q4 2016	Q4 2016	Q4 2016	
	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total
Employer Services													
Internal Job Orders Created	212	308	238	233	259	189	242	305	282	242			2510
Anderson	90	93	89	72	76	67	89	112	113	105			906
Clemson	60	87	83	53	117	71	51	89	69	43			723
Easley	22	38	18	31	18	20	42	43	24	22			278
Inactive Honea Path	0	0	0	0	0	0	0	0	0	0			0
Inactive Liberty Center	0	0	0	0	0	0	0	0	0	0			0
Seneca	40	90	48	77	48	31	60	61	76	72			603
Services Provided Employers	998	1308	1175	1226	1019	839	1088	1111	1125	1175			11064
Anderson	358	481	431	408	203	262	251	233	353	356			3336
Clemson	539	702	572	664	724	516	737	785	689	670			6598
Easley	32	41	24	12	6	20	11	12	11	33			202
Inactive Honea Path	0	0	0	0	0	0	0	0	0	0			0
Inactive Liberty Center	0	0	0	0	0	0	0	0	0	0			0
Seneca	69	84	148	142	86	41	89	81	72	116			928
Hiring Events	4	10	3	8	5	3	3	7	10	9			62
Total Job Seekers	35	650	29	188	64	16	251	56	217	176			1682
Anderson	30	598	1	26	22	10	27	56	30	51			851
Oconee	5	40	20	65	17	0	0	0	0	86			233
Pickens	0	12	9	97	25	6	24	0	17	39			229
Regional	0	0	0	0	0	0	200	0	170	0			
Entered Employments	29	75	112	115	101	118	65	62	104	104			885
Anderson	7	22	31	14	5	16	27	26	46	19			213
Clemson	5	35	59	85	83	95	31	24	31	39			487
Easley	0	0	2	1	0	0	0	0	0	23			26
Inactive Honea Path	1	0	0	0	0	0	0	0	0	0			1
Inactive Liberty Center	1	0	0	0	0	0	1	0	1	0			3
Seneca	15	18	20	15	13	7	6	12	26	23			155
Rapid Response Events	0	0	0	0	0	0	0	0	1	0			1
K-Mart	0	0	0	0	0	0	0	0	27	0			27

DEMOGRAPHICS (Year to Date)		Data through: March 2017		Last Revision Date: 4/5/17			
WIOA Enrollments							
YTD (Last Date of Access)							
Age		Anderson	Oconee	Pickens	Other	Total	%
	Under 19	2	1	0	0	3	1%
	19-21	7	3	5	0	15	5%
	22-32	53	21	18	1	93	33%
	33-44	41	20	15	0	76	27%
	45-54	36	22	11	1	70	25%
	55-64	11	6	11	0	28	10%
	65+	0	0	0	0	0	0%
	Total	150	73	60	2	285	100%
Race		Anderson	Oconee	Pickens	Other	Total	
	African American/Black	52	15	8	0	75	26%
	American Indian/Alaskan Native	2	1	0	0	3	1%
	Asian	1	0	0	0	1	0%
	Hawaiian/Other Pacific Islander	0	0	0	0	0	0%
	White	92	56	49	2	199	70%
	Not Provided	3	1	3	0	7	2%
	Total	150	73	60	2	285	100%
Ethnicity		Anderson	Oconee	Pickens	Other	Total	
	Hispanic or Latino heritage	3	2	4	0	9	3%
	Not Hispanic or Latino heritage	144	71	56	2	273	96%
	Not Provided	3	0	0	0	3	1%
	Total	150	73	60	2	285	100%
Gender		Anderson	Oconee	Pickens	Other	Total	
	Female	78	47	35	0	160	56%
	Male	72	26	25	2	125	44%
	Total	150	73	60	2	285	100%
Education Level		Anderson	Oconee	Pickens	Other	Total	
	Less than 9th Grade	5	1	3	0	9	3%
	9th-12th Grade (No Diploma)	64	32	18	1	115	40%
	GED	16	7	10	0	33	12%
	HSD	49	25	17	0	91	32%
	Vocational School Certificate	3	2	2	0	7	2%
	Associate's Degree	8	3	3	0	14	5%
	Bachelor's Degree	4	2	6	1	13	5%
	Education beyond a Bachelor's degree	1	1	1	0	3	1%
	Total	150	73	60	2	285	100%
Disability from the Demographic Tab on the WIOA Application		Anderson	Oconee	Pickens	Other	Total	
	No	148	68	59	2	277	97%
	Yes	2	5	1	0	8	3%
	Total	150	73	60	2	285	100%
Employment Status at Participation		Anderson	Oconee	Pickens	Other	Total	
	Employed	57	22	25	1	105	37%
	Employed but received notice of layoff	0	0	1	0	1	0%
	Not Employed	93	51	34	1	179	63%
	Total	150	73	60	2	285	100%
Veteran		Anderson	Oconee	Pickens	Other	Total	
	No	140	71	58	2	271	95%
	Yes	10	2	2	0	14	5%
	Total	150	73	60	2	285	100%
All demographic data is provided by Geographic Solutions to the SC Department of Employment and Workforce. The Applications Analyst for SC Department of Employment and Workforce then forwards the data in Excel to the local areas for further analysis.							

SC WORKS

BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER

WORKLINK

ANDERSON-OCONEE-PICKENS

PY16 - July 1, 2016 to June 30, 2017

WIOA Individualized Career Services = September 1, 2016 - June 30, 2017

Job Seeker at WIOA Enrollment							Caseload Breakdown			Eligibility		
	A	O	P	Other	Total		Active	Follow-up	Total		April	YTD Total
Veterans							40	27	67			
							27	37	64			
							41	16	57			
							34	26	60			
							0	22	22			
							142	128	270			
Offenders												
TAA Co-enrolled												
Adult/DW Low Income												
SNAP Recipient												
Basic Skills Deficient												
Career Interest							Active Enrollment			Enrollment		
In-Demand Career Cluster	April	YTD					CO	April	Total	April	TD Planned	(+/-)
Admin, Support, Waste Mgmt., Remediation Svcs..	0	7					34	6	40	18	10	8
Health Care and Social Assistance	7	68					23	4	27	142	158	-16
Manufacturing	3	43					35	6	41			
Professional Scientific Technical Services	2	14					32	2	34			
Other	8	63					0	0	0			
							124	18	142			
One-on-One Services							WorkKeys					
Activity	April	YTD					CO	New YTD	Total			
106 - Provided Internet Job Search Support	0	0					0	0	0			
115 - Resume Preparation Assistance	5	42					53	1	54			
123 - Job Development Contacts	0	0					145	18	163			
							38	3	41			
							236	22	258			

Data through: March 2017
Last Revision Date: 4/12/17

SC WORKS

BRINGING EMPLOYERS
AND JOB SEEKERS TOGETHER

WORKLINK

ANDERSON·OCONEE·PICKENS

PY16 - July 1, 2016 to June 30, 2017

WIOA Training Services and Follow-Up Services = July 1, 2016 to June 30, 2017

Recommended for Training Services

	April	YTD Total
GED	0	46
Occupational	6	85
On-the-Job Training	3	5

OJT Training Synopsis

Company Name	Location of Company	Successful	Unsuccessful	In-Progress
Belton Metal Company, Inc.	Anderson	2	1	1
Reliable Automatic Sprinkler	Liberty			1

Total Current Contracts	2	1	2
Total Carryover	0	0	0
Total All OJT Contracts	5		

*Carryover equals those contracts started in PY15 but finished in PY16

Funding Source

	April	YTD Total
Adult	0	5
Dislocated Workers	0	0
National Dislocated Worker Grant (NDI)	0	0

Follow-Up Services

	Total	YTD Total
Entered Employment (Based on current Services Provided)	5	88
	43	251

Occupational Training by Provider

Name	Currently In Training	PY' 16 Rec'd Training
Adult Education - District 1 and 2 (327)	0	3
Adult Education - Districts 3, 4 and 5 Anderson (327)	0	2
Adult Education - Oconee Adult Education (327)	0	2
Arc Labs	2	4
Carolina Computer Training	1	3
Forrest College	1	1
Georgia Regents University	6	1
Greenville Technical College	0	13
New Horizons Computer Learning Center of SC	0	1
Norris Mechanical LLC	3	10
Palmetto School of Career Development	1	2
Southern Wesleyan University	2	2
Tri-County Technical College	34	82
Truck Driver Institute	0	2

Total **50** **128**

Total Occupational Training by Cluster

Occupation	Total Training	PY'16 Rec'd Credential
GED Training (327)	7	0
Admin, Support, Waste Mgmt., Remediation Svcs.	10	3
Manufacturing	33	9
Professional, Scientific, Technical Services	7	2
Health Care and Social Assistance	48	12
CDL	17	4
Heavy Equipment Operator	3	1

Funding Source PY'16 Rec'd (occupational and GED training)

	YTD Total
Adult	109
Dislocated Workers	19
NDWG	0
Trade (co-enrolled)	9
Total	137

*This number is hand counted from SCWOS based on follow-up summaries of each career coach.

Note: Some participants have rec'd more than one training or more than one funding source.

Incentives provided by Wells Fargo grant inspire high turnout for workshops

A parent gets laid off. Bills pile up. Credit scores plummet.

It can be a difficult cycle to escape.

Thankfully, that's where Eckerd Workforce Development comes in. Through initiatives like Money Works, the national nonprofit is taking South Carolina citizens on a crash course in Financial Planning 101.

"It's been a great experience," said Matt Fields, program director.

Since July 2016, more than one hundred participants have passed through the Money Works workshop series. Before wrapping up in March, the series ran on a monthly basis, and addressed issues like budgeting, financial planning and homeownership.

According to Fields, workshop attendance was boosted by a \$3,000 special incentives grant provided by Wells Fargo.

"We are excited to have had the opportunity to provide quality financial workshops, and get the added benefit to the customers of an incentive to complete the workshop," said Fields.

For attending the events, participants received a \$25 Visa Gift card. In several cases breakfast or lunch, depending on the time, was also provided. The workshops were provided in conjunction with the WorkLink SC Works offices that serve Anderson, Oconee, and Pickens counties.

Grant Number: 16A295H2

Invoice: 100-11009

Period Covered: 4/1/17-4/30/17

Eckerd Workforce Development Services
Adult Program

Eckerd Goal:			APRIL		100.0%	
			83.3%			
Line Item	MOD 3	100 - 11009	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligation Numbers
Staff Salary Total	\$252,627.28	20,175.01	208,460.54	\$44,166.74	82.5%	
Fringe Benefit Total	\$80,079.20	6,118.50	\$59,950.14	\$20,129.06	74.9%	
Staff Cost Total	\$332,706.48	26,293.51	\$268,410.68	\$64,295.80	80.7%	
Operating						
1.2 Staff Consumable Supplies	\$ 3,726.08	227.72	\$3,565.89	\$160.19	95.7%	
1.3 Advertising, Outreach	\$851.68	0.00	\$0.00	\$851.68	0.0%	
1.4 Copy, Print	\$4,524.53	67.80	\$3,338.26	\$1,186.27	73.8%	
1.5 Communications	\$6,821.57	760.18	\$6,004.29	\$817.28	88.0%	
1.6 Staff Travel	\$9,721.88	295.76	\$5,261.12	\$4,460.76	54.1%	
1.7 Staff Conferences, Training	\$3,885.77	629.20	\$2,555.47	\$1,330.30	65.8%	
1.8 Staff Computer Leases	\$2,465.00	0.00	\$2,202.93	\$262.07	89.4%	
1.9 Postage	\$2,129.19	634.58	\$765.35	\$1,363.84	35.9%	
Operating Total (01)	\$34,125.70	2,615.24	23,693.31	\$10,432.39	69%	
Direct Training						
2.3 Credential Exam Fees (CAN/GED/WK)	\$ 11,625.00	584.75	\$4,826.30	\$6,798.70	41.5%	
2.6 Tuition (College/Occupational Training)	\$371,688.00	23,773.50	\$223,596.61	\$148,091.39	60.2%	
Direct Training Total (02)	\$383,313.00	24,358.25	228,422.91	\$154,890.09	60%	
Support Services						
3.2 Transportation	\$2,265.84	130.00	\$190.00	\$2,075.84	8.4%	
3.3 Childcare	\$1,000.00	0.00	\$0.00	\$1,000.00	0.0%	
3.4 Training Support Materials	\$3,300.00	-5.47	\$1,660.70	\$1,639.30	50.3%	
3.5 Emergency Assistance	\$2,500.00	0.00	\$0.00	\$2,500.00	0.0%	
Support Service Total (03)	\$9,065.84	124.53	1,850.70	\$7,215.14	20.4%	
Operating Cost Total	\$759,211.02	53,391.53	\$522,377.60	\$236,833.42	68.8%	
General Overhead (Indirect) 8.86%	\$67,266.00	5,038.23	\$46,288.76	\$20,977.24	68.8%	
General Liability Ins 0.60%	\$4,721.00	320.35	\$3,134.27	\$1,586.73	66.4%	
Contract Total	\$831,198.02	58,750.10	\$571,800.63	\$259,397.39	68.8%	

Grant Number: 16D295H2-DW
Invoice: 101-I1009
Period Covered: 4/1/17 - 4/30/17

Eckerd Workforce Development Services
DW Program

Eckerd Goal:			APRIL 83.3%		100.0%	
Line Item	MOD 3	101-I1009	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligation Numbers
Staff Salary Total	\$386.44	0.00	332.49	\$53.95	86.0%	
Fringe Benefit Total	\$131.16	0.00	\$131.16	\$0.00	100.0%	
Staff Cost Total	\$517.60	0.00	\$463.65	\$53.95	89.6%	
Operating						
1.2 Staff Consumable Supplies	\$473.92	25.32	\$404.18	\$69.74	85.3%	
1.3 Advertising, Outreach	\$108.32	0.00	\$0.00	\$108.32	0.0%	
1.4 Copy, Print	\$575.47	7.53	\$321.20	\$254.27	55.8%	
1.5 Communications	\$867.63	84.98	\$685.93	\$181.70	79.1%	
1.6 Staff Travel	\$1,236.52	36.53	\$668.39	\$568.13	54.1%	
1.7 Staff Conferences, Training	\$494.23	85.80	\$306.41	\$187.82	62.0%	
1.8 Staff Computer Leases	\$235.00	0.00	\$0.00	\$235.00	0.0%	
1.9 Postage	\$270.81	70.51	\$73.19	\$197.62	27.0%	
Operating Total (01)	\$4,261.90	310.67	2,459.30	\$1,802.60	57.7%	
Direct Training						
2.3 Credential Exam Fees (CAN/GED/WK)	\$0.00	0.00	\$0.00	\$0.00	#DIV/0!	
2.6 Tuition (College/Occupational Training)	\$35,000.00	511.00	\$7,240.55	27,759.45	20.7%	
Direct Training Total (02)	\$35,000.00	511.00	7,240.55	\$27,759.45	20.7%	
Support Services						
3.4 Training Support Materials	\$0.00	0.00	\$0.00	\$0.00	#DIV/0!	
3.5 Emergency Assistance	\$0.00	0.00	\$0.00	\$0.00	#DIV/0!	
3.6 Special Populations Support	\$0.00	0.00	\$0.00	\$0.00	#DIV/0!	
Support Service Total (03)	\$0.00	0.00	0.00	\$0.00	#DIV/0!	
Operating Cost Total	\$39,779.50	821.67	\$10,163.50	\$29,616.00	25.5%	
General Overhead (Indirect) 8.86%	\$3,524.00	72.80	\$886.29	\$2,637.71	25.2%	
General Liability Ins 41.50/mo	\$498.01	41.50	\$415.00	\$83.01	83.3%	
Contract Total	\$43,801.51	935.97	\$11,464.79	\$32,336.72	26.2%	

Grant Number: 16R295E1 - RR
Invoice: 208-I1009
Period Covered: 4/1/17 - 4/30/17

Eckerd Workforce Development Services
Rapid Response

Eckerd Goal:			APRIL			
			83.3%		100.0%	
Line Item	MOD 2	208-I1009	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligation Numbers
Staff Salary Total	\$42,919.80	2,997.80	29,798.46	\$13,121.34	69.4%	
Fringe Benefit Total	\$ 13,315.12	836.73	\$8,421.04	\$4,894.08	63.2%	
Staff Cost Total	\$56,234.92	3,834.53	\$38,219.49	\$18,015.43	68.0%	
Operating Total (01)		0.00	0.00	\$0.00	#DIV/0!	
Direct Training						
2.3 Credential Exam Fees (CAN/GED/WK)	\$ 1,550.00	78.75	\$191.00	\$1,359.00	12.3%	
2.6 Tuition (College/Occupational Training)	\$23,622.31	0.00	\$23,622.31	0.00	100.0%	
Direct Training Total (02)	\$25,172.31	78.75	23,813.31	\$1,359.00	95%	
Support Services						
3.4 Training Support Materials	\$825.00	-1.09	\$630.21	\$194.79	76.4%	
Support Service Total (03)	\$825.00	-1.09	630.21	\$194.79	76.4%	
Operating Cost Total	\$82,232.23	3,912.19	\$62,663.01	\$19,569.22	76.2%	
General Overhead (Indirect) 8.86%	\$7,285.77	346.62	\$5,551.94	\$1,733.83	76.2%	
General Liability Ins Don't Bill		0.00	\$0.00	\$0.00	#DIV/0!	
Contract Total	\$89,518.00	4,258.81	\$68,214.96	\$21,303.04	76.2%	

Grant Number: 16A995H2 - OP Adult

Invoice: 197-I1009 Adult

Period Covered: 4/1/17 - 4/30/17

Eckerd Workforce Development Services
Adult Operator

Eckerd Goal:

APRIL

83.3%

100.0%

Line Item	MOD 1	197-I1009 Adult	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligation Numbers
Staff Salary Total	\$44,251.22	4,096.63	32,002.88	\$12,248.34	72.3%	
Fringe Benefit Total	\$ 12,112.98	1,023.62	\$7,900.66	\$4,212.32	65.2%	
Staff Cost Total	\$56,364.20	5,120.25	\$39,903.54	\$16,460.66	70.8%	

Operating

1.2 Staff Consumable Supplies		\$2,904.00	211.35	\$1,365.38	\$1,538.62	47.0%	
1.4 Copy, Print		\$2,884.96	1,569.55	\$2,484.14	\$400.82	86.1%	
1.5 Communications		\$675.84	26.73	\$423.08	\$252.76	62.6%	
1.6 Staff Travel		\$1,504.19	37.79	\$1,261.71	\$242.48	83.9%	
1.7 Staff Conferences, Training		\$1,267.20	0.00	\$532.40	\$734.80	42.0%	
1.8 Staff Computer Leases		\$995.60	0.00	\$0.00	\$995.60	0.0%	
1.9 Postage		\$211.20	129.36	\$129.36	\$81.84	61.3%	
Operating Total (01)		\$10,442.99	1,974.78	6,196.07	\$4,246.92	59%	
Operating Cost Total		\$66,807.19	7,095.03	\$46,099.61	\$20,707.58	69.0%	
General Overhead (Indirect)	8.86%	\$5,919.12	628.62	\$4,084.42	\$1,834.70	69.0%	
General Liability Ins	0.60%	\$436.36	42.57	\$276.60	\$159.76	63.4%	
Contract Total		\$73,162.67	7,766.22	\$50,460.62	\$22,702.05	69.0%	

Grant Number: 16D995H2
Invoice: 197-I1009 DW
Period Covered: 4/1/17 - 4/30/17

Eckerd Workforce Development Services
DW Operator

Eckerd Goal:			APRIL 83.3%	100.0%		
Line Item	MOD 1	197-I1009 DW	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD	Obligation Numbers
Staff Salary Total	\$199.18	0.00	374.03	-\$174.85	187.8%	
Fringe Benefit Total	\$ 54.52	0.00	\$113.14	-\$58.62	207.5%	
Staff Cost Total	\$253.70	0.00	\$487.17	-\$233.47	192.0%	
Operating						
1.2 Staff Consumable Supplies	\$396.00	28.82	\$180.92	\$215.08	45.7%	
1.4 Copy, Print	\$393.40	214.03	\$331.50	\$61.90	84.3%	
1.5 Communications	\$92.16	17.82	\$121.83	-\$29.67	132.2%	
1.6 Staff Travel	\$205.12	5.15	\$166.56	\$38.56	81.2%	
1.7 Staff Conferences, Training	\$172.80	0.00	\$72.60	\$100.20	42.0%	
1.8 Staff Computer Leases	\$135.76	0.00	\$0.00	\$135.76	0.0%	
1.9 Postage	\$28.80	17.64	\$17.64	\$11.16	61.3%	
Operating Total (01)	\$1,424.04	283.46	891.05	\$532.99	63%	
Operating Cost Total	\$1,677.74	283.46	\$1,378.22	\$299.52	82.1%	
General Overhead (Indirect) 8.86%	\$148.65	25.11	\$122.11	\$26.54	82.1%	
General Liability Ins 0.60%	\$10.96	1.70	\$8.27	\$2.69	75.5%	
Contract Total	\$1,837.35	310.28	\$1,508.60	\$328.75	82.1%	

Obligation Report as of May 15, 2017

Formula Tuition	Adult	Dislocated Worker	Total
PY16 Budget	\$383,313.00	\$60,172.00	\$443,485.00
PY16 Vouchers Paid	\$235,923.52	\$39,206.85	\$275,130.37
PY16 Vouchers Not Paid	\$51,114.42	\$8,392.37	\$59,506.79
PY16 Vouchers Total	\$287,037.94	\$47,599.22	\$334,637.16
PY16 Funds Unobligated	\$96,275.06	\$12,572.78	\$108,847.84
PY16 ITA's Approved	\$369,336.66	\$56,154.92	\$425,491.58
PY16 ITA's Deobligations	\$56,681.86	\$2,583.95	\$59,265.81
	\$312,654.80	\$53,570.97	\$366,225.77
PY16 ITA's vs Budget	\$70,658.20	\$6,601.03	\$77,259.23
PY17 ITA's Approved	\$11,821.50	\$0.00	\$11,821.50