

PY'17 BUDGET OVERVIEW

WorkLink Grants

Mr. Wallace deferred to Eckerd Workforce Development Services staff for reporting.

Adult/DW, Rapid Response Overview

Ms. Renee Alexander, Regional Manager for Eckerd Workforce Development Services, referred to pages 7-10 providing the following budget updates:

- Page 7 shows expenditures for the Adult Program budget at 22.6% out of 25% goal through September 2017.
- The Dislocated Worker Program budget as shown on page 8 is currently 27.8% expended out of the goal of 25%.
- Page 9 shows the Operator Adult budget which is currently expended at 18.8%.
- The Operator DW budget on page 10 is currently 66.8% expended. Ms. Alexander stated that formulas are in the process of being corrected, so the October invoice should be more accurate.
- Continuing on page 11, Ms. Alexander stated the obligation chart shows Adult and Dislocated Worker WIOA Training with \$71,604.92 of funds that have been paid to Training Providers, and approximately \$90,000 which are pending payment. Expected expenditures for PY'17 are \$232,848.54 in approved ITAs.

Adult/DW Operator Modification #1

Ms. Renee Alexander reviewed the proposed Modification number one presented in the packet on page 12. Ms. Alexander stated that Eckerd is asking for an additional \$90,000 available in carryover funds to increase Training and Supportive Services to Adult & Dislocated Worker participants, which will allow for 14 more participants to be served. The modification also reflects a 2% cost of living increase for staff members.

ACTION TAKEN: David Collins made a motion to approve the first modification to the Adult/Dislocated Worker budget as submitted, seconded by Stephanie Collins. The motion carried unanimously.

Ms. Alexander referred to page 20 for the Operator Modification number one. Eckerd requested a modification to the One Stop Operator Contract to reflect management staff transitions for Matt Fields and Renee Alexander. This modification also reflects a 2% pay increase for project staff. There is no change in the overall contract amount.

ACTION TAKEN: Stephanie Collins made a motion to approve the first modification to the Operator budget as submitted, seconded by David Collins. The motion carried unanimously.

Adult/DW Transfer

Mr. Trent Acker requested the approval of a transfer \$250,000 from the Dislocated Worker to the Adult budget.

ACTION TAKEN: David Collins made a motion to approve the transfer as submitted, seconded by Stephanie Collins. The motion carried unanimously.

Youth Budget Overview

Karen Craven, Program Manager for Palmetto Youth Connections, referred to page 27 of the packet stating the Youth budget is currently spent at 21.2% as a whole as of September 2017. Ms. Craven called attention to the Work Experience line item, which is 13.5% expended through September equating to 774.9 hours of training. The goal for the year is a total of 5,760 hours of work experience for youth participants. The goal is driven by a 20% requirement established under the WIOA law.

Youth Budget Modification #2

Ms. Craven called attention to page 29 for the Youth Budget Modification number two. Eckerd requested an overall increase to the contract budget of \$4,502.73 for 2% Salary increases for Eckerd employees earning \$50,000 or less per year as a Cost of Living increase. A transfer of \$1,000 has been moved from Line Item 3.1 Participant Incentives to Line Item 2.2 Participant Books.

ACTION TAKEN: Stephanie Collins made a motion to approve the second modification to the Youth budget as submitted, seconded by David Collins. The motion carried unanimously.

In House Budget

Trent Acker, WorkLink Executive Director, presented the in-house budget on page 26, stating that the highlighted amounts reflect each grant after the modifications. Additional funding will likely be allocated in the program year to ensure that the Obligation Rate and Fund Utilization Rate are met. PY 2018 funds will require that 30% of expenditures from the Adult/DW program are spent on participants.

ONGOING GRANTS

PY'16 IWT (16IWT01)

Mr. Acker referred to page 37 which shows the Incumbent Worker Training (IWT) summary. Mr. Acker stated that all companies have been reimbursed for the PY16 grant. The remaining balance was \$726.57.

PY'16 IWT - Round 2

Mr. Acker reported that WorkLink received approximately \$250,000 in additional IWT funds. Reliable Automatic Sprinkler has been reimbursed \$7,025. Several other company reimbursements are pending.

Make It In America (MiiA) Grant

Jennifer Kelly, WorkLink Assistant Director referred to page 39, which shows the Make It in America grant report, stating that the grant ended on September 30, 2017. WorkLink expended 97.15% of the grant. Success stories have also been requested from grantees.

On-the-Job Training

Mr. Acker referred the committee to the On-the-Job Training report on page 40. The PY'17 report shows one contract with Belton Metal. If the contract is successful, the company will be reimbursed \$5,040.

ADJOURNMENT

With no other business, meeting adjourned at 3:45pm.

Respectfully submitted by: Meredith Durham