

**WORKFORCE DEVELOPMENT BOARD
YOUTH COMMITTEE MEETING
AGENDA**

Wednesday, October 4, 2017

11:00 A.M. - 12:15 P.M.

Location: SC Works Center Clemson

- | | |
|--|---------------------------|
| I. Welcome and Introductions | Jason Duncan |
| II. Review of Minutes (08/08/2017)* | Jason Duncan |
| III. Palmetto Youth Connections Report | Karen Craven |
| IV. <u>New Business:</u> | |
| PY 17 PYC Grant Expenditures (7/1/17-08/31/2017) | Karen Craven |
| Prog. Year 2016-WIOA Youth Expenditures -SCDEW Report | Trent Acker |
| PY 16 Final Youth Performance/SCDEW - No Report | Jason Duncan |
| PY 17 PYC Board Enrollment Goal July-Sept. 2017 | Jason Duncan |
| 2017 AOP BIS Showcase Update | Rick Murphy/Trent Acker |
| Review WIOA Fact Sheet: Youth Program | Sharon Crite |
| Review In-School Youth Data PY14 - PY17 | Sharon Crite |
| 2018 Youth Committee Meeting Schedule | Jason Duncan |
| 2018 RFP Youth Committee Members* | Jason Duncan |
| 2018 Youth RFP Discussion* | Sharon Crite/Jason Duncan |
| V. <u>Other Business:</u> | |
| Reminder: Youth Strategic Plan Update/Discussion – January 23, 2018 | Jason Duncan |
| VI. <u>Adjourn</u> | Jason Duncan |

*Vote Needed

Next Youth Committee Meeting, Tuesday – January 23, 2018 - 10:00am - 11:30am
Location: SC Works Center Clemson
Lunch Catered

WORKFORCE INVESTMENT CORPORATION

Youth Committee Meeting Summary

August 8, 2017 @ 11:00am

SC Works Clemson Comprehensive Center, Large Conference Room

Members Present

Kristi King-Brock, Chair
Rick Murphy
Robert Halfacre

Jason Duncan
Crystal Noble

Berdina Hill
Gene Williams

Members Absent:

Amy Bradshaw
Tim Mays

Elaine Bailey
William Mosley

Ray Farley
Melissa Rosier

Staff Present:

Sharon Crite

Jennifer Kelly

Trent Acker

Guest Present:

Karen Craven
Kal Kunkel

Anne Marie Baker

Amanda Lucas

I. Welcome and Introductions

Chair Kristi King-Brock called the meeting to order at 11:03am welcoming everyone in attendance and announced the meeting was being recorded for processing of minutes. Introductions were made. Chair Brock welcomed new member Berdina Hill to the Youth Committee. Ms. Hill is taking Lisa Gillespie's place as a representative of SC Department of Vocational Rehabilitation.

II. Approval of 3-7-2017 Meeting Minutes

The minutes from the 3/7/17 meeting were emailed with the meeting notice and included in the meeting packet. Chair Brock called for corrections/amendments to the minutes or a motion to approve.

ACTION TAKEN: Robert Halfacre made a motion to approve the minutes as submitted, seconded by Crystal Noble. The motion carried unanimously.

III. Palmetto Youth Connections Report

Karen Craven, Palmetto Youth Connections Program Manager, reviewed the Palmetto Youth Connections PY'16 Monthly Update Report. This report reflects the entire program year July 1, 2016 to June 30, 2017.

- PYC currently has 53 carryover participants, 107 new enrollments with a total of 160 active participants served.
- From the last committee meeting in March until June 30, 2017, 34 new participants were enrolled (18 in March, 7 in April, 5 in May, and 4 in June).
- There are 79 currently in follow-up. Follow-up is where PYC looks at retention and performance of the program. This number changes regularly due to participant flow in and out of the program.
- Ms. Craven provided performance data from PY'15. There has been no new performance data released for the committee to review.
- In PY16, Anderson served 77 participants, 30 in Oconee, and 58 in Pickens.

Ms. Craven gave the committee a copy of the PYC PY'16 Dashboard, reflecting data from July 1, 2016 to June 30, 2017. In PY'16, PYC served:

- 46 males (43%) and 61 females (57%).
- 54 Younger Youth (53%) and 49 Older Youth (47%).
- 106 out of 107 dropouts (99%); only one had a high school diploma (1%).
- 60 basic skills deficient participants (56%), which means the participant scored at or below 8.9 in reading or math.
- 67 unemployed (64%).

Ms. Craven referred the committee to the caseload breakdown, stating currently 165 participants are being served through PYC, including both active and follow-up.

- PYC has 77 Anderson County residents, 30 Oconee County residents, and 58 Pickens County residents in the program at this time. Ms. Craven noted that the Ms. Carr has 9 cases in Pickens County, although she is primarily located in Oconee, in order to lighten the load for the Pickens County Career Coach.
- Ms. Craven stated the Measurable Skills Gain reflects either increases in math or reading gains, a minimum of 12 credit hours earned, or credentials earned by participant. 109 participants have achieved this performance measure. There were 85 GEDs earned and 12 high school diplomas, and 56 occupational skills credentials (3 of which were in the medical field, 53 in hospitality). For the first quarter placement rates, 208 were positively placed (10 in post-secondary, 198 in employment, of which 27 were placed in higher than minimum wage positions).
- As of PY'15 performance measures, PYC was meeting or exceeding all of the measures. At this time, there is no new performance data available to share with the committee.
- Ms. Craven reviewed the PY'16 enrollments, stating that PYC exceeded the goal by 4, enrolling 160 out of a planned 156.
- There were 69 WorkKeys certificates earned in PY'16. Ms. Craven stated that there were 15 Gold, 51 Silver, and 3 Bronze. Although the number may seem low in comparison with the number of enrollments, the 69 reflects the students that took the WorkKeys exam while in the program. Most participants are now taking the WorkKeys test as part of the high school exit exam.
- Ms. Craven introduced Ms. Anne Marie Baker, stating that she taught 408 Career Smart classes, of which there were 66 resumes created. All participants are required to attend the Career Smart workshops and participate in a mock interview while they are in the program.

Ms. Craven referred the committee to another handout given out at the beginning of the meeting, the PY'17 Monthly Update Report.

- PYC has met the monthly enrollment goal of 6 for July.
- They anticipate 60 carryover participants, but will not know the exact number until October.
- Total active enrollments includes the 60 carryovers plus 6 new enrollments for a total served being 66.
- The total in follow-up currently equals 79, but this number fluctuates as participants enter and exit follow-up.
- There are a total of 77 Anderson County residents, 30 Oconee, and 58 Pickens being served.
- The total new enrollment goal for PY17 remains 156 for the year.

IV. New Business:

a. PY'16 Grant Expenditure Goal

Ms. Craven reviewed the final expenditure budget report for PY'16 (which can be found in the packet), stating that PYC met the 93% expenditure goal as set forth by the committee. The total budget equaled \$679,323.39. Ms. Craven referred the committee to line item 2.9, Work Experience, expended at 104.3%. Sharon Crite and Ms. Craven meet monthly to review the expenditures and were aware that the line item would be slightly overspent, and agreed that the remainder of the budget would cover the overage. PYC's work experience goal was for participants to work 7,102 hours in PY'16. The actual total number of hours worked by participants exceeded the goal at 7,405 hours. Some of the students were placed in employment because of their work experience opportunities. Ms. Craven stated she would have success stories available at future meetings. Ms. Crite stated that, behind the PY'16 budget report, the committee could see the expenditures for March, April and May, and was for historical and contextual purposes only.

b. PY'16 3rd/4th Quarter Youth Performance/SCDEW

Ms. King-Brock stated that the committee still does not have any performance data for review at this time. Ms. Brock referred to Ms. Amanda Lucas from SC Department of Employment and Workforce to give additional insight regarding performance. Ms. Lucas stated that DEW does not have any additional news at this time.

Ms. Lucas shared that this would be her last meeting attending the WorkLink Youth Committee as she has accepted a position with Apprenticeship Carolina. Ms. Brock asked Ms. Lucas for feedback on recommendations regarding the Youth Committee. Ms. Lucas recommended, due to the Work Experience focus under WIOA, that the committee consider adding Work Experience information (such as number of participants and hours worked) on the dashboard and/or monthly report. Ms. Lucas reminded the committee that 20% of Youth funding must be expended on work-based learning, which WorkLink has accomplished in PY'16, and it would be helpful to see the participant data in relation to the financial data Ms. Craven reports on at each committee meeting. Ms. Craven stated that she will add this to the report, and further added that there were 33 participants that participated in Work Experience in PY'16.

c. PY'16 Board Enrollment Goal

Ms. Brock referred the committee to the status update report provided in the packet. The goal for the year was 156; PYC exceeded the goal by 4 participants, making the total number served 160.

d. PY'17 WDB Board Approved Youth Budget

Ms. Brock stated that the Youth Budget for PY'17 was approved at the June WorkLink Board meeting. Ms. Brock turned the presentation of the PY'17 Youth Budget over to Ms. Craven. Ms. Craven stated that the total approved budget equals \$645,357.23, which is a \$34,000 dollar difference from PY'16. Despite the difference in funding, the enrollment goal of 156 will remain the same from PY'16 to PY'17. Ms. Craven referred the committee to the comparison between the PY'16 modification no. 2 budget to the PY'17 budget, which can be found in the Youth committee packet.

- Salaries and fringe remained close to the same amounts.
- Ms. Craven referenced the Operating budget line item, stating that the Adult Ed facility costs and communications remained the same. There was a reduction to staff consumable supplies, copy/print, and staff travel (staff will not be attending SETA this year). There was an increase to the postage line item. Students will now be FedEx'd their checks for security purposes.
- The training line item saw an increase in participant books due to billing costs from Tri-County Technical College during PY'16, and an increase to occupational tuition. There were also reductions in credential exam fees, tuition at Adult Education, and Work Experience. The reduction in Work Experience follows the 20% rule required under WIOA, and is based on WorkLink's yearly Youth allocation.
- There were no changes to the Supportive Services line item.
- Indirect costs and fees remained close to the PY'16 number.

e. PY'17 Youth Budget Mod 1

Ms. Brock referred to Kal Kunkel, Operations Director for Eckerd, to review the proposed modification no. 1 to the Youth Budget. Mr. Kunkel stated that the proposed budget reflects a staffing change to the management structure. This budget moves Amanda Wagner out and Renee Alexander into the budget, which decreases salary costs down \$1,300.88, fringe down \$150.69, and increases the occupational tuition training line item up by \$1,451.58. The overall budget remains the same.

ACTION TAKEN: Jason Duncan made a motion to approve the proposed modification 1 to the PY17 Youth Budget as presented to the committee, seconded by Robert Halfacre. The motion carried unanimously.

f. 2017 Upcoming AOP BIS Showcase

Ms. Brock turned the floor over to Rick Murphy to discuss the Anderson-Oconee-Pickens Business and Industry Showcase. Mr. Murphy stated that this is an annual event for 8th graders, which allows student to explore careers for the purpose of drafting their initial graduation plan for college and post high school life. All businesses that attend are recruited by the economic development offices in each of the three counties. The event is scheduled for September 25-27, and will see approximately 5,000 students across the three counties. Presentations will be given to students to explain why this event is important. On the afternoon of the first day, the top 150 high school senior students from the Career and Technology Centers will be invited to have a networking lunch with the businesses. Mr. Murphy stated that data will be available regarding the event starting this year. Each school will be represented by a school specific t-shirt.

This year the AOP Business and Industry Showcase Board will partner with WorkLink to administer the AOP board's business. Brandi Runion will continue to provide the financial reporting and support that she has in the past. Mr. Murphy invited the group to come to the Civic Center to visit the event.

Mr. Murphy extended a thank you to the Youth Committee for their continued support regarding transportation of students to the event every year.

V. Other Business

a. Discussion & Recommendations for 2018 Youth RFP

Ms. Brock reminded the committee that the Youth RFP is due to be released in the spring of 2018, and the committee will be discussing the elements to be included in the RFP at the next meeting. Ms. Brock encouraged all committee members to be present for the discussion. The committee meeting will be October 4 at the Clemson SC Works Center.

b. SC Job Ready University

Mr. Murphy stated that he went to the SC Job Ready University training in Greenville a few weeks previously, hosted by SC Department of Employment and Workforce. Mr. Murphy asked the committee for feedback. At this time, most members were not familiar with the curriculum. Ms. Craven stated that PYC plans to be administrators and to incorporate the soft skills curriculum into the Career Smart classes offered by Ms. Baker once additional information becomes available.

VI. Adjourn

Ms. Brock thanked everyone for attending and adjourned the meeting.

Respectfully submitted by: Jennifer Kelly

Grant Number:		17Y495H3				
Invoice Number:		1058-1				
Period Covered:		7/1/17 - 7/31/17				
Eckerd Goal:			JULY			
			8.3%			100.0%
Line Item		Budget	Invoice #	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Operations Director	Wagner, Amanda	\$ 7,710.56	696.02	696.02	\$ 7,014.54	9.0%
Fiscal Account Rep	Jassal, Rimy	\$ 6,999.72	210.95	210.95	\$ 6,788.77	3.0%
Admin Assistant II	McDonald, Charlotte	\$ 6,364.80	465.00	465.00	\$ 5,899.80	7.3%
Program Manager II	Craven, Karen	\$ 57,262.40	4,771.86	4,771.86	\$ 52,490.54	8.3%
Lead Career Coach	Baker, Ann Marie	\$ 46,404.80	3,748.08	3,748.08	\$ 42,656.72	8.1%
Career Coach	McCurry-Cobb, Christin	\$ 41,579.20	3,358.32	3,358.32	\$ 38,220.88	8.1%
Career Coach	Smith, Nicole	\$ 39,728.00	3,208.80	3,208.80	\$ 36,519.20	8.1%
Career Coach	Wengerd, Rhonda	\$ 35,068.80	2,832.48	2,832.48	\$ 32,236.32	8.1%
Career Coach	Carr, Loren	\$ 34,444.80	2,782.08	2,782.08	\$ 31,662.72	8.1%
Workforce Specialist	Campbell, Jennifer	\$ 34,444.80	2,782.08	2,782.08	\$ 31,662.72	8.1%
Staff Salary Total		\$ 310,007.88	24,855.67	24,855.67	\$ 285,152.21	8.0%
Fringe Benefit Total 51xx		\$ 74,061.11	6,880.86	6,880.86	\$ 67,180.25	9.3%
Staff Cost Total		\$ 384,068.99	31,736.53	31,736.53	\$ 352,332.46	8.3%
Operating						
1.1 Facility, Utilities, Maintenance	6205	\$ 9,600.00	-	-	\$ 9,600.00	0.0%
1.2 Staff Consumable Supplies	6000	\$ 1,200.00	26.55	26.55	\$ 1,173.45	2.2%
1.3 Advertising, Outreach	6735	\$ -	-	-	\$ -	0.0%
1.4 Copy, Print	6730	\$ 1,200.00	-	-	\$ 1,200.00	0.0%
1.5 Communications	6265	\$ 6,136.00	552.78	552.78	\$ 5,583.22	9.0%
1.6 Staff Travel	61xx	\$ 11,419.02	218.24	218.24	\$ 11,200.78	1.9%
1.7 Staff Conferences, Training	5105	\$ 1,000.00	-	-	\$ 1,000.00	0.0%
1.8 Staff Computer Software License	6045	\$ 2,798.16	-	-	\$ 2,798.16	0.0%
1.9 Postage	6005	\$ 1,741.00	71.04	71.04	\$ 1,669.96	4.1%
Operating Total (01)		\$ 35,094.18	868.61	868.61	\$ 34,225.57	2%
Direct Training						
2.1 Participant Supplies		\$ 1,560.00	-	-	\$ 1,560.00	0.0%
2.2 Participant Books	6030	\$ 1,500.00	370.00	370.00	\$ 1,130.00	24.7%
2.3 Credential Exam Fees (NRF, C.N.A., GED, etc.)		\$ 9,000.00	-	-	\$ 9,000.00	0.0%
2.4 TABE Test Materials		\$ -	-	-	\$ -	0.0%
2.5 Tuition (Adult Education)		\$ 15,000.00	-	-	\$ 15,000.00	0.0%
2.6 Tuition (College or Vocational)	6530	\$ 55,150.97	4,708.00	4,708.00	\$ 50,442.97	8.5%
2.9 Work Experience (Stipends)	6505	\$ 44,640.00	1,925.38	1,925.38	\$ 42,714.62	4.3%
2.10 Awards/Events		\$ -	-	-	\$ -	0.0%
2.11 Software Licenses		\$ -	-	-	\$ -	0.0%
2.12 Work Keys		\$ -	-	-	\$ -	0.0%
Direct Training Total (02)		\$ 126,850.97	7,003.38	7,003.38	\$ 119,847.59	6%
Support Services						
3.1 Participant Incentives (Skill Invoices)	6585	\$ 21,645.00	150.00	150.00	\$ 21,495.00	0.7%
3.2 Transportation	6485	\$ 15,000.00	640.00	640.00	\$ 14,360.00	4.3%
3.3 Childcare	6660	\$ 510.00	-	-	\$ 510.00	0.0%
3.4 Training Support Materials	6545	\$ 3,000.00	188.00	188.00	\$ 2,812.00	6.3%
3.5 Emergency Assistance	6590	\$ 1,500.00	-	-	\$ 1,500.00	0.0%
3.6 Expungements		\$ 750.00	-	-	\$ 750.00	0.0%
Support Service Total (03)		\$ 42,405.00	978.00	978.00	\$ 41,427.00	2.3%
General Liability Ins	6305	\$ 4,804.15	350.29	350.29	\$ 4,453.86	7.3%
Operating Cost Total		\$ 593,223.29	\$ 40,936.81	40,936.81	\$ 552,286.48	6.9%
General Overhead (Indirect)	8.86%	\$ 52,133.94	3,627.00	3,627.00	\$ 48,506.94	7.0%
Contract Total		\$ 645,357.23	44,563.81	44,563.81	\$ 600,793.42	6.9%
					600,793.42	
Work Experience			JUL	Cumulative	YTD % Spent	
	Staff WEX Salaries		8,658.98	8,658.98	1%	
	Staff WEX Fringe		2,468.69	2,468.69	0%	
	Stipends		1,925.38	1,925.38	0%	
	Total		13,053.05	13,053.05	2%	
	Percentage Spent		2%			

Grant Number: 17Y495H3
Invoice Number: 1058-2
Period Covered: 8/1/17 - 8/31/17

Eckerd Goal:			AUGUST		100.0%	
			16.7%			
Line Item		Budget Mod 1	1058-2	Cumulative Cost YTD	Remaining Balance	Percent Spent YTD
Operations Director	Wagner, Amanda	\$ 889.68	260.41	956.43	\$ (66.75)	107.5%
Region Manager	Alexander, Valencia	\$ 5,520.00	216.67			
Fiscal Account Rep	Jassal, Rimy	\$ 6,999.72	280.64	491.59	\$ 6,508.13	7.0%
Admin Assistant II	McDonald, Charlotte	\$ 6,364.80	480.00	945.00	\$ 5,419.80	14.8%
Program Manager II	Craven, Karen	\$ 57,262.40	4,771.87	9,543.73	\$ 47,718.67	16.7%
Lead Career Coach	Baker, Ann Marie	\$ 46,404.80	4,105.04	7,853.12	\$ 38,551.68	16.9%
Career Coach	McCurry-Cobb, Christin	\$ 41,579.20	3,678.16	7,036.48	\$ 34,542.72	16.9%
Career Coach	Smith, Nicole	\$ 39,728.00	3,514.40	6,723.20	\$ 33,004.80	16.9%
Career Coach	Wengerd, Rhonda	\$ 35,068.80	3,102.25	5,934.73	\$ 29,134.07	16.9%
Career Coach	Carr, Loren	\$ 34,444.80	3,047.05	5,829.13	\$ 28,615.67	16.9%
Workforce Specialist	Campbell, Jennifer	\$ 34,444.80	3,047.04	5,829.12	\$ 28,615.68	16.9%
Staff Salary Total		\$ 308,707.00	26,503.53	51,142.53	\$ 252,044.47	16.6%
Fringe Benefit Total	51xx	\$ 73,910.42	9,051.79	15,932.65	\$ 57,977.77	21.6%
Staff Cost Total		\$ 382,617.42	35,555.32	67,075.18	\$ 310,022.24	17.5%

Operating

1.1 Facility, Utilities, Maintenance	6205	\$ 9,600.00	-	-	\$ 9,600.00	0.0%
1.2 Staff Consumable Supplies	6000	\$ 1,200.00	26.78	53.33	\$ 1,146.67	4.4%
1.3 Advertising, Outreach	6735	\$ -	-	-	\$ -	0.0%
1.4 Copy, Print	6730	\$ 1,200.00	-	-	\$ 1,200.00	0.0%
1.5 Communications	6265	\$ 6,136.00	437.05	989.83	\$ 5,146.17	16.1%
1.6 Staff Travel	61xx	\$ 11,419.02	69.96	288.20	\$ 11,130.82	2.5%
1.7 Staff Conferences, Training	5105	\$ 1,000.00	-	-	\$ 1,000.00	0.0%
1.8 Staff Computer Software License	6045	\$ 2,798.16	-	-	\$ 2,798.16	0.0%
1.9 Postage	6005	\$ 1,741.00	81.32	152.36	\$ 1,588.64	8.8%
Operating Total (01)		\$ 35,094.18	615.11	1,483.72	\$ 33,610.46	4%

Direct Training

2.1 Participant Supplies		\$ 1,560.00	-	-	\$ 1,560.00	0.0%
2.2 Participant Books	6030	\$ 1,500.00	36.00	406.00	\$ 1,094.00	27.1%
2.3 Credential Exam Fees (NRF, C.N.A., GED, etc.)		\$ 9,000.00	-	-	\$ 9,000.00	0.0%
2.4 TABE Test Materials		\$ -	-	-	\$ -	0.0%
2.5 Tuition (Adult Education)		\$ 15,000.00	-	-	\$ 15,000.00	0.0%
2.6 Tuition (College or Vocational)	6530	\$ 56,602.55	158.00	4,866.00	\$ 51,736.55	8.6%
2.9 Work Experience (Stipends)	6505	\$ 44,640.00	2,024.70	3,950.08	\$ 40,689.92	8.8%
2.10 Awards/Events		\$ -	-	-	\$ -	0.0%
2.11 Software Licenses		\$ -	-	-	\$ -	0.0%
2.12 Work Keys		\$ -	-	-	\$ -	0.0%
Direct Training Total (02)		\$ 128,302.55	2,218.70	9,222.08	\$ 119,080.47	7%

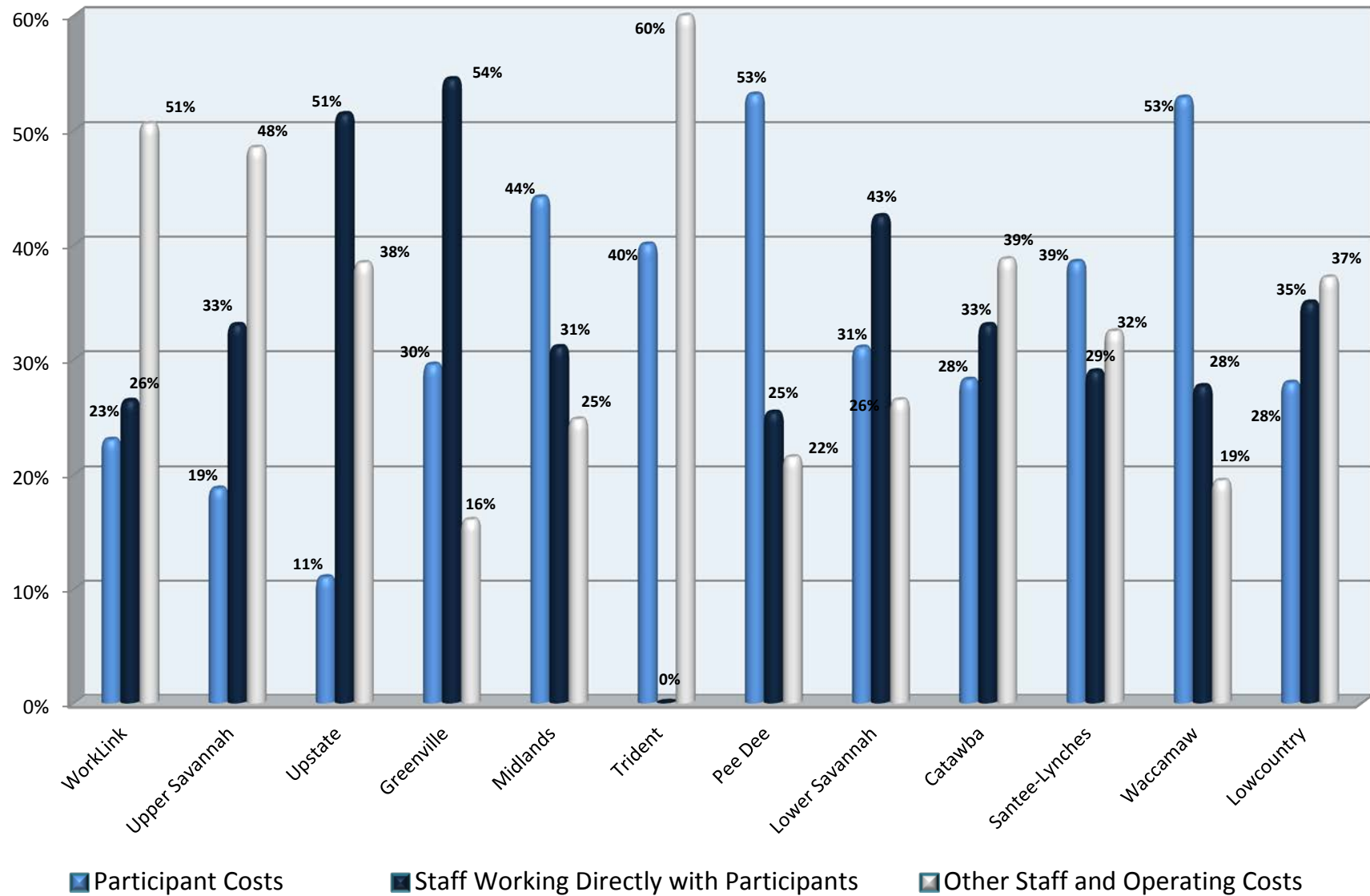
Support Services

3.1 Participant Incentives (Skill Invoices)	6585	\$ 21,645.00	300.00	450.00	\$ 21,195.00	2.1%
3.2 Transportation	6485	\$ 15,000.00	840.00	1,480.00	\$ 13,520.00	9.9%
3.3 Childcare	6660	\$ 510.00	-	-	\$ 510.00	0.0%
3.4 Training Support Materials	6545	\$ 3,000.00	-	188.00	\$ 2,812.00	6.3%
3.5 Emergency Assistance	6590	\$ 1,500.00	-	-	\$ 1,500.00	0.0%
3.6 Expungements		\$ 750.00	-	-	\$ 750.00	0.0%
Support Service Total (03)		\$ 42,405.00	1,140.00	2,118.00	\$ 40,287.00	5.0%
General Liability Ins	6305	\$ 4,804.15	334.23	684.52	\$ 4,119.63	14.2%
Operating Cost Total		\$ 593,223.30	\$ 39,863.36	80,583.50	\$ 507,119.80	13.6%
General Overhead (Indirect)	8.86%	\$ 52,133.94	3,531.89	7,158.90	\$ 44,975.04	13.7%
Contract Total		\$ 645,357.24	43,395.25	87,742.40	\$ 552,094.84	13.6%

557,614.84

Work Experience		AUG	Cumulative	YTD % Spent
Staff WEX Salaries		8,355.80	17,014.78	3%
Staff WEX Fringe		3,528.65	5,997.34	1%
Stipends		2,024.70	3,950.08	1%
Total		13,909.15	26,962.20	5%
Percentage Spent		2%		

Program Year 2016 WIOA Expenditures (Excluding Admin) Youth



Time Periods for Reporting Performance Information on the WIOA Quarterly Report

Instructions

Revised 7/11/2016

Program Year (PY) 2016				
Time Periods To Be Reported				
Report Quarter	July – Sept.	Oct. – Dec.	Jan. – Mar.	Apr. – June
Report Due Date	November 14, 2016	February 14, 2017	May 15, 2017	August 14, 2017
Number Served (Reportable Individual)	7/01/16 to 9/30/16	7/01/16 to 12/31/16	7/01/16 to 3/31/17	7/01/16 to 6/30/17
Number Exited (Reportable Individual)	Data Not Available	7/01/16 to 9/30/16	7/01/16 to 12/31/16	7/01/16 to 3/31/17
Funds Expended	7/01/16 to 9/30/16	7/01/16 to 12/31/16	7/01/16 to 3/31/17	7/01/16 to 6/30/17
Number Served (Participant)	7/01/16 to 9/30/16	7/01/16 to 12/31/16	7/01/16 to 3/31/17	7/01/16 to 6/30/17
Number Exited (Participant)	Data Not Available	7/01/16 to 9/30/16	7/01/16 to 12/31/16	7/01/16 to 3/31/17
Employment Rate Second Quarter After Exit	Data Not Available	Data Not Available	Data Not Available	Data Not Available
Employment Rate Fourth Quarter After Exit	Data Not Available	Data Not Available	Data Not Available	Data Not Available
Median Earnings Second Quarter After Exit	Data Not Available	Data Not Available	Data Not Available	Data Not Available
Credential Attainment Rate	Data Not Available	Data Not Available	Data Not Available	Data Not Available
Measurable Skill Gains	7/01/16 to 9/30/16	7/01/16 to 12/31/16	7/01/16 to 3/31/17	7/01/16 to 6/30/17
Effectiveness in Serving Employers	Data Not Available	Data Not Available	Data Not Available	Data Not Available
Veterans’ Priority of Service	7/01/16 to 9/30/16	7/01/16 to 12/31/16	7/01/16 to 3/31/17	7/01/16 to 6/30/17

Program Year (PY) 2017				
Time Periods To Be Reported				
Report Quarter	July – Sept.	Oct. – Dec.	Jan. – Mar.	Apr. – June
Report Due Date	November 14, 2017	February 14, 2018	May 15, 2018	August 14, 2018
Number Served (Reportable Individual)	10/01/16 to 9/30/17	1/01/17 to 12/31/17	4/01/17 to 3/31/18	7/01/17 to 6/30/18
Number Exited (Reportable Individual)	7/01/16 to 6/30/17	10/01/16 to 9/30/17	1/01/17 to 12/31/17	4/01/17 to 3/31/18
Funds Expended	10/01/16 to 9/30/17	1/01/17 to 12/31/17	4/01/17 to 3/31/18	7/01/17 to 6/30/18
Number Served (Participant)	10/01/16 to 9/30/17	1/01/17 to 12/31/17	4/01/17 to 3/31/18	7/01/17 to 6/30/18
Number Exited (Participant)	7/01/16 to 6/30/17	10/01/16 to 9/30/17	1/01/17 to 12/31/17	4/01/17 to 3/31/18
Employment Rate Second Quarter After Exit	7/01/16 to 9/30/16	7/01/16 to 12/31/16	7/01/16 to 3/31/17	7/01/16 to 6/30/17
Employment Rate Fourth Quarter After Exit	Data Not Available	Data Not Available	7/01/16 to 9/30/16	7/01/16 to 12/31/16
Median Earnings Second Quarter After Exit	7/01/16 to 9/30/16	7/01/16 to 12/31/16	7/01/16 to 3/31/17	7/01/16 to 6/30/17
Credential Attainment Rate	Data Not Available	Data Not Available	7/01/16 to 9/30/16	7/01/16 to 12/31/16
Measurable Skill Gains	10/01/16 to 9/30/17	1/01/17 to 12/31/17	4/01/17 to 3/31/18	7/01/17 to 6/30/18
Effectiveness in Serving Employers	7/01/16 to 9/30/16	7/01/16 to 12/31/16	7/01/16 to 3/31/17	7/01/16 to 6/30/17
Veterans’ Priority of Service	10/01/16 to 9/30/17	1/01/17 to 12/31/17	4/01/17 to 3/31/18	7/01/17 to 6/30/18

Program Year (PY) 2018				
Time Periods To Be Reported				
Report Quarter	July – Sept.	Oct. – Dec.	Jan. – Mar.	Apr. – June
Report Due Date	November 14, 2018	February 14, 2019	May 15, 2019	August 14, 2019
Number Served (Reportable Individual)	10/01/17 to 9/30/18	1/01/18 to 12/31/18	4/01/18 to 3/31/19	7/01/18 to 6/30/19
Number Exited (Reportable Individual)	7/01/17 to 6/30/18	10/01/17 to 9/30/18	1/01/18 to 12/31/18	4/01/18 to 3/31/19
Funds Expended	10/01/17 to 9/30/18	1/01/18 to 12/31/18	4/01/18 to 3/31/19	7/01/18 to 6/30/19
Number Served (Participant)	10/01/17 to 9/30/18	1/01/18 to 12/31/18	4/01/18 to 3/31/19	7/01/18 to 6/30/19
Number Exited (Participant)	7/01/17 to 6/30/18	10/01/17 to 9/30/18	1/01/18 to 12/31/18	4/01/18 to 3/31/19
Employment Rate Second Quarter After Exit	10/01/16 to 9/30/17	1/01/17 to 12/31/17	4/01/17 to 3/31/18	7/01/17 to 6/30/18
Employment Rate Fourth Quarter After Exit	7/01/16 to 3/31/17	7/01/16 to 6/30/17	10/01/16 to 9/30/17	1/01/17 to 12/31/17
Median Earnings Second Quarter After Exit	10/01/16 to 9/30/17	1/01/17 to 12/31/17	4/01/17 to 3/31/18	7/01/17 to 6/30/18
Credential Attainment Rate	7/01/16 to 3/31/17	7/01/16 to 6/30/17	10/01/16 to 9/30/17	1/01/17 to 12/31/17
Measurable Skill Gains	10/01/17 to 9/30/18	1/01/18 to 12/31/18	4/01/18 to 3/31/19	7/01/18 to 6/30/19
Effectiveness in Serving Employers	10/01/16 to 9/30/17	1/01/17 to 12/31/17	4/01/17 to 3/31/18	7/01/17 to 6/30/18
Veterans’ Priority of Service	10/01/17 to 9/30/18	1/01/18 to 12/31/18	4/01/18 to 3/31/19	7/01/18 to 6/30/19

Program Year (PY) 2019				
Time Periods To Be Reported				
Report Quarter	July – Sept.	Oct. – Dec.	Jan. – Mar.	Apr. – June
Report Due Date	November 14, 2019	February 14, 2020	May 15, 2020	August 14, 2020
Number Served (Reportable Individual)	10/01/18 to 9/30/19	1/01/19 to 12/31/19	4/01/19 to 3/31/20	7/01/19 to 6/30/20
Number Exited (Reportable Individual)	7/01/18 to 6/30/19	10/01/18 to 9/30/19	1/01/19 to 12/31/19	4/01/19 to 3/31/20
Funds Expended	10/01/18 to 9/30/19	1/01/19 to 12/31/19	4/01/19 to 3/31/20	7/01/19 to 6/30/20
Number Served (Participant)	10/01/18 to 9/30/19	1/01/19 to 12/31/19	4/01/19 to 3/31/20	7/01/19 to 6/30/20
Number Exited (Participant)	7/01/18 to 6/30/19	10/01/18 to 9/30/19	1/01/19 to 12/31/19	4/01/19 to 3/31/20
Employment Rate Second Quarter After Exit	10/01/17 to 9/30/18	1/01/18 to 12/31/18	4/01/18 to 3/31/19	7/01/18 to 6/30/19
Employment Rate Fourth Quarter After Exit	4/01/17 to 3/31/18	7/01/17 to 6/30/18	10/01/17 to 9/30/18	1/01/18 to 12/31/18
Median Earnings Second Quarter After Exit	10/01/17 to 9/30/18	1/01/18 to 12/31/18	4/01/18 to 3/31/19	7/01/18 to 6/30/19
Credential Attainment Rate	4/01/17 to 3/31/18	7/01/17 to 6/30/18	10/01/17 to 9/30/18	1/01/18 to 12/31/18
Measurable Skill Gains	10/01/18 to 9/30/19	1/01/19 to 12/31/19	4/01/19 to 3/31/20	7/01/19 to 6/30/20
Effectiveness in Serving Employers	7/01/17 to 6/30/18	10/01/17 to 9/30/18	1/01/18 to 12/31/18	4/01/18 to 3/31/19
Veterans’ Priority of Service	10/01/18 to 9/30/19	1/01/19 to 12/31/19	4/01/19 to 3/31/20	7/01/19 to 6/30/20

Please Note:

Quarters highlighted in green indicate when four quarters of information will be available

Periods that do not have a date indicate that no report can be generated for that outcome during that time frame.

Youth Service Provider
Status Update
July 1, 2017 - June 30, 2018

ENROLLMENT REPORT PY17		PYC				
*Special notes:						
Board Goal	156					
PY'17 Month	NEW WIA Enrollments	Total Enrollments	Monthly Planned Enrollment	YTD % of Monthly Plan	YTD % of Total Planned	YTD % of Board Goal
<i>Active Carryover</i>		60				
July	6	66	6	100%	6%	42%
August	9	75	6	150%	16%	48%
September	22	97	6	367%	39%	62%
October		97	15	0%	39%	62%
November		97	12	0%	39%	62%
December		97	5	0%	39%	62%
January		97	10	0%	39%	62%
February		97	10	0%	39%	62%
March		97	10	0%	39%	62%
April		97	8	0%	39%	62%
May		97	8	0%	39%	62%
June		97	0	#DIV/0!	39%	62%
Totals	37	97	96			

The Workforce Innovation and Opportunity Act

Fact Sheet: Youth Program

The Workforce Innovation and Opportunity Act (WIOA), signed into law on July 22, 2014, is the first legislative reform of the public workforce system in 15 years. The law supersedes the Workforce Investment Act of 1998 and amends the Adult Education and Family Literacy Act, the Wagner-Peyser Act, and the Rehabilitation Act of 1973.

WIOA presents an extraordinary opportunity to improve job and career options for our nation's workers and jobseekers through an integrated, job-driven public workforce system that links diverse talent to businesses. It supports the development of strong, vibrant regional economies where businesses thrive and people want to live and work.

WIOA retains the nationwide system of one-stop centers, which directly provide an array of employment services and connect customers to work-related training and education. WIOA furthers a high quality one-stop center system by continuing to align investments in workforce, education, and economic development. The new law places greater emphasis on one-stops achieving results for jobseekers, workers, and businesses. WIOA reinforces the partnerships and strategies necessary for one stops to provide job seekers and workers with the high-quality career services, education and training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports, including education and training for their current workforce.

HIGHLIGHTS OF THE WIOA REFORMS FOR THE YOUTH PROGRAM

WIOA outlines a broader youth vision that supports an integrated service delivery system and gives a framework through which states and local areas can leverage other Federal, State, Local, and philanthropic resources to support in-school and out-of-school youth. WIOA affirms the Department's commitment to providing high quality services for youth and young adults beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with a good job along a career pathway or enrollment in post-secondary education. WIOA authorizes the following changes:

Key Provisions

- WIOA requires a minimum of 75 percent of State and Local youth funding to be used for out-of-school youth.
- Youth Councils no longer required; however, Local Boards are

WIOA PROGRAMS

WIOA authorizes the one-stop career center (also known as American Job Center) service delivery system and six core programs. The core programs are:

- WIOA Title I (Adult, Dislocated Worker and Youth formula programs) administered by Department of Labor (DOL);
- Adult Education and Literacy Act programs administered by the Department of Education (DoED);
- Wagner-Peyser Act employment services administered by DOL; and
- Rehabilitation Act Title I programs administered by DoED.

WIOA also authorizes the Job Corps program, the YouthBuild program, Native American programs, and Migrant and Seasonal Farmworker programs, as well as evaluation and multistate projects.

The law supersedes the Workforce Investment Act of 1998 and amends the Adult Education and Family Literacy Act, the Wagner-Peyser Act, and the Rehabilitation Act of 1973.



The Workforce Innovation and Opportunity Act

encouraged to designate a standing Youth Committee, including an existing Youth Council, to contribute a critical youth voice and perspective.

Changes to Youth Eligibility

- Out-of-school youth must be aged 16-24, not attending any school, and meet one or more additional conditions, which could include:
 - School dropout; within age of compulsory attendance but has not attended for at least the most recent complete school year calendar quarter; holds a secondary school diploma or recognized equivalent and is low-income and is basic skills deficient or an English language learner; subject to the juvenile or adult justice system; homeless, runaway, in foster care or aged out of the foster care system, eligible for assistance under Section 477, Social Security Act, or in out-of-home placement; pregnant or parenting; an individual with a disability; low income person who requires additional assistance to enter or complete an educational program or to secure and hold employment
- In-school youth must be aged 14-21, attending school, low income, and meet one or more additional conditions, which could include:
 - Basic skills deficient; English language learner; an offender; homeless, runaway, in foster care or aged out of the foster care system; pregnant or parenting; an individual with a disability; person who requires additional assistance to enter or complete an educational program or to secure and hold employment
- Five new Youth Program elements
 - (1) Financial Literacy; (2) Entrepreneurial skills training; (3) Services that provide labor market and employment information in the local area; (4) Activities that help youth transition to postsecondary education and training; (5) Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster

Emphasis on Work-Experience

- At least 20 percent of local Youth formula funds must be used for work experiences, such as summer and year-round employment, pre-apprenticeship, on-the-job training, or internships and job shadowing

EFFECTIVE DATES FOR IMPLEMENTATION AND TECHNICAL ASSISTANCE

In general, WIOA takes effect on July 1, 2015; however, the planning requirements common indicators of performance take effect on July 1, 2016 and other exceptions specifically noted in the law.

DOL is working in coordination with the Department of Education and the Department of Health and Human Services to support the public workforce system to implement WIOA. The DOL WIOA Resource Page (www.doleta.gov/WIOA) will include updated guidance and resources, as well as communicate opportunities to provide input. The WIOA Collection Page (wioa.workforce3one.org) provides links to technical assistance tools and information to support implementation. Questions regarding WIOA can be emailed to DOL.WIOA@dol.gov.



PY 14 - PY 16

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SC WORKS

WORKLINK

2018 Committee/Board Meeting Schedule

Committee	Meeting Dates				
Youth Committee	January 23	March 6	May 1	August 7	October 2
Priority Populations	January 11	March 8	May 10	August 9	October 11
OneStop Operations Committee	January 24	March 28	May 23	August 22	October 24
Finance Committee	January 31	April 4	May 30	September 6	October 31
Workforce Development Board	February 7	April 18	June 6	September 19	November 7

Youth Committee – Meetings will be held at 11:00 am at Clemson Area Chamber, 1105 Tiger Blvd., Clemson, SC.
Staff Liaison: Sharon Crite, Youth Services Manager/Education Outreach, scrite@worklinkweb.com, 864-646-1828

OneStop Operations – Meetings will be held at 3:00 pm at the Clemson SC Works Center, Conference Room.
Staff Liaison: Jennifer Kelly, Program Director, jkelly@worklinkweb.com, 864-646-5898

Priority Populations – Meetings will be held at 3:00pm at the Clemson SC Works Center, Conference Room.
Staff Liaison: Windy Graham, WIOA Performance and Reporting Specialist, wgraham@worklinkweb.com, 864-646-1826.

Finance – Meetings will be held at 3:00 pm at the Clemson SC Works Center, Conference Room.
Staff Liaison: Trent Acker, Executive Director, tacker@worklinkweb.com, 864-646-1458

Workforce Development Board – Meetings will be held at 1:00 pm at the Madren Center. Lunch will be held at noon immediately preceding the meeting.
Staff Liaison: Trent Acker, Executive Director, tacker@worklinkweb.com, 864-646-1458

Steering Committee - Meetings will be held in the Board Room at Tri-County Technical College on the 1st Wednesday of the 3rd Month of the Quarter.
Staff Liaison: Trent Acker, Executive Director, tacker@worklinkweb.com, 864-646-1458