

**WORKFORCE INVESTMENT BOARD**  
**Executive Committee Meeting**  
**April 7, 2015 – 3:00 PM**  
**SC Works Clemson Comprehensive Center - Conference Room**

**MEMBERS PRESENT:**

Robert Halfacre                      Richard Blackwell                      Ronnie Booth

**MEMBERS ABSENT:**

Danny Brothers                      Ray Farley                      Burriss Nelson

**STAFF PRESENT:**

Trent Acker                      Jennifer Kelly                      Brandi Runion                      Patty Manley  
Windy Graham                      Sharon Crite

I.        **Call to Order**

Vice Chair Robert Halfacre called the meeting to order announcing a quorum was present to conduct business of the committee and the meeting was being recorded.

II.       **Approval of Minutes (01/28/15)\***

The minutes from the January 28, 2015 meeting were included in the meeting packet. Vice Chair Halfacre called for any corrections or amendments to the minutes.

**ACTION TAKEN: A motion was made by Richard Blackwell to approve the January 28, 2015 meeting minutes as submitted, second by Ronnie Booth. The motion carried unanimously.**

III.      **WIOA Update**

a.    Local Area Designation Update

Trent Acker referred to pages 5-9 of the meeting packet which is the Resolution and the Consortium Agreement stating as of 4/6/15, this has been presented to and passed by the Anderson County Council and the Pickens County Council giving the County Council Chair the ability to sign the Consortium Agreement and the Petition that has to be filed with the State by May 4, 2015 and will be presented to the Oconee County Council later today, 4/7/15. Mr. Acker explained, only minor changes were made in verbiage in an effort to firm things up regarding membership, a small shift in the population percentage in regards to county fair share and the only financial liability the County Council will share is in the negative in that there is some programmatic misuse of funds, the County Government will be held responsible which of course has never happened in our area.

Next steps following the Oconee County Council meeting, assuming it passes by them, we will have a signed Consortium Agreement by all three County Council Chairs and we will work as staff to finalize the Petition which will then be signed by all three County Council Chairs and along with Board membership will be sent to the State.

Mr. Acker stated one item that may arise from this for the Executive Committee to consider is that as of 7/1/15, this organization will be a new Board. Existing members would be re-appointed for a membership term based on the balance of their existing term, but as a new Board we will need to have an organizational meeting to discuss and vote on items including but not limited to:

- Membership
- Adopt By-Laws
- Other organizational paperwork
- Elect Leadership
- Officially accept our service provider

Mr. Acker stated our first meeting following the enactment of the new law is not scheduled until 9/9/15 and recommended the Executive Committee consider planning an organizational meeting sometime in July to convene the Board to take care of the business stated above.

Ronnie Booth raised the question whether it is possible to appoint an Interim Group, possibly consisting of Board Officers, at our 6/10/15 to carry out the work of the Board until such time as we can organize in an effort to have legal standing. Mr. Acker stated he would make inquiries to see how other LWIB's are planning to move adding his concern that in all things WIOA, this current Board has no standing as of 7/1/15. Mr. Acker will seek additional direction and will keep Executive Committee informed.

#### **IV. Business Services Rep\***

Mr. Acker referred to pages 10-12 of the meeting packet which is the revised position description for the Business Services Representative stating there are a couple scenarios that will be in play that this Committee may wish to enter into Executive Session as they are contractual. Ronnie Booth called for Executive Session to discuss this item as it involves a personnel matter.

#### **V. Executive Session**

**ACTION TAKEN: A motion was made by Ronnie Booth to enter Executive Session, second Richard Blackwell. The motion carried.**

Staff was excused with exception of Mr. Acker and Brandi Runion. The meeting entered Executive Session.

**ACTION TAKEN: No action was taken during Executive Session. Executive Session closed.**

**VI. Other Business**

Mr. Acker reported that the RFP Committees have met and made their decisions and will have a full report at the Board meeting, 4/8/15.

**VII. Adjournment**

With no further business to discuss, the meeting was adjourned.

*Respectfully submitted by: Patty Manley, Office Manager*