

**WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING
September 19, 2018 - Minutes
Clemson University's Madren Center Board Room**

Members Present:

Stephanie Collins, Chair Jeromy Arnett Dr. Ronnie Booth Emily Hodge
Mike Wallace

Members Absent:

Teri Gilstrap Jennifer Lannom

Staff Present:

Trent Acker Meredith Durham Windy Graham Jennifer Kelly

Guest Present:

Mary Neal

I. Call to Order

Chair Stephanie Collins called the meeting to order at 2:39 p.m., announced a quorum was present and reminded everyone the meeting was being recorded for processing of minutes. Chair Collins welcomed everyone in attendance.

II. Approval of Minutes

The minutes from the April 26, 2018 meeting were included in the meeting packet. Chair Collins called for any corrections or amendments to the minutes.

ACTION TAKEN: Mr. Mike Wallace made a motion to approve the minutes as presented, seconded by Dr. Ronnie Booth. The motion carried with a unanimous voice vote.

III. Eligible Training Provider List Appeal

Mr. Trent Acker stated that the Executive Committee has reviewed N.A.B.S. Inc.'s letter of appeal, Eligible Training Provider List Current Reasons for Denial, and policies associated with the Local Eligible Training Provider List (Employment and Training Instruction Letters NO.: PY'15-14, PY'15-15, and PY'15-12). Wage and Projected Employment data was also provided to the Executive Committee.

Ms. Mary Neal, Educator with N.A.B.S. Inc, introduced herself and gave a brief background on her barbering experience and how N.A.B.S. Inc. was formed. Ms. Neal stated that she was on the Eligible Training Provider's List approximately 10 years ago. Ms. Neal asked the Committee to provide clarity and a definition on the moratorium for Barbering. She provided a vision board and a newspaper article as visuals for the N.A.B.S. Inc. program.

Mr. Acker stated that each local Board is required to provide priority areas for training, which is decided based on data and in conjunction with Board members' expertise. The WorkLink Workforce Development Board identified in-demand career clusters: Administrative and Support and Waste Management and Remediation Services, Health Care and Social Assistance, Manufacturing, and Professional, Scientific, and Technical Services, as well as two career exceptions: CDL training and Heavy Equipment Operator training. The WorkLink Board decided to impose a moratorium in 2010 on Barbering, Cosmetology, Nail Technician, and Horseshoeing, based on lack of data available to support high demand wages and the in-demand nature of the job at the time. Mr. Acker stated that following this Executive Committee meeting, Ms. Neal will be notified with a decision to accept or deny N.A.B.S. Inc. appeal within 5 days of the meeting date.

ACTION TAKEN: Mr. Mike Wallace made a motion to maintain the moratorium on Barbering and to deny the Eligible Training Provider List appeal from N.A.B.S. Inc., second by Dr. Ronnie Booth. The motion carried with a unanimous voice vote.

Dr. Booth stated that Tri-County Technical College does not have a Cosmetology program.

IV. Other Business

With no other business, the meeting was adjourned at 3:07 p.m.

Respectfully submitted by: Meredith Durham