

**WORKFORCE DEVELOPMENT BOARD MEETING**  
**Wednesday, September 18<sup>th</sup>, 2019 – 1:00 P.M.**  
**Madren Conference Center – Seminar Room II – Clemson, SC**  
**AGENDA**

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|--|------------------------------------|
| <b>I. Call to Order/Introductions</b>                                  | Stephanie Collins, Board Chair     |
| <b>II. Approval of Minutes (06/05/2019)*</b>                           | Stephanie Collins                  |
| <b>III. Director's Report</b>  | Trent Acker, WorkLink              |
| 1) Draft Monitoring Report   |                                    |
| 2) PY 18 Summary   |                                    |
| 3) Rapid Response  |                                    |
| 4) WDB By-laws*  |                                    |
| <b>IV. Committee Reports</b>   |                                    |
| <b>A. Executive Committee</b>  | Stephanie Collins                  |
| 1) Report of Actions*  |                                    |
| <b>B. Finance Committee</b>  | Stephanie Collins                  |
| 1) WorkLink Grants   |                                    |
| a. PY 18 Adult/DW/Operator Final                                       |                                    |
| b. PY 18 Youth Final   |                                    |
| c. PY 19 Adult/DW/Operator   |                                    |
| d. PY 19 Youth   |                                    |
| 2) In-House Budgets*   |                                    |
| 3) Ongoing Grants  |                                    |
| a. PY 18 IWT Grants  |                                    |
| b. Rapid Response IWT  |                                    |
| c. On-the-Job Training   |                                    |
| d. Technology Grant  |                                    |
| e. Website Provider*   |                                    |
| <b>C. Youth Committee</b>  | Kristi King-Brock, Committee Chair |
| 1) PY18 ( <b>Final</b> ) PYC New Enrollment Report- Information        |                                    |
| 2) PY19 PYC New Enrollment Report- Information                         |                                    |
| 3) Next Scheduled Youth Committee Meeting- Oct. 8 <sup>th</sup>        |                                    |
| 4) <b>2019 YC Meeting Dates: 01/21,03/03,05/05,08/04, &amp; 10/13*</b> |                                    |
| <b>D. OneStop Operations Committee</b>                                 | Ed Parris, Committee Chair         |
| 1) Usage Reports   |                                    |
| 2) ETPL Applications*  |                                    |
| <b>E. Priority Populations Committee</b>                               | Lisa Gillespie, Committee Chair    |
| <b>V. Other Business</b>   | Board Chair                        |

**NEXT MEETING –NOVEMBER 6, 2019 @ 1:00 PM**  
**MADREN CONFERENCE CENTER AT CLEMSON UNIVERSITY**  
**LUNCH IMMEDIATELY PRECEDES THE MEETING AT NOON**