

WORKFORCE DEVELOPMENT BOARD
OneStop Operations Committee Meeting Minutes
October 21, 2020 @ 3:00pm
via Zoom/ Conference Call

Members Present

Ed Parris, Chair	Allen Fain	Brooke Garren	Teri Gilstrap
Shonna Williams			

Members Absent:

Amanda Blanton	David Bowers, Vice Chair		
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Staff Present:

Jennifer Kelly	Meredith Durham	Trent Acker	
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Guests Present:

Renee Alexander	JT Parnell	Matt Fields	Karen Hamrick
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I. Welcome and Introductions

Chair Ed Parris officially called the meeting to order at 3:01 pm welcoming everyone in attendance and announced the meeting being recorded for processing of minutes.

II. Consent Agenda

Chair Parris stated that the consent agenda was included in the meeting packet. The consent agenda included the following items:

- 8/19/2020 Meeting Minutes (pages 2-4)
- Employer Services Reports (pages 5-6)
- Programmatic and Financial Reports (pages 7-10)
- Eckerd WDS Financial Reports (pages 11-16)

ACTION TAKEN: Allen Fain made a motion to accept all consent agenda items as presented, seconded by Shonna Williams. The motion carried unanimously.

III. SC Works System Updates

i. Overall SC Works Status Update

Mr. Trent Acker reported that WorkLink SC Works Centers have not experienced any center closures due to COVID-19. Face coverings and temperature checks are required upon entry to all of the SC Works centers. Hours of operation are normal in each of the centers.

ii. Job Fairs Update

Ms. Meredith Durham provided an update on the drive-thru job fairs that have taken place in the WorkLink region. The first event was held on August 28 in Anderson County with 9 employers and 300 jobseekers in attendance. Employer survey results showed 123 interviews and 63 job offers were a result of the event. The Pickens County drive thru job fair was held at Liberty High School on September 10 with 9 employers and 108 jobseekers in attendance. The second event in Anderson had 14 employers and 190 jobseekers in attendance. Survey results continue to be gathered from those events. The second Pickens County job fair will be held on November 5 at Pickens High School.

IV. WIOA Adult/DW Program Updates

i. Eckerd WDS PY2020 Budget Mod 1

Ms. Renee Alexander stated that Eckerd is presenting the Budget Modification 1 for PY 2020. The overall budget is being reduced from \$842,000 to \$733,608, but will be supplemented by two additional grants: State Workforce Board Restoration Grant funding is \$118,392 and Rapid Response funding is \$90,000. No changes have been made to Staff Salaries and Fringe, a small increase in Operating Costs will be attributed to Staff Supplies, and Tuition will be decreased but offset with the Restoration Grant funds. Supportive Services will also be increased by \$36,500 due to an increase in participant supplies, transportation, and client training material. Indirect and General Liability will be decreased by \$929.34. The Restoration Grant will be used to offset formula funds. A budget comparison was provided for committee members in the meeting packet.

ACTION TAKEN: Shonna Williams made a motion to approve PY2020 Adult/DW Budget Modification 1 as presented, seconded by Brooke Garren. The motion carried unanimously.

ii. ETPL Reasons for Denial

Mr. Acker reviewed the current reasons for denial to the ETPL. Mr. Acker stated that prior to current circumstances surrounding COVID-19, in-person training is a priority. Since then, online training being more suitable has been discussed. Mr. Acker pointed the committee to page 28 which listed the current reasons for denial. The most current ETPL policy was listed on page 29 in the packet. Committee members decided to table the vote for change to the current reasons for denial until the next committee meeting when additional information is given.

iii. ETPL Applications

The ETPL applications listed in the meeting packet were tabled for approval until the next committee meeting.

V. Other Business

Chair Parris stated the proposed 2021 meeting dates are as follows: January 20, March 24, May 19, August 18, and October 20. A vote will be sent electronically to committee members.

Ms. Jennifer Kelly stated that WIOA Desk Aids were provided in the meeting packet from Department of Employment and Workforce. They provide an overview of the WIOA program as well as commonly used acronyms for the committee's reference.

VI. Adjourn

With no further business, the meeting was adjourned at 3:41 p.m.

Respectfully submitted by: Meredith Durham