

WORKFORCE DEVELOPMENT BOARD
Youth Committee Meeting Summary
March 3, 2020 @ 10:00am
Webinar/Conference Call

Members Present

Jeromy Arnett	Amy Bradshaw	Allen Fain (via telephone)
Kristi King-Brock	Robert Halfacre	Berdina Hill
Tim Mays	Rick Murphy	Crystal Noble

Members Absent:

Sheila Ford	Jennifer Lannom	Melanie McLane
Melissa Rosier		

Staff Present:

Trent Acker	Sharon Crite	Meredith Durham
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Guests Present:

Karen Craven	Renee Alexander
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I. Welcome and Introductions

Ms. Kristi King-Brock called the meeting to order at 10:07 am welcoming everyone in attendance and announced the meeting was being recorded for processing of minutes.

II. Approval of 01-21-2020 Meeting Minutes

The minutes from the 01/21/20 meeting were emailed with the meeting notice and included in the meeting packet. Ms. King-Brock called for corrections/amendments to the minutes.

ACTION TAKEN: Allen Fain made a motion to approve the 01/21/20 meeting minutes as presented, seconded by Berdina Hill. The motion carried unanimously.

III. Palmetto Youth Connections Report

Ms. Karen Craven reviewed the Palmetto Youth Connections PY19 Monthly Update Report. This report reflects July 1, 2019 to February 28, 2020.

- PYC currently has 27 carryover participants, 110 new enrollments with a total of 137 active enrollments.
- There are currently 9 students in Work Experience.

Ms. Craven referred the committee to the caseload breakdown. Ms. Craven stated that there were a total of 47 WIN credentials that have been earned after enrollment in PY'19. Ann Marie Baker has taught 264 Career Smart classes, of which there were 34 resumes created.

IV. New Business:

a. PY'19 Grant Expenditures (01/2020)

Ms. Craven reviewed the January expenditure budget report for PY'19, stating that as of the end of January, the budget was 50.9% expended. Ms. Craven pointed to line item 6507 (Work Experience), stating that 31.3% of this line item has been expended. There are 9 students currently in Work Experience. Ms. Craven also reviewed line item 6530 (Individual Training Accounts). There have been a total of 15 enter occupational skills training in PY'19.

b. PY19 2nd Quarter Youth Performance

Ms. Kristi King Brock referred committee members to performance data listed in the packet, and stated that PYC is meeting all performance measures.

c. PYC Enrollment Update

Ms. King-Brock referred to page 10 and stated that PYC is on track to meet the goal for PY19, with 137 of 156 individuals currently enrolled.

d. 2020 AOP BIS Funding- \$2,500.00

Ms. King Brock stated that WorkLink would like to fund \$2,500 of transportation costs to the AOP Business and Industry Showcase event for 2020.

ACTION TAKEN: Allen Fain made a motion to fund \$2,500 to the AOP Business and Industry Showcase for the 2020 event, seconded by Jeromy Arnett. The motion carried unanimously.

e. Youth Contract Extension for PY20 (07/01/20-06/30/21)

ACTION TAKEN: Tim Mays made a motion to enter into Executive Session, seconded by Jeromy Arnett. The motion carried unanimously.

ACTION TAKEN: Robert Halfacre made a motion to extend the Youth contract for PY20, seconded by Jeromy Arnett. The motion carried unanimously.

f. PY20 Budget Negotiation Committee Recommendations

Ms. King-Brock stated that the proposed PY20 Budget Negotiations Committee members are Jeromy Arnett, Rick Murphy, Robert Halfacre, and Kristi King Brock.

ACTION TAKEN: Tim Mays made a motion to approve the PY20 Budget Negotiations Committee members, seconded by Crystal Noble. The motion carried unanimously.

V. Other Business

The next Youth Committee meeting is scheduled for Tuesday, May 5 at 10 a.m. at the Clemson SC Works Center.

VI. Adjourn

Ms. Kristi King-Brock thanked everyone for attending and adjourned the meeting at 10:20 a.m.

Respectfully submitted by: Meredith Durham