



**WorkLink Workforce Development Board
Executive Committee Meeting via Zoom
3/26/2020 Minutes**

Attendees:

Chair Mike Wallace Emily Hodge Teri Gilstrap Stephanie Collins

Absent:

Jeromy Arnett Grayson Kelly

Staff:

Trent Acker Meredith Durham Jennifer Kelly

Chair Mike Wallace welcomed everyone to the conference call at 10:04 a.m.

Mr. Trent Acker stated that Unemployment Insurance claims increased 1,600% over the past week in South Carolina, mainly due to small business and hospitality closures. Most manufacturer closure numbers won't be seen until next week.

Mr. Acker stated In general, there has been an increase in traffic in 3 centers (Anderson, Clemson, and Seneca). Each day, centers are seeing 50-60 individuals coming through. A maximum amount of individuals who can enter resource room has been established. No more than 10 people total can be in the resource room at a time. The Clemson Center has the ability to expand to the training room in back of the office. WorkLink and Midlands are currently the only two areas open to the public. Additional sanitizing is being completed throughout the day and by professional cleaning staff from 12-1 p.m. Most staff members are wearing gloves and/or masks when interacting with the public. Wi-Fi hotspots are available throughout Anderson, Oconee, and Pickens counties.

ACTION TAKEN: Emily Hodge made a motion to close SC Works WorkLink next week (3/30-4/3/2020) pending additional developments, Stephanie Collins seconded the motion. The motion passed with a unanimous voice vote.

Discussion for the Board Chair to temporarily open or close centers under emergency circumstances has been tabled.

ACTION TAKEN: Teri Gilstrap made a motion for WorkLink to create a press release to include an Unemployment Insurance information set to be released on behalf of the WorkLink Workforce Development Board, Emily Hodge seconded the motion. The motion passed with a unanimous voice vote.

With no further discussion, the meeting was adjourned at 10:26 a.m.